LIVINGSTON BOARD OF EDUCATION
VOTING MEETING AGENDA

Monday, March 20, 2023
Executive Session - Administration Building - 6:45 p.m.
Public Session - Hybrid Meeting - Administration Building - 7:00 p.m.

This is a public meeting of the Board of Education. The Livingston Board of Education will be video recording and posting its open public meetings on the district website. The Board reserves the right to edit the videotape prior to posting to protect the privacy of students and staff.

The Board's Bylaw #0168 allows videotaping and livestreaming of public meetings with prior approval from the Board Secretary. Any member of the public may record the proceedings of a public meeting of the Board in a manner that does not interrupt the proceedings, inhibit the conduct of the meeting, distract Board members or other observers present at the meeting, or violate the privacy of students and staff. The Board will permit the use of tape recorder(s), video camera(s) or live streaming only when notice of such intended use has been given to the Board Secretary five days in advance of the meeting. Any camera(s) must be operated in an inconspicuous location in the meeting room. The Board reserves the right to request a copy of the tape. The presiding officer shall determine when any recording device interferes with the conduct of a Board meeting and may order that an interfering device be removed.

While the Board of Education discourages the videotaping/livestreaming of students without written parental consent, public meetings are not subject to the same restrictions as other school events. Please be aware that you and your children may be videotaped or livestreamed as a result of your participation at this meeting.

In accordance with Policy #9131, the Livingston Board of Education members, district administration, and staff will treat students, parents/guardians and other members of the public with respect and expect the same consideration in return. The district is committed to maintaining orderly educational and administrative processes in keeping schools and administrative offices free from disruptions and preventing unauthorized persons from entering school/district grounds.

I. OPEN SESSION

A. Call to Order – Vineeta Khanna, President

B. Reading of Meeting Notice

Adequate notice of this meeting has been provided by amendment to notice approved at the Board's reorganization meeting on January 3, 2023 and posted at the Board of Education office and communicated to *The Star Ledger, West Essex Tribune, TAPinto Livingston* and the Livingston Township Clerk.

C. Executive Session

Whereas, the Open Public Meetings Act, N.J.S.A. 10:4-11, permits the Board of Education to meet in closed session to discuss certain matters; now, therefore be it

Resolved, that the Livingston Board of Education adjourns to closed session to discuss:

- Personnel

Action may be taken upon return to the public session. The full length of the meeting is anticipated to be approximately 15 minutes and be it

Further Resolved, the minutes of this closed session be made public when the need for confidentiality no longer exists.

ROLL CALL VOTE

D. Pledge of Allegiance / Roll Call

E. Superintendent's Report

1. Calendar Discussion 2024-2025

2. Budget Discussion

F. Board Reports

G. Student Representative's Report

H. Approval of Minutes
The Superintendent recommends the following:

1. Voting Meeting Minutes of March 6, 2023
2. Workshop/Voting Meeting Minutes of March 14, 2023
3. Executive Session Meeting Minutes of December 6, 2022; January 17, 2023; January 24, 2023; February 7, 2023; February 12, 2023; February 13, 2023; March 6, 2023 and March 14, 2023

ROLL CALL VOTE

I. Public Input on Agenda Items ~ up to 15 minutes

An excerpt from Policy #0167 adopted on December 13, 2004, revised on January 10, 2011 and reviewed on March 4, 2013 and January 23, 2017 states that The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

Public participation shall be governed by the following rules:

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate;
2. Each statement made by a participant shall be limited to three minutes' duration;
3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
4. All statements shall be directed to the presiding officer; no participant may address or question Board members individually.

The portion of the meeting during which the participation of the public is invited shall be limited to fifteen minutes, or at the discretion of the presiding officer.

II. RECOMMENDATIONS FOR APPROVAL

1. PROGRAM/CURRICULUM

The Superintendent recommends the following:

1.1 Student Teacher

Resolved, that the Livingston Board of Education approves the student teacher as shown on ***Attachment A.***

1.2 Field Trips

Resolved, that the Livingston Board of Education approves the field trips as shown on ***Attachment B.***

ROLL CALL VOTE

2. STUDENT SERVICES

There is no motion.

3. BUSINESS

The Superintendent recommends the following:

3.1 Adoption of the Tentative Budget for School Year 2023-2024

Resolved, that tentative budget be approved for the 2023-2024 school year using the 2023-2024 State Aid figures and the School Business Administrator/Board Secretary be authorized to submit the following tentative budget to the Executive County Superintendent for approval in accordance with N.J.S.A.18A:7F-5 and 18A:7F-6:

	General Fund	Special Revenues	Debt Service	Total
2023-2024 Total Appropriations	$134,702,871	$2,472,718	$7,695,050	$144,870,639
Less: Anticipated Revenues	$17,678,833	$2,472,718	$1,759,252	$21,910,803
Taxes to be Raised	$117,024,038	----------	$5,935,798	$122,959,836

And, to advertise said budget in the West Essex Tribune in accordance with the form suggested by the State Department of Education and according to law; and

Be It Further Resolved, that a public hearing will be held be held at the Administration Building, 11 Foxcroft Drive, Livingston, New Jersey, on April 25, 2023 at 7:00 p.m. in a hybrid format for the purpose of conducting a public hearing on the budget for the 2023-2024 school year.

3.2 Appropriation of Surplus

Resolved, that the Livingston Board of Education includes in the final budget an appropriation of surplus in the amount of $1,989,474.

3.3 Adjustment for Enrollment

Whereas, the Livingston Board of Education is authorized to utilize an enrollment adjustment in the amount of $1,612,806 in the 2023-2024 budget year; and now

Be it Resolved, that the Livingston Board of Education includes in the tentative budget the adjustment for enrollment in the amount of $1,224,956. The additional funds are included in the base budget and will be used to pay for the additional staffing to address class enrollment increases. The unused portion shall be moved to banked cap for use in future budgets, if needed.

3.4 Capital Reserve Account Withdrawal

Resolved, that the Livingston Board of Education includes in the budget a capital reserve withdrawal in the amount of $2,028,638 for:

LHS Boiler Rebuild	$50,000
MPM Boiler Rebuild	$100,000
Public Address System (BH, HIL, RH)	$349,638
Fire Panel Upgrade (HIL)	$29,000
Modular Units (BH and HIL)	$1,500,000
Total	$2,028,638

3.5 Maximum Travel

Pursuant to N.J.A.C. 6A:23A-7.3, a board of education must establish a maximum dollar limit for travel expenditure, as defined in N.J.A.C. 6A:23A-7.1 et seq.,

Be it Resolved, that the Livingston Board of Education includes in the tentative budget a maximum travel expenditure in the amount of $215,060 for the 2023-2024 school year. The maximum travel expenditure amount for the 2022-2023 school year is $192,314, of which, $43,328 has been spent and $8,106 is encumbered to date.

3.6 Travel and Related Expense Reimbursement

The Livingston Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district;

And, N.J.A.C. 6A:23A Subchapter 7 requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board;

And, a board of education may establish, for regular district business travel only, an annual school year threshold of $150 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30);

And, travel and related expenses not in compliance with N.J.A.C. 6A:23A Subchapter 7 but deemed by the board of education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms;

Be it Resolved, the Livingston Board of Education approves all travel not in compliance with N.J.A.C. 6A:23A Subchapter 7 as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

Be it Further Resolved, the Livingston Board of Education includes in the tentative budget travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A Subchapter 7, to a maximum expenditure of $215,060 for all staff and board members for the 2023-2024 school year.

The School Business Administrator/Board Secretary shall track and record these costs to ensure that the maximum amount is not exceeded.

3.7 Payment of Bills

Whereas, the Board Secretary has audited certain vendor claims as required by N.J.S.A. 18A:19-2 and Board Policy 6470 and presented them to the Livingston Board of Education with the recommendation they be paid, now therefore be it

Resolved, that the Livingston Board of Education approves the payment of the following bills in the amounts listed and attach a complete copy of these bills to the minutes of this meeting.

Fund	Name	Amount
10&11	Regular	$1,964,688.82
12	Regular	$96,907.18
20	Regular	$122,170.03
60	Cafeteria	$196,060.65
	TOTAL	**$2,379,826.68**

Regular Checks	100615-101234	$2,183,766.03
Cafeteria	1460-1464	$196,060.65
	TOTAL	**$2,379,826.68**

3.8 Board Secretary Report – January 2023

Whereas, the Livingston Board of Education has received the Report of the Board Secretary for January 31, 2023, consisting of:

1) Interim Balance Sheets
2) Interim Statements Comparing Budgeted Revenue with Actual to Date and Appropriations with Expenditures and Encumbrances to Date
3) Schedule of Revenues - Actual Compared with Estimated
4) Statement of Appropriations Compared with Expenditures and encumbrances, and

Whereas, the Livingston Board of Education has received the report of the Treasurer for January 31, 2023, which report is in agreement with the Report of the Board Secretary, and

Whereas, these reports show the following balances on the date indicated:

	Cash Balance	Appropriation Balance	Fund Balance
(10) General Current Exp. Fund	$11,011,628.55		
(11) Current Expense		$5,428,619.66	$14,682,592.21
(12) Capital Outlay		$2,566,460.73	$4,826,849.00
(20) Special Revenue Fund	$494,114.81	$1,786,998.00	
(30) Capital Projects Fund	$4,558,956.42		
(40) Debt Service Fund	$0.00		
Total:	$16,064,699.78	$9,782,078.39	$19,509,441.21

Whereas, pursuant to N.J.A.C. 6:20-212(d), the Board Secretary has certified that as of January 31, 2023, no budgetary line item account has obligations and payments contractual orders which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8, 18A:22-8.1, now therefore be it

Resolved, the Livingston Board of Education accepts the above referenced reports and certification and directs that they be made part of this resolution by reference, and be it

Further Resolved, the Livingston Board of Education certifies that, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of its knowledge no major account or fund has been over-expended in violation of N.J.A.C.6:20-2.13(d) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

3.9 Transfers

Whereas, the Superintendent of Schools recommends certain transfers among accounts in the 2022-2023 budget for January pursuant to Board of Education Policy 6422, now therefore be it

Resolved, that the Livingston Board of Education ratify transfers pursuant to N.J.S.A. 18A:22-8.1 and N.J.A.C. 6:20-2A.10:

Object	Description	To		From
0100	Salaries			162,180.00
0270	Health Benefits			20,537.50
0290	Employee Benefits	900.00		
0299	Employee Benefits	9,637.50		
0300	Purch Prof-Technical Services	10,000.00		
0320	Purch. Prof-Educational Services	85,857.52		
0330	Purchase Professional	15,802.12		
0339	Other Prof Services			4,440.00

0340	Purchased Technical Services			6,516.73
0420	Clean/Repair Maintenance	1,571.00		
0423	Software Maintenance	8,466.53		6,540.17
0440	Rentals/Lease Purchase	3,500.00		
0441	Operation and Maintenance	4,999.14		
0512	Cont. Services (other)	350.00		
0580	Travel	439.00		
0590	Misc Purch Services			1,580.70
0600	Supplies and Materials			3,893.02
0610	General Supplies			15,769.99
0621	Energy - Electricity			100,000.00
0622	Energy - Gas	165,000.00		
0640	Textbooks			663.00
0721	Lease	8,003.34		
0730	Non-instructional Equipment	7,011.11		
0731	Instructional Equipment	7,458.85		
0732	Non-instructional Equipment			2,000.00
0800	Miscellaneous			3,500.00
0890	Other Objects			1,375.00
	TOTALS	**$328,996.11**		**$328,996.11**

3.10 Conferences and Overnight Trips

Resolved, that the Livingston Board of Education approves the conferences and overnight trips as shown on ***Attachment C***.

Resolved, that the Livingston Board of Education approves *Guy Rabner* and *Anne Szalay* to chaperone approximately 15 students attending the NAQT HSNCT National Academic Championships from May 26 to 29, 2023 in Atlanta, Georgia, at no cost to the district.

3.11 Approval of Annual Comprehensive Financial Report

Resolved, that the Livingston Board of Education accepts the June 30, 2022 audit report.

3.12 Final Board Secretary Reports

Whereas, the Livingston Board of Education has previously approved Board Secretary reports for the months of June 2022 through December 2022; and

Whereas, the auditors have completed the fiscal year 2022 audit and all audit entries have been made; now therefore

Be it Resolved, the Livingston Board of Education approves the final Board Secretary reports for the months of June 2022 through December 2022 with no changes.

3.13 Acceptance: Additional Funds for Nonpublic Auxiliary and Handicapped Aid (Chapter 192/193)

Resolved, that the Livingston Board of Education approves the acceptance of additional funds from the New Jersey Department of Education for the ADDL Spec Comp Ed (Chapter 192/193) for the 2022/2023 school year as follows:

Chapter 192/193	ADDL Spec Comp Ed	$262,563.00

ROLL CALL VOTE

4. PERSONNEL

The Superintendent recommends the following:

4.1 Resignations & Retirements

Resolved, that the Livingston Board of Education accepts the resignations of:

Name	Position	Reason	Location	Last Day of Employment
Kaitlyn Keane	Instructional Aide	Resignation	Hillside	March 29, 2023
Jacqueline George	TOSD	Resignation	BHE	May 15, 2023

**as amended from a previous agenda*

4.2 Leaves of Absences

Resolved, that the Livingston Board of Education approves the leaves of absences of:

Name	Location	Position	LOA w/pay and benefits	LOA w/o pay, but with benefits *(if applicable)*	Extended LOA w/o pay or benefits	Return Date
*Tatiana Gilbert**	CO	Asst Business Administrator	2/13/2023-3/20/2023	NA	3/21/2023-9/15/2023	9/18/2023
*Natalie Pacholec **	LHS	TOSD	1/23/2023-2/24/2023	2/27/2023-5/29/2023**	NA	5/30/2023
Brett Bisconti	LHS	Teacher of Social Studies	5/15/2023-5/19/2023**	5/22/2023-6/30/2023**	NA	8/30/2023

**as amended from a previous agenda*
***Designates time counted toward NJFLA/FMLA*

4.3 Appointments

Resolved, that the Livingston Board of Education approves the applications indicated below (*) for emergent hiring for the following appointments under the requirements of N.J.S.A. 18A:16-1 et. seq., N.J.S.A. 18A:39.17 et. seq.; N.J.S.A. 18A:6-4.13 et. seq. All appointments are contingent upon reference checks in accordance with P.L. 2018, c.5.

Name	Location	Title	Tenure Track/LOA or LT Replacement	Replacing	Guide	Step	Salary	Effective Date

Emily O'Neill	RHE	LDT-C	NA**	A. Pringle	MA+32	17	$114,508	5/1/2023
Francesca Mattioli	MPMS	LDT-C	First Year Tenure Track	J. Taveras	MA+16	13*	$92,286 (prorated)	5/22/2023 *or earlier if released from current district*
Peter Sbarro	B&G	Maintenance	NA	P. Johnson	Maintenance	5	$51,488 (prorated)	4/3/2023
Neeraja Rao	Transportation	Bus Aide	NA	NA	Bus Aide	1	$12,700 (prorated)	4/10/2023

**will stay at Step 13 for the 2023-2024 school year*
***will begin accruing tenure once standard cert is issued*

Resolved, that the Livingston Board of Education approves the appointment of the ABA Discrete Trial TA's and Instructional Aides as listed on ***Attachment D.***

4.4 Appointment of Interim School Business Administrator/Board Secretary

Resolved, that the Livingston Board of Education approves the contract between the LBOE and Dora Zeno (Interim School Business Administrator/Board Secretary). The contract will commence on April 10, 2023 and end on June 30, 2023, with two days provided for transition prior to April 10, 2023. Ms. Zeno will be compensated $107 per hour for this assignment, not to exceed $69,950. A copy of this contract is on file at the Board Office and has been approved by the Executive County Superintendent.

4.5 Substitutes

Resolved, that the Livingston Board of Education approves the appointment of the individuals listed below to serve as substitutes on an as-needed basis for the 2022-2023 school year:

Teachers
Mona Alpert
Jessica Brannick
Sophia Foster

Nurses
Linda Sannicandro
Anna Nersisyan

Security
Michele Jackson ($25/hr)

Resolved, that the Livingston Board of Education approves the appointment of the individual(s) listed below to serve as long-term substitutes as reflected below:

Name	Location	Title	Leave Replacement or Long Term Sub	Replacing	Salary	Effective Date
Jill McLaughlin	RHE	Elementary School Teacher	Long Term Sub	G. Melucci	$275/day	3/6/2023 - TBD

Resolved, that the Livingston Board of Education approves the individuals listed on ***Attachment E*** as certified substitutes. These individuals are currently employed by the District. In the event these individuals are called upon to serve as a substitute, they will be compensated an additional $50/day ($10/period) for that assignment.

4.6 Extra Work Pay

Resolved, that the Livingston Board of Education approves the following payments as listed on ***Attachment F*** for work performed.

Resolved, that the Livingston Board of Education authorizes *Kevin Gibson* to be paid in accordance with Article X, Section II.A. of the contract from February 13, 2023, through March 1, 2023, for assuming the role of Head Custodian at Harrison Elementary School.

4.7 Stipends

Resolved, that the Livingston Board of Education approves the individuals on ***Attachment G*** for athletic stipends at Livingston High School for the 2022-2023 school year in accordance with the contract between the LBOE and the LEA.

Resolved, that the Livingston Board of Education rescinds the appointment of *James Matsakis* as Spring Strength Training Advisor at Livingston High School for the 2022-2023 school year.

4.8 Mentor Fees

Resolved, that the Livingston Board of Education approves the individuals on ***Attachment H*** listed as assigned mentors to receive payment in accordance with the schedule listed.

4.9 ESEA Grant

Resolved, that the Livingston Board of Education approves the individuals listed on ***Attachment I*** for the *ELL Homework Help* at the rate listed. This program will be paid through ESEA Title III Immigrant grant funds.

4.10 ESSER Grant

Resolved, that the Livingston Board of Education approves the individuals listed on ***Attachment J*** for the *RHE Project Achieve* at the rate of $61.81 per hour, not to exceed 96 hours total. This program will be paid through ESSER Evidence-Based Comprehensive Beyond the School Day Activities Grant funds.

ROLL CALL VOTE

5. MISCELLANEOUS

The Superintendent recommends the following:

5.1 HIB Report

Resolved, that the Livingston Board of Education accepts the findings of HIB cases.

5.2 Suspension Report

Resolved, that the Livingston Board of Education approves the Suspension Report for the months of January and February.

ROLL CALL VOTE

J. Public Comment ~ up to 15 minutes

An excerpt from Policy #0167 adopted on December 13, 2004, revised on January 10, 2011 and reviewed on March 4, 2013 and January 23, 2017 states that The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

Public participation shall be governed by the following rules:

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate;
2. Each statement made by a participant shall be limited to three minutes' duration;
3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
4. All statements shall be directed to the presiding officer; no participant may address or question Board members individually.

The portion of the meeting during which the participation of the public is invited shall be limited to fifteen minutes, or at the discretion of the presiding officer.

K. Old Business

L. New Business

III. ADJOURNMENT

EXECUTIVE SESSION

Whereas, N.J.S.A. 10:4-1 et seq., also known as the "Sunshine Law," authorizes a public body to meet in executive or private session under certain limited circumstances, and

Whereas, said law requires the Board to adopt a resolution at a public hearing before it can meet in such an executive or private session, now, therefore, be it

Resolved, by the Livingston Board of Education that:

(A) It does hereby determine that it is necessary to meet in executive session on March 20, 2023 to discuss the matters stipulated, in conformance with the subsections of said act which are indicated.

1. Matter rendered confidential by federal law, state statute or rule of court.
2. Matter in which the release of information would impair a right to receive federal funds.
3. Matter, the disclosure of which would constitute an unwarranted invasion of individual privacy unless the individual concerned shall request in writing that the same be disclosed publicly.
4. Collective bargaining matter.
5. Matter involving the purchase, lease or acquisition of real property with public funds, the setting of banking rates, etc. where it would adversely affect the public interest if discussion were disclosed.
6. Tactics and techniques utilized in protecting public property where disclosure could impair protection.
7. Investigation of violations or possible violations of law.
8. Pending or anticipated litigation or contract negotiation other than collective bargaining agreement.
9. Personnel matters unless the individual employees or appointees affected requested that such matter be discussed at a public meeting.
10. Deliberations occurring after a public hearing that may result in the imposition of a specific civil penalty.

(B) The matters discussed will be made public when confidentiality is no longer required and formal action pursuant to said discussion shall take place only at a meeting to which the public has been invited.

(C) No action will be taken.

LBOE Agenda Planning/Future Agenda Items

JANUARY

Meetings and Workshops

- Board Reorganization
- Election of Board Officers
- Board Member Committee Assignments
- BOE Meeting Calendar
- LPS Budget Calendar
- Submission of Financial Disclosure
- Mandatory Training Requirements
- Review of ACFR or Action Items

Presentations

- LHS Report on Graduates from Counseling
- Annual Comprehensive Financial Report

Professional Development

- Code of Ethics with BOE Attorney

Executive Sessions

- BOE Retreat
- Establish CSA Evaluation Schedule

FEBRUARY

Meetings and Workshops

- Academic Calendar Discussion, two years out

Presentations

- Update on Diversity, Equity, and Inclusion
- District Goals: Mid-Year Update
- First Presentation of LPS Budget
- Second Presentation of LPS Budget

Executive Sessions

- CSA Evaluation Process: Meet with the NJSBA representative and review the CSA evaluation process and timeline

MARCH

Presentations

- Third Presentation of LPS Budget
- Fourth Presentation of LPS Budget
- Final Presentation and BOE Adoption of Tentative Budget (before the deadline to Essex County)
- Board Goals Update

Executive Sessions

- NJSBA CSA Evaluation (to meet July 1st statutory deadline for CSA evaluation)
- NJSBA Board Self-Evaluation

APRIL

Meetings and Workshops

- Public Hearing and Adoption of Budget
- Subscription Bus Pricing
- Safety Grant
- Comprehensive Equity Plan (every 3 years/SOA annually)

Presentations

- Superintendent Goals Planning and Update

Executive Sessions

- Board and CSA pre-conference for evaluation

MAY

Meetings and Workshops

- Livingston Education Association: Second Conference
- Personnel Appointments
- Governor's Educator of the Year Ceremony
- Annual Appointments
- Sale of SRECs
- General Education Out-of-District Tuition Rates
- New Jersey State Interscholastic Athletic Association

Presentations

- End-of-Year District Goals Report

Executive Sessions

- Board Self-Evaluation
- CSA Evaluation Process
- Tenure Recommendations (BOE Review of Files)
- End-of-Year, All-Staff Review

JUNE

Meetings and Workshops

- LHS Student Representative to BOE
- Staff Retirement Ceremony
- Seal of Biliteracy
- Non-Affiliated Appointments
- Summer Appointments (work, project, curriculum)
- Compliance with PL 2015, Chapter 47
- Transfer of Current Year Surplus to Capital Reserve
- Bus Evaluation Drills Report

Presentations

- SEPAC
- End-of-Year Report on District Goals (by CSA)
- End-of-Year Report on Board Goals (by BOE)
- Board Self-Evaluation, review, and reflection

Executive Sessions

- Review, revise, and finalize CSA Evaluation
- Board Retreat

JULY

Meetings and Workshops

- Property, Liability, and WC Insurance
- Board Goals and Action Plans
- District Professional Development Plan
- Review and Approval of Curriculum Writing Plans and Process

AUGUST

Meetings and Workshops

- Open Campus Lunch

Presentations

- Enrollment Update
- District Goals and Action Plans
- Student progress at key grade levels and the NJ Student Learning Standards results, including the performance of student subgroups on state tests as appropriate and allowable.

SEPTEMBER

Meetings and Workshops

- Board Goals
- Mentoring Plan
- Remote Learning Plan

OCTOBER

Meetings and Workshops

- Approval of Nursing Services Plan
- Livingston Education Association: First Conference
- Annual review of MOA and law enforcement operations with the Board President
- Public Hearing of District and School HIB Self-Assessment Report

Presentations

- Summer Curriculum Writing
- NJSLA Results

NOVEMBER

Meetings and Workshops

- Board Budget Goals
- Technology Plan: review and approval
- Comprehensive Maintenance Plan: review and approval

Presentations

- LPS Assessment Update

DECEMBER

Meetings and Workshops

- QSAC SOA

Presentations

- National Merit Semi-Finalists Recognition Ceremony
- New LPS Course Offerings

Professional Development

- New BOE member orientation

Livingston PUBLIC SCHOOLS

2024-2025 ACADEMIC CALENDAR

for LBOE Review - April 18, 2023

July 2024						
S	M	T	W	T	F	S
	1	2	3	**4**	**5**	6
7	8	9	10	11	**12**	13
14	15	16	17	18	**19**	20
21	22	23	24	25	**26**	27
28	29	30	31			

4 - Independence Day - District closed
5, 12, 19, 26 - District closed

August 2024						
S	M	T	W	T	F	*S*
				1	**2**	*3*
4	5	6	7	8	**9**	*10*
11	12	13	14	15	**16**	*17*
18	**19**	**20**	**21**	**22**	**23**	*24*
25	26	27	**28**	29	30	*31*

2, 9, 16, 23 - District closed
19-22 - New Staff Orientation
28-29 - PD full days for staff

September 2024						
S	M	T	W	T	F	*S*
1	**2**	**3**	4	5	6	*7*
8	9	10	11	12	13	*14*
15	16	17	**18**	19	20	*21*
22	23	24	25	26	27	*28*
29	30					
			20 Student Days			

2 - Labor Day - District closed
3 - First Day for Students
18 - Early dismissal for students
18 - Staff PD in afternoon

October 2024						
S	M	T	W	T	F	*S*
		1	2	**3**	**4**	*5*
6	7	8	9	10	11	*12*
13	**14**	15	16	17	18	*19*
20	21	22	23	24	25	*26*
27	28	29	30	31		
			20 Student Days			

3-4 - Rosh Hashanah - District closed
12 - Yom Kippur - on weekend
14 - Columbus Day - no school for students, PD for Staff

November 2024						
S	M	T	W	T	F	*S*
					1	*2*
3	4	5	6	**7**	**8**	*9*
10	11	12	13	14	15	*16*
17	18	19	20	21	22	*23*
24	25	26	**27**	**28**	**29**	*30*
			16 Student Days			

1 - Diwali - District closed
6 - Early dismissal for students
6 - Staff PD in afternoon
7-8 - NJEA Convention - District closed
27 - Early dismissal for all
28-29 - Thanksgiving recess for all

December 2024						
S	M	T	W	T	F	*S*
1	2	3	4	5	6	*7*
8	9	10	11	12	13	*14*
15	16	17	18	19	**20**	*21*
22	**23**	**24**	**25**	**26**	**27**	*28*
29	**30**	**31**				
			15 Student Days			

4 - Early dismissal for students
4 - Staff PD in afternoon
20 - Early dismissal for all
23-31 - Winter Recess - District closed

January 2025						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	**20**	21	22	23	24	25
26	27	~~28~~	**29**	~~30~~	~~31~~	
			20 Student Days			

1 - New Years Day - District closed
20 - MLK Jr. Day - District closed
29 - Lunar New Year - District closed
28, 30, 31 - Elem Students early dismissal - Par/Teacher Conferences

February 2025						
S	M	T	W	T	F	*S*
						1
2	3	4	5	6	7	*8*
9	10	11	12	13	14	*15*
16	**17**	**18**	**19**	**20**	**21**	*22*
23	24	25	26	27	28	
			15 Student Days			

17 - Presidents Day - District closed
18-21 - Break - schools closed

March 2025						
S	M	T	W	T	F	*S*
						1
2	3	4	5	6	7	*8*
9	10	11	12	13	14	*15*
16	17	18	19	20	21	*22*
23	24	25	26	27	28	*29*
30	**31**		20 Student Days			

5 - Early dismissal for students
5 - Staff PD in afternoon
31 - Eid - District closed

April 2025						
S	M	T	W	T	F	*S*
		1	2	3	4	*5*
6	7	8	9	10	11	*12*
13	**14**	**15**	**16**	**17**	**18**	*19*
20	21	22	23	24	25	*26*
27	28	29	30			
			17 Student Days			

14-17 - Spring Recess - schools closed
18 - Good Friday - District closed
(13-20 Passover, 20 Easter)

May 2025						
S	M	T	W	T	F	*S*
				1	2	*3*
4	5	6	7	8	9	*10*
11	12	13	14	15	16	*17*
18	19	20	21	22	23	*24*
25	**26**	27	28	29	30	*31*
			21 Student Days			

26 - Memorial Day - District closed

June 2025						
S	M	T	W	T	F	*S*
1	2	3	4	5	6	*7*
8	9	10	11	12	13	*14*
15	16	17	18	19	**20**	*21*
22	23	24	25	**26**	27	*28*
29	30					
			18 Student Days			

20 - Juneteenth - District closed
25-26 - Early dismissal for students
26 - Last day of school & Graduation

This calendar allows for:
- 182 Student Days, 185 Staff Days
- (2) Inclement Weather Days. Add'l emergency days will be taken in the following order: April 14, 15, 16
- Professional Development Time: (3) full days -8/28, 8/29, 10/14 and (4) partial days - 9/18, 12/4, 2/5, 3/5

Name	School	Type of Placement	In-District Location	Assigned Staff	Date
Nadia Anzalone	Grand Canyon University	Observation	Livingston High School	Rachel Skerker	3/7/2023-3/8/2023

FIELD TRIPS

SCHOOL	GRADE/COURSE	MONTH	DESTINATION
Elementary	Kindergarten	April	Alstede Farm
Elementary	Grade 3	May	Ellis Island
Elementary	Grade 4	May	Morristown National Historic Park
Secondary	Chinese 4 Honors	April	The Metropolitan Museum of Art & Chinatown Restaurant
Secondary	AP Chinese	May	Snug Harbor Cultural Center & Botanical Garden

Conference	Attendee(s)	Date(s)	Location	Cost
Ignite 2023 NASSP School Leadership Conference	Bronawyn O'Leary	July 12-15,2023	Denver, CO	$2,480.00
Intro to Encaustic Monoprinting	Alicia Ferrell	April 22, 2023	Pennsville, NJ	$170.00
FLENJ Annual conference 2023	Sofia Haskell	March 17, 2023	New Brunswick, NJ	$200.00
Artificial Intelligence Explorations and Their Practical Use - Summer 2023	Natalie Topylko	July 10, 2023 - September 3, 2023	Virtual	$249.00
Artificial Intelligence Explorations and Their Practical Use - Summer 2023	Teresa Rehman	July 10, 2023 - September 3, 2023	Virtual	$249.00
Artificial Intelligence Explorations and Their Practical Use - Summer 2023	Robert Rolling	July 10, 2023 - September 3, 2023	Virtual	$249.00
Shape NJ Annual Convention	Robert Grosso	February 28, 2023	Princeton, NJ	$250.00

Last Name	First Name	Location	Job Title	Guide	Step	Salary	Start Date
APPOINTMENTS							
Duffy	Kenneth	MPMS	Instructional Aide	I&KA	1	$26,033 (prorated)	3/20/2023

LOC	Last Name	First Name	Position
LHS	Arias	Elizabeth	Instructional Aide
COL	Bertaccini	Aviva	Instructional Aide

NAME	DATE	POSITION	#HOURS WORKED	RATE	TOTAL AMOUNT
Breschard, Robert	1/30/2023	Game Worker/Hockey	2.5	$22.50	$56.25
	3/2/2023	Game Worker/Hockey	2.5	$22.50	$56.25
Casale, Kimberly	1/3/2023	Game Worker/Basketball	2.5	$22.50	$56.25
	1/14/2023	Game Worker/Basketball	3	$22.50	$67.50
	1/23/2023	Game Worker/Basketball	4.5	$22.50	$101.25
	2/6/2023	Game Worker/Basketball	3	$22.50	$67.50
	2/17/2023	Game Worker/Basketball	5.5	$22.50	$123.75
Cirlincione, Paul	1/18/2023	Game Worker/Hockey	2	$22.50	$45.00
	1/30/2023	Game Worker/Hockey	2.5	$22.50	$56.25
Dzama, Brad	12/10/2022	Game Worker/Hockey	2	$22.50	$45.00
	12/14/2022	Game Worker/Hockey	2	$22.50	$45.00
	12/16/2022	Game Worker/Hockey	2	$22.50	$45.00
	1/6/2023	Game Worker/Hockey	2	$22.50	$45.00
	1/18/2023	Game Worker/Hockey	2	$22.50	$45.00
	1/20/2023	Game Worker/Hockey	2	$22.50	$45.00
	2/3/2023	Game Worker/Hockey	2	$22.50	$45.00
	2/10/2023	Game Worker/Hockey	2	$22.50	$45.00
	2/24/2023	Game Worker/Hockey	2	$22.50	$45.00
	3/2/2023	Game Worker/Hockey	2.5	$22.50	$56.25
Dlugo, Cara	2/4/2023	Game Worker/Basketball	2.5	$22.50	$56.25
Leone, Ben	12/9/2022	Game Worker/Hockey	2.5	$22.50	$56.25
	12/14/2022	Game Worker/Hockey	2.5	$22.50	$56.25
	12/17/2022	Game Worker/Basketball	3	$22.50	$67.50
	12/27/2022	Game Worker/Basketball	3.5	$22.50	$78.75
	12/29/2022	Game Worker/Basketball	3.5	$22.50	$78.75
	1/3/2023	Game Worker/Basketball	2.5	$22.50	$56.25
	1/5/2023	Game Worker/Basketball	2.5	$22.50	$56.25
	1/6/2023	Game Worker/Hockey	2.5	$22.50	$56.25
	1/7/2023	Game Worker/Basketball	2.5	$22.50	$56.25
	1/9/2023	Game Worker/Hockey	2.5	$22.50	$56.25
	1/12/2023	Game Worker/Basketball	2.5	$22.50	$56.25
	1/13/2023	Game Worker/Wrestling	4	$22.50	$90.00
	1/14/2023	Game Worker/Basketball	2.5	$22.50	$56.25
	1/19/2023	Game Worker/Basketball	3	$22.50	$67.50
	1/20/2023	Game Worker/Wrestling	3.5	$22.50	$78.75
	1/23/2023	Game Worker/Basketball	4	$22.50	$90.00
	1/24/2023	Game Worker/Basketball	2.5	$22.50	$56.25
	1/28/2023	Game Worker/Wrestling	3	$22.50	$67.50
	1/31/2023	Game Worker/Basketball	2.5	$22.50	$56.25
	2/2/2023	Game Worker/Basketball	2	$22.50	$45.00
	2/6/2023	Game Worker/Basketball	3	$22.50	$67.50
	2/7/2023	Game Worker/Basketball	3	$22.50	$67.50
	2/10/2023	Game Worker/Basketball	3	$22.50	$67.50
	2/17/2023	Game Worker/Fencing	2.5	$22.50	$56.25

	2/24/2023	Game Worker/Hockey	2.5	$22.50	$56.25
	3/2/2023	Game Worker/Hockey	2.5	$22.50	$56.25
Rulka, Mary Kate	2/21/2023	Game Worker/Fencing	2	$22.50	$45.00
Shue, Richard	1/31/2023	Game Worker/Basketball	3.5	$22.50	$78.75
	2/2/2023	Game Worker/Basketball	3.5	$22.50	$78.75
	2/4/2023	Game Worker/Basketball	2	$22.50	$45.00
	2/6/2023	Game Worker/Basketball	2	$22.50	$45.00
	2/7/2023	Game Worker/Basketball	5	$22.50	$112.50
	2/11/2023	Game Worker/Basketball	1.5	$22.50	$33.75
	2/11/2023	Game Worker/Basketball	2	$22.50	$45.00
	2/14/2023	Game Worker/Basketball	1.75	$22.50	$39.38
	2/15/2023	Game Worker/Basketball	3.25	$22.50	$73.13
					$3,397.50

Stipend	# of Stipends	Stipend Amount	Last Name	First Name
Spring Strength Training	2	$3,250	Gillo	Robert
Volleyball VOLUNTEER			Montesion	Thomas
Game Worker			Katz Cocuzza	Cynthia
Game Worker			Dzama	Brad

Last Name	First Name	School	Position	Mentor	Fee	Notes
Schwindel	Kate	LHS	TOSD	Emily Mann	$225	First 15 weeks

ELL HOMEWORK HELP

NAME	LOCATION	RATE
MaryAnn Chorba	RHE	$48/hr
Brooke Korfin	RHE	$48/hr
Kevin Sinsimer	HIL	$48/hr

First Name	Last Name
Kimberly	Ambrose
Ali	Cohen
Anna Maria	Corino
Nicole	Grecco
Julie	Levy
Tracey	Michinard
Karen	Montalto
Lucia	Santarella
Sarah	Tighe

LIVINGSTON PUBLIC SCHOOLS

March 20, 2023 LBOE Meeting

OUT-OF-SCHOOL SUSPENSIONS
January and February 2023

The District had **26** out-of-school suspensions for the months of January and February 2023.

ELEMENTARY SCHOOLS – Total of **0** out-of-school suspensions.

MIDDLE SCHOOLS – Total of **8** out-of-school suspensions

Inappropriate Use of Media - 1

Inappropriate Use of Physical Force - 7

HIGH SCHOOL – Total of **18** out-of-school suspensions.

Inappropriate Use of Media - 1

Inappropriate Use of Physical Force - 3

Substance - 12

Theft - 2