



LIVINGSTON BOARD OF EDUCATION VOTING MEETING AGENDA

Wednesday, March 3, 2021

Executive Session - Virtual Meeting Via Zoom - 6:00 p.m.

Public Session - Virtual Meeting Via Zoom and Facebook Live – 7:00 p.m.

This is a public meeting of the Board of Education. The Livingston Board of Education will be video recording and posting its open public meetings on the district website. The Board reserves the right to edit the videotape prior to posting to protect the privacy of students and staff.

The Board's Bylaw #0168 allows videotaping and livestreaming of public meetings with prior approval from the Board Secretary. Any member of the public may record the proceedings of a public meeting of the Board in a manner that does not interrupt the proceedings, inhibit the conduct of the meeting, distract Board members or other observers present at the meeting, or violate the privacy of students and staff. The Board will permit the use of tape recorder(s), video camera(s) or live streaming only when notice of such intended use has been given to the Board Secretary five days in advance of the meeting. Any camera(s) must be operated in an inconspicuous location in the meeting room. The Board reserves the right to request a copy of the tape. The presiding officer shall determine when any recording device interferes with the conduct of a Board meeting and may order that an interfering device be removed.

While the Board of Education discourages the videotaping/livestreaming of students without written parental consent, public meetings are not subject to the same restrictions as other school events. Please be aware that you and your children may be videotaped or livestreamed as a result of your participation at this meeting.

In accordance with Policy #9131, the Livingston Board of Education members, district administration, and staff will treat students, parents/guardians and other members of the public with respect and expect the same consideration in return. The district is committed to maintaining orderly educational and administrative processes in keeping schools and administrative offices free from disruptions and preventing unauthorized persons from entering school/district grounds.

I. OPEN SESSION

A. Call to Order – Ms. Samantha Messer, President

B. Reading of Meeting Notice

Adequate notice of this meeting has been provided by amendment to notice approved at the Board's reorganization meeting on January 4, 2021 and posted at the Board of Education office and communicated to *The Star Ledger*, *West Essex Tribune*, *TAPinto Livingston* and the Livingston Township Clerk.

C. Executive Session

Whereas, the Open Public Meetings Act, N.J.S.A. 10:4-11, permits the Board of Education to meet in closed session to discuss certain matters; now, therefore be it

Resolved, that the Livingston Board of Education adjourns to closed session to discuss:

- Legal Matter and Personnel

Action may be taken upon return to public session. The full length of the meeting is anticipated to be approximately 60 minutes and be it

Further Resolved, the minutes of this closed session be made public when the need for confidentiality no longer exists.

D. Pledge of Allegiance / Roll Call

E. Superintendent's Report

1. Presentation of LHS Principal Candidate
2. School Update
3. Introduction of Budget/Budget Presentation

F. Board Reports

G. Approval of Minutes

The Superintendent recommends the following:

1. Voting Meeting Minutes of January 25, 2021
2. Public Portion of Executive Session Minutes of February 1, 2021
3. Workshop/Voting Meeting Minutes of February 8, 2021
4. Public Portion of Executive Session Minutes of February 15, 2021
5. Public Portion of Executive Session Minutes of February 22, 2021
6. Public Portion of Executive Session Minutes of February 23, 2021

ROLL CALL VOTE

H. Public Input on Agenda Items ~ up to 15 minutes

An excerpt from Policy #0167 adopted on January 10, 2011 and reviewed on March 4, 2013 states that The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

Public participation shall be governed by the following rules:

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate;
2. Each statement made by a participant shall be limited to three minutes' duration;
3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
4. All statements shall be directed to the presiding officer; no participant may address or question Board members individually.

The portion of the meeting during which the participation of the public is invited shall be limited to fifteen minutes, or at the discretion of the presiding officer.

II. RECOMMENDATIONS FOR APPROVAL

1. PROGRAM/CURRICULUM

The Superintendent recommends the following:

1.1 Student Teacher

Resolved, that the Livingston Board of Education approves the student teacher as shown on **Attachment A**.

ROLL CALL VOTE

2. STUDENT SERVICES

The Superintendent recommends the following:

2.1 Related Services/Medical Consultants

Resolved, that the Livingston Board of Education approves the following consultants that will be utilized to provide related services for the 2020-2021 school year:

BEHAVIORAL TRAINING & ASSISTANCE / APPLIED BEHAVIORAL ANALYSIS

Creative Speech Solutions	\$100.00/hour
John Lampen	\$100.00/hour

ROLL CALL VOTE

3. BUSINESS

The Superintendent recommends the following:

3.1 Payment of Bills

Whereas, the Board Secretary has audited certain vendor claims as required by N.J.S.A. 18A:19-2 and Board Policy 6470 and presented them to the Livingston Board of Education with the recommendation they be paid, now therefore be it

Resolved, that the Livingston Board of Education approves the payment of the following bills in the amounts listed and attach a complete copy of these bills to the minutes of this meeting.

Fund	Name	Amount
10&11	Regular	1,272,258.94
12	Regular	0.00
20	Regular	132,435.75
60	Cafeteria	321.50
TOTAL		\$1,405,016.19

Regular Checks	90480-90848	1,404,694.69
Cafeteria	1188-1196	321.50
TOTAL		\$1,405,016.19

3.2 Board Secretary Report – December 2020

Whereas, the Livingston Board of Education has received the Report of the Board Secretary for December 31, 2020, consisting of:

- 1) Interim Balance Sheets
- 2) Interim Statements Comparing Budgeted Revenue with Actual to Date and Appropriations with Expenditures and Encumbrances to Date
- 3) Schedule of Revenues - Actual Compared with Estimated
- 4) Statement of Appropriations Compared with Expenditures and encumbrances, and

Whereas, the Livingston Board of Education has received the report of the Treasurer for December 31, 2020, which report is in agreement with the Report of the Board Secretary, and

Whereas, these reports show the following balances on the date indicated:

	Cash Balance	Appropriation Balance	Fund Balance
(10) General Current Exp. Fund	17,870,238		
(11) Current Expense		31,105,808	8,009,270
(12) Capital Outlay		121,338	1,978,235
(20) Special Revenue Fund	1,326,369		
(30) Capital Projects Fund	183,731		
(40) Debt Service Fund	2,978,355		
Total:	22,358,693	31,227,146	9,987,505

Whereas, pursuant to N.J.A.C. 6:20-212(d), the Board Secretary has certified that as of December 31, 2020, no budgetary line item account has obligations and payments contractual orders which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8, 18A:22-8.1, now therefore be it

Resolved, the Livingston Board of Education accepts the above referenced reports and certification and directs that they be made part of this resolution by reference, and be it

Further Resolved, the Livingston Board of Education certifies that, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of its knowledge no major account or fund has been over-expended in violation of N.J.A.C.6:20-2.13(d) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

3.3 Transfers

Whereas, the Superintendent of Schools recommends certain transfers among accounts in the 2020-2021 budget for December pursuant to Board of Education Policy 6422, now therefore be it

Resolved, that the Livingston Board of Education ratify transfers pursuant to N.J.S.A. 18A:22-8.1 and N.J.A.C. 6:20-2A.10:

<u>Object</u>	<u>Description</u>	<u>To</u>	<u>From</u>
0590	Misc Purch Svcs		1,563
0600	Supplies	1,563	
	TOTALS	\$1,563	\$1,563

3.4 Settlement Agreement

Resolved, that the Livingston Board of Education approves the Settlement Agreement for Case #01-2021 which is on file at the Board of Education office.

3.5 Approval of Academic Calendars

Resolved, that the Livingston Board of Education approves the revised 2021-2022 academic calendar as shown on **Attachment B**.

Resolved, that the Livingston Board of Education approves the 2022-2023 academic calendar as shown on **Attachment C**.

3.6 Policies & Regulations

Resolved, that the Livingston Board of Education approves the following policies & regulations for second reading and adoption:

Administration

Policy #1648.03 - Restart & Recovery Plan - Full-Time Remote Instruction (M) (new to district)

Students

Policy #5330.05 - Seizure Action Plan (M) (new to district)
Regulation #5330.05 - Seizure Action Plan (M) (new to district)

Property

Policy #7440 - School District Security (M) (with revisions)
Regulation #7440 - School District Security (M) (with revisions)

Operations

Policy #8420 - Emergency and Crisis Situations (M) (with revisions)

3.7 Distribution of COVID-19 Vaccines to School District Employees

Whereas, Governor Phil Murphy has advised that effective March 15, 2021, those individuals who work in public school districts, among others, will be eligible for COVID-19 vaccines.

Resolved, The Livingston Board of Education joins the Livingston Administrators Association, the Livingston Supervisors Association, and the Livingston Education Association in requesting the Governor and those individuals specifically empowered by the Governor, to direct the distribution of COVID-19 vaccines, set aside specific dates, time and clinics for employees of school districts throughout New Jersey to obtain a COVID-19 vaccine.

ROLL CALL VOTE

4. PERSONNEL

The Superintendent recommends the following:

4.1 Resignations

Resolved, that the Livingston Board of Education accepts the resignations of:

Name	Position	Reason	Location	Last Day of Employment
<i>Richard Rudd*</i>	Teacher of Music	Retirement	Collins/BHE	June 30, 2021

<i>Joellen Milano</i>	School Nurse	Retirement	Harrison	June 30, 2021
<i>Joseph Trad</i>	Teacher of English	Retirement	LHS	June 30, 2021
<i>Christopher Ebneith</i>	Elementary School Teacher	Retirement	Hillside	June 30, 2021
<i>Michelle Bodow</i>	Intervention/Enrichment Specialist	Retirement	Collins/Hillside	June 30, 2021
<i>Christine Maccarella</i>	Teacher of Social Studies	Retirement	HMS	June 30, 2021
<i>Cindy Greenwald</i>	Elementary School Teacher	Retirement	Collins	September 30, 2021
<i>Rebecca Emert</i>	TOSD	Retirement	LHS	June 30, 2021
<i>Geralyn Lacourtna</i>	Reading Specialist	Retirement	RHE	June 30, 2021
<i>Marie Cuenca</i>	Teacher of French	Retirement	HMS	June 30, 2021
<i>Elaine Titunick</i>	Applications Architect	Retirement	Central Office	May 31, 2021
<i>Marjhani Simpson</i>	Instructional Aide	Resignation	MPMS	February 5, 2021
<i>Jonathan Siniscal</i>	Instructional Aide	Resignation	MPE	January 29, 2021
<i>Ivelisse Lopez</i>	ABA Discrete Trial TA	Resignation	BHE	February 9, 2021
<i>Janice Sullivan</i>	Kindergarten Aide	Resignation	Hillside	February 8, 2021
<i>Jacqueline Gilker</i>	School Nurse	Resignation	HMS	April 12, 2021
<i>Ryan Brown</i>	Teacher of Health & PE	Resignation	LHS	April 9, 2021 or sooner if replacement can be found

**as amended from a previous agenda*

4.2 Leaves of Absences

Resolved, that the Livingston Board of Education approves the leaves of absences of:

Name	Position	Location	LOA w/pay and benefits	LOA w/o pay, but with benefits (if applicable)	Extended LOA w/o pay or benefits	Return Date
<i>Mallory Seidman</i>	School Psychologist	BHE	5/20/2021-6/30/2021	9/14/2021-11/22/2021**	11/23/2021-2/11/2022	2/14/2022

March 3, 2021

			& 8/30/2021- 9/13/2021			
Meghan Bailey	TOSD	Collins	2/22/2021- 3/9/2021	3/10/2021- 6/9/2021	6/10/2021- 6/30/2021	8/30/2021
Jayne Merlo-Chiaramonte	TOSD	HMS	5/17/2021- 6/30/2021	8/30/2021- 11/22/2021**	11/23/2021- 6/30/2022	9/1/2022
Tara Freeman*	TOSD	BHE	2/22/2021- 4/23/2021 (.5)	4/23/2021(.5)- 9/22/2021	9/23/2021- 10/25/2021	10/26/2021
Jennifer Wise*	Teacher of Music	RHE	9/14/2020- 10/21/2020	10/22/2020- 11/6/2020 & 11/9/2020- 2/5/2021**	NA	2/8/2021
Amelia Rieth*	Intervention/Enrichment Specialist	Collins	1/19/2021- 4/2/2021	4/5/2021- 6/24/2021	NA	8/30/2021
Erika Yersak	TOSD	Hillside	4/19/2021 - 5/31/2021	6/1/2021 - 10/22/2021**	10/25/2021- 10/29/2021	11/1/2021
Gwendolyn Lee*	Bus Driver	Transportation	NA	NA	9/1/2020- 6/30/2021	TBD
Carmela Damante*	Elementary School Teacher	Hillside	9/1/2020- 2/25/2021	2/26/2021 - 5/28/2021**	5/31/2021- 6/30/2021	8/30/2021
Christina Mamangakis-Evans*	Teacher of English	LHS	10/26/2020- 2/5/2021	NA	2/6/2021- 6/30/2021	8/30/2021
Emily Perrine*	TOSD	LHS	5/20/2021- 6/24/2021	8/30/2021- 11/19/2021**	NA	11/22/2021
Caitlin Wittjohann	TOSD	BHE	5/31/2021- 6/24/2021	8/30/2021- 11/19/2021**	11/22/2021- 2/11/2022	2/14/2022
Lindsey Gursky*	Elementary School Teacher	Hillside	9/1/2020- 1/8/2021	1/9/2021- 3/26/2021 & 3/27/2021- 6/18/2021**	6/21/2021- 6/24/2021	8/30/2021
Belinda Davidsohn	Occupational Therapist	Harrison	NA	3/1/2021- 4/2/2021**	NA	4/5/2021

*as amended from a previous agenda

**Designates time counted toward NJFLA/FMLA

4.3 Appointments

Resolved, that the Livingston Board of Education approves the applications indicated below (*) for emergent hiring for the following appointments under the requirements of N.J.S.A. 18A:16-1 et. seq., N.J.S.A. 18A:39.17 et. seq.; N.J.S.A. 18A:6-4.13 et. seq. All appointments are contingent upon reference checks in accordance with P.L. 2018, c.5.

Name	Location	Title	Tenure Track/LOA or LT Replacement	Replacing	Guide	Step	Salary	Effective Date
Danielle Rosenzweig	LHS	Principal	First Year Tenure Track	Mark Stern	LAA HS Principal	6	\$157,033 (pro-rated) plus \$1,600 longevity	4/1/2021
Dylan Liu*	LHS	Science Teacher	Leave Replacement	NA	BA	1	\$53,240 (pro-rated)	2/1/2021

<i>Sylvia Yun</i>	MPMS/LHS	Teacher of Math	Leave Replacement	K. Lui/ C. Bravo	MA	1	\$59,803 (pro-rated)	1/28/2021- 1/29/2021
<i>Sylvia Yun</i>	MPMS/LHS	Teacher of Math	Leave Replacement	K. Lui/ C. Bravo	MA	1	\$60,445 (pro-rated)	2/1/2021
<i>Louella Selby</i>	MPMS	TOSD	Leave Replacement	A. Lyons	MA+32	1	\$63,905 (pro-rated)	3/5/2021
<i>Christina DeLuna*</i>	LHS	Teacher of Math	Leave Replacement	G. McCorkell	BA	1	\$53,240 (pro-rated)	2/1/2021
<i>Lauren Mercer**</i>	LHS	Secretary	First Year Tenure Track	D. Mansano	OS-12	2	\$49,294 plus \$1,200 degree (pro-rated)	3/8/2021
<i>Veap Keca</i>	Buildings & Grounds	Maintenance	NA	J. Protopapas	Maintenance	8**	\$56,018 (pro-rated) plus \$1,550 for HVAC Certificate	3/15/2021
<i>Foram Gopalji</i>	MPE	Playground Aide	NA	NA	NA	NA	\$15.50/hr	1/29/2021

**as amended from a previous agenda*

***will stay on same step in 2021-2022*

Resolved, that the Livingston Board of Education approves the appointment of the ABA Discrete Trial TA's and Instructional Aides as listed on **Attachment D**.

4.4 Transfers

Resolved, that the Livingston Board of Education approves the transfers as listed on **Attachment E**.

4.5 Substitutes

Resolved, that the Livingston Board of Education approves the individuals listed on **Attachment F** as Substitutes. These individuals are currently employed by the District. In the event these individuals are called upon to serve as a substitute, they will be compensated an additional \$50/day for that assignment.

Resolved, that the Livingston Board of Education approves the appointment of the individuals listed below to serve as substitutes on an as-needed basis for the 2020-2021 school year:

Teachers

Swarandeep Anand

Stefanie Cohen

Brianna Costanza

Lauren Dorey

Lisa Edelstein

Nancy Koppel

Brooke Korfin

Iris Lewis

Custodial

Rosalina Ortiz (\$15.50/hr)

Jacqueline Layne (\$15.50/hr)

Mirna Ortiz Luna (\$15.50/hr)

Name	Location	Title	Leave Replacement or Long Term Sub	Replacing	Salary	Effective Date
<i>Christina DeLuna</i>	LHS	Teacher of Math	Long Term Sub	G. McCorkell	\$263/day	1/4/2021-1/31/2021
<i>Jodi Mensch</i>	LHS	Teacher of Health & PE	Long Term Sub	D. Felcher	\$263/day	1/4/2021-1/29/2021
<i>Allison Sommer</i>	BHE	Elementary School Teacher	Long Term Sub	S. Velardi	\$266/day	3/22/2021-6/24/2021
<i>Damien Woolridge</i>	RHE	Head Custodian	Long Term Sub	R. Toth	\$22/hr	3/2/2021-TBD

4.6 Extra Work Pay

Resolved, that the Livingston Board of Education approves the following payments as listed on **Attachment G** for work performed.

4.7 Contract Adjustments

Resolved, that the Livingston Board of Education approves the contract adjustments as indicated on **Attachment H**.

Resolved, that the Livingston Board of Education approves the contract adjustments for support staff and security liaisons effective and retroactive to February 1, 2021 as indicated on **Attachment I**.

4.8 Longevity

Resolved, that the Board approves the individuals on **Attachment J** for longevity as indicated.

4.9 Lateral Moves

Resolved, that the Livingston Board of Education approves contract changes to be made for the certificated staff members listed on **Attachment K** who completed course work with passing grades and are eligible for a lateral move on the contract guide.

4.10 Stipends

Resolved, that the Livingston Board of Education approves the individuals on **Attachment L** for athletic stipends at Livingston High School for the 2020-2021 school year in accordance with the contract between the LBOE and the LEA.

Resolved, that the Livingston Board of Education approves the individuals on **Attachment M** for co-curricular stipends at Livingston High School for the 2020-2021 school year in accordance with the contract between the LBOE and the LEA.

Resolved, that the Livingston Board of Education approves the individuals on **Attachment N** for co-curricular stipends at Heritage Middle School for the 2020-2021 school year in accordance with the contract between the LBOE and the LEA.

4.11 Mentor Fees

Resolved, that the Livingston Board of Education approves the individuals on **Attachment O** listed as assigned mentors to receive payment in accordance with the schedule listed.

4.12 Extra Period Assignments

Resolved, that the Livingston Board of Education approves the individuals listed on **Attachment P** for extra period assignments during the 2020-2021 school year.

4.13 Termination

Resolved, that the Livingston Board of Education approves the termination of employee #6960, effective immediately.

ROLL CALL VOTE

5. MISCELLANEOUS

The Superintendent recommends the following:

5.1 HIB Report

Resolved, that the Livingston Board of Education accepts the findings of HIB cases.

ROLL CALL VOTE

I. Public Comment ~ up to 15 minutes

An excerpt from Policy #0167 adopted on January 10, 2011 and reviewed on March 4, 2013 states that The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

Public participation shall be governed by the following rules:

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate;
2. Each statement made by a participant shall be limited to three minutes' duration;
3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
4. All statements shall be directed to the presiding officer; no participant may address or question Board members individually.

The portion of the meeting during which the participation of the public is invited shall be limited to fifteen minutes, or at the discretion of the presiding officer.

J. Old Business

K. New Business

III. ADJOURNMENT

EXECUTIVE SESSION

1. Legal Matters
2. Negotiations
3. Personnel

Whereas, N.J.S.A. 10:4-1 et seq., also known as the "Sunshine Law," authorizes a public body to meet in executive or private session under certain limited circumstances, and

Whereas, said law requires the Board to adopt a resolution at a public hearing before it can meet in such an executive or private session, now, therefore, be it

Resolved, by the Livingston Board of Education that:

- (A) It does hereby determine that it is necessary to meet in executive session on March 3, 2021 to discuss the matters stipulated, in conformance with the subsections of said act which are indicated.
1. Matter rendered confidential by federal law, state statute or rule of court.
 2. Matter in which the release of information would impair a right to receive federal funds.
 3. Matter, the disclosure of which would constitute an unwarranted invasion of individual privacy unless the individual concerned shall request in writing that the same be disclosed publicly.
 4. Collective bargaining matter.
 5. Matter involving the purchase, lease or acquisition of real property with public funds, the setting of banking rates, etc. where it would adversely affect the public interest if discussion were disclosed.
 6. Tactics and techniques utilized in protecting public property where disclosure could impair protection.
 7. Investigation of violations or possible violations of law.
 8. Pending or anticipated litigation or contract negotiation other than collective bargaining agreement.
 9. Personnel matters unless the individual employees or appointees affected requested that such matter be discussed at a public meeting.
 10. Deliberations occurring after a public hearing that may result in the imposition of a specific civil penalty.
- (B) The matters discussed will be made public when confidentiality is no longer required and formal action pursuant to said discussion shall take place only at a meeting to which the public has been invited.
- (C) No action will be taken.

PROPOSED FUTURE AGENDA ITEMS (dates subject to change)

March 8, 2021 (*workshop*)

- Budget Discussion

March 15, 2021 (*voting*)

- Adoption of Tentative Budget

April 5, 2021 (*workshop*)

- Budget Discussion

April 26, 2021 (*Public Hearing/voting*)

- Transportation Contracts
- Subscription Bus Pricing

May 11, 2021 (*Executive Session - Personnel*)

May 13, 2021 (*workshop/voting*)

- Conference with the Livingston Education Association
- District Goals
- Personnel Appointments

May 18, 2021 (*Executive Session - CSA Evaluation*)

May 24, 2021 (*voting*)

- Annual Appointments
- Sale of SRECs
- Out of District Tuition Rates
- New Jersey State Interscholastic Athletic Association
- Travel and Conference Expenses
- YMCA Contract

June 14, 2021 (*workshop*)

- Retirement Ceremony
- SEPAC

June 21, 2021 (*voting*)

- Student Representative to the Board
- Superintendent Summer Approval to Hire
- Summer Work Appointments
- Curriculum Writer Names and Locations
- ESY Appointments
- Bus Evacuation Drills
- Compliance with PL 2015, Chapter 47
- Transfer of Current Year Surplus to Capital Reserve

July 14, 2021 (*voting*)

- Property, Liability and WC Insurance
- Food Service Renewal
- Out of District Placements for 2021-2022
- Related Services and Medical Consultants for 2021-2022
- Extended School Year Out of District Placements Summer 2021

August 11, 2021 (*voting*)

- Enrollment Update
- Travel and Conferences Expenses
- Livingston Chinese School Contract
- Livingston Huaxia Chinese School Contract

September 14, 2021 (*workshop*)

September 28, 2021 (*voting*)

- District Nursing Services Plan

October 12, 2021 (*workshop*)

- Public Hearing for District and School HIB Self-Assessment Report
- NJSLA (as per Policy 2610)

October 19, 2021 (*voting*)

- Conference with the Livingston Education Association
- Summer Curriculum Writing Update

November 9, 2021 (*workshop*)

- Board Budget Goals
- Assessment Update

November 23, 2021 (*voting*)

December 7, 2021 (*voting*)

- Comprehensive Annual Financial Report
- New Course Offerings
- Approval of Comprehensive Annual Financial Report (Corrective Action Plan)
- NJQSAC Statement of Assurance
- Bus Evacuation Drills

January 4, 2022 (*Reorganization*)

March 3, 2021

Name	School	Type of Placement	In-District Location	Assigned Staff	Date
Ashley Zafarino	Caldwell University	Clinical Practice I & II	Mt. Pleasant Elementary	James Hegedus	Feb. 23 - May 18, 2021 & Sept. 1 - Dec. 20, 2021
Nicholas Doblovosky	Rutgers University	4-Hour Classroom Ob	Livingston High School	Dan Ippoito	March 1-15, 2021

Livingston Public Schools 2021-2022 School Calendar - Revised 2/22/2021

July 2021						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Students: 0 Teachers: 0

Jul:	
5	District Closed for Independence Day
1-30	Extended School Year

August 2021						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30PD	31PD				

Students: 0 Teachers: 2

Aug:	
2-19	Extended School Year
23-25	New Teacher Orientation
30-31	No school for students; PD for staff

September 2021						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

Students: 18 Teachers: 18

Sept:	
1	FIRST DAY OF SCHOOL FOR STUDENTS
6	Labor Day; schools & offices closed
7-8	Rosh Hashanah; schools & offices closed
16	Yom Kippur; schools & offices closed

October 2021						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11PD	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Students: 20 Teachers: 21

Oct:	
11	Columbus Day - no school for students; PD for staff

November 2021						
Su	Mo	Tu	We	Th	Fr	Sa
	1*	2*	3*	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

Students: 18 Teachers: 18

Nov:	
*1-3	Elementary Confs; partial day elem only
4-5	NJEA Conv; schools & offices closed
24	Partial day for all staff and students
25-26	Thanksgiving; schools & offices closed

December 2021						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Students: 17 Teachers: 17

Dec:	
23	Partial day for all staff and students
24-31	Holiday Break; schools & offices closed

January 2022						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28*	29
30	31					

Students: 20 Teachers: 20

Jan:	
1	Schools & Offices closed
17	MLK Jr. Day; schools & offices closed
28	Partial day LHS Only - semester change

February 2022						
Su	Mo	Tu	We	Th	Fr	Sa
		1PD	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

Students: 14 Teachers: 15

Feb:	
1	Lunar New Year - No schools for students; PD for staff
21	Presidents' Day; schools & offices closed
22-25	Winter Break - no school

March 2022						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23*	24*	25*	26
27	28	29	30	31		

Students: 23 Teachers: 23

Mar:	
*23-25	Elementary Confs - partial day elem only

April 2022						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

Students: 15 Teachers: 15

April:	
15	Good Friday; schools & offices closed
18-22	Spring break - no school

May 2022						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Students: 21 Teachers: 21

May:	
30	Memorial Day; schools & offices closed

June 2022						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20*	21*	22	23	24	25
26	27	28	29	30		

Students: 17 Teachers: 17

June:	
*20,21	Partial day LHS Only
22	Partial day all students
23	LAST DAY FOR STUDENTS; GRADUATION! Partial day for students.

This calendar allows for 4 Professional Development days and 3 inclement weather days. There is a total of 183 days for students and 187 days for teachers. Additional inclement weather days will be taken in the following order: 4/22, 4/21, 4/20.

Livingston Public Schools 2022-2023 School Calendar

July 2022						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Students: 0 Teachers: 0

Jul:	
4	District Closed for Independence Day
5-29	Extended School Year

August 2022						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30PD	31PD			

Students: 0 Teachers: 2

Aug:	
1-18	Extended School Year
22-24	New Teacher Orientation
30-31	No school for students; PD for staff

September 2022						
Su	Mo	Tu	We	Th	Fr	Sa
				1PD	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

Students: 17 Teachers: 18

Sept:	
1	No school for students; PD for staff
5	Labor Day - no school, offices closed
6	1st DAY OF SCHOOL FOR STUDENTS
26-27	Rosh Hashanah; all schools & offices closed

October 2022						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24PD	25	26	27	28	29
30	31					

Students: 19 Teachers: 20

Oct:	
5	Yom Kippur; all schools & offices closed
24	Diwali; no school for students, PD for staff

November 2022						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18*	19
20	21*	22*	23	24	25	26
27	28	29	30			

Students: 18 Teachers: 18

Nov:	
3-4	NJEA Conv; all schools & offices closed
*18, *21, *22	Conferences; partial day elem only
23	Partial day for all staff and students
24-25	Thanksgiving; all schools & offices closed

December 2022						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Students: 17 Teachers: 17

Dec:	
23	Partial day for all staff and students
24-31	Holiday Break; all schools & offices closed

January 2023						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Students: 20 Teachers: 20

Jan:	
1-2	Holiday Break; all schools & offices closed
16	MLK Jr. Day; all schools & offices closed
22	Lunar New Year

February 2023						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

Students: 15 Teachers: 15

Feb:	
20	Presidents' Day; all schools & offices closed
21-24	Winter Break - schools closed

March 2023						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Students: 23 Teachers: 23

April:	
3-6	Spring break, schools closed
7	Good Friday; all schools & offices closed

April 2023						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23/30	24	25	26	27	28	29

Students: 15 Teachers: 15

April:	
3-6	Spring break, schools closed
7	Good Friday; all schools & offices closed

May 2023						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Students: 22 Teachers: 22

May:	
29	Memorial Day; all schools & offices closed

June 2023						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20*	21	22	23	24
25	26	27	28	29	30	

Students: 16 Teachers: 16

June:	
*20	Partial day LHS Only
21	Partial day all students
22	LAST DAY FOR STUDENTS; GRADUATION! Partial day for students.

This calendar allows for 4 Professional Development days and 2 emergency days. There is a total of 182 days for students and 186 days for teachers. Add'l emergency days will be taken in the following order: 4/3, 4/4, 4/5.

NEW HIRES FOR 2020-2021							
School	First Name	Last Name	Position	Hours/Week	Step	Base Salary	Start Date
Burnet Hill Elementary	Laurensa	Theodore	ABA Discrete Trial TA	35	5	\$36,544 (pro-rated)	3/1/2021
Mt. Pleasant Elementary	Monica	Cavalie	Instructional Aide	28.75	1	\$24,379 (pro-rated)	2/1/2021
Mt. Pleasant Middle	Pankhuri	Khandelwal	Instructional Aide	29.83	1	\$25,296 (pro-rated)	2/23/2021

**amended from previous agenda*

Name	Position	Transferring From	Transferring To	Position	Replacing	Effective Date
Alyssa Ratner	TOSD	LHS	MPMS	Teacher of Math	K. Lui	1/25/2021-1/26/2021
Alyssa Ratner	TOSD	MPMS	Collins	TOSD	M. Bailey	1/27/2021
Genevieve Day	Elementary School Teacher	Harrison	RHE	Elementary School Teacher	M. Hand	12/7/2020
Shirley Osco Garrido	Instructional Aide	Hillside	Hillside	Kindergarten Aide	J. Sullivan	2/9/2021
Heidi Slurzberg	Instructional Aide	MPE	BHE	Instructional Aide	NA	2/24/2021

**as amended from a previous agenda*

Last Name	First Name	Location
Humphreys	Andrew	BHE
Sommer	Allison	BHE
Cullen	Lauren	Harrison
Goldman	Bonnie	Harrison
Smith	Noreen	Harrison
Carey	Shelly	MPE
Sardinsky	Elizabeth	MPMS
Bonvini	Luca	HMS
Doblovosky	Nicholas	LHS

NAME	DATE	POSITION	#HOURS WORKED	RATE	TOTAL AMOUNT
Cuneo, Ernie	11/20/2020	Football/Announcer	3.25	\$22.50	\$73.13
Gill, Joe	10/23-11/20/20	Soccer/Scoreboard	6.25	\$22.50	\$140.63
Lukowiak, Stuart	1/11- 1/16/2021	Security/COVID	16	\$25.00	\$400.00
	1/18-1/23/2021	Security/Aux Gym & FWC	20	\$25.00	\$500.00
	1/25 - 1/30/2021	Security/FWC & Basketball	11	\$25.00	\$275.00
Shue, Richard	1/21 - 1/30/2021	Game Worker/Basketball	8	\$22.50	\$180.00
Stock, Vanessa	10/19-10/28/2020	Game Worker/Field Hockey	6	\$22.50	\$135.00
					\$1,703.75

Last Name	First Name	Location	Guide	Step	Base Salary	Longevty	Other	Total Salary	FTE	Effective Dates
BERGEN*	KRISTIN	55	Teacher MA+32	8	\$74,477	\$0	\$0	\$74,477	100	2/1/2021
BRASCHI*	KRISTY	50	Teacher MA+16	10	\$79,791	\$0	\$0	\$79,791	100	2/1/2021
BRUNN*	STEPHANIE	55	Teacher MA+16	7	\$68,422	\$0	\$0	\$68,422	100	2/1/2021
FINLEY*	ALEXIS	80	Teacher MA+32	2	\$66,719	\$0	\$3,277	\$69,996	100	2/1/2021
FINLEY*	ALEXIS	80	Teacher MA+32	1	\$65,522	\$0	\$3,277	\$68,799	100	9/1/2020-1/31/2021
HEALY*	CYNTHIA	90	LAA Elem Prin	15	\$161,868	\$5,290	\$0	\$167,158	100	7/1/2020-12/31/2020
HUGHES*	BRENDAN	55	Teacher MA+16	12	\$87,898	\$0	\$0	\$87,898	100	2/1/2021
IANNUZZI*	CHRISTOPHER	50	MA+32	16	\$107,008	\$2,340	\$0	\$109,348	100	2/1/2021
REILLY*	KYLE	00	NA	NA	\$58,442	\$1,600	\$0	\$60,042	100	7/1/2020-1/1/2021
REILLY*	KYLE	00	NA	NA	\$72,500	\$1,600	\$0	\$74,100	100	1/4/2021
RAIZ*	PAUL	50	MA+32	16	\$107,008	\$2,340	\$0	\$109,348	100	2/1/2021
WOLEK*	JAMIE	55	MA	15	\$97,752	\$0	\$0	\$97,752	100	9/1/2020-1/31/2020

*as amended from a previous agenda

First Year Tenure Track

Last Name	First Name	Location	Job Title	Step	Base Salary	Longevity	Degree	Credits	Total Salary	FTE1
KICKLIGHTER	ALICIA	118	Off Supp FT10m A7/12	5	\$ 45,443	\$ -	\$ 1,200	\$ -	\$ 46,643	100.00
LEECHOW	FILONA	70	Off Supp FT10m A7/12	1	\$ 39,623	\$ -	\$ 800	\$ -	\$ 40,423	100.00
SCHROEDER	JENNIFER	100	Off Supp FT10m A7/12	1	\$ 39,623	\$ -	\$ 1,200	\$ -	\$ 40,823	100.00

Second Year Tenure Track

Last Name	First Name	Location	Job Title	Step	Base Salary	Longevity	Degree	Credits	Total Salary	FTE1
NEDZA	STACY	50	Off Supp FT10m A7/12	6	\$ 46,898	\$ -	\$ 1,200	\$ -	\$ 48,098	100.00
WU	KATHERINE	50	Off Supp FT10m A7/12	7	\$ 48,354	\$ -	\$ 1,200	\$ -	\$ 49,554	100.00

Third Year Tenure Track

Last Name	First Name	Location	Job Title	Step	Base Salary	Longevity	Degree	Credits	Total Salary	FTE1
BARBOZA	VANESSA	50	Adm Scy/Bkp12 A7/12	8	\$ 60,932	\$ -	\$ 1,200	\$ -	\$ 62,132	100.00
DISTASIO	MICHELLE	60	Adm Scy/Bkp12 A7/12	3	\$ 43,502	\$ -	\$ 1,200	\$ -	\$ 44,702	100.00
SOUTAR	NICOLE	110	Off Supp FT10m A7/12	3	\$ 42,533	\$ -	\$ 1,200	\$ -	\$ 43,733	100.00

Tenured

Last Name	First Name	Location	Job Title	Step	Base Salary	Longevity	Degree	Credits	Total Salary	FTE1
ACKERMANN	MARTHA	50	Admin Secy/Bkpr 12-m	8	\$ 72,247	\$ 2,340	\$ 800	\$ 1,700	\$ 77,087	100.00
ANDERSON	CATERINA	50	Office Supp. FT 10-m	8	\$ 59,285	\$ -	\$ -	\$ -	\$ 59,285	100.00
APPELLO	LISA	55	Off Supp FT10m A7/12	11	\$ 53,593	\$ -	\$ 1,200	\$ -	\$ 54,793	100.00
BELL MYERS	CHRYLYN	00	Admin Secy/Bkpr 12-m	8	\$ 72,247	\$ -	\$ -	\$ -	\$ 72,247	100.00
BYRNE	JESSICA	70	1st Scy/Bkpr12 A7/12	6	\$ 59,687	\$ -	\$ 1,200	\$ -	\$ 60,887	100.00
CASALE	KIMBERLY	50	Adm Scy/Bkp12 A7/12	11	\$ 65,461	\$ -	\$ -	\$ -	\$ 65,461	100.00
CONNOLLY	KATHERINE	55	Office Supp. FT 10-m	8	\$ 59,285	\$ -	\$ 1,200	\$ -	\$ 60,485	100.00
COVELLO	GINA	60	First Secy/Bkpr 12-m	8	\$ 74,397	\$ 3,490	\$ -	\$ -	\$ 77,887	100.00
DO	SINEAD	50	Adm Scy/Bkp12 A7/12	8	\$ 60,932	\$ -	\$ 1,200	\$ -	\$ 62,132	100.00
FERNANDEZ	PATRICIA	90	First Scy 10-m A7/12	8	\$ 52,658	\$ -	\$ -	\$ -	\$ 52,658	100.00
GERAGHTY	LAURIE	00	Off Supp FT12m A7/12	11	\$ 64,310	\$ -	\$ -	\$ -	\$ 64,310	100.00
GOLDBERG	ROBIN	50	First Secy/Bkpr 12-m	8	\$ 74,397	\$ -	\$ 1,200	\$ -	\$ 75,597	100.00
GUDD	LISA	00	Adm Scy/Bkp12 A7/12	11	\$ 65,461	\$ -	\$ -	\$ -	\$ 65,461	100.00
HAENGGI	LORRAINE	50	Adm Scy/Bkp12 A7/12	5	\$ 55,693	\$ -	\$ -	\$ -	\$ 55,693	100.00
HELD	NANCY	00	Admin Secy/Bkpr 12-m	8	\$ 72,247	\$ 2,340	\$ -	\$ -	\$ 74,587	100.00
IOVIERO	GINA	100	First Secretary 10-m	8	\$ 61,993	\$ -	\$ -	\$ -	\$ 61,993	100.00
LICHTSTEIN	STEFANIE	80	First Scy 10-m A7/12	5	\$ 48,291	\$ -	\$ 1,200	\$ -	\$ 49,491	100.00
LIEBERMAN	THERESA	50	Office Supp. FT 12-m	8	\$ 71,143	\$ 4,540	\$ -	\$ 850	\$ 76,533	100.00
MATTIA	PATRICIA	50	Adm Scy/Bkp12 A7/12	11	\$ 65,461	\$ -	\$ 1,200	\$ -	\$ 66,661	100.00
MEEHAN	NANCY	80	Office Supp. FT 10-m	8	\$ 59,285	\$ -	\$ -	\$ -	\$ 59,285	100.00
MULLIN	NANCY	60	Off Supp PT10m A7/12	6	\$ 26,799	\$ -	\$ -	\$ -	\$ 26,799	100.00
PAOLELLA	DEBORAH	118	First Secretary 10-m	8	\$ 61,993	\$ 2,340	\$ -	\$ -	\$ 64,333	100.00
PETERS	MICHELLE	90	Off Supp FT10m A7/12	6	\$ 46,898	\$ -	\$ 1,200	\$ -	\$ 48,098	100.00
SBARRO	JALISSA	00	Adm Scy/Bkp12 A7/12	5	\$ 55,693	\$ -	\$ 1,200	\$ -	\$ 56,893	100.00
SULLIVAN	MARGARET	55	Admin Secy/Bkpr 12-m	8	\$ 72,247	\$ 2,340	\$ -	\$ 425	\$ 75,012	100.00

TAMBOIA	ADRIENNE	50	Off Supp FT10m A7/12	11	\$ 53,593	\$ -	\$ 1,200	\$ -	\$ 54,793	100.00
TAURO	ROSARIA	55	Off Supp FT10m A7/12	10	\$ 52,718	\$ -	\$ 1,200	\$ -	\$ 53,918	100.00
WOYTAS	CHRISTINA	55	1st Scy/Bkpr12 A7/12	8	\$ 63,187	\$ -	\$ -	\$ -	\$ 63,187	100.00
WRITT	GAIL	110	First Secretary 10-m	8	\$ 61,993	\$ 2,340	\$ 1,200	\$ -	\$ 65,533	100.00

Last Name	First Name	Location	Job Title	Step	Base Salary	Longevity	Degree	Total Salary	FTE1
AMBIO	LESTER	50	Attd Liasn 10m A7/12	11	\$ 62,702	\$ -	\$ 1,200	\$ 63,902	100.00
LUKOWIAK	STUART	50	Attd Liasn 10m A7/12	10	\$ 38,700	\$ -	\$ -	\$ 38,700	62.50
MURPHY	MICHAEL	55	Attd Liasn 10m A7/12	1	\$ 24,371	\$ -	\$ 1,200	\$ 25,571	50.00
MURRAY	DEBORAH	50	Attend. Liason 10-m	8	\$ 68,086	\$ -	\$ -	\$ 68,086	100.00
RISCH	RONALD	55	Attd Liasn 10m A7/12	1	\$ 24,371	\$ -	\$ -	\$ 24,371	50.00
SULLIVAN	JOSEPH	60	Attd Liasn 10m A7/12	1	\$ 30,463	\$ -	\$ 800	\$ 31,263	62.50
WEBER	DOUGLAS	50	Attend. Liason 10-m	8	\$ 68,086	\$ 2,340	\$ 800	\$ 71,226	100.00

Longevity
Effective September 1, 2020* or February 1, 2021

25 Years of Service

Jessica Rettagliata
Christine Maccarella

20 Years of Service

Joann Goldberg
*Christine Zambrio**

15 Years Of Service

*Barrie Satin**

Last Name	First Name	Position	School	Old Scale	Old Step	Old Base Salary	Longevity	Other	Total Salary	New Scale	New Step	New Base Salary	Longevity	Other	Total Salary	Effective Date
Gallo*	Lenore	TOSD	HMS	BA+16	7	\$58,934	\$0	\$0	\$58,934	BA+32	8	\$65,360	\$0	\$0	\$65,360	2/1/2021
Iannuzzi*	Christopher	Teacher of Art	LHS	MA+16	15	\$101,417	\$2,340	\$0	\$103,757	MA+32	15	\$104,608	\$2,340	\$0	\$106,948	9/1/2020-1/31/2021
McCorkell	Giovanna	Teacher of Math	LHS	MA	8	\$68,205	\$0	\$0	\$68,205	MA+16	8	\$71,683	\$0	\$0	\$71,683	2/1/2021
Raiz*	Paul	Teacher of Biolog	LHS	MA+16	15	\$101,417	\$2,340	\$0	\$103,757	MA+32	15	\$104,608	\$2,340	\$0	\$106,948	9/1/2020-1/31/2021
Rivchin	Jessica	Teacher of Englis	LHS	MA	10	\$76,318	\$0	\$0	\$76,318	MA+16	10	\$79,791	\$0	\$0	\$79,791	2/1/2021
Withers	Kimberly	TOSD	MPE	MA+16	8	\$71,683	\$0	\$0	\$71,683	MA+32	8	\$74,477	\$0	\$0	\$74,477	2/1/2021

2020-2021 Stipend	Title	Amount	First Name	Last name
Girls Lacrosse	Assistant	\$8,137	Jodi	Mensch
Boys Tennis	Volunteer		Marjorie	Lovi
Strength Training Winter - based on 74 hours	Head	\$3,130	Robert	Breschard
Strength Training Spring - based on 74 hours	Head	\$3,130	Robert	Breschard
Strength Training	Substitute	\$42.30/hour	Eugene	Asimou
Strength Training	Substitute	\$42.30/hour	Robert	Breschard
Strength Training	Substitute	\$42.30/hour	Dan	Brill
Strength Training	Substitute	\$42.30/hour	Paul	Cirlincione
Strength Training	Substitute	\$42.30/hour	Ernie	Cuneo
Strength Training	Substitute	\$42.30/hour	Cara	Dlugo
Strength Training	Substitute	\$42.30/hour	Steve	Kroeger
Strength Training	Substitute	\$42.30/hour	James	Merlo
Strength Training	Substitute	\$42.30/hour	Kelly	Nann
Strength Training	Substitute	\$42.30/hour	Pat	Nann
Strength Training	Substitute	\$42.30/hour	Paul	Raiz
Strength Training	Substitute	\$42.30/hour	Scott	Schroeder

2021-2022 Stipend	Title	Amount	First Name	Last name
Football	Head	\$12,707	James	Matsakis (OD)

Position	# Positions	Staff Member	Amount
People Helping People	1	Danielle Felcher*	\$939
		Margaret Lafferty	\$939
Spring Musical costumes	1	Alyssa LaMedica	\$1,878

**amended from previous agenda*

2020-2021 STIPEND POSITIONS
Heritage Middle School
CO-CURRICULAR

Position	2020/2021 Amount
Spring Musical - Orchestra -Kristen Pelletier	\$2,504

New Employees Requiring Mentoring						
Teachers						
Last Name	First Name	Position	School	Assigned Mentor	Fee	Comments
Abrams	Samantha	Teacher of Art	RHE	Jason Tahan	\$238	Last 13 weeks
DeLuna	Christina	Teacher of Math	LHS	Roberto Dominguez	\$293	First 16 weeks

Name	Position	Location	# of classes	Dates
Susan Stevenson	Teacher of F&CS	HMS	.2	9/24/2020-11/10/2020 & 4/15/2021-6/30/2021

**amended from previous agenda*

1648.03 RESTART AND RECOVERY PLAN – FULL-TIME
REMOTE INSTRUCTION (M)

On June 26, 2020, the New Jersey Department of Education published “The Road Back - Restart and Recovery Plan for Education” (NJDOE Guidance), a guidance document for reopening New Jersey schools during the COVID-19 pandemic. The Guidance, including revisions, provided school officials with the information necessary to ensure that schools reopen safely and are prepared to accommodate staff and students’ unique needs during these unprecedented times. The NJDOE Guidance required school districts to develop, in collaboration with community stakeholders, a “Restart and Recovery Plan” (Plan) to reopen schools that best fit the district’s local needs.

The NJDOE Guidance requires the Board of Education to adopt certain policies and the Board previously adopted Policies 1648 and 1648.02 to address these policy requirements. Board policies related to Covid-19 shall only be effective through the current COVID-19 pandemic and will take precedence over any existing Policy on the same or similar subject, unless determined otherwise by the Superintendent.

On August 13, 2020, the Governor of New Jersey signed Executive Order 175 indicating public school districts shall resume partial or full-time in-person instruction during the fall of school year 2020-2021. However, Executive Order 175 also indicates public school districts that are or become unable to satisfy the health and safety requirements for in-person instruction delineated in the NJDOE’s “Checklist for Re-Opening of School 2020-2021” and detailed in the “The Road Back - Restart and Recovery Plan for Education” Guidance, may provide full-time remote instruction to all students pursuant to N.J.S.A. 18A:7F-9.

Public school districts that determine they cannot provide in-person instruction must submit documentation to the Department of Education that identifies:

1. The school building(s) or grade level(s) within the district that will provide full-time remote instruction;
2. The specific health and safety standards delineated in the NJDOE’s “Checklist for Re-Opening of School 2020-2021,” and detailed in the “The Road Back - Restart and Recovery Plan for Education” Guidance, that the school is unable to satisfy;

RESTART AND RECOVERY PLAN – FULL-TIME REMOTE INSTRUCTION (M)

3. The school's anticipated efforts to satisfy the identified health and safety standard(s); and
4. A date by which the school anticipates the resumption of in-person instruction.

Such documentation must be submitted to the Department of Education at minimum one week prior to the public school district's first day of school.

The NJDOE, by way of the Executive County Superintendent, shall request periodic updates from the Superintendent of Schools of a public school district offering only remote instruction to demonstrate the school district is actively engaged in good-faith efforts toward the resumption of in-person instruction.

All instruction, whether in-person instruction or remote instruction, for the 2020-2021 year, shall adhere to the following requirements, and any other requirements imposed by Order, statute, or regulation:

1. A school day, whether in-person or remote must consist of at least four (4) hours of active instruction to students by an appropriately certified teacher, except that one continuous session of two and one-half hours may be considered a full day in Kindergarten, pursuant to N.J.A.C. 6A:32-8.3.
2. District and school policies for attendance and instructional contact time will need to accommodate opportunities for both synchronous and asynchronous instruction, while ensuring the requirements for a 180-day school year are met pursuant to N.J.S.A. 18A:7F-9.
3. All instructional time shall be provided in accordance with the New Jersey Student Learning Standards (NJSLs).

All public school districts participating in the National School Lunch and Breakfast Programs, regardless of whether they are required to participate or voluntarily opt-in to the programs, must offer the required meals to all children, regardless of eligibility, when the school day involves at least four hours of in-person or remote instruction.

RESTART AND RECOVERY PLAN – FULL-TIME REMOTE INSTRUCTION (M)

For the 2020-2021 school year, the use of student growth data based on standardized assessment or student growth percentile shall be waived and shall not be used as a measure of educator effectiveness in the overall evaluation of any educator in accordance with N.J.S.A. 18A:6-123(b)(2) and (4).

Paragraph 8 of Executive Order No. 107 (2020), which prohibits in-person dining at certain establishments that are open to the public, shall not apply to school district cafeterias provided that social distancing can be maintained and access is limited to staff and students and not available to the general public. Such cafeterias must adhere to infection control practices outlined for dining in the applicable reopening documents issued by the Department of Education.

Executive Order 175 – August 13, 2020

Adopted:

5330.05 SEIZURE ACTION PLAN (M)

The Board of Education requires the development of a seizure action plan, an individualized health care plan, and an individualized emergency health care plan for students with epilepsy or a seizure disorder to care for and treat these students while at school pursuant to N.J.S.A. 18A:40-12.34 et seq.

In accordance with N.J.S.A. 18A:40-12.35, the parent of the student with epilepsy or a seizure disorder seeking epilepsy or seizure disorder care while at school shall submit the student's seizure action plan annually to the school nurse.

In accordance with N.J.S.A. 18A:40-12.35, the school nurse shall develop an individualized health care plan and an individualized emergency health care plan for the student, provided the parents annually provide to the Board written authorization for the provision of epilepsy or seizure disorder care. The school nurse shall update these plans on an annual basis and as necessary in the event there is a change in the health status of the student. These plans shall include the information outlined in N.J.S.A. 18A:40-12.35.

In accordance with N.J.S.A. 18A:40-12.35, all staff members including staff working with school-sponsored programs outside the regular school day shall be trained in the care of students with epilepsy and seizure disorders. All school bus drivers, contracted and district-employed, shall be provided notice and information if they are transporting a student with epilepsy or a seizure disorder pursuant to N.J.S.A. 18A:40-12.36. The school nurse shall obtain a release from the parent of the student to authorize the sharing of medical information in accordance with N.J.S.A. 18A:40-12.37.

No school employee, including a school nurse, school bus driver, school bus aide, or any other officer or agent of the Board, shall be held liable for any good faith act or omission consistent with the provisions of N.J.S.A. 18A:40-12.34 through N.J.S.A. 18A:40-12.38, nor shall an action before the New Jersey State Board of Nursing lie against a school nurse for any such action taken by a person trained in good faith by the school nurse pursuant to N.J.S.A. 18A:40-12.34 through N.J.S.A. 18A:40-12.38. Good faith shall not include willful misconduct, gross negligence, or recklessness.

N.J.S.A. 18A:40-12.34 et seq.

Adopted:

5330.05 SEIZURE ACTION PLAN (M)

A. Definitions (N.J.S.A. 18A:40-12.34)

1. “Individualized emergency health care plan” means a document developed by the school nurse, in consultation with the parent of a student with epilepsy or a seizure disorder and other appropriate medical professionals, which is consistent with the recommendations of the student’s health care providers and which provides specific actions for non-medical school staff to do in a particular emergency situation and is signed by the parent or guardian and the school nurse.
2. “Individualized health care plan” means a document developed by the school nurse, in consultation with the parent of a student with epilepsy or a seizure disorder and other appropriate medical professionals who may be providing epilepsy or seizure disorder care to the student, which is consistent with the recommendations of the student’s health care providers and which sets out the health services needed by the student at school and is signed by the parent or guardian and the school nurse.
3. “School” means an elementary or secondary public school located within this State.
4. “School employee” means a person employed by a school district.
5. “Seizure action plan” means a comprehensive document provided by the student’s physician, advanced practice nurse, or physician’s assistant which includes, but is not limited to, information regarding presentation of seizures, seizure triggers, daily seizure medications, seizure first aid, and additional treatments.

B. Annual Submission of Student’s Seizure Action Plan (N.J.S.A.18A:40-12.35)

1. The parent of a student with epilepsy or a seizure disorder who seeks epilepsy or seizure disorder care while at school shall annually submit to the school nurse the student’s seizure action plan.

2. As soon as a student is identified as requiring an Individualized Health Care Plan due to a seizure disorder, the student may be provided with health-related accommodations during the time the plan is being developed.
3. The school nurse shall develop an individualized health care plan and an individualized emergency health care plan for the student, provided that the parents of the student annually provide to the Board of Education written authorization for the provision of epilepsy or seizure disorder care.
4. The individualized health care plan and individualized emergency health care plan, developed in accordance with N.J.S.A. 18A:40-12.35, shall be annually updated by the school nurse and as necessary in the event there is a change in the health status of the student.
5. Each individualized health care plan shall include, and each individualized emergency health care plan may include, the following information:
 - a. Written orders from the student's physician or advanced practice nurse outlining the epilepsy or seizure disorder care;
 - b. The symptoms of the epilepsy or seizure disorder for that particular student and recommended care;
 - c. Full participation in exercise and sports, and any contraindications to exercise, or accommodations that must be made for that particular student;
 - d. Accommodations for school trips, after-school activities, class parties, and other school-related activities;
 - e. Education of all school personnel about epilepsy and seizure disorders, how to recognize and provide care for epilepsy and seizure disorders, and when to call for assistance;
 - f. Medical and treatment issues that may affect the educational process of the student with epilepsy or the seizure disorder;
 - g. The student's ability to manage, and the student's level of understanding of, the student's epilepsy or seizure disorder; and

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SEIZURE ACTION PLAN (M)

2. The release shall also authorize the school nurse to share medical information with other staff members of the school district as necessary.

Adopted:

7440 SCHOOL DISTRICT SECURITY (M)

The Board of Education believes the buildings and facilities of the school district represent a substantial community investment. The Board directs the development and implementation of a plan for school district security to protect the school community's investment in the school buildings and facilities. The Board will comply with the security measures required in N.J.S.A. 18A:7G-5.2 for new school construction and for existing school buildings.

The school district security program will include: maintenance of facilities that are secure against unwelcome intrusion; protection against fire hazards and faulty equipment; and compliance with safe practices in the use of electrical, plumbing, heating, and other school building equipment. The Board directs close cooperation of district officials with law enforcement, fire officials, and other emergency agencies.

The Board shall provide to local law enforcement authorities a copy of the current blueprints and maps for all schools and school grounds within the school district. The Board shall provide revised copies to the applicable law enforcement authorities any time that there is a change to the blueprints or maps.

The Board directs close cooperation of district officials with law enforcement, fire officials, and other emergency agencies.

Each public elementary and secondary school building shall be equipped with at least one panic alarm for use in a school security emergency pursuant to N.J.S.A. 18A:41-10 through 13.

The Superintendent of Schools shall designate a school administrator as a School Safety Specialist for the district in accordance with the provisions of N.J.S.A. 18A:17-43.3. The School Safety Specialist shall be required to acquire a New Jersey Department of Education School Safety Specialist certification in accordance with the provisions of N.J.S.A. 18A:17-43.2. The School Safety Specialist shall also serve as the school district's liaison with local law enforcement and national, State, and community agencies and organizations in matters of school safety and security.

Access to school buildings and grounds outside the hours school is in session shall be limited to personnel whose employment requires their presence in the facility. An adequate key control system will be established to limit building access to authorized personnel and guard against the potential of intrusion by unauthorized persons who have obtained access improperly.



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SCHOOL DISTRICT SECURITY (M)

In accordance with N.J.S.A. 18A:7G-5.2.b.(15), propping open doors to buildings on school grounds is strictly prohibited and students and staff shall not open a door for any individual. All persons seeking entry into the main building shall be directed to the main entrance.

Building records and funds shall be kept in a safe place and secured as appropriate and necessary.

Protective devices designed to be used as safeguards against illegal entry and vandalism may be installed when appropriate. The Board may approve the employment of school resource officers, school security officers, and/or law enforcement officers in situations in which special risks are involved.

The school district shall annually conduct a school safety audit for each school building in accordance with the provisions of N.J.S.A. 18A:41-14.

N.J.S.A. 18A:7G-5.2; 18A:17-43.1; 18A:17-43.2; 18A:17-43.3; 18A:41-7.1; 18A:41-10;
18A:41-11; 18A:41-12; 18A:41-13; 18A:41-14.

N.J.A.C. 6A:16-1.3; 6A:26-1.2

Adopted: 09 January 2006

Revised: June 18, 2018

Revised: November 18, 2019



REGULATION

R 7440 SCHOOL DISTRICT SECURITY (M)

A. Definitions

“Access” means authorized access to a school building or school grounds through the use of a Board-approved key control system.

“Key control system” means the use of a key, card, code, or any other means to disengage a locking mechanism to provide entry to a school building or school grounds.

“Panic alarm” means a silent security system signal generated by the manual activation of a device intended to signal a life-threatening or emergency situation requiring a response from law enforcement.

“School buildings” and “school grounds” means and includes land, portions of land, structures, buildings, and vehicles, when used for the provision of academic or extracurricular programs sponsored by the district or community provider and structures that support these buildings, such as school wastewater treatment facilities, generating facilities, and other central service facilities including, but not limited to, kitchens and maintenance shops. “School buildings” and “school grounds” also includes athletic stadiums; swimming pools; any associated structures or related equipment tied to such facilities including, but not limited to, grandstands; night field lights; greenhouses; garages; facilities used for non-instructional or non-educational purposes; and any structure, building, or facility used solely for school administration. “School buildings” and “school grounds” also includes other facilities such as playgrounds; and other recreational places owned by local municipalities, private entities, or other individuals during those times when the school district has exclusive use of a portion of such land in accordance with N.J.A.C. 6A:16-1.3 and 6A:26-1.2.

B. Access to School Buildings and School Grounds

1. Access to school buildings and grounds during the school day will be permitted to all students enrolled in the school, all authorized school staff members, and visitors pursuant to Policy and Regulation 9150.



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2. Access to school buildings and grounds before and after the school day will be permitted to:
 - a. Members of the Board of Education;
 - b. Administrative and supervisory staff members, teaching staff members, and support staff members assigned to a school building or grounds in the performance of their duties;
 - c. Other school staff members in the performance of their professional responsibilities;
 - d. Students involved in interscholastic athletics, co-curricular or extra-curricular activities, and authorized spectators;
 - e. Members of organizations granted the use of school premises pursuant to Policy and Regulation 7510;
 - f. Police officers, fire fighters, health inspectors, and other agents of Federal, State, and local government in the performance of their official duties;
 - g. Members of the public present to attend a public Board of Education or public school-related function; and
 - h. Others authorized by the Superintendent or designee and/or by Board Policy.
3. All visitors to a school building during a school day will be required to register their presence in the school and comply with the provisions of Policy and Regulation 9150. The school's registration and sign-in procedures may include the use of a school visitor management system requiring the visitor to present acceptable identification to access the school building.
4. Signs will be conspicuously posted to inform visitors of the requirement to register their presence into the building.



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- C. Key Control System for Access to School Buildings and Facilities
1. School staff members will be provided access to a school building using the school's key control system as follows:
 - a. Teaching staff members and support staff members will be provided access using the school's key control system to the school building and to other facilities on school grounds to which they require access for the performance of their professional duties.
 - (1) The Building Principal will determine the school staff members who shall be provided access to facilities within the school building and on school grounds.
 - (2) The Superintendent or designee will determine the district administrators, supervisors, and other staff members who shall be provided access to facilities within the school building and on school grounds.
 2. School staff members provided access to a school building or other facilities on school grounds shall be responsible for ensuring their key control system authorization is not shared with another individual without prior approval of the Principal or designee for school staff members, or the Superintendent or designee for district staff members. Staff members are prohibited from permitting their key control system authorization to be used by another person unless prior approval is obtained from the Principal or designee at the building level and Superintendent or designee at the district level or in the event of an emergency.
 3. A staff member's loss of a key, card, or any other device authorizing the staff member access to a school building or a facility on school grounds must be immediately reported to the Principal or Superintendent or designee. The staff member who loses a key, card, or any such access device may be responsible for the replacement cost.



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- D. School Building Panic Alarm or Emergency Mechanisms (N.J.S.A. 18A:41-10 through 13)
1. Each public elementary and secondary school building shall be equipped with at least one panic alarm for use in a school security emergency including, but not limited to, a non-fire evacuation, lockdown, or active shooter situation.
 2. The alarm shall be directly linked to local law enforcement authorities or, in the case of a school building located in a municipality in which there is no municipal police department, a location designated by the Superintendent of the New Jersey State Police.
 3. The alarm shall be capable of immediately transmitting a signal or message to such authorities outlined in D.2. above upon activation.
 4. The alarm shall not be audible within the school building.
 5. Each panic alarm required under N.J.S.A. 18A:41-11 and Policy and Regulation 7440 shall:
 - a. Adhere to nationally recognized industry standards, including the standards of the National Fire Protection Association and Underwriters Laboratories; and
 - b. Be installed solely by a person licensed to engage in the alarm business in accordance with the provisions of N.J.S.A. 45:5A-27.
 6. The school district may equip its elementary and secondary school buildings with an emergency mechanism that is an alternative to a panic alarm if the mechanism is approved by the New Jersey Department of Education.
- E. Staff Member Responsibilities
1. Staff members should not bring to school valuable personal items that cannot be in the staff member's personal possession at all times. The Board of Education is not responsible for a staff member's personal possession in the event the item is lost, stolen, misplaced, damaged, or destroyed.



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2. In the event a staff member observes a student has a valuable item in school, the staff member will report it to the Principal or designee. A valuable item may include, but is not limited to, an unusually large amount of money, expensive jewelry or electronic equipment, or any item that is determined by the Principal or designee to be valuable to a student based on the student's age.
 - a. The Principal or designee may contact the student's parent and request the parent come to school to retrieve the valuable item;
 - b. The Principal or designee may secure the valuable item and return it to the student at the end of the school day and inform the student and the parent not to bring the valuable item to school in the future; or
 - c. The Principal or designee will permit the student to maintain the valuable item and inform the student and the parent not to bring the valuable item to school in the future.
 - d. The Board of Education is not responsible for a student's personal possession in the event the item is lost, stolen, misplaced, damaged, or destroyed when in the possession of the student.
3. Teaching staff members shall close classroom windows and shut and lock classroom doors when leaving at the end of the school day; shut and lock classroom doors during the school day when the room is not going to be in use after their assignment, and report immediately to the Principal or designee any evidence of tampering or theft.
4. Custodians shall, at the end of the work day, conduct a security check of the building to make certain that all windows are closed and all office, classroom, and building doors are shut and locked, except as such doors may be required to be open for persons with access.



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5. Office personnel shall take all reasonable precautions to ensure the security of all school and district records and documents against unauthorized access, deterioration, and destruction.
- F. School Safety Specialist
1. The Superintendent of Schools shall designate a school administrator as a School Safety Specialist for the district in accordance with the provisions of N.J.S.A. 18A:17-43.3.
 2. The School Safety Specialist shall:
 - a. Be responsible for the supervision and oversight for all school safety and security personnel, policies, and procedures in the school district;
 - b. Ensure that these policies and procedures are in compliance with State law and regulations; and
 - c. Provide the necessary training and resources to school district staff in matters relating to school safety and security.
 3. The School Safety Specialist shall also serve as the school district's liaison with law enforcement and national, State, and community agencies and organizations in matters of school safety and security.
 4. The School Safety Specialist shall be required to acquire a New Jersey Department of Education School Safety Specialist Certification in accordance with the provisions of N.J.S.A. 18A:17-43.2.
- G. Summoning Law Enforcement Authorities
1. Law enforcement authorities will be summoned promptly whenever evidence is discovered that indicates: a crime has been committed on school premises or in the course of staff or student transportation to or from school; a break and entry may have occurred on school grounds; a deadly weapon is on school premises; a breach of the peace has occurred on school premises; for



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any reason required in the Memorandum of Understanding between the Board of Education and Law Enforcement and in accordance with Policy and Regulation 9320; or for any other reason there is concern about the health, safety, and welfare of persons on school grounds or school property.

2. Anytime law enforcement agents are summoned in accordance with G.1. above, the Superintendent will be notified as soon as possible.

H. Annual School Safety Audit for Each School Building

1. The district shall annually conduct a school safety audit for each school building using the checklist developed by the New Jersey Office of Homeland Security and Preparedness in collaboration with the Department of Education pursuant to section H.2. below.
 - a. The district shall submit the completed audit to the New Jersey Office of Homeland Security and Preparedness and the Department of Education in accordance with the provisions of N.J.S.A. 18A:41-14.a.
 - b. The audits shall be kept confidential and shall not be deemed a public record under N.J.S.A. 47:1A-1 et seq. or the common law concerning access to public records, but may be utilized for the purpose of allocating any State grants or loans made available for the purpose of school facility safety and security upgrades.
2. The New Jersey Office of Homeland Security and Preparedness in collaboration with the Department of Education shall develop a comprehensive checklist of items to be reviewed and evaluated in the school safety audit(s) conducted by the school district pursuant to Section H.1. above.
 - a. The checklist shall include items to assess the security features and security vulnerabilities of the school district's school buildings and grounds. The checklist shall also include items to assess the emergency notification systems used to facilitate notification to parents and other members of the community in the case of school emergencies.



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- b. The checklist shall be reviewed annually by the New Jersey Office of Homeland Security and Preparedness and the Department of Education and updated as appropriate.
3. The New Jersey Office of Homeland Security and Preparedness in collaboration with the Department of Education shall provide technical assistance to school districts to facilitate the completion of the checklists in a uniform manner.

Adopted: June 18, 2018

Revised: November 18, 2019



8420 EMERGENCY AND CRISIS SITUATIONS (M)

The Board of Education recognizes its responsibility to provide for the safety and security in each school building in the district. The district will develop and implement written plans and procedures to provide for the protection of health, safety, security, and welfare of the school population; the prevention of, intervention in, response to and recovery from emergency and crisis situations; the establishment and maintenance of a climate of civility; and supportive services for staff, pupils, and their families.

The Superintendent of Schools or designee shall consult with law enforcement agencies, health and social services provider agencies, emergency management planners, and school and community resources, as appropriate, in the development of the school district's plans, procedures, and mechanisms for school safety and security. The plans, procedures, and mechanisms shall be consistent with the provisions of N.J.A.C. 6A:16-5.1 and the format and content established by the Domestic Security Preparedness Task Force, pursuant to N.J.S.A. App. A:9-64 et seq., and the Commissioner of Education and shall be reviewed annually, and updated as appropriate.

A copy of the school district's school safety and security plan shall be available to all school district employees. New employees shall receive a copy of the school district's safety and security plan, as appropriate, within sixty days of the effective date of their employment. All employees shall be briefed in writing, as appropriate, regarding updates and changes to the school safety and security plan.

The school district shall develop and provide an in-service training program for all school district employees to enable them to recognize and appropriately respond to safety and security concerns, including emergencies and crisis, consistent with the school district's plans, procedures, and mechanisms for school safety and security and the provisions of N.J.A.C. 6A:16-5.1. New employees shall receive this in-service training, as appropriate, within sixty days of the effective date of their employment. This in-service training program shall be reviewed annually and updated, as appropriate.

The Board shall ensure individuals employed in the district in a substitute capacity are provided with information and training on the district's practices and procedures on school safety and security including instruction on school security drills, evacuation procedures, and emergency response protocols in the district and the school building where the individuals are employed in accordance with the provisions of N.J.S.A. 18A:41-7.

In accordance with N.J.S.A. 18A:41-1, at least one fire drill and one school security drill will be conducted each month within school hours, including any summer months, which the



school is open for instructional programs. A school security drill means an exercise, other than a fire drill, to practice procedures that respond to an emergency situation including, but not limited to, a non-fire evacuation, lockdown, bomb threat, or active shooter situation that is similar in duration to a fire drill. Schools are required to hold a minimum of two active shooter, non-fire evacuation, bomb threat, and lockdown security drills annually. Fire alarm systems shall be initiated only during a fire drill evacuation. Responses made necessary by the unplanned activation of emergency procedures or by any other emergency shall not be substituted for a required school security drill.

The Principal or designee will provide local law enforcement or other emergency responders, with notification as appropriate.

Such drills and in-service training programs shall be conducted in accordance with a building security drill guide and training materials that educate school employees on proper evacuation and lockdown procedures in a variety of emergency situations on school grounds as provided by the New Jersey Office of Homeland Security and Preparedness.

The school district will be required to annually submit a security drill statement of assurance to the New Jersey Department of Education by June 30 of each school year. Each school in the district will be required to complete a security drill record form as required by the New Jersey Department of Education.

N.J.S.A. 2C:33-3

N.J.S.A. 18A:41-1 et seq; 18A:41-7. :

N.J.A.C. 6A:16-5.1; 6A:27-11.2

Adopted: 22 March 2010

Revised: 14 February 2011

