


MEMORANDUM OF UNDERSTANDING  
between the  
FOLSOM CORDOVA UNIFIED SCHOOL DISTRICT  
and  
CSEA CHAPTER #528  
(Payroll Accountants Reclassification and Change to Lead Payroll Accountant)


The current needs of the District require changes to the following positions:

- a. The Lead Payroll Accountant (PCN: 213789) has been vacant since January 22, 2018. The position was recently reclassified to a Range 33. The position was widely advertised and yielded no qualified candidates. The District intends to not fill this position and reclassify it as a Payroll Accountant. Two distinct Distinguishing Characteristics will need to be transferred.
  - i. Since January 22, 2018 the training and decision-making portion of this position has resided with the Classified Managers who oversee the Fiscal/Payroll Department. The District will continue this practice.
- b. The following duties will be added to the Payroll Accountant Job Description:
  - i. Share in the problem-solving and day-to-day operation of the department work.
  - ii. Assist in training of new Payroll Accountants.
- c. To compensate them for this additional responsibility the District will reclassify the Payroll Accountant positions from Range 27 to Range 28.
- d. The District will close the Lead Payroll Accountant and replace it with a twelve (12) month eight (8) hour Range 28, Payroll Accountant.
- e. The increase in compensation will be effective as of the date of ratification by the FCUSD Board of Education.

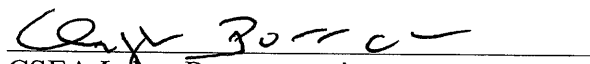
This is a one-time non-precedent setting agreement and shall fully and finally resolve all bargaining related to the impact and effects of the change to these positions.

  
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For CSEA, Chapter 528

3/7/19  
Date

  
\_\_\_\_\_  
For Folsom Cordova Unified School District

3/7/19  
Date

  
\_\_\_\_\_  
CSEA Labor Representative

3/11/19  
Date