



LIVINGSTON BOARD OF EDUCATION WORKSHOP/VOTING MEETING AGENDA

Monday, February 8, 2021

Executive Session - Virtual Meeting Via Zoom - 6:15 p. m.

Public Session - Virtual Meeting Via Zoom and Facebook Live – 7:00 p.m.

This is a public meeting of the Board of Education. The Livingston Board of Education will be video recording and posting its open public meetings on the district website. The Board reserves the right to edit the videotape prior to posting to protect the privacy of students and staff.

The Board's Bylaw #0168 allows videotaping and livestreaming of public meetings with prior approval from the Board Secretary. Any member of the public may record the proceedings of a public meeting of the Board in a manner that does not interrupt the proceedings, inhibit the conduct of the meeting, distract Board members or other observers present at the meeting, or violate the privacy of students and staff. The Board will permit the use of tape recorder(s), video camera(s) or live streaming only when notice of such intended use has been given to the Board Secretary five days in advance of the meeting. Any camera(s) must be operated in an inconspicuous location in the meeting room. The Board reserves the right to request a copy of the tape. The presiding officer shall determine when any recording device interferes with the conduct of a Board meeting and may order that an interfering device be removed.

While the Board of Education discourages the videotaping/livestreaming of students without written parental consent, public meetings are not subject to the same restrictions as other school events. Please be aware that you and your children may be videotaped or livestreamed as a result of your participation at this meeting.

In accordance with Policy #9131, the Livingston Board of Education members, district administration, and staff will treat students, parents/guardians and other members of the public with respect and expect the same consideration in return. The district is committed to maintaining orderly educational and administrative processes in keeping schools and administrative offices free from disruptions and preventing unauthorized persons from entering school/district grounds.

I. OPEN SESSION

A. Call to Order – Ms. Samantha Messer, President

B. Reading of Meeting Notice

Adequate notice of this meeting has been provided by amendment to notice approved at the Board's reorganization meeting on January 4, 2021 and posted at the Board of Education office and communicated to *The Star Ledger*, *West Essex Tribune*, *TAPinto Livingston* and the Livingston Township Clerk.

C. Executive Session

Whereas, the Open Public Meetings Act, N.J.S.A. 10:4-11, permits the Board of Education to meet in closed session to discuss certain matters; now, therefore be it

Resolved, that the Livingston Board of Education adjourns to closed session to discuss:

- Personnel and Legal Issue

Action may be taken upon return to public session. The full length of the meeting is anticipated to be approximately 45 minutes and be it

Further Resolved, the minutes of this closed session be made public when the need for confidentiality no longer exists.

D. Pledge of Allegiance / Roll Call

E. Workshop Items

1. Calendar Discussion 2022-2023
2. District Goals Status Update

F. Superintendent's Report

G. Board Reports

H. Public Input on Agenda Items ~ up to 15 minutes

An excerpt from Policy #0167 adopted on January 10, 2011 and reviewed on March 4, 2013 states that The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

Public participation shall be governed by the following rules:

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate;
2. Each statement made by a participant shall be limited to three minutes' duration;
3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
4. All statements shall be directed to the presiding officer; no participant may address or question Board members individually.

The portion of the meeting during which the participation of the public is invited shall be limited to fifteen minutes, or at the discretion of the presiding officer.

II. VOTING ITEMS

3. BUSINESS

The Superintendent recommends the following:

3.1 A RESOLUTION REQUESTING GOVERNOR MURPHY TO INCLUDE PUBLIC SCHOOL DISTRICT PERSONNEL IN THE OFFICIAL EXPERT VACCINE ALLOTMENT PANEL'S DEFINITION OF FRONTLINE WORKERS

WHEREAS, the Livingston Board of Education recognizes that the United States, the State of New Jersey and local health authorities, as well as the World Health Organization, have declared a public health emergency regarding the Coronavirus or COVID-19 pandemic; and

WHEREAS, the federal and state authorities have put in place guidance detailing the precautionary measures schools must implement to stop its spread of this disease; and

WHEREAS, public schools have a profound impact on millions of students, families and staff and are charged with the care, education, nourishment of their students and are an integral part of the health and safety of our communities; and

WHEREAS, our district has responded to the challenges brought about by the COVID-19 pandemic, providing students and staff members with the technology and resources necessary to ensure the efficient delivery of instruction, virtually and in-person; and

WHEREAS, the board has a substantial public interest in protecting the health and safety of its students, staff, and community and ensuring that the district can provide staff and students with a safe and effective educational environment that supports student achievement; and

WHEREAS, the board recognizes that this health emergency made it necessary to close schools and reinvent and deliver the educational programs in a virtual setting and that this may have an adverse impact on student achievement and the emotional and social wellbeing of students; and

WHEREAS, the COVID-19 Vaccination Plan published by the State of New Jersey Department of Health (December 15, 2020, pgs. 36-37) prioritizes the availability of vaccines to "essential workers" in Phase 1B of the vaccine protocol; and

WHEREAS, school district staff at all levels are essential to the day-to-day operations of this district, responsible for the thorough and efficient education of all students and their social and emotional wellbeing, are critical for virtual and in-class instruction should be considered "essential workers;"

NOW, THEREFORE, BE IT RESOLVED the Livingston Board of Education finds a substantial public purpose exists to request that Governor Murphy give appropriate priority in the statewide administration of the COVID-19 vaccine to all public school district personnel.

COVID-19 Vaccination Plan published by the State of New Jersey Department of Health, see:

<https://nj.gov/health/legal/covid19/NJ%20Interim%20COVID-19%20Vaccination%20Plan%20-%20Revised%2012-15-20.pdf>

RESOLVED, that a copy of this resolution shall be forwarded to each member of the 27th legislative district delegation, Assembly Speaker Craig J. Coughlin, Senate President Stephen M. Sweeney, Governor Phil Murphy, and to the New Jersey School Boards Association.

ROLL CALL VOTE

5. MISCELLANEOUS

The Superintendent recommends the following:

5.1 HIB Report

Resolved, that the Livingston Board of Education accepts the findings of HIB cases.

ROLL CALL VOTE

III. PREVIEW OF FEBRUARY 22, 2021 VOTING AGENDA

Superintendent's Report

1. First Draft of Budget
 - a. Budget Discussion Featuring Curriculum and Student Services

1. **PROGRAM/CURRICULUM**
 - 1.1 **Student Teacher**
2. **STUDENT SERVICES**
 - 2.1 **Related Services/Medical Consultants**
3. **BUSINESS**
 - 3.1 **Payment of Bills**
 - 3.2 **Board Secretary Report – December 2020**
 - 3.3 **Transfers**
 - 3.4 **Settlement Agreement**
 - 3.5 **Policies & Regulations**
4. **PERSONNEL**
 - 4.1 **Resignations**
 - 4.2 **Leaves of Absences**
 - 4.3 **Appointments**
 - 4.4 **Transfers**
 - 4.5 **Contract Adjustments**
 - 4.6 **Lateral Moves**
 - 4.7 **Stipends**
 - 4.8 **Mentor Fees**
5. **MISCELLANEOUS**
 - 5.1 **HIB Report**
 - 5.2 **Suspension Report**

I. Public Comment ~ up to 15 minutes

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J. Old Business

K. New Business

III. ADJOURNMENT

EXECUTIVE SESSION

1. Legal Matters
2. Negotiations
3. Personnel

Whereas, N.J.S.A. 10:4-1 *et seq.*, also known as the "Sunshine Law," authorizes a public body to meet in executive or private session under certain limited circumstances, and

Whereas, said law requires the Board to adopt a resolution at a public hearing before it can meet in such an executive or private session, now, therefore, be it

Resolved, by the Livingston Board of Education that:

- (A) It does hereby determine that it is necessary to meet in executive session on February 8, 2021 to discuss the matters stipulated, in conformance with the subsections of said act which are indicated.
1. Matter rendered confidential by federal law, state statute or rule of court.
 2. Matter in which the release of information would impair a right to receive federal funds.
 3. Matter, the disclosure of which would constitute an unwarranted invasion of individual privacy unless the individual concerned shall request in writing that the same be disclosed publicly.
 4. Collective bargaining matter.
 5. Matter involving the purchase, lease or acquisition of real property with public funds, the setting of banking rates, etc. where it would adversely affect the public interest if discussion were disclosed.
 6. Tactics and techniques utilized in protecting public property where disclosure could impair protection.
 7. Investigation of violations or possible violations of law.
 8. Pending or anticipated litigation or contract negotiation other than collective bargaining agreement.
 9. Personnel matters unless the individual employees or appointees affected requested that such matter be discussed at a public meeting.
 10. Deliberations occurring after a public hearing that may result in the imposition of a specific civil penalty.
- (B) The matters discussed will be made public when confidentiality is no longer required and formal action pursuant to said discussion shall take place only at a meeting to which the public has been invited.
- (C) No action will be taken.

PROPOSED FUTURE AGENDA ITEMS (dates subject to change)

February 15, 2021 (*Executive Session - CSA Evaluation Mid Year Check*)

February 22, 2021 (*voting*)

- First Draft of Budget/Budget Discussion Featuring Curriculum and Student Services

February 23, 2021 (*Executive Session - CSA Evaluation Mid Year Check*)

March 8, 2021 (*workshop*)

- Budget Discussion Featuring Facilities, Personnel and Technology
- NJ School Performance Report

March 15, 2021 (*voting*)

- Adoption of Tentative Budget

April 5, 2021 (*workshop*)

- Budget Discussion

April 26, 2021 (*Public Hearing/voting*)

- Transportation Contracts
- Subscription Bus Pricing

May 11, 2021 (*Executive Session - Personnel*)

May 13, 2021 (*workshop/voting*)

- Conference with the Livingston Education Association
- District Goals
- Personnel Appointments

May 18, 2021 (*Executive Session - CSA Evaluation*)

May 24, 2021 (*voting*)

- Annual Appointments
- Sale of SRECs
- Out of District Tuition Rates
- New Jersey State Interscholastic Athletic Association

- Travel and Conference Expenses
- YMCA Contract

June 14, 2021 (*workshop*)

- Retirement Ceremony
- SEPAC

June 21, 2021 (*voting*)

- Student Representative to the Board
- Superintendent Summer Approval to Hire
- Summer Work Appointments
- Curriculum Writer Names and Locations
- ESY Appointments
- Bus Evacuation Drills
- Compliance with PL 2015, Chapter 47
- Transfer of Current Year Surplus to Capital Reserve

July 14, 2021 (*voting*)

- Property, Liability and WC Insurance
- Food Service Renewal
- Out of District Placements for 2021-2022
- Related Services and Medical Consultants for 2021-2022
- Extended School Year Out of District Placements Summer 2021

August 11, 2021 (*voting*)

- Enrollment Update
- Travel and Conferences Expenses
- Livingston Chinese School Contract
- Livingston Huaxia Chinese School Contract

September 14, 2021 (*workshop*)

September 28, 2021 (*voting*)

- District Nursing Services Plan

October 12, 2021 (*workshop*)

- Public Hearing for District and School HIB Self-Assessment Report
- NJSLA (as per Policy 2610)

October 19, 2021 (*voting*)

- Conference with the Livingston Education Association
- Summer Curriculum Writing Update

November 9, 2021 (*workshop*)

- Board Budget Goals
- Assessment Update

November 23, 2021 (*voting*)

December 7, 2021 (*voting*)

- Comprehensive Annual Financial Report
- New Course Offerings
- Approval of Comprehensive Annual Financial Report (Corrective Action Plan)
- NJQSAC Statement of Assurance
- Bus Evacuation Drills

February 8, 2021

January 4, 2022 (*Reorganization*)

Livingston Public Schools 2022-2023 School Calendar

DRAFT

February 8, 2021 LBOE Workshop Meeting

July 2022						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Students: 0 Teachers: 0

Jul:	
4	District Closed for Independence Day
5-29	Extended School Year (6/30-8/4 @ BH)

August 2022						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30PD	31PD			

Students: 0 Teachers: 2

Aug:	
1-18	Extended School Year
22-24	New Teacher Orientation
30-31	No school for students; PD for staff

September 2022						
Su	Mo	Tu	We	Th	Fr	Sa
				1PD	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

Students: 17 Teachers: 18

Sept:	
1	No school for students; PD for staff
5	Labor Day - no school, offices closed
6	1st DAY OF SCHOOL FOR STUDENTS
26-27	Rosh Hashanah; all schools & offices closed

October 2022						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24PD	25	26	27	28	29
30	31					

Students: 19 Teachers: 20

Oct:	
5	Yom Kippur; all schools & offices closed
24	Diwali; no school for students, PD for staff

November 2022						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18*	19
20	21*	22*	23	24	25	26
27	28	29	30			

Students: 18 Teachers: 18

Nov:	
3-4	NJEA Conv; all schools & offices closed
*18, *21, *22	Conferences; partial day elem only
23	Partial day for all staff and students
24-25	Thanksgiving; all schools & offices closed

December 2022						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Students: 17 Teachers: 17

Dec:	
23	Partial day for all staff and students
24-31	Holiday Break; all schools & offices closed

January 2023						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Students: 20 Teachers: 20

Jan:	
1-2	Holiday Break; all schools & offices closed
16	MLK Jr. Day; all schools & offices closed
22	Lunar New Year

February 2023						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

Students: 15 Teachers: 15

Feb:	
20	Presidents' Day; all schools & offices closed
21-24	Winter Break - schools closed

March 2023						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Students: 23 Teachers: 23

April:	
3-6	Spring break, schools closed
7	Good Friday; all schools & offices closed

April 2023						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23/30	24	25	26	27	28	29

Students: 15 Teachers: 15

April:	
3-6	Spring break, schools closed
7	Good Friday; all schools & offices closed

May 2023						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Students: 22 Teachers: 22

May:	
29	Memorial Day; all schools & offices closed

June 2023						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20*	21	22	23	24
25	26	27	28	29	30	

Students: 16 Teachers: 16

June:	
*20	Partial day LHS Only
21	Partial day all students
22	LAST DAY FOR STUDENTS; GRADUATION! Partial day for students.

This calendar allows for 4 Professional Development days and 2 emergency days. There is a total of 182 days for students and 186 days for teachers. Add'l emergency days will be taken in the following order: 4/3, 4/4, 4/5.