

HIGH SCHOOL CREDIT REQUIREMENT WAIVER AND ALTERNATES

1. Student Information:

Student name (last, first) _____
State Student ID (use SSID - do not use the Student ID or Other ID) _____
Graduation base requirement year _____
Expected graduation month and year (mm/yyyy) _____
Today's date (mm/dd/yyyy) _____
Applicable semester _____
Counselor name (last, first) _____
Counselor email address _____

2. School _____

3. What waiver or alternative request are you submitting? Check all that apply:

- ☐ Art Credit Requirement Alternative
- ☐ CTE Two-for-One Equivalency Credit Graduation Requirements
- ☐ Health Credit Requirement Waive
- ☐ Math Third Credit Requirement Alternative
- ☐ Physical Education Waiver
- ☐ Technology Literacy Requirement Challenge
- ☐ World Language Credit Requirement Alternative

IF waiver or alternative request includes "Art Credit Requirement Alternative"

4. Art Credit Requirement Alternative

The student has elected to pursue one credit in an area other than art with all of the following conditions met:

- a) The student's
- b) choice is based on postsecondary career or educational goals identified in the personalized pathway of the student's high school and beyond plan.
- c) The student and parent/guardian agree that this credit in another area is more appropriate than art because it better serves the student's career or educational goals.
- d) A meeting was held with the student, parent/guardian, and high school representative to discuss the student's personalized pathway alternatives in their high school and beyond plan.

IF waiver or alternative request includes "CTE Two-for-One Equivalency Credit Graduation Requirement"

5. CTE Two-for-One Equivalency Credit Graduation Requirement

The "two-for-one" policy rule, WAC 180-51-068 (8)(c), permits a student who takes a non-CTE course that is equivalent to a CTE course to satisfy two graduation requirements with one credit. Earning the one credit will meet a CTE requirement and the non-CTE subject requirement, hence, "two-for-one." The total number of credits required for graduation remains unchanged, and the student will need to earn an additional elective credit.

The purpose of this policy is to create flexibility for students to choose more elective courses or to address other graduation requirements. The course below will be entered into the transcript and the student has determined which two graduation requirements are met based on their high school and beyond plan.

- ☐ Course name: _____
- ☐ CTE instructor name: _____
- ☐ Date completed (mm/yyyy): _____
- ☐ Credit amount (0.5 or 1.0): _____

6. Graduation requirement to be checked as met:

- ☐ Lab Science
- ☐ Third Year Math
- ☐ English
- ☐ Fine Arts
- ☐ Social Studies

IF waiver or alternative request includes “Health Credit Requirement Waiver”

7. Health Credit Requirement Waiver

- ☐ The student has completed the district-developed assessment or successful completion of health course learning modules, which permits waiver of the health credit requirement.

IF waiver or alternative request includes “Math Third Credit Requirement Alternative”

8. Math Third Credit Requirement Alternative

The student has elected to replace Algebra 2 with the alternative math course named below to satisfy their third math credit graduation requirement with all of the following conditions met:

- a) The student’s choice is based on the career or educational goals identified in the student’s high school and beyond plan.
- b) The student and parent/guardian agree that the course selected as an alternative to Algebra is more appropriate because it better serves the student’s career or educational goals.
- c) A meeting was held with the student, parent/guardian, and high school representative to discuss the math alternatives within their high school and beyond plan. The student and parent/guardian understand the math admission requirements for two- and four-year colleges, and for credit-bearing math courses at both types of institutions.

Alternative math course: _____

IF waiver or alternative request includes “Physical Education Waiver”

9. Physical Education Waiver

The following categories qualify as allowable reasons for the department leader and principal to consider waiving physical education graduation requirements:

- Physical Disability: Attach documentation from a doctor or healthcare professional indicating that participation in a physical education class will be detrimental to the student’s health.
- Employment requiring a reduced schedule: Attach verification from employer including days and time of employment.

- Religious Belief: A student's religion stipulates against participation in physical education. Written verification from parent/guardian is required.
- Directed, School Athletics: Participation in school district extra-curricular programs that requires at least 80 hours of substantiated physical activity/education. Students must complete the full season in good standing.
- Community-Based Physical Activity: This would include club team, organized fitness that requires at least 80 hours of substantiated and confirmed physical activity/education.
- Employment requiring a reduced schedule: Attach verification from employer including days and time of employment.
- Religious Belief: A student's religion stipulates against participation in physical education. Written verification from parent/guardian is required.
- Directed, School Athletics: Participation in school district extra-curricular programs that requires at least 80 hours of substantiated physical activity/education. Students must complete the full season in good standing.
- Community-Based Physical Activity: This would include club team, organized fitness that requires at least 80 hours of substantiated and confirmed physical activity/education.

Guidelines and procedures:

- Documentation and alternate activity must be completed within the academic year in which the waiver is requested.
- A student may request to waive 0.5 credit per semester.
- Student obtains physical education waiver information from the counseling office or student services.
- Student documents 80 hours of alternate activity using Form 2410F-2.
- Student and parent/guardian read and understand the requirements to record a minimum of 80 hours of alternate activity and complete the competency assessment or portfolio as described in administrative policy.

Check to confirm both of the following Physical Education Waiver conditions:

- ☐ Student is junior or senior status
- ☐ Student is full-time status (no open period)

10. Physical Education waiver request:

- ☐ First waiver
- ☐ Second waiver
- ☐ Third waiver

11. Provide the following information:

- ☐ Sport: _____
- ☐ Season (Fall/Winter/Spring): _____
- ☐ School year: _____

12. Upload the student's Physical Education Waiver Activity Log (2410F-2):

IF waiver or alternative request includes "Technology Literacy Requirement Challenge"

13. Technology Literacy Requirement Challenge

The student has met all three requirements:

- ☐ Demonstrated technical literacy by passing three Microsoft Office Specialist Exams (Word and Outlook)
- ☐ Demonstrated speed and accuracy (40 wpm/ 95 percent) on a three-minute timed keyboarding assessment.
- ☐ Completed the digital citizenship unit and High School and Beyond Plan with a counselor.

14. In lieu of the three requirements above, confirm that the student has completed an equivalent technology course or a Sheltered Tech course that is based on their language proficiency and high school and beyond plan.

- ☐ Yes
- ☐ No

IF waiver or alternative request includes “World Language Credit Requirement Alternative”

15. World Language Credit Requirement Alternative

The student has elected to pursue credit in areas other than world language with all of the following conditions met:

- a) The student’s choice is based on a career-oriented course of study identified in personalized pathway of the student’s high school and beyond plan.
- b) The student and parent/guardian agree that credit in other areas is more appropriate than world language because it better serves the student’s career goals.
- c) A meeting was held with the student, parent/guardian and high school representative to discuss the students personalized pathway alternatives. The student and parent/guardian understand that the world language requirement is a college-entrance requirement and they believe that other alternative course selections are more appropriate given the student’s education and career goals.

For all selections of waiver or alternative requests

16. I request that the principal, as the superintendent’s designee, approve the requested waivers or credit requirement alternatives.

- ☐ I hereby certify that the information provided on this application is true and accurate to the best of my knowledge.
- ☐ I hereby authorize the principal or superintendent’s designee to contact, consult and/or confer with any individual referenced in this application who would have knowledge of the student’s circumstances, except for those subject to a duty of confidentiality.

17. Principal: Do you approve this request?

- ☐ Approved
- ☐ Denied

18. Principal signature: _____

Once you submit an approved form it will be forwarded to the registrar to update the student record in Skyward.