

**AGENDA**  
**PUBLIC MEETING OF THE BOARD OF SCHOOL DIRECTORS**  
**PENN-DELCO SCHOOL DISTRICT**  
**Service Center**  
**3000 Duttons Mill Road**  
**Aston, PA 19014**  
**July 16, 2025 - 7:30pm**

**1. OPENING OF MEETING**

- 1.01 Call to Order and Pledge of Allegiance  
 1.02 Roll Call

**2. MINUTES AND MONTHLY REPORTS****2.01 Approval of Minutes**

**MOTION:** To approve the minutes of the June 25, 2025 regular Board Meeting.

**3. ANNOUNCEMENTS FOR THE PUBLIC****4. COMMENTS BY MEMBERS OF THE BOARD****5. ITEMS FOR BOARD INFORMATION AND DISCUSSION****6. COMMENTS BY MEMBERS OF THE PUBLIC****PREPARED AND INFORMAL COMMENTS AND INQUIRIES FROM CITIZENS****GUIDELINES FOR PUBLIC PARTICIPATION IN BOARD MEETINGS**

The Board recognizes the value to school governance of public comment on educational issues with the importance of involving members of the public in board meetings. In order to permit fair and orderly expression of such comments, the Board will provide for two periods for public participation during board meetings. The presiding officer at each public board meeting will follow these guidelines:

- Public participation shall be permitted only as indicated on the order of business in the procedures of this board, or at the discretion of the presiding officer on a given issue.
- Participants must be recognized by the presiding officer and must preface their comments by an announcement of their name, address, and group affiliation, if appropriate.
- All statements shall be directed to the presiding officer; no participant may address or question board members individually.
- The public participation in the beginning of the agenda will be limited to 15 minutes total and to three (3) minutes per person, on agenda topics only.
- **The public participation at the end of the agenda will be limited to 30 minutes total and to three (3) minutes per person.**

The presiding officer may interrupt or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant.

Approved January 24, 1990

**7. ITEMS FOR BOARD ACTION**

**7.01 Personnel – Professional**

**(1) Appointment**

(a) Kaitlyn Richards, Temporary Professional Employee, effective 08/19/2025

**Education**

Neumann University  
B.A. Early Elementary &  
Special Education

**Professional Experience**

Garnet Valley School District  
Kelly Services  
Upper Darby School District

**Cert/Assign**

Instruction I Special Education PK-8 &  
Grades PK-4  
Special Education/Coebourn

**Salary**

B/1 \$59,971

**Rationale**

Replacement, Mary Beth McGrenra

**(2) Wage and Salary Adjustment**

(a) Elizabeth Boccella, Math Teacher at Sun Valley High School, from Step 3 Master’s @ \$63,151 to Step 3 Master’s 60 @ \$67,246

(b) Tarryn Maloney, First Grade Teacher at Coebourn, from Step 3 Master’s @ \$63,151 to Step 15 Master’s 60 @ \$67,246

(c) Tara Roe, First Grade Teacher at Coebourn, from Step 15 Master’s @ \$98,649 to Step 15 Master’s 60 @ \$104,649

(d) Pamela Sola, Special Ed Teacher at Parkside, from Step 3 Bachelor’s @ \$61,021 to Step 3 Master’s @ \$63,151

**(3) Leaves of Absence**

(a) Employee #3555, FMLA from 09/24/2025 through 12/19/2025, and childrearing leave from 12/20/2025 through 01/23/2026

(b) Employee #4031, FMLA from 11/15/2025 through 02/11/2026

**(4) Resignation**

(a) Mary Beth McGrenra, Learning Support Teacher at Coebourn, effective on or before September 1, 2025.

**(5) Extra Duty Pay Assignments 2025/2026 School Year  
Athletics**

Job	Bd. Meeting	2025/2026	# Units	Location	Rate/Unit	Total Remun.
Boys Football Asst. 1	July	Manerchia, Stephen	10	SV	330	3300
Boys Football Asst. 5	July	Kmett, Steven	7	SV	330	2310
Boys Football Asst. 7	July	Ochmanowicz, Matthew	5	SV	330	1650
Boys Football Asst. 8	July	Bell, Chris	5	SV	330	1650
Boys Football Asst. 9	July	Bledsoe, John	5	SV	330	1650

## Non-Athletics

Job	Bd. Meeting	2025-2026	# Units	Location	Rate/Unit	Total Remun.
Debate Club	July	Wessel, Amanda	2.5	SV	330	825
Debate Club	July	Phelps, Kathleen	2.5	SV	330	825
Delco Hi-Q	July	Baron, Marc	5	SV	330	1650
Robotics/Engineering	July	Vaccaro, Frank	2.5	SV	330	825
Science Olympiad	July	Passen, David	2.5	SV	330	825
Ultimate Frisbee	July	Morey, Keith	2.5	SV	330	825
Ultimate Frisbee	July	Baldys, Matt	2.5	SV	330	825
FCCLA Club	July	Grady, Amy	5	SV	330	1650
E-Gaming	July	DiProspero, Anthony	5	SV	330	1650
Yearbook (11 or 15 Units)	July	Willow, Emily	7.5	SV	330	2475
Yearbook (11 or 15 Units)	July	Bondanza, Adria	7.5	SV	330	2475
Department Head 1	July	Malaczewski, Joseph	8	SV	330	2640
Department Head 2	July	Carr, Valerie	8	SV	330	2640
Department Head 3	July	Im, Francine	8	SV	330	2640
Department Head 4	July	Guille, Annamaria	8	SV	330	2640
Department Head 5	July	Schneider, Lauren	8	SV	330	2640
Department Head 6	July	Malaczewski, Patricia	8	SV	330	2640
Department Head 7	July	Bell, Chris	8	SV	330	2640
Freshman Academy Adv	July	Bondanza, Adria	2.5	SV	330	825
Freshman Academy Adv	July	Schneider, lauren	2.5	SV	330	825
National Honor Society	July	Maiale, Jennifer	8	SV	330	2640
Student Council Advisor	July	Grady, Amy	6	SV	330	1980
Technical Director #1	July	Pry, Tim	12	SV	330	3960
Technical Director #2	July	Bittner, Brandon	12	SV	330	3960
Musical Director	July	Hazlett, Elizabeth	12	SV	330	3960
Musical Music Director	July	Hazlett, Darren	4.5	SV	330	1485
Musical Music Director	July	Hazlett, Elizabeth	4.5	SV	330	1485
Musical Choreographer	July	Scott, Caitlin	6	SV	330	1980
High School Bands	July	Pry, Tim	8	SV	330	2640
Chorus/Touring Chorus	July	Moyer, Nicole	16	SV	330	5280
Safety Patrol	July	Smith, Jennifer	2.5	Coebourn	330	825
Safety Patrol	July	Carroll, Melissa	2.5	Coebourn	330	825
STEM Club	July	Cameron, Vivienne	2.5	Coebourn	330	825
Fitness Club	July	Hanney, Bridget	2.5	Coebourn	330	825
Newspaper	July	Cameron, Vivienne	5	Coebourn	330	1650
Lead Teacher	July	Smith, Jennifer	6	Coebourn	330	1980
Student Council Advisor	July	Carroll, Melissa	2.5	Coebourn	330	825
Student Council Advisor	July	Smith, Jennifer	2.5	Coebourn	330	825
Safety Patrol	July	Zingani, Jacqueline	2.5	Parkside	330	825
Safety Patrol	July	Bilski, Whitney	2.5	Parkside	330	825
STEM Club	July	Bushnell, Michael	2.5	Parkside	330	825
Environmental Club	July	Bilski, Whitney	2.5	Parkside	330	825



Shannon Berkheimer Coebourn	\$718	American College of Education -Math Fluency Beyond the Basic Facts -Raising the Bar: Positive Interventions for Students that Challenge Us
Tarryn Maloney Coebourn	\$718	American College of Education -Moving Math: How to use Differentiation Mathematics Stations -A Moving Body, A thinking Brain
Debbie Politano Coebourn	\$339	American College of Education -Effective Fluency Instruction for Skilled Reading
Jaclyn Samuelian Coebourn	\$738	American College of Education -Moving Math: How to use Differentiation Mathematics Stations -Learning and Belonging in Student-Centered Classrooms
Tara Roe Coebourn	\$359	American College of Education -Moving Math: How to use Differentiation Mathematics Stations

**(7) Adjustment**

**(a) Robert Liles, Temporary Professional Employee, effective 08/19/2025**

<b><u>Education</u></b>	<b><u>Cert/Assign</u></b>
University of Tennessee	English 7-12
MA in Education	Business Teacher /Sun Valley
University of Tennessee	<b><u>Salary</u></b>
BA English Literature	M/1 \$62,259
Minor in Secondary Education	<b><u>Rationale</u></b>
<b><u>Professional Experience</u></b>	Replacement, Michael Kunz
Penncrest High School	
Penn-Delco School District	

**(8) Extra Pay – Extended Employment**

**(a) District Safety Cares Initial Training (6/23 & 6/24/2025)**

**#10-1241-123-000-10-00-00-000 - Elementary**

	<b><u>Hours</u></b>		<b><u>Hours</u></b>
Madeline Annunziato	7.50	Isabella Renzi	7.50
Kyrsten Moderski	15.00		

**#10-1241-123-000-30-00-00-000 - Secondary**

	<b><u>Hours</u></b>
Jennifer Sterling	7.50

**(b) SVHS, Dance Recital, (6/18/25 – 6/22/25)**

**#10-1110-123-000-30-80-00-000**

	<b><u>Hours</u></b>
Elizabeth Hazlett	4.00

<b>(c) Special Education Work, Outside of Contractual Hours (6/10/25-7/9/25)</b>	
<b>10-1241-123-000-30-00-00-000</b>	<b><u>Hours</u></b>
Kate Taylor	2.00
Danielle Seaman	4.00

**7.02 Personnel – Classified**

**(1) Appointment**

- (a)** Garnetta Spence, Regular Bus Driver @ \$32.07/hour, up to 27.5 hours/week, 184 days/year with part-time benefits in accordance with the PDSSPA contract, effective upon the completion of pre-employment paperwork.
- (b)** Nyda Jackson, Health Room Licensed Assistant @ \$28.87/hour, 22.5 hours/week, 184 days/year with part-time benefits in accordance with the PDESPA contract, effective upon the completion of pre-employment paperwork.
- (c)** Maureen Poole, Health Room Licensed Assistant @ \$28.87/hour, 22.5 hours/week, 184 days/year with part-time benefits in accordance with the PDESPA contract, effective upon the completion of pre-employment paperwork.
- (b)** Duston Gladfelter, substitute Custodian @ \$15.28/hour, on call as needed, no benefits, effective 06/23/2025.

**(2) Change in Status**

- (a)** Richard Parris, from a Substitute Driver to Regular Bus Driver @ \$32.07/hour, up to 27.5 hours/week, 184 days/year with part-time benefits in accordance with the PDSSPA contract, effective 07/01/2025

**(3) Summer Cleaning Staff 6/16/2025 – 8/29/2025, as needed:**

Abdullah, Ala  
 Butcher, Gary  
 Laghfari, Badia  
 McCoy, Dareshia  
 Nyadzo, Yawa  
 Petrillo, Amanda  
 Ricks, Cleo  
 Samuel Jr., Earlando  
 Sipps, Lorie  
 Trainer, Joseph  
 Twyman, Precious  
 Whitaker, Sherry

**(4) Separation Agreement and Release**

- (a)** Penn-Delco School District and Employee #3646 have agreed upon the terms of separation and release, which shall be effective as of January 17, 2025.

**(5) Retirement**

- (a)** Theresa Silva, Bus Driver with the Transportation Department, effective 06/17/2025
- (b)** Karen Heisler, Health Room Licensed Assistant (Sub), effective 07/11/2025

**References: Penn-Delco Budget 2024-2025; Penn-Delco Budget 2025-2026; Act 93 Plans; PDEA Agreement; PDESPA Agreement; PDSSPA Agreement; PA School Code Section 1108B.**

**Administrative Recommendation: To approve all personnel items as presented.**

**7.03 Approval of Depositories**

**MOTION:** To approve TD Bank, PSDLAF, and PLGIT as depositories for Penn-Delco School District funds due.

**7.04 Special Education Agreements**

**7.04.01 MOTION:** To approve the Day Student Monitoring & Placement Agreement with Melmark for Student #43486, as presented.

**7.04.02 MOTION:** To approve the Judge Healthcare rate sheet for the 2025-2026 School Year, as presented.

**7.04.03 MOTION:** To approve the Student Assistance Program Agreement with Holcomb Behavioral Health Systems for the 2025-2026 School Year, as presented.

**7.04.04 MOTION:** To approve the Placement Agreement with Buxmont Academy for the 2025-2026 School Year, as presented.

**7.04.05 MOTION:** To approve the Placement Agreement with The Timothy School for Student #43894, as presented.

**7.05 Job Descriptions**

**MOTION:** To approve the District Building & Grounds Monitor Job Description, as presented.

**7.06 Pennell BAS Upgrade Agreement**

**MOTION:** To ratify the agreement between The Tri-M Group, LLC of Kennett Square, PA and the Penn-Delco School District, CoStars: #008-E22-872, for an amount not to exceed \$155,000, as presented.

**7.07 Memo of Understanding with DCCC**

**MOTION:** To approve the 2025-2026 MOU for Dual Enrollment between Penn-Delco School District and Delaware County Community College.

**7.08 Northley Middle School Principal**

**MOTION:** To appoint Justin Shivone as the Northley Middle School Principal, effective on or before September 15, 2025, at an annual salary of \$150,000, pending satisfactory completion of all pre-employment paperwork.

**7.09 Payment of Routine Bills**

**MOTION:** To authorize the administration to pay all routine bills incurred for necessary operational expenses between July 17, 2025 and August 20, 2025.

**7.10 Capital Reserve Transfer**

**MOTION:** to approve the transfer of \$1,000,000 from the general fund to the capital reserve fund for the year ended June 30, 2025.

**8. COMMENTS BY MEMBERS OF THE PUBLIC**

**9. COMMENTS BY MEMBERS OF THE BOARD**

**10. FUTURE MEETING**

Next Meeting: Wednesday, August 20, 2025 - Study Session - Service Center - 7:30pm

Wednesday, August 27, 2025 - Business Meeting - Service Center - 7:30pm

**11. ADJOURNMENT**