



LIVINGSTON BOARD OF EDUCATION VOTING MEETING MINUTES

Tuesday, March 22, 2022

Executive Session - Hybrid Meeting - 6:15 p.m.

Public Session - Hybrid Meeting at Administration Building – 7:00 p.m.

A **Voting Meeting** of the Livingston Board of Education was held on this date in the large conference room in the Administration Building and via Zoom and Facebook Live. The meeting was called to order at 6:16 p.m. by the Board President, Seth Cohen, who announced that adequate notice of this meeting has been provided by amendment to notice approved at the Board's reorganization meeting on January 4, 2022 and posted at the Board of Education office and communicated to *The Star Ledger*, *West Essex Tribune*, *TAPinto Livingston* and the Livingston Township Clerk.

Members Present: Jenissa Arnette, Pamela Chirls, Seth Cohen, Vineeta Khanna and Samantha Messer

Members Absent: Ethan Hirsch

Also in Attendance: Dr. Matthew Block, Michael Davison, Lisa Capone-Steiger, Mark Stern, Susan Burman and Joann Goldberg

Mrs. Chirls moved the following:

Executive Session

Whereas, the Open Public Meetings Act, N.J.S.A. 10:4-11, permits the Board of Education to meet in closed session to discuss certain matters; now, therefore be it

Resolved, that the Livingston Board of Education adjourns to closed session to discuss:

- Student Matter

Action may be taken upon return to public session. The full length of the meeting is anticipated to be approximately 45 minutes and be it

Further Resolved, the minutes of this closed session be made public when the need for confidentiality no longer exists.

Mrs. Khanna seconded the motion.

ROLL CALL VOTE - Ayes - Ms. Arnette, Mrs. Chirls, Mr. Cohen, Mrs. Khanna, Ms. Messer
Nays - None

At 7:12 p.m. Mr. Cohen reconvened the public meeting.

There were approximately five members of the public and staff in person and approximately 58 members of the public and staff watching remotely through the webinar and a Facebook Live Stream.

Superintendent's Report

1. Demographic Study Presentation - Dr. Richard Grip, Statistical Forecasting

Dr. Richard Grip explained that he completed the demographic study back in December 2021. The study projects enrollment for a five year period, analyzes population trends, demographic characteristics, examines historical enrollments by grade configuration and school, compares building capacities to current and projected enrollments and researches projected new housing.

Dr. Grip continued there are currently two approved areas that total 192 units of new housing in the Collins and Burnet Hill areas with the potential for another 717 non age-restricted units to be approved down the road. Since developers haven't been contracted to build, site plans are not yet available for these potential units and they are not included in the projections in this study. Dr. Grip added he is sharing this information so that the board is aware of them.

In summary, Dr. Grip explained enrollments are projected to continue to increase between 150-180 students throughout the five year projection period due to inward migration of students and the 192 new housing units. The study doesn't distinguish between rentals and owner occupied units.

When asked about the timing of the potential 717 non age-restricted units, Dr. Grip responded that some of the zoning hasn't been approved yet so they would fall outside of his five year projection period and recommended the board perform an update to the study in three years to see if some of them have moved ahead into a planning phase.

When discussing the capacity analysis, Dr. Grip's chart showed available seating at the elementary schools but he explained that building capacity is very fluid depending upon how each building is being used. Mrs. Chirls asked for further clarification and Dr. Grip responded we should perform a room utilization analysis to get a more current status of student-teacher ratios. Dr. Grip added that capacities are created by the architect and don't include gyms, cafeterias or media centers as instructional spaces.

Mrs. Khanna asked Dr. Grip's advice on adding on to the buildings and he suggested asking the building principals for their opinion on overcrowding and not to rely on numbers as a hard and fast rule as to whether additions are or are not necessary.

Mr. Cohen confirmed with Dr. Grip that the enrollment projections by grade configuration combined with the inward migration at the upper grades could cause us to see large bubbles in those class sizes.

Mr. Cohen asked Dr. Grip if anything stands out in Livingston's data that we should think about and he responded that in our birth-to-kindergarten survival ratios, the fact that we start with a certain number of births but five years later have doubled that number of students due to inward migration shows that people want to move here because we are an excellent school district.

2. Miscellaneous

Dr. Block congratulated the cast and crew of Fiddler on the Roof and for those who participated in the art show at the Township Hall.

Dr. Block announced that NJ Math League at Mount Pleasant Middle School placed first place in the State and County for a second year in a row.

Dr. Block explained that after hearing feedback from members of our community, a change was made to the 2023-2024 calendar to keep Monday, April 22 as a half day and Tuesday, April 23 as a day off for Passover. Elementary conferences were removed for the month of April and will be revisited at a later date. The calendar will have two snow days.

3. Budget Update

Mr. Davison explained we have received an additional \$1.3 million in State Aid, which is up almost 22% from last year and since the original draft of the budget projected it to be flat, our tax levy and tax impact have decreased. Mr. Davison continued that the tax levy inclusive of debt service is now at 1.12% which equals \$120,097,687 and the tax impact on a home assessed at \$700,000 would be approximately \$171. Mr. Davison added a public forum on the budget will be held via Zoom on April 14 from 5 to 6 p.m. and that the board may make changes to the budget up and until the public hearing on April 26.

Dr. Block explained that since the last meeting, the administration has provided the board with the data and information they requested so they can make an informed decision on the tentative budget this evening. Dr. Block reiterated that if the board approves the tentative budget, they can still make changes up until the public hearing.

Mrs. Chirls suggested there be two public forums, one in the morning and one in the evening, to make them accessible to anyone who wants to attend.

Although they received a spreadsheet of current expenses associated with mental health, Mrs. Chirls, Mr. Cohen and Ms. Arnette requested projected costs for mental health through this budget and how federal, state and local funds will be used for both our general and special education students.

Mrs. Khanna asked if we have enough guidance counselors to help students with college, especially since our student representative said at a prior meeting that it is difficult to get an appointment.

Mrs. Steiger explained how the digital sign in works for students to gain access to counselors. Mrs. Steiger continued that since we only added the college counselor position last year, we need time to analyze data to see if one college counselor and nine guidance counselors are making an impact. Mrs. Steiger continued that it wouldn't be prudent to spend money on adding another body until we see how things are going.

Ms. Messer stated she is concerned about adding eight full-time employees with inflation and adding headcount in places that are not aligned with our district goals. Ms. Messer continued that we can anticipate during the next negotiation cycle having to raise the pay of teachers to be competitive in the market and if we add to our headcount now, we might need to then turn around and make cuts.

Ms. Messer stated that the board asked for information on class sizes at the high school with an existing headcount that they have not yet received and is concerned whether elementary tech coaches are our number one district priority.

Dr. Block responded that the additional positions in the budget strengthen our curriculum and instruction, allow us to meet the needs of an expanding humanities program, allow us to staff an initiative in interdisciplinary work and that having one tech coach in each elementary school enables them to become immersed in the culture of the building in which they work and to create consistency in the work they do with staff and students.

Mrs. Chirls expressed concerns about the additional staffing, too, and asked if it is still early in the STEAM program to be adding three tech coaches because there won't be parity across the specials.

Mrs. Chirls asked with humanities, if we are experiencing an enrollment increase, have we looked at corresponding decreases in the other core or elective classes to be able to assess what the needs might be for next year?

Dr. Block responded the high school is increasing in population by 60 plus students and that they anticipate an increase in interest in humanities, teachers are struggling to push into those classes and if it ends up we don't need the headcount, even though the board approves the positions, we won't hire them.

Ms. Messer asked if in the past, we have had the practice of being able to add an elementary school teacher over the summer if there is a need based on enrollment, why we can't use that approach with humanities and Dr. Block responded that is something that would have to be built into the budget.

Ms. Rosenzweig and Mrs. Rubin described how art and music teachers currently push into the humanities courses and explained that sections in the electives of art and music are not going down even with an increase in students taking humanities. Mr. Stern continued that integrating social studies and English courses with art and music is very meaningful for students.

When Ms. Messer asked what Ms. Rosenzweig expects the headcount to be in humanities in two years, she responded it will depend on what other course offerings become available.

When Ms. Arnette asked if we have any data to show how successful the STEAM program has been, Mr. Stern responded that right now it is all anecdotal data.

Mr. Cohen expressed he is also interested in how we can qualitatively evaluate the STEAM program.

Mrs. Chirls expressed concern about voting on a tentative budget when they still have significant concerns about some items being proposed and Mr. Cohen suggested they use the April 5 board meeting to review the follow up information requested tonight and to continue the conversation with the possibility of amending the tentative budget prior to it being advertised to the public for the public hearing.

At 8:45 p.m., Ms. Messer made a motion to go into Executive Session to discuss personnel.

Mrs. Chirls seconded the motion.

ROLL CALL VOTE - Ayes - Ms. Arnette, Mrs. Chirls, Mr. Cohen, Mrs. Khanna, Ms. Messer
Nays - None

At 8:55 p.m., Mr. Cohen reconvened the public meeting.

Ms. Messer asked when the board will receive a full breakdown of class sections, sizes and courses at the high school and Dr. Block responded he will get it to them shortly.

Dr. Block summarized that he will send the following items to the board in advance of the next meeting: mental health budget that shows both current and 2022-2023 expenses; class sizes with corrections; a projection of where we will be one year and two years from now with humanities; what the total cost of the humanities program will be when at full scale; roles and responsibilities of various staff members involved with tech coaches and clarity around the number of hours that are allocated to professional development for those positions.

Dr. Block explained that the professional development provided by tech coaches includes both student facing time as well as one-on-one work with staff.

Dr. Block explained that he and Mrs. Chirls had an off line conversation about the possibility of having the new tech coaches and the art and music teachers who would be supporting humanities conduct some after school activities.

Board Reports

Mr. Cohen announced we have a scheduled Five-on-Five Meeting with the Township on April 11. The time and location is to be determined.

Mr. Cohen explained that in his absence, our student representative, Ethan, asked that he express students' concerns about parking at the high school as juniors are obtaining their licenses and driving to school.

Mr. Cohen expressed congratulations to the staff and students involved in the art event that he attended last night.

Mrs. Chirls congratulated and thanked those involved in the production of Fiddler on the Roof show and the AP art show.

Mrs. Chirls announced she attended an LMAC meeting where Assemblyman John McKeon asked about ways they are struggling with funding, including the required focus on one particular drug, rather than using the funds to support mental health programs for students. Dr. Block will provide input to Assemblyman McKeon on how the grant could be structured to better meet our student's needs.

Mrs. Khanna offered congratulations to those involved in the production of Fiddler on the Roof.

Approval of Minutes

Mrs. Chirls moved the following:

1. Workshop/Voting Meeting Minutes of February 1, 2022
2. Voting Meeting Minutes of February 8, 2022
3. Public Portion of Executive Session Meeting Minutes of February 28, 2022
4. Workshop/Voting Meeting Minutes of March 8, 2022
5. Executive Session Meeting Minutes of December 7, 2021; January 18, 2022; January 26, 2022; February 8, 2022 and February 28, 2022

Mrs. Khanna seconded the motion.

ROLL CALL VOTE - Ayes - Ms. Arnette, Mrs. Chirls, Mr. Cohen, Mrs. Khanna, Ms. Messer
Nays - None

Public Input on Agenda Items ~ up to 15 minutes

There was no public input on agenda items.

RECOMMENDATIONS FOR APPROVAL

PROGRAM/CURRICULUM

Mrs. Khanna moved the following:

1.1 Books and DVDs

Resolved, that the Livingston Board of Education approves the novel and DVDs as shown on **Attachment A**.

1.2 Student Teachers

Resolved, that the Livingston Board of Education approves the student teachers as shown on **Attachment B**.

1.3 Field Trips

Resolved, that the Livingston Board of Education approves the field trips as shown on **Attachment C**.

Ms. Messer seconded the motion.

ROLL CALL VOTE - Ayes - Ms. Arnette, Mrs. Chirls, Mr. Cohen, Mrs. Khanna, Ms. Messer
Nays - None

STUDENT SERVICES

Mrs. Chirls moved the following:

2.1 Out of District Placements

Resolved, that the Livingston Board of Education approves placement for the academic year 2021-2022 for three (3) Livingston students with disabilities and for Extended School Year 2021 (Summer Programs) for one (1) Livingston student with disabilities, as classified and recommended by the Child Study Team, in facilities with tuition costs to be determined within the limits established by the New Jersey Board of Education as shown on **Attachment D**.

2.2 Related Services/Medical Consultants

Resolved, that the Livingston Board of Education approves the following consultants that will be utilized to provide related services for the 2021-2022 school year:

BEHAVIORAL TRAINING & ASSISTANCE / APPLIED BEHAVIORAL ANALYSIS

Applied Behavioral Counseling, P.C. \$125.00/hour

HOME INSTRUCTION

New Pathways \$60.00/hour

Ms. Arnette seconded the motion.

ROLL CALL VOTE - Ayes - Ms. Arnette, Mrs. Chirls, Mr. Cohen, Mrs. Khanna, Ms. Messer
Nays - None

BUSINESS

Mrs. Khanna moved 3.1:

3.1 Adoption of the Tentative Budget for School Year 2022-2023

Resolved, that the tentative budget be approved for the 2022-2023 school year using the 2022-2023 state aid figures and the Secretary to the Board of Education be authorized to submit to the Executive County Superintendent for approval in accordance with N.J.S.A.18A:7F-5 and 18A:7F-6:

	<u>General Fund</u>	<u>Special Revenues</u>	<u>Debt Service</u>	<u>Total</u>
2022-2023 Total Appropriations	\$128,473,307	\$2,553,387	\$8,191,675	\$139,218,369
Less: Anticipated Revenues	\$14,332,093	\$2,553,387	\$2,235,202	\$19,120,682
Taxes to be Raised	\$114,141,214	-----	\$5,956,473	\$120,097,687

And, to advertise said budget in the West Essex Tribune in accordance with the form suggested by the State Department of Education and according to law; and

Be It Further Resolved, that a public hearing will be held at the Administration Building, 11 Foxcroft Drive, Livingston, New Jersey, on April 26, 2022 at 7:00 p.m. in a hybrid format for the purpose of conducting a public hearing on the budget for the 2022-2023 school year.

Mrs. Chirls seconded the motion.

ROLL CALL VOTE - Ayes - Ms. Arnette, Mrs. Chirls, Mr. Cohen, Mrs. Khanna, Ms. Messer (all pending additional information requested by the board tonight)
Nayes - None

Ms. Messer moved 3.2 and 3.3:

3.2 Adjustment for Enrollment

Resolved, that the Livingston Board of Education includes in the tentative budget the adjustment for enrollment in the amount of \$292,995. The additional funds are included in the base budget and will be used to pay for the additional staffing to address class enrollment increases.

3.3 Adjustment for Banked Cap

Resolved, that the Livingston Board of Education includes in the proposed budget the adjustment for banked cap in accordance with N.J.A.C. 6A23A-10.3(b). The district has fully exhausted all eligible statutory spending authority and must increase the base budget in the amount of \$504,087 for the purposes of program improvement/enhancement. The Board of Education will complete this

by June 30, 2023 and acknowledges that it cannot be deferred or incrementally completed over a longer period of time.

Mrs. Chirls seconded the motion.

ROLL CALL VOTE - Ayes - Ms. Arnette, Mrs. Chirls, Mr. Cohen, Mrs. Khanna, Ms. Messer
Nays - None

Ms. Messer moved 3.4:

3.4 Capital Reserve Account Withdrawal

Resolved, that the Livingston Board of Education includes in the budget a capital reserve withdrawal in the amount of \$3,600,000 for:

- installation of a turf field at Livingston High School.

Mrs. Khanna seconded the motion.

ROLL CALL VOTE - Ayes - Ms. Arnette, Mrs. Chirls, Mr. Cohen, Mrs. Khanna, Ms. Messer
Nays - None

Mrs. Chirls moved 3.5 to 3.14:

3.5 Maximum Travel

Pursuant to N.J.A.C. 6A:23A-7.3, a board of education must establish a maximum dollar limit for travel expenditure, as defined in N.J.A.C. 6A:23A-7.1 et seq.,

Be it Resolved, that the Livingston Board of Education includes in the tentative budget a maximum travel expenditure in the amount of \$192,314 for the 2022-2023 school year. The maximum travel expenditure amount for the 2021-2022 school year is \$190,494, of which, \$47,391 has been spent and \$24,188 is encumbered to date.

3.6 Travel and Related Expense Reimbursement

The Livingston Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district;

And, N.J.A.C. 6A:23A Subchapter 7 requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board;

And, a board of education may establish, for regular district business travel only, an annual school year threshold of \$150 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30);

And, travel and related expenses not in compliance with N.J.A.C. 6A:23A Subchapter 7 but deemed by the board of education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms;

Be it Resolved, the Livingston Board of Education approves all travel not in compliance with N.J.A.C. 6A:23A Subchapter 7 as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

Be it Further Resolved, the Livingston Board of Education includes in the tentative budget travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A Subchapter 7, to a maximum expenditure of \$192,314 for all staff and board members for the 2022-2023 school year.

The School Business Administrator/Board Secretary shall track and record these costs to ensure that the maximum amount is not exceeded.

3.7 Payment of Bills

Whereas, the Board Secretary has audited certain vendor claims as required by N.J.S.A. 18A:19-2 and Board Policy 6470 and presented them to the Livingston Board of Education with the recommendation they be paid, now therefore be it

Resolved, that the Livingston Board of Education approves the payment of the following bills in the amounts listed and attach a complete copy of these bills to the minutes of this meeting.

Fund	Name	Amount
10&11	Regular	2,508,722.76
12	Regular	72,330.44
20	Regular	127,683.27
60	Cafeteria	309,681.58
	TOTAL	\$3,018,418.05

Regular Checks	95670-96346	2,708,736.47
Cafeteria	1347-1352	309,681.58
	TOTAL	\$3,018,418.05

3.8 Board Secretary Report – January 2022

Whereas, the Livingston Board of Education has received the Report of the Board Secretary for January 31, 2022, consisting of:

- 1) Interim Balance Sheets
- 2) Interim Statements Comparing Budgeted Revenue with Actual to Date and Appropriations with Expenditures and Encumbrances to Date
- 3) Schedule of Revenues - Actual Compared with Estimated
- 4) Statement of Appropriations Compared with Expenditures and encumbrances, and

Whereas, the Livingston Board of Education has received the report of the Treasurer for January 31, 2022, which report is in agreement with the Report of the Board Secretary, and

Whereas, these reports show the following balances on the date indicated:

	Cash Balance	Appropriation Balance	Fund Balance
(10) General Current Exp. Fund	9,084,830	10,690,796	
(11) Current Expense			11,830,746

(12) Capital Outlay		397,208	4,389,775
(20) Special Revenue Fund	230,213	2,037,900	
(30) Capital Projects Fund	4,544,067		
(40) Debt Service Fund	156,087		
Total:	14,015,197	13,125,904	16,220,521

Whereas, pursuant to N.J.A.C. 6:20-212(d), the Board Secretary has certified that as of January 31, 2022, no budgetary line item account has obligations and payments contractual orders which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8, 18A:22-8.1, now therefore be it

Resolved, the Livingston Board of Education accepts the above referenced reports and certification and directs that they be made part of this resolution by reference, and be it

Further Resolved, the Livingston Board of Education certifies that, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of its knowledge no major account or fund has been over-expended in violation of N.J.A.C.6:20-2.13(d) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

3.9 Transfers

Whereas, the Superintendent of Schools recommends certain transfers among accounts in the 2021-2022 budget for January pursuant to Board of Education Policy 6422, now therefore be it

Resolved, that the Livingston Board of Education ratify transfers pursuant to N.J.S.A. 18A:22-8.1 and N.J.A.C. 6:20-2A.10:

<u>Object</u>	<u>Description</u>	<u>To</u>	<u>From</u>
0100	Salaries	300,000	
0270	Health Benefits		325,000
0420	Clean/Repair Maintenance	1,028	
0450	Construction Services		7,060
0514	Cont Services (Sped)	300,000	
0590	Misc Purch Services		750
0600	Supplies and Materials	2,043	
0610	General Supplies	4,033	
0731	Instructional Equipment	22,924	
0732	Non-Instructional Equipment	2,782	
0890	Other Objects		300,000
	TOTALS	\$632,810	\$632,810

3.10 Union County Educational Services Commission

Resolved, that the Livingston Board of Education authorizes the Union County Educational Services Commission to coordinate and administer the transportation for all applications submitted to the district for the 2022-2023 school year.

3.11 Joint Transportation Agreement with Educational Services Commission of Morris County

Resolved, that the Livingston Board of Education enters into a jointure with the Educational Services Commission of Morris County for participation in transportation services for the 2022-2023 school year.

3.12 Acceptance of School Security Grant

Resolved, that the Livingston Board of Education accepts the award of the School Security grant that was approved by the NJ Department of Education on December 2, 2021 as follows:

Program Name	Grant Number	FY22 Award Amount
School Security Grant	22E00114	\$184,230

3.13 Certification of SDA Grant

Resolved, that the Livingston Board of Education authorizes the Business Administrator to certify the district's receipt of funding from the New Jersey Schools Development Authority and the Department of Education for emergent projects and capital maintenance projects associated with students' return to in-person education.

3.14 New Jersey Schools Insurance Group North Jersey Educational Insurance Fund Indemnity and Trust Agreement – Resolution to Join/Renew Membership

Resolved, that the Livingston Board of Education approves the renewal of our membership with the New Jersey Schools Insurance Group as shown on **Attachment E**.

Mrs. Khanna seconded the motion.

ROLL CALL VOTE - Ayes - Ms. Arnette, Mrs. Chirls, Mr. Cohen, Mrs. Khanna, Ms. Messer
Nays - None

Mrs. Chirls moved 3.15:

3.15 Approval of Academic Calendar

Revised, that the Livingston Board of Education approves the 2023-2024 academic calendar as shown on **Attachment F**.

Ms. Arnette seconded the motion.

Dr. Block explained he took the two half days off for Passover and changed them to a half day on Monday and full day off on Tuesday and that the elementary conferences have been removed. A discussion about how to handle the elementary conferences during that calendar year will be held at a later date.

ROLL CALL VOTE - Ayes - Ms. Arnette, Mrs. Chirls, Mr. Cohen, Mrs. Khanna, Ms. Messer
Nays - None

Mrs. Chirls moved 3.16 to 3.19:

3.16 Business Travel - Site Visit

Resolved, that the Livingston Board of Education approves *Jennifer Lernihan*, Case Manager, to perform a site visit to Boston Higashi School in Randolph, MA, in April at a cost not to exceed \$494.

3.17 Conferences and Overnight Trips

Resolved, that the Livingston Board of Education approves the conferences and overnight trips as shown on **Attachment G**.

Resolved, that the Livingston Board of Education approves *Marjorie Duffy* and *Val Desamours* to chaperone the Key Club Executive Board participating in the 76th Annual District Education Conference in Somerset, NJ, from April 8 to 10, 2022 at no cost to the district.

3.18 Approval of TV Studio Cameras – Livingston High School

Whereas, a recommendation was made by the Superintendent of Schools to the **Livingston Board of Education ("Board")** to seek a contract for TV Studio Cameras for Livingston High School;

Whereas, the equipment was properly advertised to prospective bidders in accordance with N.J.S.A. 18A:18A-4; and

Whereas, on Thursday, February 3, 2022, the Board received three bids from potential bidders in accordance with N.J.S.A. 18A:18A-1, et seq.;

Whereas, upon review of the bid submitted by the apparent low bidder, Com Tech, Inc., together with the bid specifications and N.J.S.A. 18A:18A-1 et seq. for the equipment, the Board has determined that the bid submitted by Com Tech, Inc. is the lowest responsible bidder; and

Now, Therefore:

Be It Resolved, that the Board awards the equipment purchase to Com Tech, Inc. at a total contract amount of \$96,170.00.

3.19 Approval of Tent Rentals - District

Whereas, a recommendation was made by the Superintendent of Schools to the **Livingston Board of Education ("Board")** to seek a contract for tent rentals for the school district;

Whereas, the equipment was properly advertised to prospective bidders in accordance with N.J.S.A. 18A:18A-4; and

Whereas, on Tuesday, March 8, 2022, the Board received one bid from potential bidders in accordance with N.J.S.A. 18A:18A-1, et seq.;

Whereas, upon review of the bid submitted by the apparent low bidder, Classic Rentals, together with the bid specifications and N.J.S.A. 18A:18A-1 et seq. for the equipment, the Board has determined that the bid submitted by Classic Rentals is the lowest responsible bidder; and

Now, Therefore:

Be It Resolved, that the Board awards the tent rentals to Classic Rentals at a total contract amount of \$26,512.50 a month.

Ms. Arnette seconded the motion.

Mrs. Chirls asked about the continuation of a five year plan for the TV Studio and if there are plans to build a feeder program from the middle school.

Mr. Davison explained the tent rentals are for May and June of this fiscal year and that we don't have plans to continue renting them in the fall.

ROLL CALL VOTE - Ayes - Ms. Arnette, Mrs. Chirls, Mr. Cohen, Mrs. Khanna, Ms. Messer
Nayes - None

Ms. Messer moved 3.20 and 3.21:

3.20 Bylaws, Policies & Regulations

Resolved, that the Livingston Board of Education suspends Bylaw #0131 and approves the following Bylaw and Policy for first reading and adoption:

Bylaw #0167.1 - Public Participation in Board Meetings - COVID rules (with revisions)
Policy # 9150.01 - School Visitors during COVID (with revisions)

3.21 Bylaws, Policies & Regulations

Resolved, that the Livingston Board of Education approves the following Bylaw and Policies for first reading:

Regulation #0155 - Board Committees (with revisions)
Policy #5541 - Anti-Hazing (M) (new to district)

Ms. Arnette seconded the motion.

Mrs. Chirls requested we add clarification about public participation via Zoom under Bylaw #0167.1.

ROLL CALL VOTE - Ayes - Ms. Arnette, Mrs. Chirls, Mr. Cohen, Mrs. Khanna, Ms. Messer
Nayes - Mrs. Chirls (on #0167.1 only)

PERSONNEL

Mr. Davison read the addition of walk-in Resolution 4.12 into the record.

Mrs. Khanna moved the following:

4.1 Resignations

Resolved, that the Livingston Board of Education accepts the resignations of:

Name	Position	Reason	Location	Last Day of Employment
<i>Danusia Rampolla</i>	LDT-C	Retirement	Hillside	June 30, 2022
<i>Joanne Lehmann</i>	Elementary School Teacher	Retirement	BHE	June 30, 2022
<i>Nancy Silveira</i>	Custodian	Retirement	LHS	June 30, 2022
<i>Stafford Horne</i>	Teacher of Music	Retirement	MPMS	June 30, 2022
<i>Amy Newman</i>	Teacher of Art	Resignation	LHS	June 30, 2022
<i>Allyson Smith</i>	Teacher of Technology Education	Resignation	LHS	March 11, 2022
<i>Andrew Kit</i>	IT Support Specialist/Help Desk Manager	Resignation	District	May 20, 2022
<i>Wade Dendy</i>	School Social Worker	Resignation	BHE	May 6, 2022
<i>Steven Kroeger</i>	Job Coach	Resignation	LHS	March 18, 2022
<i>Samantha Engel*</i>	Teacher of Social Studies	Resignation	LHS	March 9, 2022
<i>James Page*</i>	Teacher of Math	Retirement	LHS	June 30, 2023

**as amended from a previous agenda*

4.2 Leaves of Absences

Resolved, that the Livingston Board of Education approves the leaves of absences of:

Name	Location	Position	LOA w/pay and benefits	LOA w/o pay, but with benefits (if applicable)	Extended LOA w/o pay or benefits	Return Date
<i>Rosa Gonzalez</i>	Elementary	Teacher of Spanish	6/21/2022-6/23/2022	8/30/2022-11/19/2022**	11/22/2022-6/30/2024	9/1/2024
<i>Daniel Brill</i>	LHS	Teacher of Math	4/11/2022-5/6/2022**	NA	NA	5/9/2022

<i>Kalyani Margale</i>	LHS	Instructional Aide	NA	NA	3/21/2022-5/5/2022	5/6/2022
<i>Kirsten Mahler-Cardoso</i>	Collins	Instructional Aide	4/7/2022-4/22/2022	4/25/2022-6/23/2022**	NA	TBD
<i>Jade Eden</i>	Hillside	Elementary School Teacher	4/27/2022-6/30/2022	8/30/2022-11/19/2022**	11/22/2022-6/30/2023	9/1/2023
<i>Samantha Kowalak</i>	LHS	Teacher of Social Studies	5/6/2022-5/23/2022 & 8/30/2022-10/3/2022	5/24/2022-6/30/2022 & 10/4/2022-11/18/2022**	NA	11/21/2022
<i>Nicole Hanna</i>	Hillside	TOSD	8/30/2022-9/9/2022 & 9/10/2022-9/22/2022**	9/23/2022-12/2/2022**	12/3/2022-1/2/2023	1/3/2023
<i>Kaitlyn Keane</i>	Hillside	Instructional Aide	NA	NA	3/14/2022-4/22/2022	4/25/2022
<i>Melissa Pelullo*</i>	LHS	Teacher of Biology	2/7/2022-4/22/2022	4/25/2022-6/30/2022**	NA	8/30/2022
<i>Briana Moghadamniya*</i>	HMS	Teacher of English	3/1/2022-3/3/2022	NA	3/4/2022-6/30/2022	8/30/2022
<i>Emma Dandash*</i>	Harrison	Teacher of Art	3/2/2022-5/6/2022	5/7/2022-5/19/2022 & 5/20/2022-10/11/2022**	NA	10/12/2022
<i>Stephanie Brunn*</i>	LHS/HMS	Teacher of ESL	1/3/2022-2/25/2022	2/28/2022-4/8/2022 & 4/11/2022-6/30/2022**	NA	8/30/2022
<i>Melissa Rosario*</i>	RHE	Kdg. Teacher	2/21/2022-5/24/2022	5/25/2022-10/25/2022**	NA	10/26/2022
<i>Gregory Peters*</i>	HMS	Teacher of Science	2/7/2022-3/11/2022**	3/14/2022-5/13/2022**	NA	5/16/2022
<i>Maureen Tavis*</i>	Collins	Elementary School Teacher	1/3/2022-3/24/2022	3/25/2022-6/30/2022**	8/30/2022-6/30/2023	9/1/2023
<i>Linnet Martes*</i>	BHE	Teacher of Spanish	1/24/2022-4/1/2022	4/4/2022-6/30/2022	NA	8/30/2022
<i>Maxine Davner*</i>	Hillside	Instructional Aide	NA	2/28/2022-4/28/2022	NA	4/29/2022
<i>Kristy Braschi*</i>	LHS	Teacher of Math	1/31/2022-3/31/2022	4/1/2022-9/6/2022	9/7/2022-1/27/2023	1/30/2023
<i>William Peklo*</i>	LHS	TOSD	3/17/2022-4/22/2022	4/25/2022-5/30/2022	NA	5/31/2022

**as amended from a previous agenda*

***Designates time counted toward NJFLA/FMLA*

4.3 Transfers

Resolved, that the Livingston Board of Education approves the transfers as listed on **Attachment H**.

4.4 Appointments

Resolved, that the Livingston Board of Education approves the applications indicated below (*) for emergent hiring for the following appointments under the requirements of N.J.S.A. 18A:16-1 et. seq., N.J.S.A. 18A:39.17 et. seq.; N.J.S.A. 18A:6-4.13 et. seq. All appointments are contingent upon reference checks in accordance with P.L. 2018, c.5.

Name	Location	Title	Tenure Track/LOA or LT Replacement	Replacing	Guide	Step	Salary	Effective Date
Devon Berger	LHS	School Counselor	First Year Tenure Track	K. Guzman	MA+16	4**	\$66,967 (prorated)	3/31/2022

**as amended from a previous agenda*

***will remain on the same step in the 2022-2023 school year*

Resolved, that the Livingston Board of Education approves the appointment of the ABA Discrete Trial TA's and Instructional Aides as listed on **Attachment I**.

4.5 Substitutes

Resolved, that the Livingston Board of Education approves the appointment of the individuals listed below to serve as substitutes on an as-needed basis for the 2021-2022 school year:

Teachers

Brianna Burke

Peter Cascio

Trevor Jedwabnik

Bradly Smith

*Monica Ahluwalia**

*Helen Spirou**

*Jill Valesse**

Rebecca Gilliland

Paul Steiner

**current playground aides who are now sub certified*

Resolved, that the Livingston Board of Education approves the appointment of the individual(s) listed below to serve as long-term substitutes as reflected below:

Name	Location	Title	Leave Replacement or Long Term Sub	Replacing	Salary	Effective Date
Vincent Kulik	LHS	Job Coach	Long Term Sub Security	D. Weber	difference between salary and \$246/day	2/3/22-TBD
Susan Spadafina	LHS	Teacher of Biology	Long Term Sub	J. Frye	\$273/day	3/28/2022-6/23/2022
Max Diaz	LHS	Teacher of Biology	Long Term Sub	J. McCarthy	\$338/day	5/9/2022-6/23/2022
Ellen Dyner	LHS	Teacher of Art	Long Term Sub	A. Smith	\$156/day	3/11/2022-6/30/2022

**as amended from previous agenda*

Resolved, that the Livingston Board of Education approves the individuals listed on **Attachment J** as certified substitutes. These individuals are currently employed by the District. In the event these individuals are called upon to serve as a substitute, they will be compensated an additional \$50/day (\$10/period) for that assignment.

4.6 Extra Work Pay

Resolved, that the Livingston Board of Education approves the following payments as listed on **Attachment K** for work performed.

4.7 Extra Period Assignments

Resolved, that the Livingston Board of Education approves the individuals listed on **Attachment L** for extra period assignments during the 2021-2022 school year.

4.8 Stipends

Resolved, that the Livingston Board of Education approves the individuals on **Attachment M** for athletic stipends at Livingston High School for the 2021-2022 school year in accordance with the contract between the LBOE and the LEA.

Resolved, that the Livingston Board of Education approves the individuals on **Attachment N** for co-curricular stipends at Livingston High School for the 2021-2022 school year in accordance with the contract between the LBOE and the LEA.

Resolved, that the Livingston Board of Education approves the individuals on **Attachment O** for co-curricular stipends at Heritage Middle School for the 2021-2022 school year in accordance with the contract between the LBOE and the LEA.

Resolved, that the Livingston Board of Education approves the individuals on **Attachment P** for co-curricular stipends at Mt. Pleasant Middle School for the 2021-2022 school year in accordance with the contract between the LBOE and the LEA.

Resolved, that the Livingston Board of Education approves the individuals listed on **Attachment Q** for after school intervention at the rate of \$60.90 per hour, to be paid with ARP ESSER funds.

4.9 Mentor Fees

Resolved, that the Livingston Board of Education approves the individuals on **Attachment R** listed as assigned mentors to receive payment in accordance with the schedule listed.

4.10 Technical Certification Guide

Resolved, that the Livingston Board of Education approves the Technical Certification guide for IT Support Specialists within the District's Technology Department.

4.11 2021-2022 Daily & Hourly Rates

Resolved, that the Livingston Board of Education approves the rate of \$18.50/hour for custodial substitutes, effective March 28, 2022.

4.12 Administrative Leave

Resolved, that the Livingston Board of Education places employee #4677 on administrative leave, with pay, effective March 11, 2022 with a return date TBD.

Mrs. Chirls seconded the motion.

ROLL CALL VOTE - Ayes - Ms. Arnette, Mrs. Chirls, Mr. Cohen, Mrs. Khanna, Ms. Messer
Nayes - None

MISCELLANEOUS

Mrs. Chirls moved the following:

5.1 HIB Report

Resolved, that the Livingston Board of Education accepts the findings of HIB cases.

5.2 Suspension Report

Resolved, that the Livingston Board of Education approves the Suspension Report for the months of January and February.

Ms. Messer seconded the motion.

ROLL CALL VOTE - Ayes - Ms. Arnette, Mrs. Chirls, Mr. Cohen, Mrs. Khanna, Ms. Messer
Nayes - None

Public Comment ~ up to 15 minutes

There was no public comment.

Old Business

There was no old business.

New Business

There was no new business.

ADJOURNMENT

At 9:25 p.m., Mrs. Chirls made a motion to adjourn the meeting.

Mrs. Khanna seconded the motion.

Vote all in favor.

Respectfully submitted,



Michael Davison
Board Secretary

March 22, 2022