

**DEPARTMENT OF
REGIONAL SCHOOLS
AND INSTRUCTIONAL
PROGRAMS**

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Dear Parent/Guardian:

We wanted to remind you of our Media Opt-Out policy below.

Throughout the school year, different media groups (television stations, local newspapers, school production classes, district communications staff, etc.) will produce stories, videos and photographs about activities and events happening in the Nassau BOCES schools. These articles, photographs and videos may be posted on the internet, aired on television and cable stations, or used in Nassau BOCES promotional materials and on its website and social media sites.

Parents/guardians who DO NOT want their child(ren) to be photographed or videotaped for news media or school publicity purposes, should complete a Media Opt-Out Form, which can be found on our website at: [filedownload.ashx](#) (nassauboces.org). Completed forms should be returned to your school's main office so the school has a record of your request.

Nassau BOCES photographers will make every reasonable effort to identify the primary subjects in photographs and to not publish photos containing students on the opt-out list. The Media Opt-Out Form will be in effect for the current school year and must be renewed annually.

This notification relates to classroom activities or events that occur during the school day that are not already open to the public. Public events such as athletic competitions, theatre productions, and those activities occurring outside the school day are considered open to the public and newsworthy and are therefore not subject to parental opt-out.

Please feel free to contact the Nassau BOCES Communications Office at 516-396-2207 with any questions.