



CENTRAL BUCKS SCHOOL DISTRICT

LEADING THE WAY

The Central Bucks Schools will provide all students with the academic and problem-solving skills essential for personal development, responsible citizenship, and life-long learning.

AGENDA

SCHOOL BOARD MEETING

September 11, 2012

7:30 p.m.

- I. **Flag Salute**
- II. **Roll Call**
- III. **Approval of Minutes of School Board Meeting - August 28, 2012** Pages 1-44
- IV. **Superintendent's Report:** ▪ **Summer Activities**
- V. **School Board Reports** Pages 45-48
 - A. Curriculum Committee
 - B. Finance Committee
 - C. Human Resources Committee
 - D. I.U. Board
 - E. Middle Bucks Institute of Technology
 - F. Operations Committee (formerly Building/Facilities Committee)
- VI. **Public Comment (Action Items)**
The public is invited to address the Board at this time on items appearing on the Agenda. Please sign in on the form provided at the podium. Each speaker is limited to 2-3 minutes.
- VII. **Recommendations for Action**
 - A. **Approval of Gifts to Schools for the 2011-2012 School Year.** Pages 49-52
 - B. **Personnel Items** Pages 53-63
 - 1. Resignations
 - 2. Position Eliminated
 - 3. Approval of Unpaid Leave of Absence
 - 4. Extension of Unpaid Leave of Absence
 - 5. Appointments
 - 6. Approval of Long-Term Substitute Teachers
 - 7. Approval of Long-Term Per Diem Substitute Teachers
 - 8. Classification Changes
 - 9. Community School Staff
 - 10. Saturday Suspension Staff

C. Student Items

Pages 64-65

1. Approval for Two Students from Central Bucks High School – West to Attend the Upper Bucks Vocational Technical School for the Machining Technology Program.
2. Approval of the Central Bucks High School – West Choir to travel to New York. Dates are October 6 – 7, 2012.

D. Staff Conferences

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1. 2012-2013 Fiscal Year

VIII. Public Comment

The public is invited to address the Board at this time. Please sign in on the form provided at the podium. Each speaker is limited to 2-3 minutes.

IX. Adjournment

Upcoming Meetings: **MONDAY, SEPTEMBER 24, 2012**
October 9, 2012

**CENTRAL BUCKS SCHOOL DISTRICT
SCHOOL BOARD MEETING**

August 28, 2012

The Central Bucks Board of School Directors held its meeting on Tuesday, August 28, 2012 in the Board Room of the Educational Services Center. Mr. Faulkner called the meeting to order at 7:38 p.m., followed by the Pledge of Allegiance. Mr. Faulkner announced that the Board met in Executive Session prior to this meeting to discuss legal issues regarding the Supreme Court Tax Collector Decision.

ROLL CALL

Board members present:

Stephen A. Corr	
James R. Duffy	
Paul B. Faulkner	President
John H. Gamble	
Joseph M. Jagelka	
Geryl D. McMullin	Vice President
R. Tyler Tomlinson	
Kelly E. Unger	
Jerel P. Wohl	

Also present:

Dr. David P. Weitzel	Assistant Superintendent for Elementary Education
Dr. Nancy B. Silvious	Assistant Superintendent for Secondary Education
Scott D. Kennedy	Director of Operations
Gilbert R. Martini, Jr.	Director of Human Resources
David W. Matyas	Business Administrator
Dale D. Scafuro	Director of Student Services
Edward V. Sherretta	Director of Technology
Douglas C. Maloney	Solicitor
Sharon L. Reiner	School Board Secretary

APPROVAL OF MINUTES

Upon a motion by Mr. Gamble, seconded by Mr. Corr, with all members present voting aye, except Mrs. Unger and Mr. Wohl who abstained, the minutes of the July 24, 2012 school board meeting were approved as submitted.

SCHOOL BOARD REPORTS

Curriculum Committee – no report.

Finance Committee – no report.

Human Resources Committee – no report.

IU Board – June minutes are attached. (Attachment A).

MBIT – June minutes are attached. (Attachment B).

Operations Committee (formerly Building/Facilities Committee) - no report.

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PUBLIC COMMENT (Topics appearing in these minutes are taken directly from the sign up sheet)

Dr. Naline Lai commented on the lice policy.

TREASURER'S REPORT

Upon a motion by Mr. Corr seconded by Mr. Tomlinson, with all members present voting aye, the Treasurer's Report for July 2012 was approved.

RECOMMENDATIONS FOR ACTION

Ratification of Investments for the Month of July 2012. Upon a motion by Mr. Gamble, seconded by Mr. Corr, with all members present voting aye, the following investments for the month of July 2012 were ratified.

General Fund

Category	Purchase Date	Principal	Maturity Date	Rate	Yield	Bank Name
No General Fund CD's to be ratified this month						
TOTALS		\$0.00			\$0.00	

Capital Fund

Transportation Bucket

Category	Purchase Date	Principal	Maturity Date	Rate	Yield	Bank Name
Bank CD	7/14/2012	\$40,006.00	8/14/2012	0.19%	\$6.46	TD Bank
TOTALS		\$40,006.00			\$6.46	

Technology Bucket

Category	Purchase Date	Principal	Maturity Date	Rate	Yield	Bank Name
Bank CD	7/14/2012	\$320,048.00	8/14/2012	0.19%	\$51.65	TD Bank
TOTALS		\$320,048.00			\$51.65	

Trust Fund

Healthcare Bucket

Category	Purchase Date	Principal	Maturity Date	Rate	Yield	Bank Name
PSDLAF CD	7/18/2012	\$245,000.00	7/18/2013	0.60%	\$1,470.00	One West Bank, FSB (CA)
PSDLAF CD	7/19/2012	\$245,000.00	7/19/2013	0.40%	\$980.00	GE Capital Retail Bank(UT)
PSDLAF CD	7/25/2012	\$200,000.00	7/25/2013	0.35%	\$700.00	Ally Bank(UT)
PSDLAF CD	7/19/2012	\$245,000.00	7/19/2014	0.90%	\$4,410.00	GE Capital Financial INC(UT)
TOTALS		\$935,000.00			\$7,560.00	

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Payment of Bills Upon a motion by Mr. Wohl, seconded by Mr. Gamble, with all members present voting aye, except Mrs. McMullin who abstained, the payment of bills for July 2012 in the amount of \$37,895,149.91 were approved.

Approval of a Renegotiated Contract with First Student for Transportation Services. Upon a motion by Mr. Corr, seconded by Mrs. Unger, with all members present voting aye, approval of a renegotiated contract with First Student for transportation services was granted. (Attachment C).

Mr. Matyas stated that the current transportation with First Student is in effect through June 30, 2018. By moving 37 buses to First Student during the 2011 summer there was an opportunity to renegotiate the contract and take advantage of increased operational efficiency. The revised contract with First Student is a six-year contract continuing through 2018. The revised contract also has an option to renew the contract annually through 2027. The proposed new contract will save the district at least \$270,000 this year and will save the district at least \$550,000 per year by 2017-2018. In addition, First Student will donate \$5,000 per year toward athletic field maintenance.

Consideration to Waive Interest Charges for Property Going to Sheriff's Sale. No Board member made a motion for consideration to waive interest charges for property going to Sheriff's Sale; therefore no action was taken on this agenda item.

Approval of the 2012-2013 No Child Left Behind Federal Programs Application. Upon a motion by Mr. Corr, seconded by Mr. Jagelka, with all members present voting aye, the 2012-2013 No Child Left Behind Federal Programs Application was approved. The most significant change for the 2012-2013 school year is that the district received more money because of the increased number of students qualifying for Title I services. The data used for this calculation was taken from the 2010 US Census.

Approval to Award Contracts for Medical and Dental Services for 2012-2013. Upon a motion by Mr. Corr, seconded by Mr. Gamble, with all members present voting aye, the following medical and dental services for 2012-2013 were approved.

Douglas Boylan, M.D. Payment of \$10,920. Physician and Medical Examiner to the Central Bucks School District for the 2012 – 2013 school year. To be present at home football games and wrestling matches at Central Bucks High School South and Central Bucks High School West.

Kieran Cody, M.D. Payment of \$5,460. Physician and Medical Examiner to the Central Bucks School District for the 2012 – 2013 school year. To be present at home football games and wrestling matches at Central Bucks High School East.

Susan Kressly, M.D. Payment of \$7,000. Chief Medical Examiner for the Central Bucks School District and Physician and Medical Examiner for Central Bucks High School West and Lenape and Tohickon Middle Schools for the 2012 – 2013 school year.

Louis Marino, M.D. Payment \$8,500. Physician and Medical Examiner for Central Bucks High School South, Central Bucks High School East and Unami Middle School for the 2012 – 2013 school year. To be present at home football games Unami, Lenape and Tohickon Middle Schools.

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Joseph Werner, M.D. Payment \$24,850. Physician and Medical Examiner for Holicong and Tamanend Middle Schools; Barclay, Bridge Valley, Buckingham, Butler, Cold Spring, Doyle, Gayman, Groveland, Jamison, Kutz, Linden, Mill Creek, Pine Run, Titus and Warwick Elementary Schools for the 2012 – 2013 school year. To be present at home football games at Holicong and Tamanend Middle Schools.

The following dental examiners are submitted for approval with payment of \$2.00 per pupil examination for the 2012 – 2013 school year:

Michael J. Gallagher, D.D.S. : Barclay Elementary, Mill Creek Elementary, Titus Elementary and St. Joseph/Robert.

Robert E. Riesenberger, D.D.S. Holicong, Lenape, Tamanend, Unami, Bridge Valley, Buckingham, Butler, Cold Spring, Doyle, Gayman, Groveland, Jamison, Kutz, Linden, Pine Run, Warwick, Buckingham Friends, Our Lady of Mount Carmel, St. Jude and Plumstead Christian (Peace Valley and Plumstead Christian campuses).

Approval is recommended for a psychiatric evaluator / consultant to the Emotional Support Program as required by the Pennsylvania Standards for Special Education.

David A. Nover, M.D. Payment of \$500 per evaluation plus a travel fee of \$125 if the consultation is conducted at a school. Psychiatric evaluation of students being considered for placement...

Personnel Items

Resignations. Upon a motion by Mr. Corr, seconded by Mrs. McMullin, with all members present voting aye, the following Resignations were approved.

<u>Name</u>	<u>Position/School</u>	<u>Effective Date</u>
Elizabeth Fisher	Library Sciences/Holicong	6/11/12
Amanda L. Natale	Spanish teacher/South	8/1/12
Abbey Salon	Elementary teacher/Bridge Valley	7/19/12
Maria Dougherty	Duty Assistant/South	8/16/12
Sylvana Hamilton	Staff Nurse/Tamanend	8/6/12
Christina Marie Hatter	Personal Care Assistant/Lenape	8/9/12
Diane Hughes	Basic Skills Assistant/Buckingham	6/1/12
Jeffrey Robert Jones	Custodian/Butler	8/24/12
Melissa Monti	Personal Care Assistant/Titus	6/8/12
Kathleen Narkoff	Educational Assistant/Jamison	6/8/12
Jonathan Edward Peters	Custodian/Mill Creek	8/24/12
David Bray Thomas	Custodian/East	8/24/12
Emma Frances Unsihuay	Educational Assistant/Warwick	6/8/12
Stephen Vincent Yorkus	Personal Care Assistant/Bridge Valley	7/12/12

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Retirements. Upon a motion by Mr. Corr, seconded by Mrs. McMullin, with all members present voting aye, the following Retirements were approved.

<u>Name</u>	<u>Position/School</u>	<u>Effective Date</u>
Linda Wilson	Special Education teacher/Lenape	6/11/12
Charlaine Levy	Special Education Assistant/East	8/31/12
Peggy Vellner	Special Education Assistant/Tamanend	8/31/12

Recall From Furlough. Upon a motion by Mr. Corr, seconded by Mrs. McMullin, with all members present voting aye, the following Recall From Furlough was approved.

<u>Name</u>	<u>Position/School</u>	<u>Effective Date</u>
Jason Campbell	Business teacher/East	8/29/12 – 3/1/13

Approval of Unpaid Leave of Absence. Upon a motion by Mr. Corr, seconded by Mrs. McMullin, with all members present voting aye, the following Unpaid Leave of Absence were approved.

Andrea Bellavance a Mathematics teacher at Tohickon Middle School from November 5, 2012 until August 2013. This leave was requested for maternity/child rearing purposes in accordance with the Family Medical Leave Act.

Christie Besack a Social Studies teacher at Central Bucks High School – West from September 3, 2012 until January 2, 2013. This leave was requested for maternity/child rearing purposes.

Sarah Falcone an Elementary teacher at Jamison Elementary School from November 1, 2012 until February 6, 2013. This leave was requested for maternity/child rearing purposes in accordance with the Family Medical Leave Act.

Laura Farrell an Elementary teacher at Mill Creek Elementary School from October 29, 2012 until August 2013. This leave was requested for maternity/child rearing purposes in accordance with the Family Medical Leave Act.

Colleen Kaufman a Special Education teacher at Buckingham Elementary School from October 22, 2012 until January 31, 2013. This leave was requested for maternity/child rearing purposes in accordance with the Family Medical Leave Act.

Nancy Kralik an Elementary teacher at Mill Creek Elementary School from November 18, 2012 until August 29, 2013. This leave was requested for maternity/child rearing purposes in accordance with the Family Medical Leave Act.

Jennifer Skelly a Special Education teacher at Central Bucks High School – South from October 29, 2012 until January 31, 2013. This leave was requested for maternity/child rearing purposes in accordance with the Family Medical Leave Act.

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Extension of Unpaid Leave of Absence. Upon a motion by Mr. Corr, seconded by Mrs. McMullin, with all members present voting aye, the following Extension of Unpaid Leave of Absence was approved.

Megan Jaeger an Elementary teacher at Bridge Valley Elementary School from February 1, 2013 until August 2013. This extension of leave was requested for child rearing purposes.

Appointments. Upon a motion by Mr. Corr, seconded by Mrs. McMullin, with all members present voting aye, the following Appointments were approved.

<u>Name</u>	<u>Position/School</u>	<u>Rate</u>	<u>Effective Date</u>
Lisa Battis	Staff Nurse/Mill Creek	\$18.88/hour	9/4/12
Jayne Boccuzzi	Staff Nurse/East	\$18.88/hour	9/4/12
Denee Dry	Staff Nurse/Mill Creek	\$18.88/hour	9/4/12
Doreen Erato-Sharp	Temp General Secretary/ESC	\$16.82/hour	8/1/12
Michele S. Ernst	Personal Care Assistant/Butler	\$11.90/hour	9/4/12
Carole Gettmann	Staff Nurse/Tamanend	\$18.88/hour	9/4/12
Christa Greagori	Special Ed Asst/Bridge Valley	\$14.10/hour	9/4/12
Todd Haffley	2 nd Shift Custodian/East	\$15.02/hour	9/4/12
Rachael Hinkley	Personal Care Assistant/Holicong	\$11.90/hour	9/4/12
Susan Johnson	Staff Nurse/Titus/Unami	\$18.88/hour	9/5/12
Carol Kinsey	3 rd Shift Custodian/East	\$15.02/hour	9/4/12
Nadine LaBouliere	Special Education Assistant/Unami	\$13.60/hour	9/4/12
Killeen Loynd	Staff Nurse/Buckingham	\$18.88/hour	9/4/12
Teresa McFadden	Staff Nurse/Kutz/Titus	\$18.88/hour	9/4/12
Eileen Mirsch	Personal Care Asst/Bridge Valley	\$12.40/hour	9/4/12
Jeanne Pfaff	Special Ed Assistant/Buckingham	\$13.60/hour	9/4/12
Melissa Pinto	Personal Care Assistant/Holicong	\$11.90/hour	9/4/12
Ellen Polin	Staff Nurse/Buckingham/Mill Creek	\$18.88/hour	9/4/12
Corinne Salfi	Title I Educational Asst/Linden	\$13.60/hour	9/6/12
Richard Sutton	2 nd Shift Custodian/Butler	\$15.02/hour	9/4/12
Deanna Water-Fail	Staff Nurse/Groveland/Unami/Tohickon	\$18.88/hour	9/5/12

Approval of Long-Term Substitute Teachers. Upon a motion by Mr. Corr, seconded by Mrs. McMullin, with all members present voting aye, the following Long-Term Substitute Teachers were approved.

<u>Name</u>	<u>Position/School</u>	<u>Salary</u>	<u>Effective Date</u>
Emily Binder	(.44) Art/Gifted/Lenape/Tohickon	\$19,420/annum	8/29/12 until the end of the 2012-13 school year
Katrina Bradley	World Langugae teacher/South	\$44,137/annum	8/29/12 until the end of the 2012-13 school year
Jennifer M. Brown	Special Education teacher/Mill Creek	\$59,489/annum	8/29/12 until the end of the 2012-13 school year

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Chi Te (Rosalind) Chang (.47) Chinese teacher/West/South	\$23,450/annum	8/29/12 until the end of the 2012-13 school year
Geoffrey Campbell Special Education teacher/Unami	\$51,813/annum	8/29/12 until the end of the 2012-13 school year
Kimberly S. Coler Elementary teacher/Butler	\$22,408/annum	8/29/12 until the end of the 1 st semester of the 2012-13 school year
Kelly Castor Special Ed teacher/Bridge Valley	\$22,408/annum	8/29/12 until the end of the 1 st semester of the 2012-13 school year
Kara Covello Elementary teacher/Bridge Valley	\$44,137/annum	8/29/12 until the end of the 2012-13 school year
Kristen Davidson Special Education teacher/Lenape	\$44,137/annum	8/29/12 until the end of the 2012-13 school year
Danielle DeGele Elementary teacher/Gayman	\$49,210/annum	9/12/12 until the end of the 2012-13 school year
Jill Donohue Elementary teacher/Barclay	\$47,975/annum	8/29/12 until the end of the 2012-13 school year
Claire Emery Elementary teacher/Cold Spring	\$47,975/annum	9/29/12 until the end of the 2012-13 school year
Erin Filter Special Education teacher/South	\$44,137/annum	8/29/12 until the end of the 2012-13 school year
Michael Gentile Elementary teacher/Linden	\$43,547/annum	9/25/12 until the end of the 2012-13 school year
Stephanie Karmokolias Elementary teacher/Gayman	\$23,382/annum	8/29/12 until the end of the 1 st semester of the 2012-13 school year
Alison Lewis English teacher/Tohickon	\$46,056/annum	8/29/12 until the end of the 2012-13 school year
Nancy R. Magee English As A Second Language/West	\$44,137/annum	8/29/12 until the end of the 2012-13 school year

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Susan Martin	(.4) Elementary teacher/Barclay	\$28,785/annum	8/29/12 until the end of the 2012-13 school year
Amberleigh McKenna	Elementary teacher/Doyle	\$44,137/annum	8/29/12 until the end of the 2012-13 school year
Lauren Myrtetus	School Nurse/Tamanend/South	\$44,137/annum	8/29/12 until the end of the 2012-13 school year
Courtney Nolan	Guidance Counselor/Linden	\$49,894/annum	8/29/12 until the end of the 2012-13 school year
Colleen M. Pacenski	Special Education teacher/East	\$46,056/annum	8/29/12 until the end of the 2012-13 school year
Mariah Reynolds	(.77) World Language/Holicong/South	\$33,985/annum	8/29/12 until the end of the 2012-13 school year
Kenneth Schmidt	English teacher/South	\$44,137/annum	8/29/12 until the end of the 2012-13 school year
Ruth Schubert	(.5) Art/Cold Spring/Mill Creek/Titus	\$23,508/annum	8/29/12 until the end of the 2012-13 school year
Jamie Shapiro	(.6) French teacher/Tam/Holicong	\$26,482/annum	8/29/12 until the end of the 2012-13 school year
Kali M. Short	(.8) Language Arts teacher/Tohickon	\$35,310/annum	8/29/12 until the end of the 2012-13 school year
Steven Siliani	Special Education teacher/East	\$44,137/annum	8/29/12 until the end of the 2012-13 school year
Rebecca Smith	(.8) Science teacher/Unami/Holicong	\$35,310/annum	8/29/12 until the end of the 2012-13 school year
Sarah Smith	Special Education teacher/Tamanend	\$49,894/annum	8/29/12 until the end of the 2012-13 school year
Kimberly Thompson	Special Education teacher/East	\$22,408/annum	8/29/12 until the end of the 1 st semester of the 2012-13 school year
Tsung Tsai	(.5) Chinese teacher/East/South	\$23,078/annum	8/29/12 until the end of the 2012-13 school year

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Katelyn M. Vandergast	Social Studies teacher/Unami	\$22,408/annum	8/29/12 until the end of the 1 st semester of the 2012-2013 school year
Kurt Wachowski	Special Education teacher/East	\$51,813/annum	8/29/12 until the end of the 2012-13 school year
Danielle Weber	Special Educaion teacher/Lenape	\$24,356/annum	8/29/12 until the end of the 1 st semester of the 2012-13 school year

Approval of Long-Term Per Diem Substitute Teachers. Upon a motion by Mr. Corr, seconded by Mrs. McMullin, with all members present voting aye, the following Long-Term Per Diem Substitute Teachers were approved.

<u>Name</u>	<u>Position/School</u>	<u>Salary</u>	<u>Effective Date</u>
Nicole Adams	Mathematics teacher/Tamanend	\$180/day	8/29/12
Kaitlin Cameron	Elementary teacher/Bridge Valley	\$180/day	8/29/12 – 11/28/12
Kelly Day	Elementary teacher/Butler	\$180/day	8/29/12 – 10/22/12
Corey Detweiler	Technology Ed teacher/West/South	\$180/day	9/4/12
Ashley Fisher	Science teacher/Holicong	\$180/day	9/4/12
Colleen Mantell	Elementary teacher/Bridge Valley	\$180/day	8/29/12 – 11/29/12
Benjamin McCamsey	Elementary teacher/Butler	\$180/day	8/29/12
Denise McCrea	Elementary teacher/Groveland	\$180/day	8/29/12 – 11/26/12
Catherine Pang	Special Ed teacher/Buckingham	\$180/day	10/22/12 – 1/28/13
Aimee Porco	Elementary teacher/Bridge Valley	\$180/day	8/29/12 – 11/29/12
Jacquelyn Kennedy-Stotz	Elementary teacher/Barclay	\$180/day	8/29/12 – 10/8/12
Stacy Ziska	Elementary teacher/Bridge Valley	\$180/day	9/13/12 – 12/6/12

Classification Changes. Upon a motion by Mr. Corr, seconded by Mrs. McMullin, with all members present voting aye, the following Classification Changes were approved.

PROFESSIONAL STAFF

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>
Nicole Bartolacci	(.5) Elementary teacher Butler \$23,382 Per Annum	(1.0) Elementary Jamison \$46,056 Per Annum	8/29/12
Christina Donnelly	(.5) Elementary teacher Mill Creek \$23,028 Per Annum	(1.0) Elementary Mill Creek/Bridge Valley \$46,056 Per Annum	8/29/12

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Joe Heine	(.5) Elementary teacher Warwick \$23,382 Per Annum	(1.0) Elementary Warwick/Barclay \$46,056 Per Annum	8/29/12
Brooke Vilbas	(1.0)Elementary teacher Doyle \$68,124 Per Annum	(.9)Reading Specialist Bridge Valley/Doyle \$61,312 Per Annum	8/29/12

SUPPORT STAFF

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>
Bernadette Panitz	Transportation Assistant Transportation No Change In Hourly Rate	Duty Assistant CB South No Change In Hourly Rate	9/4/12
Jenine Pinto	EA-Transportation Transportation No Change In Hourly Rate	(Temp) Call Center Transportation No Change In Hourly Rate	8/1/12 – 10/5/12
Ann Reily	Transportation Assistant Transportation No Change In Hourly Rate	Office EA Cold Spring No Change In Hourly Rate	9/4/12
Val Workman	Staff Nurse Buckingham/Gayman \$23.39 Per Hour	School Nurse Gayman/Barclay/East \$44,137 Per Annum	8/29/12 – 6/30/13

Community School Staff. Upon a motion by Mr. Corr, seconded by Mrs. McMullin, with all members present voting aye, the following people were approved as Community School staff at the positions and rates indicated below.

Emma M. Andrewlevich	Swim Instructor	\$ 7.75/hour
Nicole M. Camut	Lifeguard	\$ 8.40/hour
Patrick J. Cox	EA-Before/After School Program	\$13.60/hour
Ashley Crossland	Instructor 2 – Before/After School Program	\$17.00/hour
Iona Einset	Swim Instructor	\$ 7.75/hour
Eric W. Fox	Swim Instructor	\$ 7.75/hour
Elizabeth Gilbert	EA-Before/After School Program	\$13.60/hour
Stephanie Lynn Hogan	Assistant - Summer Fun	\$18.00hour
Sumana Mitra	EA-Before/After School Program	\$13.60/hour
Lindsay Nier	Swim Instructor	\$ 7.75/hour
Wendy Teschner	Instructor 2-Before/After School Program	\$17.00/hour
Julie P. Weeks	Swim Instructor	\$ 7.75/hour
Kathleen Wilchacky	EA-Before/After School Program	\$13.60/hour
Katelyn Wylie	Instructor 2-Before/After School Program	\$17.00/hour

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Summer Camps. Upon a motion by Mr. Corr, seconded by Mrs. McMullin, with all members present voting aye, the following people were approved at the positions and rates indicated below for Girls Volleyball at Central Bucks High School – South during the 2012 summer.

<u>Name</u>	<u>Position</u>	<u>Rate</u>
Ulana Keer	Head Coach	\$23.00/hour
Morgan Endy	Assistant Coach	\$18.00/hour
Kristine Beck	Assistant Coach	\$18.00/hour
Suzanne Carrleri	Assistant Coach	\$18.00/hour

Summer Camps. Upon a motion by Mr. Corr, seconded by Mrs. McMullin with all members present voting aye, the following people were approved at the positions and rates indicated below for 2012 summer camps.

Sarah McGahey	Head Coach	Band Camp	\$23.00/hour
Lauren Burrell	Student Coach	East Basketball	\$ 8.40/hour
Morgan Kelly	Student Coach	East Basketball	\$ 8.40/hour
Katelyn Miller	Student Coach	East Basketball	\$ 8.40/hour
Lindsay Nier	Student Coach	East Basketball	\$ 8.40/hour
Emily Sebesky	Student Coach	East Basketball	\$ 8.40/hour
Courtney Webster	Student Coach	East Basketball	\$ 8.40/hour
Karoline White	Student Coach	East Basketball	\$ 8.40/hour
Jenna Cooper	Assistant Coach	East Basketball	\$18.00/hour
Thomas Lonergan, Jr.	Assistant Coach	East Basketball	\$18.00/hour
Thomas Lonergan, Sr.	Head Coach	East Basketball	\$23.00/hour
Kimberly Underkoffler	Student Coach	Field Hockey	\$ 8.90/hour
Julie Rosenkaimer	Assistant Coach	Field Hockey	\$18.00/hour
Jessica Schlechter	Assistant Coach	Field Hockey	\$18.00/hour
Christine Kemmerer	Head Coach	Field Hockey	\$23.00/hour
Kari Morris	Head Coach	Singing Camp	\$23.00/hour

Approval of Per Diem Substitute Teachers. Upon a motion by Mr. Corr, seconded by Mrs. McMullin, with all members present voting aye, the following Per Diem Substitute Teachers were approved at the salary rate of \$90 per day, greater than 40 days \$105 per day, for the 2012-2013 school year.

Nicole Adams	Ashley Fisher	Killeen Loynd	Michael Shapiro
Lauren Alexander	Jennifer Flannigan	Megan Lyons	Jason Shegda
Mark Brian Atkinson	David Foley	Amy Marin	Alexandra Smith
Joseph Baumgarten	Bridget Fox	Barbara Marr	Jennifer Stamm
Amanda Bechtel	Elysha Freeman	Danielle Martinez	Arielle Staub
Rachel Beck	Abbygail Fryling	Alexandra Mattheie	MaryAnne Staudenmeier
Melissa Bellucci	Barbara Fuhr	Nicole May	Wendy Steinberg
Hilary Berenbaum	Carole Gettman	Megan McCarey	Jennifer Stoffa
Alison Berwick	Sharon Graham	Erin McDermott	Kelsey Stoka

**CENTRAL BUCKS SCHOOL DISTRICT
SCHOOL BOARD MEETING**

August 28, 2012

Susan Bitsko	Jacqueline Grosso	Jo McGovern	Bryan Stutman
Kelly Bollenbach	Danielle Gruenbaum	Janice Miller	Jennifer Swan
Polly Breithaupt	Karen Gundy	Eileen Mitchell	James Sweeney
Rachel Brister	James Haag	Kelly Mitchell	Constance Taylor
Sharon Bunce	Megan Harbaugh	Dolores Montenegro	
Kassondra Calderone	Heather Harrington	Joseph Moore	Cory Thompson
Robert Campbell	Susan Haschets	Debra Morgan	Linda Tilton
Colleen Canamucio	Muriel Hastings	Lisa Moyer	Paul Tosti
Christine Champeux	Harvey Hellerstein	Ellen Murphy	Ashley Tozer
Laura Chant	Dave Hesson	Kelly Murray	Aran Trachtenberg
Katherine Chiliberti	Evelyne Hopkins	MaryBeth Neri	Gail Turner
Peter Chimera	William Horner	Amanda Neuffer	Michelle Tyson
Cassondra Claycomb	Ruth Hough Engel	Henry Nitka	Tricia Unrath
Deborah Collins	George Hudock	Kristen Okula	Nels Updale
Nancy Craft	Noel Hughes	Catherine Pang	Mary VanEllis
Joan Criste	Alice Jacobs	Lindsey Parady	Robyn Wang
Dudley Cunningham	Shipra Jain	Justin Pillmore	Amy Wayne
Shawna Curran	Elizabeth Janota	Ellen Polin	Danielle Wenzel
Demi Cutler	Mary John	Theodore Prajzner	Tara West
Dana D'Agostino	Rebecca Johnson	Samantha Prendergast	
Samantha D'Arrigo	Tasha Johnson	Nancy Reiff	Jacqueline Wilson
Jennifer Davis	Denise Jordan	Carolyn Reilly	Virginia Woodbury
Amanda Dean	Doreen Kelly	Sarah Renz	Donna Wurtzel
William DelGovernatore	Beth Kern	Patricia Robl	Theresa Yanny
Kathleen Deliman	Jayme Kilgore	Lori Roche	Kathryn Zarko
Geraldine Dern	Jackelyn Kilroy	Melissa Rockovich	MaryBeth Zimmerman
Lorraine DiPersio	Jacqueline Kimmell	Danielle Rotzell	Sarah Zudick
Lisa Dolan	Lynn Klaus	Stacey Rubolino	
Sarah Dowzicky	Michelle Klebanoff	Cindy Ruenes	
Andrew Dyer	Melissa Korb	Meghann Ruhling	
Rebecca Edelmayer	Sarah Kowalyk	Ashleigh Rush	
Kenneth Ehrmann	Linda Krager	Erik Schellinger	
Sandra Elliott	Dolores Krystopowicz	Jessica Schlechter	
Theresa Farley	Beth Lashner	Nicholas Schmoyer	
Cynthia Fedde	Leslie Latch	Cynthia Scott	
Marla Figlin	Briana Lee	Barbara Seiden	
Judith Filips	David Levinson	Jamie Seligsohn	
Adrienne Firer	Lee Ann Littlefield	Joanne Shaffer	

**CENTRAL BUCKS SCHOOL DISTRICT
SCHOOL BOARD MEETING**

August 28, 2012

Approval of Homebound Instructors. Upon a motion by Mr. Corr, seconded by Mrs. McMullin, with all members present voting aye, the following persons were approved as Homebound Instructors at a salary rate of \$29 per hour, plus mileage for the 2012-2013 school year.

Megan Bekes	Amy Griffiths	Lizanne Meeks	Lora Vaknin
Barbara Berman	Lisa Jenkins	Joanne Milligan	Paula Vogel
Christine Boyd	Lisa Johnson	Tracey Mills	John Wasicko
Charles Cathers	Christina Kemmerer	Elizabeth Myers	Elizabeth Weinseimer
Susan Cronin	Monica Kenny	Denise Nahoom	Kevin Wilbur
Jennifer Davis	Amber Klingler	Kevin Nord	Paul Wilson
Megan Doherty	Kathy Korona	Alyson O'Brien	Trudy Yoder
Lisa Dolan	Miriam Krantz	Sheila Osborne	Mikhail Zolotnisky
Susan Durkin	Alexandra Kuchler	Kathryn Palkovics	
George Eddis	Nancy Labs	Shannon Rackers	
Susan Elko	Christina Leinheiser	Joan Romesburg	
Heather Farley	Denise Leutwyler	Charles Seelaus	
Jennifer Flanagan	Regina Lynch	Matthew Sikora	
Beth Fox	Michelle Mahabee	Stacy Smith	
Maria Gartland	Gayatri Mahnkopf	Terry Sphar	
Ruth Geiger	Elizabeth Margush	Regina Storaska	
Nichole Gentner	Kristie McCaffery	Kathryn Tramontana	
Peter Giorno	Lindsey McLoughlin	Shelli Trimbur	
Tania Gonzalez Alberts	Elizabeth McNealy	Linda Ullrich	

Approval of Substitute Educational Assistants, Substitute Secretaries, Substitute Custodians and Substitute Bus Drivers. Upon a motion by Mr. Corr, seconded by Mrs. McMullin, with all members present voting aye, the following Substitute Educational Assistants, Substitute Secretaries, Substitute Custodians and Substitute Bus Drivers were approved at a salary rate of \$63 per day/\$78.75 per day/\$13 per hour/\$17.30 per hour for the 2012-2013 school year.

Substitute Educational Assistants:

Candace Albert	Deanna Keenley
Germaine Aldridge	Jane Marshall
Joan Anzideo	Lori Murphy
Paula Baker	Monica Norman
Gary Beck	Lisa Phillips
Diane Boyle	David Rivera
Debbie Carpino	Susan Rosica
Lynn Catone	Randi Schlotterer
Stephanie Compton	Jennifer Schmidt
Cynthia Davis	Patricia Seiz
Kimberly Dillon	Ramona Spurlin
Marie DiStefano	Katherine Trainer
Kathy Feehan	Helen Visconti
Roxanne Filipe	Johanna Vogel
Stephen Fiorelli	Judy Voytek
Paula Gattone	Amy Walker
Robin Greulich	Kathleen Wilchacky
Sylvia Hansen	Mary Williams
Michael Hegarty	Cynthia Wood
Susan Jacobson	Constance Wrzesniewski
Melinda Kaupas	Dorothea Zimmerman

Substitute Secretaries:

Marigrace Britt
Maureen Eck
Betty Fish

Substitute Custodians:

Mark Beard

Substitute Bus Drivers:

Charles Abert
James Duchett
Gale Stott

**CENTRAL BUCKS SCHOOL DISTRICT
SCHOOL BOARD MEETING**

August 28, 2012

Student Items

Approval of Standardized Testing Program for 2012-2013. Upon a motion by Mrs. McMullin, seconded by Mr. Corr, with all members present voting aye, the following request to schedule and conduct the Standardized Testing Program for the 2012-2013 school year was approved.

Pennsylvania Assessment of Student Achievement (PSSA)

Grades 3, 4, 5, 6, 7, 8 – Reading and Math
Grades 4, 8 – Science
Grades 5, 8 – Writing

Purpose: A statewide measure of reading, math, science and writing proficiency skills.

PASA (Pennsylvania Alternative School Assessment)

Grades 3, 4, 5, 6, 7, 8, 11 – Reading and Math
Grades 4, 8, 11 – Science

Purpose: A statewide measure of reading, math, and science skills for students for whom the PSSA is deemed inappropriate.

Pennsylvania Keystone Exams

Grade 11—Algebra 1, Literature, Biology
The three exams will also be administered to students in other middle and high school grades as relevant courses are completed.

Other specialized tests may also be used to assist with decisions involving school entrance, special programs, diagnostic learning strengths and weaknesses, and career choices. These include: Behavior Rating Scales, CELF-Screening, Receptive and Expressive One Word Picture Vocabulary Tests, Gesell School Readiness Test, Peabody Picture Vocabulary Test, Kaufman Basic Intelligence Test, Kaufman Test of Educational Achievement, Career Decision Making Test, Armed Services Vocational Aptitude Battery (voluntary), Dynamic Indications of Basic Literacy Skills (Dibels), Foresight, Berry Buktenice Development Test of Visual Motor Integration, Naglieri Nonverbal Ability Test

Approval of Tuition Student for the 2012-2013 School Year. Upon a motion by Mr. Corr, seconded by Mr. Duffy, with all members present voting aye, the request for M.F. to remain at Central Bucks High School – West as a tuition student in twelfth grade for the 2012-2013 school year was approved. Parents are aware of the tuition cost, that they need to provide transportation to and from school, and that tuition status is given on a year to year basis.

**CENTRAL BUCKS SCHOOL DISTRICT
SCHOOL BOARD MEETING**

August 28, 2012

Approval of Central Bucks High School – South Marching Band to Travel to Pittsburgh, PA. Dates are September 22-24, 2012. Upon a motion by Mr. Corr, seconded by Mrs. Unger, with all members present voting aye, approval was granted for Central Bucks High School – South Marching Band to travel to Pittsburgh, PA from Saturday, September 22 through Monday, September-24, 2012. The students will miss one day of school. The students will participate in a marching band competition at Gateway High School. The students will also have an opportunity to see the Pittsburgh Symphony Orchestra, visit the Carnegie Science Center, and the Heinz History Museum. The approximate cost will be \$500 per student. The band will provide fundraising for each student to help off-set the cost of the experience. Approximately 80 students and eight chaperones will travel to Pittsburgh.

Approval of Central Bucks High School – East Grade 12 AP English Class to Travel to Prudential Hall, Newark, NJ on October 12, 2012. Upon a motion by Mr. Corr, seconded by Mrs. Unger, with all members present voting aye, approval was granted for Central Bucks High School – East Grade 12 AP English class to travel to Prudential Hall, Newark, NJ on Friday, October 12, 2012. Students will miss one day of school. The students will study poetry and meet the poets, listen to them read, discuss poetry and meet other students who share an interest in poetry. The total cost of the trip will be approximately \$12 per student. All costs are borne by the students. Approximately 40 students and four chaperones will travel to Newark.

Approval of Central Bucks High School – East Choir to Travel to Orlando, FL. Dates are January 31, 2013 – February 3, 2013. Upon a motion by Mr. Corr, seconded by Mrs. Unger, with all members present voting aye, approval was granted for Central Bucks High School – East Choir to join the East Orchestra and the Patriot Players Drama Group on the previously approved trip to Orlando, FL from January 31, 2013 – February 3, 2013. The choir, orchestra, and drama students will perform at Downtown Disney as well as participate in master classes with the professional Disney musicians, conductors and acting coaches. They will also visit Disney attractions. Students will miss a half day of school on January 31. The total cost of the trip will be approximately \$1100 per person. All costs are borne by the students and will be supplemented by profits from fundraisers that will be made available to all students. Approximately 190 students and 21 chaperones plan to travel to Orlando.

Approval to Establish a School Board Ad Hoc Communications Committee. Upon a motion by Mr. Gamble, seconded by Mr. Tomlinson, with all members present voting aye, approval was granted to establish a School Board Ad Hoc Communications Committee.

The formation of this committee was discussed at the July 24, 2012 Board meeting. The purpose of this committee is to disseminate school information quickly, efficiently, and accurately. The committee will establish a course of action, goals, meeting dates, and have four Board members. Dr. Green will serve as the liaison on this committee. Board members discussed when the first meeting should be held. Some members felt the committee should meet in September and some members felt the committee should meet in October once Dr. Green has arrived. Mr. Faulkner will select four Board members to serve on the committee and will advise Board members when the first meeting will be held.

**CENTRAL BUCKS SCHOOL DISTRICT
SCHOOL BOARD MEETING**

August 28, 2012

Board members discussed cancelling or moving the September 25, 2012 Board meeting because Yom Kippur begins at sunset that evening.

Upon a motion by Mr. Corr, seconded by Mr. Tomlinson, with all members present voting aye, the second Board meeting in September has been rescheduled to meet on Monday, September 24, 2012, 7:30 p.m., 16 Welden Drive.

REPORTS AND INFORMATION

Mr. Faulkner commented that the Student Activities Quarterly Reports ending June 30, 2012 were included in the agenda.

PUBLIC COMMENT (*Topics appearing in these minutes are taken directly from the sign up sheet*)

Joe McNulty commented on middle school technology; Mary and Peter Halperin commented on school taxes; Beth Darcy commented on CB Engage; Doug Keith commented on communication.

Mr. Halperin asked Board members to explain what happened when no Board member made a motion to consider waiving the interest charges for their property going to sheriff's sale. Many Board members expressed their sympathy and explained that they understood the Halperin's problem and wished they could help in some way, but that as a Board they could not set a precedent of waiving interest charges.

Mr. Corr stated he did not like the split Public Comment and that at the next meeting he might make a motion to have Public Comment put back to the way it had been.

ADJOURNMENT

Upon a motion by Mr. Gamble, seconded by Mr. Corr, with all members present voting aye, the meeting was adjourned at 8:43 p.m.

Respectfully submitted,



Sharon L. Reiner
School Board Secretary



BUCKS COUNTY INTERMEDIATE UNIT # 22

CALL TO ORDER

The Bucks County Intermediate Unit Board of School Directors met at its regularly scheduled meeting on Tuesday, June 19, 2012, at 7:02 p.m. at the Bucks County Intermediate Unit #22 Administration Office located at 705 North Shady Retreat Road, Doylestown, Pennsylvania, and notice of the meeting was duly given to the newspapers and to the public as required by law.

PLEDGE OF ALLEGIANCE

The meeting began with the pledge of allegiance, which was led by Ms. Amy Ellison's Autistic Support Class at the Cornwells Elementary School in the Bensalem Township School District.

ROLL CALL

ATTENDANCE:

Members

Mr. Michael Hartline, President (Centennial)
 Mrs. Kelly Van Valkenburgh, Vice President (Quakertown)
 Mrs. Carol Clemens (Palisades)
 Mr. Christopher Cridge (Pennsbury)
 Mr. John Gamble (Central Bucks)
 Mrs. Alina Marone (Morrisville)
 Mrs. Patricia Sexton (Council Rock)
 Mrs. Pamela Strange (Bensalem Township)
 Dr. Peter Yarnell (Pennridge)

ABSENT:

Members

Mrs. Beverly Breslin Kalinowski (Bristol Borough)
 Mrs. Helen Cini (Bristol Township)
 Mrs. Susan Cummings (Neshaminy)
 Mrs. Amanda Elefante (New Hope/Solebury)

OFFICERS:

Executive Director

Dr. Barry J. Galasso

Assistant Executive Director

Dr. Michael Masko

Treasurer

Mrs. Wendy L. Macauley

Secretary

Ms. Andrea L. DiDio

PRESENTATION: - Autistic Support Program and Peer Buddy Program

SPECIAL EDUCATION MINI REPORT - Ms. Diane Paul, Director of Special Education, provided the Special Education mini report. She introduced Mrs. Judy Hengst, Director of Autistic Support, who made a presentation on the Autistic Support Program. Mrs. Hengst also shared a video on the Peer Buddy Program,

which was facilitated by Ms. Amy Ellison, IU Autistic Support Teacher at the Cornwells Elementary School in the Bensalem Township School District.

PROGRAMS & SERVICES AND INSTRUCTIONAL MATERIALS & TECHNOLOGY MINI REPORT

Dr. Michael Masko, Assistant Executive Director, presented the Instructional Materials and Technology Mini Report on the 2011-2012 Summary of District Support Team Accomplishments.

GOOD NEWS Dr. Barry Galasso shared various items of good news.

PUBLIC PARTICIPATION None

Upon a motion by Mr. John Gamble, seconded by Mrs. Kelly Van Valkenburgh, and passed by unanimous voice vote, the Board approved item 1.

APPROVAL OF APPOINTMENT

Approved the appointment of Elizabeth Bittenmaster as Board Secretary Pro Tem for the June 19, 2012 Board meeting.

Upon a motion by Mrs. Kelly Van Valkenburgh, seconded by Mr. John Gamble, and passed by unanimous voice vote, the Board approved items 2 through 37 excluding item 11.

APPROVAL OF MINUTES

Approved the May 15, 2012 Board Meeting Minutes.

APPROVAL OF TREASURER'S REPORT

Approved the Treasurer's Report for the period of July 1, 2011 through May 31, 2012.

APPROVAL OF BILLS FOR PAYMENT

Approved the Bills for Payment for the month of May 2012.

APPROVAL OF GENERAL FUND, SPECIAL REVENUE FUND AND CAPITAL PROJECTS FUND TRANSFERS

Approved the General Fund, Special Revenue Fund and Capital Projects Fund Transfers in the amount of \$95,924.00 for the period of May 2012.

APPROVAL OF BUDGET REVISION

Approved the revision of the Act 89 Nonpublic Schools Budget for the amount of \$4,591,780.00 for the period of July 1, 2011 through June 30, 2012.

APPROVAL OF BUDGET REVISION

Approved the revision of the Title I Nonpublic Budget for the amount of \$218,617.00 for the period of July 1, 2011 through June 30, 2012.

APPROVAL OF BUDGET REVISION

Approved the revision of the Federal Special Education Budget IDEA Section 611 (Part B) Component I for the amount of \$1,479,816.00 for the period of July 1, 2011 through June 30, 2012.

APPROVAL OF BUDGET REVISION

Approved the revision of the Federal Special Education Budget – IDEA Section 611 (Part B) for the amount of \$16,951,167.00 for the period of July 1, 2011 through June 30, 2012.

APPROVAL OF COMPREHENSIVE ANNUAL BUDGET

Approved the 2012-2013 Intermediate Unit Comprehensive Annual Budget in the amount of \$132,870,035.00.

Upon a motion by Ms. Carol Clemens, seconded by Mrs. Patricia Sexton, and passed by unanimous voice vote, the Board approved item 11.

APPROVAL OF APPOINTMENT OF INTERMEDIATE UNIT OFFICERS

Approved the appointment of the Intermediate Unit Officers for the 2012-2013 school year.

Board President: Michael Hartline
Board Vice President: Kelly Van Valkenburgh
Board Treasurer: Wendy Macauley
Board Secretary: Andrea L. DiDio

APPROVAL OF APPOINTMENT OF SOLICITOR

Approved the appointment of Sweet, Stevens, Katz & Williams as Solicitor for the Bucks County Intermediate Unit # 22 for the period of July 1, 2012 through June 30, 2013.

APPROVAL OF COMMITMENT OF FUND BALANCE FOR PSERS RATE STABILIZATION

Approved the commitment of fund balance for PSERS Rate Stabilization, New Initiatives Fund and Program Stabilization Fund effective June 30, 2012 which will include the previously designated for PSERS fund balance amount of \$2,393,428.00 as well as additional funds with specific amounts and appropriate classifications to be determined after the year closes.

APPROVAL OF AUTHORIZATION TO USE LISTED BANKS AND FINANCIAL INSTITUTIONS

Approved the authorization of the Bucks County Intermediate Unit #22 to continue to use the listed banks and financial institutions for depositories and investment purpose until further notice.

APPROVAL OF YEAR END BUDGET TRANSFERS

Approved the necessary year-end budget transfers for the fiscal year ending June 30, 2012 in accordance with current School Code, Department of Education and Auditor General's requirements.

APPROVAL OF 2012-2013 PRESCHOOL PRIVATE PROVIDER AGREEMENTS

Approved the 2012-13 Preschool Private Provider Agreements in the amount of \$275,328.

APPROVAL OF 2012-2013 SPECIAL EDUCATION SERVICE CONTRACTS

Approved the 2012-2013 Special Education Service Contracts with Bucks County School Districts in the amount of \$32,646,049.

APPROVAL OF CONTRACTS AND PURCHASES

Approved the Contracts and Purchases for the period of May 16, 2012 through June 30, 2013 in the amount of \$325,302.07.

APPROVAL OF SETTLEMENT AGREEMENT

Approved the entering into an Early Intervention Settlement Agreement in the amount of \$31,470.

APPROVAL OF SPECIAL EDUCATION SERVICE AGREEMENT

Approved the Special Education Service Agreement with Connections Education LLC for an estimated revenue amount of \$5,000.

APPROVAL OF CONTRACT EXTENSION

Approved the Extension of the Contract with Central Bucks Transportation, Inc. for the period of July 1, 2012 through August 24, 2012, pending solicitor's approval.

APPROVAL OF PROPOSAL AND MEMORANDUM OF UNDERSTANDING

Approved the Proposal with Kades-Margolis/CBIZ Benefits & Insurance Services, Inc. to administer the IU's Section 125 Flexible Spending Account (FSA) Plan, pending solicitor's approval of the Memorandum of Understanding and Adoption Agreement.

APPROVAL OF AGREEMENT

Approved the purchase of the Microsoft licensing agreement from Dell, Inc., and all related ongoing costs associated with maintenance and licensing per the terms of the contract.

APPROVAL TO PROVIDE MICROSOFT LICENSE

Approved to provide the Microsoft license to Palisades and Pennsbury School Districts and Newtown Friends School, for fee, through this aggregated purchase where BCIU is acting as an aggregator/reseller.

APPROVAL OF AGREEMENT

Approved the purchase of network equipment and associated services, from ePlus Technology of Herndon, VA, at a cost of \$50,388.00 and all related ongoing costs associated with maintenance and licensing per the terms of the agreement, pending solicitor approval.

APPROVAL OF CONTRACT

Approved the contract with Advanced AV for hardware and related services to upgrade the audio/visual and related presentation technology in conference rooms of the Intermediate Unit's central offices, for an amount of \$175,000.00, and all related ongoing costs associated with maintenance and licensing, per the terms of the agreement.

APPROVAL OF LEGAL SERVICES CONSULTATION AGREEMENT

Approved the Sweet, Stevens, Katz & Williams LLP Legal Services Consultation Agreement for the period of July 1, 2012 through June 30, 2013 in the amount of \$10,000.

APPROVAL OF PURCHASE OF TECHNOLOGY POOL COUNSEL SERVICES

Approved the purchase of Technology Pool Counsel services from Sweet, Stevens, Katz, and Williams and to facilitate the related consortium on behalf of the participating districts and CTCs for the period of July 1, 2012 through June 30, 2013 in the amount of \$12,000.00.

APPROVAL OF RENEWAL OF AGREEMENT

Approved the Renewal Agreement with John Brady Associates for Legislative Liaison Services for the period of August 1, 2012 through July 31, 2013 in the amount of \$42,228.00.

APPROVAL OF RENEWAL OF AGREEMENT

Approved the renewal to rent two (2) offsite storage units from Extra Space Storage for the period of July 1, 2012 through June 30, 2013 for an approximate amount of \$800.00 per month.

APPROVAL TO AWARD BUCKS COUNTY SCHOOLS COOPERATIVE PURCHASING BID

Awarded the Bucks County Schools Cooperative Purchasing Bid #12-114 for Sound Field Systems to the recommended vendors for the period of July 1, 2012 through June 30, 2013 in the amount of \$194,948.95.

APPROVAL TO AWARD BUCKS COUNTY SCHOOLS COOPERATIVE PURCHASING BID

Awarded the Bucks County Schools Cooperative Purchasing Bid #12-110 for Mulch, Chip and Soil to the recommended vendors for the period of July 1, 2012 through June 30, 2013 in the amount of \$149,515.55.

APPROVAL TO AWARD BUCKS COUNTY SCHOOLS COOPERATIVE PURCHASING BID

Awarded the Bucks County Schools Cooperative Purchasing Bid #12-102 for Audiovisual and IMS Supplies to the recommended vendors for the period of July 1, 2012 through January 31, 2013 with some extension of prices through June 30, 2013 in the amount to be determined by individual district needs.

APPROVAL TO PARTICIPATE IN VARIOUS COOPERATIVE BIDS

Approved the participation in various cooperative bids for the 2012-2013 school year.

APPROVAL OF PERMISSION WITH ELECTRIC SUPPLIER CONTRACT

Approved the request for permission to sign electric supplier contracts with the awarded vendor following the bid review. Results would be presented to the Board of School Directors at the next regularly scheduled Board meeting. The contract period will be from July 1, 2013 through June 30, 2016 (with one, two or three year commitments to be decided at a later date).

APPROVAL OF CONTRACT RENEWAL

Approved the prepayment of the AESOP Automated Substitute Teacher Placement services provided by Frontline Placement Technologies, Inc., contingent upon member districts' approval and payment, for the period of July 1, 2012 through June 30, 2013 in the amount of \$62,343.40.

APPROVAL OF VARIOUS HUMAN RESOURCES ITEMS

Approved the various Human Resources items (a through e).

INFORMATION ITEM - Mr. Jack Brady provided a legislative update.

OLD BUSINESS - None

NEW BUSINESS - None

PUBLIC PARTICIPATION None

Upon a motion by Mr. John Gamble, seconded by Mr. Christopher Cridge, and passed by unanimous voice vote, the Board adjourned the meeting.

ADJOURNMENT

The meeting adjourned at 8:25 p.m.

NEXT MEETING

The next regularly scheduled meeting of the Bucks County Intermediate Unit Board of Directors is: Tuesday, July 17, 2012 at 7:00 p.m. at the Bucks County Intermediate Unit #22 Administration Building.



Andrea L. DiDio, Board Secretary
Bucks County Intermediate Unit #22
Board of Directors

MIDDLE BUCKS INSTITUTE OF TECHNOLOGY
EXECUTIVE COUNCIL MINUTES
June 11, 2012

- I. The regular meeting of the MBIT Executive Council was convened on Monday, June 11, 2012, at 5:30 p.m. by Mr. John Gamble, Chairperson, in Room 101 at MBIT. The Executive Council rose to recite the Pledge of Allegiance to the flag. The following members were in attendance:

Council Members

Ms. Katherine Driban, Centennial S.D.
Dr. Bill Foster, Council Rock S.D.
Mr. John Gamble, Central Bucks S.D.
Mrs. Betty Huf, Centennial S.D.
Mr. Joseph Jagelka, Central Bucks S.D.
Mr. Charles Kleinschmidt, Centennial S.D. (Arrived 5:33 PM)
Mrs. Kelly Unger, Central Bucks S.D.

Absent

Mrs. Bernadette Heenan, Council Rock S.D.
Mr. John Vaughn, New Hope-Solebury S.D.

Others in Attendance:

Dr. Raymond Boccuti, MBIT Superintendent of Record, New Hope-Solebury S.D.
Mr. Rick Black, Career and Technical Education Supervisor
Mr. Jeffrey Garton, Esq., School Solicitor
Mr. Richard Hansen, Facilities Supervisor
Mrs. Roberta Jackiewicz, Assistant Board Secretary
Mr. Vincent Loiacono, Director of Facility Operations
Mrs. Nancy Messick, Adult Education Coordinator
Mrs. Stacy Pakula, Organizational Advancement Coordinator
Mrs. Kathryn Strouse, Administrative Director
Mr. Robert Vining, Business Manager
Dr. Thomas Viviano, Assistant Director

- II. There were no guests in attendance at the meeting.
- III. Mr. Gamble stated that on May 31st, MBIT held its Senior Recognition Ceremony to honor 243 seniors who completed their career and technical studies. Out of that group of graduates, 71% of the students have been accepted into a post-secondary institute, 22% will enter directly into the workforce and 7% will enter into the military. Summer school begins on the week of July 2nd. The Summer Career Exploration Program for middle school students will be held July 9th through the 20th. In addition, summer renovation projects within the building are under way.

Mr. Kleinschmidt arrived at 5:33 p.m.

- IV. Ms. Driban mentioned how lovely the Senior Recognition ceremony is every year and that she enjoyed it again this year. She loved seeing the students and their abilities to do so many different things. She thought the alma mater was wonderful and is glad that the staff and the students made an effort to include it in the ceremony.
- V. Mrs. Huf moved, Ms. Driban seconded, passed unanimously to approve the minutes of the May 14, 2012 meeting. Attachment 1 (pg. 1-1)
- VI. Routine Business
- A. Administrative Report
1. Mrs. Nancy Messick, Adult Education Coordinator gave an update on Adult Education. She explained that adult education focuses on three areas including adult day students, evening programs and industry training. The goals she focused on for the last three years were to try to align the evening courses with programs that we have during the day, to focus on courses that align with the MBIT mission statement, offer courses that meet the needs of the community, return to the technology roots of Career and Technical Education and continually evaluate the price point of course fees. Mrs. Messick reviewed the financial/enrollment report for the past five years. In 2011-12 there were 681 adult education evening students enrolled and the department showed a profit of \$29,253.08 as of June 7, 2012. There were 17 adult day students and industry training was provided to 69 companies who paid for 178 people to attend evening classes in 2011-12. Funding sources for adult students includes Career Link – Workforce Investment Board, Trade Adjustment Act, Office of Vocational Rehabilitation, Employers, Veterans Administration, Social Service Agencies and self-pay.

Discussion included the following:

- The process to apply for the school to be approved as a Veteran's training center and able to receive Veterans Administration funds. We have been approved by the state office and are waiting for approval from the federal regional office.
- How potential new courses are considered for local employers. The courses are sometimes related to newer software for drafting or AutoCAD and are more focused to a specific need. We can't accommodate an employer if they don't have three or four people to train.
- Some schools in the upper part of the state have been funded to specifically offer courses related to the shale drilling project in Pennsylvania.

- The tuition cost for adult day students is between \$4500 to \$5000 to attend five sessions a week for the entire school year, and is based on the tuition for high school students to attend. Our evening course tuition varies.
 - Changes have been made to allow the department to be more profitable. These include changing the evening school course mailer so it was less expensive and cancelling courses that were not profitable.
- B. Ms. Driban moved, Mrs. Huf seconded, passed unanimously, to receive and file MBIT's update including activities/events, correspondence and related matters as per Attachment 2 (pg. 2-1)
- C. Committee Reports
1. Dr. Boccuti, Superintendent and Chairperson of the Professional Advisory Council complimented Mrs. Strouse and the staff for a wonderful night at William Tennent High School. He said it was great to be there and to recognize all of the students. He thanked Mrs. Strouse for including him. He added that he has enjoyed working with everyone at MBIT for the past two years. Attachment 3 (pg. 3-1)
 2. Mrs. Heenan, Chairperson of the Building, Security and Technology Committee, was not present. Mr. Gamble stated to see the attachment for the report. Attachment 4 (pg. 4-1)
 3. Mrs. Huf, Chairperson of the Program, Policy and Personnel Committee, stated there was nothing to add to the attachment and most of the items that were discussed are on the agenda for approval. Attachment 5 (pg. 5-1)
 4. Ms. Driban, Chairperson of the Finance Committee, noted to refer to the minutes for the report. Attachment 6 (pg. 6-1)
- D. Ms. Driban moved, Mrs. Unger seconded, passed unanimously, to approve the Cash Payments Report for May. Attachment 7 (pg. 7-1)
- E. Ms. Driban moved, Mrs. Unger seconded, passed unanimously, to approve the Treasurer's Reports for April. Attachment 8 (pg. 8-1)

VII. Current Agenda Items

A. Personnel Items

1. Ms. Driban moved, Mrs. Huf seconded, passed unanimously, to approve the proposed 2012-13 educational programs and staffing. Attachment 9 (pg. 9-1)

2. Ms. Driban moved, Mrs. Huf seconded, passed unanimously, to place the Automotive Collision Technology program on probationary status for the 2012-13 school year.
3. Ms. Driban moved, Mrs. Huf seconded, passed unanimously, to retain the Drafting and Design Technology program on probationary status for the 2012-13 school year.
4. Ms. Driban moved, Mrs. Huf seconded, passed unanimously, to reduce the Web Page, Digital Multimedia and Information Resources Design program to half-time status for the 2012-13 school year, due to low enrollment.
5. Ms. Driban moved, Mrs. Huf seconded, passed unanimously, to approve the re-furlough of Robert Kleeman, Precision Machining Teacher, effective the end of the 2011-2012 contract year.
6. Ms. Driban moved, Mrs. Huf seconded, passed unanimously, to approve the furlough of Mary Eckert, Resource Specialist - Health, due to the elimination of the position, as a result of the implementation of changes to the PDE approved Nurse Aide Training program, effective June 4, 2012.
7. Ms. Driban moved, Mrs. Huf seconded, passed unanimously, to approve the qualifying leave of absence consistent with Policy #435.1 – Family and Medical Leave for Stacey Flood, Special Needs Coordinator, effective August 28, 2012 through October 1, 2012.
8. Ms. Driban moved, Mrs. Huf seconded, passed unanimously, to approve salary increases for non-bargaining unit personnel, for the 2012-13 fiscal year with a 2% base percentage increase.
9. Ms. Driban moved, Mrs. Huf seconded, passed unanimously, to approve salary increases for Administrative Staff, including the Business Manager, for the 2012-13 fiscal year with a 2% base percentage increase, in accordance with the terms of the Act 93 Agreement.
10. Ms. Driban moved, Mrs. Huf seconded, passed unanimously, to approve the salary of Kathryn Strouse, Administrative Director, at the sum of \$133,531 for the 2012-13 fiscal year with a 2% base percentage increase, in accordance with the terms of the Act 93 Agreement.
11. Ms. Driban moved, Mrs. Huf seconded, passed unanimously, to approve the staffing for the 2012 summer career enrichment programs, with statutory benefits only. Attachment 10 (pg. 10-1)
12. Ms. Driban moved, Mrs. Huf seconded, passed unanimously, to approve the fall 2012 Adult Evening School programs and the employment of the Adult Evening school staff. Attachment 11 (pg. 11-1)

B. Policies

1. FIRST READING

a. Revised Policy No. 107.1 – Program and Course Curtailment .

Ms. Driban moved, Mrs. Huf seconded, passed unanimously, to accept for first reading Revised Board Policy No. 107.1, Program and Course Curtailment, in the Programs Section. Attachment 12 (pg. 12-1)

C. Other Matters for Consideration

1. Ms. Driban moved, Mrs. Huf seconded, passed unanimously, to approve the 2012-2013 school calendar. Attachment 13 (pg. 13-1)
2. Ms. Driban moved, Mrs. Huf seconded, passed unanimously, to reappoint Dr. Bohdan Martynec as school physician for the 2012-13 school year.
3. Ms. Driban moved, Mrs. Huf seconded, passed unanimously, to approve the field trips and non-paid work-based experiences for the 2012-13 school year. Attachment 14 (pg. 14-1)
4. Ms. Driban moved, Mrs. Huf seconded, passed unanimously, to approve the primary textbooks for all programs for 2012-13 school year. Attachment 15 (pg. 15-1)
5. Ms. Driban moved, Mrs. Huf seconded, passed unanimously, to receive and file the May 18, 2012 Local Advisory Council Minutes. Attachment 16 (pg. 16-1)
6. Ms. Driban moved, Mrs. Huf seconded, passed unanimously, to approve Middle Bucks Institute of Technology to continue participation in the BCTE Technical Assistance Program (TAP) for the 2012-13 school year.
7. Ms. Driban moved, Mrs. Huf seconded, passed unanimously, to award the cleaning and custodial services contract for July 1, 2012 to June 30, 2015 to Interstate Maintenance Corporation at a cost of \$7,423.33 per month. Attachment 17 (pg. 17-1)
8. Ms. Driban moved, Mrs. Huf seconded, passed unanimously, to allow Administration to use \$50,000 from Capital reserve to support the summer projects for PEL, BTO, PSA, DEN and for building roof replacement on the single-car, two-car and six-car garages. Attachment 18 (pg. 18-1)

9. Ms. Driban moved, Mrs. Huf seconded, passed unanimously, to approve the transfer of \$75,000 to the Capital Reserve Fund consistent with the Capital Reserve Fund resolution from MBIT General Fund unspent 2011-12 budget balance.
 10. Ms. Driban moved, Mrs. Huf seconded, passed unanimously, to approve the commitment of \$45,000 in the MBIT General Fund consistent with the Committed Fund Balance resolution, from the unspent 2011-12 budget balance, for the purpose of mitigating future increases in PSERS pension employer contributions.
 11. Ms. Driban moved, Mrs. Huf seconded, passed unanimously, to allow Administration to execute supply contracts setting rates for cost of electricity and/or natural gas if advantageous for school.
 12. Ms. Driban moved, Mrs. Huf seconded, passed unanimously, to approve budget transfers. Attachment 19 (pg. 19-1)
 13. Ms. Driban moved, Mrs. Huf seconded, passed unanimously, to cancel the July Executive Council meeting and to authorize the administration to pay bills to be ratified in August.
- VIII. Ms. Driban moved, Mrs. Unger seconded, passed unanimously, to adjourn the June 11, 2012 meeting of the MBIT Executive Council at 5:50 PM.

An Executive Session was held following the meeting to discuss Personnel Matters.

Respectfully submitted,

Roberta Jackiewicz
Assistant Board Secretary

AGREEMENT TO PROVIDE STUDENT TRANSPORTATION SERVICES

This Agreement, by and between the Central Bucks School District and First Student, Inc., a Delaware corporation, is dated this 28th day of August, 2012, but the parties agree that the effective date of this Agreement shall be the first day of July, 2012.

WITNESSETH:

WHEREAS, the parties into that certain Agreement to Provide Student Transportation Services dated as of November 27, 2007 (the "2007 Agreement"), pursuant to which Contractor has provided transportation services for the students of the Central Bucks School District in accordance with the requirements of Law and the terms and conditions provided for therein.

WHEREAS, the parties desire to extend the term of the 2007 Agreement and amend certain portions thereof;

NOW THEREFORE, in consideration of the mutual promises of the parties, the covenants and conditions herein contained, and the mutual benefits to be derived herefrom, the parties agree as follows:

As of the effective date hereof, this Agreement shall replace and supersede the 2007 Agreement.

SECTION 1. DEFINITIONS OF TERMS

1.1 **School District or District** shall mean the Central Bucks School District, whose address for notices is 20 Welden Drive, Doylestown, Pennsylvania 18901.

1.2 **Contractor** shall mean First Student, Inc., a Florida Corporation, whose address for notices is 3435 Trewigtown Road, Colmar, Pennsylvania 18915.

1.3 **Superintendent** shall mean the Superintendent of Schools, Central Bucks School District.

1.4 **School Bus or Bus** shall mean a school bus body and chassis, which is licensed by the State of Pennsylvania (the "State") to operate as a school bus, which meets all applicable Federal and State requirements.

1.5 **School Bus Driver or Driver** shall mean a legally qualified school bus operator, licensed by the State, who is acceptable to the Contractor and the School District to drive a school bus. Employees of the Contractor are not employees of the District for any purpose.

1.6 **Regular Route** shall mean any scheduled route which is established for the purpose of transporting students to and from school on a daily basis during the term of this Agreement.

1.7 **Late and Intermediate Runs** shall mean transportation required after the regular school day is over and regular daily runs are finished. Special routes and schedules may be established for such purposes.

1.7.1 **Special Runs** shall mean transportation for sports trips or field trips or other transportation services not defined elsewhere.

1.8 **Vehicle** shall refer to a school bus or other vehicle to be used by the Contractor in the performance of this Agreement.

1.9 **Pricing** shall refer to the Contractor's quote for Transportation Services dated July 1, 2012 (attached hereto as Exhibit B).

SECTION 2. SCOPE OF THE WORK

2.1 The Contractor hereby agrees to provide the District with a minimum of 90 daily routes using 72-passenger buses as described in Exhibit B attached hereto, during the term of this Agreement. Any changes to said transportation services will require appropriate adjustments to the monthly billing statements at the rates and charges set forth on Exhibit B hereto. All student transportation services provide by the Contractor shall comply with and be in accord with all requirements of any applicable municipal, State, and Federal laws, ordinances, rules and regulations and the terms and conditions of this Agreement.

2.2 This Agreement shall commence and take effect on July 1, 2012 and end on June 30, 2018 with the option to extend the contract by nine (9) additional one (1) year term(s) for a maximum total of fifteen (15) years. Any extension beyond the initial six (6) year term shall require the mutual agreement of the District and Contractor.

SECTION 3. BUS ROUTES AND SCHEDULES

3.1 (a) Bus routes and bus stops shall be provided to Contractor in a timely manner by the School District and may be modified at the sole discretion of the School District. Contractor shall not deviate from the designated route except by prior written consent of the School District or in the case of an emergency, which shall be reported promptly thereafter to the School District.

(b) The School District, may alter, modify, or amend the bus route and/or stops along the way, change or add bus routes, establish new bus routes, and change times scheduled for pick-up and deliveries in order to meet changing conditions upon reasonable prior notice to Contractor. Rules and regulations for details incidental to the operation of bus routes and bus stops which may arise shall be mutually agreed upon.

3.2 The Contractor shall require the bus drivers to adhere to routes and times schedules as established. Bus drivers who discover cause for route or time adjustment will report same to the Contractor, which will take the matter up with the School District. The Contractor will act in an advisory capacity to the School District with regard to proposed changes in routes and schedules.

3.3 The School District shall have the sole responsibility of altering, delaying or canceling bus service during inclement weather. Contractor agrees to abide by the decision of the School District, or its designee, and operate on the assigned schedules and routes. The Contractor shall assist the School District in any determination of whether runs should be cancelled due to inclement weather. To this end, the Contractor shall remain available to the School District for consultation on a daily basis.

3.4 Contractor will be required to provide all buses and available drivers serving this contract to Bucks County in the event of a community disaster evacuation.

SECTION 4. INSURANCE

4.1 The Contractor agrees to maintain in full force and effect during the term of this Agreement, insurance policies providing the following coverage amounts:

- (a) Worker's Compensation – as required by statute
- (b) Automobile Liability - \$1.5 Million Combined Single Limit. Starting in July of 2020, the combined single limit shall be increased to \$2.0 million
- (c) Excess Liability – \$6 Million Umbrella. Starting in July of 2020, the excess liability limit shall be increased to a \$7 million umbrella by a company rated A-7 by the A.M.Best insurance rating service.

The School District shall be named as additional insured in all such insurance policies except Worker's Compensation. The insurance shall be carried through a company authorized to conduct business in the State and shall provide that it cannot be cancelled or materially altered without thirty (30) days prior written notice to the District.

4.2 Certificates of insurance shall be provided by Contractor to the School District on or before July 1 of each contract year.

SECTION 5. DISCLAIMER OF AGENCY/INDEMNIFICATION

5.1 The Contractor acknowledges that it is an independent contractor, and as such, is not and shall not be construed to be an agent or employee of the School District. Except to the extent otherwise provided elsewhere herein, the Contractor agrees to indemnify, hold harmless and defend the School District from and against any and all liability for loss, damage or expense which it may suffer or for which it may be held liable by reasons of injury, including death, to any person or damage to any property, to the extent caused by the Contractor in performance of services under this Agreement.

SECTION 6. FAILURE OF OPERATION

6.1 When the Contractor fails to complete any route or any portion of any route, the amount of payment appropriate for said route or part of said route shall be deducted from the daily rate for the vehicle or vehicles involved. Any extra costs incurred by the School District in securing substitute services shall be charged to the account of Contractor. This section will not be invoked when weather conditions or other circumstances exist that are beyond the reasonable control of the Contractor or the driver.

6.2 Penalties under this section shall be imposed in the exercise of reasonable discretion by the School District, after consultation and discussion by the parties.

SECTION 7. VEHICLES

7.1 Contractor will provide a minimum of ninety (90), seventy-two (72) passenger school buses, plus necessary spares to ensure availability of ninety (90) buses on each school day, up to 184 days within the 190-day school calendar. Buses necessary for added runs to be provided at rates specified in Exhibit B.

7.2 All vehicles used and employed by the Contractor in the performance of this Agreement shall meet all applicable municipal, State and federal laws, ordinances, rules and regulations.

7.3 Prior to August 1st of each year, Contractor shall furnish the following information to the School District for all vehicles:

- (a) a list of all vehicles to be used
- (b) name of manufacturer
- (c) date of manufacture
- (d) serial numbers
- (e) pupil capacity
- (f) odometer reading

7.4 The Contractor shall secure and maintain in force such licenses and permits, as are required by law, for furnishing the services herein specified.

7.5 The Contractor shall furnish the School District with a complete written report of every accident involving any of its vehicles if at the time of the accident the vehicle owned and operated by the Contractor is occupied by students. The written report shall be due within twenty-four (24) hours of the incident. The Contractor shall provide immediate notification to the School District of an accident when a vehicle is occupied by students.

7.6 All vehicles shall be cleaned, equipped and maintained in accordance with good industry practices. A thorough preventative maintenance and vehicle inspection program on all vehicles shall be ongoing at all times in accordance with the good industry practices.

7.7 No vehicle shall be fueled while students are on board.

7.8 The Contractor shall provide student and mileage information in order to assist the School District in complying with Department of Education regulations. In addition, the Contractor shall provide reasonable assistance to the School District in order for the School District to complete and file necessary reports to governmental bodies.

7.9 Contractor will provide sufficient spare buses for special services necessitated by:

- (a) Field trips and Athletic runs;
- (b) Mechanical breakdown;
- (c) Vehicles that are inoperable due to an accident; and
- (d) Vehicles that are being serviced on a preventative maintenance program.

7.10 All school buses assigned to regular daily routes shall be no older than eleven (11) years during the life of the contract, and the average age of the fleet shall be maintained at six (6) years for the contract term.

7.11 The School District retains the right to inspect the school buses and all other vehicles at all reasonable times and by all means to ensure safety compliance.

SECTION 8. PERSONNEL

8.1 The Contractor shall supply, at its own expense, all personnel necessary or required for the performance of its duties and obligations under this Agreement. The Contractor shall have an ongoing safety program for all bus drivers and documentation of this program shall be provided to the School District upon written request.

8.1a All Contractor drivers/monitors shall secure and maintain any and all clearances required by ACT 151, ACT 114 and ACT 33 and ACT 34. Furthermore, all Contractor drivers/monitors shall comply with any future directives received from the state or federal government with respect to background and other checks as may be required. All clearances will be updated at the same time as the license renewal/recertification cycle which has typically been every four (4) years or as required by law. The contractor agrees to provide a copy of all clearances, a valid driver's license, current physicals and current license "S" endorsements to the School District on an annual basis. The contractor's mechanics shall also obtain their CDL Class B License with "S" endorsement so that they may substitute for absent drivers. The Contractor shall immediately notify the School District if any one of its drivers and/or monitors shall fail to secure or otherwise loses a required certification and/or license. No new driver may be added until such time as all of the clearances required in the section have been provided, in writing, to the District.

8.2 Bus drivers must meet all applicable State and Federal requirements. Contractor shall provide an ongoing training program for Drivers that include completion of an initial training program and continuing or annual in-service training. A pre-employment drug-screening test is required for all bus drivers. Random drug testing shall be conducted in accordance with any applicable Federal, State or local laws and regulations.

8.3 Each driver must have periodic physical examination in accordance with applicable State and Federal requirements, at the Contractor's expense.

8.4 The Contractor shall be responsible for providing substitute bus drivers. The School District retains the right to request the removal from service under this Agreement of any school bus driver, who in its sole opinion, is not qualified to operate a school bus. All such requests will be made in writing and state the reasons therefore.

8.5 Bus drivers shall not smoke when operating a bus with students on board, nor shall the driver permit students to smoke on the bus. When operating a bus, drivers are not permitted to talk on the phone, read / send text messages, or otherwise use smartphone applications.

8.6 The Contractor agrees to submit a list of certified drivers to the School District at least thirty (30) days before the start of each school year pursuant to the contract.

8.7 The Contractor shall employ a qualified full time staff to supervise the providing of student transportation services under this Agreement, including supervisory personnel to act in the capacity of liaison between the School District and the Contractor. Supervisory personnel shall be available to the Superintendent on site between 6:30 a.m. and 4:30 p.m. on each school day during the term of this Agreement. If the appropriate depot manager (or their designee) is not available each day or portion of a day, a fee of \$600 per day shall be deducted from the next appropriate billing statement. Should a bus leave the First Student depot fifteen (15) minutes or later than its designated time, a fee of \$150 per occurrence shall be imposed and deducted from the next appropriate billing statement.

8.8 No unauthorized personnel or riders shall be allowed on any vehicle being used in the performance of this Agreement, including the drivers' children, unless they are assigned to a vehicle for normal pupil transportation.

8.9 The Contractor shall not discriminate against any prospective or active employee because of race, color, national origin, religious creed, sex, age, sexual orientation, or disability.

8.10 Contractor agrees to make supervisor and staff available for reasonable community related inquiries upon reasonable request and notice from the School District.

SECTION 9. BUS OPERATIONS / SUPERVISION OF STUDENTS

9.1 Bus drivers shall not operate a bus loaded in excess of its rated capacity.

9.2 Bus drivers shall not leave a bus unattended at any time when students are on board.

9.3 Bus drivers shall immediately report student misconduct occurring on a bus and shall be available to testify in the event any proceedings are commenced by the District against the student as a result of his/her misconduct. Bus drivers shall be provided with a copy of the School District's Disciplinary Policy for student conduct and procedures and shall comply in all respects with the policy. Furthermore, bus drivers shall receive instruction as to the requirements of the School District's Disciplinary Policy for student misconduct. The School District agrees it shall instruct students on the bus regulations and conduct rules. The rules and procedures are attached hereto as Exhibit A.

9.4 No bus driver shall put a student off a bus unless the bus driver reasonably believes that a student is putting the driver or another person in jeopardy of physical harm.

9.5 Bus drivers do not have authority to refuse any transportation to any eligible student. Matters which may necessitate a withdrawal of eligibility will be reported as soon as possible to the Contractor which will handle the matter through the School District.

9.6 The bus driver is responsible to see that all students are seated and remain seated while the bus is in operation.

9.7 Should the District desire to add cameras to the buses serving this contract in the future, the Contractor agrees to meet and discuss the parameters of this action with the District. The choice of equipment, cost for the equipment, installation and on-going maintenance/replacement cycles will be negotiated at that time. Any future decision reached on the topic of cameras and memorialized in writing will be added to this contract and/or its extension(s).

SECTION 10. PROCUREMENT OF FUEL

10.1 The School District will furnish the fuel necessary to provide the services outlined in this Agreement. There will be no charges to Contractor for fuel, provided the distance from Contractor's facility to the School District remains at eight (8) miles or less. If circumstances change so that Contractor's facility is relocated more than eight (8) miles from the School District, fuel for additional deadhead miles resulting from relocation will be charged at the district's current cost per gallon.

10.2 The fuel will be stored in Contractor's tanks. A fuel metering procedure shall be jointly developed prior to the start of Contractor services hereunder.

10.3 The Contractor is solely responsible for maintaining such fuel storage and delivery system(s) and for complying with all laws, rules and regulations (including, but not limited to, orders and requirements of State, local or Federal authorities) applicable to such system(s).

SECTION 11. USE OF DISTRICT GROUNDS

11.1 The Contractor will be responsible for providing a garage and vehicle parking at a location that has been approved by the District. As circumstances permit, and subject to mutual acceptable lease terms, the Contractor shall be allowed to use the following bus depots for district operations [Operations Center, Transportation Annex, MBIT, Warwick Elementary]. The Contractor shall maintain a safe and professional working environment at all times.

11.2 The Contractor shall be responsible for providing a two-way communication system allowing communication between the Contractor and all vehicles. Contractor will be responsible for providing the telephone system, the two-way communication system, trash removal, general cleaning and upkeep.

SECTION 12. RATES AND CONDITIONS

12.1 The School District shall pay the Contractor for services hereunder based on the rates and charges set forth on Exhibit B.

12.2 Contractor will submit an itemized invoice to the School District monthly for all services rendered during the previous month, in accordance with the rates and charges on Exhibit B. Payment will be made within five (5) days after the regularly scheduled Board of Education meeting each month, or if no meeting is held, on or before the 15th of each month.

SECTION 13. TERMINATION OF CONTRACT

13.1 If Contractor, after receipt of written notice, and a reasonable opportunity to correct a deficiency fails to perform a material obligation of Contractor hereunder, or to furnish safe and adequate personnel and equipment, or otherwise fails to substantially comply with the terms of this Agreement, the School District may cancel the Agreement and procure services elsewhere. In the event of cancellation or termination for substantial and material default, the School District shall look to the Contractor for any expenses incurred in excess of the rates and charges hereunder.

13.2 If a dispute between the Contractor and the School District results in litigation, the proceedings shall be held in the Court of Common Pleas of Bucks County Pennsylvania

SECTION 14. SAFETY PROGRAM

14.1 Contractor will establish a schedule of driver safety programs to assess current employees and future training needs.

14.2 Contractor will schedule and conduct monthly safety meetings for drivers.

14.3 Contractor will provide basic first aid training to all drivers. Drivers will participate in a training program that includes the signs and symptoms of childhood/adolescent medical conditions and appropriate emergency responses.

SECTION 15. MODIFICATION, ENTIRE AGREEMENT AND SAVINGS CLAUSE

15.1 No waivers, alterations, or modifications of this Agreement or any agreements in connection with it shall be valid unless in writing and duly executed by both the Contractor and the School District.

15.2 This Agreement, including the Exhibits, constitutes the entire agreement between the parties and will supersede all previous negotiations and commitments whether written or oral, including the 2007 Agreement.

15.3 The form of this Agreement is intended for general use in the United States of America and in the event that any of the terms and provisions are in violation of or prohibited by any law, statute or ordinance where it is used, such term or provision shall be of no force and effect to the extent of such violation or prohibition without invalidating the remaining terms and provisions of this Agreement.

15.4 The terms of this Agreement shall be interpreted to affect the intent of the parties as expressed herein. The terms hereof shall govern over provisions contained in any other document.

SECTION 16. MISCELLANEOUS PROVISIONS

16.1 This Agreement shall not be assigned by either party hereto, without the written consent of the other party, which consent shall not be unreasonably withheld or delayed. Contractor may, however, assign this Agreement without such consent to a parent, subsidiary, related or affiliated company of Contractor.

16.2 Contractor will incur no penalties or liability to the School District for failure to perform any obligation under this Agreement if due to a national or local emergency, wars, riots, fires, strikes, labor disputes, federal, State or local laws, rules regulations, shortages (local or national) or fuel allocation programs, or any other cause beyond Contractor's reasonable control whether existing now or hereafter.

16.3 All notices required or permitted by this Agreement shall be in writing, signed by the party serving the notice, sent to the party at the address shown on page 1 hereof or to such other address as either party may have furnished to the other in writing as a place for the service of notice. Such

notices shall be either deposited, postage prepaid, in registered or certified United States mail, return receipt requested or sent prepaid via air courier service.

16.4 This Agreement may be executed in one or more counterparts each of which shall be deemed as an original, but all of which together shall constitute one and the same instrument.

16.5 In the event that the District resumes in-house operations on the routes to be serviced by Contractor hereunder, Contractor agrees to terminate this Agreement, receiving compensation for services performed prior to the termination of the contract. In addition, the School District will pay to Contractor, the costs incurred by Contractor that reasonably result from such early termination such as lease termination(s), cancellation of any subcontractor contracts, etc. Though the total of these costs wouldn't be known until the contract is terminated, the amount will not exceed \$100,000.

Should the School District elect to reinstate an in-house pupil transportation operation, Contractor agrees that the School District will have the right of first refusal should the District choose to buy the buses and vehicles used in performance of the Contract at the end of the contract. The District shall have the right to purchase any of the vehicles used in the service of this contract at the appraised fair market value. Fair market value shall be determined by an appraisal performed by a third party appraiser mutually agreed upon by the parties.

ATTEST:

CENTRAL BUCKS SCHOOL DISTRICT

By: _____

Title: _____

Date: _____

ATTEST:

FIRST STUDENT, INC.

By: _____

Title: _____

Date: _____

EXHIBIT A



CENTRAL BUCKS SCHOOL DISTRICT

LEADING THE WAY

The Central Bucks Schools will provide all students with the grace and problem-solving skills essential for personal development, responsible citizenship, and life-long learning.

SAFETY RULES FOR CENTRAL BUCKS SCHOOL BUSES

Two General Rules

- Always follow the directions of the bus driver.
- Be courteous to all passengers.

Waiting for the Bus

- Help the buses run on time. Be at your stop five minutes early.
- Be considerate of private property. Stay off the road while waiting for your bus.
- Wait until the bus comes to a complete stop before trying to get aboard. Do not push or crowd when getting on the bus.
- If you are late, never run after a moving bus.
- Parents are responsible for children at bus stops.

Riding the Bus

- Keep your hands and head inside the bus at all times.
- Help keep the bus clean. Don't throw trash on the floor or out the windows.
- Loud talking, laughing, and yelling can be distracting to the driver. Speak at a moderate level and do not cause disturbances on the bus.
- Live animals, glass containers, firearms, explosives, or any other dangerous or objectionable item may not be taken on the bus.
- Keep objects out of the aisle. Gym bags, instruments, or school projects must be held in your lap or they will not be allowed on the bus.
- Find a seat as soon as you board the bus. Do not leave your seat while the bus is moving.
- Share your seat with others. If the bus is filled, ride three to a seat.
- Absolute quiet is required when the bus approaches a railroad crossing.
- Always follow the directions of the bus driver.
- No smoking, lighted matches, or open flame is permitted in the bus.
- The student will have to pay for the repair of any damage they may cause in the bus.
- No eating or drinking on the bus.

Leaving the Bus

- Always cross the street in front of the bus where the driver can see you.
- Stay a safe distance away from the side of the bus.
- Drivers are allowed to drop off passengers only at regular bus stops.

REMEMBER

Riding the bus is a privilege. These rules help insure safe bus transportation for students and bus drivers. Students who violate these safety regulations may be excluded from riding the bus. Parents are responsible for transporting their child to and from school if the child has been excluded from bus transportation.

Transportation Department • Operations Center • 320 West Swamp Road • Doylestown, Pennsylvania 18901-2401

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EXHIBIT B Spreadsheet of Yearly Charges

Minimum of 90 daily routes (minimum 72-passenger bus). All daily routes assume 5 hours on task plus any deadhead time to arrive at first stop. Price assumes contractor supplies bus (minimum 72-passenger) with average age of 6 years for life of the contract, with no bus in excess of 11 years old. All maintenance, insurance, labor, benefits and overhead less fuel should be included in quotation. All buses must contain "Central Bucks" on bus. Any non-district use of contractor buses will be subject to fuel adjustment and "Central Bucks" name must be covered during such use. Prices quoted must include 80 miles per day per bus not including deadhead miles for buses dispatched from out of district location.

Exhibit B Supplemental Bus Specification and Costing on a Per-Day Basis																	
NEW	Contract Locked In for 6 Years from 2012-13 through 2017-18												School District Option to Renew the Contract on a Year-To-Year Basis				
	2011-12	2012-13	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27
72 Passenger Base Price Per Bus, [Min. 90 routes]	\$240.55	\$246.56	\$238.14	\$241.72	\$245.34	\$249.02	\$255.25	\$261.63	\$266.86	\$272.20	\$279.00	\$285.98	\$293.13	\$300.46	\$307.97	\$315.67	\$323.56
Additional Cost for New Bus Purchases - Expand to 78 Passenger Bus	\$241.00	\$246.01	\$238.54	\$243.74	\$246.78	\$250.49	\$256.73	\$263.17	\$268.49	\$273.80	\$280.54	\$287.66	\$294.85	\$302.22	\$309.79	\$317.52	\$325.46
Additional Cost for New Bus Purchases - Full Roof Sound Insulation Package	\$0.08	\$0.08	\$0.08	\$0.08	\$0.08	\$0.08	\$0.08	\$0.09	\$0.09	\$0.09	\$0.09	\$0.10	\$0.10	\$0.10	\$0.10	\$0.10	\$0.11
Additional Cost for New Bus Purchases - Strobe Light on Stop Sign Arm	\$0.08	\$0.08	\$0.08	\$0.08	\$0.08	\$0.08	\$0.08	\$0.09	\$0.09	\$0.09	\$0.09	\$0.10	\$0.10	\$0.10	\$0.10	\$0.10	\$0.11
Additional Cost for New Bus Purchases - Automatic Tire Chains	\$1.11	\$1.11	\$1.10	\$1.12	\$1.13	\$1.15	\$1.18	\$1.21	\$1.23	\$1.26	\$1.29	\$1.32	\$1.35	\$1.39	\$1.42	\$1.46	\$1.49
Additional Cost for New Bus Purchases - Intercom Package	\$0.20	\$0.20	\$0.20	\$0.20	\$0.20	\$0.21	\$0.21	\$0.22	\$0.22	\$0.23	\$0.23	\$0.24	\$0.24	\$0.25	\$0.26	\$0.26	\$0.27
Additional Items can be added to either 72 or 78 Passenger vehicle. Pricing for additions assumes being done at the manufacturer.																	
Total for Enhancements on 78 pax, including daily rate	\$243.43	\$248.48	\$241.00	\$244.61	\$248.28	\$252.01	\$258.31	\$264.76	\$270.08	\$275.46	\$282.35	\$289.41	\$296.64	\$304.08	\$311.66	\$319.45	\$327.44
Total for Enhancements on 72 pax, including daily rate	\$242.02	\$248.03	\$239.60	\$243.19	\$246.84	\$250.54	\$256.81	\$263.23	\$268.49	\$273.86	\$280.71	\$287.73	\$294.92	\$302.29	\$309.85	\$317.60	\$325.54
Cost of Older Buses Upgraded With Each of These Options																	
NEW	Contract Locked In for 6 Years from 2012-13 through 2017-18												School District Option to Renew the Contract on a Year-To-Year Basis				
	2011-12	2012-13	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27
72 Passenger Base Price Per Bus, [Min. 90 routes]	\$240.55	\$246.56	\$238.14	\$241.72	\$245.34	\$249.02	\$255.25	\$261.63	\$266.86	\$272.20	\$279.00	\$285.98	\$293.13	\$300.46	\$307.97	\$315.67	\$323.56
Additional Cost for New Bus Purchases - Expand to 78 Passenger Bus	\$241.96	\$246.97	\$239.54	\$243.14	\$246.78	\$250.49	\$256.73	\$263.17	\$268.49	\$273.80	\$280.64	\$287.66	\$294.85	\$302.22	\$309.78	\$317.52	\$325.46
Additional Cost for New Bus Purchases - Full Roof Sound Insulation Package	\$0.65	\$0.65	\$0.65	\$0.68	\$0.67	\$0.68	\$0.69	\$0.71	\$0.73	\$0.74	\$0.76	\$0.78	\$0.80	\$0.82	\$0.84	\$0.88	\$0.88
Additional Cost for New Bus Purchases - Strobe Light on Stop Sign Arm	\$0.23	\$0.23	\$0.23	\$0.23	\$0.24	\$0.24	\$0.25	\$0.26	\$0.26	\$0.26	\$0.27	\$0.28	\$0.28	\$0.29	\$0.30	\$0.31	\$0.31
Additional Cost for New Bus Purchases - Automatic Tire Chains	\$1.11	\$1.11	\$1.10	\$1.12	\$1.13	\$1.15	\$1.18	\$1.21	\$1.23	\$1.26	\$1.29	\$1.32	\$1.35	\$1.39	\$1.42	\$1.46	\$1.49
Additional Cost for New Bus Purchases - Intercom Package	\$0.25	\$0.25	\$0.24	\$0.25	\$0.25	\$0.25	\$0.26	\$0.27	\$0.27	\$0.28	\$0.29	\$0.29	\$0.30	\$0.31	\$0.31	\$0.32	\$0.33
Additional Items can be added to either 72 or 78 Passenger vehicle. Pricing for additions assumes being post-manufactured.																	
Total for Enhancements on 78 pax, including daily rate	\$244.21	\$250.26	\$241.76	\$245.38	\$249.07	\$252.81	\$259.13	\$265.61	\$270.92	\$276.34	\$283.25	\$290.33	\$297.58	\$305.02	\$312.95	\$320.47	\$328.48
Total for Enhancements on 72 pax, including daily rate	\$242.79	\$248.81	\$240.37	\$243.97	\$247.63	\$251.34	\$257.63	\$264.07	\$269.35	\$274.74	\$281.61	\$288.85	\$296.86	\$303.26	\$310.84	\$318.61	\$326.58
Current fleet configuration does not include 78 passenger vehicles. Pricing assumes vehicles will be added (at the request of the District) based on normal replacement schedule as defined in the contract.																	
NEW	Contract Locked In for 6 Years from 2012-13 through 2017-18												School District Option to Renew the Contract on a Year-To-Year Basis				
	2011-12	2012-13	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27
Fee Schedule for Sports Trips per Hour [2 hour minimum]	\$50.81	\$52.30	\$45.00	\$52.97	\$45.88	\$53.78	\$55.11	\$58.49	\$57.62	\$58.77	\$60.24	\$61.74	\$63.26	\$64.87	\$66.49	\$68.15	\$69.86
Fee Schedule for Field Trips per Hour [2 hour minimum] (parent Paid)	\$52.04	\$53.49	\$70.00	\$71.05	\$72.12	\$73.20	\$75.03	\$76.90	\$78.44	\$80.01	\$82.01	\$84.05	\$86.16	\$88.32	\$90.62	\$92.79	\$95.03
Fee Schedule for MBIT per Hour (Mid-Day Trips) [no minimum time requirement]	\$53.18	\$52.49	\$30.00	\$30.45	\$30.91	\$31.37	\$32.15	\$32.96	\$33.62	\$34.29	\$35.15	\$36.03	\$36.93	\$37.85	\$38.80	\$39.77	\$40.76
Fee Schedule for Bus Monitors (Aides) per Hour [4 hour daily minimum]	N/A	N/A	\$18.00	\$18.27	\$18.54	\$18.82	\$19.29	\$19.76	\$20.17	\$20.57	\$21.09	\$21.62	\$22.16	\$22.71	\$23.28	\$23.85	\$24.46

CENTRAL BUCKS SCHOOL DISTRICT
Finance Committee Meeting Minutes

August 15th, 2012

PRESENT

Paul Faulkner, Chairperson
Jim Duffy
Tyler Tomlinson

ALSO PRESENT

John Gamble
Joe Jagelka

Dave Matyas
Susan Vincent

The Finance Committee Meeting was called to order at 7:00 p.m.

PUBLIC COMMENT

No public comment on Finance Committee Items

NEW BUSINESS

(1) Renegotiated Contract With First Student for Transportation Services

The current contract with First Student continues through June 2018. As compared to the current contract, the renegotiated contract will save the district at least \$275,000 in 2012-13. By June 2018 the renegotiated contract will save the district at least \$550,000 per year. After 2018, the proposed contract with FS is on a year-to-year basis through 2027.

By the end of the renegotiated contract, the district will be saving at least \$750,000/year compared to the current contract financial terms. These savings are in addition to the savings from moving 37 drivers last June and 44 drivers this June to First Student. Moving 81 driving positions to First Student will save the district at least \$800,000/year in wages and benefits.

Since our last meeting in June, First Student agreed to reduce the inflation factor in 2017-18 and 2018-19 from 2.5% to 2.0% (see Exhibit B page 16 of the contract)

The reduction saves the district an additional \$86,000 per year.

First Student also agreed to donate \$5,000 per year toward athletic field maintenance. (see Exhibit B page 16 of the contract). The district is still just guaranteeing First Student 90 routes per year in case we want to bring in another contractor. The district will maintain control over the bus routes and schedules. The contract allows the district to take back operations if it wants to get back into the transportation business in the future.

The committee recommended taking another look at the insurance value requirements of the contract with our insurance broker given the recent liability suit with Pennsbury School District. If the district insurance broker is comfortable with the insurance requirements, the committee recommended the contract be placed on the Board agenda for consideration.

(2) Assessment Appeal Process

The school district is losing about \$6.3M per year as a result of real estate assessment appeals. In February 2012, the School Board decided to appeal 44 properties. The report upon which the decision was made to appeal these properties indicated a potential increase in revenue of \$4,000 and greater per property. The School Board chose \$4,000 as the amount to pursue because it limited the number of properties that would be taken to the county assessor's office to initiate an appeal. Given that the district has been unsuccessful in

its appeal process with the county the last two years, the School Board wanted to develop a proven process that is acceptable to the county before initiating appeals for a larger volume of properties.

The actual appraisals on the 44 properties varied from the database estimates.

Several properties were not submitted to the county for review because they didn't pass the minimal test established by the Board a couple of years ago which stated they must generate at least \$500 in additional taxes over a 3 year period.

The committee reviewed the basic information on the residential properties filed with the county for the appeal process. The School Board is not aware of the address of the properties, is not aware of the names of the property owner, nor are they aware of any other data that would allow them to determine which properties were submitted to the county for appeal.

The committee recommended that the appeal process continue for the residential and commercial properties that were filed for appeal with the county. The potential extra real estate tax revenue generated from the appeal process on the residential properties could be up to \$130,000 per year for the group. The group of commercial properties may generate up to \$635,000 per year.

(3) Pickertown Road Property Sold for \$269,900

The district bought a house in the early 2000's as a part of the CB South High School construction project. The district needed to purchase the property to facilitate constructing a student driveway exit from the school. The district bought the property for about \$300,000. Since 2004, the district has been receiving \$18,000 per year in rent payments. Closing on the property took place on August 6th.

(4) Class Action Suit Against Wachovia

A few years ago, the district was approached by attorneys from Gold Bennett Cera and Sidener of San Francisco regarding a class action lawsuit against Wachovia. Apparently Wachovia and other banks may have collaborated to limit the interest rates governmental entities were given on contracts to invest the proceeds of bond issues until they were needed to pay for construction expenses. The attorneys reviewed our records and found that CBSD was eligible to participate in the lawsuit. It looks like the district may be able to recover almost \$80,000 from the efforts of the lawsuit.

(5) Request to Waive the Penalty and Interest on a Home Set for Sheriffs Sale

In July, a resident asked the School Board to Waive the Interest associated with non-payment of back taxes. Those fees total \$1,207.28. The committee discussed the issue as well as a possible provision to provide relief from related interest charges for real estate owners whose property is up for sheriff's sale.

The committee recommended that this item be placed on the Board agenda during August for discussion and potential action.

(6) 2013-14 Budget, Act 1 Base Index

The Education Cost index for 2013-14 came in at 1.4%. This is an indication of national inflation trends associated with education. The Pennsylvania State Average Weekly Wage is a wage inflation indicator and has been trending at 1.8%. The Act 1 base index is an average of the education and wage inflation trends. Given that the Act 1 base index is 1.7% for 2012-13, it looks like the 2013-14 Act 1 base index may be less than 1.7%. The state will publish the official Act 1 base index for 2013-14 in early September.

OLD BUSINESS

None

Informational Items

No discussion took place on information items.

Meeting adjourned at. 8:25pm

Respectfully Submitted,

David W. Matyas, Business Administrator

- **Next Meeting, September 19, 2012** -

**Central Bucks School District
Human Resource Committee Minutes
Wednesday, August 8, 2012**

Call to Order: 5:30 P.M.

In attendance: James Duffy, Paul Faulkner, John Gamble, Joseph Jagelka, Geryl McMullin, Tyler Tomlinson, Jerel Wohl and Gilbert Martini

Public Comment: There were no members of the public present for comment.

A. New Business

Administrative Procedure to Determine Teacher Salary – Discussion

The Committee reviewed revisions to the Administrative Procedure to Determine Teacher Salary for 2012-13. All new hires will begin on step 1. Non-CB teaching experience will not be considered for salary credit unless there is a critical need situation in which case the Superintendent may award salary credit. Salary credit (step) will continue to be given for all prior CB teaching experience. Administrators believe the new guidelines will not hinder the district's recruiting efforts.

Bucks/Montgomery Health Consortium Trust – Discussion - 10 Minutes

The Committee received an update on the BMHCT and its influence on the insurance market in Southeastern Pennsylvania. The Trust began operations on July 1, 2012 with 15 school entities and more than 20,000 lives. Independence Blue Cross lowered the percent increases for renewals and provided a very competitive bid for reinsurance. Because of increased competition districts saved a total of more than \$1.6M in the first year of Trust participation.

Executive Session: Personnel Issues

Act 93 Compensation Plan - Repayment of Tuition Reimbursement

Grievances – Case Review

The Committee heard multiple grievances on a variety of employment issues and rendered decisions in all cases.

B. Information Items

Equivalency Rates for 2012-13

The meeting adjourned at 7:15 P.M.
Minutes submitted by Gilbert Martini
Next meeting October 9, 2012

CENTRAL BUCKS SCHOOL DISTRICT

Gifts to Schools Report

Fiscal Year 2011 - 2012

<u>Schools</u>	<u>Contributions from Parent Organizations</u>	<u>Contributions from Student Groups</u>	<u>Donations \$150.00 and over Contributions from Non-School Groups Description</u>	<u>Amount</u>	<u>Total Contributions</u>
Elementary:					
<i>Barclay</i>	\$25,392.15		Lafferty Chevrolet Farmer's Insurance Total	\$875.00 \$1,000.00 \$1,875.00	<u>\$27,267.15</u>
<i>Bridge Valley</i>	\$15,110.37		Barnes-Kennedy Mr. Gallager Sheldon Family Total	\$2,000.00 \$519.21 \$4,900.00 \$7,419.21	<u>\$22,529.58</u>
<i>Buckingham</i>	\$18,308.00	\$0.00	Peg Solitario Stejbach Family Total	\$300.00 \$300.00 \$600.00	<u>\$18,908.00</u>
<i>Butler</i>	\$31,517.00	\$0.00	Total	\$0.00	<u>\$31,517.00</u>
<i>Cold Spring</i>	\$31,942.65			\$0.00	<u>\$31,942.65</u>
<i>Doyle</i>	\$20,417.20	\$74.50	Total	\$0.00	<u>\$20,491.70</u>
<i>Gayman</i>	\$12,515.97	\$0.00	Mr. Brett Shack Mr. and Mrs. Shippee Chapman Gallery Mr. and Mrs. Morgan Mr. Neri III Dr. and Mrs. Spillane Mr. and Mrs. Arnstein Mr. Cohen Total	\$150.00 \$150.00 \$150.00 \$150.00 \$150.00 \$150.00 \$150.00 \$300.00 \$1,350.00	<u>\$13,865.97</u>
<i>Groveland</i>	\$23,998.00		Mr & Mrs. Mass & Family CB Cares Total	\$500.00 \$150.00 \$650.00	<u>\$24,648.00</u>
<i>Jamison</i>	\$11,738.65				<u>\$11,738.65</u>
<i>Kutz</i>	\$26,546.75				<u>\$26,546.75</u>
<i>Linden</i>	\$29,314.94				<u>\$29,314.94</u>
<i>Mill Creek</i>	\$51,710.61		Total	\$0.00	<u>\$51,710.61</u>
<i>Pine Run</i>	\$29,582.82		Amsterdam Printing	\$218.30	<u>\$29,801.12</u>
<i>Titus</i>	\$45,700.00	\$0.00	Lafferty "Drive for Education Program" Target "Take Charge of Education" eScript Contributions	\$1,951.24 \$993.49/66 \$350.61	

CENTRAL BUCKS SCHOOL DISTRICT

Gifts to Schools Report

Fiscal Year 2011 - 2012

<u>Schools</u>	<u>Contributions from Parent Organizations</u>	<u>Contributions from Student Groups</u>	<u>Donations \$150.00 and over Contributions from Non-School Groups Description</u>	<u>Amount</u>	<u>Total Contributions</u>
	\$45,700.00		\$0.00 Total	\$3,294.96	<u>\$48,994.96</u>
<i>Warwick</i>	\$26,320.56			\$0.00	<u>\$26,320.56</u>

CENTRAL BUCKS SCHOOL DISTRICT

Gifts to Schools Report

Fiscal Year 2011 - 2012

<u>Schools</u>	<u>Contributions from Parent Organizations</u>	<u>Contributions from Student Groups</u>	<u>Donations \$150.00 and over Contributions from Non-School Groups Description</u>	<u>Amount</u>	<u>Total Contributions</u>
Secondary:					
<i>Holicong</i>	\$15,000.00	\$3,640.00	Mr. & Mrs. Mark Stejbach	\$200.00	
			Mr. & Mrs. Dick Pasiecznyk	\$300.00	
			Caldwells of Bucks County	\$186.00	
			Giant School Rewards	\$1,834.42	
			Mountain Color	\$615.00	
			Target Stores	\$494.97	
	<u>\$15,000.00</u>	<u>\$3,640.00</u>	Total	<u>\$3,630.39</u>	
					\$22,270.39
<i>Lenape</i>	\$0.00	\$4,887.77	Dr. & Mrs. Nick Chubb	\$350.00	
			Dr. & Mrs. Nick Chubb	\$300.00	
			Fred Beans Charitable Fund	\$250.00	
			Mr. Steve Day	\$150.00	
			Lawn Depot	\$200.00	
			Country Gentleman Barbershop Chorus	\$500.00	
			The Bucks County Barbershop Chorus	\$250.00	
			Mr. and Mrs. Robert Siegle	\$350.00	
	<u>\$0.00</u>	<u>\$4,887.77</u>	Total	<u>\$2,350.00</u>	
					\$7,237.77
<i>Tamanend</i>	\$0.00	\$0.00	CB Cares	\$250.00	
	<u>\$0.00</u>	<u>\$0.00</u>	Total	<u>\$250.00</u>	\$250.00
<i>Tohickon</i>	\$0.00	\$0.00		\$0.00	\$0.00
<i>Unami</i>	\$4,773.20		Mary Jane Raymond	\$1,700.00	\$6,473.20
<i>CB East</i>			Mr. Adam Gordon	\$275.00	
	<u>\$0.00</u>	<u>\$0.00</u>	Do Something, Inc.	<u>\$1,000.00</u>	
			Total	<u>\$1,275.00</u>	\$1,275.00
<i>CB South</i>	\$2,600.00	\$2,800.00	Dr. Barry Lange Memorial	\$500.00	
			Dick Dougherty Scholarship	\$650.00	
			Mr. and Mrs. Mathew Lafferty	\$500.00	
			Target-Take Charge of Education	\$625.40	
	<u>\$2,600.00</u>	<u>\$2,800.00</u>	Total	<u>\$2,275.40</u>	\$7,675.40
<i>CB West</i>		\$7,500.00	Johnson & Johnson Grant	\$200.00	
			Foundations Grant	\$10,000.00	
			Foundations Capital Grant	\$5,000.00	
			Target Take Charge of Education	\$1,708.00	
			Mr. & Mrs. Zoleski	\$500.00	
			Chen Family	\$200.00	
			Anonymous	\$1,200.00	
			Chem Society Award	\$1,000.00	
	<u>\$0.00</u>	<u>\$7,500.00</u>	Totals	<u>\$19,808.00</u>	\$27,308.00
<i>District:</i>			Miscellaneous Amounts donated under \$150	\$1,040.00	\$1,040.00
<i>Endowments</i>			Endowment Donations	\$14,914.15/66	\$14,914.15

CENTRAL BUCKS SCHOOL DISTRICT

Gifts to Schools Report

Fiscal Year 2011 - 2012

<u>Schools</u>	<u>Contributions from Parent Organizations</u>	<u>Contributions from Student Groups</u>	<u>Donations \$150.00 and over Contributions from Non-School Groups Description</u>	<u>Amount</u>	<u>Total Contributions</u>
<i>Total Gifts</i>	<u>\$422,488.87</u>	<u>\$18,902.27</u>		<u>\$61,200.41</u>	<u>\$504,041.55</u>

RESIGNATIONS

PROFESSIONAL STAFF

Name: Robin Jean Bassion
Position: Librarian – Gayman Elementary School
Effective: June 11, 2012

Name: Amanda Michele Garrett
Position: School Psychologist – Titus Elementary School
Effective: August 16, 2012

Name: Stephanie Karmokolias
Position: Elementary teacher – Gayman Elementary School
Effective: August 27, 2012

Name: Craig Leister
Position: Technology Education – Central Bucks High School – East
Effective: August 30, 2012

Name: Erin McAnallen
Position: Science teacher – Lenape Middle School
Effective: June 11, 2012

Name: Amy Murphy
Position: Special Education teacher – Tamanend Middle School
Effective: August 27, 2012

Name: Nicholl Lynn Strouse
Position: Art teacher – Lenape Middle School
Effective: June 11, 2012

SUPPORT STAFF

Name: Kelly A. Kiesel
Position: Special Education Assistant – Unami Middle School
Effective: June 8, 2012

Name: Karly Elizabeth Kline
Position: Basic Skills Assistant – Mill Creek Elementary School
Effective: August 27, 2012

Name: Dennis Edward O'Brien
Position: Duty Assistant – Central Bucks High School – West
Effective: August 20, 2012

RESIGNATIONS (Cont'd).

Name: Dorothy Ann O'Donnell
Position: Educational Assistant – Groveland Elementary School
Effective: August 28, 2012

Name: Allyson Elizabeth Pruskowski
Position: Personal Care Assistant – Central Bucks High School – West
Effective: August 16, 2012

POSITION ELIMINATED

Name: Carol Anne Magee
Position: Personal Care Assistant – Linden Elementary School
Effective: July 30, 2012

APPROVAL OF UNPAID LEAVE OF ABSENCE. It is recommended that the Board approve a leave of absence for the following employees according to School District Policy.

Casey Davidson Health/PE teacher – Holicong Middle School
November 26, 2012 – February 18, 2013
This leave was requested for maternity/child rearing purposes in accordance with the Family Medical Leave Act.

Stacey Hiatt Personal Care Assistant – Central Bucks High School – West
September 4, 2012 – November 2, 2012
This leave was requested for maternity/child rearing purposes.

Lauren Wallace Elementary teacher – Titus Elementary School
October 29, 2012 – February 4, 2013
This leave was requested for maternity/child rearing purposes in accordance with the Family Medical Leave Act.

EXTENSION OF UNPAID LEAVE OF ABSENCE. It is recommended that the Board approve the following extension of unpaid leave of absence.

Amanda Lovell Elementary teacher – Bridge Valley Elementary School
August 29, 2012 – January 31, 2013
This extension of leave was requested for child rearing purposes.

APPOINTMENTS

Name: Anne Marie Allen
Position: Special Education Assistant – Central Bucks High School – East
\$13.60 per hour
Effective: September 4, 2012
Reason: Employee Leave

Name: Joan Anzideo
Position: Duty Assistant – Unami Middle School
\$11.90 per hour
Effective: September 4, 2012
Reason: New Position

Name: Cathleen Bergstresser
Position: Personal Care Assistant – Bridge Valley Elementary School
\$11.90 per hour
Effective: September 4, 2012
Reason: Employee Transfer

Name: Ryan Burke
Position: Personal Care Assistant – Central Bucks High School – West
\$11.90 per hour
Effective: September 5, 2012
Reason: Employee Resignation

Name: Michael Burns
Position: Personal Care Assistant – Mill Creek Elementary School
\$11.90 per hour
Effective: September 4, 2012
Reason: Employee Resignation

Name: Donna Butler
Position: Basic Skills Assistant – Jamison Elementary School
\$13.60 per hour
Effective: September 4, 2012
Reason: Employee Transfer

Name: Maria Cimasky
Position: Duty Assistant – Holicong Middle School
\$11.90 per hour
Effective: September 4, 2012
Reason: New Position

APPOINTMENTS (Cont'd).

Name: Nicholas Campellone
Position: Duty Assistant – Tamanend Middle School
\$11.90 per hour
Effective: September 4, 2012
Reason: New Position

Name: Gerald D. Courtney
Position: Duty Assistant – Lenape Middle School
\$11.90 per hour
Effective: September 5, 2012
Reason: New Position

Name: Jana Crowe
Position: Duty Assistant – Tohickon Middle School
\$11.90 per hour
Effective: September 4, 2012
Reason: New Position

Name: Jayne Davis
Position: Duty Assistant – Tohickon Middle School
\$11.90 per hour
Effective: September 4, 2012
Reason: New Position

Name: Christine Doubet
Position: Duty Assistant – Holicong Middle School
\$11.90 per hour
Effective: September 4, 2012
Reason: New Position

Name: Alexandra Foster
Position: Personal Care Assistant – Tohickon Middle School
\$11.90 per hour
Effective: September 4, 2012
Reason: New Student

Name: Rachel Ginsburg
Position: Special Education Assistant – Central Bucks High School – West
\$13.60 per hour
Effective: September 18, 2012
Reason: New Position

APPOINTMENTS (Cont'd).

Name: Joella Grube
Position: Instructional Assistant/Basic Skills – Butler Elementary School
\$13.60 per hour
Effective: September 7, 2012
Reason: Employee Transfer

Name: Eric Haidinger
Position: Duty Assistant – Unami Middle School
\$11.90 per hour
Effective: September 4, 2012
Reason: New Position

Name: Kristin Lamarra
Position: Personal Care Assistant – Bridge Valley Elementary School
\$11.90 per hour
Effective: September 4, 2012
Reason: New Student

Name: Jena Martini
Position: Special Education Assistant – Mill Creek Elementary School
\$13.60 per hour
Effective: September 4, 2012
Reason: Employee Resignation

Name: Meaghan McCafferty
Position: Duty Assistant – Tohickon Middle School
\$11.90 per hour
Effective: September 4, 2012
Reason: New Position

Name: Renee McCarron
Position: Duty Assistant – Lenape Middle School
\$11.90 per hour
Effective: September 4, 2012
Reason: New Position

Name: Wendy McCausland
Position: Personal Care Assistant – Lenape Middle School
\$14.10 per hour
Effective: September 4, 2012
Reason: Employee Resignation

APPOINTMENTS (Cont'd).

Name: Lauren Nieves
Position: Educational Assistant – Mill Creek Elementary School
\$13.60 per hour
Effective: September 4, 2012
Reason: Employee Resignation

Name: Cara Nothum
Position: Duty Assistant – Tamanend Middle School
\$11.90 per hour
Effective: September 4, 2012
Reason: New Position

Name: Tracy Pavlik
Position: Duty Assistant – Unami Middle School
\$11.90 per hour
Effective: September 4, 2012
Reason: New Position

Name: Tina Pluznyk
Position: Duty Assistant – Holicong Middle School
\$11.90 per hour
Effective: September 4, 2012
Reason: New Position

Name: Jacqueline Poole
Position: Special Education Assistant – Unami Middle School
\$14.10 per hour
Effective: September 4, 2012
Reason: Employee Retirement

Name: Alison Radovich
Position: Special Education Assistant – Central Bucks High School – South
\$13.60 per hour
Effective: September 4, 2012
Reason: Employee Resignation

Name: Carolyn Rooney
Position: Special Education Assistant – Central Bucks High School – East
\$13.60 per hour
Effective: September 4, 2012
Reason: Employee Resignation

APPOINTMENTS (Cont'd).

Name: Joanne Schmidt
Position: Personal Care Assistant – Bridge Valley Elementary School
\$11.90 per hour
Effective: September 4, 2012
Reason: New Student

Name: Karly Seiz
Position: Special Education Assistant – Warwick Elementary School
\$13.60 per hour
Effective: September 4, 2012
Reason: Employee Transfer

Name: Teresa Ann Shirey
Position: Duty Assistant – Tamanend Middle School
\$11.90 per hour
Effective: September 4, 2012
Reason: New Position

Name: Ashley Thomas
Position: Special Education Assistant – Tamanend Middle School
\$13.60 per hour
Effective: September 4, 2012
Reason: Employee Retirement

Name: Michelle Tyson
Position: Personal Care Assistant – Bridge Valley Elementary School
\$11.90 per hour
Effective: September 4, 2012
Reason: New Student

Name: Gina Zabloudil - Hill
Position: Special Education Assistant – Tamanend Middle School
\$14.10 per hour
Effective: September 4, 2012
Reason: New Position

APPROVAL OF LONG-TERM SUBSTITUTE TEACHERS. It is recommended that the Board employ the following people listed below at the wage rate listed to teach during the 2012-2013 school year.

MEGAN BABB
Assignment: (.4) Reading Specialist – Groveland Elementary School
\$19,958 per annum (M+0 credits, Step 1)
Effective: August 29, 2012 until the end of the 2012-2013 school year

APPROVAL OF LONG-TERM SUBSTITUTES TEACHERS (Cont'd).

JOHN R. BENEDIX

Assignment: Technology Education teacher – Central Bucks High School – East
\$49,894 per annum (M+0 credits, Step 1)
Effective: September 4, 2012 until the end of the 2012-2013 school year

KIRSTEN BITTNER

Assignment: Special Education teacher – Central Bucks High School – East
\$25,076 per annum (M+0 credits, Step 1)
Effective: August 29, 2012 until the end of the 1st semester of the 2012-2013 school year

KATHLEEN BORTZ

Assignment: Elementary teacher – Gayman Elementary School
\$44,137 per annum (B+0 credits, Step 1)
Effective: August 29, 2012 until the end of the 2012-2013 school year

MICHELLE L. HIRIAK

Assignment: (.8) Librarian – Mill Creek Elementary School
\$39,915 per annum (M+0 credits, Step 1)
Effective: August 29, 2012 until the end of the 2012-2013 school year

KRISTIE MCCAFFERY

Assignment: (.4) Title I Intervention teacher – Barclay Elementary School
\$19,958 per annum (M+0 credits, Step 1)
Effective: August 29, 2012 until the end of the 2012-2013 school year

CAROLYN MOLLOY

Assignment: (.5) Elementary teacher – Pine Run Elementary School
\$22,068 per annum (B+0 credits, Step 1)
Effective: August 29, 2012 until the end of the 2012-2013 school year

CELINE PISSARRA

Assignment: French teacher – Tohickon Middle School
\$24,818 per annum (M+0 credits, Step 1)
Effective: September 4, 2012 until the end of the 1st semester of the 2012-2013 school year

CHRISTINE SAUERS

Assignment: (.6 Temporary) Reading Specialist – Gayman Elementary School
\$36,269 per annum (M+0 credits, Step 5)
Effective: August 29, 2012 – November 1, 2012

APPROVAL OF LONG-TERM SUBSTITUTES TEACHERS (Cont'd).

CHRISTINE SAUERS

Assignment: (.4) Reading Specialist – Groveland Elementary School
\$24,179 per annum (M+0 credits, Step 5)
Effective: August 29, 2012 until the end of the 2012-2013 school year

ELIZABETH SCHWARTZ

Assignment: Spanish teacher – Central Bucks High School – East
\$44,137 per annum (B+0 credits, Step 1)
Effective: August 29, 2012 until the end of the 2012-2013 school year

ERICA SOBOTKA

Assignment: Science teacher – Lenape Middle School
\$44,137 per annum (B+0 credits, Step 1)
Effective: August 29, 2012 until the end of the 2012-2013 school year

JACQUELYN STOTZ

Assignment: Elementary teacher – Mill Creek Elementary School
\$37,887 per annum (B +0 credits, Step 4)
Effective: October 29, 2012 until the end of the 2012-2013 school year

BRYAN STUTMAN

Assignment: Elementary teacher – Warwick Elementary School
\$44,137 per annum (B+0 credits, Step 1)
Effective: August 29, 2012 until the end of the 2012-2013 school year

STEVE SUPLICK

Assignment: Special Education teacher – Tamanend Middle School
\$49,894 per annum (M+0 credits, Step 1)
Effective: August 29, 2012 until the end of the 2012-2013 school year

JENNIFER SWAN

Assignment: (.4) Title I Intervention teacher – Barclay Elementary School
\$17,655 per annum (B+0 credits, Step 1)
Effective: August 29, 2012 until the end of the 2012-2013 school year

AMANDA TEETER

Assignment: Elementary teacher – Bridge Valley Elementary School
\$46,056 per annum (B+0 credits, Step 2)
Effective: August 29, 2012 until the end of the 2012-2013 school year

APPROVAL OF LONG-TERM SUBSTITUTES TEACHERS (Cont'd).

LUCAS TORRE
Assignment: English teacher – Central Bucks High School – South
\$22,408 per annum (B+0 credits, Step 1)
Effective: August 29, 2012 until the end of the 1st semester of the 2012-2013 school year

APPROVAL OF LONG-TERM PER DIEM SUBSTITUTE TEACHERS. It is recommended that the Board employ the following people listed below at the wage rate listed to substitute during the 2012-2013 school year.

PAIGE HARRIS
Assignment: Elementary teacher – Bridge Valley Elementary School
\$180 per day
Effective: August 29, 2012

BRIGID IACONO
Assignment: Social Studies teacher – Central Bucks High School – West
\$180 per day
Effective: September 4, 2012

NICOLE MAY
Assignment: Special Education teacher – Central Bucks High School – South
\$180 per day
Effective: October 29, 2012 – January 31, 2013

AMY MCEACHERN
Assignment: Elementary teacher – Kutz Elementary School
\$180 per day
Effective: October 15, 2012

CLASSIFICATION CHANGES

PROFESSIONAL STAFF

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>
Kaitlin Cameron	LTPDS Elementary teacher Bridge Valley \$180 per day	Elementary teacher Bridge Valley \$22,408 Per Annum (B+0 credits, Step 1)	8/29/12-1/31/13

CLASSIFICATION CHANGES (Cont'd).

SUPPORT STAFF

Nicole Bello	Comm School Supervisor Doyle After School Program \$23.57 Per Hour	Comm School Instructor 1 Gayman Before School Program \$19.90 Per Hour	8/28/12
Brett Blythe	Building Utility Lenape \$23.82 Per Hour	2 nd Shift Custodian Mill Creek \$20.32 Per Hour	9/4/12
Robin Loos	Comm School Instructor 2 Bridge Valley After School \$17.00 Per Hour	Comm School Supervisor Doyle After School Program \$23.57 Per Hour	8/28/12

COMMUNITY SCHOOL STAFF. It is recommended that the Board approve the following people as Community School staff at the position and rate indicated below.

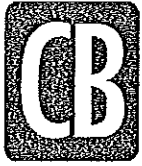
Melissa Hackett	EA – Before/After School Program	\$13.60/hour
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SATURDAY SUSPENSION STAFF. It is recommended that the Board approve the following staff for Saturday Suspension for the 2012-2013 school year at a daily rate of \$105.

Shelley Bezick	Philip Hochman	Michelle McGroggan
Sarah Crowell	Stuart Kesilman	Julie Potena
Scott Felton	Rachel Lang	Jennifer Tannous
Brian Hensel	Jeffrey Layton	Karen Wiley

Approval for Two Students from Central Bucks High School - West to Attend the Upper Bucks Vocational Technical School for the Machining Technology Program.

NR - a 12th grade student at CB West and SP - a 12th grade student at CB West have requested to attend the Upper Bucks Vocational Technical School for the Machining Technology Program. This course is not offered at MBIT. The cost per student in this program is approximately \$11,500 annually.



CENTRAL BUCKS SCHOOL DISTRICT
FIELD TRIP REQUEST —Board of School Directors Permission
 For Major Metropolitan Areas (New York City, Washington, D.C.)

DATE of REQUEST August 30, 2012

PERMISSION IS REQUESTED TO FACILITATE A FIELD TRIP TO
 DESTINATION(S) Cathedral of St. John the Divine
 ADDRESS(ES) 1047 Amsterdam Avenue, New York, NY 10025
 DATE(S) October 6 - October 7, 2012

NAME OF SCHOOL Central Bucks High School West
 SCHOOL GROUP (Band, Debate, Sports Team, etc.) CB West Choir
 NAME OF SCHOOL GROUP SPONSOR Dr. Joseph Ohrt SPONSOR SIGNATURE _____
 NUMBER OF STUDENTS IN GROUP 20 NUMBER OF STUDENTS PARTICIPATING IN TRIP 20
 COST TO EACH STUDENT \$25.00 PROVISION FOR THOSE UNABLE TO PAY _____

MEANS OF FUNDING TRIP Fundraising & student funds
 NUMBER OF TEACHERS 1 NUMBER OF PARENTS 2 = TOTAL NUMBER CHAPERONES 3

PARENT PERMISSION SLIPS FOR PARTICIPATING STUDENTS MUST BE ON FILE IN THE OFFICE OF
 THE PRINCIPAL PRIOR TO THE FIELD TRIP.

EDUCATIONAL PURPOSE FOR TRIP (Include objective, invitation, if applicable): Students will be performing at
 the cathedral as well as working with composer and performer Paul Winter.

PLEASE ATTACH A DETAILED ITINERARY.

TRANSPORTATION **Bus Company school bus
 Airline (Name of Carrier) _____
 Other (Specify) _____

**Approved Private School Bus and Chartered Bus vendor verified by the Central Bucks Transportation Department.

PRINCIPAL SIGNATURE J. Ka [Signature] SCHOOL CB West
 DATE 9/5/2012

BOARD PRESIDENT SIGNATURE _____ APPROVAL DATE _____

**Conference Approvals
Fiscal 12-13
11-Sep-12**

Name	Area	Dates	Conference name	Location	General Fund	Grants	Totals
Green, Rodney	Professional	10/16 to 10/19	PASA Leadership	Hershey, PA	905		
Matyas, David	Professional	10/3 to 10/5	4 County Bus Officials Workshop	Pocono Manor		360	
Vincent, Suzanne	Professional	10/3 to 10/5	4 County Bus Officials Workshop	Pocono Manor		360	
Totals this meeting					905	720	1,625
Year to date from last meeting						248	248
Totals year to date					905	968	1,873
General fund budget 54,900							