



LIVINGSTON BOARD OF EDUCATION REORGANIZATION MEETING AGENDA

Tuesday, January 4, 2022

Hybrid Meeting at Administration Building – 7:00 p.m.

This is a public meeting of the Board of Education. The Livingston Board of Education will be video recording and posting its open public meetings on the district website. The Board reserves the right to edit the videotape prior to posting to protect the privacy of students and staff.

The Board's Bylaw #0168 allows videotaping and livestreaming of public meetings with prior approval from the Board Secretary. Any member of the public may record the proceedings of a public meeting of the Board in a manner that does not interrupt the proceedings, inhibit the conduct of the meeting, distract Board members or other observers present at the meeting, or violate the privacy of students and staff. The Board will permit the use of tape recorder(s), video camera(s) or live streaming only when notice of such intended use has been given to the Board Secretary five days in advance of the meeting. Any camera(s) must be operated in an inconspicuous location in the meeting room. The Board reserves the right to request a copy of the tape. The presiding officer shall determine when any recording device interferes with the conduct of a Board meeting and may order that an interfering device be removed.

While the Board of Education discourages the videotaping/livestreaming of students without written parental consent, public meetings are not subject to the same restrictions as other school events. Please be aware that you and your children may be videotaped or livestreamed as a result of your participation at this meeting.

In accordance with Policy #9131, the Livingston Board of Education members, district administration, and staff will treat students, parents/guardians and other members of the public with respect and expect the same consideration in return. The district is committed to maintaining orderly educational and administrative processes in keeping schools and administrative offices free from disruptions and preventing unauthorized persons from entering school/district grounds.

A. Call to Order – Michael Davison, Business Administrator

B. Reading of Meeting Notice

Adequate notice of this meeting has been provided by amendment to notice approved at the Board's reorganization meeting on January 4, 2021 and posted at the Board of Education office and communicated to *The Star Ledger*, *West Essex Tribune*, *TAPinto Livingston* and the Livingston Township Clerk.

C. Pledge of Allegiance

D. Election Results – November 2, 2021

(Officially certified by the Board of Elections)

For three year term (vote for two) on the Board of Education

Pamela Chirls - 5,623
Jenissa Arnette - 4,533
James Calderon - 3,102

E. Swearing in of New Board Members

F. Election of President

ROLL CALL VOTE

G. Board President Takes Chair

H. Election of Vice President

ROLL CALL VOTE

I. President/Vice President Comments

J. Superintendent's Report

K. Board Member Code of Ethics

L. Public Input on Agenda Items ~ up to 15 minutes

An excerpt from Policy #0167 adopted on January 10, 2011 and reviewed on March 4, 2013 states that The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

Public participation shall be governed by the following rules:

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate;
2. Each statement made by a participant shall be limited to three minutes' duration;
3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
4. All statements shall be directed to the presiding officer; no participant may address or question Board members individually.

The portion of the meeting during which the participation of the public is invited shall be limited to fifteen minutes, or at the discretion of the presiding officer.

M. Rules for School Governance

Resolved, the Livingston Board of Education adopts all bylaws, policies and regulations in effect on January 4, 2022 in compliance with N.J.S.A. 18A:11-1.

ROLL CALL VOTE

N. Curricula and Textbooks

Resolved, that the Livingston Board of Education adopts all curricula and textbooks of record on January 4, 2022 in compliance with N.J.S.A. 18A:33-1 and 34.1.

ROLL CALL VOTE

O. Bylaws, Policies & Regulations

Resolved, that the Livingston Board of Education approves all bylaws, policies and regulations previously adopted by the Board to date.

ROLL CALL VOTE

P. Job Descriptions

Resolved, that the Livingston Board of Education approves all job descriptions previously adopted by the Board to date.

ROLL CALL VOTE

Q. Official Newspapers/Media Outlets

Resolved, that the Livingston Board of Education designates *The Star Ledger*, *The West Essex Tribune* and *TAPinto Livingston* as official newspapers and media outlets for legal notices and other obligations.

ROLL CALL VOTE

R. Financial Depositories and Signatures

Whereas, _____ has been elected president and _____ has been elected vice president of the Board of Education; and

Whereas, Michael Davison has been appointed Secretary of the Board; and

Whereas, Michael Davison has been appointed Treasurer of School Monies; and now therefore be it

Resolved, the Livingston Board of Education establish the following bank accounts at Regal Bank, Livingston, New Jersey and that Regal Bank is hereby requested, authorized and directed to honor all checks, draft and other orders for the payment of money drawn in the name of the Board of Education in the following accounts when bearing the true or approved facsimile signature(s) indicated:

Regal Bank		
Account Title and Number	Signature(s)	
BOE School District of Livingston General Account 0108010471	Board President and Michael Davison and Dr. Matthew Block	
BOE School District of Livingston Referendum 0108010505	Board President and Michael Davison and Dr. Matthew Block	
Livingston Board of Education Payroll Account 0108010463	Board President and Michael Davison	
Livingston Board of Education Payroll Agency Account 0108010414	Board President and Michael Davison	
Burnet Hill Elementary School School Account 0108010547	Sara Bright Jessica Byrne Michael Davison	Any 2
Collins Elementary School School Account 0108010562	Michelle Cebula Stefanie Lichtstein Michael Davison	Any 2
Harrison Elementary School School Account 0108010539	Daniel Garcia Patricia Fernandez Michael Davison	Any 2

Hillside Elementary School School Account 0108010570	Carlos Gramata Gina Ioviero Michael Davison	<i>Any 2</i>
Mount Pleasant Elementary School School Account 0108010521	Lorena Dolan Gail Witt Michael Davison	<i>Any 2</i>
Riker Hill Elementary School School Account 0108010612	Justin Toomey Deborah Paoella Michael Davison	<i>Any 2</i>
Mount Pleasant Middle School School Account 0108010554	Bronawyn O'Leary Gina Covello Michael Davison	<i>Any 2</i>
Heritage Middle School School Account 0108010513	Shawn Kelly Andrew Espinoza Kristen Fullam Christina Woytas Michael Davison	<i>Any 2</i>
Livingston High School Activity Account 0108010588	Danielle Rosenzweig Michael Kay Dr. Mary K. Pretto Marie Battist-Rock Michael Davison	<i>Any 2</i>
Livingston High School Athletic Account 0108010604	Danielle Rosenzweig Michael Kay Dr. Mary K. Pretto Marie Battist-Rock Richard Porfido Michael Davison	<i>Any 2</i>
Livingston High School Special Account 0108010596	Danielle Rosenzweig Michael Kay Dr. Mary K. Pretto Marie Battist-Rock Michael Davison	<i>Any 2</i>
Livingston Board of Education Board Secretary's Petty Cash 0108010489	Dr. Matthew Block Michael Davison Patricia Ramos	<i>Any 2</i>
Livingston Board of Education Capital Reserve Fund Account 0108010448	Wire Transfers to other Board of Education Accounts Only Michael Davison Patricia Ramos	
Livingston Board of Education Unemployment Trust Fund Account 0108010455	Wire Transfers to other Board of Education Accounts Only Michael Davison Patricia Ramos	
Livingston Board of Education Cafeteria 0108010430	Michael Davison or Patricia Ramos	
Livingston Board of Education FSA 0108010422	Wire Transfers to other Board of Education Accounts Only Michael Davison Patricia Ramos	

ROLL CALL VOTE

S. Establishment of Annual Public Meeting Calendar

Resolved, the Livingston Board of Education approves the following annual public meeting calendar and executive session meeting calendar for 2022:

January, 2022		July, 2022	
4	Reorganization	12	Voting
18	Voting		
February, 2022		August, 2022	
1	Workshop	9	Voting
8	Voting		
March, 2022		September, 2022	
8	Workshop	6	Workshop
15	Voting	20	Voting
April, 2022		October, 2022	
5	Workshop	11	Workshop
26	Public Hearing/Voting	18	Voting
May, 2022		November, 2022	
10	Exec Session on Personnel	8	Workshop
(Thurs) 12	Workshop/Voting	22	Voting
24	Voting		
June, 2022		December, 2022	
7	Workshop	6	Voting
21	Voting		
		January, 2023	
		3	Reorganization

Until further notice, all meetings are to commence on Tuesdays at 7:00 p.m. in a hybrid format both in person in the large conference room at the Administration Building, 11 Foxcroft Drive, and via Zoom and Facebook livestream, unless otherwise indicated.

ROLL CALL VOTE

T. BUSINESS

The Superintendent recommends the following:

3.1 Board Member Assignments

Resolved, that the Livingston Board of Education accepts the President's designation of the following committee assignments as shown on **Attachment A**.

3.2 Annual Appointments

Resolved, that the Livingston Board of Education approves the following appointments for the 2021-2022 school year which are in effect until changed by resolution:

Board Secretary/SBA
Custodian of Records
OPRA Representative

Michael Davison
Michael Davison
Michael Davison

ROLL CALL VOTE

U. PERSONNEL

The Superintendent recommends the following:

4.1 Appointment

Resolved, that the Livingston Board of Education approves the application indicated below (*) for emergent hiring for the following appointment under the requirements of N.J.S.A. 18A:16-1 et. seq., N.J.S.A. 18A:39.17 et. seq.; N.J.S.A. 18A:6-4.13 et. seq. All appointments are contingent upon reference checks in accordance with P.L. 2018, c.5.

Name	Location	Title	Tenure Track/LOA or LT Replacement	Replacing	Guide	Step	Salary	Effective Date
<i>Daniel Quackenbush</i>	LHS	Teacher of Business Ed.	First Year Tenure Track	M. Wohltmann	MA+32	13	\$97,308 (prorated)	2/14/2022 or upon release of current contract

ROLL CALL VOTE

V. MISCELLANEOUS

The Superintendent recommends the following:

5.1 HIB Report

Resolved, that the Livingston Board of Education accepts the findings of HIB cases.

ROLL CALL VOTE

W. Public Comment ~ up to 15 minutes

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X. Adjournment

EXECUTIVE SESSION

1. Legal Matters
2. Negotiations

3. Personnel

Whereas, N.J.S.A. 10:4-1 *et seq.*, also known as the "Sunshine Law," authorizes a public body to meet in executive or private session under certain limited circumstances, and

Whereas, said law requires the Board to adopt a resolution at a public hearing before it can meet in such an executive or private session, now, therefore, be it

Resolved, by the Livingston Board of Education that:

- (A) It does hereby determine that it is necessary to meet in executive session on January 4, 2022 to discuss the matters stipulated, in conformance with the subsections of said act which are indicated.
1. Matter rendered confidential by federal law, state statute or rule of court.
 2. Matter in which the release of information would impair a right to receive federal funds.
 3. Matter, the disclosure of which would constitute an unwarranted invasion of individual privacy unless the individual concerned shall request in writing that the same be disclosed publicly.
 4. Collective bargaining matter.
 5. Matter involving the purchase, lease or acquisition of real property with public funds, the setting of banking rates, etc. where it would adversely affect the public interest if discussion were disclosed.
 6. Tactics and techniques utilized in protecting public property where disclosure could impair protection.
 7. Investigation of violations or possible violations of law.
 8. Pending or anticipated litigation or contract negotiation other than collective bargaining agreement.
 9. Personnel matters unless the individual employees or appointees affected requested that such matter be discussed at a public meeting.
 10. Deliberations occurring after a public hearing that may result in the imposition of a specific civil penalty.
- (B) The matters discussed will be made public when confidentiality is no longer required and formal action pursuant to said discussion shall take place only at a meeting to which the public has been invited.
- (C) No action will be taken.

PROPOSED FUTURE AGENDA ITEMS

January 18, 2022 (*voting*)

- Counseling Report – LHS Report on Graduates for Class of 2021 (as per Policy 2610)

**LBOE Committee Assignments
January 2022 - December 2022**

BOARD COMMITTEES		PROPOSED
Committee	Representative	
Curriculum	Mrs. Chirls, Ms. Arnette	
Finance and Facilities	Mrs. Khanna, Ms. Messer	
Negotiations (LEA, LAA & LSA)	Mrs. Chirls, Mr. Cohen	
SEPAC	Mrs. Khanna, Ms. Messer	
Strategic Planning	Ms. Arnette, Mrs. Chirls, Mr. Cohen, Mrs. Khanna, Ms. Messer	
District Technology Committee	Mr. Cohen	
TOWNSHIP/LPS/BOARD COMMITTEES		
Committee	Representative	
Chamber of Commerce	Ms. Khanna	
Healthy Community, Healthy Youth	Mrs. Chirls	
Health and Wellness	Dr. Block, Mrs. Chirls, Mrs. Khanna	
Livingston Advisory Committee for Disabilities	Mrs. Capone-Steiger, Mrs. Khanna, Ms. Messer	
Livingston Committee for Diversity and Inclusion	Mrs. Chirls, Mrs. Khanna, Ms. Arnette (rotation)	
Livingston Education Foundation	Dr. Block, Mr. Cohen	
Livingston Green Team	Mr. Perrette, Mr. Cohen	
Livingston Municipal Alliance Committee	Dr. Block, Mrs. Chirls	
Livingston Public Broadcasting - liaisons	Mr. Douglas, Mrs. Rubin, Ms. Khanna	
Safety	Dr. Block, Mr. Davison, Mr. Perrette, Mr. Toomey, Mrs. Chirls	
Transportation - liaisons	Mrs. Marazzo, Ms. Messer	
Vision 20/20	Dr. Block, Mr. Davison, Mr. Cohen	
Youth Sports Council	Mr. Cohen	
BOARD REPRESENTATIVES		
Committee	Representative	
Delegate to NJSBA	Mrs. Chirls	
Essex County School Boards Association	Mrs. Chirls, Ms. Messer	
Essex Regional Educational Services Commission		
Garden State Coalition Delegate	Dr. Block, Mr. Davison, Ms. Arnette	
NJSBA Standards & Assessment Committee	Mrs. Chirls	
PT Council	Ms. Arnette, Mrs. Chirls, Mr. Cohen, Mrs. Khanna, Ms. Messer (rotation)	
LIAISONS		
Burnet Hill Elementary School	Mrs. Khanna, Ms. Messer	
Collins Elementary School	Mr. Cohen, Ms. Messer	
Harrison Elementary School	Ms. Arnette, Mrs. Khanna	
Hillside Elementary School	Mrs. Chirls, Mrs. Khanna	
Mt. Pleasant Elementary School	Mrs Chirls, Mr. Cohen	
Riker Hill Elementary School	Ms. Arnette, Mrs. Chirls	
Mount Pleasant Middle School	Ms. Arnette, Ms. Messer	
Heritage Middle School	Mr. Cohen, Mrs. Khanna	
Livingston High School	Mrs. Chirls, Mr. Cohen	



Board Membership: Board Member Code of Ethics

Livingston Board of Education

January 4, 2022

Board Membership: Board Member Code of Ethics

1. I will uphold and enforce all laws, state board rules and regulations, and court orders pertaining to schools. Desired changes should be brought about only through legal and ethical procedures.
2. I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools which meet the individual needs of all children regardless of their ability, race, creed, sex or social standing.
3. I will confine my board action to policymaking, planning, and appraisal, and I will help to frame policies and plans only after the board has consulted those who will be affected by them.
4. I will carry out my responsibility, not to administer the schools, but, together with my fellow board members, to see that they are well run.
5. I will recognize that authority rests with the board of education and will make no personal promises nor take any private action which may compromise the board.
6. I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.

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7. I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. But in all other matters, I will provide accurate information and, in concert with my fellow board members, interpret to the staff the aspirations of the community for its schools.
 8. I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.
 9. I will support and protect school personnel in proper performance of their duties.
 10. I will refer all complaints to the chief administrative officer and will act on such complaints at public meetings only after failure of an administrative solution.

May 10, 1975 Delegate Assembly, New Jersey School Boards Association.