LIVINGSTON BOARD OF EDUCATION
REORGANIZATION MEETING AGENDA

Tuesday, January 3, 2023
Hybrid Meeting at Administration Building – 7:00 p.m.

This is a public meeting of the Board of Education. The Livingston Board of Education will be video recording and posting its open public meetings on the district website. The Board reserves the right to edit the videotape prior to posting to protect the privacy of students and staff.

The Board's Bylaw #0168 allows videotaping and livestreaming of public meetings with prior approval from the Board Secretary. Any member of the public may record the proceedings of a public meeting of the Board in a manner that does not interrupt the proceedings, inhibit the conduct of the meeting, distract Board members or other observers present at the meeting, or violate the privacy of students and staff. The Board will permit the use of tape recorder(s), video camera(s) or live streaming only when notice of such intended use has been given to the Board Secretary five days in advance of the meeting. Any camera(s) must be operated in an inconspicuous location in the meeting room. The Board reserves the right to request a copy of the tape. The presiding officer shall determine when any recording device interferes with the conduct of a Board meeting and may order that an interfering device be removed.

While the Board of Education discourages the videotaping/livestreaming of students without written parental consent, public meetings are not subject to the same restrictions as other school events. Please be aware that you and your children may be videotaped or livestreamed as a result of your participation at this meeting.

In accordance with Policy #9131, the Livingston Board of Education members, district administration, and staff will treat students, parents/guardians and other members of the public with respect and expect the same consideration in return. The district is committed to maintaining orderly educational and administrative processes in keeping schools and administrative offices free from disruptions and preventing unauthorized persons from entering school/district grounds.

A. Call to Order – Michael Davison, Business Administrator

B. Reading of Meeting Notice

Adequate notice of this meeting has been provided by amendment to notice approved at the Board's reorganization meeting on January 4, 2022 and posted at the Board of Education office and communicated to *The Star Ledger, West Essex Tribune, TAPinto Livingston* and the Livingston Township Clerk.

C. Pledge of Allegiance

D. Election Results – November 8, 2022

(Officially certified by the Board of Elections)

For three year term (vote for two) on the Board of Education

Seth Cohen - 6,214
Parul Aneja Khemka - 4,336
Marjorie Wang - 3,439

Adriana Bordoni - 2,384

E. Swearing in of New Board Members

F. Election of President

ROLL CALL VOTE

G. Board President Takes Chair

H. Election of Vice President

ROLL CALL VOTE

I. President/Vice President Comments

J. Superintendent's Report

K. Board Member Code of Ethics

L. Public Input on Agenda Items ~ up to 15 minutes

An excerpt from Policy #0167 adopted on December 13, 2004, revised on January 10, 2011 and reviewed on March 4, 2013 and January 23, 2017 states that The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

Public participation shall be governed by the following rules:

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate;
2. Each statement made by a participant shall be limited to three minutes' duration;
3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
4. All statements shall be directed to the presiding officer; no participant may address or question Board members individually.

The portion of the meeting during which the participation of the public is invited shall be limited to fifteen minutes, or at the discretion of the presiding officer.

M. Rules for School Governance

Resolved, the Livingston Board of Education adopts all bylaws, policies and regulations in effect on January 3, 2023 in compliance with N.J.S.A. 18A:11-1.

ROLL CALL VOTE

N. Curricula and Textbooks

Resolved, that the Livingston Board of Education adopts all curricula and textbooks of record on January 3, 2023 in compliance with N.J.S.A. 18A:33-1 and 34.1.

ROLL CALL VOTE

O. Bylaws, Policies & Regulations

Resolved, that the Livingston Board of Education approves all bylaws, policies and regulations previously adopted by the Board to date.

ROLL CALL VOTE

P. Job Descriptions

Resolved, that the Livingston Board of Education approves all job descriptions previously adopted by the Board to date.

ROLL CALL VOTE

Q. Official Newspapers/Media Outlets

Resolved, that the Livingston Board of Education designates *The Star Ledger*, *The West Essex Tribune* and *TAPinto Livingston* as official newspapers and media outlets for legal notices and other obligations.

ROLL CALL VOTE

R. Financial Depositories and Signatures

Whereas, _____ has been elected president and _____ has been elected vice president of the Board of Education; and

Whereas, Michael Davison has been appointed Secretary of the Board; and

Whereas, Michael Davison has been appointed Treasurer of School Monies; and now therefore be it

Resolved, the Livingston Board of Education establish the following bank accounts at Regal Bank, Livingston, New Jersey and that Regal Bank is hereby requested, authorized and directed to honor all checks, draft and other orders for the payment of money drawn in the name of the Board of Education in the following accounts when bearing the true or approved facsimile signature(s) indicated:

Regal Bank			
Account Title and Number		**Signature(s)**	
BOE School District of Livingston General Account 0108010471		Board President **and** Michael Davison **and** Dr. Matthew Block	
BOE School District of Livingston Referendum 0108010505		Board President **and** Michael Davison **and** Dr. Matthew Block	
Livingston Board of Education Payroll Account 0108010463		Board President **and** Michael Davison	
Livingston Board of Education Payroll Agency Account 0108010414		Board President **and** Michael Davison	
Burnet Hill Elementary School School Account 0108010547		Lisa Sama-Barreto Jessica Byrne Michael Davison	*Any 2*
Collins Elementary School School Account 0108010562		Michelle Cebula Stefanie Lichtstein Michael Davison	*Any 2*
Harrison Elementary School School Account 0108010539		Daniel Garcia Patricia Fernandez Michael Davison	*Any 2*
Hillside Elementary School		Carlos Gramata	*Any 2*

School Account 0108010570		Gina Ioviero Michael Davison	
Mount Pleasant Elementary School School Account 0108010521		Lorena Dolan Gail Writt Michael Davison	*Any 2*
Riker Hill Elementary School School Account 0108010612		Justin Toomey Deborah Paolella Michael Davison	*Any 2*
Mount Pleasant Middle School School Account 0108010554		Bronawyn O'Leary Gina Covello Michael Davison	*Any 2*
Heritage Middle School School Account 0108010513		Shawn Kelly Andrew Espinoza Kristen Fullam Christina Woytas Michael Davison	*Any 2*
Livingston High School Activity Account 0108010588		Danielle Rosenzweig Yulee Chuy Dr. Mary K. Pretto Marie Battist-Rock Michael Davison	*Any 2*
Livingston High School Athletic Account 0108010604		Danielle Rosenzweig Yulee Chuy Dr. Mary K. Pretto Marie Battist-Rock David Cohen Michael Davison	*Any 2*
Livingston High School Special Account 0108010596		Danielle Rosenzweig Yulee Chuy Dr. Mary K. Pretto Marie Battist-Rock Michael Davison	*Any 2*
Livingston Board of Education Board Secretary's Petty Cash 0108010489		Dr. Matthew Block Michael Davison Tatiana Gilbert	*Any 2*
Livingston Board of Education Capital Reserve Fund Account 0108010448		Wire Transfers to other Board of Education Accounts Only Michael Davison Tatiana Gilbert	
Livingston Board of Education Unemployment Trust Fund Account 0108010455		Wire Transfers to other Board of Education Accounts Only Michael Davison Tatiana Gilbert	
Livingston Board of Education Cafeteria 0108010430		Michael Davison or Tatiana Gilbert	
Livingston Board of Education FSA 0108010422		Wire Transfers to other Board of Education Accounts Only Michael Davison Tatiana Gilbert	

ROLL CALL VOTE

S. Establishment of Annual Public Meeting Calendar

Resolved, the Livingston Board of Education approves the following annual public meeting calendar and executive session meeting calendar for 2023:

January, 2023			**July, 2023**	
3	*Reorganization*		11	*Voting*
17	*Voting*			
			August, 2023	
February, 2023			8	*Voting*
7	*Workshop*			
28	*Voting*		**September, 2023**	
			12	*Workshop*
March, 2023			26	*Voting*
14	*Workshop*			
21	*Voting*		**October, 2023**	
			10	*Workshop*
April, 2023			17	*Voting*
18	*Workshop*			
25	*Public Hearing/Voting*		**November, 2023**	
			14	*Workshop*
May, 2023			28	*Voting*
(Thurs) 11	*Exec Session on Personnel*			
(Mon) 15	*Workshop/Voting*		**December, 2023**	
23	*Voting*		12	*Voting*
June, 2023			**January, 2024**	
13	*Workshop*		(Wed) 3	*Reorganization*
20	*Voting*			

Until further notice, all meetings are to commence on Tuesdays at 7:00 p.m. in a hybrid format both in person in the large conference room at the Administration Building, 11 Foxcroft Drive, and via Zoom and Facebook livestream, unless otherwise indicated. Please confirm dates on the District Calendar.

ROLL CALL VOTE

T. BUSINESS

The Superintendent recommends the following:

3.1 Board Member Assignments

Resolved, that the Livingston Board of Education accepts the President's designation of the following committee assignments as shown on ***Attachment A.***

3.2 Educational Technology Professionals

Resolved, that the Livingston Board of Education approves the agreement with Education Technology Professionals for one Systems Administrator from January 9, 2023 through June 30, 2023 at a prorated amount of $37,500.

Be it Further Resolved, that this appointment is made without advertising for bids because the services rendered are professional services as defined by statute and not subject to competitive bidding.

ROLL CALL VOTE

U. PERSONNEL

The Superintendent recommends the following:

4.1 Appointments

Resolved, that the Livingston Board of Education approves the applications indicated below (*) for emergent hiring for the following appointments under the requirements of N.J.S.A. 18A:16-1 et. seq., N.J.S.A. 18A:39.17 et. seq.; N.J.S.A. 18A:6-4.13 et. seq. All appointments are contingent upon reference checks in accordance with P.L. 2018, c.5.

Name	Location	Title	Tenure Track/LOA or LT Replacement	Replacing	Guide	Step	Salary	Effective Date
Lindita Agastra	CO	Assistant Business Administrator	Leave Replacement	T. Gilbert	NA	NA	$110,000 (prorated)	1/23/2023-9/30/2023
Ellen Papazian	MPMS	Teacher of English	First Year Tenure Track	S. Steckert	MA+16	5	$68,220 (prorated)	12/12/2022
Hongkai Zhang	LHS	Teacher of Computer Science	First Year Tenure Track	M. Cheng	MA+32	8	$75,900 (prorated)	upon release of current contract
Mara Bergman	BHE	TOSD	First Year Tenure Track	M. Polo (transfer of position with LOA @ BHE)	MA	6	$65,305 (prorated)	2/13/2023 or earlier if released from current district
Danielle Maxwell	MPMS	School Counselor	Leave Replacement	M. O'Brien	MA	1	$62,455 (prorated)	1/31/2023
Lauren Anderson	Elementary	STEM Teacher	First Year Tenure Track	reallocation of Media Specialist position	BA+16	8	$63,450 (prorated)	2/1/2023
Kelly Caffrey	CO	Accounts Payable Clerk	First Year Tenure Track	N. Held (transfer)	AS> 7/12	10	$66,376 (prorated)	2/1/2023
Vincent Kulik	LHS	PT Security Liaison	NA	J. Clark	Security Liaison >7/12	8	$37,986** (prorated)	1/3/2023
Adriana Colom	RHE	Playground Aide	NA	NA	NA	NA	$18/hr	12/12/2022
Shadeana Lucas	BHE	Playground Aide	NA	NA	NA	NA	$18/hr	12/7/2022

4.2 Long-Term Substitutes

Resolved, that the Livingston Board of Education approves the appointment of the individual(s) listed below to serve as long-term substitutes as reflected below:

Name	Location	Title	Leave Replacement or Long Term Sub	Replacing	Salary	Effective Date
*Carol Silberfein**	BHE	PRIDE Teacher	Long Term Substitute	D. Adesso	$275/day	12/12/2022-TBD
*Susan Gille**	BHE	ABA Teacher	Long Term Substitute	J. George	$275/day	12/12/2022-2/17/2023

**to be paid the difference between $275/day and the individual's current per diem rate.*

ROLL CALL VOTE

V. MISCELLANEOUS

The Superintendent recommends the following:

5.1 HIB Report

Resolved, that the Livingston Board of Education accepts the findings of HIB cases.

ROLL CALL VOTE

W. Public Comment ~ up to 15 minutes

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X. Adjournment

EXECUTIVE SESSION

Whereas, N.J.S.A. 10:4-1 et seq., also known as the "Sunshine Law," authorizes a public body to meet in executive or private session under certain limited circumstances, and

Whereas, said law requires the Board to adopt a resolution at a public hearing before it can meet in such an executive or private session, now, therefore, be it

Resolved, by the Livingston Board of Education that:

(A) It does hereby determine that it is necessary to meet in executive session on January 3, 2023 to discuss the matters stipulated, in conformance with the subsections of said act which are indicated.
   1. Matter rendered confidential by federal law, state statute or rule of court.
   2. Matter in which the release of information would impair a right to receive federal funds.
   3. Matter, the disclosure of which would constitute an unwarranted invasion of individual privacy unless the individual concerned shall request in writing that the same be disclosed publicly.
   4. Collective bargaining matter.
   5. Matter involving the purchase, lease or acquisition of real property with public funds, the setting of banking rates, etc. where it would adversely affect the public interest if discussion were disclosed.
   6. Tactics and techniques utilized in protecting public property where disclosure could impair protection.
   7. Investigation of violations or possible violations of law.
   8. Pending or anticipated litigation or contract negotiation other than collective bargaining agreement.
   9. Personnel matters unless the individual employees or appointees affected requested that such matter be discussed at a public meeting.
   10. Deliberations occurring after a public hearing that may result in the imposition of a specific civil penalty.

(B) The matters discussed will be made public when confidentiality is no longer required and formal action pursuant to said discussion shall take place only at a meeting to which the public has been invited.

(C) No action will be taken.

PROPOSED FUTURE AGENDA ITEMS

January 17, 2023 *(voting)*
- Counseling Report – LHS Report on Graduates for Class of 2022 (as per Policy 2610)
- Annual Comprehensive Financial Report
- Bus Evacuation Drills Report

February 7, 2023 *(workshop)*
- Equity Presentation
- Present First Draft of Budget
- Calendar Discussion 2024-2025

February 28, 2023 *(voting)*

March 14, 2023 *(workshop)*
- Adoption of Tentative Budget

March 21, 2023 *(voting)*

April 18, 2023 *(workshop)*

April 25, 2023 *(Public Hearing/Voting)*

May 11, 2023 *(Executive Session on Personnel)*

May 15, 2023 *(Workshop/Voting)*
- Conference with the Livingston Education Association
- Personnel Appointments

May 23, 2023 *(voting)*
- End of Year Goals Report
- Annual Appointments

June 13, 2023 *(workshop)*
- Student Representative to the Board
- Retirement Ceremony

June 20, 2023 *(voting)*
- SEPAC
- Bus Evacuation Drills Report

July 11, 2023 *(voting)*

August 8, 2023 *(voting)*
- Enrollment Update

September 12, 2023 *(workshop)*

September 26, 2023 *(voting)*
- District Goals
- District Nursing Services Plan
- District Mentoring Plan

October 10, 2023 *(workshop)*
- Public Hearing for District and School HIB Self-Assessment Report
- NJSLA (as per Policy 2610)

October 17, 2023 *(voting)*
- Conference with the Livingston Education Association

November 14, 2023 *(workshop)*
- District Goals
- Board Budget Goals

November 28, 2023 *(voting)*
- Assessment Update

December 12, 2023 *(voting)*
- National Merit Semi-Finalists Recognition Ceremony
- New Course Offerings

January 3, 2024 *(reorganization)*

LBOE Committee Assignments

January 2023 - December 2023

BOARD COMMITTEES	**PROPOSED**
Committee	**Representative**
Curriculum	Ms. Arnette, Mrs. Chirls
Equity	Ms. Arnette, Mrs. Khemka
Finance and Facilities	Mr. Cohen, Mrs. Khanna
Negotiations (LEA, LAA & LSA)	Mrs. Chirls, Mr. Cohen
Policy	Mrs. Chirls, Mrs. Khemka
SEPAC	Mrs. Khanna, Mrs. Khemka
Strategic Planning	Ms. Arnette, Mrs. Chirls, Mr. Cohen, Mrs. Khanna, Mrs. Khemka
District Technology Committee	Mr. Cohen
TOWNSHIP/LPS/BOARD COMMITTEES	
Committee	**Representative**
Chamber of Commerce	Mrs. Khanna
Healthy Community, Healthy Youth	Mrs. Chirls, Mrs. Khemka
Health and Wellness	Dr. Block, Ms. Arnette, Mrs. Chirls
Livingston Advisory Committee for Disabilities	Mrs. Capone-Steiger, Mrs. Khanna, Mrs. Khemka
Livingston Committee for Diversity and Inclusion	Ms. Arnette, Mrs. Chirls
Livingston Education Foundation	Dr. Block, Mr. Cohen, Mrs. Khemka
Livingston Green Team	Mr. Perrette, Mr. Cohen
Livingston Municipal Alliance Committee	Dr. Block, Ms. Arnette, Mrs. Chirls
Livingston Public Broadcasting - liaisons	Mr. Douglas, Mrs. Rubin, Mrs. Khanna, Mrs. Khemka
Safety	Dr. Block, Mr. Davison, Mr. Perrette, Mr. Toomey, Ms. Arnette, Mrs. Chirls
Transportation - liasons	Mrs. Marazzo, Mrs. Khanna
Vision 20/20	Dr. Block, Mr. Davison, Mr. Cohen
Welcome to Livingston	Mrs. Chirls, Mrs. Khanna
Youth Sports Council	Mr. Cohen
BOARD REPRESENTATIVES	
Committee	**Representative**
Delegate to NJSBA	Ms. Arnette, Mrs. Chirls (alternate)
Essex County School Boards Association	Ms. Arnette
Essex Regional Educational Services Commission	Mr. Cohen
Garden State Coalition Delegate	Ms. Arnette, Mrs. Khanna, Mrs. Khemka (rotation)
NJSBA Legislative District #27 Committee	Mrs. Chirls
NJSBA Standards & Assessment Committee	Mrs. Chirls
PT Council	Ms. Arnette, Mrs. Chirls, Mr. Cohen, Mrs. Khanna, Mrs. Khemka (rotation)
LIAISONS	
Burnet Hill Elementary School	Mrs. Khanna
Collins Elementary School	Mr. Cohen, Mrs. Khanna
Harrison Elementary School	Mrs. Chirls, Mrs. Khemka
Hillside Elementary School	Ms. Arnette, Mrs. Khanna
Mt. Pleasant Elementary School	Mr. Cohen
Riker Hill Elementary School	Mrs. Chirls
Mount Pleasant Middle School	Ms. Arnette, Mrs. Khemka
Heritage Middle School	Ms. Arnette, Mrs. Khemka
Livingston High School	Mrs. Chirls, Mr. Cohen