



LIVINGSTON BOARD OF EDUCATION VOTING MEETING AGENDA

Tuesday, January 18, 2022

Executive Session - Hybrid Meeting - 6:00 p.m.

Public Session - Hybrid Meeting at Administration Building - 7:00 p.m.

This is a public meeting of the Board of Education. The Livingston Board of Education will be video recording and posting its open public meetings on the district website. The Board reserves the right to edit the videotape prior to posting to protect the privacy of students and staff.

The Board's Bylaw #0168 allows videotaping and livestreaming of public meetings with prior approval from the Board Secretary. Any member of the public may record the proceedings of a public meeting of the Board in a manner that does not interrupt the proceedings, inhibit the conduct of the meeting, distract Board members or other observers present at the meeting, or violate the privacy of students and staff. The Board will permit the use of tape recorder(s), video camera(s) or live streaming only when notice of such intended use has been given to the Board Secretary five days in advance of the meeting. Any camera(s) must be operated in an inconspicuous location in the meeting room. The Board reserves the right to request a copy of the tape. The presiding officer shall determine when any recording device interferes with the conduct of a Board meeting and may order that an interfering device be removed.

While the Board of Education discourages the videotaping/livestreaming of students without written parental consent, public meetings are not subject to the same restrictions as other school events. Please be aware that you and your children may be videotaped or livestreamed as a result of your participation at this meeting.

In accordance with Policy #9131, the Livingston Board of Education members, district administration, and staff will treat students, parents/guardians and other members of the public with respect and expect the same consideration in return. The district is committed to maintaining orderly educational and administrative processes in keeping schools and administrative offices free from disruptions and preventing unauthorized persons from entering school/district grounds.

I. OPEN SESSION

A. Call to Order – Mr. Seth Cohen, President

B. Reading of Meeting Notice

Adequate notice of this meeting has been provided by amendment to notice approved at the Board's reorganization meeting on January 4, 2022 and posted at the Board of Education office and communicated to *The Star Ledger*, *West Essex Tribune*, *TAPinto Livingston* and the Livingston Township Clerk.

C. Executive Session

Whereas, the Open Public Meetings Act, N.J.S.A. 10:4-11, permits the Board of Education to meet in closed session to discuss certain matters; now, therefore be it

Resolved, that the Livingston Board of Education adjourns to closed session to discuss:

- personnel, negotiations and a legal issue

Action may be taken upon return to public session. The full length of the meeting is anticipated to be approximately 60 minutes and be it

Further Resolved, the minutes of this closed session be made public when the need for confidentiality no longer exists.

D. Pledge of Allegiance / Roll Call

E. Superintendent's Report

F. Board Reports

G. Approval of Minutes

The Superintendent recommends the following:

1. Voting Meeting Minutes of December 7, 2021
2. Reorganization Meeting Minutes of January 4, 2022

ROLL CALL VOTE

H. Public Input on Agenda Items ~ up to 15 minutes

An excerpt from Policy #0167 adopted on January 10, 2011 and reviewed on March 4, 2013 states that The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

Public participation shall be governed by the following rules:

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate;
2. Each statement made by a participant shall be limited to three minutes' duration;
3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
4. All statements shall be directed to the presiding officer; no participant may address or question Board members individually.

The portion of the meeting during which the participation of the public is invited shall be limited to fifteen minutes, or at the discretion of the presiding officer.

II. RECOMMENDATIONS FOR APPROVAL

1. PROGRAM/CURRICULUM

The Superintendent recommends the following:

1.1 DVD

Resolved, that the Livingston Board of Education approves the DVD as shown on **Attachment A**.

1.2 Student Teachers

Resolved, that the Livingston Board of Education approves the student teachers as shown on **Attachment B**.

ROLL CALL VOTE

(30) Capital Projects Fund	4,543,296		
(40) Debt Service Fund	1,497,241		
Total:	24,463,775	27,737,533	16,220,521

Whereas, pursuant to N.J.A.C. 6:20-212(d), the Board Secretary has certified that as of November 30, 2021, no budgetary line item account has obligations and payments contractual orders which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8, 18A:22-8.1, now therefore be it

Resolved, the Livingston Board of Education accepts the above referenced reports and certification and directs that they be made part of this resolution by reference, and be it

Further Resolved, the Livingston Board of Education certifies that, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of its knowledge no major account or fund has been over-expended in violation of N.J.A.C.6:20-2.13(d) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

3.3 Transfers

Whereas, the Superintendent of Schools recommends certain transfers among accounts in the 2021-2022 budget for November pursuant to Board of Education Policy 6422, now therefore be it

Resolved, that the Livingston Board of Education ratify transfers pursuant to N.J.S.A. 18A:22-8.1 and N.J.A.C. 6:20-2A.10:

<u>Object</u>	<u>Description</u>	<u>To</u>	<u>From</u>
520	Insurance	5,850	
566	Tuition Private School Handicap	221,000	
260	Workers Comp		5,850
270	Health Benefits		221,000
	TOTALS	\$226,850	\$226,850

3.4 Engineering Services – Livingston Athletic Complex – Gianforcaro Architects

Whereas, the Livingston Board of Education ("Board") has determined that it needs to retain the services of an engineering firm to provide professional engineering services ("Services") in connection with the synthetic turf field at Livingston High School ("Project"); and

Whereas, Gianforcaro Architects, Engineers & Planners ("Gianforcaro") has proposed to provide the Board with the Services for the Project pursuant to its proposal dated December 13, 2021 ("Proposal"); and

Whereas, the Board has determined that Gianforcaro possesses the required expertise to perform the Services; and

Whereas, the Board has determined that it is in its best interests to retain Gianforcaro to provide the Services for the Project; and

2. STUDENT SERVICES

There is no motion.

3. BUSINESS

The Superintendent recommends the following:

3.1 Payment of Bills

Whereas, the Board Secretary has audited certain vendor claims as required by N.J.S.A. 18A:19-2 and Board Policy 6470 and presented them to the Livingston Board of Education with the recommendation they be paid, now therefore be it

Resolved, that the Livingston Board of Education approves the payment of the following bills in the amounts listed and attach a complete copy of these bills to the minutes of this meeting.

Fund	Name	Amount
10&11	Regular	2,132,169.09
12	Regular	4,228.14
20	Regular	165,979.31
60	Cafeteria	264,021.73
	TOTAL	\$2,566,398.27

Regular Checks	94744-95257	2,302,376.54
Cafeteria	1359-1364	264,021.73
	TOTAL	\$2,566,398.27

3.2 Board Secretary Report – November 2021

Whereas, the Livingston Board of Education has received the Report of the Board Secretary for November 30, 2021, consisting of:

- 1) Interim Balance Sheets
- 2) Interim Statements Comparing Budgeted Revenue with Actual to Date and Appropriations with Expenditures and Encumbrances to Date
- 3) Schedule of Revenues - Actual Compared with Estimated
- 4) Statement of Appropriations Compared with Expenditures and encumbrances, and

Whereas, the Livingston Board of Education has received the report of the Treasurer for November 30, 2021, which report is in agreement with the Report of the Board Secretary, and

Whereas, these reports show the following balances on the date indicated:

	Cash Balance	Appropriation Balance	Fund Balance
(10) General Current Exp. Fund	17,925,916	27,145,469	
(11) Current Expense			11,830,746
(12) Capital Outlay		592,064	4,389,775
(20) Special Revenue Fund	497,322		

Whereas, in accordance with N.J.S.A. 18A:18A-5, the Board may contract for the Services by resolution at a public meeting without public bidding, as such Services constitute Professional Services in accordance with the terms of the statute.

Now, Therefore, Be It Resolved, that the above recitals are incorporated by reference as if set forth here at length; and

Be It Further Resolved, that the Board hereby enters into an agreement for the Services for the Project to Gianforcaro as outlined in the Proposal for a fee of six percent (6%) of the Construction Cost Bid not to exceed One Hundred and Eighty Thousand Dollars (\$180,000.00).

3.5 NJ Department of Education Submission - Synthetic Turf Field

Resolved, that the Livingston Board of Education approves the architectural firm, Gianforcaro Architects, Engineers and Planners to submit the project application and all necessary documents for the new Synthetic Turf field at the Livingston High School to the New Jersey Department of Education for approval as an "Other Capital Project", where no state funding is being requested. The Board of Education also approves any changes that may be necessary to the Long Range Facility Plan in order to construct the project.

3.6 Academic Calendar Revision - 2021-2022

Resolved, that the Livingston Board of Education amends the 2021-2022 academic calendar to show February 1 as a partial day for students and staff as shown on **Attachment C**. The second part of the day will be used for staff professional development. The calendar is also amended to show January 3 as a day off for students and a professional development day for staff.

3.7 Conferences and Overnight Trips

Resolved, that the Livingston Board of Education approves the conferences and overnight trips as shown on **Attachment D**.

3.8 Field Trip

Resolved, that the Livingston Board of Education approves the field trip as shown on **Attachment E**.

3.9 Policies and Regulations

Resolved, that the Livingston Board of Education approves the following policies and regulations for first reading:

Policy #7450 - Property Inventory

Policy #9150.01 - School Visitors During COVID (with revisions)

ROLL CALL VOTE

4. **PERSONNEL**

The Superintendent recommends the following:

4.1 **Resignations**

Resolved, that the Livingston Board of Education accepts the resignations of:

Name	Position	Reason	Location	Last Day of Employment
<i>Lisa Friedman*</i>	Teacher of Social Studies	Retirement	HMS	September 30, 2022
<i>Janice Reis</i>	Teacher of Art	Retirement	HMS	May 31, 2022
<i>Mitchell Wasserman</i>	Technology Coach	Retirement	District	June 30, 2022
<i>Gail Kelly</i>	Intervention/Enrichment Specialist	Retirement	RHE	February 28, 2022
<i>Denise Galluzzo</i>	School Counselor (LOA)	Resignation	MPE	January 31, 2022
<i>Corinne D'Anna</i>	School Psychologist	Resignation	HMS	February 28, 2022
<i>Tanya Lopez-Gonzalez*</i>	Director of C&I	Resignation	CO	December 10, 2021
<i>George Clark</i>	Teacher of Italian	Resignation	LHS	February 7, 2022 or earlier if a replacement can be found.
<i>Jeanne Ziobro</i>	Teacher of Technology Ed	Resignation	LHS	February 11, 2022 or earlier if a replacement can be found
<i>Devaneice Ward</i>	Instructional Aide	Resignation	MPMS	January 14, 2022
<i>Wilmick Ablard</i>	Bus Driver	Resignation	Transportation	December 23, 2021

**as amended from a previous agenda*

4.2 **Leaves of Absences**

Resolved, that the Livingston Board of Education approves the leaves of absences of:

Name	Location	Position	LOA w/pay and benefits	LOA w/o pay, but with benefits (if applicable)	Extended LOA w/o pay or benefits	Return Date
<i>Kimberly Egipciaco</i>	HMS	Teacher of English	12/21/2021-12/23/2021**	12/15/2021-12/16/2021**	NA	1/3/2022
<i>Samantha Stoddard</i>	LHS	TOSD	5/18/2022-6/30/2022	8/30/2022-11/22/2022**	11/23/2022-4/30/2023	5/1/2023
<i>Gregory Peters</i>	HMS	Teacher of Science	2/14/2022-	NA	NA	3/7/2022

			3/4/2022**			
Shawna Byer	MPMS	Teacher of English	3/21/2022-4/22/2022	4/25/2022-6/30/2022**	NA	8/30/2022
Sinead Crews	LHS	Director of School Counseling	4/11/2022-6/9/2022 & 6/10/2022-8/19/2022**	NA	NA	8/22/2022
Stephen Schaible	LHS	Teacher of Social Studies	1/31/2022-2/25/2022**	NA	NA	2/28/2022
Helen Katalifos	Hillside	Instructional Aide	NA	NA	1/3/2022-1/18/2022	1/19/2022
Terri Ciecierski	LHS	Instructional Aide	1/6/2022-1/19/2022**	1/20/2022-2/17/2022**	NA	TBD
Kimberly Brenneck	MPMS	Teacher of Math	3/28/2022-5/13/2022	5/16/2022-6/30/2022**	NA	8/30/2022
Robert Brenneck	CO	IT Support Specialist	4/1/2022-4/20/2022**	4/21/2022-5/13/2022**	NA	5/16/2022
Kathryn Fierro	HMS	TOSD	4/11/2022-5/30/2022	5/31/2022-6/30/2022 & 8/30/2022-9/30/2022**	NA	10/1/2022
Lisa Garamella*	Hillside	School Nurse	NA	9/23/2021-9/28/2021; 9/30/2021-10/5/2021; & 10/14/2021; 11/22/2021-12/3/2021**	NA	12/6/2021
Niobel Torres*	LHS	TOSD	1/3/2022-2/25/2022	2/28/2022-5/27/2022**	5/30/2022-6/30/2023	9/1/2023
Jenna McCarthy*	LHS	Teacher of Biology	3/21/2022-5/30/2022	5/31/2022-10/28/2022**	NA	10/31/2022
Dr. Lauren Stern*	MPMS	School Psych.	NA	9/24/2021-12/13/2021**	NA	12/14/2021
Ann DeFazio*	LHS	Teacher of Biology	11/11/2021-12/14/2021	12/15/2021-1/17/2022- & 1/18/2022-4/26/2022**	4/27/2022-4/29/2022	5/2/2022
Jennifer Vernotica*	Collins	Elementary School Teacher	12/15/2021-1/7/2022	NA	1/8/2022-3/25/2022	3/28/2022

*as amended from a previous agenda

**Designates time counted toward NJFLA/FMLA

4.3 Appointments

Resolved, that the Livingston Board of Education approves the applications indicated below (*) for emergent hiring for the following appointments under the requirements of N.J.S.A. 18A:16-1 et. seq., N.J.S.A. 18A:39.17 et. seq.; N.J.S.A. 18A:6-4.13 et. seq. All appointments are contingent upon reference checks in accordance with P.L. 2018, c.5.

Name	Location	Title	Tenure Track/LOA or LT Replacement	Replacing	Guide	Step	Salary	Effective Date
<i>Renata Cirelli</i>	LHS	Teacher of Italian	First Year Tenure Track	G. Clark	MA	13	\$88,644 (prorated)	3/14/2022
<i>Viviana Mendez</i>	Transportation	25-Hr Bus Driver	NA	NA	25 Hr BD	3	\$22,747 (prorated)	12/8/2021
<i>Peter Gentile</i>	RHE	Reading Specialist	Leave Replacement	A. Winka	MA+32	1	\$67,504 (prorated)	12/17/2021
<i>Joanne O'Donnell</i>	Transportation	Bus Driver	NA	W. Ablard	BD	5	\$24,558 (prorated)	1/18/2022

**as amended from a previous agenda*

Resolved, that the Livingston Board of Education approves the appointment of the ABA Discrete Trial TA's and Instructional Aides as listed on **Attachment F**.

4.4 Transfers

Resolved, that the Livingston Board of Education approves the transfers as listed on **Attachment G**.

4.5 Substitutes

Resolved, that the Livingston Board of Education approves the appointment of the individuals listed below to serve as substitutes on an as-needed basis for the 2021-2022 school year:

Teachers

Samantha Da Silva
Tiffany Cannarozzi
Eryn Goldstein
Victoria Varghese
Ashley Zafarino

Nurses

Grace Bracci

Custodial

Matthew Stewart (\$15.50/hr)
Jamie Herzog (\$15.50/hr)

Resolved, that the Livingston Board of Education approves the individuals listed on **Attachment H** as certified substitutes. These individuals are currently employed by the District. In the event these individuals are called upon to serve as a substitute, they will be compensated an additional \$50/day (\$10/period) for that assignment.

4.6 Extra Work Pay

Resolved, that the Livingston Board of Education approves the following payments as listed on **Attachment I** for work performed.

4.7 Stipends

Resolved, that the Livingston Board of Education approves the individuals on **Attachment J** for co-curricular stipends at Livingston High School for the 2021-2022 school year in accordance with the contract between the LBOE and the LEA.

Resolved, that the Livingston Board of Education accepts the resignation of *Nicholas Brooks* from the stipend position of *Inner Circle Advisor* for Livingston High School for the 2021-2022 school year effective January 28, 2022.

Resolved, that the Livingston Board of Education rescinds the appointment of *Zachary Gurmankin* to the stipend position of *Assistant Fencing Coach* for Livingston High School for the 2021-2022 school year.

Resolved, that the Livingston Board of Education approves the individuals on **Attachment K** for co-curricular stipends at Heritage Middle School for the 2021-2022 school year in accordance with the contract between the LBOE and the LEA.

4.8 Mentor Fees

Resolved, that the Livingston Board of Education approves the individuals on **Attachment L** listed as assigned mentors to receive payment in accordance with the schedule listed.

4.9 Longevity

Resolved, that the Livingston Board of Education approves Katherine Connolly for 15 years of longevity effective and retroactive to September 1, 2021.

4.10 Memorandum of Understanding

Resolved, that the Livingston Board of Education approves the Memorandum of Understanding between itself and the Livingston Supervisor's Association for the 2021-2022 school year, effective and retroactive to September 1, 2021.

ROLL CALL VOTE

5. MISCELLANEOUS

The Superintendent recommends the following:

5.1 HIB Report

Resolved, that the Livingston Board of Education accepts the findings of HIB cases.

5.2 Suspension Report

Resolved, that the Livingston Board of Education approves the Suspension Report for the months of November and December.

ROLL CALL VOTE

I. Public Comment ~ up to 15 minutes

An excerpt from Policy #0167 adopted on January 10, 2011 and reviewed on March 4, 2013 states that The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

Public participation shall be governed by the following rules:

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate;
2. Each statement made by a participant shall be limited to three minutes' duration;

3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
4. All statements shall be directed to the presiding officer; no participant may address or question Board members individually.

The portion of the meeting during which the participation of the public is invited shall be limited to fifteen minutes, or at the discretion of the presiding officer.

J. Old Business

K. New Business

III. ADJOURNMENT

EXECUTIVE SESSION

1. Legal Matters
2. Negotiations
3. Personnel

Whereas, N.J.S.A. 10:4-1 et seq., also known as the "Sunshine Law," authorizes a public body to meet in executive or private session under certain limited circumstances, and

Whereas, said law requires the Board to adopt a resolution at a public hearing before it can meet in such an executive or private session, now, therefore, be it

Resolved, by the Livingston Board of Education that:

- (A) It does hereby determine that it is necessary to meet in executive session on January 18, 2022 to discuss the matters stipulated, in conformance with the subsections of said act which are indicated.
 1. Matter rendered confidential by federal law, state statute or rule of court.
 2. Matter in which the release of information would impair a right to receive federal funds.
 3. Matter, the disclosure of which would constitute an unwarranted invasion of individual privacy unless the individual concerned shall request in writing that the same be disclosed publicly.
 4. Collective bargaining matter.
 5. Matter involving the purchase, lease or acquisition of real property with public funds, the setting of banking rates, etc. where it would adversely affect the public interest if discussion were disclosed.
 6. Tactics and techniques utilized in protecting public property where disclosure could impair protection.
 7. Investigation of violations or possible violations of law.
 8. Pending or anticipated litigation or contract negotiation other than collective bargaining agreement.
 9. Personnel matters unless the individual employees or appointees affected requested that such matter be discussed at a public meeting.
 10. Deliberations occurring after a public hearing that may result in the imposition of a specific civil penalty.
- (B) The matters discussed will be made public when confidentiality is no longer required and formal action pursuant to said discussion shall take place only at a meeting to which the public has been invited.
- (C) No action will be taken.

PROPOSED FUTURE AGENDA ITEMS (dates subject to change)

February 1, 2022 (*workshop*)

- Counseling Report – LHS Report on Graduates for Class of 2021 (as per Policy 2610)

February 8, 2022(*voting*)

- Calendar Discussion
- District Goals Status Update
- Annual Comprehensive Financial Report
- Approval of Annual Comprehensive Financial Report (Corrective Action Plan)

March 8, 2022 (*workshop*)

- Introduction of Budget/Budget Presentation

January 18, 2022

March 15, 2022 (*voting*)

- Adoption of Tentative Budget

April 5, 2022 (*workshop*)

- Budget Discussion

April 26, 2022 (*Public Hearing/Voting*)

- Transportation Contracts
- Subscription Bus Pricing

May 10, 2022 (*Executive Session on Personnel*)

May 12, 2022 (*Workshop/Voting*)

- Conference with the Livingston Education Association
- Personnel Appointments

May 24, 2022 (*voting*)

- Annual Appointments
- Sale of SRECs
- Out of District Tuition Rates
- New Jersey State Interscholastic Athletic Association
- YMCA Contract

June 7, 2022 (*workshop*)

- Retirement Ceremony
- SEPAC

June 21, 2022 (*voting*)

- Superintendent Summer Approval to Hire
- Student Representative to the Board
- Summer Work Appointments
- Curriculum Writer Names and Locations
- Summer Project Appointments
- Compliance with PL 2015, Chapter 47
- Transfer of Current Year Surplus to Capital Reserve

July 12, 2022 (*voting*)

- Property, Liability and WC Insurance
- Food Service Renewal
- Out of District Placements for 2022-2023
- Related Services and Medical Consultants for 2022-2023
- Extended School Year Out of District Placements Summer 2022

August 9, 2022 (*voting*)

- Enrollment Update
- Travel and Conferences Expenses
- Livingston Chinese School Contract
- Livingston Huaxia Chinese School Contract
- SWING Education Agreement

September 6, 2022 (*workshop*)

September 20, 2022 (*voting*)

- District Goals
- District Nursing Services Plan

January 18, 2022

October 11, 2022 (*workshop*)

- NJSLA (as per Policy 2610)

October 18, 2022 (*voting*)

- Conference with the Livingston Education Association
- Summer Curriculum Writing Update

November 8, 2023 (*workshop*)

- Board Budget Goals

November 22, 2022 (*voting*)

- Assessment Update

December 6, 2022 (*voting*)

- National Merit Semi-Finalists Recognition Ceremony
- Public Hearing for District and School HIB Self-Assessment Report
- New Course Offerings

January 3, 2023 (*reorganization*)

PROGRAM/CURRICULUM

<u>Title</u>	<u>Author/Publisher</u>	<u>Year</u>	<u>Grade</u>	<u>Subject/Course</u>	<u>Rationale</u>
Shattered Glass	Billy Ray Lions Gate Films	2003	9-12	English	The film Shattered Glass tells true story of journalist Stephen Glass whose world fell apart when in 1998 it was discovered that 27 of his 41 published stories were partially or completely made up. Glass's story is relevant to the teaching of the ethics of journalism as it shows how easy it is for a young journalist to succumb to the temptation to take short cuts. It also teaches the skill of reporting. The story also follows the young reporters who through classic journalistic sleuthing, uncover Glass's deceptions.

Name	School	Type of Placement	In-District Location	Assigned Staff	Date
Justin Grossman	Hillside	Administrative Internship	Montclair State University	Carlos Gramata	1/3/22-4/24/22
Bianca Crawford	Mt. Pleasant Elementary	Clinical Placement	Seton Hall University	Sheily Chang	1/3/22-4/24/22
Paul Cirlincione	Livingston High School	Administrative Internship	Montclair State University	Danielle Rosenzweig	1/3/22-4/24/22
Karla Gomes	Harrison	Clinical Placement	Kean University	Amanda Clayton	1/3/22-4/24/22
Marianne Carr	Livingston High School	Clinical Placement	Seton Hall University	Amanda Fischer	1/3/22-4/24/22
Isabella Espinosa	Hillside	Clinical Placement	Seton Hall University	Jade Eden	1/3/22-4/24/22

Livingston Public Schools 2021-2022 School Calendar - Revised 1/18/2022

Attachment C

July 2021						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Students: 0 Teachers: 0

Jul:	
5	District Closed for Independence Day
1-30	Extended School Year (6/30-8/5 @ BH)

August 2021						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30 ^{PD}	31 ^{PD}				

Students: 0 Teachers: 2

Aug:	
2-19	Extended School Year *8/9-8/19 at LHS
23-26	LIVE! New Teacher Orientation
30-31	No school for students; PD for staff

September 2021						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

Students: 18 Teachers: 18

Sept:	
1	FIRST DAY OF SCHOOL FOR STUDENTS
6	Labor Day - no school, offices closed
7-8	Rosh Hashanah - no school, offices closed
16	Yom Kippur - no school, offices closed

October 2021						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11 ^{PD}	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Students: 20 Teachers: 21

Oct:	
11	Columbus Day - no school for students; PD for staff

November 2021						
Su	Mo	Tu	We	Th	Fr	Sa
	1*	2*	3*	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

Students: 18 Teachers: 18

Nov:	
*1-3	Elementary Confs - partial day elem only
4-5	NJEA Conv - no school, offices closed
24	Partial day for all staff and students
25-26	Thanksgiving; no school, offices closed

December 2021						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Students: 17 Teachers: 17

Dec:	
23	Partial day for all staff and students
24-31	Holiday Break; all schools & offices closed

January 2022						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3 ^{PD}	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28*	29
30	31					

Students: 19 Teachers: 20

Jan:	
1	Offices closed
3	PD for staff; no school for students
17	MLK Jr. Day - no school, offices closed
28	Partial day LHS Only; semester change

February 2022						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

Students: 15 Teachers: 15

Feb:	
1	Lunar New Year- partial day for students; full day for staff (PD in afternoon)
21	Presidents' Day - no school, offices closed
22-25	Winter Break - no school

March 2022						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Students: 23 Teachers: 23

April:	
*12-14	Elementary Confs - partial day elem only
15	Good Friday - no school, offices closed
18-22	Spring break - no school

April 2022						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12*	13*	14*	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

Students: 15 Teachers: 15

April:	
*12-14	Elementary Confs - partial day elem only
15	Good Friday - no school, offices closed
18-22	Spring break - no school

May 2022						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Students: 21 Teachers: 21

May:	
30	Memorial Day - no school, offices closed

June 2022						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20*	21*	22	23	24	25
26	27	28	29	30		

Students: 16 Teachers: 16

June:	
17	Juneteenth observed - no school, offices closed
20,21	Partial day LHS Only
22	Partial day all students
23	LAST DAY FOR STUDENTS; GRADUATION! Partial day for students.

This calendar allows for 4 Professional Development days and 2 inclement weather days. There is a total of 182 days for students and 186 days for teachers. Additional inclement weather days will be taken in the following order: 4/22, 4/21, 4/20.

Conference	Attendee(s)	Date(s)	Location	Cost
Effective Teaching: The New Art and Science of Teaching	Mark Stern	Feb 7 & 8, 2022	Little Rock, AR	\$1,371.00
Standards, Assessment, & Grading for Teachers	Mark Stern	Feb 9 & 10, 2022	Little Rock, AR	\$1,371.00
Effective Teaching: The New Art and Science of Teaching	Natalie Topylko	Feb 7 & 8, 2022	Little Rock, AR	\$1,371.00
Standards, Assessment, & Grading for Teachers	Natalie Topylko	Feb 9 & 10, 2022	Little Rock, AR	\$1,371.00
National Science Teaching Association Conference	Diane Sigalas	Dec 9, 2021	Los Angeles, CA	\$259.00
Effective Teaching: The New Art and Science of Teaching	Sara Bright	Feb 7 & 8, 2022	Little Rock, AR	\$689.00
Effective Teaching: The New Art and Science of Teaching	Angelina Rodriguez	Feb 7 & 8, 2022	Little Rock, AR	\$689.00
Standards, Assessment, & Grading for Teachers	Danielle Rosenzweig	Feb 9 & 10, 2022	Little Rock, AR	\$689.00
Standards, Assessment, & Grading for Teachers	Brian Carey	Feb 9 & 10, 2022	Little Rock, AR	\$689.00
Bureau of Education & Research: Strengthen Student Mindfulness	Gerard Amsellem	Feb 17, 2022	West Orange, NJ	\$279.00
Bureau of Education & Research: Strengthen Student Mindfulness	Sara Rosenberg	Feb 17, 2022	West Orange, NJ	\$279.00
Bureau of Education & Research: Strengthen Student Mindfulness	Alexdra Gilgorri	Feb 17, 2022	West Orange, NJ	\$279.00
Bureau of Education & Research: What's New in Adult Literature and How to use it in your Program	Mary Ann Dellosa	Feb 17, 2022	West Orange, NJ	\$279.00
Bureau of Education & Research: What's New in Adult Literature and How to use it in your Program	Susan Tannler	Feb 17, 2022	West Orange, NJ	\$279.00
New Jersey Music Educators State Conference	James Hegedus	Feb 24-26, 2022	Atlantic City, NJ	\$255.00
New Jersey Music Educators State Conference	Jennifer Wise	Feb 24-26, 2022	Atlantic City, NJ	\$285.40

FIELD TRIPS

SCHOOL	GRADE/COURSE	MONTH	DESTINATION
Elementary	Grade 5	May	Meadowbrook Day Camp

Last Name	First Name	LOC	Job Title	Step	Guide	Salary	Effective Date
KNIGHT	CHADIA	MPMS	INSTRUCTIONAL AIDE	1	I&KA	\$25,717 (pro-rated)	1/18/2022
RIVERA	YARA	HAR	INSTRUCTIONAL AIDE	1	I&KA	\$25,717 (pro-rated)	12/16/2021

2021-22 TRANSFERS

Name	Transferring From	Location	Transferring To	Location	Replacing	Effective Date
Lauren Chin	Elementary School Teacher	BHE	Reading Specialist	MPE	G. Goeller	2/14/2022
Mallory Seidman	School Psychologist	BHE	School Psychologist	HMS	J. Route	2/14/2022
Lisa Friedman	Teacher of Social Studies	HMS	Teacher	MP Complex	NA	1/3/2022
Alyssa Ratner	Elementary School Teacher	MPMS	TOSD	Hillside/ Collins	NA	1/10/2022
Taryn DePrecker	TOSD	MPE	TOSD	BHE	C. Haggerty	3/18/2022

LOCATION	LAST NAME	FIRST NAME
Burnet Hill	Liu-Hom	Luyi
Burnet Hill	Chhadwa	Khyati
Collins	Platek	Bonnie
Collins	Wilder	Ellen
Harrison	Terrana	Diana
Hillside	Marrero	Axel
Riker Hill	Doherty	Kristina
MPM	Brown	Aneka
HMS	Harte (Carr)	Lauren

NAME	DATE	POSITION	#HOURS WORKED	RATE	TOTAL AMOUNT
Kroeger, Steven	11/15/2022	Game Worker/soccer	2.5	\$22.50	\$56.25
Rampolla, David	12/7/2021	Security/Basketball	2	\$25.00	\$50.00
Sullivan, Joe	12/2/2021	Security/MPMS School Prod.	3	\$25.00	\$75.00
	12/18/2021	Security/Huaxia Chinese/Holiday Celebration	4.5	\$25.00	\$112.50
					\$293.75

LIVINGSTON HIGH SCHOOL CO-CURRICULAR STIPENDS			
Position	# of Positions	2021/2022 Amount	Approved 2021/2022
Detention AM/PM		\$25.24	Lisa Bonvini
FBLA	2	\$1,906	Maggie Wohltmann (1/2)
FBLA		\$1,906	Hal Mordkoff (1/2)
FBLA		\$3,812	Tom Garzon

HMS CO-CURRICULAR STIPENDS			
SPRING MUSICAL			
Director	1	\$6,354	Lisa Dascoli
Choreography	1	\$1,271	Amanda Dempsey

2021-2022						
New Employees Requiring Mentoring						
Teachers						
Last Name	First Name	Position	School	Assigned Mentor	Fee	Comments
Gillo*	Robert	Health & PE	LHS	Michael Munley	\$330	Last 18 weeks

**amended from previous agenda*

LIVINGSTON PUBLIC SCHOOLS

January 18, 2022 LBOE Meeting

**OUT-OF-SCHOOL SUSPENSIONS
November & December 2021**

The District had **23** out-of-school suspensions for the months of November and December 2021.

ELEMENTARY SCHOOLS – Total of **0** out-of-school suspensions

MIDDLE SCHOOLS – Total of **9** out-of-school suspensions

Threatening/Abusive Language - 3

Inappropriate Use of Physical Force - 5

Vandalism - 1

HIGH SCHOOL – Total of **14** out-of-school suspension

Bias/Hate Action - 3

Inappropriate Use of Physical Force - 3

Inappropriate Conduct - 1

Substance - 6

Weapon - 1

7450 PROPERTY INVENTORY

The Board of Education recognizes that efficient management and the replacement of lost, damaged, or stolen property depends upon an accurate inventory and properly maintained records.

The district shall maintain a complete inventory by physical count of all district-owned equipment.

For the purpose of this Policy, "equipment" shall mean any instrument, machine, apparatus, or set of articles which meets all of the following criteria and the cost is above \$2,000:

1. It retains its original shape, appearance, and character with use;
2. It does not lose its identity through fabrication or incorporation into a different more complex unit or substance;
3. It is nonexpendable; that is, if the item is damaged or some of its parts are lost or worn out, it is more feasible to repair the item than to replace it with an entirely new unit; and
4. Under normal conditions of use, including reasonable care and maintenance, it can be expected to serve its principal purpose for at least one year.

Unless otherwise bound by Federal, State, or local law, the school district will use the criteria above for their equipment classification decisions.

The School Business Administrator/Board Secretary or designee shall ensure that inventories are systematically and accurately recorded and that property records of equipment are adjusted annually. Major items of equipment shall be subject to annual spot check inventory. A major loss shall be reported to the Board.

Property records of supplies shall be maintained on a continuous inventory basis. An item should be classified as a "supply" if it does not meet all the stated equipment criteria outlined above and the cost is not more than the capitalization threshold of \$2,000.

The School Business Administrator/Board Secretary or designee shall maintain a system of property records that show, as appropriate to the item recorded, description and identification, manufacturer, year of purchase, initial cost, location, condition and depreciation, and current evaluation in conformity with insurance requirements.



POLICY

N.J.S.A. 18A:4-14

New Jersey Department of Education – “The Uniform Minimum Chart of Accounts for New Jersey Public Schools and Approved Private Schools for Students with Disabilities” 2020-2021 Edition

~~The School Business Administrator/Board Secretary shall maintain an accurate and complete inventory of all buildings, fixed equipment and contents, and their value, in order to offer proof of loss in the event of an insurance claim and to provide a continuous chain of accountability.~~

~~The inventory shall be updated to reflect new equipment and shall be verified in a cycle to coincide with the renewal of insurance policies. Loss of any portable capital equipment of \$1,000 unit value or more shall be reported to the Board.~~

~~Major discrepancies in inventories which are not resolved by proper accounting procedures shall be reported to the Board.~~

~~The Board shall determine when it is necessary to hire an outside service to assist in appraisal of school district assets.~~

Adopted: 09 January 2006



9150.01 SCHOOL VISITORS DURING COVID

In ordinary times, the Board traditionally welcomes visits to school by parents, Board members, other adult residents of the community and interested educators, when they fit into the classroom or school routine. However, during COVID, to ensure the wellbeing of its students and staff, visitors to our facilities will be extremely limited and will only be permitted if the business at hand cannot be conducted over the phone or another medium, such as zoom.

A "visitor" is anyone other than a student enrolled in or a staff member employed in the particular school.

During COVID, the following shall apply:

1. All visitors must make an appointment to visit a particular person within the school, in advance;
2. All visitors shall be required to report to the main office upon entering the building to sign in and sign the following attestation:
 1. The Livingston Public Schools is committed to ensuring a safe learning environment for all staff and students. By clicking the checkbox below, you are agreeing, irrespective of being vaccinated, that you will not visit the school building or attend a school event if you have one of the following:
 1. You have a temperature above 100.4;
 2. You have a cough that is not related to an existing respiratory condition (Asthma, etc.);
 3. You have lost your sense of taste and/or smell;
 4. You have shortness of breath or difficulty breathing;
 5. You have been diagnosed with COVID-19;
 6. You have had a close exposure to someone who was diagnosed with COVID-19 within 48 hours of their positive test;
 7. You have two or more of the following symptoms: - Sore throat - Nausea - Chills - Vomiting - Rigors - Diarrhea - Muscle aches - Congestion - Headaches - Runny Nose
 - a. If you arrive at a Livingston Public Schools BOE meeting with any of the conditions above, you may be excluded from visiting.



POLICY

LIVINGSTON BOARD OF EDUCATION

Community
9150.01/Page PAGE 1 of NUMPAGES 1
SCHOOL VISITORS DURING COVID

3. All individuals visiting a school or a building owned by the district will be required to wear a mask that covers their mouth and nose for the entirety of the visit. Any individual not willing to comply prior to entrance or while in the meeting will not be permitted to enter the facility or remain in the facility;
4. All visitors must present a copy of their driver's license and a copy of their vaccination card to gain entrance to the facility with the following exceptions:
 - a. Vaccination cards are not required for vendors or attendees of athletics or weekend events; however, masks are required at all times by all.
 - b. Vendors must complete an attestation form when signing in with the Buildings & Grounds Department.
5. All of the above is subject to change and will be dependent upon:
 - a. the number of cases in a building;
 - b. any Executive Orders issued by the Governor; and
 - c. the case activity level within NJ.

Adopted: September 28, 2021

Revised:

