

SOUTHERN FULTON SCHOOL DISTRICT

13083 Buck Valley Road
WARFORDSBURG, PA 17267

June 24, 2025

6:30 p.m.

Board Meeting Minutes

The board meeting began at 7:03 p.m. in the library of the high school in Warfordsburg, Pennsylvania with visitors attending in person. The following members were present: Timothy Mellott, Jada Smith, Mark Mosemann, Jeff Hull, Jon Diffenderfer, Allen Morton, Tony Shives, and Patrick Bard. The meeting was conducted by the board president, Patrick Bard.

Also present were: Meredith Hendershot, superintendent; Laurel Keegan, director of special education; Jeremy Hollinshead, high school principal; Tyler Burns, elementary principal; Cindy Flaherty, director of educational support services; David Cason, director of operations; MaryAnn Johnson, board secretary; Anita Munson, Business Manager/Operations Coordinator; Greg Gates, chief financial officer

Visitors present were: Donnie Francis, Linda Francis

1. A motion was made by Mr. Allen Morton and seconded by Mr. Tony Shives to go into executive session for review of the 2024-2025 School Safety and Securities Practice Report and for personnel reasons. **VOICE VOTE, All in Favor. Motion carried.**

Executive session began at 7:04 p.m. and ended at 8:02 p.m.

2. The meeting was opened with the Pledge of Allegiance led by Mr. Patrick Bard.
3. A motion was made by Mr. Jon Diffenderfer and seconded by Mr. Tony Shives to grant that as the president of the board conducts this meeting, it is not necessary to announce each roll call vote. If, however, a director or directors, wish to comment or have his/her comment or vote specifically recorded, the director(s) shall have the opportunity to so state. The chair of the meeting, the president of the board, should announce before each roll call vote, that if he hears no objections from any member of the board present, the vote will be considered a unanimous roll call vote and so recorded. **VOICE VOTE, All in Favor. Motion carried.**
4. A motion was made by Mr. Allen Morton and seconded by Mr. Jon Diffenderfer to approve the minutes from the Board Meeting on May 20, 2025. **VOICE VOTE, All in Favor. Motion carried.**
5. A motion was made by Mr. Allen Morton and seconded by Mr. Jon Diffenderfer to approve the payment of bills for May. **VOICE VOTE, All in Favor. Motion carried.**
6. A motion was made by Mr. Allen Morton and seconded by Mr. Jon Diffenderfer to approve the investment report for May. **VOICE VOTE, All in Favor. Motion**

carried.

7. A motion was made by Mr. Jon Diffenderfer and seconded by Mr. Allen Morton to accept with regret the resignation of Morgan Stallman as paraprofessional effective July 17, 2025. **VOICE VOTE, All in Favor. Motion carried.**
8. A motion was made by Mr. Jon Diffenderfer and seconded by Mr. Allen Morton to accept with regret the resignation of Heather Hollenshead as assistant track and field coach, effective immediately. **VOICE VOTE, All in Favor. Motion carried.**
9. A motion was made by Mr. Jon Diffenderfer and seconded by Mr. Allen Morton to accept with regret the resignation of Kaylie Oakman as junior high assistant volleyball coach, effective immediately. **VOICE VOTE, All in Favor. Motion carried.**
10. A motion was made by Mr. Jon Diffenderfer and seconded by Mr. Allen Morton to hire Leslie Wilson as a boys' varsity assistant soccer coach for the 2025-2026 school year. **VOICE VOTE, All in Favor. Motion carried.**
11. A motion was made by Mr. Jon Diffenderfer and seconded by Mr. Allen Morton to hire Cherish Harvey as prom director for the 2025-2026 school year. **VOICE VOTE, All in Favor. Motion carried.**
12. A motion was made by Mr. Jon Diffenderfer and seconded by Mr. Allen Morton to hire Kaylie Oakman as a varsity volleyball coach for the 2025-2026 school year. **VOICE VOTE, All in Favor. Motion carried.**
13. A motion was made by Mr. Jon Diffenderfer and seconded by Mr. Allen Morton to hire Bentley Gabel as a substitute custodian effective June 25, 2025. **VOICE VOTE, All in Favor. Motion carried.**
14. A motion was made by Mr. Jon Diffenderfer and seconded by Mr. Allen Morton to hire Sherry Northcraft as a long-term substitute teacher for family consumer science beginning August 16, 2025. **VOICE VOTE, All in Favor. Motion carried.**
15. A motion was made by Mr. Jon Diffenderfer and seconded by Mr. Allen Morton to approve an unpaid leave of absence under the FMLA of 1993 pursuant to the law and regulation for a professional employee from August 2025 through May 2026. **VOICE VOTE, All in Favor. Motion carried.**
16. A motion was made by Mr. Jon Diffenderfer and seconded by Mr. Allen Morton for Julie Dickerhoff as a mentor for Garrett Rees for the 2025-2026 school year. **VOICE VOTE, All in Favor. Motion carried.**
17. A motion was made by Mr. Jon Diffenderfer and seconded by Mr. Allen Morton for Van Duncan as a mentor for Mason Valenti for the 2025-2027 school years. **VOICE VOTE, All in Favor. Motion carried.**

18. A motion was made by Mr. Jon Diffenderfer and seconded by Mr. Allen Morton for Adrienne Gregory as a mentor for Madison Turner for the 2025-2027 school years. **VOICE VOTE, All in Favor. Motion carried.**
19. A motion was made by Mr. Jon Diffenderfer and seconded by Mr. Tony Shives to advertise for an assistant track & field coach for the 2025-2026 school year. **VOICE VOTE, All in Favor. Motion carried.**
20. A motion was made by Mr. Jon Diffenderfer and seconded by Mr. Tony Shives to approve the substitute list for the 2025-2026 school year. **VOICE VOTE, All in Favor. Motion carried.**
21. A motion was made by Mr. Jon Diffenderfer and seconded by Mr. Tony Shives to approve the 2025-2026 school year list of paid and unpaid volunteer extracurricular coaches/advisors as per the Professional Staff Contract and as recommended by the Athletic Director. **VOICE VOTE, All in Favor. Motion carried.**
22. A motion was made by Mr. Tony Shives and seconded by Mr. Jeff Hull for the boys' basketball team to hold a cornhole tournament fundraiser on August 16, 2025. **VOICE VOTE, All in Favor. Motion carried.**
23. A motion was made by Mr. Tony Shives and seconded by Mr. Jeff Hull for the baseball team to hold a fundraiser for state championship rings and gear. **VOICE VOTE, All in Favor. Motion carried.**
24. A motion was made by Mr. Tony Shives and seconded by Mr. Jeff Hull to approve LS Strait Transportation, LLC. to purchase a 2025, 78-passenger, diesel bus with air brakes and exhaust brakes for bus route 6. This does not extend the length of the current contract for bus route 6. **VOICE VOTE, All in Favor. Motion carried.**
25. A motion was made by Mr. Mark Mosemann and seconded by Mrs. Jada Smith to approve for girls' basketball to use the high school gym on Tuesdays from June 10th to July 22nd from 5:00 p.m. to 7:00 p.m. for practice. **VOICE VOTE, All in Favor. Motion carried.**
26. A motion was made by Mr. Mark Mosemann and seconded by Mrs. Jada Smith for boys' basketball to use the high school grass area above the school (old elementary school) on August 16, 2025, from 8:00 a.m. to 6:00 p.m. for a cornhole tournament fundraiser. **VOICE VOTE, All in Favor. Motion carried.**
27. A motion was made by Mr. Mark Mosemann and seconded by Mrs. Jada Smith to use the high school library on July 10, 2025, from 9:00 a.m. to 2:30 p.m. for an art camp through the PA Harvest Grant. **VOICE VOTE, All in Favor. Motion carried.**
28. A motion was made by Mr. Mark Mosemann and seconded by Mrs. Jada Smith to use the elementary library on July 10, 2025, from 9:00 a.m. to 2:30 p.m. for an art camp through the PA Harvest Grant. **VOICE VOTE, All in Favor. Motion carried.**

carried.

29. A motion was made by Mr. Jon Diffenderfer and seconded by Mr. Allen Morton to approve Strickler Insurance Company as carrier and approve authorization of payment of the premiums regarding the same for the 2025-2026 school year.

Policy	7/1/24-7/1/25 Premium	7/1/25-7/1/26 Projection	7/1/25-7/1/26 Renewal Premium
Property (including terrorism)	\$100,937	\$112,000	\$117,218
Equipment Breakdown	\$4,146	\$4,250	\$4,194
General Liability &	\$7,553	\$8,350	\$7,422
Law Enforcement Liability			
Violent Incident Protection	Included	Included	\$728
Crime	\$388	\$400	\$393
Commercial Automobile	\$3,571	\$3,850	\$4,037
School Leader's Legal Liability	\$9,355	\$10,200	\$10,225
Worker's Compensation	\$28,031	\$29,000	\$22,639
Umbrella Liability	\$3,118	\$3,450	\$2,971
Subtotal	\$157,099	\$171,500	\$169,827
Accident Coverage	\$2,350	\$2,350	\$2,350
Cyber Security-Travelers	\$9,610	\$9,610	\$10,205
Allen Morton- yes	Jon Diffenderfer- yes		
Timothy Mellott- yes	Jada Smith- yes		
Tony Shives- yes	Jeff Hull- yes		
Mark Mosemann- yes	Patrick Bard- yes		
“8” yes “0” no members.	Motion carried.		

30. A motion was made by Mr. Allen Morton and seconded by Mr. Tony Shives to approve the Homestead and Farmstead Exclusion Resolution.

Allen Morton- yes	Jon Diffenderfer- yes
Timothy Mellott- yes	Jada Smith- yes
Tony Shives- yes	Jeff Hull- yes
Mark Mosemann- yes	Patrick Bard- yes
“8” yes “0” no members.	Motion carried.

31. A motion was made by Mr. Jon Diffenderfer and seconded by Mr. Jeff Hull to approve the School Resource Officer Contract effective July 1, 2025, through June 30, 2026.

Allen Morton- yes	Jon Diffenderfer- yes
Timothy Mellott- yes	Jada Smith- yes
Tony Shives- yes	Jeff Hull- yes
Mark Mosemann- yes	Patrick Bard- yes
“8” yes “0” no members.	Motion carried.

32. A motion was made by Mrs. Jada Smith and seconded by Mr. Tony Shives to approve the 2024-2025 School Safety and Securities Practices Report as reviewed in executive session.

Allen Morton- yes	Jon Diffenderfer- yes
Timothy Mellott- yes	Jada Smith- yes
Tony Shives- yes	Jeff Hull- yes
Mark Mosemann- yes	Patrick Bard- yes
“8” yes “0” no members.	Motion carried.

33. A motion was made by Mrs. Jada Smith and seconded by Mr. Jon Diffenderfer to approve the request from M&C Lumber Co., Inc. for a one-year extension on the

contract for Bus 8.

Allen Morton- yes	Jon Diffenderfer- yes
Timothy Mellott- yes	Jada Smith- yes
Tony Shives- yes	Jeff Hull- yes
Mark Mosemann- yes	Patrick Bard- yes
“8” yes “0” no members. Motion carried.	

34. A motion was made by Mr. Jeff Hull and seconded by Mr. Tony Shives to approve the memorandum of understanding between Southern Fulton School District and Southern Fulton Education Association/PSEA/NEA for donation of days between Joseph Hollenshead and Heather Hollenshead. Based on the advice of our solicitor this MOU becomes null & void if it's not signed by the union representative.

Allen Morton- yes	Jon Diffenderfer- yes
Timothy Mellott- yes	Jada Smith- yes
Tony Shives- yes	Jeff Hull- yes
Mark Mosemann- yes	Patrick Bard- yes
“8” yes “0” no members. Motion carried.	

35. A motion was made by Mr. Jon Diffenderfer and seconded by Mr. Mark Mosemann to approve the Business Manager/Operations Coordinator Contract effective July 1, 2025, through June 30, 2028.

Allen Morton- yes	Jon Diffenderfer- yes
Timothy Mellott- yes	Jada Smith- yes
Tony Shives- yes	Jeff Hull- yes
Mark Mosemann- yes	Patrick Bard- yes
“8” yes “0” no members. Motion carried.	

36. A motion was made by Mr. Tony Shives and seconded by Mr. Mark Mosemann to approve the amended administrative operations specialist/board secretary addendum effective through June 30, 2028.

Allen Morton- yes	Jon Diffenderfer- yes
Timothy Mellott- yes	Jada Smith- yes
Tony Shives- yes	Jeff Hull- yes
Mark Mosemann- yes	Patrick Bard- yes
“8” yes “0” no members. Motion carried.	

37. A motion was made by Mr. Allen Morton and seconded by Mr. Tony Shives to approve the following independent contract agreements for school psychologists:

Christine Chrostowski

Benjamin W. Largey

Allen Morton- yes	Jon Diffenderfer- yes
Timothy Mellott- yes	Jada Smith- yes
Tony Shives- yes	Jeff Hull- yes
Mark Mosemann- yes	Patrick Bard- yes
“8” yes “0” no members. Motion carried.	

38. A motion was made by Mr. Tony Shives and seconded by Mr. Mark Mosemann to name Young, Oakes, Brown & Co as the auditor for Southern Fulton School District for a 3 year period at a cost of \$103,550.

Allen Morton- yes	Jon Diffenderfer- yes
Timothy Mellott- yes	Jada Smith- yes
Tony Shives- yes	Jeff Hull- yes
Mark Mosemann- yes	Patrick Bard- yes
“8” yes “0” no members. Motion carried.	

39. A motion was made by Mr. Allen Morton and seconded by Mrs. Jada Smith to approve the professional services agreement whereby Tuscarora Intermediate Unit 11 will provide School Social Work services to the district from July 1, 2025, through June 30, 2026.

Allen Morton- yes	Jon Diffenderfer- yes
Timothy Mellott- yes	Jada Smith- yes
Tony Shives- yes	Jeff Hull- yes
Mark Mosemann- yes	Patrick Bard- yes
“8” yes “0” no members. Motion carried.	

40. A motion was made by Mr. Allen Morton and seconded by Mr. Jon Diffenderfer to approve of Metz, Inc. as food service provider for the 2025-2026 school year for the 2025-2026 school year as per the request for proposal.

Allen Morton- yes	Jon Diffenderfer- yes
Timothy Mellott- yes	Jada Smith- yes
Tony Shives- yes	Jeff Hull- yes
Mark Mosemann- yes	Patrick Bard- yes
“8” yes “0” no members. Motion carried.	

41. A motion was made by Mr. Mark Mosemann and seconded by Mr. Jon Diffenderfer to approve the final budget for the 2025-2026 school year for a total of \$15,836,085.00.

Allen Morton- yes	Jon Diffenderfer- yes
Timothy Mellott- yes	Jada Smith- yes
Tony Shives- yes	Jeff Hull- yes
Mark Mosemann- yes	Patrick Bard- yes
“8” yes “0” no members. Motion carried.	

42. A motion was made by Mr. Tony Shives and seconded by Mr. Allen Morton to approve the following taxes:

Real Estate Taxes	31.3773 Mills
Section 679 Per Capita Taxes	\$5.00
Act 511 Per Capita Taxes	\$5.00
Earned Income Tax	1%
Real Estate Transfer Tax	1%
Penalties	Maximum
Allen Morton- yes	Jon Diffenderfer- yes
Timothy Mellott- yes	Jada Smith- yes
Tony Shives- yes	Jeff Hull- yes
Mark Mosemann- yes	Patrick Bard- yes
“8” yes “0” no members. Motion carried.	

43. Discussion was held on state championship signage for the baseball team. More information will be available at the July board meeting.

44. A motion was made by Mr. Tony Shives and seconded by Mr. Allen Morton to adjourn the meeting. **VOICE VOTE, All in Favor. Motion carried.**

Meeting adjourned at 8:21 p.m.


Signature _____

Date 06/25/2025