

Enrolling your device in Duo Security

Two-Factor Authentication (2FA) adds an additional layer of security to your account. In addition to your password, you will need a secondary means to verify your identity, like your mobile phone, when logging into your account. Using just a username and password are no longer considered a secure mechanism for authentication. A password can be stolen or guessed. 2FA protects against password theft or guessing by requiring access to a physical device to successfully log in.

NOTE: PLEASE Open the email from Duo on a computer. NOT the device you intend to use for Two-Factor Authentication (your phone).

1. You will receive an email similar to the one below. Click on the long url link to begin enrollment.



Hello,

Irving ISD is now rolling out Duo Security, a friendly and secure way for you to log into your organization's applications. Your manager has invited you to set up your account for Duo so you can start logging in.

**** Note - Please do not use your mobile device to perform the below actions. It works much better from a PC or Mac. ****

To begin, click this link to enroll a phone, tablet, or other device:

<https://api-4c76ebc1-duosecurity.com/portal?code=cfed62da07684456&akey=DAI7X947HNF9LTMMYEVF>

Duo Security is a two-factor authentication service that strives to be easy to use and secure. To learn more about Duo authentication, visit the guide here:

<https://guide.duo.com/enrollment>

2. Click Start setup



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Protect Your Irving Independent School District Account

Two-factor authentication enhances the security of your account by using a secondary device to verify your identity. This prevents anyone but you from accessing your account, even if they know your password.

This process will help you set up your account with this added layer of security.

[Start setup](#)

3. Please select Mobile phone or Tablet. (There are additional costs to the district associated with the other methods.)



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What type of device are you adding?

☒ **Mobile phone** RECOMMENDED

☐ **Tablet** (iPad, Nexus 7, etc.)

☐ **Landline**

☐ **U2F**

[Continue](#)

4. If you selected Mobile phone (recommended), enter your phone number and select continue.



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Enter your phone number

United States

+1 9725551212 

ex: (201) 234-5678

☒ You entered **(972) 555-1212**. Is this the correct number?

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Continue

5. Select your type of phone.



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What type of phone is 972-746-0032?

☒ iPhone

☐ Android

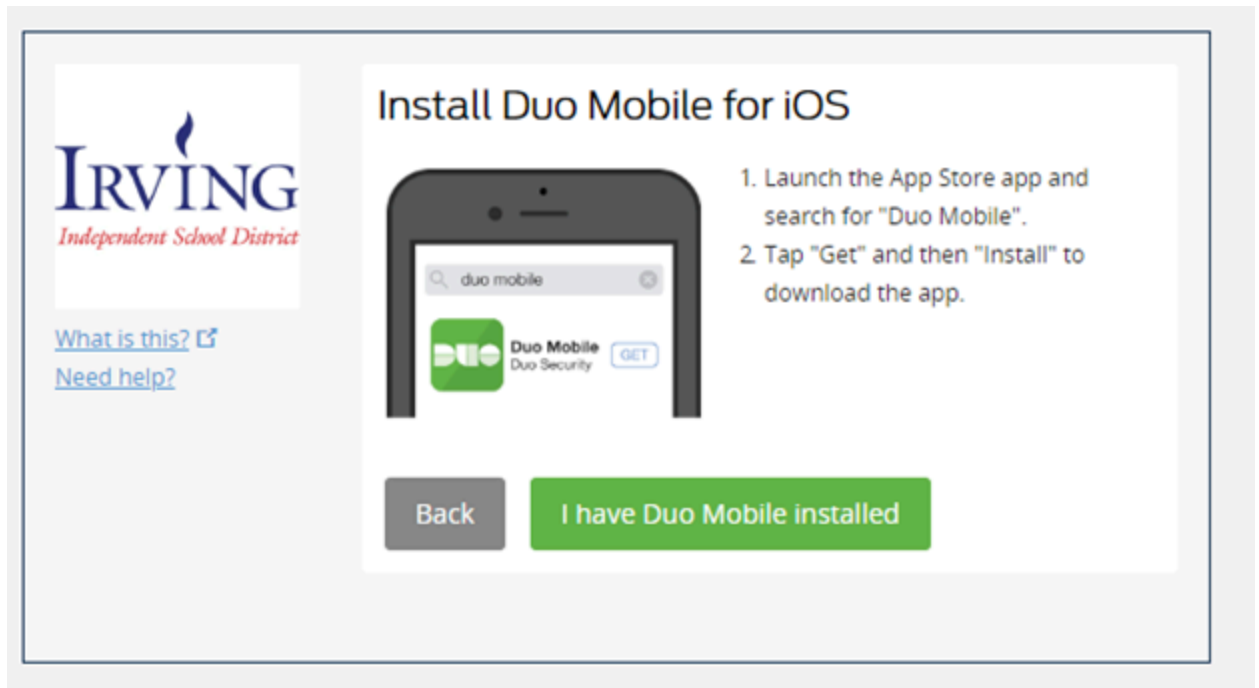
☐ Windows Phone

☐ Other (and cell phones)

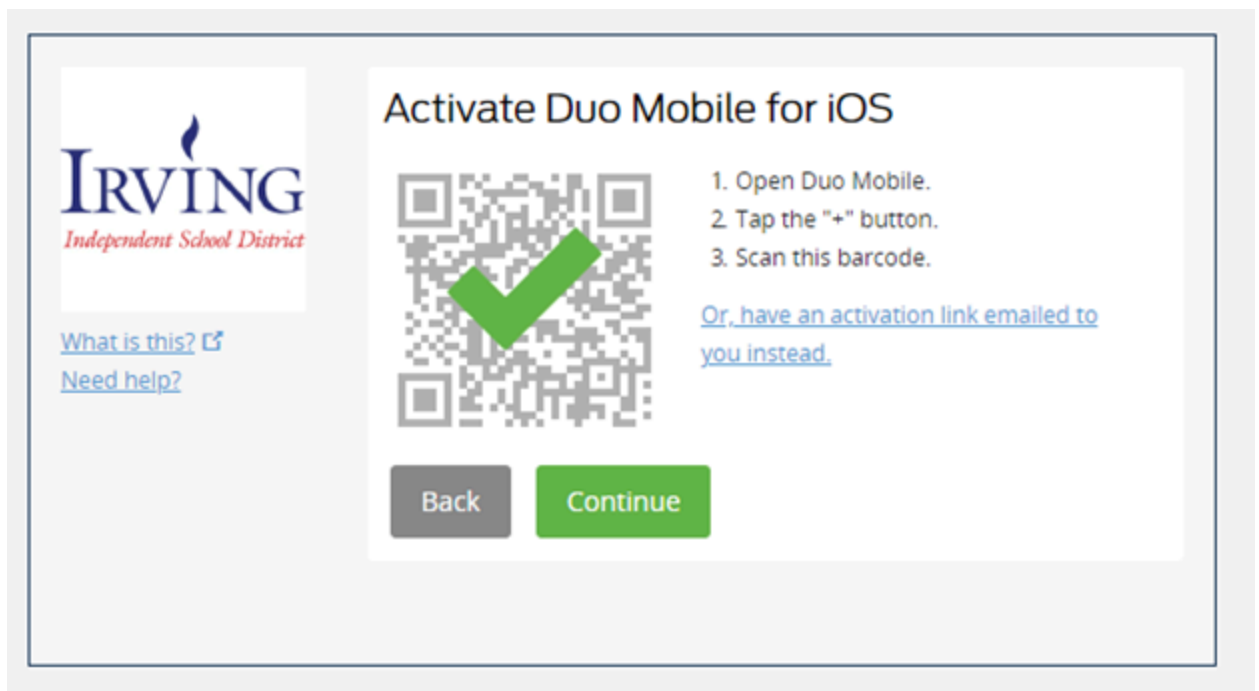
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Continue

6. Install Duo Mobile according the instructions on the below image.
Only when the app is installed do you select, "I have Duo Mobile installed"



7. Once again, follow the instructions to open the Duo Mobile app on your phone and add Irving ISD by scanning the QR code.



8. On the below screen, we highly recommend selecting, "Automatically send this device a Duo Push"

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My Settings & Devices

🍏 iOS 972-746-0032 JUST ADDED

Default Device: iOS 972-746-0032

When I log in: Ask me to choose an authentication method ▼

- Ask me to choose an authentication method
- Automatically send this device a Duo Push**
- Automatically call this device

Saved

9. Click Finish Enrollment

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My Settings & Devices

🍏 iOS 972-746-0032 JUST ADDED

Default Device: iOS 972-746-0032

When I log in: Automatically send this device a Duo Push ▼

Save **Finish Enrollment**

10. You're done setting up Duo Authentication!!



Enrollment Successful!

Way to go! You can now authenticate to any Duo-protected service.