

**REGULAR SCHOOL BOARD MEETING
CENTRAL BUCKS SCHOOL DISTRICT**

November 13, 2012

The Central Bucks Board of School Directors held its meeting on Tuesday, November 13, 2012 in the Board Room of the Educational Services Center with President Paul Faulkner presiding. The meeting was called to order by President Faulkner at 7:34 p.m., followed by the Pledge of Allegiance. Dr. Green thanked Mrs. Jennifer DiVasto and the CB East Select Strings Ensemble for performing before the Board meeting.

BOARD MEMBERS PRESENT

Paul Faulkner, President; Geryl McMullin, Vice President; Stephen Corr; James Duffy; John Gamble; Joseph Jagelka; Tyler Tomlinson; Kelly Unger

BOARD MEMBERS ABSENT

Jerel Wohl

ADMINISTRATORS PRESENT

Dr. Rodney Green, Dr. David Weitzel, Dr. Nancy Silvious, Scott Kennedy, Gilbert Martini, David Matyas, Dale Scafuro, and Edward Sherretta

ALSO PRESENT

Jeffrey Garton, Solicitor; Sharon Reiner, School Board Secretary

ACADEMIC SPOTLIGHT

Dr. Silvious, Assistant Superintendent for Secondary Education, highlighted achievement scores on the SAT and ACT for graduates of the Class of 2012, advanced placement course enrollment figures for 2011-2012 as well as the numbers of students taking the AP exams and the test results, and post-secondary plans for the Class of 2012.

PUBLIC COMMENT

There was no Public Comment on Agenda Action items.

SUPERINTENDENT'S REPORT

Dr. Green thanked staff in technology, transportation, operations, secretaries, and other staff for a great job during the storm week. Staff Development on November 6 was very well received. High School Staff participated in Professional Learning Communities, Learning Targets and Layered Curriculum, Keystone Exam preparation, Blackboard, and formative assessment. Middle School Staff were together and did technology sessions and curriculum sessions. Elementary sessions were building based and included professional learning communities and curriculum. The Superintendent's Parent Advisory met this past week and discussed the storm, make-up days, calendar, the election, and the improvements to the CBSD website.

COMMITTEE REPORTS

Communications, Curriculum, Finance, Human Resources, and Operations Committee minutes, IU Board minutes, and MBIT Board Minutes were discussed briefly and are in Attachment C for informational purposes.

APPROVAL OF MINUTES

Motion by John Gamble, supported by Stephen Corr, to approve the minutes of the October 23, 2012 school board meeting.

Motion Approved 7-0-1. (Joseph Jagelka)

RESOLUTION TO WAIVE REAL ESTATE TAX PENALTIES

Motion by Geryl McMullin, supported by Stephen Corr, to approve the Resolution extending the real estate tax collection base period from October 31 to November 7, 2012 without incurring a 10% penalty. The Resolution is Attachment A.

Motion Approved 8-0.

POLICY #249 – BULLYING/CYBERBULLYING

Motion by Stephen Corr, supported by John Gamble, to bring School Board Policy #249 – Bullying/Cyberbullying off the table.

Motion Approved 8-0.

Motion by Stephen Corr, supported by John Gamble, to approve School Board Policy #249 – Bullying/Cyberbullying as presented.

Motion Approved 8-0.

MODIFICATIONS TO THE 2012-2013 SCHOOL CALENDAR

Motion by Stephen Corr, supported by Geryl McMullin, to approve the 2012-2013 School Calendar as modified and presented. The calendar is Attachment B.

Motion Approved 7-1. (Tyler Tomlinson)

PERSONNEL ITEMS

Motion by Stephen Corr, supported by Geryl McMullin, to approve resignations, reinstatement, unpaid leaves of absence, appointments, long-term substitute teachers, long-term per diem substitute teachers, classification changes, community school staff, and EDRs as presented.

RESIGNATIONS

Name: Jana Crowe
Position: Duty Assistant – Tohickon Middle School
Effective: October 23, 2012

Name: Patricia Formicola
Position: Personal Care Assistant – Butler Elementary School
Effective: October 19, 2012

Name: Melissa Suzanne McIlhenny
Position: Special Education Assistant – Central Bucks High School – West
Effective: October 26, 2012

Name: Mary Pulse
Position: Educational Assistant – Office – Central Bucks High School – South
Effective: November 9, 2012

Name: Kevin William Woolston
Position: Personal Care Assistant – Tamanend Middle School
Effective: November 2, 2012

REINSTATEMENT

Name: Robin Lykon
Position: Personal Care Assistant – Tamanend Middle School
\$15.40 per hour
Effective: November 5, 2012

UNPAID LEAVE OF ABSENCE

Christine Gallagher Elementary teacher – Butler Elementary School
January 16, 2013 – August 29, 2013

Christy Prekup Mathematics teacher/Coordinator – Tohickon Middle School
February 19, 2013 – May 14, 2013

Jessica Rudolph Elementary teacher – Butler Elementary School
November 5, 2012 – January 31, 2013

Jen Summers Special Education teacher – Bridge Valley Elementary School
February 1, 2013 – August 30, 2013

APPOINTMENTS

Name: Marie DiStefano
Position: (Temp) Personal Care Assistant – Tohickon Middle School
\$11.90 per hour
Effective: October 15, 2012

Name: Mary Efkwitz
Position: Duty Assistant – Tohickon Middle School
\$11.90 per hour
Effective: November 7, 2012

Name: Jenna Marie Fetterolf
Position: Personal Care Assistant – Butler Elementary School
\$11.90 per hour
Effective: October 29, 2012

Name: Kenneth Fetterolf
Position: 2nd Shift Custodian – Buckingham/ Central Bucks High School – East
\$15.02 per hour
Effective: November 14, 2012

Name: Kathleen Fitzgerald
Position: Special Education Assistant – Unami Middle School
\$13.60 per hour
Effective: October 22, 2012

Name: Casey Henry
Position: Personal Care Assistant – Barclay Elementary School
\$11.90 per hour
Effective: October 22, 2012

Name: Lisa Schonbach
Position: Personal Care Assistant – Bridge Valley Elementary School
\$12.40 per hour
Effective: October 10, 2012

Name: Sally Shore
Position: (Temp) Personal Care Assistant – Bridge Valley Elementary School
\$12.40 per hour
Effective: October 23, 2012

LONG-TERM SUBSTITUTE TEACHERS

Name: Dan Beck
Assignment: Elementary teacher – Jamison Elementary School
\$34,856 per annum (B+0 credits, Step 1)
Effective: October 29, 2012 until the end of the 2012-2013 school year

Name: Michelle Copelli
Assignment: Special Education teacher – Tamanend Middle School
\$38,478 per annum (B+0 credits, Step 1)
Effective: October 5, 2012 until the end of the 2012-2013 school year

Name: Erica Ganther
Assignment: (.27) English teacher – Central Bucks High School – West
\$10,022 per annum (B+0 Credits, Step 1)
Effective: October 15, 2012 until the end of the 2012-2013 school year

Name: Melissa Kehs
Assignment: Mathematics teacher – Tohickon Middle School
\$33,951 per annum (B+0 credits, Step 1)
Effective: November 5, 2012 until the end of the 2012-2013 school year

Name: Melissa Rockovich
Assignment: Elementary teacher – Warwick Elementary School
\$38,424 per annum (M+0 credits, Step 3)
Effective: November 26, 2012 until the end of the 2012-2013 school year

Name: Sharon Wetzel
 Assignment: PEN teacher – Mill Creek, Kutz, Bridge Valley Elementary Schools
 \$15,045 per annum (M+0 credits, Step 1)
 Effective: November 7, 2012 until the end of the 2012-2013 school year

LONG-TERM PER DIEM SUBSTITUTE TEACHERS

Name Corey Detweiler
 Assignment Technology Education – Central Bucks High Schools – West and South
 \$180 per day
 Effective: October 15, 2012

Name: Muriel Hastings
 Assignment: Music teacher – Linden/Kutz Elementary Schools
 \$180 per day
 Effective: September 28, 2012

CLASSIFICATION CHANGES

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>
Sue Dearden	Office Educational Assistant South \$15.39 Per Hour	Principal's Secretary South \$20.11 Per Hour	10/29/12
Cheryl Reilly	General Secretary South No Change In Salary	Office Clerk South No Change In Salary	11/5/12

COMMUNITY SCHOOL STAFF

<u>Name</u>	<u>Position</u>	<u>Rate</u>
Hunter McRee	Lifeguard	\$8.50/hour

EDRs – 2012-2013 STUDENT ACTIVITIES

<u>Name</u>	<u>School/Position</u>	<u>Units</u>
Joel Chodoroff	Holicong/Band Director	12
Jennifer DiVasto	Holicong/Orchestra/String	4
Patrick Kelly	Holicong/Stagecrafters	7
James Glaser	Holicong/Choral Director	12
Amy MacMinn	Holicong/Student Council	8
Michelle Ambrosini	Holicong/TV Studio	3
Patrick Kelly	Holicong/TV Studio	1
Jessica Reid	Holicong/National Jr. Honor Society	2
<i>Middle School Team Leaders</i>		
Michelle Ambrosini	Holicong/Team 7-0	2
Andrew Kane	Holicong/Team 7-1	2
Jodi Lock	Holicong/Team 7-2	2
Joshua Kaeser	Holicong/Team 8-0	4
Gregory Maigur	Holicong/Team 8-1	2
Brian Novick	Holicong/Team 8-2	2
Julie Mandes	Holicong/9 th Grade	4

Bridgett Szychulski	Lenape/Band Director	10
Jessica Weber	Lenape/Orchestra/String	4
Kristen Reynolds	Lenape/Stagecrafters	3.5
Joyce Helstrom	Lenape/Stagecrafters	3.5
Kimberlee Leonardo	Lenape/Choral Director	4
Jaime Rogers	Lenape/Choral Director	5
Matthew Fash	Lenape/Student Council	6
Andrew Burgess	Lenape/TV Studio	2
Kimberly Koch	Lenape/National Jr. Honor Society	2
<i>Middle School Team Leaders</i>		
Stephanie Ripley	Lenape/7 th Explorer Team	2
Rayna Lolla-Smith	Lenape/7 th Quest Team	2
Matthew Curran	Lenape/8 th Dream Team	2
Zachary Marttila	Lenape/8 th Wonder Team	4
Rodger Przybylowski	Lenape/9 th	2
Larry Werner	Tamanend/Band Director	12
Jessica Weber	Tamanend/Orchestra/String	4
Ian Sanchez	Tamanend/Stagecrafters	7
Ian Sanchez	Tamanend/Choral Director	8
Maria Vitacco	Tamanend/Student Council	5
Ellen Thompson	Tamanend/Student Council	5
Drew Sterner	Tamanend/TV Studio	1
Matt Landis	Tamanend/TV Studio	1
Mary Pat Mars	Tamanend/National Jr. Honor Society	1
Emily Murray	Tamanend/National Jr. Honor Society	1
<i>Middle School Team Leaders</i>		
Maria Vitacco	Tamanend/7 th grade	4
Lisa Mancini	Tamanend/7 th grade	4
Susan Roth	Tamanend/8 th grade	4
Erika Gamble	Tamanend/8 th grade	2
Luz Corsino	Tamanend/9 th grade	1
Lori Marano	Tamanend/9 th grade	3
Ron LaMar	Tohickon/Band Director	14
Jennifer Repper	Tohickon/Orchestra/String	6
William Senavaitis	Tohickon/Stagecrafters	7
Joseph Stellino	Tohickon/Choral Director	10
Ricki Wittmer	Tohickon/Student Council	8
Kelly Zagwoski	Tohickon/Student Council	2
William Senavaitis	Tohickon/TV Studio	4
Bridget Pustay	Tohickon/NJHS	1
Daniel Saska	Tohickon/NJHS	1
<i>Middle School Team leaders</i>		
Kelli McMahon	Tohickon/7 th grade	2
Jennifer Reese	Tohickon/7 th grade	2
Ken Hall	Tohickon/8 th grade	2
Jarred Levenson	Tohickon/8 th grade	4
Travis Forney	Tohickon/8 th grade	4
Chris Gay	Tohickon/9 th grade	4

Harry Bower	Unami/Band Director	10
Hannah Pak	Unami/Orchestra/String	4
Harry Bower	Unami/Stagecrafters	9
Kimberlee Leonardo	Unami/Choral Director	14
Denise Miller	Unami/Student Council	3
Janet Rodenhausen	Unami/Student Council	3
Laura Wingerter	Unami/Student Council	2
Marissa Nagle*	Unami/TV Studio	0.5
Michelle Spera	Unami/TV Studio	1
Rebekah Mendoza	Unami/National Jr. Honor Society	1
Tina Hickman	Unami/National Jr. Honor Society	1

(*Marissa Nagel is ½ year sub for Colleen Haag and is only to be given .5 EDRs. Colleen Haag is scheduled to return in January 2013 and will at that time be given the remaining .5)

Middle School Team Leaders

D. Miller	Unami/7 th grade	2
M. Myers	Unami/7 th grade	2
J. Smola	Unami/8 th grade	2
K. Keller	Unami/8 th grade	4
H. Herwig	Unami/9 th grade	4

Jason Morehouse	East/Band Director	30
Christopher Villante	East/Choral Director	8
Jennifer DiVasto	East/Orchestra Director	5
Michael Grieco	East/Amplification	3
Steven Bercik	East/Newspaper	5
Steven Bercik	East/Yearbook Sponsor	18
Jamie Marcucci	East/Senior Class Advisor	6
Tyler Levy	East/Junior Class Advisor	5
Laura Domzalski	East/Soph Class Advisor	5
Amanda Dicks	East/Student Government	8
Bonnie Transue	East/National Honor Society	3

Michael Robinson	South/Band Director	30
Cynthia Young	South/Choral Director	14
Scott Hensil	South/Orchestra Director	5
Open	South/Amplification	3
Lauren Woehr	South/Newspaper	7
Jessica Yennie	South/Yearbook Sponsor	14
Jessica Yennie	South/Yearbook Assistant	2
Jamie Bainbridge	South/Senior Class Advisor	5
Patrick Balkit	South/Senior Class Advisor	3
William Melvin	South/Junior Class Advisor	5
Jennifer Atkiss	South/Soph Class Advisor	2.5
Beth Mattern	South/Soph Class Advisor	2.5
Jamie Bainbridge	South/Student Government	5
Patrick Balkit	South/Student Government	3
William Melvin	South/Student Government	1
Jennifer Atkiss	South/Student Government	0.5
Beth Mattern	South/Student Government	0.5
Helena Buzin	South/National Honors Society	3

Neil Delson	West/Band Director	28
Joseph Ohrt	West/Choral Director	16
Scott Hensil	West/Orchestra Director	5
Neil Delson	West/Amplification	3
Rebecca Cartee-Haring	West/Newspaper	2
Katherine Semisch	West/Newspaper	3
Stephanie Ferraro	West/Yearbook Sponsor	14
Erin Walsh	West/Yearbook Assistant	2
Lynne O'Hara	West/Senior Class Advisor	3
Theresa Divita	West/Senior Class Advisor	3
Helen Porytko	West/Junior Class Advisor	5
Nancy Magee	West/Soph Class Advisor	5
Kimberly McHale	West/Student Government	8
Colleen Graney	West/National Honors Society	3
Larry Werner	East/Band Front Assistant	18
Sarah Rose	East/Band Front Assistant	12
Sasha Eisenberg	East/Dramatics – Fall	12
Michael Grieco	East/Dramatics – Assistant	3
David Ruczhak	South/Band Front Assistant	10
Matthew Urquhart	South/Band Front Assistant	9
Amanda Gutsche	South/Band Front Assistant	4
Larry Trimble	South/Band Front Assistant	5
Lyn Yetto	South/Dramatics – Fall	10
Gerry Armani	South – Dramatics – Assistant	2
Stu Kesilman	South – Dramatics – Assistant	1
Adam Pfannensteil	West/Band Front – Assistant	7
Jeffrey Moyer	West/Band Front – Assistant	4
Mary Pellegrino	West/Band Front – Assistant	6
Marc Campolongo	West/Band Front – Assistant	5
Bruce Walters	West/Band Front – Assistant	4
Brian Weiner	West/Dramatics – Fall	10
Lynne O'Hara	West/Dramatics – Assistant	3

Motion Approved 7-0-1. (John Gamble)

STUDENT TRIPS

Motion by Joseph Jagelka, supported by John Gamble, to approve the following student trips:

- CB West Spanish 5 class to travel to New York City on December 11, 2012.
- CB East, South, and West AP US History students to travel to Washington DC on March 1, 2013 (rain/snow date March 8, 2013).
- Unami Middle School Freshman class to travel to New York City on April 11, 2013.

Motion Approved 8-0.

PUBLIC COMMENT

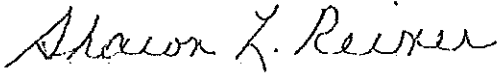
Andrew Ochadlick commented on SAT scores and that increased participation should not necessarily decrease the student results. Leslie Carson commented on health and nutrition and her desire that the District increase its wellness programming for students and staff.

President Faulkner announced that the Board would meet in Executive Session following this Board meeting to discuss tax assessment appeals.

There being no further business before the Board, motion by John Gamble, supported by Stephen Corr, to adjourn at 8:53 p.m.

Motion Approved 8-0.

Respectfully submitted,



Sharon L. Reiner
Board Secretary

CENTRAL BUCKS SCHOOL DISTRICT

RESOLUTION

A RESOLUTION OF THE BOARD OF SCHOOL DIRECTORS
OF THE CENTRAL BUCKS SCHOOL DISTRICT
WAIVING PENALTIES IMPOSED UPON TAXPAYERS
LATE IN THE PAYMENT OF REAL ESTATE TAXES
FOR THE FISCAL YEAR 2012 TO 2013

WHEREAS, the provisions of the Local Tax Collection Law at 72 P.S. §5511.10 require that the taxing district impose a penalty if taxpayers fail to make payments of real estate taxes within four (4) months after the date of the tax notice;

WHEREAS, Governor Corbett of the Commonwealth of Pennsylvania declared an emergency throughout portions of the Commonwealth of Pennsylvania as a result of the impact and consequences of Hurricane Sandy, which said hurricane affected the area encompassing the Central Bucks School District beginning on Monday, October 30, 2012;

WHEREAS, as the result of Hurricane Sandy, many property owners lost power, lost internet access; lost access to financial resources because of bank closures and the like, and were otherwise unable to secure the necessary funds to pay the real estate taxes by the October 31, 2012 deadline;

WHEREAS, the Board of School Directors believes that, but for the effects of Hurricane Sandy, most property owners would have paid their real estate taxes by the October 31, 2012 deadline; and

WHEREAS, the Board of School Directors is desirous of extending the time within which property owners may pay their real estate taxes without incurring a penalty.

NOW, THEREFORE, be it RESOLVED by the Board of School Directors of the Central Bucks School District as follows:

1. Extension of Deadline. The deadline for property owners to pay their real estate taxes for the period beginning July 1, 2012 through June 30, 2013 shall be extended, such that property owners paying their real estate taxes for the fiscal year noted herein shall not be

required to pay the penalty, as set forth in 72 P.S. §5510.0(a), provided the real estate taxes are paid on or before November 7, 2012.

2. Limitation. This Resolution shall be applicable solely to the real estate taxes levied by the Central Bucks School District for the period beginning July 1, 2012 and ending June 30, 2013 and shall not be extended beyond the period to November 7, 2012 as noted herein.

3. Effective Date of this Resolution shall be upon adoption and shall supersede any and all prior Resolutions to the extent inconsistent herewith.

4. This Resolution was duly adopted at a public advertised meeting of the Board of School Directors of Central Bucks School District held on the 13th day of November, 2012.

CENTRAL BUCKS SCHOOL DISTRICT

ATTEST:

Asharon L. Reimer
Secretary

By:

Paul B. J.
President



2012-2013 CENTRAL BUCKS SCHOOL DISTRICT CALENDAR

August / September							October							November						
S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S
26	27	28	29	30	31	1		1	2	3	4	5	6							3
2	3	4	5	6	7	8	7	8	9	10	11	12	13	4	5	6	7	8	9	10
9	10	11	12	13	14	15	14	15	16	17	18	19	20	11	12	13	14	15 ^K	16 ^K	17
16	17	18	19	20	21	22	21	22	23	24	25	26	27	18	19	20	21	22	23	24
23	24	25	26	27	28	29	28							25	26 ^R	27	28	29	30	
30																				
29,30 Staff Development							15-19 Celebrate Education Week							6 Election Day/Staff Development Day						
3 Labor Day/SCHOOL HOLIDAY							10/29-11/2 School Closure; SuperStorm Sandy							9 Early Dismissal						
4 First Day of School for grades K-6, 7, 10														14 End of 1st Marking Pd (44 days)						
5 All Students Report														15,16 NO Kindergarten / K Parent Conferences						
17 Rosh Hashanah/SCHOOL HOLIDAY														26 Report Cards Distributed						
26 Yom Kippur/SCHOOL HOLIDAY														19-21 Staff Development Days/Conferences						
Student days (17) - teacher days (19)							20 (total 37) - 20 (total 39)							22,23 Thanksgiving Recess/SCHOOL HOLIDAY						
														14 (total 51) - 18 (total 57)						
December							January							February						
S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S
						1			1	2	3	4	5						1	2
2	3	4	5	6	7	8	6	7	8	9	10	11	12	3	4	5	6	7	8 ^R	9
9	10	11	12	13	14	15	13	14	15	16	17	18	19	10	11	12	13	14	15	16
16	17	18	19	20	21	22	20	21	22	23	24	25	26	17	18	19	20	21	22	23
23	24	25	26	27	28	29	27	28	29	30	31			24	25	26	27	28		
30	31																			
9-16 Hanukkah							1 New Year's Day							1 Early Dismissal/End of 2nd Marking Pd (44 days)						
25 Christmas Day							2 School Resumes							8 Report Cards Distributed						
12/24 thru 1/1 WINTER RECESS							21 Martin Luther King Jr. Day/SCHOOL HOLIDAY							18 President's Day/SCHOOL HOLIDAY						
15 (total 66) - 15 (total 72)							21 (total 87) - 21 (total 93)							19 (total 105) - 19 (total 112)						
March							April							May						
S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S
						1 2														
3	4	5	6	7	8	9	7	8	9	10	11	12	13	5	6	7	8	9	10	11
10	11	12	13	14	15	16	14	15	16	17	18	19 ^R	20	12	13	14	15	16	17	18
17	18	19	20	21	22	23	21	22	23	24	25	26	27	19	20	21	22	23	24	25
24	25	26	27	28	29	30	28	29	30					26	27	28	29	30	31	
31																				
3/26-4/2 Passover							2,3 NO Kindergarten / K Parent Conferences							27 Memorial Day/SCHOOL HOLIDAY						
3/22 Early Dismissal							12 End of 3rd Marking Pd (47 days)													
28 EL/MS Conferences (no evening conferences)							19 Report Cards Distributed													
HS Staff Development																				
29 Good Friday/SCHOOL HOLIDAY																				
31 Easter Sunday																				
19 (total 126) - 20 (total 132)							22 (total 147) - 22 (total 154)							22 (total 169) - 22 (total 176)						
June							Key													
S	M	T	W	Th	F	S	○ Student/Teacher Holiday	▼ End of Marking Period	△ Staff Development/Parent Conferences/Exhibitions NO SCHOOL	R Report Cards Distributed	□ Early Dismissal, Grades 1-12	K No Kindergarten/Additional Kindergarten Parent Conferences								
						1														
2	3	4	5	6	7	8														
9	10	11	12	13	14	15														
16	17	18	19	20	21	22														
23	24	25	26	27	28	29														
30																				
19 Early Dismissal/End 4th Marking Pd (47 days)																				
20-21,24 Staff Development																				
25 Flex Day/Staff Development																				
28 Report Cards Distributed																				
13 (total 182) - 17 (total 193)																				
							NO Kindergarten on Nov. 15 & 18 & Apr. 2 & 3 for additional Parent Conferences.													
							NO PM Kindergarten on Nov. 9 & Feb. 1													
							NO AM Kindergarten on March 22 & June 19 - PM Kindergarten attends in the morning.													
							182 Student Days - 193 Scheduled Teacher Days													

Attachment C For Information Purposes

CENTRAL BUCKS SCHOOL DISTRICT Communications Committee Meeting Minutes Monday, October 1, 2012

MEMBERS PRESENT

Kelly Unger, Chair
Paul Faulkner
Joe Jagelka
Jerel Wohl

OTHERS PRESENT

Stephen Corr
John Gamble
Geri McMullin
Tyler Tomlinson
Jim Duffy

Dr. Rod Green
Carol Counihan
Jason Bucher
Kevin Shillingford
Several Citizens

The Communications Committee Meeting was called to order at 8:00 p.m.

PUBLIC COMMENT

There was no public comment.

DISCUSSION

Mrs. Unger reviewed a synopsis of the previous meeting.

Discussion was held regarding the website, school newsletters, and other methods of communication. Who is the audience for the communication? What are we trying to communicate? The website is the hub for communications in the district, so even as other methods are used, the material should be posted on the website.

The basic communication strategy is:

What * Who * How

Considerations as communications are developed would be facebook page for the district, buttons on home page so something could be posted to someone's facebook page or emailed, texting alerts to people for emergency, and opt in for alerts or information.

ACTION

Administration will do an audit of current communications. Also, administration will get information regarding use of the website and unique page hits. Administration will work on the website to help it be more consistent and easier to navigate.

Meeting was adjourned at 9:20 p.m.

Next meeting is set for November 7, 2012 at 7:00 p.m.

CENTRAL BUCKS SCHOOL DISTRICT
School Board Curriculum Committee Meeting
October 10, 2012
Minutes

Board members present: G. McMullin, S. Corr, J. Duffy, T. Tomlinson

Administrators present: Dr. R. Green, Dr. D. Weitzel, Dr. N. Silvious, D. Scafuro, Dr. A. Walloff

Other school district personnel: P. Pensabene

I. **Public Comment**—Sharon Collopy commented on the requirement for students to have a 90% final average in Pre-Algebra in order to move into the Accelerated Algebra course. Dr. Green commented that the District would take a look at this. She also asked if the Comprehensive Plan would reduce the number of elective credits required for graduation. Dr. Weitzel commented that this has been discussed with no decision to date since Comprehensive Planning is not completed.

II. **Discussion Items**

A. **Bullying Program and Policy 249 "Bullying"**—Dale Scafuro presented an overview of the Anti-Bullying Program beginning with a definition and description of bullying behaviors. She presented research on best practices on bullying prevention. The Central Bucks response to reviewing our bullying program includes: revision of Policy 249, written guidelines on prevention and intervention, developmentally appropriate cross-curricular educational activities, and parent information and education. Administrative guidelines will accompany Policy 249 and delineate the reporting procedures for bullying/cyber bullying.

B. **Gifted Program Overview**—Dale Scafuro introduced Pam Pensabene, K-6 PEN Coordinator, and Dr. Alyssa Walloff, 7-12 PEN Coordinator. Mrs. Scafuro described the provision of Chapter 16 "Special Education for Gifted Students". The audit of the gifted program in Central Bucks last spring was a compliance audit. As a result of the audit, Central Bucks will be developing individualized gifted educational plans.

Ms. Pensabene described the characteristics of gifted learners and also discussed the various instructional elements that are provided to meet the needs of gifted learners K-12. Extension and enrichment activities have been developed this year in middle school for gifted learners. This is a bridge to the extensive honors and AP programs available at the high schools.

C. **Policy 829 "Personal Electronic Communication Devices"**—Mr. Sherretta asked for any discussion, questions or clarification needed on Policy 829 by Board members. Dr. Green highlighted that 'mobile hotspots' are prohibited by the policy. The policy will move for approval at the October 23rd Board meeting.

PC:	The Board of School Directors	D. Scafuro
	Dr. Rodney Green	E. Sherretta
	Dr. Nancy B. Silvious	Dr. Walloff
	Dr. David Weitzel	P. Pensabene
	Secondary Principals	
	Elementary Principals	

CENTRAL BUCKS SCHOOL DISTRICT
Finance Committee Meeting Minutes

October 23rd, 2012

PRESENT

Paul Faulkner, Chairperson
Jim Duffy
Tyler Tomlinson
Jerel Wohl

Dave Matyas
Susan Vincent

ALSO PRESENT

Steve Corr
John Gamble
Geri McMullin
Kelly Unger
Dr. Green

Scott Kennedy
Ken Rodemer

Members of the Public

Beth Darcy
Real Estate Tax Collectors

The Finance Committee Meeting was called to order at 6:05 p.m.

PUBLIC COMMENT

A question was asked concerning tax collector compensation. The tax collector group wanted to know if the Board would pursue the appeal process if it was not satisfied with the pending ruling from the Bucks County Court of Common Pleas. Mr. Tomlinson responded on behalf of the committee stating a comment could not be made due to the current litigation process.

NEW BUSINESS

(1) Restructuring Debt

The committee reviewed the structure of the district debt combined with projections of future state retirement (PSERS) obligations. The debt and PSERS structure was then compared to the March 2011 debt structure after the district defeased some bonds and restructured its debt.

Finally, the committee reviewed a new bond and PSERS structure after defeasing a proposed \$73M in bonds. The projected interest savings will be about \$1.4M per year from 2016-17 through 2028-29. The Committee recommended administration continue to work on the bond restructuring with Janney Montgomery Scott, financial Advisor. The timeline for restructuring the bonds in the market place is January 2013 to March 2013 assuming sufficient district funds are available.

(2) 2013-14 Budget

A first draft of the 2013-14 budget was presented to the committee. Employee health care insurances are projected to increase by a moderate amount of about 4%. This moderate number is a result of the district outsourcing 37 school bus drivers in 2011-12 and 44 drivers in 2012-13. Also due to the outsourcing, total transportation expenses for 2013-14 will be the same or lower than 2012-13.

Due to the debt restructuring that the Board initiated in March of 2011, principal and interest payments will be \$2.2M lower in fy2013-14. The proposed budget calls for an increase in long term capital funding to facilitate major renovations to our schools hopefully without the need to incur more debt.

For 2013-14, the total budget is increasing by 3.54% mainly driven by the increase in the state mandated retirement system. Retirement costs are expected to increase by 31.5% or \$5.8M.

The committee will continue to review the initial budget with direction to administration to continue to look for areas of reduction and to prepare a public presentation for the Board meeting of December 3rd.

(3) Software to Track and Measure Key Performance Indicators for the Non-Academic Areas of the District.

In the near future, the state of Pennsylvania will require an analysis of non-academic areas of the school district (food service, transportation, custodial, maintenance, accounting, payroll, purchasing, I.T., etc.) The goal of the analysis is to identify areas where districts could improve efficiency so that more resources can be directed towards education. The district is looking at software that is recommended by the Pennsylvania Association of School Business Officials (PASBO) to analyze 50 to 100 categories and associated subcategories. The software can then compare CBSD results to other school districts around the country that have a similar size and cost of living. This will give the district a head start on the state process and may identify areas where additional cost savings could occur. The cost of the software will be \$5,000 to \$8,000 depending on the number of categories the district analyzes. The committee recommended administration move forward with the project.

(4) Fiscal Year 2011-2012 Year End Budget Transfers

A report of recommend final budget transfers was presented. The budget transfers are required by school code and audit procedures to move funds from expenditure accounts that have remaining balances to accounts that had more expenses than were anticipated in the original budget process. The committee recommended the transfer report be placed on the Board agenda for consideration.

(5) Banking Request for Proposals (RFP)

Citizens Bank is the district's current depository. The district received notification that the bank is no longer interested in providing services to governmental accounts due to the high cost of maintaining required collateral that helps insure district deposits. Administration sent a Request for Proposal to 12 banks. All 12 banks responded. Evaluation of the RFP's considered fees charged by the banks, compensating balances needed to offset the banking fees, and interest rates that banks will provide on liquid investments. The analysis showed that TD Bank is the clear winner based on low fees and higher interest rates. Administration will review the software that TD Bank uses to make sure it has the features needed and is compatible with the district's financial accounting system. If the review process is successful, the committee recommended this item be placed on the Board agenda for consideration during November.

(6) Real Estate Assessment Appeals

On October 2nd, the district participated in hearings on 7 commercial properties the school district appealed. As a result of that hearing, a settlement was proposed by the owners of the Park at Westminster apartment complex. The owners agree that the market value of the property, as maintained by the county, should be increased from \$13.3M to \$23M. This will result in \$128,000 per year in additional tax payments to the district. Administration is

recommending this adjustment to the market value. The committee recommended this item be placed on the Board agenda for consideration.

(7) Executive Session

An executive session was held to discuss the tax collector law suit.

OLD BUSINESS

None

Informational Items

No discussion took place on Information Items.

Meeting adjourned at. 7:10 pm

Respectfully Submitted,

David W. Matyas, Business Administrator

- Next Meeting, November 27, 2012 -

Central Bucks School District
Human Resource Committee Minutes
Conference Room
Administration Center
Wednesday, October 10, 2012

Call to Order: 6:00 p.m.

In attendance: Stephen Corr, James Duffy, Paul Faulkner, John Gamble, Geryl McMullin.
Also in attendance: Rodney Green, Kathleen Walsh and Gilbert Martini

Public Comment: There was no public comment.

A. New Business

Connections Health Management Program

Dr. Gideon D. Hill, Vice President - Managed Care Services, Amerihealth Administrators presented information on a new program to promote healthy changes in employees and dependents. This program is designed to reduce employer health care costs.

Connections offers -

- **The Disease Management program** which identifies plan participants at risk with chronic or unstable illnesses and provides ongoing education, support, and individual health coaching to measure and help improve health outcomes.
- **Decisions Support** allows for a more informed treatment choice by providing the members with information on his or her condition and treatment options, as well as the risks and benefits of any treatment.
- **Health Coaches** manage the care of very sick, high risk patients providing support and follow-up. The goal is to reduce gaps-in-care which often result in poor outcomes and higher costs.

The meeting adjourned at 7:05 p.m.
Minutes submitted by Gilbert Martini

CENTRAL BUCKS SCHOOL DISTRICT
Operations Committee Meeting Minutes
October 23, 2012

Present:	Tyler Tomlinson, Steve Corr, John Gamble, James Duffy, Kelly Unger, Geri McMullin, Dr. Rodney Green, David Matyas, Scott Kennedy, Ken Rodemer
Guests:	Beth Darcy

The meeting was called to order at 5:30 PM.

Public Comment

None

Central Bucks Sports Commission

Scott Kennedy informed the committee that the sports commission met on Monday October 8th and decided to continue to support the CBSD. Dr. Green and Scott Kennedy will be meeting with three representatives of the Sports Commission on Monday 10/29 (Rod Stone, Greg Smyth, and Christopher Britton).

The Operations Committee requested that they be kept updated as to the progress of the committee.

Construction & Operations Project Update

Ken Rodemer distributed and reviewed the Operations Report.

Scott Kennedy and Ken Rodemer presented the Capital Project list for 2013 and updated the Operations Committee on the status of the approved projects. Ken Rodemer reviewed the preliminary design of the Unami MS classroom renovations and the Holicong MS renovations.

Scott Kennedy presented an update as to the status of the new Board Room audio recording system. All equipment has been ordered. Installation will take (2) weeks after receipt all equipment and supplies.

Discussion Items

Scott Kennedy reviewed the results from the summer demand response programs. The 2012 summer curtailment program has generated \$350,000 in revenue for CBSD.

The meeting adjourned at 6:05 PM.

Respectfully Submitted,

Scott Kennedy
Director of Operations

Please note: The next Operations Committee meeting will be on Tuesday November 27, 2012, at 5:30 PM at the Executive Conference Room, 16 Welden Drive
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BUCKS COUNTY INTERMEDIATE UNIT # 22

CALL TO ORDER

The Bucks County Intermediate Unit Board of School Directors met at its regularly scheduled meeting on Tuesday, September 18, 2012, at 7:06 p.m. at the Bucks County Intermediate Unit #22 Administration Office located at 705 North Shady Retreat Road, Doylestown, Pennsylvania, and notice of the meeting was duly given to the newspapers and to the public as required by law.

PLEDGE OF ALLEGIANCE

The meeting began with the pledge of allegiance, which was led by Mary Cashman's Autistic Support Class at Strayer Middle School in the Quakertown Community School District.

Upon a motion by Mr. John Gamble, seconded by Mr. Chris Cridge, and passed by unanimous voice vote, the Board approved item 1.

ACCEPTANCE OF RESIGNATION AND APPOINTMENT

Accepted the resignation of Ms. Andrea L. DiDio as Board Secretary and the Appointment of Elizabeth Bittenmaster as Board Secretary of the Bucks County Intermediate Unit #22 (BCIU) Board of School Directors.

ROLL CALL

ATTENDANCE:

Members

Mr. Michael Hartline, President (Centennial)
Mr. Charles Groff (Bristol Borough)
Mr. John Gamble (Central Bucks) (Telephone)
Mrs. Patricia Sexton (Council Rock)
Mrs. Susan Cummings (Neshaminy)
Mrs. Amanda Elefante (New Hope/Solebury)
Mrs. Carol Clemens (Palisades)
Mr. Christopher Cridge (Pennsbury)

ABSENT:

Members

Mrs. Pamela Strange (Bensalem Township)
Mrs. Helen Cini (Bristol Township)
Vacant (Morrisville)
Dr. Peter Yarnell (Pennridge)
Mrs. Kelly Van Valkenburgh, Vice President (Quakertown)

OFFICERS:

<u>Executive Director</u>	Dr. Barry J. Galasso
<u>Assistant Executive Director</u>	Dr. Michael Masko
<u>Treasurer</u>	Mrs. Wendy L. Macauley
<u>Secretary</u>	Mrs. Elizabeth Bittenmaster

PROGRAMS & SERVICES MINI REPORT - Dr. Michael Masko provided the mini report on the Pennsylvania's Educator Effectiveness System and the Intermediate Unit's 2012-13 District Support Team.

SPECIAL EDUCATION MINI REPORT - Ms. Diane Paul provided the mini report on the Intermediate Unit's Induction Program, which was presented by Mr. Daniel Vorhis, Director of Curriculum Alignment and Professional Development.

2012-2013 BUCKS COUNTY INTERMEDIATE UNIT #22 INITIATIVES - Dr. Barry Galasso presented the Bucks County Intermediate Unit's 2012-13 Initiatives.

GOOD NEWS - Dr. Barry Galasso shared various items of good news.

PUBLIC PARTICIPATION - None

Upon a motion by Mr. John Gamble, seconded by Mr. Chris Cridge, and passed by unanimous voice vote, the Board approved item 2.

ACCEPTANCE OF RESIGNATION AND APPOINTMENT

Accepted the resignation of Mrs. Kelly VanValkenburgh, Vice President of the Intermediate Unit and Board Member of the Quakertown Community School District and the Appointment of Mrs. Patricia Sexton to serve as Vice President of Bucks County Intermediate Unit #22 (BCIU) Board of School Directors.

Upon a motion by Mr. John Gamble, seconded by Mrs. Amanda Elefante, and passed by unanimous voice vote, the Board approved item 3 through 35.

APPROVAL OF MINUTES

Approved the July 17, 2012 Board Meeting Minutes.

APPROVAL OF TREASURER'S REPORT

Approved the Treasurer's Report for the period of July 1, 2012 through August 31, 2012.

APPROVAL OF BILLS FOR PAYMENT

Approved the Bills for Payment for the months of July 2012 and August 2012.

APPROVAL OF BUDGET REVISION

Approved the Revision of the 2010-2011 Educator in the Workplace Grant Budget in the amount of \$10,460.00 for the period of December 3, 2010 to August 31, 2011.

APPROVAL OF BUDGET REVISION

Approved the Revision of the Title I Nonpublic Budget for the amount of \$221,774.00 for the period of July 1, 2011 to June 30, 2012.

AUTHORIZATION TO RELEASE FUNDS AND APPROVAL OF BUDGET

Authorized to release funds as received and approved the Act 30 PRRI Budget in the amount of \$1,000,000 for the period of July 1, 2012 through June 30, 2013.

APPROVAL OF SPECIAL EDUCATION PRIVATE PROVIDER CONTRACTS

Approved the 2012-13 Special Education Private Provider Contracts in the amount of \$40,000 for the period of July 1, 2012 through June 30, 2013.

APPROVAL OF EARLY CHILDHOOD PRIVATE PROVIDER AGREEMENTS

Approved the 2012-13 Early Childhood Private Provider Agreements for the period of July 1, 2012 through June 30, 2013 in the amount of \$1,716,468.

APPROVAL OF EARLY CHILDHOOD PRIVATE PROVIDER ADDITIONAL SERVICES

Approved the 2011-2012 Early Childhood Private Provider Additional Services in the amount of \$8,939.75 for the period of July 1, 2011 through June 30, 2012.

APPROVAL OF EARLY CHILDHOOD SERVICE PROVIDER AGREEMENTS

Approved the 2012-13 Early Childhood Services Provider Agreements in the amount of \$48,370 for the period of July 1, 2012 through June 30, 2013.

APPROVAL OF SPECIAL EDUCATION SERVICE CONTRACTS

Approved the Special Education Service Contracts with Out-of-County Districts for revenue in the amount of \$198,934 for the period of July 1, 2012 through June 30, 2013.

APPROVAL OF SPECIAL EDUCATION SERVICE CONTRACT

Approved the Special Education Service Contract with a Bucks County School District for revenue in the amount of \$491,486 for the period of July 1, 2012 through June 30, 2013.

APPROVAL OF SPECIAL EDUCATION SERVICE AGREEMENT

Approved the Special Education Service Agreement with Connections Education LLC with estimated revenue of \$1,000 for the period of July 1, 2012 through June 30, 2013.

APPROVAL OF MEMORANDUM OF UNDERSTANDING

Approved the Memorandum of Understanding between LaSalle University and the Bucks County Intermediate Unit #22 for a discounted tuition rate of \$480 per credit effective May 1, 2012.

APPROVAL TO ENTER INTO AN EARLY INTERVENTION SETTLEMENT AGREEMENT

Approved to enter into an Early Intervention Settlement Agreement not to exceed the amount of \$3,083.00 for the 2012-2013 School Year.

APPROVAL OF CONTRACTS AND PURCHASES

Approved the August 2012 Contracts & Purchases for the amount of \$296,861.73 for the period of June 25, 2012 through July 2013; and the September 2012 Contracts & Purchases for the amount of \$127,923.00 for the Fall 2012 through April 9, 2013.

APPROVAL OF SPECIAL EDUCATION SERVICE AGREEMENT

Approved the Special Education Service Agreement with Edison Court, Inc. for the estimated revenue of \$10,000 - \$15,000 for the period of July 1, 2012 through June 30, 2013.

APPROVAL OF ALTERNATIVE EDUCATION PROVIDER AGREEMENT

Approved the Agreement with Ombudsman Educational Services, Ltd., in an estimated amount of \$718,796 for the 2012-2013 school year; and \$740,416 for the 2013-2014 school year and \$762,588 for the 2014-2015 school year.

APPROVAL OF ALTERNATIVE EDUCATION SERVICES AGREEMENTS

Approved the Alternative Education Services Agreements between the Bucks County Intermediate Unit #22 and the Pennridge School District and Upper Perkiomen School District for the 2012-13 school year with two (2) one-year renewal options for 2013-2104 and 2014-2015 for the amount of \$8,345 per student slot for 2012-2013, \$8,595 per student slot for 2013-2014 and \$8,853 per student slot for 2014-2015.

APPROVAL OF ALTERNATIVE EDUCATION SERVICES AGREEMENT

Approved the Alternative Education Services Agreement between the Bucks County Intermediate Unit #22 and the Lower Moreland Township School District for the 2012-2013 school year in the amount of \$8,755 per student slot.

AUTHORIZATION TO ENTER INTO PROVIDER AGREEMENTS

Authorized to enter into Agreements with the Bucks County Council on Alcoholism and Drug Dependence, Inc. beginning August 30, 2012 through June 17, 2013 in the amount of \$14,600.00.

APPROVAL OF CONSULTING SERVICES AGREEMENT

Approved the Agreement with N. Robert Laws, Ph.D. for consulting services not to exceed \$10,000.00 for the period of October 1, 2012 through September 31, 2013.

APPROVAL OF PROVIDER SERVICES AGREEMENT

Approved the Agreement with Catapult Learning to provide auxiliary services to nonpublic students in the amount of \$3,121,743.00 for the period of July 1, 2012 through June 30, 2013.

APPROVAL OF INSTRUCTIONAL SERVICES AGREEMENTS

Approved the 2012-2013 Title I Nonpublic Remedial Reading Instruction Agreements with Bensalem, Centennial, Neshaminy and Pennsbury School Districts in the amount of \$55,652.21 for the period of August 31, 2012 through June 30, 2013.

APPROVAL OF CONSULTING SERVICES AGREEMENT

Approved the Agreement with Dorothy Dissin for consulting services not to exceed \$5,000.00 for the period of August 1, 2012 through June 30, 2013.

APPROVAL OF TRANSPORTATION SERVICES AGREEMENT

Approved the Contract with Central Bucks Transportation, Inc. for an estimated annual cost of \$2,500,000.00 for the period of August 25, 2012 through August 31, 2013.

APPROVAL OF TRANSPORTATION SERVICES AGREEMENT

Approved the Contract with Medical Transport Systems, Inc. with round trip rates for Vehicle & Driver of \$86.00 for 2 hours, \$115.00 for 3 hours, \$153.00 for 4 hours, \$190.00 for 5 hours, \$228.00 for 6 hours, and an Aide Rate of \$20.00 per hour for the period of September 1, 2012 through August 31, 2013.

APPROVAL OF RENEWAL LEASE AGREEMENT

Approved the Renewal Agreement with Morrisville United Methodist Church for the period of July 1, 2012 through June 30, 2013 in the amount of \$5,040.00.

APPROVAL OF RENEWAL LEASE AGREEMENT

Approved the Renewal Agreement with KenCrest Services to lease classroom space at the Tawanka Learning Center for the period July 1, 2012 to June 30, 2014 with a revenue income of \$110,279.00.

AWARD OF BUCKS COUNTY SCHOOLS COOPERATIVE PURCHASING BID

Awarded the Bucks County Schools Cooperative Purchasing Group Bid #12-108 for Groceries to the recommended vendors for the period of August 1, 2012 through June 30, 2013 in the amount of \$540,573.83.

ACCEPTANCE OF COOPERATIVE PURCHASING BID

Accepted the Bucks County Schools Cooperative Purchasing Group's award of Bid #12-109, #2 Heating and Generator Fuels for the period of July 12, 2012 through June 30, 2013 in the approximate amount of \$1,199,441.50

APPROVAL OF CONTRACT

Approved the Contract with Franklin Flooring, Inc. to provide and install Powerbond flooring in the IU's Administration Building first floor office area housing Early Childhood Services, Parent Waiting Room and Psychological Services in accordance with the CoStars State Contract #184465 during the Fall 2012 for an amount of \$19,521.64.

APPROVAL OF VARIOUS HUMAN RESOURCES ITEMS

Approved the various Human Resources items (a through e).

INFORMATION ITEM - Mr. Jack Brady provided a legislative update.

OLD BUSINESS - None

NEW BUSINESS - None

PUBLIC PARTICIPATION - None

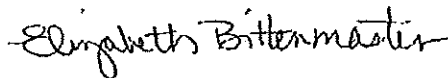
Upon a motion by Mr. Christopher Cridge, seconded by Mr. John Gamble, and passed by unanimous voice vote, the Board adjourned the meeting.

ADJOURNMENT

The meeting adjourned at 8:20 p.m.

NEXT MEETING

The next regularly scheduled meeting of the Bucks County Intermediate Unit Board of Directors is: Tuesday, October 16, 2012 at 7:00 p.m. at the Bucks County Intermediate Unit #22 Administration Building.



Elizabeth Bittenmaster, Board Secretary
Bucks County Intermediate Unit #22
Board of School Directors

MIDDLE BUCKS INSTITUTE OF TECHNOLOGY
EXECUTIVE COUNCIL MINUTES
September 10, 2012

- I. The regular meeting of the MBIT Executive Council was convened on Monday, September 10, 2012, at 5:35 p.m. by Mr. John Gamble, Chairperson, in Room 101 at MBIT. The Executive Council rose to recite the Pledge of Allegiance to the flag. The following members were in attendance:

Council Members

Ms. Katherine Driban, Centennial S.D.
 Dr. Bill Foster, Council Rock S.D.
 Mr. John Gamble, Central Bucks S.D.
 Mrs. Bernadette Heenan, Council Rock S.D.
 Mrs. Betty Huf, Centennial S.D.
 Mr. Joseph Jagelka, Central Bucks S.D.
 Mr. Charles Kleinschmidt, Centennial S.D.
 Mr. John Vaughn, New Hope-Solebury S.D.

Absent

Mrs. Kelly Unger, Central Bucks S.D.

Others in Attendance:

Dr. Raymond Boccuti, MBIT Superintendent of Record, New Hope-Solebury S.D.
 Mr. Rick D. Black, Career and Technical Education Supervisor
 Mr. Jeffrey Garton, Esq., School Solicitor
 Mr. Richard Hansen, Facilities Supervisor
 Mrs. Roberta Jackiewicz, Assistant Board Secretary
 Mr. Vincent Loiacono, Director of Facility Operations
 Mrs. Stacy Pakula, Organizational Advancement Coordinator
 Mrs. Kathryn Strouse, Administrative Director
 Mr. Robert Vining, Business Manager
 Dr. Thomas Viviano, Assistant Director

- II. There were no guests at the meeting.
- III. Mr. Gamble stated that Middle Bucks welcomed 795 students on September 5th. It was the first time that all four districts started on the same date, which created some continuity with the opening of the school, orientation and safety training for the students. Classes are already up and running with students arriving in uniforms, attending SkillsUSA meetings and preparing to earn their OSHA certifications. Our three new teachers are also doing well acclimating to the new classroom responsibilities. Overall, it was a great start to the school year.
- IV. Ms. Driban mentioned that she noticed in the press statements that the students always include that they go to Middle Bucks. They are proud of it and she thinks it says a lot about our school. She recognizes that the students are proud to be a part of what we do here and extended kudos to the staff and students. Mrs. Strouse added that she likes that Ms. Driban referred to the school as "our" school, because it is "our" school.

Mrs. Heenan commented on the meeting that was held last week regarding Middle Bucks becoming an approved GI school. She said the application is currently in Buffalo, New York in the Veterans Administration education area. She commended Nancy Messick, Adult Education Coordinator and the rest of the team for their extensive work on the grant application. She said they are having ongoing meetings with Congressman Fitzpatrick's office and that hopefully we will be able to move forward with this. Mrs. Heenan thanked the school for being so motivated.

Mr. Gamble noted that the new Central Bucks School District Superintendent, Dr. Rodney Green, who will be replacing Dr. Laws as of October 1, came for a tour of Middle Bucks and it was a great meeting. Mrs. Strouse said it was a nice visit and it was nice to meet him.

Mrs. Heenan added that Representative Petri's Labor Committee is looking for input with regards to jobs, training and technology. She will provide information on this.

- V. Ms. Driban moved, Mrs. Huf seconded, passed 7 ayes, 0 nays, 1 abstention (Dr. Foster was not present at the meeting) to approve the minutes of the August 13, 2012 meeting. Attachment 1 (pg. 1-1)

VI. Routine Business

A. Administrative Report

1. Mr. Black reported on the first days of school. We held a welcome assembly where the three Administrators addressed the students. We have 795 students enrolled at Middle Bucks, which is an increase over last school year and a 47.7% special education population. We had a great start to the school year.

Discussion included that the regular education population has increased.

2. Mr. Hansen stated that we have had a very busy summer at MBIT and have made some wonderful improvements to our programs. These include expansion of the Practical Environmental lab, classroom and locker room, a new computer lab to allow programs to have more computer access, relocation of the Commercial Art program into a larger space and the installation of an Air Brush Ventilation System, a new training room with a window and new locker room for Public Safety, the expansion of the Building Trades Occupations lab, and the relocation of the Engineering Related Technology Program into the Precision Machining lab area to provide a more real world manufacturing and design experience.

Discussion included that there was one carpentry contractor and one electrical contractor on the projects because they were the lowest bid on each of the projects.

3. Mrs. Strouse shared that we received two Certificates of Achievement from the Pennsylvania Department of Education. One was for attaining school-wide student performance of 80% or more at the competent and advanced levels on NOCTI assessments and the other was for exceeding the expected PDE increase in levels of performance in occupational skills.

4. Mrs. Strouse provided an overview of the goals and objectives for the 2012/13 school year. The goals include completing the PDE Comprehensive Plan, which replaces the current Strategic Plan, and to participate in the Technical Assistance Program (TAP), which gives us the benefits of getting NOCTI pretests and study guides at no cost, having the opportunity to participate in Professional Learning Communities and to receive professional development on teacher evaluation. The building renovations include the expansion of the Building Trades, Landscaping, and Public Safety programs and to build a locker room in the Dental program. We also plan to implement an Administrative Assistant/Secretarial Sciences program for 2013-14 and to redesign the Drafting and Design program including acquiring ADDA Accreditation and changing the program name. Other goals include collaboration with OAC committees to build enrollment in Auto Collision and Drafting and Design, to continue the process of implementing the Standards Aligned System Model to improve student achievement and implementing the new PDE Teacher Evaluation System. The Marketing goal consists of upgrading the Mission Statement, developing a Public Safety Articulation Agreement with Bucks County Community College, conducting Prezi presentations at the Centennial, Council Rock and New Hope Solebury board meetings and scheduling Newsmakers interviews for Drafting and Web Design. The final goals are to implement a Wellness Program for MBIT staff, develop a truancy program in cooperation with our sending districts and explore options for the implementation of solar energy project.
Attachment 2 (pg. 2-1)

There was a discussion about the following:

- MBIT links on the Council Rock website.
- Interviewing successful MBIT graduates.
- Marketing to middle school students.
- Centennial giving their students information about our Open House and having 8th grade students do a scavenger hunt type of activity.
- Centennial School District requires all 8th graders to tour MBIT.
- The cost of sending districts for upgrading elective programs that are offered at MBIT.
- Sending schools not replicating programs at MBIT.
- MBIT programs provide certifications.
- MBIT becoming a comprehensive school.
- Referring to MBIT as a satellite campus.
- MBIT having its own page on the sending school website rather than a link.

- MBIT being a way for sending districts to save money.
- Tracking students who graduate to see if they are attending colleges related to their program.
- Students not knowing about or having a clear path to MBIT.
- Working with Counselors and Superintendents to know this is a career path.

B. Ms. Driban moved, Mrs. Huf seconded, passed unanimously, to receive and file MBIT's update including activities/events, correspondence and related matters as per Attachment 3 (pg. 3-1)

C. Committee Reports

1. Dr. Raymond Boccuti, Chairperson noted that the Professional Advisory Council meeting scheduled on August 30, 2012 at 12:00 p.m. was cancelled. He thanked everyone for their support and welcomed them back for the new school year. Attachment 4 (pg. 4-1)
2. The Building, Security and Technology Committee meeting scheduled on Tuesday, September 4, 2012 at 4:30 p.m. was cancelled. – Mrs. Bernadette Heenan, Chairperson. Attachment 5 (pg. 5-1)
3. The Program, Policy and Personnel Committee meeting scheduled on Tuesday, September 4, 2012 at 5:15 p.m. was cancelled. – Mrs. Betty Huf, Chairperson. Attachment 6 (pg. 6-1)
4. The Finance Committee meeting scheduled on Tuesday, September 4, 2012 at 6:00 p.m. was cancelled. – Ms. Katherine Driban, Chairperson. Attachment 7 (pg. 7-1)

D. Ms. Driban moved, Mrs. Heenan seconded, passed unanimously, to approve the Cash Payments Report for August. Attachment 8 (pg. 8-1)

E. Ms. Driban moved, Mrs. Heenan seconded, passed unanimously, to approve the Treasurer's Reports for July. Attachment 9 (pg. 9-1)

VII. Current Agenda Items

A. Personnel Items

1. Mrs. Huf moved, Ms. Driban seconded, passed unanimously, to ratify the resignation of Brian Lacivita, Instructional Assistant, effective August 21, 2012.
2. Mrs. Huf moved, Ms. Driban seconded, passed unanimously, to ratify the employment of Robin Ackerman, as full-time Instructional Assistant, at a rate of \$14.50/hour, with benefits, effective September 10, 2012.

3. Mrs. Huf moved, Ms. Driban seconded, passed unanimously, to approve the part-time employment of the Multimedia Technology Students, as needed, to assist Mr. Christopher Tully, Multimedia Technology Instructor with the live broadcast and videotape of Centennial School District Board meetings, per the agreement and at a rate of \$10/hour, effective September 11, 2012. Attachment 10 (pg. 10-1)
4. Mrs. Huf moved, Ms. Driban seconded, passed unanimously, to approve the employment of Tina Bria, as full-time Toddler Assistant Group Leader, Li'l Bucks Partners in Learning, at a rate of \$9.50/hour, with benefits, effective September 11, 2012.
5. Mrs. Huf moved, Ms. Driban seconded, passed unanimously, to ratify employment of the additional fall 2012 Adult Evening School staff. Attachment 11 (pg. 11-1)
6. Mrs. Huf moved, Ms. Driban seconded, passed unanimously, to approve the additions to the substitute staff listing for the 2012-13 school year. Attachment 12 (pg. 12-1)
7. Mrs. Huf moved, Ms. Driban seconded, passed unanimously, to approve the written decision related to the complaint filed by an employee (18-2).

B. Policies

1. FIRST READING

The Executive Council accepted for first reading the following revised Board Policies and Administrative Regulation: Attachment 13 (pg. 13-1):

- a. Revised Policy No. 201 – Admission of Students – Pupils Section
- b. Revised Policy No. 210 – Use of Medications – Pupils Section
- c. Revised Policy No. 213 – Assessment of Student Progress – Pupils Section
- d. Revised Policy No. 216 – Student Records – Pupils Section
- e. Revised Policy No. 218.1 – Terroristic Threats/Acts – Pupils Section
- f. Revised Policy No. 246 – Student Wellness – Pupils Section
- g. Administrative Regulation No. 707-R – Use of Facility Procedures

The policies and regulation were discussed and the Director was asked to spell out the first occurrence of an abbreviation in a policy and to clarify the organizations that would be eligible to use the facility.

2. APPROVE POLICY/ADMINISTRATIVE REGULATION LANGUAGE REVISIONS

Ms. Driban moved, Mr. Jagelka seconded, passed unanimously, to approve the following policies and administrative regulations that were updated with language revisions: Attachment 14 (pg. 14-1)

- a. Revised Policy No. 106 – Guide for Planned Instruction – Programs Section
- b. Revised Policy No. 202 – Eligibility of Nonresident Students – Pupils Section
- c. Revised Policy No 204 – Attendance – Pupils Section
- d. Revised Policy No. 211 – Student Accident – Pupils Section
- e. Revised Policy No. 212 – Reporting Pupil Progress – Pupils Section
- f. Revised Policy No. 215 – Promotion and Retention – Pupils Section
- g. Revised Policy No. 218 – Student Discipline – Pupils Section
- h. Revised Policy No. 221 – Dress and Grooming – Pupils Section
- i. Revised Policy No. 227 – Drugs and Alcohol – Pupils Section
- j. Revised Policy No. 228 – Student Government – Pupils Section
- k. Revised Policy No. 248 – Unlawful Harassment – Pupils Section
- l. Revised Administrative Regulation No. 201-R – Admission of Students
- m. Revised Administrative Regulation No. 216-R – Comprehensive Plan for Student Records
- n. Revised Administrative Regulation No. 227-R – Drugs and Alcohol

3. ADOPTION

- a. Revised Policy No. 249 – Bullying/Cyberbullying

Ms. Driban moved, Mrs. Huf seconded, passed unanimously, to adopt Revised Board Policy No. 249, Bullying/Cyberbullying, in the Pupils Section. Attachment 12 (pg. 12-1)

C. Other Matters for Consideration

1. Ms. Driban moved, Ms. Huf seconded, passed unanimously, to approve the Agreement between Centennial School District and Middle Bucks Institute of Technology to video tape and broadcast live the Centennial School District Board meetings. Attachment 16

There was a question regarding the ability to videotape other district's board meetings. Mrs. Strouse said she didn't think the teacher was available to work any other evenings, but she would check into it.

2. Ms. Driban moved, Mrs. Huf seconded, passed unanimously, to appoint Katherine Driban as the Middle Bucks Institute of Technology PSBA Liaison/Legislative Policy Council Voting Delegate Representative.

3. Mrs. Driban moved, Mrs. Huf seconded, passed unanimously, to ratify the out of state professional development request. Attachment 17 (pg. 17-1)
 4. Ms. Driban moved, Mrs. Huf seconded, passed unanimously, to approve and implement the contracts for the Perkins Grant (Federal) for the 2012-2013 school year. Attachment 18 (18-1)
 5. Mrs. Driban moved, Mrs. Huf seconded, passed unanimously, to receive and file the 2012/13 Administrative Goals and Objectives. Attachment 2 (pg. 2-1)
 6. Mrs. Driban moved, Mrs. Huf seconded, passed unanimously, authorizing payment of invoices from the Capital Reserve Fund for the month of August. Attachment A
- VIII. Ms. Driban moved, Mr. Gamble seconded, passed unanimously, to adjourn the September 10, 2012 meeting of the MBIT Executive Council at 6:48 PM.

Respectfully submitted,

Bernadette Heenan
Board Secretary

Roberta Jackiewicz
Assistant Board Secretary