

Chickasaw Middle/High School
Student-Parent Handbook
2025-2026



PREPARING ALL STUDENTS FOR THE DAY AFTER GRADUATION

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INTRODUCTION

MESSAGE FROM SUPERINTENDENT

This student handbook is designed to inform parents, guardians, and students of academic and extracurricular offerings as well as Chickasaw City Schools' policies and procedures. However, no single document is all-encompassing. Chickasaw City Schools' Board Policy, Curriculum and Instruction Manual, AHSAA guidelines, federal and ALSDE mandates, as well as local school and extracurricular procedures, are subject to change and influence administrative decisions. Ultimately, decisions will be made to ensure the safety and security of Chickasaw students and employees. Address local school administrators with any concerns that may arise during the school year.

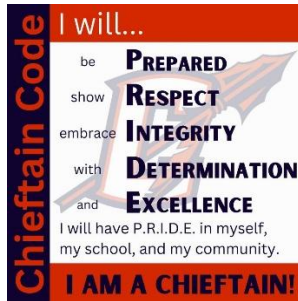
MISSION STATEMENT

Preparing all students for the day after graduation.

VISION STATEMENT

Establishing a culture within faculty, staff, and students who demonstrate the Chieftain Code

CHIEFTAIN CODE



NON-DISCRIMINATION STATEMENT

Chickasaw City Schools does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs and activities and provides equal access to the Boy Scouts and other designated youth groups. The following person has been designated to handle inquiries regarding the non-discrimination policies: Title IX Director (251) 3808114.

RESIDENCY AND ENROLLMENT

Chickasaw City Schools was established by the residents of Chickasaw for students residing in Chickasaw. Residence, as used herein, means the fixed, permanent, full-time, and primary domicile of the parent(s), legal guardian(s), court-appointed custodian(s), or DHR foster parent(s) of a student. The legal residence, as used herein, shall mean that true, fixed, full-time and permanent home to which, whenever absent, the person in question has the intention of returning. Residence does not include a temporary or secondary place of residence established for some specific purpose. In other words, to be eligible to attend Chickasaw City Schools, the student must reside in a physical structure that constitutes a home (such as a house, apartment, condominium, etc.), located within the limits of this school district, with a legal guardian who has two acceptable current proofs of residence. Residence verification may be required throughout the school year.

Acceptable Proofs:

- current copies of the mortgage statement or lease and a
- utility bill (Copy of power, gas, water) of the parent(s), legal custodian(s), and/or legal guardian(s)

CHICKASAW CITY BOARD OF EDUCATION MEMBERS

Lynn Briscoe, Board President

Jenny Parker, Board Vice President

Elizabeth Grizzle

Chris Hanson

Tim Wallace

CHICKASAW CITY SCHOOL SYSTEM CENTRAL OFFICE

201 North Craft Hwy. Chickasaw, AL, 36611

Phone: 251-452-2256

Fax: 251-380-8113

Web: www.chickasawschools.com

Jodie McPherson, Superintendent

Patricia Shelly, Executive Administrative Assistant

Ray Morris, Director of Federal Programs

Robbie Durr, Director of Curriculum & Workforce Readiness

Juwan Withers, Chief Technology Officer

Kim-Michelle Graham, Special Education Support Specialist

Bob Brunson, Maintenance and Transportation

Chris Arras, Chief School Financial Officer, Human Resources

Renee Reaves, Child Nutrition Program and Accounting Assistant

Brittany Sherrer, R.N., Lead Nurse

INFORMATION AND ADMINISTRATION

Chickasaw Middle/High School

50 Chieftain Way, Chickasaw, AL, 36611

Phone: 251-380-8120

Fax: 251-380-8115

School Website: chs.chickasawschools.com

Social Media: Chickasaw High School

Kay Lancaster, Chickasaw Middle/High School Principal

Derek Hall, Chickasaw Middle/High School Assistant Principal

Roderickka Patrick, Registrar

Emily Kimball, Middle/High School Counselor

GENERAL INFORMATION

SCHOOL HOURS

Breakfast Begins-7:00 am

Take-In Bell-7:25 am

Tardy Bell 7:30 am

School Dismissal-2:55 pm

BELL SCHEDULE

Breakfast	7:05 am - 7:25 am
Take-In	7:25 am
Tardy Bell	7:30 am
1st Period	7:30 am-8:25 am
2nd Period	8:29 am-9:20 am
HS Break	9:20 am-9:30 am
HS Pride Time	9:34 am-9:54 am
3rd Period	9:58 am-10:48 am
4th Period	10:52 am-11:42 am
5th Period	11:46 am-1:00 pm
6th Period	1:04 pm-1:55 pm
7th Period	1:59 pm- 2:50 pm
Bus Riders	2:50 PM
Car Riders	2:55 PM

COMMUNICATION

School activity and event details are promoted through a variety of electronic media to include school webpages, mail, Facebook, and School Status.

Chickasaw City Schools website: www.chickasawschools.com

Chickasaw High School website: www.chs.chickasawschools.com

Facebook: Chickasaw High School

SCHOOL VISITORS

Campus access to visitors is restricted and requires administrator approval. All school facilities are smoke (vape) free. Upon arrival, all school visitors are required to report to the main office, present a photo ID, sign in, secure a visitor's pass, and comply with school policies and procedures while on campus. Visitors who fail to maintain behavior that enriches the educational environment are subject to restriction from all school facilities, activities, and events.

Students enrolled at Chickasaw Middle/High School are not permitted to bring visitors to school during regular school hours without prior approval from the principal.

CHANGE OF ADDRESS

Changes in home address or phone number should be reported to the school office immediately. Changes of address require updated proofs of residency. Accurate information is necessary in the event a parent/guardian must be contacted due to an emergency or student illness.

ACADEMICS/PROGRAM AND SERVICES

STUDENT PROMOTION AND RETENTION

Grades 7-8:

- Students failing two or more of the following subjects will be retained: English, Reading, Science, Mathematics, and Social Studies. Summer school will be offered to students who fail one or two of these subjects. Students who fail more than two of these subjects will be retained.
- Passing grade point average on all subjects is 60%. Students who have 10 or more unexcused absences per semester may be denied credit.

Grades 9-12: Students must meet the following criteria to be promoted to the next grade level, where one (1) Carnegie unity is defined as one (1) credit.

9th Grade: Successful completion of middle school.

10th Grade: Successful attainment of six (6) Carnegie units.

11th Grade: Successful attainment of twelve (12) Carnegie units.

12th Grade: Successful attainment of eighteen (18) Carnegie units and eligible to complete all graduation requirements within the school year.

Student athletes must have a 70% or above average of courses to be eligible for athletics

GRADING SCALE FOR GRADES 7-12

GRADE	SCALE
A	90-100
B	80-89
C	70-79
D	60-69
E	Below 60

DIPLOMA REQUIREMENTS AND ENDORSEMENTS

Alabama High School Graduation Requirements, Option A (24 Carnegie Units):

Refer to <https://www.alabamaachievers.org/graduation-requirements/> for specific requirements in each section

You will also receive guidance from your School Counselor.

Core Subject Requirement	Required Electives	Other Requirements

English Language Arts 4 Credits	Beginning Kinesiology or JROTC 1 Credit	FAFSA Completion or Waiver <i>Alabama Code 290-3-1.02 (21)</i>
Mathematics 4 Credits	Career Preparedness 1 Credit	Civics Exam <i>Alabama Act #2017-173</i>
Science 4 Credits	Health Education .5 Credits	Career Readiness Indicator <i>Alabama Code 290-3-1.02</i>
Social Studies 4 Credits	Arts/CTE/World Languages 3 Credits	<i>(Refer to requirements below this section)</i>
	Other Electives of Choice 2.5	Financial Literacy Exam <i>Alabama Act #2023-179</i>
		Pre-ACT, ACT, and ACT WorkKeys Participation

*Graduating Class of 2031- One CTE Credit **MUST** be Computer Science prior to graduation.*

Alabama High School Graduation Requirements, Option B (24 Carnegie Units):

Refer to <https://www.alabamaachieves.org/graduation-requirements/> for specific requirements in each section

(Parent, School, and Student Approval Signatures will be required)

Core Subject Requirement	Required Electives	Other Requirements
English Language Arts 4 Credits	Beginning Kinesiology or JROTC 1 Credit	FAFSA Completion or Waiver <i>Alabama Code 290-3-1.02 (21)</i>
Mathematics 2 Credits	Career Preparedness 1 Credit	Civics Exam <i>Alabama Act #2017-173</i>
Science 2 Credits	Health Education .5 Credits	Career Readiness Indicator <i>Alabama Code 290-3-1.02</i>
Social Studies 4 Credits	CTE Courses in One Pathway Only 3 Credits	<i>(Refer to requirements below this section)</i>
	Other Electives of Choice 6.5	Financial Literacy Exam <i>Alabama Act #2023-179</i>
		Pre-ACT, ACT, and ACT WorkKeys Participation

****Effective for students of the graduating Class of 2026 who entered Grade 9 for the first time during the 2022-23 school year,**

the Alabama High School Diploma: General Education Pathway (Option A & B) shall be issued to students who earn the required credits and earn one or more of the following Career Readiness Indicators:

- Earn a benchmark score in any subject area on the ACT® College Entrance Exam.
- Earn a qualifying score of three or higher on an Advanced Placement® Exam.
- Earn a qualifying score of four or higher on an International Baccalaureate® Exam.
- Earn college credit while in high school.
- Earn a silver or gold level on the ACT® WorkKeys® Exam on all 3 areas.
- Complete an in-school youth apprenticeship program.
- Earn a career technical industry credential listed on the compendium of valuable credentials of the Alabama Committee on Credentialing and Career Pathways.
- Military enlistment prior to graduation.
- Attain Career and Technical Education (CTE) completer status.
- Any additional College and Career Readiness (CCR) indicator approved by the Alabama State Board of Education.

HIGH SCHOOL EXAMS

Comprehensive semester exams will be administered in December and May, coinciding with the end of second and fourth quarters. These exams are required and constitute 10% of a semester average. Half-credit courses follow exam guidance based on a comparable end-of-term schedule. Advanced Placement (AP) students will participate in the National AP exam as well as mock AP exams and are eligible for semester exam exemption in an AP course.

WEIGHTING OF HIGH SCHOOL GRADES

The weighted grade process for class ranking includes Honors (.5) and Advanced Placement/Academic Dual Enrollment courses (1.0). All credit-bearing courses are posted on a student's high school transcript. Board approved eighth grade courses will receive appropriate high school credit and will be included in cumulative/ranking GPA.

HONOR ROLL

Recognition criteria for academic honors in grades 7-12 are as follows:

- A Honor Roll- all A's in all subjects
- A/B Honor Roll- A's or B's in all subjects

HOMEWORK

Students will be provided opportunities to enhance and expand their understanding of skills and concepts through appropriate homework assignments. Students should accept the responsibility of missed homework assignments. Middle and high school students may be assigned to an alternate setting to complete assignments.

HIGH SCHOOL TRANSCRIPT REQUEST

High school students will request transcript copies electronically using parchment.com. If additional information is needed, contact the school counselor or the registrar.

DUAL ENROLLMENT

Dual Enrollment (DE) offers high school students the opportunity to earn college credit concurrently while in high school. For approved coursework, students may receive both high school and college credit. Earned dual enrollment credits may transfer to the students attending college following high school graduation. Interested students should contact a school counselor for course availability and fee information. Dual Enrollment is available for all 10-12 grade students. Students must have a 2.0 GPA for Technical and 2.5 for Academic DE.

HIGH SCHOOL CREDIT FOR MIDDLE SCHOOL STUDENTS

All grade 8 students are eligible to enroll and earn high school credit for successful completion of Career Prep A. The final grade earned in this course will become part of the student's high school transcript.

FIELD TRIPS AND EXCURSIONS

Field trips and excursions are extensions of classroom instruction and provide quality learning opportunities for students to participate in unique and enriching educational experiences. School administrators and teachers adhere to district procedures to ensure student safety is a priority on all trips off campus. The following are minimal procedures for all field trips and excursions away from school:

- Students are expected to exhibit their best behavior, and the Student Code of Conduct is fully applicable for all activities.
- Students must submit to school officials a parental permission form, completed and signed by their parent / guardian, prior to departing on each school sponsored field trip. Students not submitting a signed permission form will not participate in the activity.
- Guidelines for parental participation for each activity will be provided by school administration.

- Students with attendance, discipline and/or academic issues will not be allowed to participate.

PARENT/GUARDIAN CONFERENCES

Parent/guardian conferences with administrators, teachers, and staff are encouraged and required annually. Conferences should be scheduled through the school office. Conferences with classroom teachers are held only during non-instructional time/after-school.

PROGRESS REPORTS/REPORT CARDS

All students are provided a mid-quarter progress report. The school will provide online access for parents/guardians to check student progress in PowerSchool, the student information system gradebook. A link to the PowerSchool Student Portal is located on each school's webpage as well as the district's webpage. If needed, parents/guardians may contact the school office to obtain login information/assistance.

Report cards are issued quarterly to provide a measurement of student mastery of the course of study standards. First, second, and third quarters, students will receive a printed /emailed report card. The 4th quarter valid report cards for CMS/CHS students is the PowerSchool report card printed on watermarked paper. Issued report cards are not to be altered, and any corrections needed should be reported promptly to the principal.

MULTI-TIERED SYSTEM OF SUPPORT (MTSS)

MTSS is a team approach designed to remove barriers, provide opportunities, and promote the success of all students from a comprehensive perspective that may include academic, behavioral, physical, and mental health, as well as social-emotional support. Response to Instruction (RtI) integrates classroom instruction, assessment, and interventions to promote student achievement and reduce behavior problems. The RtI process is used to identify and monitor students who are at risk of failure. Problem solving teams monitor student progress and adjust intervention based on student need. These teams make high quality decisions to support all students, especially those at risk of failing to achieve state performance standards. Parents who have concerns about their child needing support should contact a school administrator.

COUNSELING SERVICES

Each school provides counselor(s) in addition to the guidance provided by teachers and administrators. The school counselor(s) serve students in all grades in large group (class size), small group, and individual counseling sessions. The school counseling standards include academic, career, and social/emotional development. Contact your child's school counselor for more information about available services.

SUMMER SCHOOL

A summer program may be available for students in grades 7-12 who wish to earn credit advancement or make up a failed core subject(s). Contact a high school counselor at 251-380-8120 for program details.

GIFTED SERVICES

The Chickasaw Schools District is in search of students who display gifted characteristics. If your child or a child you know may be considered gifted, please contact your school guidance counselor, or contact the Chickasaw City Schools Special Education Support Specialist at 201 N. Craft Hwy, Chickasaw 36611 or 251-380-8383.

Definition of Gifted: Intellectually gifted children and youth are those who perform or have demonstrated the potential to perform at high levels in academic or creative fields when compared with others of their age, experience, or environment. These students require services not ordinarily provided by the regular school program. Gifted students may be found in all populations, across all economic strata, and in all areas of human endeavor. Gifted students may be found within any race, ethnicity, gender, economic class, or nationality. In addition, some students with disabilities may be gifted.

Identification of Gifted: Students may be referred for consideration for gifted services by teachers, counselors, parents or guardians, peers, self, or any other individuals with knowledge of the student's abilities. All second-grade students will be observed as potential gifted referrals. For each student referred, information is gathered in the areas of Aptitude, Characteristics, and Performance. The information is entered into a matrix where points are assigned according to established criteria. The total number of points earned determines if the student qualifies for gifted services.

Eligibility Determination: An Eligibility Determination Team will determine eligibility based on the results of aptitude/creativity test scores, student products, portfolios, work samples, and grades.

SPECIAL EDUCATION SERVICES

The following procedures shall apply to the disciplining of students identified with a disability as defined in the Individuals with Disabilities Education Improvement Act of 2004. A special education student who commits an act of misconduct that warrants suspension may be placed on short-term suspension following the same procedures that apply to other students. A short-term suspension is defined as a suspension for up to, but no more than ten school days in a school year. The school system is not required to provide educational services for the first ten school days in a school year. After the student has

been removed for ten school days in a school year, for any subsequent removals, the school administrator must follow the procedures below:

1. The Individualized Education Plan (IEP) Team must convene to determine whether the student's misconduct had a direct and significant relationship to his/her disability (manifestation determination). Once the student has been suspended for ten days, a manifestation meeting must be held before the decision for another suspension is made.
2. If it is determined that the behavior is a manifestation of the student's disability, conduct a functional behavior assessment (unless one was conducted within 18 months) and implement a behavior intervention plan. If a behavior intervention plan has been developed, it should be reviewed and modified as necessary to address the behavior and the student is returned to the placement from which the student was removed.
3. If it is determined that the behavior is not a manifestation of the student's disability the same procedures used for other students may be applied, except that the student should continue to receive educational service.
4. In special circumstances due to a weapon, illegal drugs, or serious bodily injury, school personnel may remove a student to an interim alternative educational setting (IAES) for not more than 45 days without regard to whether the behavior was determined to be a manifestation of the disability. On day 46, the student returns to the school environment from where he/she was removed, unless the IEP Team determines another least restrictive environment is appropriate.

CHILD FIND NOTICE FOR CHILDREN WITH DISABILITIES

What is Child Find? Child Find is a statewide effort by the State Department of Education and the Department of Rehabilitation Services to locate, identify, and evaluate children with disabilities from birth to age 21.

How Does Child Find Work? Early Intervention and Special Education Services work closely with community service agencies, parents, and local school systems to locate children with disabilities. Telephone numbers are provided for parents or other persons interested in information about referring a child from birth to age 21. Why is Child Find Important? Child Find helps the child, the family, and the provider plan appropriate services for students meeting eligibility requirements in a disability area.

Child Find Contact Information

Chickasaw Middle/High School (251) 380-8120

Special Education Support Specialist (251) 380-8383

Alabama State Department of Education (800) 392-8020

Section 504 is a part of the Rehabilitation Act of 1973 that prohibits discrimination based on disability. Section 504 is an anti-discrimination, civil rights statute that requires the needs of students with disabilities to be met as adequately as the needs of the nondisabled are met.

Section 504 states that: “No otherwise qualified individual with a disability in the United States, as defined in section 706(8) of this title, shall, solely because of her or his disability, be excluded from the participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance...” [29 U.S.C. §794(a), 34 C.F.R. §104.4(a)].

Section 504 requires schools to provide students with disabilities with appropriate educational services designed to meet the individual needs of such students to the same extent as the needs of students without disabilities are met. An appropriate education for a student with a disability under the Section 504 regulations could consist of education in regular classrooms, education in regular classes with supplementary services, and/or special education and related services.

ATTENDANCE

RESPONSIBILITY OF PARENT

Students are required to be on time for school. It is the parent or guardian’s responsibility to ensure their children arrive on time each day.

ABSENCES, EXCESSIVE ABSENCES, AND TRUANCY

Any time a student is absent, the parent or guardian must send a written note to the school explaining the absence. A satisfactory note from a parent or guardian meets the following state guidelines: illness, death in the immediate family, inclement weather (as determined by the Superintendent) which would be dangerous to the life and health of the child, legal quarantine, emergency conditions as determined by the principal, and prior permission of the principal and consent of the parent or guardian. To be counted as an excused absence, the written note or doctor’s excuse must be provided to the school within three (3) days of the student’s return to school.

- After the third (3rd) consecutive absence a home visit may be conducted and/or parent contact will be made to check on the child’s well-being.
- After the fifth (5th) unexcused absence, the parent/guardian may be required to meet with the school principal or his/her designee.
- After the (7th) unexcused absence the parent/guardian will receive a letter from the District Attorney’s Office and be referred to the Early Warning Truancy Program.

- After the tenth (10th) unexcused absence, the parent/guardian will be referred to the Mobile County Juvenile Court System.
- A written note from a parent or guardian, as described above, will excuse absences for up to but not to exceed eight (8) absences. Further absences will require a doctor's note to be coded excused.
- Once a student reaches the eighteenth (18th) day of absenteeism, regardless of the reason (unexcused, excused) that student counts against the school on the state report card.
- Prior permission must be obtained from the principal for excused absences due to out-of-town trips.
- Students must be in attendance one-half of the instructional day to be counted present.
- An early dismissal before ½ day (3 ½ hours) or a tardy after ½ day is counted as an absence.
- To participate in extracurricular activities after school, students must have attended school that day.
- No student will be allowed to leave the campus with anyone other than a parent/guardian unless that person is listed on the student's emergency contact list as stated in the Student Information System.
- Parents, guardians, or someone listed as a contact must sign the student out before leaving campus. Any adult wanting to check out a student must be prepared to show a valid ID to office personnel.
- Students will NOT be allowed to leave campus after arrival without a parent checkout.
- No early dismissals are allowed after 2:30 p.m.

TARDINESS

Being late to school or checking out of school is excused or unexcused for the same reasons as absences. A student is considered tardy if not seated in class when the tardy bell rings. Any student who arrives after school has begun must report to the office to check in. Habitual tardiness greatly affects a child's progress in school. Per semester, tardiness to school or class for students in grades 7-12 shall be addressed as follows:

- 4th tardy One (1) hour after school detention, parent/guardian notification
- 5th tardy Two (2) hour after school detention, parent/guardian notification
- 6th tardy One (1) day in-school suspension (ISS), parent/guardian notification

7th tardy Two (2) days in-school suspension (ISS), parent/guardian notification

Each addt'l Three (3) days in-school suspension (ISS), parent/guardian notification

Tardy Subject to referral to the Early Warning Truancy/Discipline

Tardy is defined by The Alabama State Department of Education (ALSDE) as arriving at school/class after the specified starting time/not attending a full instructional day. **Based on this definition, once a student has been present for 51% of the day, all checkouts are recorded in the student information system (PowerSchool) as a tardy.** In the past, checkouts were coded as an early dismissal. To avoid confusion, please note this change as prescribed by ALSDE.

Under Alabama law (§16-28-12, §13A-13-6, Code of Alabama), parents/guardians are required to:

- Enroll the child in school.
- Make sure the student is well-behaved while in school.
- Make sure they are on time, attend school, and remain at school once there.

Out-of-district students must adhere to the following criteria:

1. A minimum of 95% attendance rate.
2. Appropriate classroom, school, and extracurricular conduct. Specifics are at the principal's discretion.
3. Passing grades.

DENIAL OF DRIVER'S LICENSE OR LEARNER'S PERMIT

The Department of Public Safety may deny or revoke a driver's license or learner's permit for any student who has 10 consecutive or 15 cumulative unexcused absences. The Superintendent or designee will use the Student Enrollment/Exclusion form to notify the Department of Public Safety when a student is not in compliance with the attendance policy. The Superintendent or designee will advise a student of any report sent to the Department of Public Safety.

MAKE-UP WORK

Make-up work is defined as any assignment or test, which was assigned when a student was not present in class due to an absence or early dismissal. Students and parents should remember that much of the instruction a student misses when absent (notes, class discussion, and teacher explanation) cannot be made up.

The following make up work policies and procedures are in place:

- It is equally the teacher's, student's, and parent's responsibility to request make-up work and tests from the teacher for excused absences within three (3) days of their return to school. Arrangements are made at the teacher's discretion.
- For administrator-approved advance-notice absences (field trips, school activities on or off campus, etc.), the student/parent may request the make-up work **before** the absence occurs and return to class with all work completed.

HEALTH SERVICES

The Health Services Department assists students and staff in the areas of health services, health education, and a healthy environment.

EMERGENCY INFORMATION

A health information form is completed for each student who enrolls at Chickasaw City Schools (CCSS) during the registration process. The form indicates the address, telephone numbers, and person to contact in the event of an emergency. Parents are requested to keep the form up to date by notifying the school of any changes. Chronic illnesses should be reported to the school nurse or the Nursing Supervisor.

ALLERGY GUIDELINES

If a student has a severe allergy or intolerance, the parent/guardian needs to indicate this condition on the Health Assessment Form and notify the school nurse by providing the "Diet Prescription for Meals at School" form completed by their physician.

Allergies to peanuts and peanut products are not uncommon. Anaphylaxis is a severe allergic reaction that could occur due to such allergies. To ensure a safe environment for our students, do not bring peanuts or peanut products to school.

COMMUNICABLE DISEASES

CCSS follows the Mobile County Health Department guidelines for communicable disease control and prevention. Listed below are a few of the common communicable diseases that nurses encounter in the school setting.

Head lice – Pediculosis, more commonly known as head lice, is routinely found in early education, elementary, and middle school student age groups. Children with live bugs will not be allowed in school until their heads have been treated and the nits removed. All nits must be removed to prevent re-infestation. The nurse will need to check your child's head to ensure there are no remaining live lice or nits before your child returns to his/her classroom.

Pinkeye – Conjunctivitis can be very contagious. If the white of your child’s eye is red and has a thick yellow or greenish-colored drainage, you should keep your child at home. Drainage due to allergies is usually clear and involves both eyes simultaneously. Pinkeye may involve only one eye at a time. Children with pinkeye are usually light sensitive and complain of itching, burning in the eye(s), swollen eyelids, and dried discharge on eyelids upon awakening. Children will not be allowed to return to school until the pinkeye has cleared up and documentation of release from a healthcare provider.

Impetigo – Impetigo are sores that have become infected and can be found anywhere on the body including the face. The sores can drain infected material before becoming crusty. If the sores have not dried, they will need to be covered while the student is in school. Your child can return to school once treated by a physician, and it has been at least 24 hours. Upon returning to school, the parent will need to provide a written statement from the treating physician.

Ringworm – Tinea Corporis (ringworm) is a fungal infection of the skin, hair, and nails. Ringworms must be covered with a clean dressing while the child is at school. Ringworm of the head (scalp hair – Tinea Capitis) will need to be evaluated by a physician and documentation must be provided.

Strep throat – If your child has been diagnosed as having strep throat (this requires a special test by a health care provider), your child should stay home for 48 hours after antibiotic therapy has been started by a physician. A physician’s note will be required upon the student’s return.

ILLNESS GUIDELINES

The First Aid room is for the temporary relief of minor aches and pains of students. Students with minor illnesses will be treated within the guidelines and sent back to class. Any student who is sick will be sent home. If you receive a call to pick up your child due to an illness, it is your responsibility to make arrangements within 2 hours of notification. Failure to respond may result in notification of DHR.

Parents/guardians are directed to keep students’ home when sick. Many parents are concerned about when to keep children who have been ill home from school. These are a few of the most common reasons children should stay home or may be sent home from school.

Fever – Your child should stay home if he/she has a fever of 100 degrees (orally) or higher and should remain home for a minimum of 24 hours or more if deemed necessary by the school nurse after the fever has gone without medication.

Sore throat – Sore throats are very common and can be caused by sinus drainage, mouth breathing, viruses (colds), bacteria (Strep), dehydration, and anything that can irritate

tissue (such as food, hot liquids, etc.). When a student has a fever with a sore throat, the student should see a healthcare provider before returning to school. A student who has a sore throat with a fever of 100 degrees or more will be sent home.

Vomiting and/or diarrhea – A student should stay home from school if he/she has vomited or has had diarrhea (more than two or three loose stools) just before the start of the school day and remain at home for 48 hours after the vomiting/diarrhea have subsided. If one or two loose stools are present along with vomiting or fever, your child should remain at home. If diarrhea continues for more than 48 hours, your child will need a doctor’s written statement to return to school.

Cough/nasal drainage – A chronic cough can spread germs and be disruptive in a classroom. Please consider this when deciding to send a student to school. The school nurse may evaluate a student with a cough, and if determined to be excessive, may be sent home. Your child should not come to school with excessive coughing, sneezing, and nasal drainage. If the child has been kept awake at night with these interruptions, please allow the child to recover at home. For a student to have cough medicine at school, the student must have a Prescriber/Parent Authorization Form (PPA) completed and signed by both a doctor and a parent/guardian. The parent/guardian must bring the medication to the school nurse.

Rash – There are all types of rashes. Some are nothing more than irritated skin, while others are very contagious. Any child who has an undiagnosed rash should not attend school. A child should be taken to their physician for evaluation of rashes, especially if there is an association with fever, sore throat, or cough. When the child is sent home from school with a rash, a physician’s note is required for the child to return to school.

RESPIRATORY VIRUSES/ILLNESSES

Illnesses including Flu, COVID-19, RSV (Respiratory Syncytial Virus) and other respiratory viruses should be handled in accordance with the Alabama Department of Public Health, Mobile County Health Department, and Alabama State Department of Education. The following precautions and guidelines include:

- Remain fever-free (100 degrees or lower) without taking fever-reducing medication for at least 24 hours before returning to school
- Follow recommendations from the healthcare provider.
- Ensure symptoms are improving overall for at least 24 hours before returning to school.
- Practice good hygiene by covering coughs and sneezes.
- Wash hands with soap and water frequently.

- Clean frequently touched surfaces.

It is recommended that people who are recovering from respiratory viruses take additional precautions for five days. They include wearing well-fitting masks, washing their hands, limiting close contact with others, improving ventilation in their spaces, and testing as needed. Masks are available at school.

MEDICATION PROTOCOL

All medications require a complete Alabama State Department of Education School Medication Prescriber/Parent Authorization (PPA) form. New forms must be renewed at the beginning of every school year and any time the doctor changes prescribed medication. Only the prescriber (MD, NP, PA) can change a medication order (dose, frequency, specific time, etc.). Changes to the medication orders by a parent/guardian will not be accepted.

Note: Only one medication per Prescriber/Parent Authorization (PPA) form is acceptable. If a student has multiple medications, a separate PPA must be completed and signed for each medication.

MEDICATION GUIDELINES

- All medications must be hand delivered by the parent or guardian to the school nurse the first time a medication is brought in and for all order changes. A parent-designated adult on the contact list may bring in medication on any existing order. This includes all students who "Self-Administer" and/or "Self-Carry" medications.
- The school nurse must verify all orders before students are allowed to carry and self-administer their medications.
- The school nurse will count all medications in the presence of the parent or guardian. The parent/guardian and the nurse will sign a form that indicates the medications were received, counted, and secured by the school.
- All medications are always locked in a secure medication container/cart except those with permission to carry their medication.
- The parent or guardian will be notified when their child's medication is completed or becomes out of date. Expired medications will not be given at school.
- No more than a 30-day supply of controlled medication should be supplied for the student to take at school. The parent/guardian will be responsible for updating that supply monthly.

- All student medications must be picked up by the last day of school, before summer break, or the medications will be destroyed per federal regulations (in the presence of a witness, as indicated). No medications will be kept at school over the summer.
- The parent/guardian will provide the school nurse with a list of possible side effects for medications taken over a 30-day period.
 - The first dose of a medication should not be administered at school due to the potential for severe side effects or reactions to the medication.
 - CCSS follows the Alabama State Department of Education and Alabama Board of Nursing guidelines for administration of medication to students.
 - Only school nurses and approved non-licensed medication personnel are legally allowed to administer medications to students.
 - Students may NOT carry medications, including over the counter, on their persons without the appropriate documentation from the provider and school nurse. Any medications found on a student without adhering to all appropriate procedures, must be held in the nurse's station by the nurse until a parent can pick them up.

PRESCRIPTION MEDICATIONS

To be administered at the school, prescription medications require a completed Prescriber/Parent Authorization Form (PPA) signed by the doctor and parent/guardian for each medication. Additional requirements include:

- Stored in the original container with a current pharmacy prescription label attached.
- Should have the correct student's name on the prescription label, be identical to the PPA form, and have a valid date of expiration. Expired medications will not be accepted.
- Should not be mixed with any other medications (unless indicated on the label).

OVER-THE-COUNTER MEDICATIONS

Any medication requested to be administered at the school requires a completed Prescriber/Parent Authorization Form (PPA) signed by the doctor and parent/guardian for each medication. Additional requirements include:

- Must be provided by the parent/guardian in the original sealed container identifying the medication name, dosage, and manufacturer's labeling.
- Distributed according to manufacturer's recommendations/physician's order.
 - Medication must have a valid date of expiration. Expired medications will not be accepted.

MEDICATIONS THAT ARE “ON PERSON” OR “SELF-CARRY”

Students may only carry medications indicated for a "chronic" health condition (asthma, diabetes, seizures, etc.). The doctor must indicate the "chronic" condition on the PPA and check the "kept on person" and/or "self-medication" box on the PPA. This must be approved by the school nurse. NOTE: A parent/guardian must sign, and a physician approve the “Self-Administration” areas of the PPA.

The following are procedures for medications that students may need to possess for self-medication:

Inhalers - All students with inhalers must have a copy of the prescription label attached to the inhaler or the inhaler should be in the original prescription labeled box.

Epi-Pens (Twinject, Epinephrine, Adrenalin) - All students with Epi-Pens, Twinjects, and other pre-filled single-use epinephrine auto-injectors must have a copy of the original pharmacy prescription label attached to the cartridge holder or the original box.

HEALTH SCREENING, ASSESSMENT, AND CARE

The school nurse may provide screenings such as vision, hearing, dental, scoliosis, blood pressure, and various other assessments/referrals. The school nurse also provides chronic disease management and education for students, along with identification, assessment, intervention, and evaluation of student health concerns. Vision screening is performed with all K, 2nd, and 4th grade classes. Vision and hearing screenings are performed at all schools. Scoliosis screening is offered to all 5th through 9th grade students upon request. The school nurses perform all screenings for referrals from special education and other intervention programs. If a parent/guardian would like to request a vision and/or hearing screening be performed on their student, please send a request to the school nurse. All health screenings require written parental consent.

CCSS complies with the offering of immunizations and influenza clinics in the school setting. In the Fall, influenza clinics are offered. In the Spring, the clinics are offered for Tdap, Meningitis, and HPV. Immunization clinics may also be offered during Summer on-site registration.

CCSS has partnered with Franklin Primary Health Center to offer a variety of medical services on campus. These include medical, dental, and vision care, immunizations, and behavioral health. Parents must complete a consent form for their child to receive these services.

IMMUNIZATION

Alabama law requires all students to have a current Immunization Card (Blue Card). The original Blue Card is kept in the student's health file at the student's school and must be updated per state guidelines.

The certificate may be obtained from the physician or clinic that administers the vaccine or may be completed by any county health department in the state if the parent/guardian presents a vaccine record from the provider. For students who are moving to Alabama, out-of-state vaccine records must be transferred to the Alabama Certificate of Immunization before school enrollment. This may be accomplished by taking a vaccine record from the provider to the local county health department, or, if the family has chosen a physician in Alabama, the physician may transpose the record.

The state of Alabama does not recognize philosophical, moral, or ethical exemption from vaccination. A physician may issue a medical exemption, or an Alabama Certificate of Religious Exemption may be obtained from the local county health department. Parents/Guardians are encouraged to go to visit cdc.gov and type in meningococcal disease in the search box for information on awareness, prevention, and vaccination of Meningococcal Meningitis.

SUNSCREEN USE AT SCHOOL

Students will be allowed to possess and use Federal Food and Drug Administration regulated over-the-counter sunscreen at school and school-based events. Any student, parent, or guardian requesting a Board employee to apply sunscreen to a student shall present the nurse with a Parent Prescriber Authorization Form. The student, parent, or guardian is responsible for providing sunscreen. Sunscreen must be: 1) safe for the age of a particular child; 2) in the original container; 3) within the expiration date noted on the product; and 4) properly labeled and with the child's full name.

BACKPACK AWARENESS POLICY

Information on Backpack awareness shall be provided to parents, guardians, students, and school system employees. Backpack Act (2017-19) provides awareness of the dangers of heavy backpacks. Visit the Health Services resource section on the system website for more information.

ACCIDENTS

Any accident that occurs on school property, in school-sponsored transportation, or school sponsored events must be reported immediately to the school nurse, lead nurse, and school administrator.

MENTAL HEALTH SERVICES (also see COUNSELING SERVICES)

Mental health includes the emotional, psychological, and social well-being of an individual. Mental health and mental illness are often confused terms. Like physical health, everyone has mental health or mental well-being that is based on a person's ability to solve problems, build relationships, and express emotions, thoughts, and feelings.

Parents/guardians or school staff may refer students for school-based counseling or a student may request counseling. The school counselor(s) serve students in all grades in large group (class size), small group, and individual counseling sessions. The school counseling standards include academic, career, and social/emotional development. Contact your child's school counselor for more information about available services.

STUDENT CONDUCT

ENERGY DRINKS

Students will not be permitted to possess or consume energy drinks, including but not limited to Red Bull, Monster, 5-Hour Energy, Full Throttle, Rockstar, PRIME, and Hype Energy. Energy drinks are defined as beverages that contain large doses of caffeine, sugar, taurine, and other stimulants like ephedrine, guarana, and ginseng.

SMOKING/USE OF TOBACCO PRODUCTS/VAPING

Students will not be permitted to possess, smoke, use, or transfer tobacco products or nicotine delivery devices, or related items, in any form while in school buildings, on school property, in school buses, during any school sponsored activities, or on the way to and from school sponsored activities. For purposes of this policy, the phrase "tobacco products" also includes related items, and is not limited to lighters, matches, cigarettes, e cigarettes, chewing tobacco, cigars, cigarillos, pipes, vapes/JUUL, pods, and/or any electronic device that can be used to deliver nicotine or any other substance to the person inhaling from the device, including but not limited to an electronic cigarette, cigar, cigarillo, or pipe. Students found in possession are subject to disciplinary actions, and in accordance with Alabama law, authorities will be notified. Confiscated tobacco and nicotine delivery devices will not be returned and will be turned over to our school resource officer.

ALCOHOL/DRUG USE

Students will not be permitted to possess, smoke, vape, or use alcohol or illicit drugs in any form, to include paraphernalia, while in school buildings, on school property, in school buses, during any school sponsored activities, or on the way to and from school sponsored activities. Principals and school officials will cooperate fully with law enforcement

agencies. Law enforcement agencies are permitted to make periodic visits to all schools to detect the presence of illegal drugs and use any lawful means at their disposal to detect the presence of such substances. The visits will be unannounced. The Board may, upon the recommendation of the Superintendent, expel a student found to be in violation of Board policy and/or the law regarding illegal substances brought before them.

USE AND POSSESSION

Students will not be allowed to appear upon the campus, or at any school sponsored activity, function, or event not on campus, during the day or evening of that same day after having, on that said day, consumed or used or possessed any controlled substances.

Controlled substances include but are not limited to narcotics, hallucinogens, amphetamines, barbiturates, marijuana (CBD products), opiates, alcoholic beverages, intoxicants, or mind-altering substances, of any kind. Use and/or possession of alcohol or illicit drugs, as previously defined, is a Class III Major Offense. The Superintendent may recommend for expulsion from Chickasaw City Schools any student who uses or possesses or attempts to use or possess controlled substances which may include but are not limited to narcotics, hallucinogens, amphetamines, barbiturates, marijuana (CBD products), opiates, alcoholic beverages, mind altering substances, or intoxicants of any kind. Any person who uses and/or possesses or attempts to use and/or possess alcohol or illicit drugs of any kind on school property or during a school related activity shall be subjected to criminal prosecution.

SALE AND TRANSFER

The sale, transfer, and/or attempt to sell and/or transfer, or purchase controlled substances, narcotics, hallucinogens, amphetamines, barbiturates, marijuana (CBD products), opiates, alcoholic beverages, intoxicants, or mind-altering substances, of any kind is prohibited on the school campus, or at any school sponsored activity, function, or event not on campus. Violators will be subjected to the penalties and punishments herein defined. The sale, transfer, and/or attempt to sell and/or transfer alcohol or illicit drugs, as previously defined, is a Class III Major Offense.

The Superintendent shall recommend for expulsion from Chickasaw City Schools any student who sells, transfers, or attempts to sell or transfer controlled substances, narcotics, hallucinogens, amphetamines, barbiturates, marijuana (CBD products), opiates, alcoholic beverages, intoxicants, or mind-altering substances, of any kind. Any person who sells, transfers, and/or attempts to sell and/or transfer alcohol or illicit drugs of any kind on school property or during a school related activity shall be subjected to criminal prosecution.

FIREARMS AND WEAPONS

A student is prohibited from having in his/her possession firearms, a deadly weapon, or dangerous instrument of any kind, at any time, and at any place in a school building, on school grounds, on Board property, on school buses, or while attending any Board sponsored or sanctioned event, program, activity, or function. For purposes of this policy, the term “firearm” has the same definition as is found in 18 U.S.C §921. For purposes of this policy, the terms “deadly weapon” and “dangerous instrument” include, but are not limited to, razors, razor blades, box openers, firearms, explosive devices (including fireworks of any description), any items brandished or intended to be used as clubs, all sharp or pointed objects brandished or intended to be used as weapons, a replica of a weapon, incendiary devices, projectiles, knives with a blade length of more than two (2) inches, archery equipment, any device so classified under state or federal law, and any device either used or intended to be used in such manner as to inflict bodily harm, provided that the terms “deadly weapon” and “dangerous instruments” will exclude, to the extent permitted by law, devices and equipment that are used for the purpose of and in connection with school or Board sanctioned educational, team, or competitive activities.

PENALTIES FOR FIREARMS AND WEAPONS VIOLATIONS

Students who are found in violation will be placed on immediate suspension from school. In addition, parents/guardians and police authorities will be notified. Students will be expelled for possession of weapons of any kind, at any time, on school property, or school sponsored functions. The Board and the Superintendent may modify or extend the expulsion requirement on a case-by-case basis. Students who bring a weapon to school or who are found in possession of a weapon at school, may be referred to the juvenile delinquency system or criminal justice system. Expulsion may be required for any student who violates this policy with respect to a firearm for a period of not less than one year, subject to § 16-1-24.3 of the Code of Alabama, as amended.

ANTI-HARASSMENT (ANTI-BULLYING)

No student shall engage in or be subjected to harassment, violence, threats of violence, or intimidation by any other student that is based on any of the specific characteristics that have been identified by the Board. Students who violate this policy will be subject to disciplinary actions. Complaints alleging violations must be made on Board-approved complaint forms included at the end of this handbook and are also available at the principal’s or counselor’s office.

FIGHTING

The Board will not tolerate fighting or an assault and battery. When a fight or an assault occurs, in addition to normal school discipline, the principal or designee may notify appropriate law enforcement officials. Police may escort the offending student(s) off campus. In appropriate cases, school personnel may request warrants of arrest.

TAYLOR'S LAW

Disciplinary point system - Age of student eligibility. (a) Notwithstanding any other provision of law, each student over the age of 12 years who is enrolled in a public or private secondary school shall be subject to a disciplinary point system for an infraction committed on school property to determine the age at which the student shall be allowed to apply for a learner's permit, motor driven cycle operator's license, driver's license, or any license required by the State of Alabama for the operation of a motor vehicle or vessel. The disciplinary points imposed for a disciplinary action shall be as follows:

- (1) One day in-school suspension - 1 point.
- (2) One day out-of-school suspension - 2 points.
- (3) Alternative school placement - 6 points.
- (4) Expulsion - 20 points.

(b)(1) The points shall accumulate on a yearly basis, beginning with the school year including summer school in which the student turns 13, and accumulate each year until the student is eligible to apply for a driver's license under the imposed point system. (2) Notwithstanding subdivision (1), the age at which a student may apply for a license or permit shall not be extended by Act 2009-713 beyond one year from the date the student initially applies for a learner's permit, motor driven cycle operator's license, driver's license, or any license required by the State of Alabama for the operation of a motor vehicle or vessel.

UNIFORM POLICY

A student uniform policy is necessary to maintain a school atmosphere that supports and encourages learning. Dress and/or grooming styles that draw an inordinate amount of attention to the individual student or cause divisiveness is considered inappropriate for school and are a violation of the uniform policy. The dress and/or grooming style of any student must not interfere with the educational process in any way. Non-conformity to the uniform policy is a Class I offense and will be treated as such. In addition, students will be asked to come into compliance with the uniform policy immediately. Parents/guardians will be contacted and may be asked to furnish appropriate clothing.

Students unable to immediately comply with the uniform policy will be subject to the following disciplinary measures:

1st Offense: Office Referral/Warning

2nd Offense: Office Referral/Detention or In-School Suspension (ISS)

3rd Offense: Office Referral/ In-School Suspension (ISS)

Subsequent offenses: Office Referral/ Suspension

2025-26 CMS/CHS Uniform Policy		
	MIDDLE SCHOOL (7th - 8th)	HIGH SCHOOL (9th - 12th)
TOPS	<p>Solid Navy-Blue Polo</p> <p>Undershirts must be plain white, red, or navy. They may not have writing, logos, or pictures/prints.</p> <p>Shirts must remain tucked in.</p> <p>School spirit shirts sold at CMS/CHS can only be worn on Fridays or special events.</p>	<p>Solid White or Red Polo</p> <p>White short/long sleeve Oxford button-up shirt with collar</p> <p>Undershirts must be plain white, red, or navy. They may not have writing, logos, or pictures/prints.</p> <p>Shirts must remain tucked in.</p> <p>School spirit shirts sold at CMS/CHS can only be worn on Fridays or special events.</p>

BOTTOMS	<p>Khaki Pants</p> <p>Pants must be worn at the waistline. Sagging pants, jeggings, leggings, corduroy, sweats, capris, cargo, carpenter, jean/denim, skirts or jumpers are NOT allowed.</p>	<p>Navy-Blue or Khaki Pants</p> <p>Pants must be worn at the waistline. Sagging pants, jeggings, leggings, corduroy, sweats, capris, cargo, carpenter, jean/denim, skirts, or jumpers are NOT allowed.</p>
SHOES	<p>Any athletic/tennis shoe is allowed. Boots, heeled shoes, open-toe shoes, open heels, Crocs, house shoes, slippers, or slides are not allowed. Socks must always be worn.</p>	
OUTERWEAR	<p>Solid Navy-Blue, Red, White, or Gray sweatshirts or jackets. No hoods are permitted in the building. No blankets are allowed on campus.</p>	
ACCESSORIES	<p>Any solid color belt may be worn.</p> <p>Earrings must not be bigger than a quarter in diameter. Facial piercings must be limited to one stud and not to exceed ½ inch in size—no facial gauges, bars, loops, or hoops.</p> <p>School-colored ribbons or hairbands may be worn. Hats, wave caps, or bandanas are not allowed. The face must be visible at all times.</p>	
BAGS	<p>Clear Backpacks Only</p> <p>Purses must not be larger than 7" x 5"</p> <p>Only Clear Water Bottles are allowed. Metal bottles/cups, including Yeti or Stanley Cups, are not allowed. A list of allowable school supplies will be provided.</p>	
ID BADGES	<p>ID Badges with the required photo must be worn at all times. Students will receive one badge at the beginning of the school year, and replacement badges are \$5.00.</p>	

***Administrators may allow for variances for special events.**

DETENTION

The principal or designee has the authority to assign students to detention on campus before or after the regular school day for a specified period of time as a disciplinary action. Students will be given a one-day notice of their detention assignment. The parents or

guardians are responsible for providing transportation in these cases. Failure to attend assigned detention will subject the student to additional disciplinary actions. Concerns regarding a detention assignment should be discussed with the principal prior to the date of the assigned detention.

IN-SCHOOL SUSPENSION (ISS)

In-school suspension is a structured disciplinary action in which a student is isolated or removed from the regular classroom and extracurricular activities but is not dismissed from the school setting nor counted absent during the assignment to in-school suspension. The principal or designee has the authority to assign students to the in-school suspension program for a specified period. The principal and their staff should determine the scope of in-school suspension in their respective schools. The parent or guardian must be notified by the same procedure outlined in the out-of-school suspension policy.

OUT-OF-SCHOOL SUSPENSION

The Board recognizes its authority to maintain good order and discipline within the schools of the school system. Therefore, the Board gives school principals or designees the authority to suspend a student from school for just cause. However, the principal or designees shall be required to advise the Superintendent of all out-of-school suspensions. Additionally, parent/guardian(s) will be provided written notice explaining the terms of the suspension, including but not limited to, the circumstances surrounding the incident, the length and terms of the suspension, and conditions for re-admittance.

Terms of Suspension:

The following terms/conditions apply during the time students are subject to out of-school suspension:

- While suspended, a student may not attend or participate in any school system function or enter any school system property for any reason.
- When a student is suspended, his/her teachers must be notified immediately concerning the date and duration of the suspension.
- A suspended student must comply with the full length of the suspension unless the principal approves an alternative.

STUDENT CODE OF CONDUCT

Classification of Violations: Violations of the Student Code of Conduct are grouped into the three classifications of minor, intermediate, and major offenses. Each classification is followed by a disciplinary procedure to be implemented by the principal or designees.

Procedures for the Administration of Formal Disciplinary Action: Each classroom teacher will address general classroom disruptions by taking in-class disciplinary action, by contacting parent(s) or guardian(s) when feasible, and/or by scheduling conferences with the parent(s) or guardian(s) and other school staff. Only when the action taken by the teacher is ineffective or the disruption is severe, should the student be referred to the principal or designee. Disciplinary actions may include revoking of automobile and/or parking, break detention, after school detention, Saturday school, in-school suspension, out of school suspension, placement in an alternative school setting, or recommendation for expulsion. Parental/guardian contact will be made as soon as possible. Law enforcement and/or juvenile court personnel will be contacted when appropriate.

Class A Minor Offenses:

Disobedience

Unauthorized Absence- Tardiness or Skipping

Unauthorized Communication Device Disruptive

Administration Responses: Class A

Administrative responses for Class A violations include but are not limited to the following:

- Student conference
- Parent/guardian contact/conference
- After-school detention
- Suspension from school/bus
- Out-of-school suspension (not to exceed a cumulative total of ten days per semester for general education student or ten days per academic year for student with disabilities)
- Assignment to in-school suspension
- Assignment to Saturday School
- Assignment for a minimum of forty-five days (45) to the RISE (Alternative School)
- Expulsion for students with chronic discipline infractions

Unauthorized use of personal communication mobile devices and accessories will be confiscated and result in the following:

1st offense: device is confiscated and parent/guardian will retrieve device on day/time scheduled with administration

2nd offense: ISS, parent/guardian will retrieve device on day/time scheduled with administration

3rd offense: student suspension, parent will retrieve device

To promote attendance and subsequent opportunity to master course of study standards, unauthorized absence (skipping) will not be tolerated and will result in the follow

1st offense: up to 3-day in-school suspension (ISS)

2nd offense: up to 5-day in-school suspension (ISS)

3rd offense: 45-day minimum placement in the RISE (Alternative School)

Class B Major Offenses:

Repeated Minor Offenses

Defiance

Profanity/Vulgarity

Trespassing

Inciting a Disturbance

Harassment

Inappropriate Use of Technology

Trespassing

Gambling

Other Incident

Fighting

Administrative Responses: Class B

Administrative responses for Class B violations include but are not limited to the following:

- Parent/guardian contact/conference
- Out-of-school suspension

- Assignment to alternative setting
- Assignment to in-school suspension
- Assignment for a minimum of forty-five days (45) to the RISE (alternative school) for students with chronic discipline infractions
- Expulsion for students with chronic discipline infractions

Confiscated tobacco and nicotine delivery devices will not be returned and will be turned over to the Chickasaw Police Department. The following disciplinary actions will be used to enforce no smoking or use of tobacco on campuses in Chickasaw City Schools:

1st offense: 3-day out-of-school suspension

2nd offense: 5-day out-of-school suspension

3rd offense: 45-day minimum placement in the RISE (alternative school)

Subsequent offenses may result in long term alternative placement and/or expulsion. Discipline for tobacco related offenses is cumulative beginning in grade 7 and does not start over each school year.

Class C Severe Offenses:

Repeated Major Offenses

Possession/Use/Sale Alcohol

Possession/Use/Sale Drug

Firearm Component/Possession/Sale/Use Handgun Possession/Sale/Use

Knife Possession/Sale/Use

Other Weapon Possession/Sale/Use Other Unknown Weapon Possession/Sale/Use

Homicide

Kidnapping

Tobacco Possession/Sale/Use Including Vape

Arson

Theft/Larceny

Theft Motor Vehicle

Threat/Intimidation

Criminal Mischief

Fire Alarm Abuse/Tampering

Bomb Threat

Sexual Battery

Sexual Harassment

Sexual Assault

Sexual Offenses/Other

Robbery

Disorderly Conduct

Fighting

Assault

Administrative Responses: Class C

Administrative responses for Class C violations include, but are not limited to, the following:

- Out-of-school suspension
- Expulsion
- Legal action
- Assignment to alternative setting
 - Assignment for a minimum of forty-five days (45) to the RISE (alternative school) for students with chronic discipline infractions
- All Class III offense violations must be reported to the Superintendent immediately.

STUDENT SEARCHES

Individuals – School officials (school principal or approved designee) may search a student and/or the student’s personal belongings if there is reasonable cause to believe that the student is carrying articles that may endanger other individuals in the school or that such articles possessed are contrary to law or the regulations or policies of the school and/or Board.

Automobiles – School officials may search selected vehicles while on school property when there is reasonable cause to believe that the vehicle contains articles that may endanger

other individuals or are contrary to law or regulations or policies of the school and/or Board.

INTERNET USAGE

The intent of the Chickasaw City School System is to provide access to resources available via the Internet with the understanding that faculty, staff, and students will access and use only information that is appropriate, beneficial, and/or required for his/her various curricular or extracurricular activities or staff duties. Internet access is provided to allow students, faculty, and staff to conduct research. Users will gain access to the Internet by agreeing to conduct themselves in a considerate and responsible manner. Students must provide written permission from legal custodial parents, a signed copy of permission to use Internet resources for each student in the household. Students will not be allowed to conduct independent research on the Internet until receipt of the signed form.

STUDENT RESPONSIBILITIES

Students will abide by all school/system rules and policies, including this policy and Code of Student Conduct. Use of the device will only be allowed when permissible according to a school administrator or designee. Students are not permitted to transmit or post any photographic images or videos of any person on campus on any public and/or social networking sites without prior approval from a school official. Students will only be allowed access to websites and resources which are relevant to the curriculum and content in the classroom. Students must understand that infecting the network with any virus designed to damage, alter, destroy or limit the network's effectiveness is a violation of the Acceptable Use Agreement and this policy, which will result in disciplinary actions. The school/system has the right to confiscate and examine any device that is suspected of causing problems or is the source of an attack or virus infection.

TRANSPORTATION

HIGH SCHOOL STUDENT PARKING/DRIVING TO CAMPUS

All students who operate a motor vehicle on the Chickasaw High School campus will be required to register their automobile (s) before being issued a parking permit. The cost of the permit is \$30.00. A replacement cost for lost decals is \$15.00. Chickasaw High School students must adhere to the following conditions when driving a vehicle on campus:

- Vehicles are to be parked in the authorized parking areas on school grounds.
- Parking decals are to be always visible. Students who drive vehicles on campus not displaying a parking decal will have their vehicle towed at the owner's expense.

- Students are not permitted to sit in cars or loiter in the parking lot.
- The school is not and cannot be held responsible for vehicles and/or contents thereof while parked on campus. It is the responsibility of the driver/owner.
- Vehicles should always be locked when unoccupied.
- Any damages to or tampering with a vehicle while it is parked on campus should be reported immediately to the office.

STUDENT BUS TRANSPORTATION

The Board shall provide transportation to and from school to eligible students. The transportation program shall be operated in accordance with provisions of the Code of Alabama and State Board of Education rules and regulations as well as guidance related to COVID-19. The primary considerations of the transportation program shall be the safety and welfare of students. Students who are not regular bus riders may not ride the bus unless a written request is submitted and approved by the office. Bus transportation will only be provided to the bus stop assigned based on a student's home address listed in PowerSchool.

BUS DISCIPLINE

- Riding the school bus is a privilege, not a right. Misconduct on the bus is a safety hazard and may result in a student losing that privilege and subject the student to additional disciplinary consequences.
- School officials are authorized to suspend or terminate bus privileges. If a child loses his/her bus riding privilege, the parent/guardian assumes the responsibility for transportation to and from school.
- Additionally, students may receive detention, ISS, or suspension for violations of school rules during transport.

Disciplinary Actions:

1st Offense: Parent contact and possible (3) school day suspension and/or bus suspension.

2nd Offense: Parent contact and possible (5) school day suspension and/or bus suspension.

3rd Offense: Parent contact and possible remainder of the year suspension from the bus.

STUDENT ASSESSMENT PROGRAM

FORMATIVE ASSESSMENTS

Formative assessments are used throughout the year to provide feedback to teachers and students regarding student mastery of course of study objectives. Information gained through formative assessments provides opportunities for teachers to adjust the ways in which they deliver instruction. For example, they may reteach a concept, use alternative instructional approaches, or offer more opportunities for practice and reinforcement. These activities can lead to improved student success.

SUMMATIVE ASSESSMENTS

Students enrolled in Alabama public schools are assessed annually using a variety of state mandated standardized assessments. For the 2024-2025 school year, school accountability will be measured by ACAP assessments for students in grades 2-8. Other mandated assessments that will be administered include: the PreACT (9th-10th grade), the ACT (10th and 11th grade), and ACT WorkKeys assessments (12th grade).

EXTRACURRICULAR ACTIVITIES AND ATHLETICS

STUDENT CLUBS AND ORGANIZATIONS

All school-sponsored clubs and organizations shall be under the direct control of school officials. Such clubs and organizations shall not be affiliated or associated with any political or religious organization or any organization that denies membership based on race, creed, color, or political beliefs. All school-sponsored clubs and organizations shall be sponsored by a member of the faculty approved by the school's principal.

SCHOOL AND CLUB/EXTRACURRICULAR ACTIVITY FEES

The Chickasaw City Board of Education approved the following fees for Chickasaw Middle/High School students. Fees will be due at the beginning of each school year.

Course/Club/Organization:

Art \$15

Band \$150

Choir \$40

Drama/Theatre \$15

Driver's Education & Safety \$20

FBLA \$30

FFA \$15

JROTC (10-12 grade) \$25

National Technical Honor Society \$30

Project Outreach \$35

PTO \$10

TSA \$20

Additional Fee Information – Club fees may change due to pricing in travel, state/national registration, and supplies (i.e., t-shirt prices change according to size).

ATHLETIC PHYSICAL EDUCATION AND FEES

Chickasaw Middle/High School student athletes may enroll in an elective course related to team sport affiliation. However, should a student be removed from the team or choose not to participate, the student's schedule will be changed to reflect team membership. To participate in extracurricular activities after school, students must have attended school that day.

Any student who is under temporary suspension or whose character or conduct is such as to reflect discredit upon the school is not eligible.

Middle/High Sports Fees:

Baseball \$150

Boys Varsity Basketball \$300

Flag Football \$50

Girls Basketball \$250

JV Golf \$100

MS Basketball \$100

Soccer \$100

Softball \$250

Volleyball \$250

Track \$75

TECHNOLOGY

CELLPHONES/ELECTRONIC COMMUNICATION DEVICES

Chickasaw City Schools Administration Procedures

Cell Phone & Electronic Device Policy 2025-2026

Phones, smartwatches, tablets, etc., must be surrendered at the door before going through metal detectors. If a student refuses to surrender his/her device, the disciplinary action is as followed:

Violation	
1st Offense	Verbal warning to student and conference with parent/guardian conference, device must be picked up by guardian on file in PowerSchool.
2nd Offense	Suspension for device plus suspension for willful disobedience (Up to 3-day suspension)
3rd Offense	Suspension for device plus suspension for willful disobedience (Up to 5-day suspension)
4th Offense	Suspension for device plus suspension for willful disobedience (Up to 7-day suspension)

Chickasaw City Schools | 2025-2026 CALENDAR

JULY '25						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

4 Independence Day
14 – 11- month employee return
21 – 10 - month employees return

PD/Work Day

Holiday

E Learning Day

Student Half Day

School Day

AUGUST '25						
S	M	T	W	Th	F	S
				1	2	
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

4 – All Employees Return, Institute Day
4-6 PD/ Work Days, All Employees
7 - Students Return

FEBRUARY '26						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

16-18 – Mardi Gras Break (12-month employees work 18th - 20th)
19-20 - E Learning Days (all employees work)

SEPTEMBER '25						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

1 Labor Day

MARCH '26						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

13 End of Quarter*
16 Teacher PD/Work Day (all employees work EXCEPT Paras)

OCTOBER '25						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

10- End of Quarter*
13 – Columbus Day, 12 Month employees work
14 – E Learning Day

APRIL '26						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

13 – 17 – Spring Break

NOVEMBER '25						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

10- E Learning Day
11 – Veterans Day Holiday
24 – 28 Thanksgiving Break (12-month employees work 24th and 25th)

MAY '26						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

22 – Half-Day for Students, End of Quarter**
25- Memorial Day

DECEMBER '25						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

19 – Half-Day for Students, End of Quarter*
22 – 31 – Christmas Break (12-month employees work 22nd)

JUNE '26						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

5 – Last day for 10-month employees
19- Juneteenth
24 – Last day for 11-month employees

JANUARY '26						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

1 – 2 holidays (12-month employees return on the 2nd)
5 – PD day (all employees work)
6 - Students return
19 – MLK Day

JULY '26						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

4 Independence Day
13 – 11- month employee return
20 – 10 - month employees return

Note – Teachers, RNs, LPNs and CNP will have 4 flex days in addition to this calendar. Bus Drivers will have 3 flex days in addition to this calendar.

ACKNOWLEDGEMENT

Students & Parents/Guardians:

Please sign and return to the Homeroom Teacher.

I have received a copy of the Parent and Student Handbook which includes requirements for uniform policy, attendance, discipline, and school policies for the 2025-2026 school year.

Student Signature

Date

Parent Signature

Date