

BUSINESS MEETING

June 5, 2025

The Business Meeting of the Stafford Township Board of Education was held on June 5, 2025 at 7:00pm at the Oxycocus Elementary School and was live streamed over the web.

CALL TO ORDER

The Stafford Township Board of Education is called to order in compliance with the Open Public Meeting Act Law - 1975 Chapter 231 (P.L. 1975-231C). This meeting was advertised in the Atlantic City Press. Notice has been posted in the office of the Stafford Township Clerk, all school buildings and on the district website. A mechanical device is being used to video record this meeting.

ROLL CALL

Brian Fenlon	Member (Absent)
Gregory Gioe	Member (Absent)
Robert Morello	Member (Absent)
Matthew Regulski	Member (Absent)
Christopher Smith	Member
Bonnie Strouse	Member
Joseph Washco	Member
Kevin Cooney	Vice President
Tammy Wagner	President

ALSO PRESENT

George J. Chidiac	Superintendent
Lourdes LaGuardia	Business Administrator/Board of Education Secretary
Martin J. Buckley, Esq.	Board of Education Attorney

FLAG SALUTE

A. RECOGNITION/PRESENTATIONS

~Intermediate/McKinley Student/Staff Recognition

- Mrs. Zaun and Mrs. Ducker recognized the B Naturals for earning the highest rank- Superior- at the High Notes Festival. They scored 95 out of 100 points. Another group of students were recognized for their participation in the South Jersey Band and Orchestra Directors Association High Honors Bands. These audition-based bands select only the best musicians to perform in this elite event at Egg Harbor Twp. High School on May 10 & 11.

~Presentation – NJDOE HIB Report Card Grades for the 2023-2024 School Year – Kristin Ducker

- Mrs. Ducker presented the NJDOE HIB Report Card Grades in accordance with the Anti-Bullying Bill of Rights and NJSA 18A:17-46 that all school districts are required to complete the annual HIB self-assessment for each school building. School districts must post the official grade report to the school website and publicly review the grades received by the NJDOE at a BOE meeting. The public review is an opportunity for the Board of Education and the public to learn about the district's implementation of the Anti-Bullying Bill of Rights and address any concerns. The following scores were presented: Intermediate 77, McKinley 78, Ocean Acres 77, PLC 76, Oxycocus 76. The overall grade assigned to the district was 77.

B. SUPERINTENDENT'S EDUCATIONAL REPORT - Attachment

Mr. Chidiac the conveyed the following:

STAC Events

- Tribute to the Mamas and the Papas 6/7/25 @ 7:30pm
- Sweet Caroline 7/17/25 @ 7:30pm
- Epic Piano Men 8/16/25 @ 7:30pm

Please go to our website www.stacnj.com for tickets.

Oxycocus – The students are learning about the wonderful season of spring with many activities such as raising caterpillars to butterflies. This multi-week hands-on activity has all of the students excited! Additionally, students learned about the benefits of health and exercise, as well as the importance of water.

PLC - May started out with our Kindergarten Science Expo. Over 200 parents and students came to share their science experiments. Our preschoolers walked over the bridge to kindergarten! We celebrated our last awards show of the year with Rudy and Paco; two characters that show resilience and problem solving. Our kindergarteners displayed their artwork at the art show – all were exited to show their parents/guardians what they learned and how their art represented authors – thank you, Mrs. LaRussa! Mrs. Callahan and Mrs. Sinatra created a sea world of adventure for a school wide assembly- poems, artwork and costumes to celebrate MARE 12.

Ocean Acres - May kicked off with our OA amazing staff being celebrated with goodies from the PTO and the administration for staff appreciation week. The art show also took place in May showcasing the artwork of our second graders. The month continued with our spring concert. Ms. Cracchilo created a wonderful jungle-themed musical experience for the audience. The annual Support Our Troops event took place on May 22nd to honor our local heroes. More than 175 local veterans and family members enjoyed a patriotic-themed show presented by our entire student population.

McKinley - The second graders came to take a tour of the building that would be their new home in September. They were shown all of the important parts of the building including the gym, cafeteria, nurse's office and main office. The Invention Convention was held on May 14th and was an opportunity for students grades 1-6 to showcase their own ideas. Each participant had to present their invention to judges. McKinley also held their Student Art Show on May 13th and the theme was a celebration of the imaginative spirit of beloved story and chapter book authors and illustrators. The McKinley School Climate Team hosted a schoolwide Lip Sync Battle on Friday, May 23rd. Each class performed their own renditions of fun songs they chose for one minute. Ms. Vincent's third grade class and Mrs. Knoeller's fourth grade class took home the trophies as the winners of the McKinley Lip Sync Battle!

Intermediate - Students participated in field trips to the Statehouse, The Barnegat Oyster collective funded by the Jetty Rock Foundation, Field of Dreams, Lakewood Blue Claws and FunPlex. On Red Carpet Art Night, students raced to be the first team to assemble Bob Ross. Thank you to Stafford Township Municipal personnel for hosting Government Day. Our 6th graders learned so much about the running's of the government. Students participated in the Ocean County Math League contest where two Intermediate teams placed in Ocean County. Additionally, two Intermediate students received individual recognition for their math excellence.

C. APPROVAL OF MINUTES OF PREVIOUS MEETING(S)

*NOTE: If a board member was absent (listed below), they are to abstain from the vote on that item/meeting

To approve the minutes of the following meeting(s):

- | | |
|-------------------|--|
| 1. April 30, 2025 | Committee of the Whole Meeting – 4 Absences (B. Fenlon, R. Morello, M. Regulski, C. Smith) |
| 2. April 30, 2025 | Business Meeting - 4 Absences (B. Fenlon, R. Morello, M. Regulski, C. Smith) |
| 3. April 30, 2025 | Closed Session – 4 Absences (B. Fenlon, R. Morello, M. Regulski, C. Smith) |
| 4. May 12, 2025 | Committee of the Whole Meeting – 2 Absences (B. Fenlon, C. Smith) |
| 5. May 12, 2025 | Business Meeting – 3 Absences (B. Fenlon, C. Smith, R. Morello) |

A motion was made by Mr. Washco and seconded by Mr. Smith to approve Approval of Minutes of Previous Meeting(s) #1-5. Roll call vote: five (5) members present voted yes; motion passed.

D. COMMUNICATION FROM THE PUBLIC (AGENDA ITEMS ONLY)

- A parent of a sixth-grade graduate thanked Stafford for a wonderful above and beyond excellence in education.

E. CORRESPONDENCE TO AND FROM THE BOARD

None

F. BOARD BUSINESS

1. There were no incidents of harassment, intimidation, and bullying.
2. To acknowledge the following Stafford Township Board of Education law firms, as previously appointed:
 - a. Dasti, McGuckin, McNichols, Connors, Anthony & Buckley of Forked River, NJ as Board Attorney (January – December 2025) at a rate of \$170/hour.
 - b. Wilentz, Goldman & Spitzer, P.A. of Woodbridge, NJ as Bond Counsel (January – December 2025)
3. To approve Comegno Law Group of Moorestown, NJ for Conflict Attorney Services for the Stafford Township Board of Education from July 1, 2025 to June 30, 2026 at a rate of \$190/hour. (Year 3 of 3)
4. To approve Comegno Law Group of Moorestown, NJ for Labor Relations Services for the Stafford Township Board of Education from July 1, 2025 to June 30, 2026 at a rate of \$190/hour. (Year 3 of 3)
5. To approve Machado Law Group of Springfield, NJ for Special Education Issues for the Stafford Township Board of Education from July 1, 2025 to June 30, 2026 at a rate of \$175/hour.
(Year 3 of 3)
6. To approve Lenox Law Firm of Lawrenceville, NJ for Legal Services as Special Counsel for the Stafford Township Board of Education at a rate of \$175/hour Partners; and \$165/hr Associates on an as-needed basis for the 2025-2026 school year. (Year 2 of 3)
7. To approve the following Annual Administrative Appointments as required by statute within employee contractual responsibilities:
 - a. To appoint Kristin Ducker as Title IX Coordinator for the 2025-2026 school year. ALTERNATE - Lourdes LaGuardia
 - b. To appoint Kristin Ducker as Affirmative Action Officer, Anti-Bullying Coordinator for the 2025-2026 school year. ALTERNATE for Affirmative Action Officer - Lourdes LaGuardia

- c. To appoint Richard Meyer as School Safety Specialist for the 2025-2026 school year.
- d. To appoint Sean Reilly as the 504 Officer for the 2025-2026 school year.
- e. To appoint Dawn Reo as the Homeless Liaison for the 2025-2026 school year.
- f. To appoint Sean Reilly as the I&RS Coordinator for the 2025-2026 school year.
- g. To appoint Michael Nikola as the Right-To-Know Officer, Asbestos Management Officer, Safety and Health Designee, Indoor Air Quality Designee, District Integrated Pest Management Coordinator, Chemical Hygiene Officer (as per Policy 7420 – Director of Facilities), PEOSHA, Occupational & Environmental Analysis, and AHERA Coordinator for the 2025-2026 school year.
- h. To appoint each school Principal as the School/Building Integrated Pest Management Coordinator for the 2025-2026 school year.
- i. To appoint Kelsey Molzon as the Student Assistance Coordinator for the 2025-2026 school year.
- j. To appoint Tina Leonard as Attendance/Tuant Secretary for the 2025-2026 school year.
- k. To appoint Sean Reilly as SEMI Coordinator for the 2025-2026 school year.
- l. To appoint Stephanie Bush as ELL Coordinator for the 2025-2026 school year.
- m. To appoint Julia Molettiere as Bloodborne Pathogens designated district person for the 2025-2026 school year.
- n. To appoint Michael Nikola as the Americans with Disabilities designated district person for the 2025-2026 school year.
- o. To appoint Jennifer Lowe as Child Nutrition/Wellness Coordinator for the 2025-2026 school year.
- p. To appoint Sean Reilly as Compliance Officer/Committee Coordinator under P.L. 94-142 Sec. 504 NJ Rehabilitation Act 1973 for the 2025-2026 school year.

- q. To appoint Lourdes LaGuardia, School Business Administrator/Board Secretary, as Custodian of Government Records and Public Access to Records for the 2025-2026 school year.
 - r. To appoint Lourdes LaGuardia as Affirmative Action Officer for Outside Contracts for the 2025-2026 school year.
 - s. Lourdes LaGuardia as Qualified Purchasing Agent (QPA) and Public Agency Compliance Officer (PACO) through June 2026.
 - t. To appoint Kathleen Martin as Acting Board Secretary for backup purposes only for the 2025-2026 school year.
- 8. To readopt the attached Stafford Township School District Mission Statement for the 2025-2026 school year.
 - 9. To readopt the existing Stafford Township School District bylaws, policies, and regulations for the Board's operation and for the operation of the school district, as listed on the Stafford Township School District Intranet for the 2025-2026 school year.
 - 10. To readopt the existing Stafford Township School District procedures, plans, forms, handbooks, standing orders, health regulation, and health supplies as listed on the Stafford Township School District Intranet for the 2025-2026 school year.
 - 11. To readopt the Board of Education's Internal Standard Operating (SOP) Procedures as on file in the Board Secretary/Business Administrator's Office for the 2025-2026 school year.
 - 12. To approve Meridian Health Center as medical waste disposal site, this is free resource made possible by the Township for the 2025-2026 school year.
 - 13. To approve petty cash funds, as per Policy 6620 – Petty Cash for the 2025-2026 school year.
 - 14. To readopt the Integrated Pest Management Plan for the 2025-2026 school year.
 - 15. To approve the attached handbooks/manuals for the 2025-2026 school year:
 - a. Non-Affiliated Employee Handbook
 - b. Substitute Training Manual
 - c. Substitute Teacher Handbook
 - d. Substitute Support Staff Handbook
 - e. Transportation Department Operations Manual

- f. Substitute Custodial Manual
- g. Custodian and Building Mechanic Procedure Manual
- h. Staff Training Manual
- i. Purchasing Manual

A motion was made by Mrs. Strouse and seconded by Mr. Cooney to approve Board Business item(s) #1-15. Roll call vote: five (5) members present voted yes; motion passed.

NEW BUSINESS**G. FINANCE/INSURANCE/TRANSPORTATION**

The Committee of the Whole has reviewed the following action items, has consulted with the superintendent, school business administrator/board secretary and other appropriate district officials, and hereby certifies that the actions being approved are consistent with the 2024-2025 board/district goals. In addition, we further certify that we have reviewed the attached bill list and are satisfied that curriculum related expenditures are directly related to the results of assessment data and that professional development expenditures are directly related to professional development plans.

1. To approve for payment of June 2025 bills list totaling \$370,052.41 as attached.
(G-1)

Fund 10 - \$199,021.90
Fund 20 - \$81,352.99
Fund 30 - \$0
Fund 40 - \$0
Fund 60 - \$85,099.48
Fund 61 - \$0
Fund 62 - \$4,578.04

*Note - \$39,474.35 of the amounts listed were made as EFT payments. (G-1a)

*To approve for payment of May 2025 additional bills list totaling \$1,765,780.32 as attached. (G-1b)

Fund 10 - \$958,714.19
Fund 20 - \$805,090.12
Fund 30 - \$0
Fund 40 - \$0
Fund 60 - \$0
Fund 61 - \$1,240.50
Fund 62 - \$493.87

*Note - \$1,417,631.50 of the amounts listed were made as EFT payments. (G-1c)

2. To approve for payment of payroll
 - a. dated April 30, 2025 totaling \$1,640,941.76
 - b. dated May 15, 2025 totaling \$1,530,439.67
3. To accept the Treasurer's Report for the month of April 2025.
4. To accept the Secretary's Report for the month of April 2025.
5. Certification of Overexpenditures:

Pursuant to N.J.A.C. 6A:23-2.11(c)3, I, Lourdes LaGuardia, Board of Education Secretary, certify that as of April 2025 no line-item account has encumbrances and expenditures, which in total exceed the line-item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

Board of Education Secretary

Date

Board Resolution:

Through the adoption of this resolution, we, the Stafford Township Board of Education, pursuant to N.J.A.C. 6A:23-2.11(c)4, certify that as of April 2025 after review of the secretary's monthly financial report (appropriations section) and upon consultation with the business administrator and other appropriate district officials, that no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b)4 I-VI and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

6. To approve the attached line-item transfers for April 2025
7. To authorize the Business Administrator to make payment of post-Board meeting bills for the month of June 2025 and to execute mid-cycle contracts such as utilities and out-of-district contracts. Specifics of these transactions, if any, will be provided for ratification at the next regular scheduled board meeting.
8. To authorize the Business Administrator to make payments on July 2025 invoices in advance of scheduled Board meeting to comply with due dates. Bill List will be provided at the Board of Education's next regularly scheduled meeting for the 2025-2026 school year.

9. To authorize the Business Administrator/Board Secretary to implement the budget pursuant to local and state policies, to pay bills and transfer funds between Board meetings, to sign warrants (checks), act as the School Funds Investor of the Board of Education as per Board policies (#6422, 6470, 6700) for the fiscal year 2026.
10. To authorize the Business Administrator to make payment of post-Board meeting final bills for the 2024-2025 school year, to make transfers to bring all accounts into balance as of June 30, 2025, and to affect adjustments to reserves as required. Specifics of these transactions, if any, will be provided for ratification at a subsequent regular board meeting.
11. To authorize the Business Administrator to transfer unanticipated excess current year revenues or unexpended appropriations from general fund into a capital reserve, maintenance reserve, emergency reserve and tuition reserve at year end in an amount not to exceed \$600,000 in each reserve pursuant to N.J.A.C. 6A:23-A-14.3; 14.4.
12. Request to Invoke Emergency Contract Pursuant to 18A:18A-7 and to Further Utilize Capital Reserve Funds Disbursement in the amount of \$350,000 for Immediate Chiller Replacement at Ocean Acres Elementary School for health and safety. Unused or reimbursed funds will be returned to Capital Reserve. Further to approve to enter into contract with Johnson Controls Systems of Pennsauken, NJ for replacement and installation of Chiller unit at Ocean Acres Elementary School.
13. To approve the attached list of donations.
14. To acknowledge the attached Tax Levy Request Schedule for the 2025-2026 school year in the amount of \$37,107,633.
15. To approve the attached tuition rates for the 2025-2026 school year.
16. To approve authorization to award contracts up to bid threshold of \$44,000 and quote threshold of \$6,600 through June 2026, based upon the Qualified Purchasing Agent (QPA) certification of the Business Administrator.
17. BE IT RESOLVED by the Stafford Township Board of Education to approve the following Resolution: Pursuant to PL 2015, Chapter 47 the Stafford Township Board of Education intends to renew, award, or permit to expire all the contracts previously awarded by the Board of Education in the 2024-2025 fiscal year, ending June 30, 2025. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18.et.seq, NJAC Chapter 6A:23A, and Federal Procurement Regulations 2CFR, Part 200.317 et.seq. A listing of all contracts is not attached as all purchase orders issued by the district are considered

contracts thus all purchase orders issued during 2024-2025 fall under this certification.

18. To approve the procurement of Goods and Services through State Agencies (State Contracts) or other cooperative purchase agreements (Camden County Educational Services Commission (CCESC), Hunterdon County Educational Services Commission (HCESC), PEPPM Cooperative Purchasing and Amazon, Educational Services Commission of NJ (ESCNJ), Monmouth Ocean Educational Services Commission (MOESC) and Equalis Group, Educational Data Services (EDS), Alliance for Competitive Energy Services (ACES), Alliance for Competitive Telecommunications (ACT), Stafford Township Cooperative Pricing System, Ocean County Procurement Portal, U. S. Communities Government Purchasing Alliance National Cooperative/Omnia Partners, Sourcwell, Bergen Bids, The Interlocking Purchasing System Program (TIPS) through Texas Region 8 Education Service Center or others) through June 30, 2026. The Board authorizes single purchases up to \$6,500 under approved cooperatives without competitive pricing. The Board requires all other purchases under approved cooperatives to solicit two additional quotes.
19. To approve the VanDyk Group, Beach Haven Terrace, NJ as the Risk Management Consultant for Insurance Needs (Broker of Record) for the 2025-2026 school year. (All brokers under the SAIF program receive the same percentage of commission. This exception to the advertised bidding requirements is in accordance with N.J.S.A. 18A:18A-5.) Proposals were solicited for the 2023-2024 school year with an option to renew for two additional years. Selection factors and documentation are on file in the Board Secretary/Business Administrator's Office. (Year 3 of 3)
20. To re-approve AmeriFlex of Cherry Hill, NJ as the management company for COBRA insurance for the 2025-2026 school year.
21. To re-approve the following providers for Life Insurance Options for the 2025-2026 school year:
 - a. Legacy Benefits Group to broker New York Life's Voluntary Guaranteed Issue Whole Life Insurance Program and Colonial Life's Voluntary Guaranteed Issue Short Term Disability Insurance Program as voluntary providers for Stafford Township Board of Education. All plans will be offered at no cost to the school district through payroll deduction.
 - b. Creative Financial Group to broker MassMutual's Voluntary Group Whole Life Insurance as a voluntary provider for Stafford Township Board of Education. All plans will be offered at no cost to the school district through payroll deduction.

22. To approve Todd Schmoll, D.O. of Long Beach Township, NJ as the School Student Physician beginning July 1, 2025 to June 30, 2026 at a cost of \$2600 annually. (Year 3 of 3)
23. To approve JMT Associates of Haddon Heights, NJ to complete the June 30, 2025 Fixed Asset Management Report in the amount of \$1,100.
24. To approve Montrose Environmental, Inc. of Robbinsville, NJ as the Environmental Specialist beginning July 1, 2025 until June 30, 2026 as per the attached fee sheet. This firm was the only RFP submission and was reviewed/selected based on the factors set forth in the RFP. (Year 1 of 3)
25. To approve Advancing Opportunities of Willingboro, NJ for Assistive Technology Services at a rate of \$1400 per AAC Evaluation, \$200/hr for AAC Support and Training, \$1200 for AT Evaluations and \$180/hr for AT Support and Training for the 2025-2026 school year with one one-year renewal option. (Year 2 of 3)
26. To approve Educational Audiology Resources, LLC of Brick, NJ for Audiological Services at a rate of \$300 per Audiological Evaluation with Tympanometry Report included for the 2025-2026 school year with one one-year renewal option. (Year 2 of 3)
27. To approve Oxford Consulting Services of Manalapan NJ for Behavioral Assessments at a rate of \$65/hr Behavior Support, \$125/hr Behavioral Consultant and \$850 for Functional Behavioral Assessment for the 2025-2026 school year with one one-year renewal options. (Year 2 of 3)
28. To approve Preferred Behavioral Health Group of Lakewood, NJ for Fit to Return Student Assessments at a rate of \$350 per Standard Fit-to-Return Assessment and Report and \$400 per Fit-to-Return Substance Abuse Assessment and Report for the 2025-2026 school year with one one-year renewal option. (Year 2 of 3)
29. To approve Bayada Home Health Care of Pennsauken, NJ for Nursing Services at a rate of \$65 per hour for RN; \$65.00 per hour for LPN and \$85 per hour for Substitute Nurse (RN only) for the 2025-2026 school year with two one-year renewal options. The proposal was one of three received and was selected based on the factors set forth in the RFP. (Year 1 of 3)
30. To approve Elite Rehabilitation Services, LLC of Cedar Run, NJ for Occupational Therapist Services at a rate of \$72/hour for up to 20 hours/week for Summer 2025 and up to 18 hours/week for the 2025-2026 school year and for Physical Therapist Services at a rate of \$72/hour for up to 20/hours/week for Summer 2025 and up to 30 hours/week for the 2025-2026 school year with one one-year renewal option. (Year 2 of 3)

31. To approve Care Options for Kids of Eatontown, NJ for Nursing Services at a rate of \$65 per hour for RN; \$65.00 per hour for LPN for the 2025-2026 school year with two one-year renewal options. The proposal was one of five received and was selected based on the factors set forth in the RFP. (Year 1 of 3)
32. To approve Jump Ahead Pediatrics of Jersey City, NJ to provide Speech Services at a rate of \$80.50 per hour for approximately 20 hours per month for the 2025-2026 school year with two one-year renewal options. The proposal was one of five received and was selected based on the factors set forth in the RFP. (Year 1 of 3)
33. To approve the attached contract/fee sheet with the Burlington County Special Services School District/Educational Services Unit as a Consultant to the Child Study Team for 2025-2026 school year, commencing July 1, 2025.
34. To approve Children's Vision Development Center of Ocean County as a Vision Consultant to the Child Study Team at a rate of \$184 for a Visual Analysis and Ocular Health Examination with report for the 2025-2026 school year, commencing July 1, 2025.
35. To approve Educational Specialized Associates LLC of Bloomfield, NJ as a Consultant to the Child Study Team as per the attached fee sheet for the 2025-2026 school year, commencing July 1, 2025. This consultant provides bilingual assessments.
36. To acknowledge the Resolution from Monmouth-Ocean Educational Services Commission for participation in coordinated transportation for the 2025-2026 school year in accordance with the terms outlined in the July 1, 2023 – June 30, 2028 agreement. (Year 3 of 5)
37. To approve the Agreement for the Provision of Educational Services from Monmouth-Ocean Educational Services Commission for Child Study Team and/or Related Services as per the attached fee schedule for the 2025-2026 school year, commencing July 1, 2025.
38. To approve the Instructional Services Agreement for Chapters 192/193 with Monmouth-Ocean Educational Services Commission for the 2025-2026 school year, commencing July 1, 2025. (Year 3 of 3)
39. To approve the Instructional Services Agreement for Nonpublic Services under IDEA with Monmouth-Ocean Educational Services Commission for the 2025-2026 school year, commencing July 1, 2025. (Year 4 of 10)
40. To approve the Nonpublic Nursing Services Agreement with Monmouth-Ocean Educational Services Commission for the 2025-2026 school year, commencing July 1, 2025. (Year 2 of 3)

41. To approve the revised out of district tuition contract with Children's Center of Monmouth County, Inc. for student #25722 in the total amount of \$20,874.29 (tuition \$14,399.29; extraordinary services \$6,475) for the 2024-2025 school year, commencing April 15, 2025. Stafford Township is responsible for the education of this student.
42. To approve the out of district tuition contract with The Education Academy for student #23753 in the total tuition amount of \$61,454.40 for the 2025-2026 school year, commencing July 1, 2025 (210 days). Stafford Township is responsible for the education of this student.
43. To approve the out of district tuition contract with The Education Academy for student #22497 in the total tuition amount of \$61,454.40 for the 2025-2026 school year, commencing July 1, 2025 (210 days). Stafford Township is responsible for the education of this student.
44. To approve the out of district tuition contract with Hawkswood School for student #23439 in the amount of \$90,098.40 for the 2025-2026 school year, commencing July 7, 2025. Stafford Township is responsible for the education of this student.
45. To approve the out of district tuition contract with Hawkswood School for student #24714 in the amount of \$90,098.40 for the 2025-2026 school year, commencing July 7, 2025. Stafford Township is responsible for the education of this student.
46. To approve the out of district extended school year tuition contract with The Shore Center for student #22509 in the total amount of \$12,500 (tuition \$8500; extraordinary services \$4,000) for ESY 2025 program beginning July 1, 2025 and ending August 7, 2025.
47. To approve the out of district tuition contract with The Shore Center for student #22509 in the total amount of \$106,000 (tuition \$58,000; extraordinary services-personal aide \$48,000) for the 2025-2026 school year. Stafford Township is responsible for the education of this student.
48. To approve the in-district tuition contract with Southern Regional Middle School for students #22318, #23780, #23880, #25175, #20730, #23426 in the total amount of \$18,000 (\$3,000 per student) for the 2025 ESY program, commencing July 7, 2025 and ending July 31, 2025.
49. To approve the out of district tuition contract with Y.A.L.E. School East, Inc. for student #23050 in the prorated amount of \$14,869.78 for the 2024-2025 school year, commencing April 29, 2025. Stafford Township is responsible for the education of this student.

50. To approve LearnWell to provide three (3) hours of homebound instruction for student #21129 while in the hospital for a total cost of \$189 (\$63/hour) beginning April 28, 2025 and ending April 29, 2025.
51. To approve LearnWell to provide ten (10) hours per week of homebound instruction for student #22160 while in the hospital for a total cost of \$2,520 (\$63/hour) beginning May 9, 2025 and ending June 9, 2025.
52. To approve the attached list of software for the 2025-2026 school year for:
 - a. District and Management Systems
 - b. Classroom Use
53. To approve Modern Psychiatry of Toms River, NJ for Psychiatric Services at a rate of \$125 per 15-minute increment for the 2025-2026 school year with two one-year renewal options. The proposal was one of one received and was selected based on the factors set forth in the RFP. (Year 1 of 3)

A motion was made by Mr. Washco and seconded by Mr. Smith to approve Finance/Insurance/Transportation item(s) #1-53. Roll call vote: five (5) members present voted yes; motion passed.

H. BUILDINGS/GROUNDS/CAFETERIA

The Buildings/Grounds/Cafeteria Committee has reviewed the following action items, has consulted with the school business administrator/board secretary and other appropriate district officials, and hereby certifies that the actions being approved are consistent with the 2024-2025 board/district goals.

1. To approve the attached list of Facilities Services for the 2025-2026 school year.
2. To approve and recognize the following groups as a School-Related Group under Level/Class I for Use of School Facilities, as per Policy #7510 for the 2025-2026 school year:
 - a. Parent Teacher Organization (PTO)
 - b. The Producers
 - c. Girl Scout Troops of Stafford Township
 - d. Boy Scout Troops of Stafford Township
 - e. Stafford Adult Basketball League (limited to two nights per week)
 - f. Stafford Recreation Soccer

A motion was made by Mrs. Strouse and seconded by Mr. Cooney to approve Buildings/Grounds/Cafeteria item(s) #1-2. Roll call vote: five (5) members present voted yes; motion passed.

I. CURRICULUM/INSTRUCTION/TECHNOLOGY

The Committee of the Whole has reviewed the following action items, has consulted with the superintendent and other appropriate district officials, and hereby certifies that the actions being approved are consistent with the 2024-2025 board/district goals. In addition, we further certify that we have reviewed the attached professional development request list and are satisfied that each professional development event is directly related to the employee's duties, each event is fiscally prudent (consistent with N.J.S.A. 18A:11-12), that teaching staff requests are aligned to the New Jersey Student Learning Standards, and that administrator requests are aligned to the Professional Standards for School Leaders.

1. To approve the professional development requests shown on the attached listing.

A motion was made by Mr. Smith and seconded by Mr. Cooney to approve Curriculum/Instruction/Technology item(s) #1. Roll call vote: five (5) members present voted yes; motion passed.

J. PERSONNEL

The following Personnel items were discussed:

Chairperson of the Personnel Committee – Tammy Wagner

Report: The superintendent recommends the board approve/ratify the appointment of the following named individuals who constitute a careful selection and screening of applicants, in accordance with the board/district hiring policies/procedures, and are hereby recommended for an employment contract contingent upon the successful completion of their accredited degree program, New Jersey Department of Education certification requirements, Federal NCLB Highly qualified Teacher requirements, a criminal history clearance and the successful completion of a medical examination as required by the board of education. These initial assignments/appointments may be changed as district needs develop unless otherwise stipulated. The Personnel/Policy Committee has reviewed the following action items, has consulted with the superintendent and other appropriate district officials, and hereby certifies that the actions being approved are consistent with the 2024-2025 board/district goals.

1. To approve the attached list of substitutes for the 2024-2025 school year.
2. To approve the attached list of substitutes for the 2025-2026 school year.
3. To approve the change of assignment for the attached list of personnel for the 2025-2026 school year.

4. To approve the transfers for the attached list of personnel for the 2025-2026 school year.
5. To approve the following resignation:
 - a. Lisa Starin, Teacher Aide, effective June 2, 2025
6. To approve the following leaves:
 - a. Employee ID #6452, unpaid leave of absence, beginning April 16, 2025 and returning April 17, 2025
 - b. Employee ID #6452, unpaid leave of absence, beginning May 1, 2025 and returning May 2, 2025 AND beginning May 7, 2025 and returning May 13, 2025
 - c. Employee ID #6485, unpaid leave of absence, beginning April 16, 2025 and returning April 18, 2025
 - d. Employee ID #6197, unpaid leave of absence, beginning April 14, 2025 and returning April 15, 2025
 - e. Employee ID #4210, unpaid leave of absence, beginning May 8, 2025 and returning May 9, 2025
 - f. Employee ID #6665, unpaid family leave FMLA, beginning April 28, 2025 and returning July 1, 2025
 - g. Employee ID #6821, unpaid leave of absence, beginning April 10, 2025 and returning April 11, 2025
 - h. Employee ID #6722, unpaid leave of absence, beginning April 29, 2025 (1/2 day PM) and returning April 30, 2025
 - i. Employee ID #6776, unpaid leave of absence, beginning May 12, 2025 and returning May 27, 2025
 - j. Employee ID #6718, unpaid leave of absence, beginning May 6, 2025 and returning May 7, 2025
 - k. Employee ID #6821, unpaid leave of absence, beginning May 5, 2025 and returning May 6, 2025
 - l. Employee ID #6334, unpaid leave of absence, beginning May 14, 2025 and returning May 15, 2025
 - m. Employee ID #6862, unpaid leave of absence, beginning May 12, 2025 and returning May 13, 2025
 - n. Employee ID #6335, unpaid leave of absence, beginning April 30, 2025 and returning May 1, 2025
 - o. Employee ID #6282, unpaid leave of absence, beginning May 14, 2025 (1/2 day AM) and returning May 14, 2025 (1/2 day PM)
 - p. Employee ID #6693, unpaid leave of absence, beginning April 16, 2025 and returning April 17, 2025
 - q. Employee ID #6693, unpaid leave of absence, beginning May 27, 2025 and returning June 2, 2025
 - r. Employee ID #6722, unpaid leave of absence, beginning May 14, 2025 and returning May 16, 2025

- s. Employee ID #4174, unpaid leave of absence, beginning May 20, 2025 and returning May 21, 2025
 - t. Employee ID #5985, unpaid leave of absence, beginning May 19, 2025 and returning May 21, 2025
 - u. Employee ID #6334, unpaid leave of absence, beginning May 30, 2025 (1/2 day PM) and returning June 2, 2025
 - v. Employee ID #6334, unpaid leave of absence, beginning May 20, 2025 and returning May 21, 2025
- 7. To approve the step increase for Employee ID #6608 from Step 2 to Step 6, beginning September 1, 2025.
 - 8. To approve the attached list of student fieldwork placements for the 2024-2025 school year.
 - 9. To approve the attached staff for Summer Camp/Extended Day Program 2025, beginning July 7, 2025 and ending August 15, 2025.
 - 10. To approve the attached staff for Extended School Year 2025, beginning July 7, 2025 and ending August 14, 2025.
 - 11. To approve the attached list of anticipated Extended School Year transportation staff, beginning July 7, 2025 and ending August 14, 2025.
 - 12. To approve the Charlotte Danielson Evaluation rubric for all certified staff members, beginning July 1, 2025 and ending June 30, 2026
 - 13. To approve the Stronge Leadership evaluation Rubric for all administrators for the 2025-2026 school year.
 - 14. To approve the attached list of substitute pay rates for the 2025-2026 school year.
 - 15. To approve to withhold an increment for the 2025-2026 school year for Employee ID #5734.
 - 16. To approve Mason Leszcynski to complete an internship in the Stafford Township Board of Education Business Administrator's office, beginning June 17, 2025 and ending July 22, 2025.
 - 17. To approve Marykate Casaletto as Elementary School Teacher, Kindergarten, Ronald L. Meinders Primary Learning Center, beginning September 1, 2025 and ending June 30, 2026, Step K, MA, of the Stafford Township Board of Education/STEA Agreement.

18. To approve Neveen Louis as Elementary School Teacher, LLD Class, Ocean Acres Elementary School, beginning September 1, 2025 and ending February 28, 2026, Step B, pro-rated, of the Stafford Township Board of Education/STEA Agreement. This is a non-tenure track leave replacement position.
19. To approve Kaylee Smith as Preschool Teacher, Oxycocus Elementary School, beginning September 1, 2025 and ending June 30, 2026, Step A, of the Stafford Township Board of Education/STEA Agreement. This is a non-tenure track leave replacement position.
20. To approve Jennifer Flatley as Preschool Teacher, PENDING CERTIFICATION, PSD Class, Oxycocus Elementary School, beginning September 1, 2025 and ending June 30, 2026, Step A, +MA, of the Stafford Township Board of Education/STEA Agreement. This is a replacement position.
21. To approve Jennifer Sheehan as Elementary School Teacher, LLD Class, McKinley Avenue Elementary School, beginning September 1, 2025 and ending June 30, 2026, Step K, +MA, of the Stafford Township Board of Education/STEA Agreement. This is a replacement position.
22. To approve Jessica Clark as Elementary School Teacher, LLD Class, McKinley Avenue Elementary School, beginning September 1, 2025 and ending June 30, 2026, Step F, +MA, of the Stafford Township Board of Education/STEA Agreement. This is a replacement position.
23. To approve Emily Halloran as Elementary School Teacher, MD Class, Intermediate School, beginning September 1, 2025 and ending June 30, 2026, Step D, MA+15, of the Stafford Township Board of Education/STEA Agreement.
24. To approve Jessica Fedor as Elementary School Teacher, Grade 6, Intermediate School, beginning September 1, 2025 and ending June 30, 2026, Step C, +MA, of the Stafford Township Board of Education/STEA Agreement. This is a non-tenure track leave replacement position.
25. To approve John Davellis as Elementary School Teacher, ERI Class, Intermediate School, beginning September 1, 2025 and ending June 30, 2026, Step O, of the Stafford Township Board of Education/STEA Agreement. This is a replacement position.
26. To approve Carmella Hall as Part Time Substitute Floater Nurse, Intermediate School, beginning September 1, 2025 and ending June 30, 2026, Step B, pro-rated, of the Stafford Township Board of Education/STEA Agreement.
27. To approve Belgica Briones as Part Time Probationary Custodian, Ronald L. Meinders Primary Learning Center, beginning July 1, 2025 and ending

September 30, 2025, Step 2, pro-rated, of the Stafford Township Board of Education/STEA Agreement.

28. To approve Arman Arabiana as Part Time Probationary Custodian, McKinley Avenue Elementary School, beginning July 1, 2025 and ending September 30, 2025, Step 2, pro-rated, of the Stafford Township Board of Education/STEA Agreement.
29. To approve Joshua Gulino as Probationary Custodian, Intermediate School, beginning July 1, 2025 and ending September 30, 2025, Step 6, pro-rated, of the Stafford Township Board of Education/STEA Agreement. This is a replacement position.
30. To approve Patricia Doll as Bus Attendant, beginning September 1, 2025 and ending June 30, 2026, Step 7, of the Stafford Township Board of Education/STEA Agreement. This is a replacement position.
31. To approve Justin Leavey as Grounds & Maintenance Worker, Intermediate School, beginning July 1, 2025 and ending June 30, 2026, Step 12, +BM Stipend, of the Stafford Township Board of Education/STEA Agreement.
32. To approve Daniel Lowe as Building Mechanic, Intermediate School, beginning July 1, 2025 and ending June 30, 2026, Step 5, +BM Stipend, of the Stafford Township Board of Education/STEA Agreement.
33. To approve Christine Mesagna as Bookkeeper, Oxycocus Elementary School, Administration, beginning July 1, 2025 and ending June 30, 2026, salary as attached, +BA. This is a replacement position.

Employee appointments are provisional pending satisfactory completion of the Criminal History Background Check, Pre-employment P.L. 2018,C.5 Disclosure and Physical Exam Requirements required by the State of New Jersey.

A motion was made by Mrs. Strouse and seconded by Mr. Cooney to approve Personnel item(s) #1-33. Roll call vote: five (5) members present voted yes; motion passed.

K. POLICY/LEGISLATIVE

The Committee of the Whole has reviewed the following policies and regulations, has consulted with the board attorney and other appropriate district officials, and hereby certify, pursuant to N.J.S.A. 18A:11-1, that the attached policies and regulations are in compliance with all applicable statutes and administrative code provisions and are consistent with the 2024-2025 board/district goals.

1. To approve the **second reading** of following **revised** policy:

- 9120 Public Information Program

A motion was made by Mr. Smith and seconded by Mrs. Strouse to approve Policy/Legislative item(s) #1. Roll call vote: five (5) members present voted yes; motion passed.

L. ADVANCED PLANNING

M. PUBLIC COMMENT

None

N. BOARD INFORMATIONAL ITEMS

O. CLOSED SESSION

None

ADJOURNMENT

A motion was made by Mr. Washco and seconded by Mr. Smith to adjourn the meeting at 7:32pm. Voice vote: All members present voted yes (5-0); motion passed.

Lourdes LaGuardia
School Business Administrator/Board Secretary

LL/km/6-6-2025