



BOARD BULLETIN

July 14, 2025

Opening Report

The Mid-East Career and Technology Centers Board of Education met for its regular meeting on Monday, July 14, 2025 at 6:30 p.m. in the Administrative Center Board Room, 400 Richards Road, Zanesville, Ohio.

Approval of the minutes of the Board of Education's regular meeting held on June 9, 2025, and special meeting held on June 23, 2025.

Approval of additions or changes in the agenda.

Treasurer's Report

Approval of all items listed under the Treasurer's financial reports.

Approval of an agreement with LGS Audit Services with the Auditor of State for FY2025.

Approval of the beginning district revenue and appropriations for all funds.

Approval of one payment.

Superintendent's Report

Approval of the following substitute instructor pay rates effective July 1, 2025:

- \$150.00 per whole day for substitutes
- \$155.00 per day after 50 whole days of instruction (same year)
- \$160.00 per day after 30 consecutive days of instruction (same year)

- Class I, Step 0 of the Instructor Salary Schedule after 60 days in the same assignment as per ORC
- \$165.00 per whole day for substitutes retired from Mid-East

Approval of personnel calendars for the 2025-2026 school year.

Approval of the revised 2025-2026 Administrative and Paraprofessional Employee salary schedule.

Approval of the 2025-2026 CARE Part-Time Instructor salary schedules.

Approval of the following administrative personnel for employment, based on verification of experience, licensure (if applicable), and appropriate background checks:

- Duane Poland – Coordinator of Satellite Programs – to be issued a two-year contract for 210 days effective 8-1-25 (*revised from the April 14, 2025 Board of Education meeting*)

Approval of personnel for employment in the Adult and Federal programs, pending licensure and appropriate background checks:

- Adult Education Programs – Part-Time
- CARE – Part-Time
- CARE – Full-Time
- CARE – Classified

Approval of the following classified personnel for employment, based on verification of experience and appropriate background checks:

- Craig Waers – Food Service Worker – to be issued a one-year limited contract for 191 days at 5.5 hours per day effective 8-14-25
- Shelly Johnson – Custodian – to be issued a one-year limited contract for 238 days (prorated from 261 days) at 8 hours per day effective 8-1-25

Approval of the following classified personnel as substitutes:

- Brandy Pierce – Custodian
- Delicia Harper – Custodian

Approval of the following student job station personnel for employment:

- Jazmine Roberts – ECE Program student – to be issued a student job station contract to work in the Mid-East Preschool as needed effective 8-20-25
- Taylor Twyman – ECE Program student – to be issued a student job station contract to work in the Mid-East Preschool as needed effective 8-20-25

Approval of substitute teachers hired through MVESC that wish to act as substitute teachers at both the Buffalo and Zanesville Campuses for the 2025-2026 school year.

Approval of the following 2025-2026 handbooks:

- CARE Staff Policy Handbook
- CARE Student Handbook
- Faculty Handbook
- Handbook for Students and Parents
- Substitute Teacher Handbook

Approval of the Adult Education tuition and program fees for the 2025-2026 school year.

Approval of the revised Adult Education tuition and program fees for the 2025-2026 school year.

Approval of the following school breakfast, lunch, adult, and ala carte prices for the 2025-2026 school year:

- Breakfast – \$1.25 paid and \$.30 reduced price
- Lunch – \$3.00 paid and \$.40 reduced price
- Milk – \$.65 per carton
- Adult Breakfast – \$2.30
- Adult Lunch – \$4.20
- Ala Carte – pricing per approved list

The breakfast and lunch prices would only be in effect if the District would no longer participate in the Community Eligibility Provision free breakfast and lunch program.

Approval of Genesis Occupational Health, Worksite MedTest, and OhioHealth WorkHealth Clinics as authorized providers for pupil transportation physicals for the 2025-2026 school year.

Approval of membership to the Ohio Coalition for Equity & Adequacy of School Funding for the 2025-2026 school year.

Approval of membership to the Coalition of Rural and Appalachian Schools (CORAS) for the 2025-2026 school year.

Approval of a contract with The Nutrition Group to provide food management services to the District for the 2025-2026 school year.

Approval of an agreement with MVESC for Licensed Practical Nurse services for the 2025-2026 school year effective July 1, 2025 through June 30, 2026.

Approval of an agreement with MVESC for Case Manager services for the 2025-2026 school year effective July 1, 2025 through June 30, 2026.

Approval of an agreement with MVESC for Data Sharing services for the 2025-2026 school year effective July 1, 2025 through June 30, 2026.

Approval of an agreement with OVESC for Career Exploration Facilitator services for the 2025-2026 school year effective July 1, 2025 through June 30, 2026.

Approval of an agreement with OVESC for aide services for the BEST Program at the Buffalo Campus for the 2025-2026 school year effective July 1, 2025 through June 30, 2026.

Approval of an agreement with OVESC for Nurse Paraprofessional services for the 2025-2026 school year effective July 1, 2025 through June 30, 2026.

Approval of an agreement with Cedar Ridge Behavioral Health Solutions, LLC for social work services for Buffalo Campus students, parents, and school personnel effective September 1, 2025 through July 31, 2026.

Approval of a three-year agreement with Tools for Schools for the "Career Tree" and "Education with Purpose" limited use licenses effective July 1, 2025 through June 30, 2028.

Approval of an agreement with SchoolsPLP for 30 concurrent user licenses for the SchoolsPLP Online Courseware for secondary students and SchoolsPLP Training and Support effective August 1, 2025 through July 31, 2026.

Approval of a one-year agreement with Gaggle.Net, Inc. for Gaggle Safety Management for student Google accounts and archiving of staff email and Google Drive files from August 1, 2025 through July 31, 2026.

Approval to purchase 33 Microsoft Surface Pro 11 laptop computers with accessories for Adult Education, Buffalo, and Zanesville Campus staff members from Insight Public Sector, Inc.

Approval to purchase 60 Dell 3450 laptop computers for the Adult Education Practical Nursing Program from Dell Marketing, LP.

Approval to purchase nine (9) Extreme 5320 network switches with necessary licensing and accessories from CHI Corporation.

Approval to purchase a 2025 Ford Explorer under the Ford A Plan from Duto-Ford-Lincoln-Mercury-Nissan, Inc. *(Revised from the June 23, 2025 Board of Education meeting.)*

Approval of the following donations:

- \$250.00 from The Zemba Companies (Adult Education Heavy Equipment Operations Program)

Approval of a change order with Luburgh, Inc. for stone and installation on the side of the new access road at the CDL Facility.

Approval of a change order with Luburgh, Inc. for stone and installation around the ravine and culvert at the CDL Facility.

Approval to amend the Treasurer's employment contract to reflect the Savings Clause language as found in the Superintendent's employment contract.

Approval of the following licensed personnel for employment, based on verification of experience, licensure, and appropriate background checks:

- Bradi Rex – Vocational Agriculture Instructor – to be issued a one-year limited contract for 185 days effective 8-14-25

Approval of the Adult Education Truck Driver Training (TDT) Training Agreement Extension form.

Approval to purchase 76 Lenovo touch screen laptop computers for the Adult Education Full-Time Paramedic, Heavy Equipment Operations, Electrical Technologies, Power Line Technologies, and Welding Programs from CNB Computers USA.

An executive session was held to discuss personnel matters [appointment, employment, dismissal, discipline, promotion, demotion, or compensation of employee(s) or student(s)].

The Board of Education's next regular meeting will be held **August 11, 2025** at 6:30 p.m. in the Administrative Center Board Room, 400 Richards Road, Zanesville, Ohio.