



Learning Community Charter School

Regular Monthly Meeting Agenda

Thursday, December 19, 2024 – 6:30 PM

I. Call to Order by Board Secretary – 6:33 PM

II. Public Notice of Meeting/NJ Sunshine Law

The New Jersey Public Meetings Law was enacted to ensure the right to the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon in accordance with N.J.S.A 10:4-6 et seq.

On the rules of this act, Learning Community Charter School has caused notice of this meeting by publicizing the date, time and place, of the regularly scheduled meeting in the Public Notice Section of the Jersey Journal and distributed to Jersey City Public School District, Municipal Clerk and to the Public and posted at the Learning Community Charter School located at 2495 John F. Kennedy Blvd., Jersey City, NJ 07304. Formal action will take place at this meeting.

III. Roll Call

Voting Members	Role (Term Expires)	Present	Absent	LA/ED
Colin Dunn	Treasurer, Community Member (4/2026)		X	
Bertram Okpokwasili	Parent Member (4/2025)		X	
Paula Mahayosnand	Parent Member (5/2026)		X	
Marisa Gerke	President, Parent Member (6/2026)	X		
Neil Abadie	Community Member (4/2026)	X		
Cathy Agle	Community Member (4/2025)	X		
Gaspar Cabrera	Parent Member (4/2025)		X	
Kate Gratto	V.P., Parent Member (4/2025)	X		
Jaclyn Moore	Parent Member (4/2025)	X		
ILea Kozak	Parent Member (6/2027)	X		
Suleyni Abreu	Parent Member (6/2027)	X		
Gustavo Abreu	Parent Member (10/2027)	X		

Non-Voting Members	Role	Present	Absent	LA/ED
Michelle Smith	Staff Member	X		

Also, Present

Non-Voting	Role	Present	Absent	LA/ED
Colin Hogan	Head of School	X		
Tatiana Antczak	Assistant Head of School	X		
Brian Falkowski	SBA/Board Secretary		X	
Kristina Edgar	SBO Representative	X		
Angel Melendez	Assistant Head of School	X		

IV. Public Comment: None

Members of the public wishing to address the Board of Trustees must state their name and are requested to limit their comments to three (3) minutes. Please be aware that all Charter School employees retain the right of privacy and shall retain all rights against defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public. Each member of the public will be given one opportunity to address the Board.

V. Presentations

1. Food Pantry Program – Angel Melendez
2. 2025 8th Grade Civil Rights Trip Costs – Angel Melendez

VI. Board Discussion Topics

1. Afterschool P&L – (P&L in Dropbox)
2. Retention Report

Retention Type	Board Meeting												Total
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	
	2024	2024	2024	2024	2024	2024	2025	2025	2025	2025	2025	2025	
Open Positions	-												-
Resignations	-	-	-	-	-	-	-	-	-	-	-	-	-
Terminations	-	-	-	-	-	-	-	-	-	-	-	-	-
Nonrenewals	-	-	-	-	-	-	-	-	-	-	-	-	-
New Hires	-	-	-	-	-	-	-	-	-	-	-	-	-
Interim Hires	-	-	-	-	-	-	-	-	-	-	-	-	-

VII. Acceptance of Meeting Minutes

Motion for Learning Community Charter School, Board of Trustees to accept the November 14, 2024, meeting minutes.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Marisa Gerke	1	X				Neil Abadie		X			
Colin Dunn					X	Cathy Agle		X			
Kate Gratto		X				Gaspar Cabrera					X
Bertram Okpokwasili					X	Suleyni Abreu		X			
Paula Mahayosnand					X	Ilea Kozak		X			
Jaclyn Moore	2	X				Gustavo Abreu		X			

VIII. Motions for Approval

1. Finance

- a. Board Secretary’s and Treasurer’s Report: To approve the Secretary’s and Treasurer’s Reports for November 2024, as per the attached. Pursuant to N.J.A.C. 6A:232.11(a), the Learning Community Charter School Board of Trustees acknowledges receipt of the Secretary’s certification and, after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of November 2024, no major account or fund has been over expended in violation of N.J.A.C. 6A:232.11(b), and that sufficient funds are available to meet the school’s financial obligations for the remainder of the fiscal year.
- b. Bills List: To approve the Bills/Check List from November 15, 2024, to December 19, 2024.
- c. Payroll: To approve the following payrolls:

November 15, 2024	\$312,359.25
November 27, 2024	\$305,774.17

- d. To approve the Quote with Real Solutions Securities Inc. for basement and first-floor alarm system upgrades. Total cost \$ 39,787.01

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Marisa Gerke		X				Neil Abadie	1	X			
Colin Dunn					X	Cathy Agle	2	X			
Kate Gratto		X				Gaspar Cabrera					X
Bertram Okpokwasili					X	Suleyni Abreu		X			
Paula Mahayosnand		X				Ilea Kozak		X			
Jaclyn Moore		X				Gustavo Abreu		X			

2. Buildings & Grounds: None

3. Personnel

- a. To approve the following employees for Circle Space at \$20.00/hour.
 i. Griselda Pazmino
 ii. Justin Jablonsky

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Marisa Gerke		X				Neil Abadie		X			
Colin Dunn					X	Cathy Agle		X			
Kate Gratto	1	X				Gaspar Cabrera					X
Bertram Okpokwasili					X	Suleyni Abreu		X			
Paula Mahayosnand					X	Ilea Kozak		X			
Jaclyn Moore	2	X				Gustavo Abreu		X			

4. Curriculum/Special Education: None

5. Policy/Miscellaneous/Contracts

- a. To approve the Contract with ETGAR 36 for the Civil Rights Journey Trip. From April 5th – April 8, 2025. Cost: \$1,065/student, including 11 free staff members, additional \$20/person for dinner Tuesday, April 8th. Total \$59,895*Cost does not include airfare and driver’s tip.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Marisa Gerke		X				Neil Abadie		X			
Colin Dunn					X	Cathy Agle		X			
Kate Gratto	2	X				Gaspar Cabrera	1				X
Bertram Okpokwasili					X	Suleyni Abreu		X			
Paula Mahayosnand					X	Ilea Kozak		X			
Jaclyn Moore		X				Gustavo Abreu		X			

IX. Enrollment Report

Grade	2025	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Wait
	ENR	15,	15,	15,	15,	15,	15,	15,	15,	15,	15,	15,	15,	List
		2024	2024	2024	2024	2024	2024	2025	2025	2025	2025	2025	2025	
Pre K	45			45	45	45	45							
K	66			64	66	66	66							
1	66			65	65	66	66							
2	66			67	67	66	66							
3	66			65	65	66	66							
4	66			65	64	65	66							
5	66			66	66	66	65							
6	66			63	66	66	66							

7	66			65	64	65	65						
8	66			67	67	67	67						
Total	639			632	635	638	638						

X. Board Agenda

1. Committee Reports

- a. Finance and Budget – Kristina Edgar
 - i. The audit is almost complete—we are putting the final touches together. It is a clean audit with zero findings and zero recommendations. Once it is submitted, we will need to approve it at the next meeting.
 - ii. Discussed the October 15th State Aid and reviewed how the school is funded.
 - iii. Reviewed the BVA and fund balance—on a monthly basis, the school is underspending.
 - iv. New Aid will be received in March, and the school will start working on the FY26 Budget.
- b. Human Resources – Marisa Gerke
 - i. Met with school leadership and reflected on the previous year. Goals and areas of growth were reviewed for this FY. The next meeting is in March.
- c. Facilities/Green/Sustainability - Gaspar Cabrera & Jaclyn Moore
 - i. Windows are 99% complete, electrical upgrades- phase one is complete, and the boiler motor and tank were replaced.
 - ii. The water intrusion study is expected to be done in January.
 - iii. Paving – still waiting for schedule confirmation
 - iv. The gym floor was Striped and waxed. Wall padding is complete.
- d. Policy – Lea Kozak
 - i. Follow up on the tread assessment team approval.
- e. Technology – Neil Abadie
 - i. AI Policy – two steps to the policy – draft is out (internal team are reviewing).
 - ii. SIS—The committee provided stakeholders with a matrix to ensure the minimum requirements are met. It was reviewed. Reach back out to stakeholders and obtain additional feedback. The internal team has met with vendors. The next meeting is on 1/10.
- f. Negotiations – Marisa Gerke
 - i. Planning meeting took place. The first meeting is scheduled for the end of January.

2. Next Board Meeting: 2025: 1/16, 2/6, 3/13, 4/10, 5/15, 6/12

XI. New Business:

- 1. The arts coordinator received a grant for the school in the amount of \$7,000. It will be received in January.

XII. Public Comment: None

XIII. Adjourn Regular Session and Enter Executive Session: 7:27 PM

HIB Report
Board Self Evaluation

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Marisa Gerke		X				Neil Abadie	1	X			
Colin Dunn					X	Cathy Agle		X			

Kate Gratto	2	X				Gaspar Cabrera					X
Bertram Okpokwasili					X	Suleyni Abreu		X			
Paula Mahayosnand					X	Ilea Kozak		X			
Jaclyn Moore		X				Gustavo Abreu		X			

XIV. Adjourn Executive Session: 8:18 PM

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Marisa Gerke	2	X				Neil Abadie		X			
Colin Dunn					X	Cathy Agle		X			
Kate Gratto	1	X				Gaspar Cabrera					X
Bertram Okpokwasili					X	Suleyni Abreu		X			
Paula Mahayosnand					X	Ilea Kozak		X			
Jaclyn Moore		X				Gustavo Abreu		X			

XV. Adjourn Regular Session: 8:19 PM

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Marisa Gerke		X				Neil Abadie		X			
Colin Dunn					X	Cathy Agle		X			
Kate Gratto	2	X				Gaspar Cabrera					X
Bertram Okpokwasili					X	Suleyni Abreu		X			
Paula Mahayosnand					X	Ilea Kozak		X			
Jaclyn Moore		X				Gustavo Abreu	1	X			