

**CENTRAL BUCKS SCHOOL DISTRICT
SCHOOL BOARD MEETING**

February 14, 2012

The Central Bucks Board of School Directors held its meeting on Tuesday, February 14, 2012 in the Board Room of the Educational Services Center. Mr. Faulkner called the meeting to order at 7:35 p.m., followed by the Pledge of Allegiance.

ROLL CALL

Board members present:

Stephen A. Corr	
James R. Duffy	
Paul B. Faulkner	President
John H. Gamble	
Joseph M. Jagelka	
Geryl D. McMullin	Vice President
R. Tyler Tomlinson	
Kelly E. Unger	
Jerel P. Wohl	

Also present:

Dr. N. Robert Laws	Superintendent
Dr. David P. Weitzel	Assistant Superintendent for Elementary Education
Dr. Nancy B. Silvious	Assistant Superintendent for Secondary Education
Scott D. Kennedy	Director of Operations
Gilbert R. Martini, Jr.	Director of Human Resources
David W. Matyas	Business Administrator
Thomas C. McCambridge	Director of Finance
Dale D. Scafuro	Director of Student Services
Edward V. Sherretta	Director of Technology
Jeffrey P. Garton	Solicitor
Sharon L. Reiner	School Board Secretary

APPROVAL OF MINUTES

Upon a motion by Mr. Corr, seconded by Mr. Jagelka, with all members present voting aye, except Mr. Gamble and Mr. Wohl who abstained, the minutes of the January 24, 2012 school board meeting were approved.

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SUPERINTENDENT'S REPORT

CB East Construction Update. Mr. Scott Kennedy, Director of Operations, provided Board members with a CB East construction update. Phase I of a four phase project was completed in January 2012. The overall project will be completed in December 2013. Original construction estimates were \$35M - \$38M. The actual renovation will cost approximately \$28M.

CBSD Green Initiatives. Mr. Kennedy reviewed the green initiatives currently in place throughout the district. This is done through a variety of ways such as the types of cleaning products used; using low flow water fixtures at sinks, waterless urinals, lower energy lighting and controls and high efficiency HVAC equipment in building renovations; recycling paper, "e-scrap", batteries; and energy conservation. The 2010 summary for energy savings/revenue totaled \$1.5M and in 2011 the savings/revenue total was \$2M. The district will continue to look for ways to continue green initiatives and energy savings/revenue.

PUBLIC COMMENT

Mr. Faulkner announced that the Board met in Executive Session prior to this meeting to discuss legal issues and real estate.

Carol Scholz commented on the school calendar.

SCHOOL BOARD REPORTS

Building/Facilities Committee -- minutes are attached. (Attachment A).

Curriculum Committee -- minutes are attached. (Attachment B)

Finance Committee -- minutes are attached. (Attachment C).

Human Resources Committee -- no report

IU. Board -- minutes are attached. (Attachment D).

MBIT -- minutes are attached. (Attachment E).

DISCUSSION TOPIC: INSTRUCTIONAL EFFICIENCY

Dr. Nancy B. Silvius, Assistant Superintendent for Secondary Education, presented a powerpoint to the Board entitled *Instructional Efficiency*. Through instructional efficiency the district will increase instructional time in core subjects in the middle school classroom. Currently at the middle school there are seven 46 minute periods with Resource. The proposed change would result in six 56 minute periods with Resource. Teachers currently teach five out of seven periods and with the proposed change teachers would teach five out of six periods. This increase in instructional time would correlate into an additional marking period per year for each core

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subject and over the three-year period students would receive 3.75 years of instructional time in each core subject. Some additional benefits of this change would be: maximize teachers instruction; maintain a Resource period; and maintain the team structure. The additional time in core subjects would be used for such instructional practices as more application of learning; more time to meet the needs of diverse learners; and more time for student-teacher interaction.

A motion was made by Mr. Corr to alter the middle school schedule as proposed in the plan presented. This motion was seconded by Mrs. McMullin and approved by all members present voting aye.

This program will begin in the 2012-2013 school year.

RECOMMENDATIONS FOR ACTION

Approval of Resolution to Establish a Policy to Initiate Appeals of Real Estate Assessment. Upon a motion by Mr. Corr, who recommended approval of the Resolution to establish a policy to initiate appeals of real estate assessments, but change the threshold to \$4,000 rather than the \$2,500 stated in Section I, was seconded by Mr. Gamble, with all members present voting aye, except Mr. Jagelka and Mrs. McMullin who voted nay. The Resolution will now read in Section 1: *If the projected additional annual revenue to the School District is greater than four thousand dollars (4,000), based upon the applicable millage rate effective at the time of the appeal, the District shall file an appeal.* (Attachment F).

Approve PDE 3074(a) Self Certification for Non-Reimbursable Construction Projects for the following Projects: Butler Roofing, Titus Roofing, CB West Roofing, Pine Run Classroom Renovations, and Unami Classroom Renovations. Upon a motion by Mr. Corr, seconded by Mr. Gamble, with all members present voting aye, the PDE 3074(a) Self-Certification for Non-Reimbursable Construction Projects for the following projects: Butler roofing, Titus roofing, CB West roofing, Pine Run classroom renovations, and Unami classroom renovations was approved.

Approval of Bucks County Intermediate Unit #22 Programs and Services/Instructional Materials & Research Services Budget for 2012-2013. Upon a motion by Mr. Gamble, seconded by Mrs. McMullin, with all members present voting aye, the Bucks County Intermediate Unit #22 Programs and Services/Instructional Materials & Research Services Budget for 2012-2013 was approved. (Attachment G).

School Board Policies (first read). Upon a motion by Mrs. Unger, seconded by Mr. Wohl, with all members present voting aye, School Board Policy #222 – Smoking, and School Board Policy 907 – School Visitors, were tabled for further review by the Curriculum Committee.

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Personnel Items

Resignations. Upon a motion by Mr. Corr, seconded by Mr. Jagelka, with all members present voting aye, the following Resignations were approved.

<u>Name</u>	<u>Position/School</u>	<u>Effective Date</u>
Kathryn Ailtmar	Spanish teacher/Unami	3/30/12
Alejandro Vidal	Spanish teacher/East	2/10/12
Kellyann Geddes	Special Education Assistant/South	2/3/12
Susan Jo Palatinus	Personal Care Aide/West	2/17/12

Retirements. Upon a motion by Mr. Corr, seconded by Mr. Jagelka, with all members present voting aye, the following Retirements were approved.

<u>Name</u>	<u>Position/School</u>	<u>Effective Date</u>
Lois Benton	Elementary Principal/Jamison	7/31/12
Carol Robinson	Elementary Principal/Titus	7/3/12
Leonard Schwartz	Elementary Principal/Mill Creek	7/11/12

Terminations. Upon a separate motion by Mr. Corr, seconded by Mr. Jagelka, with all members present voting aye, the following Termination was approved.

<u>Name</u>	<u>Position/School</u>	<u>Effective Date</u>
Michael T. Schwager	Spanish teacher/South	1/20/12

Furloughs. Upon a motion by Mr. Corr, seconded by Mr. Jagelka, with all members present voting aye, the following Furlough was approved.

<u>Name</u>	<u>Position/School</u>	<u>Effective Date</u>
Herman Chen	Safety/Security Monitor/East	1/27/12

Approval of Unpaid Leave of Absence. Upon a motion by Mr. Corr, seconded by Mr. Jagelka, with all members present voting aye, the following Unpaid Leave of Absence were approved.

Carrie Gordon a Speech Therapist at Bridge Valley Elementary School from May 18, 2012 until August 2012. This leave was requested for maternity/child rearing purposes in accordance with the Family Medical Leave Act.

Michelle Kauffman an Elementary teacher at Butler Elementary School from May 4, 2012 until October 22, 2012. This leave was requested for maternity/child rearing purposes in accordance with the Family Medical Leave Act.

Stacy Kovaleski an Elementary teacher at Jamison Elementary School from April 3, 2012 until August 2012. This leave was requested for maternity/child rearing purposes in accordance with the Family Medical Leave Act.

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Kathryn Mallon a School Counselor at Tohickon and Tamanend Middle Schools from May 15, 2012 until August 2012. This leave was requested for maternity/child rearing purposes in accordance with the Family Medical Leave Act.

Angela Parisi a Social Studies teacher at Central Bucks High School – East from May 11, 2012 until August 2012. This leave was requested for maternity/child rearing purposes.

Andrea Raynor a Music teacher at Barclay and Pine Run Elementary Schools from April 9, 2012 until August 2012. This leave was requested for maternity/child rearing purposes in accordance with the Family Medical Leave Act.

Nicole Sheftic an Elementary teacher at Barclay Elementary School from March 23, 2012 until August 2013. This leave was requested for maternity/child rearing purposes in accordance with the Family Medical Leave Act.

Kristy Trammell an English teacher at Holicong Middle School from April 9, 2012 until August 2012. This leave was requested for maternity/child rearing purposes in accordance with the Family Medical Leave Act.

Jill Sarantschin a Special Education Assistant at Doyle Elementary School from January 18, 2012 until May 4, 2012. This leave was requested for professional development.

Appointments. Upon a motion by Mr. Corr, seconded by Mr. Jagelka, with all members present voting aye, the following Appointments were approved.

<u>Name</u>	<u>Position/School</u>	<u>Salary</u>	<u>Effective Date</u>
Brett Haskin	Staff Accountant/Admin Serv Center	\$38,000/annum	2/15/12
Gary Beck	Special Ed Assistant/Bridge Valley	\$14.10/hour	1/25/12
Daniel Boetefuer	Custodian/East	\$15.02/hour	2/15/12
Michele Damm	Custodian/Facilities	\$15.02/hour	1/25/12
Sandra Golbeski	Basic Skills IA/Titus	\$13.60/hour	2/2/12
Martin Madden	Custodian/East	\$15.02/hour	2/15/12
Richard McLaughlin Jr.	Custodian/Jamison	\$15.02/hour	2/27/12
Tara McSweeney	(Temp) Special Ed Assistant/Doyle	\$13.60/hour	1/31/12
Dennis O'Brien	Duty Assistant/West	\$11.90/hour	2/15/12
Paul David Rochelle	Custodian/West	\$15.02/hour	2/15/12
Kelly Ryan	(Temp) Special Ed Assistant/Titus	\$13.60/hour	2/9/12
Jeanne Senour	Educational Assistant/Cold Spring	\$13.60/hour	1/25/12
Kimberly Thompson	Special Ed Assistant/Warwick	\$13.60/hour	2/1/12
Margaret Treon	Special Ed Assistant/Bridge Valley	\$14.10/hour	1/18/12
Lisa White	Personal Care Asst/Bridge Valley	\$12.40/hour	1/18/12

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Approval of Long-Term Substitute Teachers. Upon a motion by Mr. Corr, seconded by Mr. Jagelka, with all members present voting aye, the following Long-Term Substitute Teachers were approved.

<u>Name</u>	<u>Position/School</u>	<u>Rate/Annum</u>	<u>Effective Date</u>
Adrienna Michalko	Special Ed teacher/Bridge Valley	\$21,661	1/25/12 until the end of the 11-12 school year
Shannon Monahan	Spanish teacher/South	\$21,661	1/25/12 until the end of the 11-12 school year
Amanda Natale	Spanish teacher/South	\$21,661	1/25/12 until the end of the 11-12 school year
Karlie Mellissa O'Conne (.55)	Spanish teacher/West	\$11,914	1/25/12 until the end of the 11-12 school year
Stephen Stiliano	Chemistry teacher/West	\$21,661	1/25/12 until the end of the 11-12 school year
Katharine Whittaker (.34)	Science teacher/East	\$16,728	8/31/11 until the end of the 11-12 school year

Approval of Long-Term Per Diem Substitute Teachers. Upon a motion by Mr. Corr, seconded by Mr. Jagelka, with all members present voting aye, the following Long-Term Per Diem Substitute Teachers were approved.

<u>Name</u>	<u>Position/School</u>	<u>Salary</u>	<u>Effective Date</u>
Eileen Burke Abbasi	Science teacher/East	\$180/day	1/25/12 – 4/18/12
Robin Bassion	Librarian/Lenape	\$180/day	2/27/12 – 5/21/12
Caitlin Clarke	(.6) English teacher/Tamanend	\$100.80/day	2/21/12
Stephanie Cranage	Special Education teacher/Pine Run	\$180/day	2/2/12 – 4/25/12
Stephanie Karmokolias	Elementary teacher/Gayman	\$180/day	2/19/12
Amy Muldoon	English teacher/Tohickon	\$180/day	1/17/12
Aileen Orchinik	Science teacher/Tohickon	\$180/day	1/25/12
Catherine Pang	Special Education teacher/Kutz	\$180/day	3/22/12
Jacquelyn Kennedy Stotz	Elementary teacher/Barclay	\$180/day	3/22/12

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Classification Changes. Upon a motion by Mr. Corr, seconded by Mr. Jagelka, with all members present voting aye, the following Classification Changes were approved.

SUPPORT STAFF

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>
Lewis Berkowitz (Recalled from Furlough)	Sub Driver Transportation \$18.80 Per Hour	Bus Driver Transportation \$20.35 Per Hour	2/15/12
Joseph Berry (Recalled from Furlough)	Bus Driver Transportation No Change in Hourly Rate	Bus Driver – Floater Transportation No Change in Hourly Rate	1/25/12
Larry Grawe (Recalled from Furlough)	Sub Driver Transportation \$18.80 Per Hour	Bus Driver – Floater Transportation \$20.35 Per Hour	2/15/12
Virginia Gruver (Recalled from Furlough)	Sub Driver Transportation \$18.80 Per Hour	Bus Driver – Floater Transportation \$20.35 Per Hour	2/15/12
Amy McEachern	Educational Assistant Kutz \$13.60 Per Hour	Elementary teacher Kutz \$180 Per Day	3/2/12

Community School Staff. Upon a motion by Mr. Corr, seconded by Mr. Jagelka, with all members present voting aye, the following Community School Staff were approved at the positions and rates indicated.

John Finley	Lifeguard	\$8.40/hour
Drake Hudson	Lifeguard	\$8.40/hour
Jessica Jozefiak	Lifeguard	\$8.40/hour
Sarah Richards	Lifeguard	\$8.40/hour

Approval of Per Diem Substitute Teachers. Upon a motion by Mr. Corr, seconded by Mr. Jagelka, with all members present voting aye, the following Per Diem Substitute Teachers were approved at the salary rate of \$90 per day, greater than 40 days \$105 per day, for the 2011-2012 school year.

Kirsten Bittner	Christine Hennessey	Ellen Polin
Christine Boyd	Rachael Hinkley	Jacqueline Poole
Megan Brown	Andrea Hoefert	Stephanie Price

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Jennifer Buonpastore	Raphael Kieffer	Sarah Renz
Kim Burns	James Laky	Lauren Roth
Katherine Chiliberti	Catherine Mahoney	Stacey Rubolino
Cassandra Claycomb	Nicole May	Christine Sauers
Barbara Coffey Perez	Laura McCrory	Cynthia Scott
Allison Costello	Kelly Mitchell	Jo Anne Shaffer
Lauren Dopson	Jill Mohry	Cynthia Spiecker
Mary Euker	Amy Muldoon	Jackie Stotz
Sandra Golbeski	Lisa Myers	Dawn VanRijn
Emily Goodman	Amanda Neuffer	Donna Wurtzel
Colleen Guippone	Grace O'Callaghan	

Approval of Homebound Instructors. Upon a motion by Mr. Corr, seconded by Mr. Jagelka, with all members present voting aye, the following persons were approved as Homebound Instructors at a salary rate of \$29 per hour, plus mileage for the 2011-2012 school year.

Barbara Berman	Alexandra Licata	Erik Schellinger
Christine Boyd	Kelly Mitchell	Paul Wilson
Emily Goodman	Ellen Murphy	

Approval of Per Diem Substitute Educational Assistants. Upon a motion by Mr. Corr, seconded by Mr. Jagelka, with all members present voting aye, the following Substitute Educational Assistants were approved for the 2011-2012 school year at a salary rate of \$63 per day.

Lynn Catone	Tara McSweeney	Daniel O'Brien
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Student Items

Approval of Tuition Student for the Second Semester of the 2011-2012 School Year. Upon a motion by Mr. Corr, seconded by Mrs. McMullin, with all members present voting aye, approval of EF, a current 8th grade student at Unami Middle School, to remain in the Central Bucks School District as a tuition student for the second semester of the 2011-2012 school year was granted. Parents are aware of the tuition costs, that they need to provide transportation to and from school, and that tuition status is given on a year to year basis.

Approval of Central Bucks High School – West Choir to travel to New York. Dates are **March 7, 2012 and March 8, 2012 (no overnight)**. Upon a motion by Mr. Corr, seconded by Mrs. McMullin, with all members present voting aye, approval of Central Bucks High School – West Choir to travel to New York on March 7, 2012 and March 8, 2012 (no overnight) was granted. The singers will learn from highly regarded conductors as they perform Bach's St. Matthew's Passion. The Voices of Ascension is a unique opportunity for our students as it is recognized as one of the best choirs in the world with some of the best instrumentalists in New York. Approximately 40 students and one teacher will be traveling to New York. There is no cost to the students for this trip.

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Approval of 9th Grade Tohickon Middle School Students to travel to Washington, D.C. on April 3, 2012. Upon a motion by Mr. Corr, seconded by Mrs. McMullin, with all members present voting aye, approval of 9th grade Tohickon Middle School students to travel to Washington, D.C. on April 3, 2012 was granted. Students will be required to visit three memorials and two museums including the Holocaust Museum. The museums, monuments and memorials tie in with the social studies and science curriculums. Approximately 355 students, 12 teachers and 45 parents will be traveling to Washington, D.C. The cost to the students for this trip is \$40. Students that are unable to pay will be covered by funds raised from the magazine drive.

Approval of Central Bucks High School – West Chamber Choir to travel to Washington, D. C. on April 15, 2012. Upon a motion by Mr. Corr, seconded by Mrs. McMullin, with all members present voting aye, approval of Central Bucks High School – West Chamber Choir to travel to Washington, D.C. on April 15, 2012 was granted. The choir has been invited to place a wreath at the Tomb of the Unknown Soldier and participate in the wreath laying ceremony. The choir has also been invited to sing at the National Cathedral. Approximately 43 students and one teacher will travel to Washington, D.C. There is no cost to the students for this trip.

Approval of Central Bucks High School – East, South, and West FBLA Clubs to travel to Hershey, PA. Dates are April 16 – 17, 2012. Upon a motion by Mr. Corr, seconded by Mrs. McMullin, with all members present voting aye, approval of Central Bucks High School – East, South and West FBLA (Future Business Leaders of America) clubs to travel to Hershey, PA to attend the 2012 PA-FBLA State Leadership Conference from April 16-17, 2012 was granted. Students will miss two days of school. Approximately 23 students and two chaperones will travel to Hershey, PA. The approximate cost of the trip is \$340.00 per student.

Approval of Central Bucks High School – West Chamber Choir to travel to New York City. Dates are May 26, 2012, May 27, 2012, and May 28, 2012 (no overnight). Upon a motion by Mr. Corr, seconded by Mrs. McMullin, with all members present voting aye, approval of Central Bucks High School – West Chamber Choir to travel to New York City on May 26, 2012, May 27, 2012, and May 28, 2012 (no overnight) was granted. The choir will join a guest conductor and other choirs to learn a great work. They will perform with a professional orchestra in the famous Carnegie Hall. Approximately 40 students and one teacher will travel to New York City. There is no cost to the students for this trip.

Staff Conferences

Approval of Staff Conferences. Upon a motion by Mr. Gamble, seconded by Mr. Wohl, with all members present voting aye, the following staff conferences were approved.

Name	Area	Dates	Conference name	Location	General Fund	Grants	Totals
Fillette, Michele	Professional	5/04/12	LaSalle Autism Conference	Philadelphia	55		
Kistner, Ruth	Professional	2/1/12	Talk About Understanding	BCIU 22		99	
Nikolov, Lensl	Professional	3/27/12	TESOL	Philadelphia		340	
Totals this meeting					55	439	494

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REPORTS AND INFORMATION

Mr. Faulkner commented that the Student Activities reports for the quarter ending December 31, 2011 were included in this packet.

ADJOURNMENT

Upon a motion by Mr. Gamble, seconded by Mr. Jagelka, with all members present voting aye, the meeting was adjourned at 8:27 p.m.

Respectfully submitted,



Sharon L. Reiner
School Board Secretary

Central Bucks School District
BUILDING COMMITTEE MINUTES
January 18, 2012

Present:	Steve Corr, John Gamble, Joe Jagelka, Tyler Tomlinson, Kelly Unger, James Duffy, Paul Faulkner, Dr. Robert Laws, David Matyas, Scott Kennedy, Ken Rodemer, John Giannini, Tom McCambridge, Sue Vincent, Abe Lucabaugh, Marty Hayes
Guests:	

The meeting was called to order at 8:00 PM.

Public Comment

None

Central Bucks Sports Commission

Bill Deeter, Rod Stone, and Lindsey Gordon (representing the Central Bucks Sports Commission) spoke about the commission, its formation, members, and goals. Joe Jagelka asked how much money was spent each year taking care of the athletic fields. Scott Kennedy informed the committee that due to the budget issues, no money was allocated for field restoration. Bill Deeter stated that this is why the Sports Commission has been formed and is hopeful that funds will become available for the CBSD athletic fields.

The Building Committee expressed its full support of the Sports Commission and thanked the representatives for their efforts.

Construction & Operations Project Update

Scott Kennedy distributed the Operations Report.

Ken Rodemer updated the committee on the status of the 2012 Capital Projects. Projects currently in design and going out to bid this spring include:

- New roofing on portions of CB West HS, Butler ES, and Titus ES
- Renovations to the remaining original classrooms at Pine Run ES
- Renovations to the Art and Music classrooms at Unami MS

The Building Committee agreed with the suggestions.

Board Agenda Items

- Award a Contract to Liebert-DVL to provide (3) 10-ton Cooling Units for the Network Operations Center in the amount of \$102,333. Pricing is from PEPPM Contract.
- Award a Contract to Applied Video Technology to provide VBrick Video over IP System in the amount of \$94,016. Pricing is from Co-Stars Contract.
- Approve a Change Order to Pinnacle Electric for Electrical Improvements at Pine Run ES in the amount of \$40,000

The Building Committee agreed with the agenda items.

Discussion Items

Scott Kennedy requested that we change the building committee name to "Operations Committee". As our major construction projects wind down, we want to focus the committee on Capital Projects and Operational topics such as Energy Conservation. The committee agreed.

The committee discussed meeting times and dates and concluded that the "Operations Committee" will meet on the 4th Wednesday of each month starting at 5:30 pm.

John Giannini and Abe Lucabaugh led the committee on a tour of the new Science/Technology Addition at CB East HS.

The meeting adjourned at 9:15 PM.

Respectfully Submitted,

Scott Kennedy
Director of Operations

cc: Distribution: Board Members, NRL, and David Matyas

Please note: The next building committee meeting will be on Wednesday February 22, 2012, at 5:30 PM at the Administrative Services Center, 20 Welden Drive

These Minutes are the writer's understanding of those items discussed. If anyone is at variance with the Minutes or has amendments thereto, please notify the writer within five (5) calendar days, otherwise the Minutes shall remain in effect as stated.

CENTRAL BUCKS SCHOOL DISTRICT
School Board Curriculum Committee Meeting
Wednesday, January 18, 2012
9:15 a.m.
Warwick Elementary School
MINUTES

Warwick Elementary Highlights

Principal Chad Watters focused the Warwick highlights on their efforts to implement the new reading curriculum. He spoke of the collective efforts in the area of guided reading in grades 3 to 6, the creation of parent/teacher/student book clubs in grades 4 and 5, and a staff book club and blog between the staff members of Warwick and Butler Elementary Schools. The book being used for the staff book club is Comprehension Going Forward [Ellin Oliver Keene et al., c. 2011 Heineman, Portsmouth, NH]. Approximately 52 professionals are involved in the work.

Public Comment

A parent recommended a revision to Policy 109.1 Use of Print and Non-Print Material in the classroom.

Discussion Items

Public Relations Dr. Laws discussed the district's public relations activities including sponsorships and partnerships, advertising, and use of CBTV for public announcements.

Policy 109.1 Use of Print and Non-Print Material in the Classroom The committee approved this policy with a few minor changes and will forward it to the full Board.

Policy 815 Acceptable Use of Internet, Computers and Network Resources The committee approved this policy with no changes and will forward it to the full Board.

Middle School Schedule Changes (add-on agenda item) Dr. Silvius shared an initial overview for discussion of modification to the time schedule in middle school. Board members asked clarifying questions which were helpful in further development of this proposal.

Next Meeting: Wednesday, February 8, 2012 at 7:00 p.m. in the Administrative Services Center. Please see attached revised schedule of School Board Curriculum Committee Meetings for the balance of 2012. In the future, Committee meetings will be held at the Administrative Services Center on the Second Wednesday of the month at 7:00 p.m.

Attachment: Revised School Board Curriculum Meeting Schedule

cc: Board of School Directors
Dr. N. Robert Laws
Dr. Nancy Silvius
Dr. David Weitzel
Elementary Principals

Secondary Principals
Dale Scafuro
Special Education Supervisors

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**School Board Curriculum Committee
2012 Meeting Dates Revised Schedule**

**Second Wednesdays, 7:00 p.m.
Administrative Services Center**

Date	Location
February 8, 2012	Administrative Services Center
March 14, 2012	Administrative Services Center
April 11, 2012	Administrative Services Center
May 9, 2012	Administrative Services Center
June 13, 2012 (if needed)	Administrative Services Center

CENTRAL BUCKS SCHOOL DISTRICT
Finance Committee Meeting Minutes

Attachment "C"

January 18th, 2012

PRESENT

Paul Faulkner, Chairperson
Jim Duffy
Tyler Tomlinson

Dave Matyas
Tom McCambridge

ALSO PRESENT

Steve Corr
John Gamble
Joe Jagelka
Kelly Unger

Dr. Laws
Jeff Garton
Scott Kennedy
Gil Martini
Ken Rodemer
Susan Vincent
Ed Sherretta
John Giannini

5 Members of the Public
CB Sports Commission
Representatives

The Finance Committee Meeting was called to order at 5:30 p.m.

NEW BUSINESS

(1) Real Estate Assessment Appeals

Jeff Garton, district solicitor, presented an overview of the real estate tax appeal process from both a residential and commercial approach. An overview of the Keystone Reality Advisors contract for commercial real estate valuation was provided. The committee directed administration to gather some additional data for both commercial and residential properties for further deliberation in February.

(2) Confidential Executive Assistants Agreement

A proposed three year agreement with the six secretaries that make up the group was presented to the committee. The proposed contract calls for greater employee health care cost sharing, elimination of leave for urgent reasons, capping vacation days to a maximum of 20, and elimination of merit increases. Salary increases would be 2.5% per year unless performance is rated unsatisfactorily. The committee directed administration to place the agreement on the Board agenda for consideration.

(3) Bring Your Own Device to School

A presentation was made to provide an update on the steps the IT department has taken to investigate the possibility of allowing non-district owned devices to connect to the district network. The current investigative phase continues with a focus on wireless capacity and appropriate network security. Additional testing and piloting of possible solutions is anticipated throughout the Spring of 2012.

(4) Investment Policy

A draft revision of policy 609, investment of district funds, was presented to the committee. Proposed policy changes include using an independent consultant to evaluate the financial health of banking institutions, maintaining collateral at current market rates as opposed to book values, limit investments in certificates of deposits to \$5,000 less than the FDIC insurance amount, and not investing more than 15% of district funds with any one financial institution. A provision was also added that a copy of the investment policy be provided to financial institutions prior to investing with them.

- (5) **Video Distribution System**
A proposal to purchase an IPTV solution, known as VBrick, as part of the CB East construction project was presented. The solution will allow the distribution of audio/video signals, from any variety of sources, over the districts existing IP network. Total cost is \$94,016. The proposal will be placed on the Board agenda for consideration.
- (6) **Bucks/Montgomery County Health Care Consortium**
The Committee was briefed on the status of the Bucks and Montgomery County Schools Joint Labor Management Health Care Consortium (Trust). A total of (20) twenty school districts in Montgomery and Bucks County have been working this past year to put together a joint labor/management self-funded health care consortium. Benefit Plan Designs are being developed and claims experience from each school district is being analyzed to determine if Central Bucks will save money by participating in the Trust. Board members will be updated as information becomes available.
- (7) **HR Policies**
Act 24 of 2011, amends the Public School Code, which requires background checks for employees of public and private schools including independent contractors and their employees. The new law requires prospective and current employees and independent contractors to report convictions and arrests for certain offenses related to child abuse.
- (8) **Pennsylvania School Employees Retirement System (PSERS)**
A 60 year history of the employer contribution rate was presented. The average employer contribution over the 60 year period was 11% of gross payroll. Looking at future projections, the 2012-13 employer contribution rate will increase from 8.65% to 12.36% which equals a 43% increase in retirement costs over 2011-12. The employer contribution is projected to rise to approximately 27% within the next four years. Long term budget planning includes consideration for reducing staff, initiating real estate assessment appeals, and contracting for transportation services in an effort to respond to increased retirement expenses and declining state and local revenues.
- (9) **Outsourcing Transportation**
The financial aspects of outsourcing transportation were reviewed with the committee. As negotiations with the transportation union are ongoing, financial details will not be included with these minutes.
- (10) **Information Technology Work Truck Replacement**
A proposal to replace the IT department work truck was presented. The purchase will be from dealer stock, under the COSTARS contract, not to exceed \$22,000. The proposal will be placed on the Board agenda for consideration.
- (11) **Future Committee Meeting Dates**
The Finance Committee and the Operations Committee, formerly building committee, have agreed to meet during the 4th Wednesday of each month. Projected starting times are 5:30pm for Operations and 7:00pm for Finance.
- (12) **Central Bucks Sports Commission**
In other business, members of the CB sports commission addressed the committee to provide an update to the ongoing process of organizing the commission. The mission of the group is to raise funds or acquire in-kind services to help maintain the district's athletic fields and courts.

OLD BUSINESS

None

Informational Items

No discussion took place on information items.
Meeting adjourned at 8:15pm

Respectfully Submitted,

David W. Matyas, Business Administrator

- Next Meeting, February 22, 2012 -



BUCKS COUNTY INTERMEDIATE UNIT # 22

CALL TO ORDER

The Bucks County Intermediate Unit Board of Directors met at its regularly scheduled meeting on Tuesday, November 15, 2011, at 7:12 p.m. at Alta S. Leary Elementary School, 157 Henry Avenue, Warminster, Pennsylvania, and notice of the meeting was duly given to the newspapers and to the public as required by law.

PLEDGE OF ALLEGIANCE

The meeting began with the pledge of allegiance, which was led Emily Slabek's classroom at Hoover Elementary School in the Neshaminy School District.

ROLL CALL

ATTENDANCE:

Members

Mrs. Christine Yardley, President (Pennridge)
Mrs. Carol Downs, Vice President (Central Bucks)
Mrs. Carol Clemens (Palisades)
Mr. John DeWilde (Morrisville)
Mr. Michael Hartline (Centennial)
Mr. Chester Marshall (Bensalem)
Mrs. Wendi Thomas (Council Rock)
Mrs. Kelly Van Valkenburgh (Quakertown)
Mr. Allan Weisel (Pennsbury)

ABSENT:

Members

Mrs. Beverly Breslin Kalinowski (Bristol Borough)
Mrs. Helen Cini (Bristol Township)
Mr. Richard Eccles (Neshaminy)
Mr. Laurence Fieber (New Hope/Solebury)

OFFICERS:

Executive Director

Dr. Barry J. Galasso

Assistant Executive Director

Dr. Michael Masko

Treasurer

Mrs. Wendy L. Macauley

Secretary

Ms. Andrea L. DiDio

Mr. Daniel J. Reevey, Director of External Affairs for Verizon, presented a grant in the amount of \$10,000.00 to the *Bucks County Education Foundation* which will fund Dr. Robert J. Marzano to provide a one-day speaking event at the Bucks County Intermediate Unit #22 on Effective Supervision and Evaluations.

PROGRAMS AND SERVICES MINI REPORT – Dr. Michael Masko, Assistant Executive Director, presented the Programs and Services mini report.

SPECIAL EDUCATION MINI REPORT - Mrs. Diane Paul, Director of Special Education, presented the Special Education mini report. Mrs. Paul's mini report also included a tour of the Alta S. Leary Elementary School classrooms that are utilized by the Bucks County Intermediate Unit #22.

GOOD NEWS Dr. Barry Galasso shared various items of good news.

PUBLIC PARTICIPATION None

Upon a motion by Mr. Chester Marshall, seconded by Mrs. Carol Downs, and passed by unanimous voice vote, the Board approved items 1 through 26.

1. **APPROVAL OF MINUTES:**

The Board approved the Minutes from the October 18, 2011 Board meeting.

2. **APPROVAL OF BILLS FOR PAYMENT:**

The Board approved the bills for payment for October 2011, subject to audit.

3. **APPROVAL OF TREASURER'S REPORT:**

The Board approved the Treasurer's Report, for the period of July 1, 2011 to October 31, 2011 subject to audit

4. **APPROVAL OF GENERAL FUND AND CAPITAL PROJECTS FUND TRANSFERS:**

The Board approved General Fund and Capital Projects Fund Transfers for the period of October 2011 in the amount of \$76,274.00.

5. **APPROVAL OF BUDGET:**

The Board approved the Bucks County Drug and Alcohol Commission SCA Gambling Prevention Services Grant budget for the period of July 1, 2011 to June 30, 2012 in the amount of \$28,327.00.

6. **APPROVAL OF BUDGET:**

The Board approved the Family Friends Grant budget from the Bucks County Behavioral Health Choices Reinvestment Program through Bucks County Drug & Alcohol Commission for the period of July 1, 2011 to June 30, 2012 in the amount of \$53,143.00.

7. APPROVAL OF BUDGET:

The Board approved the Family Friends Grant budget from the Bucks County Intermediate Unit Education Foundation for the period of July 1, 2011 to June 30, 2012 in the amount of \$10,000.00.

8. APPROVAL OF BUDGET REVISION:

The Board approved the revised budget for the Title I Service to Delinquent Institutions program for the period of July 1, 2009 to September 30, 2010 in the amount of \$359,231.00.

9. APPROVAL OF BUDGET REVISION:

The Board approved the revised budget for the Safe and Drug Free Schools program for the period of February 1, 2011 to September 30, 2012 in the amount of \$52,030.00.

10. APPROVAL OF BUDGET REVISION:

The Board approved the revised budget for the Title I Service to Delinquent Institutions program for the period of July 25, 2011 to September 30, 2012 in the amount of \$268,027.00.

11. APPROVAL OF SPECIAL EDUCATION SERVICE CONTRACTS OUT-OF-COUNTY:

The Board approved the 2011-2012 Special Education Service Contracts with Out-of-County School Districts for the period of July 1, 2011 to June 30, 2012 in the amount of \$178,560.00.

12. APPROVAL OF SPECIAL EDUCATION SERVICE CONTRACT AND CONTRACT REVISIONS:

The Board approved the 2011-2012 Special Education Service Contract with a Bucks County School District and Contract Revisions to the Center for Student Learning and School Lane Charter Schools in the amount of \$105,198.00.

13. APPROVAL OF PRESCHOOL PRIVATE PROVIDER AGREEMENTS:

The Board approved the October 2011 Preschool Private Provider Agreements for the period of July 1, 2011 to June 30, 2012 in the amount of \$85,586.00.

14. APPROVAL OF CONTRACTS AND PURCHASES:

The Board approved the November 2011 Contracts and Purchases in the amount of \$64,268.30.

15. APPROVAL OF CONTRACT:

The Board approved the Contract with Eric Ryan Corporation for Utility and Telecommunications Auditing and Consulting Services for the period of December 2011 through June 2013 at a cost of 20% of the Savings Realized as a result of Utility Audits.

16. APPROVAL OF CONTRACT:

The Board approved the Contract with Green Industries, Inc. to provide disposal of Printing Inks and Materials for the period of November 2011 in the amount of \$2,980.00.

17. APPROVAL OF CONTRACT RENEWAL:

The Board approved the Contract Renewal with MoodleRooms to provide cloud-based MOODLE hosting, management, support and related training to BCIU, its member districts/CTCs, other LEAs and/or institutions located within and outside of Bucks County for the period of November 2011 through November 2012 and year-to-year thereafter in the amount of \$9,000.00.

18. APPROVAL OF AGREEMENT:

The Board approved the Engagement Agreement with Buchanan Ingersoll & Rooney PC to provide legal services to the Bucks County Limited Health Care Consortium Trust for the period of month to month for an estimated total amount of \$10,000.00.

19. APPROVAL OF CONTRACT:

The Board approved the authorization of the Intermediate Unit to contract with Training Camp to provide on-site Cisco certification training for IU and district technology staff during the week of January 30, 2012 for a total cost between \$16,640.00 and \$26,624.00.

20. APPROVAL OF CONTRACT:

The Board approved the Contract with Advanced AV for hardware and related services to upgrade the existing audio/visual and related presentation technology in conference room H and the lobby displays at the BCIU's central office for the period of November 2011 to January 2012 in the amount of \$17,000.00.

21. APPROVAL OF CONTRACT:

The Board approved the Contract with Performance Learning Systems (PLS) for Professional Development Curriculum and Related Services on behalf of Bridges Virtual Education Services, pending solicitor approval, for the period of January 2012 through March 2012 (Cohort 1) with future cohorts to be scheduled based on need. The total estimated cost of Cohort 1 will be \$9,825 based on 20 participants. The total estimated cost of Cohorts 2 and beyond will be based on a PLS charge of \$150 per participant.

22. APPROVAL OF MAILING PROPOSAL:

The Board approved the Homestead/Farmstead Application Mailing Proposal from RTI for the period of December 2011 through January 2012 in the estimated cost of \$31,705.00.

23. APPROVAL OF COOPERATIVE PURCHASING GROUP BID #12-105:

The Board awarded the Bucks County Cooperative Purchasing Group Catalog Discount Bid #12-105 for the period of January 1, 2012 through December 31, 2012 to the recommended vendors.

24. APPROVAL OF INTRODUCTORY READING OF POLICY NO. 1340.1

The Board approved the Introductory Reading of Policy No. 1340.1 Board Meetings – Use of Teleconferencing.

25. APPROVAL OF LIFE SKILLS AND AUTISTIC ACTIVITY ACCOUNTS

The Board approved the Life Skills and Autistic Activity Accounts for the period of July 1, 2011 to September 30, 2011 in the amount of \$9,771.95.

26. APPROVAL OF HUMAN RESOURCES ITEMS

The Board approved the Human Resource items (a through f).

Upon a motion by Mrs. Kelly Van Valkenburgh, seconded by Mrs. Carol Downs, and passed by unanimous roll call vote, the Board approved item 27.

27. APPROVAL OF APPOINTMENT OF PRESIDENT:

The Board approved the appointment of Mr. Michael Hartline to President of the Bucks County Intermediate Unit #22 Board of School Directors due to vacancy.

INFORMATION ITEMS

Mr. Jack Brady provided a legislative update and handout to Board Members.

OLD BUSINESS

None

NEW BUSINESS

Dr. Galasso presented plaques to Board Members that will not be returning to serve on the Bucks County Intermediate Unit #22 Board due to lost elections and not running. The following Board members will not be returning: Christine Yardley (Pennridge) IU Board President, Carol Downs (Central Bucks) IU Board Vice President, Chester Marshall (Bensalem), Laurence Fieber (New Hope/Solebury)

Upon a motion by Mrs. Carol Downs, seconded by Mr. Chester Marshall, and passed by unanimous roll call vote, the Board approved item 28.

28. AUTHORIZATION FOR PAYMENT OF BILLS

The Board approved the payment of Bills for the month of December 2011 due to cancellation of regularly scheduled meeting.

TITLE IV (FORMERLY CHAPTER II) NONPUBLIC CONCERNS

PUBLIC PARTICIPATION None

Upon a motion by Ms. Carol Clemens and seconded by Mr. Michael Hartline and passed by unanimous voice vote, the Board adjourned the meeting.

ADJOURNMENT

The meeting adjourned at 8:05 p.m.

NEXT MEETING

The next regularly scheduled meeting of the Bucks County Intermediate Unit Board of Directors is: Tuesday, January 17, 2012 at 6:00 p.m. at the Bucks County Intermediate Unit #22 Administration Building.



Andrea L. DiDio, Board Secretary
Bucks County Intermediate Unit #22
Board of Directors

MIDDLE BUCKS INSTITUTE OF TECHNOLOGY
EXECUTIVE COUNCIL MINUTES
November 14, 2011

- I. The regular meeting of the MBIT Executive Council was convened on Monday, November 14, 2011, at 5:40 p.m. by Dr. Janice Kaufman, Chairperson, in Room 101 at MBIT. The Executive Council rose to recite the Pledge of Allegiance to the flag. The following members were in attendance:

Council Members

Mr. Charles Baker, Central Bucks S.D.
Mr. John Gamble, Central Bucks S.D.
Mrs. Bernadette Heenan, Council Rock S.D.
Mr. Thomas Hezel, Centennial S.D.
Mrs. Anne Hoy, Central Bucks S.D.
Dr. Janice Kaufman, New Hope-Solebury S.D.
Mr. J. Dennis McMEnamin, Council Rock S.D.
Mr. Mark Miller, Centennial S.D. (Alternate)

Absent

Mrs. Betty Huf, Centennial S.D.
Ms. Katherine Driban, Centennial S.D.

Others in Attendance:

Mr. Rick Black, Career and Technical Education Supervisor
Mr. Jeffrey Garton, Esq., School Solicitor
Mr. Richard Hansen, Facility Supervisor
Mrs. Roberta Jackiewicz, Assistant Board Secretary
Mr. Vincent Loiacono, Director of Facility Operations
Mrs. Kathryn Strouse, Administrative Director
Mr. Robert Vining, Business Manager
Dr. Thomas Viviano, Assistant Director

- II. Guests at the meeting included Patrick Meyer, Multimedia Technology Student, Mrs. Mary Meyer, Parent, Mr. Kevin Meyer, Parent, Mr. Bradley Rosenau, Commercial Art and Design Teacher and Mr. Christopher Tully, Multimedia Technology Teacher
- III. Dr. Kaufman reported that MBIT sponsored 36 students to attend a three day Fall Leadership Conference at The Inn at Pocono Manor last week that focused on developing their leadership and teamwork skills. Our students did very well in competitions. In the two minute speech competition, Tina Russo, CB West/Engineering Technology student placed first. James Blew, CB South/Public Safety student placed third. In the 30 second speech competition, Nick Mycek, New Hope Solebury/Engineering Technology student placed first. David Iatarola, CB East/Public Safety student placed second and Maya Grasty, CB South/Cosmetology student placed third. In the Door Sign Design competition, Candace Orzechowski, William Tennent/Commercial Art student received a third place medal. MBIT also came in third place for the Cheer Competition and the Spirit Award.

MBIT continues to receive "high fives" in the community. Patrick Meyer, a student from Central Bucks South and our Multimedia Technology program won two film awards for his documentary titled "Anything is Possible" that chronicles the stories of teenagers with Autism. His teacher, Mr. Christopher Tully, won the C. Thomas Olivo Award for Outstanding Service for his contributions to promoting career and technical education. Mr. Tully becomes the first teacher to ever receive the award in NOCTI history.

IV. Mr. Miller noted that a ballot just went out for the School Board Representative on the PSERS Board. Mr. Michael Hartline, who is a School Board Director in Centennial School District, is a candidate. He strongly encouraged members to pass the word back at their own districts to select him.

V. Mr. Miller moved; Mrs. Heenan seconded, passed unanimously, to approve the minutes of the October 10, 2011 meeting. Attachment 1 (pg. 1-1)

VI. Routine Business

A. Administrative Report

1. Dr. Viviano introduced Patrick Meyers, CB South student and fourth year student at MBIT, who created the documentary called "Anything is Possible". He noted that Patrick just completed an internship with Allied Pixel and those types of jobs are typically reserved for college students. At the Bucks County Film Fever Festival in Doylestown, he won Best High School Student Documentary. While there, he won Fan Favorite for the night and brought the house down. At the WHY? Film Festival, he won the Youth and Media Award for Best Student Documentary. On YouTube this video has 800 hits. Last Friday, Patrick was the recipient of the 2011 Young Citizen Award at the Central Bucks Chamber of Commerce.

The members viewed the documentary "Anything is Possible" by Patrick Meyers.

2. Mrs. Strouse recognized Multimedia Technology Teacher, Christopher Tully for being the recipient of the C. Thomas Olivo Award for Outstanding Service. The Olivo Award is NOCTI's highest honor and is annually presented to an individual who has demonstrated leadership in the areas of career and technical education (CTE) and occupational competency assessment. The recipient of the award is chosen based on credibility, expertise, dedication to Career and Technical Education, leadership qualities, NOCTI awareness and participation in and contributions to relevant professional associations. This is the first time a teacher has ever won this award. Mr. Tully also received a proclamation from two of our State Senators, Robert Tomlinson and Charles McIlhinney, which acknowledges the award and his dedication at Middle Bucks.

3. Mrs. Strouse recognized outgoing Executive Council members Dr. Janice Kaufman, Mr. Charles Baker, Mrs. Anne Hoy, Mr. Thomas Hezel and Mr. J. Dennis McMenamin. Each member received a plaque in appreciation of their service and commitment.
4. Mr. Vining presented an overview of the Draft 2012-13 General Fund Budget. He discussed the many challenges and unknowns which include health insurance costs, retirement, insurance, utilities, state subsidies and federal grants. Assumptions were made regarding Teachers' salaries, medical and prescription benefit costs, the PSERS employer rate, elimination of the Penn State programs and increased supplies for program growth.

The budget to budget increase is \$216,967. The General Fund is a 2.63% increase over the prior year and the Authority Lease Rental is a 0.13% increase. The member district contribution for the General Fund has an increase of 2.25%.

Mr. Vining also discussed the components of the increase which include the elimination of physical education, net increases in salaries and wages, health insurance, PSERS, purchased property services, program supplies, and natural gas. It also includes a reduction of Instructional Support Services and the elimination of the Penn State University program.

The next steps are to gather more information and look for budget savings. The goal is to be within the ACT 1 Index. The next presentation will take place on February 13, 2012.

Discussion included the cost of the Penn State programs, there are presently 23 students enrolled and it being an unfortunate circumstance that all the districts have been faced with.

5. Dr. Kaufman noted item number 2 under Administrative Report is postponed until the January meeting.
- B. Mr. Miller moved, Mr. Gamble seconded, passed unanimously, to receive and file MBIT's update including activities/events, correspondence and related matters as per Attachment 2 (pg. 2-1).
- C. Committee Reports
1. Dr. Boccuti, Chairperson of the Professional Advisory Council was not present. There were no questions or discussion regarding the Professional Advisory Council report.

2. Mrs. Heenan, Chairperson of the Building, Security and Technology Committee asked Mr. Hansen to give an update. Mr. Hansen reported the replacement of lobby doors outside of Room 101 is on the agenda for approval. These doors were not replaced in the previous renovations. We have obtained an estimate for \$6,972.00. The existing doors are approximately 40 years old and have had continuous problems with locking and closing. They have been repaired several times and are still not working properly.

There was a question regarding the status of the Solar Project. Mr. Hansen reported that Tangent Energy has filed a grant petition with the State Economic Development Corporation. Mrs. Strouse wrote a preamble for the grant, the grant was very solid and he thinks we are going to get it. The grant is for approximately \$770,000.00. Dr. Kaufman asked that the present board members be invited to the solar project celebration.

Mrs. Strouse gave an update regarding the mural being done by a student for her graduation project. The student plans to paint it on canvas and it will be mounted on the bulletin board in Room 101, so it can be removed if needed. She will be painting it on the Monday and Tuesday before Thanksgiving. Dr. Kaufman asked that a picture of the mural be placed on the website.

3. Mr. Gamble, Chairperson of the Program, Policy and Personnel Committee reported that the meeting scheduled for November 1, 2011 was cancelled.
 4. Mr. McMenamain stated there was nothing to add to the meeting minutes from last week. He reported that there was an additional Finance Committee meeting held this evening, prior to the Executive Council meeting, for a detailed review of the Auditor's Report for the year ending June 30, 2011.
- D. Mr. Miller moved, Mr. McMenamain seconded, passed unanimously, to approve the Cash Payments Reports for October. Attachment 7 (pg. 7-1)
- E. Mr. Miller moved, Mr. McMenamain seconded, passed unanimously, to receive and file the Treasurer's Reports for September. Attachment 8 (pg. 8-1)

VII. Current Agenda Items

A. Personnel Items

1. Mr. Miller moved, Mr. McMenamain seconded, passed unanimously, to ratify the qualifying leave of absence consistent with Policy #435.I – Family and Medical Leave for Thomas Gregor, Worked Based Education Coordinator/Teacher, effective October 20, 2011.

2. Mr. Miller moved, Mr. McMenamain seconded, passed unanimously, to ratify the qualifying leave of absence consistent with Policy #335.1 – Family and Medical Leave for Kathryn Strouse, Administrative Director, effective October 26, 2011.
 3. Mr. Miller moved, Mr. McMenamain seconded, passed unanimously, to ratify Thomas Viviano as Acting Administrative Director and Rick D. Black as Acting Assistant Director, effective October 26, 2011 until the return of Kathryn Strouse, Administrative Director from leave of absence.
 4. Mr. Miller moved, Mr. McMenamain seconded, passed unanimously, to approve the employment of Brittany Morrell, student in the Early Childhood Care and Education Program, to work in a co-op position as Toddler Room Aide, at a rate of \$9.00/hour, effective November 16, 2011.
 5. Mr. Miller moved, Mr. McMenamain seconded, passed unanimously, to approve the membership of the Middle Bucks Local Advisory Council for the 2012 calendar year. Attachment 9 (pg. 9-1)
 6. Mr. Miller moved, Mr. McMenamain seconded, passed unanimously, to approve the additions to the substitute staff listing for the 2011-12 school year. Attachment 10 (pg. 10-1)
- B. Other Matters for Consideration
1. Mr. Miller moved, Mr. McMenamain seconded, passed unanimously to ratify the out of state professional development request. Attachment 11 (pg. 11-1)
 2. Mr. Miller moved, Mr. McMenamain seconded, passed unanimously, to approve the out of state professional development request. Attachment 12 (pg. 12-1)
 3. Mr. Miller moved, Mr. McMenamain seconded, passed unanimously, to approve the purchase of a replacement set of lobby doors for outside of Room 101, at a cost not to exceed \$8,000 to be paid from the Capital Reserve Fund. Attachment 13 (pg. 13-1)
 4. Mr. Miller moved, Mr. McMenamain seconded, passed unanimously, to authorize administration to advertise and solicit sealed bids to repair trip hazard areas of concrete around the building. Attachment 14 (pg. 14-1)
 5. Mr. Miller moved, Mr. McMenamain seconded, passed unanimously, to receive and file the October 25, 2011 Middle Bucks Area Vocational Technical School Authority Minutes. Attachment 15 (pg. 15-1)
 6. Mr. Miller moved, Mr. McMenamain seconded, passed unanimously, to receive and file the October 21, 2011 Local Advisory Council Minutes. Attachment 16 (pg. 16-1)

7. Mr. Miller moved, Mr. McMenamain seconded, passed unanimously, to receive and file the M.B.A.V.T.S. Authority Audit Report prepared by Dreslin and Co., Inc. for the fiscal year ending June 30, 2011. Enclosure
 8. Mr. Miller moved, Mr. Gamble seconded, passed unanimously, to receive and file the MBIT Independent Audit Report prepared by Dreslin and Co., Inc. for the fiscal year ending June 30, 2011 and the audit letter dated October 21, 2011. Enclosure
 9. Mr. Miller moved, Mr. McMenamain seconded, passed unanimously, to receive and file the MBIT Performance Audit Report prepared by the Pennsylvania Department of the Auditor General for fiscal years ended June 30, 2009, June 30, 2010 and the period of September 24, 2009 through April 29, 2011. Attachment 17 (pg. 17-1)
 10. Mr. Miller moved, Mr. McMenamain seconded, passed unanimously, to approve budget transfers. Attachment 18 (pg. 18-1)
 11. Mr. Miller moved, Mr. McMenamain seconded, passed unanimously, to cancel the December public meeting and authorize the Administration to pay bills to be ratified at the January meeting.
- VIII. Mr. Miller moved, Mr. Gamble seconded, passed unanimously, to adjourn the November 14, 2011 meeting of the MBIT Executive Council at 6:32 PM.

Respectfully submitted,

Roberta Jackiewicz
Assistant Secretary

CENTRAL BUCKS SCHOOL DISTRICT

Attachment "F"

RESOLUTION

A RESOLUTION OF THE BOARD OF SCHOOL DIRECTORS
OF THE CENTRAL BUCKS SCHOOL DISTRICT
REVISING THE POLICY RELATED TO DISTRICT
INITIATED APPEALS OF REAL ESTATE ASSESSMENTS

WHEREAS, property taxes are a primary source of revenue, which said revenue is necessary to continue to provide a quality education to students within the Central Bucks School District;

WHEREAS, market conditions have reduced the value of real estate within the Central Bucks School District which said reduction in values precipitated the filing of numerous assessment appeals by property owners within the District;

WHEREAS, in response to the numerous appeals filed by property owners, the Bucks County Board of Assessment Appeals reduced assessments for numerous properties within the School District resulting in a significant loss in property tax revenue to the District;

WHEREAS, the Bucks County Board of Assessment is precluded by law from raising assessments even if market conditions improve unless a structure has been modified or new construction has occurred;

WHEREAS, the law of the Commonwealth of Pennsylvania permits the School District to file its own appeals from assessments of real property within the District, which said appeals are filed with the Bucks County Board of Assessment Appeals;

WHEREAS, the Board of School Directors of the Central Bucks School District is desirous of establishing a policy related to the appeal of real estate assessments.

NOW, THEREFORE, be it RESOLVED by the Board of School Directors of the Central Bucks School District as follows:

1. Section 1. The Business Office, in consultation with the District Solicitor, is hereby authorized to file real estate assessment appeals for properties within the Central Bucks School District, exclusive of the Line Lexington independent area, when it is determined that said properties are under assessed. If the property is identified as a property which may be subject to appeal, an additional calculation shall be made so as to determine the additional tax revenue which would accrue to the District if the appeal is successful. If the projected additional annual revenue to the School District is greater than ~~five thousand five hundred dollars (\$5,500)~~ ^{four thousand dollars (\$4,000) (as amended at 2/14/12 School Board mtg)}, based upon the applicable millage rate effective at the time of the appeal, the District shall file an appeal.

2. Section 2. In furtherance of the provisions of this policy, legal and other costs are authorized to be paid at the standards rates charged by the District Solicitor in effect at the time of the appeal.

3. Section 3. The provisions of this policy shall not affect the decision of the School District to file appeals from decisions of the Bucks County Board of Assessment Appeals based upon appeals by property owners. In that regard, the Business Office, in consultation with the District Solicitor, shall, on an individual basis, determine if an appeal should be filed from a decision of the Bucks County Board of Assessment Appeals based upon an application for a reduction in assessment filed by an individual property owner.

4. Section 4. The effective date of this Resolution shall be upon adoption and shall supersede any and all prior Resolutions related to Assessment Appeals.

5. Section 5. This Resolution shall remain in full force and effect until further action by the Board of School Directors of the Central Bucks School District. This Resolution shall supersede all prior resolutions related to District initiated tax assessment appeals before the Bucks County Board of Assessment Appeals.

6. This Resolution was duly adopted at a publicly advertised meeting of the Board of School Directors of the Central Bucks School District on the 14 day of February, 2012.

CENTRAL BUCKS SCHOOL DISTRICT

ATTEST:

Maureen L Reimer
Secretary

By: Paul B J
President



Attachment "G"

Barry J. Galasso, Ed. D.
Executive Director

BUCKS COUNTY SCHOOLS
INTERMEDIATE UNIT No. 22
705 N. SHADY RETREAT ROAD
DOYLESTOWN, PA 18901
215-348-2940
800-770-4822
215-348-3048 FAX

MEMORANDUM

TO: Bucks County School District Board Presidents

FROM: Michael Hartline, President, Intermediate Unit Board of Directors
Barry J. Galasso, Ed.D., Executive Director *BJ Galasso*

DATE: January 18, 2012

RE: Bucks County Intermediate Unit's 2012-2013 Programs & Services and Instructional Materials & Research Services Budget

The enclosed 2012-2013 Programs & Services and Instructional Materials & Research Services Budget in the amount of \$1,777,266.00 has been presented to and reviewed by the Intermediate Unit Board of School Directors.

This budget was developed to address program needs identified by District/Intermediate Unit curricular committees with an emphasis on curriculum, staff development and technology services and has been approved by the Superintendents' Advisory Council. The budget, which is funded by state subsidies, district contributions and other local revenues, includes a decrease of 3.70% in expenditures. Your district's total contribution to this budget can be found on page 31 of the budget document.

According to the Pennsylvania School Code, this budget must be presented to, and acted upon by each local School Board. The Pennsylvania Department of Education requires that the attached form be completed reflecting your district's vote on this budget. The Intermediate Unit Board Secretary will tabulate each district's vote on a proportional basis and report the results to the Intermediate Unit Board and Department of Education. In order to meet our reporting deadline, we request that the completed form be returned to Ms. Andrea DiDio, Intermediate Unit Board Secretary no later than April 5, 2012.

If you have any questions or concerns, please contact Dr. Michael Masko.

Thank you for your help in completing this approval process.

MH/BJG:cnm
Attachments

cc: Bucks County Intermediate Unit Board Members
Bucks County School District Board Secretaries
Bucks County School District Superintendents
Bucks County School District Business Administrators

**BUCKS COUNTY INTERMEDIATE UNIT #22
PROGRAMS AND SERVICES DIVISION
BUDGET 2012-2013**

<u>District</u>	2011-12 Budgeted <u>Contribution</u>	2012-13 Proposed <u>Contribution</u>	Increase/ <u>(Decrease)</u>
Bensalem	\$ 45,055	\$ 46,186	\$ 1,131
Bristol Borough	5,360	5,331	(29)
Bristol Township	30,475	30,383	(92)
Centennial	42,662	42,402	(260)
Central Bucks	137,310	137,362	52
Council Rock	89,977	89,605	(372)
Morrisville	4,995	4,932	(63)
Neshaminy	61,446	61,202	(244)
New Hope-Solebury	11,311	11,597	286
Palisades	14,821	14,176	(645)
Pennridge	47,026	47,140	114
Pennsbury	70,389	70,228	(161)
Quakertown	31,280	31,563	283
TOTAL	<u>\$ 592,107</u>	<u>\$ 592,107</u>	<u>\$ -</u>

The "Budgeted Contribution" rates were taken from the prior year and the "Proposed Contribution" rates were calculated using the aid ratios and WADM information taken from the PDE Website: www.pde.state.pa.us/Data and Statistics/Finances/Financial Data Elements/2011-12 Aid Ratios

Inter-Governmental "Direct" Purchased Source – This item includes revenue to provide funds for Programs & Services and Instructional Materials & Research Services programs. This revenue is provided by each of the thirteen (13) public school districts of the Intermediate Unit and the Special Education program operated by the Intermediate Unit. The amount of each district's contribution is determined by two different formulas. One formula includes payments by each member district irrespective of its size. There is **NO INCREASE** in the amount of each district's contribution over last year's amount. The other formula is determined by multiplying a fixed dollar amount times the number of students enrolled in the district as of October (*) of the prior year. The dollar amount used to determine the "cost per student" contribution contains **NO INCREASE** over last year's rate of \$4.55 per student. All revenue received from "Direct" Purchased Service will be primarily used to provide Technology and/or Instructional Materials & Research Services, respectively, for the Intermediate Unit's member districts. The following list represents each district's contribution from both sources and the increase or decrease from last year's contribution.

**BUCKS COUNTY INTERMEDIATE UNIT #22
PROGRAMS AND SERVICES DIVISION
BUDGET 2012-2013**

<u>DISTRICT</u>	<u>Total Purchased Service 2011-12</u>	<u>Estimated No. of Students*</u>	<u>Contribution per Student Enrollment ** 2012-13</u>	<u>Fixed Contr. per Dist. 2012-13</u>	<u>Total Purchased Service 2012-13</u>	<u>Increase or (Decrease)</u>
Bensalem	\$ 31,662	6,532	\$ 29,720	\$ 2,679	\$ 32,399	\$ 737
Bristol Borough	8,962	1,338	6,087	2,679	8,766	(196)
Bristol Township	33,255	6,677	30,380	2,679	33,059	(196)
Centennial	29,119	5,713	25,994	2,679	28,673	(446)
Central Bucks	95,681	20,092	91,418	2,679	94,097	(1,584)
Council Rock	56,855	11,671	53,103	2,679	55,782	(1,073)
Morrisville	6,892	948	4,313	2,679	6,992	100
Neshaminy	43,574	8,880	40,404	2,679	43,083	(491)
New Hope-Solebury	9,899	1,604	7,298	2,679	9,977	78
Palisades	11,201	1,898	8,635	2,679	11,314	113
Pennridge	36,039	7,374	33,551	2,679	36,230	191
Pennsbury	53,238	10,839	49,317	2,679	51,996	(1,242)
Quakertown	26,889	5,364	24,406	2,679	27,085	196
Sub-total	\$ 443,266	88,930	\$ 404,626	\$ 34,827	\$ 439,453	\$ (3,813)
I. U. Contribution	6,919	948	4,313	2,679	6,992	73
TOTAL	\$ 450,185	89,878	\$ 408,939	\$ 37,506	\$ 446,445	\$ (3,740)

* Source: 2010-11 LEA Schools Profile Enrollment Summary
 ** Cost for 2012-13 = \$4.55 per Student (which is a 0% decrease)

The following is a summary of the total revenue provided by District Sources with a comparison to last year's revenue:

<u>DISTRICT</u>	<u>2011-12</u>	<u>2012-13</u>		<u>2012-13</u>	<u>Increase (Decrease)</u>
	<u>Total Dist. Support</u>	<u>Contribution by Withholding</u>	<u>Purchased Service* +</u>	<u>Total Support =</u>	
Bensalem	\$ 76,717	\$ 46,186	\$ 32,399	\$ 78,585	\$ 1,868
Bristol Borough	14,322	5,331	8,766	14,097	(225)
Bristol Township	63,730	30,383	33,059	63,442	(288)
Centennial	71,781	42,402	28,673	71,075	(706)
Central Bucks	232,991	137,362	94,097	231,459	(1,532)
Council Rock	146,832	89,605	55,782	145,387	(1,445)
Morrisville	11,887	4,932	6,992	11,924	37
Neshaminy	105,020	61,202	43,083	104,285	(735)
New Hope-Solebury	21,210	11,597	9,977	21,574	364
Palisades	26,022	14,176	11,314	25,490	(532)
Pennridge	83,065	47,140	36,230	83,370	305
Pennsbury	123,627	70,228	51,996	122,224	(1,403)
Quakertown	58,169	31,563	27,085	58,648	479
I. U. Contribution	6,919	-	6,992	6,992	73
TOTAL	\$ 1,042,292	\$ 592,107	\$ 446,445	\$ 1,038,552	\$ (3,740)