

**MASCOMA VALLEY REGIONAL SCHOOL DISTRICT**

**EMPLOYMENT APPLICATION FOR TEACHERS**

(Please Type or Print)

**POSITION(S) DESIRED:** \_\_\_\_\_

**Name:** \_\_\_\_\_

Last

First

Middle

**Present Address:** \_\_\_\_\_

Street

Telephone

City

State

Zip

**Permanent Address:** \_\_\_\_\_

Street

Telephone

City

State

Zip

**E-Mail Address (if available):** \_\_\_\_\_

List, in order of preference, the grades, subjects and/or positions for which you are applying:

1. \_\_\_\_\_ 2. \_\_\_\_\_ 3. \_\_\_\_\_

**Date available for employment:** \_\_\_\_\_

**CERTIFICATION (List all areas in which you hold a valid NH and/or out-of-state teaching certificate(s). Note: Applicants holding a certificate from another state must obtain a NH Certificate in order to teach in New Hampshire school districts.)**

Area of Certification	Issuing State	Date Issued

**Please attach copies of all teaching certificates.**

**EDUCATIONAL BACKGROUND (Attach additional pages if necessary)**

	School or Institution & Location	Major/Minor	Diplomas, Degrees or Credits Earned	Grade Point Average (GPA)
<b>High School</b>				
<b>College/University</b>				
<b>College/University</b>				
<b>Graduate Study</b>				
<b>Graduate Study</b>				

**Please attach copies of all college/university and graduate study transcripts.**

**EMPLOYMENT HISTORY (Please list in order of most recent first)**

<b>DATES:</b> (Month, Day, Year)  <b>FROM</b> _____	<b>Name of Employer and Address:</b> _____ _____ _____ <b>Phone Number:</b> _____	<b>2 Your Title:</b> _____ <b>Reason for Leaving:</b> _____ _____
<b>TO</b> _____	<b>Work Performed:</b> _____ _____ _____	
<b>Name and Title of Supervisor:</b>		<b>Final Yearly Salary:</b>

<b>DATES:</b> (Month, Day, Year)  <b>FROM</b> _____	<b>Name of Employer and Address:</b> _____ _____ _____ <b>Phone Number:</b> _____	<b>2 Your Title:</b> _____ <b>Reason for Leaving:</b> _____ _____
<b>TO</b> _____	<b>Work Performed:</b> _____ _____ _____	
<b>Name and Title of Supervisor:</b>		<b>Final Yearly Salary:</b>

<b>DATES:</b> (Month, Day, Year)  <b>FROM</b> _____	<b>Name of Employer and Address:</b> _____ _____ _____ <b>Phone Number:</b> _____	<b>2 Your Title:</b> _____ <b>Reason for Leaving:</b> _____ _____
<b>TO</b> _____	<b>Work Performed:</b> _____ _____ _____	
<b>Name and Title of Supervisor:</b>		<b>Final Yearly Salary:</b>

Please list activities that you are qualified to supervise or coach:

If you have not been previously employed in a teaching position, please complete the following:

Grade or Subject Taught	Name and Address of School	1. College Supervisor 2. Cooperating Teacher
		1. 2.
		1. 2.

Please attach photocopies of letters of reference and/or evaluations from college/university student teacher supervisor and cooperating teacher(s).

NAME	POSITION	ADDRESS	TELEPHONE

**OTHER QUALIFICATIONS:**

Summarize special job-related skills and qualifications acquired from employment or other experiences (including U. S. military service) and/or state any additional information you feel may be helpful in considering your application, i.e. honors, awards, activities, technology skills or professional development activities.

**GENERAL BACKGROUND INFORMATION:**

You must give complete answers to all questions. If you answer "Yes" to any question, you must list **all** offenses, and for each conviction provide date of conviction and disposition, regardless of the date or location of occurrence. Conviction of a crime is **not** a bar to employment in all cases. Each case is considered on its merits. Your answers will be verified with appropriate police records.

Professionally disciplined means the annulment, revocation or suspension of your teaching certification, or the receipt of a letter of reprimand from an agency, board or commission of state government, such as the New Hampshire Department of Education.

Crime includes all felonies and misdemeanors.

Conviction includes adjudications of guilt, pleas of guilty, pleas of "nolo contendere" (no contest), and determinations before courts, juries, judges or magistrates which resulted in fines, incarceration, or other sentences or probation.

**You may omit: minor traffic violations and offenses committed before your 18th birthday which were adjudicated in juvenile court under a juvenile delinquency law.**

- Have you ever been arrested for or convicted of a crime that has not been annulled by a court?  Yes  No
- Have you ever been fired, dismissed or non-renewed from any job for any reason?  Yes  No
- Have you quit a job after being notified that you would be fired, dismissed or non-renewed, or after being notified that you would be recommended for firing, dismissal or non-renewal?  Yes  No

- Have you ever been professionally disciplined in any state?  Yes  No
- Are you subject to any visa or immigration status which would prevent lawful employment?  Yes  No

Note: If you answered "Yes" to any of the above questions, please provide a detailed explanation on a separate sheet of paper, including dates, and attach it to this application. Please print and sign your name on the sheet, and include your social security number.

**BACKGROUND AND CRIMINAL HISTORY CHECKS:**

Each applicant for employment must submit to the School District a completed Criminal History Release Authorization Form and his or her fingerprints. The School District can supply an Authorization Form and fingerprint card to each applicant. The fingerprints will be utilized by local state and federal law enforcement agencies to research the applicant's background. Any offer of employment that the School District extends to an applicant is conditional upon the successful processing of his/her fingerprints and the receipt of criminal history and background check results that are acceptable to the School District.

**CERTIFICATION AND RELEASE AUTHORIZATION:**

I certify that all of the statements made by me are true, complete and correct to the best of my knowledge and belief, and are made in good faith. I understand that any misrepresentation of information shall be sufficient cause for rejecting my application, withdrawing of any offer of employment, or terminating my employment.

I hereby authorize any and all of my previous employers and/or supervisors to release any and all of my personnel records, and to respond fully and completely to all questions that officials of the Mascoma Valley Regional School District may ask regarding my prior work history and performance. I will hold such previous employers and/or supervisors harmless of any and all claims that I might otherwise have against them with regard to statements made to the Mascoma Valley Regional School District. I further authorize the Mascoma Valley Regional School District's officials to investigate my background, now or in the future, to verify the information provided, and I release from liability all persons and/or entities supplying information regarding my background.

**Date:** \_\_\_\_\_ **Signature:** \_\_\_\_\_

The Mascoma Valley Regional School District does not discriminate in its education programs, activities or employment practices based on age, sex, race, color, marital status, physical or mental disability, religion, national origin or other legally protected classification. This policy is in accordance with state and federal laws, including Title VII of the Civil Rights Act of 1964, Title IX of the Education Amendment of 1972, Sections 503 and 504 of the Rehabilitation Act of 1973, the Age Discrimination in Employment Act of 1975, the Americans with Disabilities Act of 1990 and NH RSA 354-A. If you need accommodations in completing this application, please contact the School District.

Title IX Coordinator, Chris Beeso  
603-632-5563

504 Coordinator, Chris Beeso  
603-632-5563