



**Monomoy Regional School District - Monomoy Regional School Committee
Meeting Agenda for Thursday, June 26, 2025 at 6:30 PM
Monomoy Regional High School Library, 75 Oak Street, Harwich, MA 02645**

This meeting will be broadcast to Channel 22 as well as live-streamed/recorded to the [MRSC YOUTUBE CHANNEL](#)

Members present: Meredith Henderson, Brad Schiff, Stephen Davol, Jackie Zibrat-Long, Ryan Edwards

Members not present: Ryan Clarke, Betty Gray, Bre Rose

Administrators present: Dr. Scott Carpenter, Superintendent, Dr. Robin Millen, Michael MacMillen, Melissa Maguire, Joy Jordan

AGENDA

A. Call to Order

The meeting was called to order at 6:30 PM by Meredith Hendersom

B. Approval of Meeting Minutes

- i. June 12, 2025

MOTION: Jackie Zibrat-Long moved to approve the minutes from June 12, 2025, seconded by Brad Schiff

UNANIMOUS: the motion passes

C. Public Comment: Speakers are limited to three minutes; additional time is at the discretion of the Chairperson

None

D. Reports and Discussions

- i. Employee Survey Results

MRSD Business Manager Michael MacMillan presented the results of the first Employee Engagement Survey. The survey was created to measure staff engagement in the district. Engagement impacts student outcomes and staff retention. It was noted that there are increased recruitment challenges on the Cape. The emphasis of the survey is to foster school culture and trust among staff. The key components of the survey include five identified buckets driving employee engagement:

- Agency: Empowerment in the workplace.
- Alignment: Agreement with district direction and priorities.
- Recognition: Feeling appreciated both financially and personally.
- Support: Feeling supported by colleagues and leadership.
- Team Inclusion: Being part of a collective effort.

The survey was conducted from May 16 to June 2, achieving a 72% response rate. The encouragement from principals and simplified mobile-friendly format contributed to participation. The data collected will inform future decisions regarding staff engagement and support.

After the presentation, questions and comments from Committee members were asked regarding the next steps and making sure that areas of improvement are identified and acted upon before another survey is conducted.

- ii. Donation to All Moms Are Heroes

MOTION: Jackie Zibrat-Long moved to approve the donation to To All Moms Are Heroes, seconded by Ryan Edwards

UNANIMOUS: the motion passes

E. Subcommittee, Representative, Liaison Reports

i. Wellness Committee report

MRSD Director of Student Services Melissa Maguire shared information from the Wellness Committee which reviewed and approved changes to the wellness policy over the past year. The committee focused on three key goal areas for improvement:

- Food Services: Planning open houses to educate families on food programs and sending out surveys to gather feedback from families and students on food choices.
- Physical Activity Integration: Encouraging movement breaks in classrooms across all grades, with a focus on middle and high school engagement.
- Policy Assessment: Preparing for a comprehensive review of the wellness policy in the upcoming year.

ii. SEPAC report

MRSD Director of Student Services Melissa Maguire discussed challenges in parent engagement and strategies for improvement. The report highlighted successful virtual trainings offered to parents, including transition planning and special education processes. The committee plans to continue enhancing communication through a new brochure and regular updates on available resources for parents.

iii. Building Committee report

Jackie Zirat-Long thanked the MRMS Building Committee members for their dedication and productivity throughout the process thus far. Dr. Carpenter shared an overview of the last meeting which included a discussion on the type of windows as well as the style of operational sashes. A final decision on the siding design was determined and will be a shingle look with white trim using the fiber cement shingles. The project is expected to begin early next spring and will require a phasing plan since the work will start while school is in session. This plan will designate eight spaces as flex spaces, allowing for eight classrooms to relocate at a time for three week periods, while the work rotates around the building. The work will continue through the summer and be completed by fall of 2026.

F. Superintendent's Report

Amanda Newcomb, art teacher at Monomoy High, was recently awarded a grant for \$10,000 from the Arts Foundation of Cape Cod for her SparkRoom project.

The Coast Guard Station Chatham received the 2024 Partnership in Education Best Unit Partnership Award for small stations, honoring its ongoing work with young people, including in Monomoy schools. Station commander Senior Chief Ross Comstock credited Cheri Armstrong, the career education coordinator at Monomoy Regional High School, "without whose help these partnerships would not be possible." He thanked Armstrong for inviting crew members into the school and for allowing them to mentor students considering a future in the Coast Guard.

Monomoy Regional High School was honored to receive the MASS Hire Cape and Islands Workforce Board Partner in Education Award. This award was given for support and participation in the CIWB's outstanding programming to provide education and awareness of the many employment opportunities on Cape Cod.

H. Action Items -Vote Required

- i. Second Reading Policy Files: AC - Nondiscrimination Policy, ACA - Non-Discrimination on the Basis of Sex, ACAB-Sh Harassment Policy, ACE - Nondiscrimination on the basis of disability, GBA Equal Employment Opportunity/Affirmative Action

MOTION: Brad Schiff moved to approve the Policy Files as presented in the agenda packet for approval.

The motion was seconded by Ryan Edwards

UNANIMOUS: the motion passes.

I. **Presentation of the Warrants**

Presentation of the Warrants Accounts Payable and Payroll Warrants were presented for MRSC member signatures.

J. **Adjournment**

MOTION: Jackie Zibrat-Long moved to adjourn the meeting, seconded by Brad Schiff .

UNANIMOUS: the meeting adjourns at 7:31 PM.

Respectfully Submitted,
Roberta Simmons
Recording Secretary