



**Wednesday, July 16, 2025  
Board Meeting**

**POTTSVILLE AREA SCHOOL DISTRICT  
Howard S. Fernsler Academic Center  
7:00 p.m.**

## **1. MEETING OPENING**

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<b>Subject</b>	<b>1.1 Opening - Ms. Linda Wytovich / Roll Call - Mrs. Krista Bevan</b>
Meeting	Jul 16, 2025 - Board Meeting
Category	1. MEETING OPENING
Access	Public
Type	Information

<b>Subject</b>	<b>1.2 Public Comment</b>
Meeting	Jul 16, 2025 - Board Meeting
Category	1. MEETING OPENING
Access	Public
Type	Information, Procedural

### Ms. Wytovich- Board Statement

A reminder to the public that the public comment period is not a question-and-answer period, but rather the opportunity for the public to submit comments to the Board. If members of the public wish to make public comments, then they must do so in person. Public comments will follow School Board Policy 903 and public comment procedures. Members of the public who are residents and/or taxpayers of the school district who wish to comment shall identify themselves by indicating name, address, and topic upon which they want to address. If the subject matter is on the agenda, such persons shall be given priority over residents and/or taxpayers who want to comment on non-agenda items. Please limit your comments to three (3) minutes. The public comment segment of each Board meeting shall be a maximum of one (1) hour per public meeting. Anyone who does not get the opportunity to speak because of the expiration of this one (1) hour time period shall be afforded a

priority speaking position at the next public Board meeting. After the School Board agenda is posted online, questions may be emailed to kbevan@pottsville.k12.pa.us by 2:00 PM the day of the meeting. Questions will be forwarded to all Board members. The meeting will be available online.

Are there any public comments at this time?

## **2. BOARD MEETING MINUTES**

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<b>Subject</b>	<b>2.1 Approval of Committee of the Whole and Board Meeting Minutes - Board Secretary Mrs. Krista Bevan</b>
Meeting	Jul 16, 2025 - Board Meeting
Category	2. BOARD MEETING MINUTES
Access	Public
Type	Action
Recommended Action	Motion to approve as recommended.

It is recommended that the Board approve the June 11, 2025 Committee of the Whole Minutes; and the June 18, 2025 Board Meeting Minutes.

**Could I please have a motion to approve as recommended?**

## **3. FINANCIAL REPORTS - MRS. STEPHANIE WOOD**

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<b>Subject</b>	<b>3.1 Approval of Financial Reports</b>
Meeting	Jul 16, 2025 - Board Meeting
Category	3. FINANCIAL REPORTS - MRS. STEPHANIE WOOD
Access	Public
Type	Action
Recommended Action	Motion to approve as recommended.

1. Treasurer's Report (All Funds):

**General Fund Balance as of June 30, 2025 - \$ 7,301,085.92**

**Cafeteria Checking Balance as of June 30, 2025 - \$700,438.05**

2. General Fund Condensed Board Summary Revenue Report
3. General Fund Condensed Board Summary Expenditure Report
4. Cafeteria Condensed Board Summary Report
5. Payment Summary - General Fund, Food Service
6. Budget Transfers

**Could I please have a motion to approve as recommended?**

#### **4. UNFINISHED BUSINESS**

#### **5. SOLICITOR'S REPORT - Kevin Reid, ATTORNEY AT LAW**

#### **6. SUPERINTENDENT'S REPORT - DR. SARAH YODER**

<b>Subject</b>	<b>6.1 Pre-approval of Credits</b>
Meeting	Jul 16, 2025 - Board Meeting
Category	6. SUPERINTENDENT'S REPORT - DR. SARAH YODER
Access	Public
Type	Action
Recommended Action	Motion to approve as recommended.

**It is recommended that the Superintendent's pre-approval of credit hours indicated for the following professional employee(s) be ratified in accordance with the negotiated agreement between PASD and the PASDEA:**

Krista Bevan - 3 Credits  
 Jamie Dawson - 3 Credits  
 Teresa Glenn - 3 Credits  
 Paula Heffner - 3 Credits  
 Lori Yost - 3 Credits

**Could I please have a motion to approve as recommended?**

<b>Subject</b>	<b>6.2 Credit Reimbursement</b>
Meeting	Jul 16, 2025 - Board Meeting
Category	6. SUPERINTENDENT'S REPORT - DR. SARAH YODER
Access	Public
Type	Action

Recommended Action Motion to approve as recommended.

**It is recommended that the following professional employee(s) be reimbursed as indicated for the successful completion of pre-approved credit courses in accordance with the negotiated agreement between the PASD and PASDEA:**

- Brianna Betz - \$1,548.00
- Jamie Dawson - \$1,455.00
- Michel German - \$3,426.00
- Joseph Halko - \$2,400.00
- Paula Heffner - \$1,605.00
- Brent Hinkle - \$7,776.00
- Jillian Strohecker - \$200.00

**Could I please have a motion to approve as recommended?**

**Subject**                      **6.3 Salary Adjustment**

Meeting                        Jul 16, 2025 - Board Meeting

Category                      6. SUPERINTENDENT'S REPORT - DR. SARAH YODER

Access                         Public

Type                            Action

Recommended Action        Motion to approve as recommended.

**It is recommended that the following salary adjustment be approved and made effective the 2025-2026 school year:**

Rachelle Price - Master's Degree

**Could I please have a motion to approve as recommended?**

**Subject**                      **6.4 Dental Examiners for 2025-2026 School Year**

Meeting                        Jul 16, 2025 - Board Meeting

Category                      6. SUPERINTENDENT'S REPORT - DR. SARAH YODER

Access                         Public

Type                            Action

Recommended Action        Motion to approve as recommended.

It is recommended that the Board approve the following Dental Examiners at a rate of at most \$1.50 per exam:

- Dr. Scott Fellows
- Dr. Brenda Jenkins
- Dr. Elizabeth Puddu
- Dr. Michael Smink
- Geisinger Health Plan - Dental

**Could I please have a motion to approve as recommended?**

<b>Subject</b>	<b>6.5 Tenure</b>
Meeting	Jul 16, 2025 - Board Meeting
Category	6. SUPERINTENDENT'S REPORT - DR. SARAH YODER
Access	Public
Type	Action
Recommended Action	Motion to approve as recommended.

**Pursuant to Section 1108 of the School Code, having received a satisfactory rating for the second semester of the third year of teaching, it is recommended that the following professional employees be awarded a permanent contract and tenure.**

Angela Altemose  
 Dr. Kristin Durkee  
 Gregory Hoak  
 Nathaniel Libby  
 Stephen Messina  
 Allison Parker  
 Marissa Rhode  
 Miranda Schultz  
 Michala Zembas

**Could I please have a motion to approve as recommended?**

<b>Subject</b>	<b>6.6 28-Day Review - School Planning</b>
Meeting	Jul 16, 2025 - Board Meeting
Category	6. SUPERINTENDENT'S REPORT - DR. SARAH YODER
Access	Public
Type	Information

**Informational Item:**

The DHHL Middle School's 2025-2026 CSI School Plan and the JSC Elementary Center's 2025-2026 Schoolwide Title I School Plan will be posted for a twenty-eight (28) day review on the District website.

**7. COMMITTEE REPORTS**

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<b>Subject</b>	<b>7.1 Athletics and Extracurricular Activities - Mr. Craig Shields</b>
Meeting	Jul 16, 2025 - Board Meeting
Category	7. COMMITTEE REPORTS
Access	Public
Type	Action
Recommended Action	Motion to approve as recommended.

**It is recommended by the Athletics and Extracurricular Activities Committee that the Board approve the following:**

1. It is recommended that the Board approve the Game Worker Stipends for the 2025-2026 school year.
2. It is recommended that the Board approve the decommission of 50 football helmets for scrap or novelty/decorative item use only.
3. It is recommended that the Board approve the quote from Technology Recovery Group LTD for POS terminals for online ticketing - \$891.50.
4. It is recommended that the Board approve the Athletic Event Ticket prices for the 2025-2026 School Year. No cash sales - All tickets must be purchased online. All Senior Citizens (ages 65+) will be admitted free of charge with ID.
5. It is recommended that the Board approve the following coaches for the 2025-2026 School Year, stipend as per contract:

**Cross Country**

Katie Miller - Jr. High/Assistant Coach  
Craig Lowthert - Volunteer Coach

**Volleyball**

Kassandra Kuperavage - 8th/Jr. High Coach  
Olivia Eagan - 7th/Jr. High Coach

**Football**

Raymond Yost - Volunteer Coach

**Aquatics**

Shawn Snyder - Co-Director  
Paula Heffner - Co-Director

**Strength & Conditioning**

Anthony Kelly - Head Coach  
Brooklyn Nagle - Assistant Coach  
Josh Muldowney - Assistant Coach

**Basketball - Boys**

Patrick McCord - Assistant Boys JV Coach  
Tony Boris - Assistant Coach  
Tate Clarke - Assistant Coach  
Derrick McFarland - 8th gr. Head Coach

**Basketball - Girls**

Zach Hogan - Assistant Coach

**Bocce Ball**

Amy Withholder - Co-Head Coach

Bo Rogers - Co-Head Coach

**Jr. High Track & Field**

Mark Laubenstine - Head Coach

Joshua Kalyan - Assistant Coach

Olivia Eagan - Assistant Coach

**Motion to approve as recommended.**

<b>Subject</b>	<b>7.2 Facilities and Grounds - Mr. Jerome Urban</b>
Meeting	Jul 16, 2025 - Board Meeting
Category	7. COMMITTEE REPORTS
Access	Public
Type	Action
Recommended Action	Motion to approve as recommended

**It is recommended by the Facilities and Grounds Committee that the Board approve the following:**

1. It is recommended that the Board rescind the previously approved quote from PennStar for Concrete work at JSC Elementary Center with a 3% bond at a total cost of \$95,790.
2. It is recommended that the Board approve the quote from PennStar for Concrete work at JSC Elementary Center with a 3% bond at a total cost of \$140,080.
3. It is recommended that the Board approve the Bid from Sargent Enterprises for Asbestos Remediation at a cost of \$65,424, which will be funded by the PDE Environmental Repairs Grant.

**Motion to approve as recommended.**

<b>Subject</b>	<b>7.3 Transportation - Dr. Ashley DeWitt</b>
Meeting	Jul 16, 2025 - Board Meeting
Category	7. COMMITTEE REPORTS
Access	Public
Type	Action

Recommended Action                      Motion to approve as recommended.

**Subject**                                      **7.4 Personnel - Dr. Ashley Dewitt**

Meeting                                        Jul 16, 2025 - Board Meeting

Category                                      7. COMMITTEE REPORTS

Access                                        Public

Type    Action

Recommended Action                      Motion to approve as recommended.

**It is recommended by the Personnel Committee that the Board approve the following:**

1. It is recommended that the Board approve the following as part-time Van Drivers, at the hourly rate of \$16.00 effective August 12, 2025:
  - Jeffrey Strunk
  - Rose Reilly
  - Carl Hughes
  - Ken Krasnitsky
  - Joseph Shaw
2. It is recommended that the Board approve the correction of the hourly rate for the Summer Meal Program workers, previously approved as \$12.00 per hour, it should have been \$12.50 per hour.
3. It is recommended that the Board approve Carlee Smulligan as Lifeguard at the hourly rate of \$11.00 effective July 16, 2025.
4. It is recommended that the Board approve Isabella Walchak as Lifeguard at the hourly rate of \$11.00 effective July 1, 2025.
5. It is recommended that the Board accept the resignation of Sharon Pogar, Paraprofessional at JSC Elementary Center, effective July 4, 2025. We wish her well in her new endeavors.
6. It is recommended that the Board accept the letter of resignation due to retirement of Robert Dusel Sr. - part-time Bus Driver, effective July 2, 2025. We wish him well in his retirement.
7. It is recommended that the Board approve Danielle Sclafane as full-time Autistic Support Paraprofessional at JSC Elementary, effective August 18, 2025.
8. It is recommended that the Board accept the letter of resignation from Mrs. Heather Yarnitsky, School Counselor, at JSC Elementary Center, effective July 15, 2025. We wish her well in her new endeavors.
9. It is recommended that the Board approve Mrs. Amy Heinbach as a School (Guidance) Counselor at JSC Elementary Center for the 2025-2026 School Year, pending release from current employer- Step 17 - Master's + 15 - \$80,993.

10. It is recommended that the Board approve Ms. Nicole Doran as a Special Education Teacher at JSC Elementary Center for the 2025-2026 School Year - Step 1 - Bachelor's - \$46,000. Mrs. Samantha Gardner will serve as a mentor for Ms. Doran.
11. It is recommended that the Board approve Ms. Shannon Lehman as a Special Education Teacher at JSC Elementary Center for the 2025-2026 School Year - Step 1 - Master's + 15 - \$56,700. Mrs. Samantha Gardner will serve as a mentor for Mrs. Lehman.
12. It is recommended that the Board approve Ms. Linda Tomicich as a Special Education Teacher at JSC Elementary Center for the 2025-2026 School Year - Step 1 - Bachelor's + 15 - \$52,600. Mrs. Samantha Gardner as a mentor for Ms. Tomicich.
13. It is recommended that the Board approve Dr. Ceri Fogarty as a Music Teacher at DHHL Middle School for the 2025-2026 School year - Step 9 - Master's +15 - \$60,888. Mrs. Katelyn Reichard will serve as a mentor for Dr. Fogarty.
14. It is recommended that the Board approve Mrs. Lisa Holobetz as Assistant Principal at DHHL Middle School at a salary of \$89,000 (Act 93 - 10 months), effective August 1, 2025.
15. It is recommended that the Board approve Mr. Peter Sanfilippo as Athletic Director at a salary of \$88,000 (Act 93 - 12 months), pending release from current employer.
16. It is recommended that the Board approve Mr. Scott Mattea as Interim Assistant Athletic Director through the Agreement between the Pottsville Area School District and ESS Northeast, LLC.
17. It is recommended that the Board approve the following FMLA/LOA request per policy #334:  
Employee #1605 - 7/7/25 through 9/29/25

**Motion to approve as recommended.**

<b>Subject</b>	<b>7.5 Finance - Mr. Harry Ciavarella</b>
Meeting	Jul 16, 2025 - Board Meeting
Category	7. COMMITTEE REPORTS
Access	Public
Type	Action, Information
Recommended Action	Motion to approve as recommended.

**It is recommended by the Finance Committee that the Board approve the following:**

1. It is recommended that the Board approve the Language Instruction Education Program (LIEP) Service Agreement between the Pottsville Area School District and the Schuylkill Intermediate Unit 29 for the 2025-2026 school year - \$23,660.00.

2. It is recommended that the Board approve the Speaking Agreement with Dr. Lew Losconcy for Tuesday, August 19, 2025 - \$2,700, funded through the BSCA grant or Ready to Learn or BSCA grant funds..

3. It is recommended that the Board approve the agreement with River Rock Academy LLC for the 2025 - 2026 school year.

**Motion to approve as recommended.**

<b>Subject</b>	<b>7.6 Promotion, Public Relations &amp; Social Media - Mrs. Stephanie Buchanan</b>
Meeting	Jul 16, 2025 - Board Meeting
Category	7. COMMITTEE REPORTS
Access	Public
Type	Information

1. Congratulations to the 10U Pottsville Area Little League for winning the District 24 Championship.
2. Thank you to Pottsville's Street Department and Maintenance Team for their work on the tennis courts and keeping the pool running smoothly, cleanly and safely at JFK Recreation Facility.
3. Congratulations to PAHS Student, Alexa Guiffre, on being selected for the All-State First Team for Track and Field.

<b>Subject</b>	<b>7.7 Technology - Mr. Jerome Urban</b>
Meeting	Jul 16, 2025 - Board Meeting
Category	7. COMMITTEE REPORTS
Access	Public
Type	Action
Recommended Action	Motion to approve as recommended.

<b>Subject</b>	<b>7.8 Curriculum - Mrs. Stephanie Buchanan</b>
Meeting	Jul 16, 2025 - Board Meeting
Category	7. COMMITTEE REPORTS

Access Public

Type Action, Information

Recommended Action Motion to approve as recommended.

**Subject 7.9 Policy and Procedure - Mr. Bob Thomas**

Meeting Jul 16, 2025 - Board Meeting

Category 7. COMMITTEE REPORTS

Access Public

Type Information

**It is recommended by the Policy and Procedure Committee that the Board approve the following policy review:**

Policy 249 - Bullying/Cyberbullying

**Motion to approve as recommended.**

**Subject 7.10 Food Services - Mr. Craig Shields**

Meeting Jul 16, 2025 - Board Meeting

Category 7. COMMITTEE REPORTS

Access Public

Type Action

**Subject 7.11 Labor Relations - Mr. Jerome Urban**

Meeting Jul 16, 2025 - Board Meeting

Category 7. COMMITTEE REPORTS

Access Public

Type Information

## 8. INFORMATION BOARD MEMBER REPORTS

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**Subject**                    **8.1 Legislation - Mrs. Stephanie Buchanan**

Meeting                    Jul 16, 2025 - Board Meeting

Category                    8. INFORMATION BOARD MEMBER REPORTS

Access                      Public

Type                         Information, Reports

**Subject**                    **8.2 IU 29 Representative – Mr. Jerome Urban**

Meeting                    Jul 16, 2025 - Board Meeting

Category                    8. INFORMATION BOARD MEMBER REPORTS

Access                      Public

Type                         Information, Reports

**Subject**                    **8.3 St. Clair Committee – Mr. Harry Ciavarella**

Meeting                    Jul 16, 2025 - Board Meeting

Category                    8. INFORMATION BOARD MEMBER REPORTS

Access                      Public

Type                         Information, Reports

**Subject**                    **8.4 PSBA Representative – Mrs. Rachael Hobbs**

Meeting                    Jul 16, 2025 - Board Meeting

Category                    8. INFORMATION BOARD MEMBER REPORTS

Access                      Public

Type                         Information

## 9. NEW BUSINESS

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**Subject**                    **9.1 Upcoming Events - Krista Bevan**

Meeting                    Jul 16, 2025 - Board Meeting

Category                    9. NEW BUSINESS

Access                      Public

Type                         Information

July 24, 2025 - Last day of Summer Program

August 7, 2025 - DHHL New Student and 5th Grade Orientation at 6 PM

August 12, 2025 - DHHL New Student and 5th Grade Orientation at 10 AM

August 13, 2025 - PAHS Freshman Orientation (A-L Last Names) at 6 PM  
 August 18, 2025 - PAHS Freshman Orientation (M-Z Last Names) at 6 PM  
 August 18, 2025 - JSC Kindergarten Orientation and Bus Run (Information will be sent from the Elementary Center.)  
 August 19-21, 2025 - Teachers' In-Service

August 21, 2025  
 ~ JSC Open House (1st to 4th graders) - 5 to 7 pm  
 ~ DHHL Open House - 5:30 to 7:30 pm  
 ~ PAHS Open House - 6 to 8 pm

August 25, 2025 - First Day of School

**Subject 9.2 Dates for Future Meetings - Board Secretary Mrs. Krista Bevan**

Meeting Jul 16, 2025 - Board Meeting  
 Category 9. NEW BUSINESS  
 Access Public  
 Type Information

**Meetings for August 2025**

Facilities Meeting - Academic Center - 9:00 am on August 7, 2025  
 Committee of the Whole - Academic Center - 6:00 pm on August 13, 2025  
 Board Meeting - DHHL Auditorium - 7:00 pm on August 20, 2025

**Subject 9.3 Use of Facilities - Board Secretary Mrs. Krista Bevan**

Meeting Jul 16, 2025 - Board Meeting  
 Category 9. NEW BUSINESS  
 Access Public  
 Type Action  
 Recommended Motion to approve as recommended.  
 Action

It is recommended that the Board approve the following use of facilities:

**DHHL**

**Lower Parking Lot**

June 21-22, 2025 (Retroactive)

8:00 am - 4:00 pm

City of Pottsville - Fire Chief

No cost

**Natatorium**

Stoic Aquatics

September 15, 2025 - March 30, 2025

Sundays - 5 pm to 7:30 pm; Mondays, Tuesdays, Wednesdays 7:30 - 9:30 pm

**PAHS**

**Weight Room, Outdoor Track, Shower Facilities**

Pottsville Bureau of Police Fitness Training

August 2, 2025

No cost

**Motion to approve as recommended.**

**10. ANNOUNCEMENT OF EXECUTIVE SESSION**

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<b>Subject</b>	<b>10.1 Executive Session - Board Secretary Mrs. Krista Bevan</b>
Meeting	Jul 16, 2025 - Board Meeting
Category	10. ANNOUNCEMENT OF EXECUTIVE SESSION
Access	Public
Type	Information

Executive sessions for personnel matters were held on the following date:

- July 9, 2025 from 6:45 pm to 7:38 pm
- July 14, 2025 from 5:36 pm to 9:05 pm
- July 15, 2025 from 6:01 pm to 8:01 pm

**11. ADJOURNMENT**

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<b>Subject</b>	<b>11.1 Adjourn</b>
Meeting	Jul 16, 2025 - Board Meeting
Category	11. ADJOURNMENT
Access	Public
Type	Action
Recommended Action	Motion to adjourn