Ocean View School District

OCEAN VIEW SCHOOL DISTRICT
17200 Pinehurst Lane
Huntington Beach, CA 92647

Board of Trustees' Meeting
June 24, 2025; 6:00 p.m.

APPROVED

MEETING MINUTES

Closed Session: 5:30 p.m.
Open Session: 6:00 p.m.

Voting Members

Patricia Singer, President
Jack Souders, Vice President
Gina Clayton-Tarvin, Clerk
Keri Gorsage, Trustee
Morgan Westmoreland, Trustee

Administration

Julianne Hoefer, Ph.D., Superintendent
Reagan Headrick, Deputy Superintendent, Human Resources
Keith Farrow, Assistant Superintendent, Administrative Services
Alice Lee, Ed.D., Assistant Superintendent, Educational Services

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A. Call to Order

The Regular Meeting of the Board of Trustees was called to order by President Patricia Singer at 5:30 p.m.

B. Roll Call

Members present: Keri Gorsage, Patricia Singer, Jack Souders, Morgan Westmoreland

Members absent: Gina Clayton-Tarvin

1. Clerk Gina Clayton-Tarvin will be available via remote connection from Via Cavour, 90015 Cefalu, Italy.

President Singer advised that Clerk Clayton-Tarvin had planned to remotely join the meeting; however, she is ill and will be unable to participate.

C. Agenda Adoption- Regular Board of Trustees' Meeting of June 24, 2025

Approved as submitted.

Motion made by: Morgan Westmoreland
Motion seconded by: Keri Gorsage

Voting:
Unanimously approved by the Trustees present (Clayton-Tarvin absent)

D. Closed Session

Vice President Souders read aloud the item listed under Closed Session. As there was no one in the audience wishing to address the Board on this matter, the meeting moved to Closed Session at 5:32 p.m.

1. Government Code Section 54957: Public Employment: Title: 1) Director, Expanded Learning and Childcare Programs

E. Reconvene in Open Session/Report of Closed Session Action

The meeting reconvened in Open Session at 6:01 p.m. The following Closed Session action was taken:

Motion by Keri Gorsage, seconded by Morgan Westmoreland, and carried by the following roll call vote to approve Kari Grace as the Director, Expanded Learning and Childcare Programs, effective June 25, 2025:

Gina Clayton-Tarvin - Absent
Keri Gorsage - Yes
Patricia Singer - Yes
Jack Souders - Yes
Morgan Westmoreland - Yes

Ms. Grace thanked the Board of Trustees for the opportunity to serve the District in this new capacity, noting she is excited to lead in an area where she has dedicated over 20 years of her career. She introduced her family in the audience and extended her appreciation to them for their unwavering support.

F. Pledge of Allegiance

President Singer led the Pledge of Allegiance.

G. Introductions: None.

H. Minutes

1. **Regular Board of Trustees' Meeting Minutes, June 10, 2025**

Approve as submitted.

Motion made by: Jack Souders
Motion seconded by: Keri Gorsage

Voting:
Unanimously approved by the Trustees present (Clayton-Tarvin absent; Westmoreland abstained)

Prior to the vote on this matter, Trustee Westmoreland advised she will be abstaining as she was absent from the June 10, 2025, Board Meeting.

I. **Time Certain:** None.

J. **Public Comment:** None.

K. **Communications**

1. **Written Communications to the Board**

President Singer advised that the following written comments were received:

1. Communication from Tanya Cooke, dated June 23, 2025, regarding CIMI Field Trip.

2. Communication from Minerva Franco Medina, dated June 23, 2025, regarding CIMI Field Trip.

3. Communication from Wildvank Family, dated June 23, 2025, regarding CIMI Field Trip.

4. Communication from Jeannie Connors, dated June 23, 2025, regarding CIMI Field Trip.

5. Communication from Keeley Pratt, dated June 24, 2025, regarding CIMI Field Trip.

Copies of the above correspondence have been provided to the Board Members and are available for public review at the District Office.

2. **Board/Committee Reports:** None.

3. **Personnel Commissioner Report (Three Minutes):** None

4. **Trustees' Communications (Three Minutes per Board Member)**

Trustee Gorsage wished everyone a happy Fourth of July, noting she will be participating in the holiday parade and looks forward to seeing the community at the event; reflected on her daughter's recent college graduation and how the Ocean View School District gave her a strong foundation on which to build through the years.

Trustee Westmoreland commented on her attendance at several of the fifth grade promotion ceremonies; concurred with Trustee Gorsage's remarks, as she noted when her son starts high school, he will be well prepared, thanks to the solid foundation provided by the District.

Vice President Souders congratulated and thanked Kari Grace for accepting the position of Director of Expanded Learning and Childcare Programs; wished everyone an enjoyable summer.

President Singer congratulated Kari Grace on her new leadership role; attended promotion ceremonies at the three middle schools, and thanked staff for all the work done behind the scenes to ensure a smooth event at each site; thanked Communications and Public Information Officer Julie St. Cyr for organizing the District's participation in the upcoming Fourth of July Parade; wished everyone a wonderful summer.

5. **Superintendent's Communications**

Dr. Hoefer updated the Board on summer projects throughout the District: the new HVAC system at Golden View has arrived and awaits final approval from DSA before installation in July; accessible swings are being installed at College View next to existing swings to accommodate students with significant disabilities; and Hope View is receiving fresh blacktop and a slightly expanded playground area for TK and Kindergarten students, along with necessary asphalt repairs on the campus; advised that the Extended School Year (ESY) and Camp Explore programs will begin Monday, July 7, focusing on learning, skill-building, and engaging activities for registered families.

6. **PTA/PTO/PTSA/PTSO Presidents' Roundtable:** Inactive in summer.

7. **Employee Associations' Communications (CSEA, OVTA) (Five Minutes per Association):** None.

L. Reports: None.

M. Consent Calendar

1. **Administrative Services: Gifts to the District**

Approve as submitted.

Motion made by: Jack Souders
Motion seconded by: Morgan Westmoreland

Voting:
Unanimously approved by the Trustees present (Clayton-Tarvin absent)

2. **Administrative Services: Payroll Check Registers from May 11, 2025, through June 10, 2025**

Approve as submitted.

Motion made by: Jack Souders
Motion seconded by: Morgan Westmoreland

Voting:
Unanimously approved by the Trustees present (Clayton-Tarvin absent)

3. **Administrative Services: Purchase Orders for all Funds from May 28, 2025, through June 10, 2025**

   Approve as submitted.

   Motion made by: Jack Souders
   Motion seconded by: Morgan Westmoreland

   Voting:
   Unanimously approved by the Trustees present (Clayton-Tarvin absent)

4. **Administrative Services: School District Check Registers from May 28, 2025, through June 10, 2025**

   Approve as submitted.

   Motion made by: Jack Souders
   Motion seconded by: Morgan Westmoreland

   Voting:
   Unanimously approved by the Trustees present (Clayton-Tarvin absent)

5. **Administrative Services: Agreement for Electronic Document Management System Software Support Service Between Ocean View School District of Orange County and Orange County Superintendent of Schools (Renewal)**

   Approve as submitted.

   Motion made by: Jack Souders
   Motion seconded by: Morgan Westmoreland

   Voting:
   Unanimously approved by the Trustees present (Clayton-Tarvin absent)

6. **Administrative Services: Agreement for Internet Access Between Ocean View School District of Orange County and Orange County Superintendent of Schools (Renewal)**

   Approve as submitted.

   Motion made by: Jack Souders
   Motion seconded by: Morgan Westmoreland

   Voting:
   Unanimously approved by the Trustees present (Clayton-Tarvin absent)

7. **Administrative Services: Agreement for Network Support and Cybersecurity Services Agreement Between Ocean View School District of Orange County and Orange County Superintendent of Schools (Renewal)**

   Approve as submitted.

   Motion made by: Jack Souders
   Motion seconded by: Morgan Westmoreland

   Voting:
   Unanimously approved by the Trustees present (Clayton-Tarvin absent)

8. **Administrative Services: Agreements to Piggyback on Extension Offers Awarded by Gold Star Foods for Food and Nutrition Service Items (Renewal)**

   Approve as submitted.

   Motion made by: Jack Souders
   Motion seconded by: Morgan Westmoreland

   Voting:
   Unanimously approved by the Trustees present (Clayton-Tarvin absent)

9. **Administrative Services: Annual Professional Organization Memberships for 2025-2026 (Renewal)**

   Approve as submitted.

   Motion made by: Jack Souders
   Motion seconded by: Morgan Westmoreland

   Voting:
   Unanimously approved by the Trustees present (Clayton-Tarvin absent)

10. **Administrative Services: Contract for Pest Control Services Between Ocean View School District of Orange County and Animal Pest Management Services, Inc. (Renewal)**

    Approve as submitted.

    Motion made by: Jack Souders
    Motion seconded by: Morgan Westmoreland

    Voting:
    Unanimously approved by the Trustees present (Clayton-Tarvin absent)

11. **Educational Services: 2025-26 Independent Contractor Agreement between Ocean View School District of Orange County and Amergis Healthcare Staffing for Student Health Services Support (Renewal)**

    Approve as submitted.

    Motion made by: Jack Souders
    Motion seconded by: Morgan Westmoreland

    Voting:
    Unanimously approved by the Trustees present (Clayton-Tarvin absent)

12. **Educational Services: 2025-2026 Independent Contractor Agreement between Ocean View School District of Orange County and Start Well Infant/Early Childhood Mental Health For Consultation Services For Early Learning Staff at Preschool Sites (Renewal)**

    Approve as submitted.

    Motion made by: Jack Souders
    Motion seconded by: Morgan Westmoreland

    Voting:
    Unanimously approved by the Trustees present (Clayton-Tarvin absent)

13. **Educational Services: 2025-2028 Agreement between UMass Global and Ocean View School District of Orange County for Social Work Interns (Renewal)**

    Approve as submitted.

    Motion made by: Jack Souders
    Motion seconded by: Morgan Westmoreland

    Voting:
    Unanimously approved by the Trustees present (Clayton-Tarvin absent)

14. **Educational Services: Amendment to Agreement for Non-Public School Placement of Special Education Student as Determined by Individualized Education Program (IEP)**

    Approve as submitted.

    Motion made by: Jack Souders
    Motion seconded by: Morgan Westmoreland

    Voting:
    Unanimously approved by the Trustees present (Clayton-Tarvin absent)

15. **Educational Services: Independent Contractor Agreement between the Ocean View School District of Orange County and Language Network, Inc. for Translation and Interpretation Services for the 2025-2026 School Year (Renewal)**

    Approve as submitted.

    Motion made by: Jack Souders
    Motion seconded by: Morgan Westmoreland

    Voting:
    Unanimously approved by the Trustees present (Clayton-Tarvin absent)

16. **Educational Services: Independent Contractor Agreement between the Ocean View School District of Orange County and Goodwill Industries of Orange County, California for American Sign Language Interpretation Services for the 2025-2026 School Year (Renewal)**

    Approve as submitted.

    Motion made by: Jack Souders
    Motion seconded by: Morgan Westmoreland

    Voting:
    Unanimously approved by the Trustees present (Clayton-Tarvin absent)

17. **Educational Services: Independent Contractor Agreement Between Ocean View School District of Orange County and Growth, Opportunities through Athletics, Learning, and Service (GOALS) After School Program at Oak View for the 2025-2026 School Year (Renewal)**

    Approve as submitted.

    Motion made by: Jack Souders
    Motion seconded by: Morgan Westmoreland

    Voting:
    Unanimously approved by the Trustees present (Clayton-Tarvin absent)

18. **Educational Services: Listing of Conferences, Meetings, Workshops, and Consultants**

    Approve as submitted.

    Motion made by: Jack Souders
    Motion seconded by: Morgan Westmoreland

    Voting:
    Unanimously approved by the Trustees present (Clayton-Tarvin absent)

19. **Human Resources: Certificated Employee Personnel Activity List - May 28, 2025, through June 10, 2025**

    Approve as submitted.

    Motion made by: Jack Souders
    Motion seconded by: Morgan Westmoreland

    Voting:
    Unanimously approved by the Trustees present (Clayton-Tarvin absent)

20. **Human Resources: Classified Employee Personnel Activity List - May 28, 2025, June 10, 2025**

    Approve as submitted.

    Motion made by: Jack Souders
    Motion seconded by: Morgan Westmoreland

    Voting:
    Unanimously approved by the Trustees present (Clayton-Tarvin absent)

N. Old Business: None.

O. New Business

1. **Educational Services: Ocean View School District Proposed 2025-26 Local Control and Accountability Plan (LCAP) Adoption (Action)**

   Approve as submitted.

   Motion made by: Jack Souders
   Motion seconded by: Keri Gorsage

   Voting:
   Unanimously approved by the Trustees present (Clayton-Tarvin absent)

   Prior to the foregoing vote, Dr. Alice Lee, Assistant Superintendent of Educational Services, presented the 2025–26 Local Control and Accountability Plan (LCAP), highlighting the District's performance across the state priority areas as measured by the California Dashboard, including key metrics in student achievement, family engagement, and school climate.

2. **Administrative Services: Resolution No. 28:2425 - Rescind Budget Committed Reserves Fund Balances (Action)**

   Approve as submitted.

Motion made by: Keri Gorsage
Motion seconded by: Jack Souders

Voting:
Unanimously approved by the Trustees present (Clayton-Tarvin absent)

3. **Administrative Services: Resolution No. 32:2425 - 2025-26 Budget Committed Reserves Fund Balances for Additional Reserves for Economic Uncertainty (Action)**

Approve as submitted.

Motion made by: Jack Souders
Motion seconded by: Morgan Westmoreland

Voting:
Unanimously approved by the Trustees present (Clayton-Tarvin absent)

4. **Administrative Services: Resolution No. 30:2425 - Education Protection Account (Action)**

Approve as submitted.

Motion made by: Keri Gorsage
Motion seconded by: Morgan Westmoreland

Voting:
Unanimously approved by the Trustees present (Clayton-Tarvin absent)

5. **Administrative Services: Adoption of the 2025-2026 Budget (Action)**

Approve as submitted.

Motion made by: Jack Souders
Motion seconded by: Morgan Westmoreland

Voting:
Unanimously approved by the Trustees present (Clayton-Tarvin absent)

6. **Administrative Services: Resolution No. 29:2425 - Establish Temporary Interfund Transfers of Special or Restricted Funds Pursuant to Education Code Section 42603 (Action)**

Approve as submitted.

Motion made by: Jack Souders
Motion seconded by: Keri Gorsage

Voting:
Unanimously approved by the Trustees present (Clayton-Tarvin absent)

7. **Administrative Services: Resolution No. 33:2425 - Closure of Measure R Fund 21 and Subfunds; Transfer of Residual Interest to Fund 40 (Action)**

   Approve as submitted.

   Motion made by: Morgan Westmoreland
   Motion seconded by: Keri Gorsage

   Voting:
   Unanimously approved by the Trustees present (Clayton-Tarvin absent)

8. **Administrative Services: Use of California Multiple Award Schedule (CMAS) Number 3-24-06-1004 to QOVO Communications for Purchase of Information Technology Goods and Services (Action)**

   Approve as submitted.

   Motion made by: Keri Gorsage
   Motion seconded by: Jack Souders

   Voting:
   Unanimously approved by the Trustees present (Clayton-Tarvin absent)

9. **Administrative Services: Use of California Multiple Award Schedule (CMAS) Number 4-23-11-1017 to Waxie's Enterprises, LLC (Action)**

   Approve as submitted.

   Motion made by: Jack Souders
   Motion seconded by: Morgan Westmoreland

   Voting:
   Unanimously approved by the Trustees present (Clayton-Tarvin absent)

10. **Educational Services: Agreement for Non-Public School/Non-Public Agency Placement of Special Education Students as Determined by Individualized Education Program (IEP) (Action)**

    Approve as submitted.

    Motion made by: Keri Gorsage
    Motion seconded by: Jack Souders

    Voting:
    Unanimously approved by the Trustees present (Clayton-Tarvin absent)

11. **Educational Services: Approval of Overnight Field Trip Locations for Circle View, College View, Golden View, Harbour View, Hope View, Lake View, Oak View, Star View, Village View, and Westmont Schools (Action)**

Approve as submitted.

Motion made by: Keri Gorsage
Motion seconded by: Morgan Westmoreland

Voting:
Unanimously approved by the Trustees present (Clayton-Tarvin absent)

12. **Human Resources: Declaration of Need for Fully Qualified Educators (Action)**

Approve as submitted.

Motion made by: Jack Souders
Motion seconded by: Keri Gorsage

Voting:
Unanimously approved by the Trustees present (Clayton-Tarvin absent)

13. **Human Resources: Juneteenth Settlement Agreement Between Ocean View School District of Orange County and California School Employees Association (CSEA) (Action)**

Approve as submitted.

Motion made by: Morgan Westmoreland
Motion seconded by: Jack Souders

Voting:
Unanimously approved by the Trustees present (Clayton-Tarvin absent)

14. **Human Resources: Juneteenth Settlement Agreement Between Ocean View School District of Orange County and Ocean View Teachers Association (OVTA) (Action)**

Approve as submitted.

Motion made by: Keri Gorsage
Motion seconded by: Jack Souders

Voting:
Unanimously approved by the Trustees present (Clayton-Tarvin absent)

15. **Human Resources: Resolution No. 34:2425 - Juneteenth Compensation for Non-Union Employees (Action)**

Approve as submitted.

Motion made by: Keri Gorsage
Motion seconded by: Morgan Westmoreland

Voting:
Unanimously approved by the Trustees present (Clayton-Tarvin absent)

16. **Human Resources: Side Letter of Agreement between Ocean View School District of Orange County and Ocean View Teachers Association (Action)**

Approve as submitted.

Motion made by: Morgan Westmoreland
Motion seconded by: Jack Souders

Voting:
Unanimously approved by the Trustees present (Clayton-Tarvin absent)

P. Any Other Public Comments to the Board of Trustees: None.

Q. Future Agenda Items (As Requested by Board Members): None.

R. Board of Trustees' Roundtable

Vice President Souders wished everyone a happy and safe Fourth of July and a great summer.

Trustee Westmoreland wished everyone a happy Fourth of July.

Trustee Gorsage mentioned she would be at the Huntington Beach parade and wished everyone a happy Fourth of July.

President Singer thanked the staff who work during the summer for all they do in preparation for the next school year; noted she will also participate in the Fourth of July parade; wished everyone a wonderful summer.

S. Closed Session (if needed): None.

T. Reconvene in Open Session/Report of Closed Session Action: n/a

U. Adjournment

Time: 6:35 p.m.

Motion made by: Jack Souders
Motion seconded by: Morgan Westmoreland

Voting:
Unanimously approved by the Trustees present (Clayton-Tarvin absent)

Julianne Hoefer, Ph.D., Superintendent

Patricia Singer, President

July 15, 2025
Date