

# Hastings-on-Hudson Public Schools

Office of the Superintendent

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William S. McKersie, Ph.D.

Superintendent of Schools

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To: All Staff  
From: William S. McKersie, Ph.D.  
Date: April 4, 2025  
Subject: **2025 – 2026** Schedule B Positions (Early Notification)

If you are interested in applying for any of the extra pay positions listed in the contractual Schedule B Report, please complete this application and submit it to the appropriate building principal or Athletic Department.

If you served in a Schedule B capacity during the 2024-2025 school year and are interested in doing the same for 2025-2026, **you must re-apply as these are one-year positions.** All staff members are eligible, with proper certification if required, and are encouraged to apply.

I would like to be considered as a candidate for the following position(s):

<u>Position Requested</u>	<u>Step Requested, if applicable</u>
1. _____	_____
2. _____	_____
3. _____	_____
4. _____	_____

**Candidate's Statement *Including Step Justification* (e.g. Incumbent in position)** Please give a brief statement about your candidacy that you think would be helpful, such as experience, special qualifications.

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_____ Applicant Name	_____ Applicant Signature	_____ Date
_____ Principal's Signature	_____ Step Approval (initial)	_____ Date
_____ Athletic Director's Approval Signature	_____ Step Approval (initial)	_____ Date
_____ Department Chair's Approval Signature	_____ Step Approval (initial)	_____ Date
_____ Superintendent's Approval Signature	_____ Date	_____ BOE Agenda Date