



WATERLOO CENTRAL SCHOOL DISTRICT
109 Washington Street, Waterloo, NY 13165

Dear Families,

Waterloo CSD uses the ParentSquare app and website to communicate with families. ParentSquare provides a simple and safe way for everyone at school to connect using a single unified platform.

With ParentSquare you'll be able to:

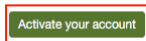
- Receive district and classroom communication via app, email, or text messages
- Customize your notifications (app/email/text) however you wish
- Message all your child(ren)'s teachers in one location

Step #1: Activate your Account (if one doesn't exist already)

- You should have received an invitation (email or text) to join ParentSquare. Please click the link to activate your account. It takes less than a minute.

Example

invites you to join ParentSquare at



ParentSquare Admin created an account for you at ParentSquare at Peabody Charter School.

ParentSquare is a communication and organization tool designed to keep you informed, and involved in your school community. Here are some of the features ParentSquare provides:

- Receive all school, classroom and group communication via email, text or app notification
- Send out posts to your relevant groups
- Create and view important calendar events and RSVPs
- Send and receive photos, links and attachments
- Send private messages to parents and other staff members
- Appreciate those who post messages (please give them generously!)

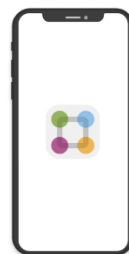
Please take 30 seconds to accept the invitation and activate your account:
https://www.parentsquare.com/register_user?email=kym%40parentsquare.com&kind=school&school_id=1&token=367b3778b64d0850e7662854e5261a6eb5d25fb4

For questions or comments, contact us at support@parentsquare.com, and we'll get back to you right away.

We are very happy to have you on board. Thank you for joining!

- If you no longer have access to the invitation email, go to <https://www.parentsquare.com/signin> and Sign up using your email or phone number. This will send an automated email for password reset.

 ParentSquare



Download the ParentSquare mobile app

Send and receive school communications on the go



Sign In

Email or Phone Number

Password

Sign In

Forgot Password?

OR

Sign In with Google

Sign In with Microsoft

Register

Email or Phone Number

Get Started

You must use the email/phone you provided to your school.

- Once the account is activated, you will log in with the email/phone number and password for future access.



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Step #2: Download the free app

If you own a smartphone, visit your app store to download the ParentSquare app:



Step #3: Bookmark the website

Bookmark the following website on your computer or mobile device:

<https://www.parentsquare.com/signin>

*Additional Training and resources can be found here: [Getting Started](#)  – ParentSquare

Please note, we are using your email addresses and cell phone numbers you've already provided to us. If a change is needed, please contact the main office in your children's school ASAP so we can update our records:

Elementary:

Skoi-Yase Primary Office 315-539-1520

LaFayette Intermediate Office 315-539-1530

Middle/High:

Middle School Office: 315-539-1540

High School Office: 315-539-1550



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Additional measures to protect your ParentSquare account

ParentSquare is releasing a new security feature, **Password Monitor**, to protect you and our community from hacking attempts by enforcing safe and secure passwords wherever possible. When signing in to ParentSquare or changing your password in a browser or mobile app, some of you may receive a version of the following alert. Please follow the instructions on the screen to set a more secure password for your account.

***"Password Reset Required** - We detected that your password was exposed in a breach at another company. As a precaution, we do not allow this password to be used to sign in to your account."*

If you have any questions or experience technical issues with ParentSquare, for the quickest response, please send an email to <mailto:helpdesk@waterloocsd.org> so we can follow up with you individually.