

Shoals Community School Corporation

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Eva George
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Lorna Troutman
Member

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Member

Cafeteria Policies

Shoals Community School participates in the Community Eligibility Program (CEP), a USDA School Nutrition Program. This program requires that the written guidelines established by the corporation must be communicated to the public. See below:

CEP notification to Families

For the 2025-2026 school year, Shoals Community Schools is pleased to inform you that all students PK-12 are eligible to receive **FREE** breakfast and lunch each school day. In addition, you can apply for assistance with other school fees through the CEP program as well. Please see the Food Service Director, Amy Money, to apply. Call (812) 247-2060 ext. 623 or 711

Student accounts

All student accounts are prepaid accounts. All students eat free meals through the CEP program; they may not purchase extras without having funds in their account. The Shoals Community School Corporation has a NO charge policy.

Students who graduate or withdraw with over \$20.00 left in their account will be given the option to receive a refund or transfer their funds to another student. Students who graduate or withdraw and have an account balance of under \$20.00 cannot receive a refund. They may transfer their balance to another student. If the Food Service Director does not receive notification before June 1st of the current year, the funds will be transferred to the cafeteria "Donation" account.

Parents may check the balance and pay online through the Skyward system by looking under the “Food Service” box.

Offer VS. Serve

At Shoals Community Schools we want to empower our students to make healthy choices. During meals we offer all students a choice of food items. At lunch, all students have the opportunity to choose from menu items that fall within five important food groups, including **milk**, **protein**, **fruits**, **vegetables**, and **grains**. While the most nutritious lunch contains all of the offered items, we understand that sometimes our students do not like some of the items we serve. Out of the five food groups your student is offered, they must choose at least three food groups to make a complete meal. One of the selections must be at least ½ cup of fruit or vegetable.

Special Dietary Needs

The United States Department of Agriculture (USDA) regulations [7 CFR Part 15b](#) require substitutions or modifications in meals through the Child Nutrition Programs for children who are unable to eat the normally provided meal because of a medical need, disability, and/or impairment. A modification may include but is not limited to substituting a different food, beverage item, or ingredient; modifying the texture or consistency of a food or beverage item; or serving a specific portion size. The objective of making meal accommodations is for the student to have access to the same benefits as all other students as best as possible. Modifications to effectively accommodate children with disabilities must be made on a case-by-case basis and require documentation of a disability or limitations caused by the disability. The sponsor will not offer substitutes for students due to religious or lifestyle choices. Once the need is known for the accommodation, whether outside or within the meal pattern, sponsors cannot delay implementation until it receives the proper documentation and must accommodate the student as soon as possible.

In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, this institution is prohibited from discriminating on the basis of race, color, national origin, sex (including gender identity and sexual orientation), disability, age, or reprisal or retaliation for prior civil rights activity.

Program information may be made available in languages other than English. Persons with disabilities who require alternative means of communication to obtain program information (e.g., Braille, large print, audiotope, American Sign Language), should contact the responsible state or local agency that administers the program or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800)

877-8339. To file a program discrimination complaint, a Complainant should complete a Form AD-3027, USDA Program Discrimination Complaint Form which can be obtained online at: <https://www.usda.gov/sites/default/files/documents/ad-3027.pdf>, from any USDA office, by calling (866) 632-9992, or by writing a letter addressed to USDA. The letter must contain the complainant's name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to USDA by:

1. **mail:**

U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410; or

2. **fax:**

(833) 256-1665 or (202) 690-7442; or

3. **email:**

program.intake@usda.gov

This institution is an equal opportunity provider.