



# YAMHILL CARLTON SCHOOL DISTRICT

120 N. Larch Place - Yamhill, OR 97148 | PH: 503-852-6980 - FX: 503-662-4931 | [www.ycsd.k12.or.us](http://www.ycsd.k12.or.us)

## BOARD OF DIRECTORS

### REGULAR SESSION AGENDA

LOCATION: YCSO BOARDROOM: 120 N. LARCH PL. YAMHILL OR 97148

Or VIA ZOOM <https://us06web.zoom.us/j/91341315065>

Password: sW66uH

Thursday, June 26, 2025

Work Session: 6:00pm

Board Members Present: Erin Galyean, Susan FitzGerald, Jami Egland, and JaJetta Dumdi

DO/Admin Present: Clint Raever, Mary Brown

Others Present: Chris Zook

## MINUTES

### [Meeting Recording](#)

#### I. Call to Order Work Session

*E.Galyean called the meeting to order at 6:00pm.*

#### II. Flag Salute

#### III. Strategic Plan Monitoring

*-C.Raever provided an update on the progress of each goal in the strategic plan (see attached document).*

*-By the fall, the district website will have links for strategic plan markers, student performance, budget, and more.*

*-C.Raever shared a communications report and an updated facilities priority list. (see attached documents).*

*-The board agreed to work on reprioritizing the facilities priorities in January.*

#### IV. Self-Evaluation Discussion

*-The board reviewed the results of their ratings on various standards, including vision, community engagement, effective leadership, and accountability.*

*-The board discussed the importance of developing a way to encourage advancement of the district strategy and better data collection and analysis.*

*-The board agreed to continue monitoring progress and setting goals for the next year.*

*-The board agreed to discuss this further at the board retreat and focus on what they can do to improve on their performance in relation to these standards.*

#### V. Board Goals

*-E.Galyean reviewed a summary of each goal (see attached document).*

*-The board agreed they are meeting the first and third goal and have successfully completed the second goal.*

**VI. First Federal Bank Resolution (Action Item)**

*-The resolution is to remove Amanda Dallas and add Morgan Bishop as the signer on the YCES bank account.*

*-J.Dumdi motioned to approve resolution 2025-08 and 2025-09 as presented. S.FitzGerald seconded. All in favor. Motion passed.*

**VII. Classified Contract Agreement Approval (Action Item)**

*-The board reviewed the summary of changes to the classified contract.*

*-J.Dumdi motioned to approve the 2025-2028 Classified Contract Agreement as presented. J.Egland seconded. All in favor. Motion passed.*

**VIII. Adjournment**

*Erin adjourned the meeting at 7:10pm.*

**District Priority #1: Social, Emotional, Learning**

The Yamhill Carlton School District recognizes and prioritizes the critical importance of Social, Emotional, Learning (SEL) such as self-awareness, relationship skills and responsible decision making in order to develop students and staff that are successful and resourceful.

Goals	Indicators	Timeline for Completion	Status
<p><b>Goal 1.1:</b> All YCSD staff will be trained in Social Emotional Learning strategies and supports.</p>	<p>Training Calendar</p>	<p>On Going</p>	<p>Completed</p>
<p>Artifacts:</p>	<p>4-8 Wayfinder Training 8/30 K-8 PAX Training 10/16, 10/23, 10/30, 11/6 K-8 Adult SEL Training in house during early release wednesdays K-8 WESD Adult SEL Training 11/14, 12/14, 5/21 K-8 WESD Bias Incident Training 3/19 K-8 WESD Student Support Training 4/23 YCHS Trauma Informed Oregon 4 Part Series 12/11, 1/22, 2/26, 3/12</p>		
<p><b>Goal 1.2:</b> All students will be able to identify at least one trusted staff member.</p>	<p>Youth Truth Survey OHT Survey</p>	<p>On Going</p>	<p>Not ALL students.</p>
<p>Artifacts:</p>	<p>Youth Truth Survey data</p>		

YCSD Strategic Plan: Goal 1.2 Data

YouthTruth Survey Data

Student Question: When I'm feeling upset, stressed, or having problems there is an adult in school who I can talk to about it.

Grade Level	23-24 School Year	24-25 School Year
3	2.43	2.55
4	2.4	2.42
5	2.07	2.51
6	3.23	3.02
7	3.29	3.33
8	2.98	3.79
9	3.05	3.07
10	3.3	2.87
11	3.33	3.21
12	3.25	3.42

Analysis: 6 of the 9 student cohort groups showed positive growth in the number of students feeling like they have a trusted staff member. 1 of the 9 cohorts remained the same, and 2 of the 9 cohorts declined.

OHT Survey data

YCSD Strategic Plan: Goal 1.2 Data

Oregon Student Health Survey

Student Question: There is at least one teacher or other adult in my school that really cares about me. (PERCENT YES RESPONSE)

Grade	24-25 School Year
6	73%
8	95.30%
11	84.40%

Analysis: While there is no historical data to compare with, a high percentage of students in all three grade levels reported having a trusted adult at school.

YCHS Advisory Relationship Building

**Goal 1.3:**  
Decrease in the number of reported bullying incidents amongst students.

**Synergy**  
Bullying report forms

**On Going**

**Trending**

Artifacts:

Synergy behavior data  
Bullying report form data  
Youth Truth responses.

YCS D Strategic Plan: Goal 1.3 Data

Youth Truth Survey Data

Student Question: In the past year, have other students bullied or harassed you? (PERCENT YES RESPONSE)

Grade Level	23-24 School Year	24-25 School Year
3	47%	41%
4	45%	44%
5	58%	45%
6	46%	48%
7	41%	35%
8	34%	26%
9	21%	25%
10	40%	21%
11	27%	26%
12	25%	30%

Analysis: 6 of the 9 student cohort groups showed positive growth with a decreased bullying percentage. 2 of the 6 cohorts remained the same, and 1 cohort shows a slight increase in reported bullying.

Synergy data:  
22-23: 8 reports,  
23-24: 8 reports,  
24-25: 2 reports YTD.

As of June 2025;  
2 incidents, ↓ 85% from 23-24.

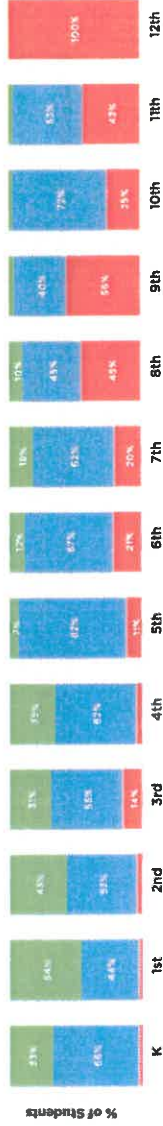
**Goal 1.4:**

Increase services for students based on the Devereux Student Strengths Assessment (DESSA).

Ongoing

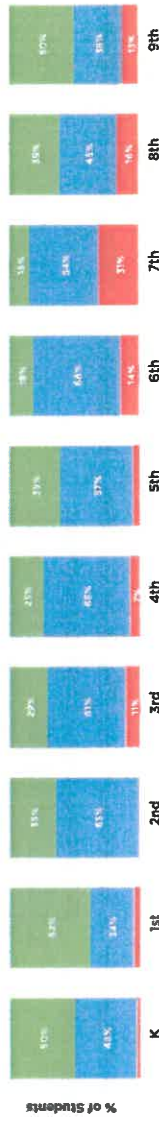
**Artifacts:**

23-24 Mid



Student Grade Level  
Need for Instruction Typical Strength

24-25 Mid



Student Grade Level  
Need for Instruction Typical Strength



**District Priority #2: Climate & Culture**

The Yamhill Carlton School District is committed to increasing engagement opportunities by establishing a welcoming and safe culture and climate for all students, staff, families, and community members that promotes a sense of belonging and pride in our school community.

Goals	Indicators	Timeline for Completion	Status
Goal 2.1:		On Going	Completed

<p>Increase the number of school sponsored, community wide events.</p>			
<p>Artifacts:</p>	<p>YCES Supply Drop Off  YCES Open House  YCES Costume Parade  YCES Trunk or Treat  YCES Winter Wonderland  YCES Winter Sing Along  YCES BINGO  YCES STEAM Night</p> <p>YCIS Supply Drop Off  YCIS Open House  YCIS Harvest Festival  YCIS Winter Concert  YCIS Grinchmas  YCIS Spring Fling</p> <p>YCHS Orange and Black Back to School Night/Football Game  YCHS Sports Celebration (Fall, Winter and Spring)  YCHS Orange Out Senior Night  YCHS Community Market for FFA/AG sales of student projects</p>		
<p><b>Goal 2.2:</b>  Increase the participation of YCSD students and staff in school sponsored community events.</p>	<p>Artifacts:</p>	<p><b>On Going</b></p>	<p>Difficult to measure</p>
<p><b>Goal 2.3:</b></p>	<p>Completion of the plan.</p>	<p>November 2024</p>	<p>Completed</p>

<p>Develop a robust plan to improve communication between the schools, parents, and broader community including city governments and civic organizations.</p>																			
<p>Artifacts:</p>	<a href="https://docs.google.com/document/d/1UObi9n9K8P2trmKax2A60rmH3Zbh98yb0dkmhUq9fnM/edit?usp=sharing">https://docs.google.com/document/d/1UObi9n9K8P2trmKax2A60rmH3Zbh98yb0dkmhUq9fnM/edit?usp=sharing</a>																		
<p><b>Goal 2.4:</b> Decrease the number of behavioral referrals.</p>	<p>Synergy</p>	<p>Ongoing</p>																	
<p>Artifacts:</p> <p>*****Data is deceptive as how referrals are reported has changed with the new administration.*****</p>	<p>Synergy data</p> <table border="1" data-bbox="800 117 1094 1339"> <tr> <td></td> <td>YCES</td> <td>YCIS</td> <td>YCHS</td> </tr> <tr> <td>22-23</td> <td>0</td> <td>372</td> <td>44</td> </tr> <tr> <td>23-24</td> <td>3</td> <td>322</td> <td>146</td> </tr> <tr> <td>24-25 YTD</td> <td>0</td> <td>17</td> <td>150</td> </tr> </table> <p>As of June 2025; ES:0, HS:160, IS:29 Overall decrease of 68% from 2023-24.</p>				YCES	YCIS	YCHS	22-23	0	372	44	23-24	3	322	146	24-25 YTD	0	17	150
	YCES	YCIS	YCHS																
22-23	0	372	44																
23-24	3	322	146																
24-25 YTD	0	17	150																
<p><b>Goal 2.5:</b> Increase in the number of survey respondents indicating that schools in the YCSD are a welcoming environment for all students, staff, families, and community members.</p>	<p>YouthTruth Survey OHT Survey</p>	<p>Ongoing</p>	<p>Trending</p>																

**Artifacts:**

**Youth Truth Survey data**

**YCSD Strategic Plan: Goal 2.5 Data**

**Youth Truth Survey Data**

**Family Question:** My school creates a friendly environment.

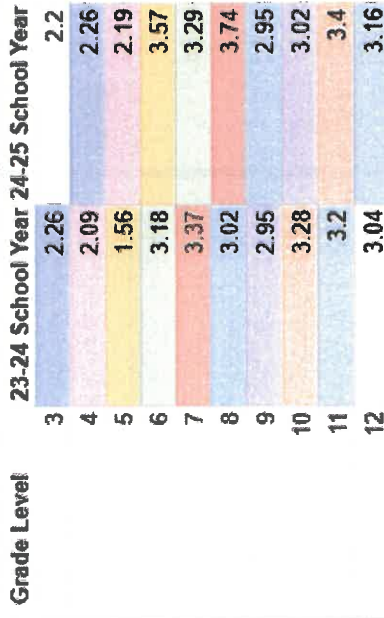
Building	23-24 School Year	24-25 School Year
YCES	4.52	4.43
YCIS	3.6	3.93
YCHS	3.47	3.42

**Analysis:** YCIS families indicated an increased sense of a welcoming environment, while YCES and YCHS responses indicate minimal change.

**YCSD Strategic Plan: Goal 2.5 Data**

**Youth Truth Survey Data**

**Student Question:** I really feel like part of my school's community.



**Analysis:** 6 of the 9 student cohort groups showed positive growth in the number of students feeling like part of the school. 1 of the 9 cohorts remained the same, and 2 of the 9 cohorts slightly declined.

	<p style="text-align: center;"><b>YCSD Strategic Plan: Goal 2.5 Data</b></p> <p><b>Youth Truth Survey Data</b>  <b>Staff Question: My school creates a positive work environment.</b></p> <table border="1"> <thead> <tr> <th>Building</th> <th>23-24 School Year</th> <th>24-25 School Year</th> </tr> </thead> <tbody> <tr> <td>YCES</td> <td>3.66</td> <td>4.56</td> </tr> <tr> <td>YCIS</td> <td>4.05</td> <td>3.77</td> </tr> <tr> <td>YCHS</td> <td>3.16</td> <td>3.64</td> </tr> </tbody> </table> <p><b>Analysis:</b> YCES and YCHS staff indicated an increased sense of a positive environment, while YCIS staff positive responses decreased.</p> <p><b>OHT Survey data</b></p> <p style="text-align: center;"><b>YCSD Strategic Plan: Goal 2.5 Data</b></p> <p><b>Oregon Student Health Survey</b>  <b>Student Question: I think this school welcomes and respects students.</b>  <b>(PERCENT YES RESPONSE)</b></p> <table border="1"> <thead> <tr> <th>Grade</th> <th>24-25 School Year</th> </tr> </thead> <tbody> <tr> <td>6</td> <td>No Data</td> </tr> <tr> <td>8</td> <td>89.90%</td> </tr> <tr> <td>11</td> <td>73.8%</td> </tr> </tbody> </table> <p><b>Analysis:</b> While there is no historical data to compare with, a high percentage of students in grades 8 and 11 where this question was asked, reported feeling like their school is welcoming.</p>	Building	23-24 School Year	24-25 School Year	YCES	3.66	4.56	YCIS	4.05	3.77	YCHS	3.16	3.64	Grade	24-25 School Year	6	No Data	8	89.90%	11	73.8%
Building	23-24 School Year	24-25 School Year																			
YCES	3.66	4.56																			
YCIS	4.05	3.77																			
YCHS	3.16	3.64																			
Grade	24-25 School Year																				
6	No Data																				
8	89.90%																				
11	73.8%																				

**District Priority #3: Four-Year Graduation Rate – Every student, Every Grade Level on Track**

The Yamhill Carlton School District is committed to providing high quality instruction, rigorous curriculum, and support systems that ensure all students achieve excellence, prepared with the knowledge, skills, and experiences for future career, college and life success.

Target	Indicators	Timeline for Completion	Status
<p><b>Goal 3.1:</b>            Increase the percentage of students meeting or exceeding 3rd grade reading proficiency on the state assessment test based on the Longitudinal</p>	OSAS	Ongoing	Trending

<p>Performance Growth Target's (LPGT's). Baseline 41.4%</p>		
<p>Artifacts:</p>	<p><u>OSAS Data</u> 21-22: 42% 22-23: 42% 23-24: 43%</p> <p>As of June 2025, 44% meeting or exceeding. Up 5% from 2023-24.</p>	
<p><b>Goal 3.2:</b> Increase the percentage of students meeting or exceeding 8th grade math proficiency by 3% each year on the state assessment test.</p>	<p>OSAS</p> <p>Ongoing</p>	<p>Trending</p>
<p>Artifacts:</p>	<p><u>OSAS Data</u> 21-22: 11% 22-23: 10% 23-24: 21%</p> <p>As of June 2025; No change from 2023-24</p>	
<p><b>Goal 3.3:</b> Increase the percentage of 9th grade students on track for graduation based on the LPGT. Baseline 93%</p>	<p>ODE Report Card</p>	<p>Trending</p>
<p>Artifacts:</p>	<p>ODE Report Card Tigers On Track Progress Check</p>	

	<p>YCHS MTSS Team</p> <p>21-22: 93%</p> <p>22-23: 93%</p> <p>23-24: 92%</p> <p>As of June 2025; 98%. ↑ 9% from 2023-24</p>	Ongoing	Trending
<p><b>Goal 3.4:</b></p> <p>Increase the 4 year graduation rate based on the LPGT.</p> <p>Baseline 65.7%</p>	<p><b>ODE Report Card</b></p> <p>YCHS MTSS Team</p> <p><b>ODE Report Card</b></p> <p>21-22: 81%</p> <p>22-23: 66%</p> <p>23-24: 85%</p> <p>As of June 2025; 93%. ↑ 23% from 2023-24</p>	Ongoing	
<p><b>Goal 3.5:</b></p> <p>Increase the number of 7-8 grade students considered on track based on core class proficiency, attendance and standardized test scores.</p>	<p>ODS Tigers on Track Synergy</p>	Ongoing	
<p><b>Artifacts:</b></p>	<p>ODS Tigers on Track Synergy</p> <p>***** The ODS tool is not functioning correctly. We are not sure if we are making progress on this goal at this time.*****</p>		

**District Priority #4: Facilities & Safety**

The Yamhill Carlton School District will provide facilities that are safe, well-maintained and meet the educational and extracurricular needs of the schools and community.

Target	Indicators	Timeline for Completion	Status
<p><b>Goal 4.1:</b> Complete the district-wide facilities assessment.</p>	<p>Completed assessment</p>		Completed
<p>Artifacts:</p>	<p><a href="https://drive.google.com/drive/folders/1EWXCZRu-DAxS4_IPcSW00dOfXZ2BcBOQ?usp=drive_link">https://drive.google.com/drive/folders/1EWXCZRu-DAxS4_IPcSW00dOfXZ2BcBOQ?usp=drive_link</a></p>		
<p><b>Goal 4.2:</b> Establish a facilities steering committee and develop a long range facilities plan.</p>	<p>Completed Plan</p>		Completed
<p>Artifacts:</p>	<p><a href="https://drive.google.com/drive/folders/1S9fdPKSCXv-Ovul6udQCQ9okAW4_faif?usp=drive_link">https://drive.google.com/drive/folders/1S9fdPKSCXv-Ovul6udQCQ9okAW4_faif?usp=drive_link</a></p>		
<p><b>Goal 4.3:</b> Reduce the number of incident reports due to the condition or maintenance of the facilities and grounds.</p>	<p>PACE incident reports</p>	<p>On going</p>	Trending
<p>Artifacts:</p>	<p><u>PACE Claims</u> 19-20 1 claim slip/trip/fall maintenance 20-21 0 claims 22-23 1 claim slip/trip/fall maintenance 23-24 0 claims 24-25 0 claims YTD</p>		
<p><b>Goal 4.4:</b></p>	<p>Youth Truth</p>	<p>Ongoing</p>	Modest

<p>Increase the number of survey respondents that indicate YCSD has well maintained and safe facilities.</p>			
<p>Artifacts:</p>	<p>YouthTruth data Parent Survey</p> <p><u>YCES</u></p> <p><b>What do you like most about your school?</b>          Great Supplies and/or Facilities          Your School - Nov 2024 0%          Your School - Mar 2024 0%          Average of WESD schools ^ 2%          Average of YouthTruth schools 3%</p> <p><b>What is one area in which your school could improve?</b>          Better Supplies and/or Facilities          Your School - Nov 2024 16%          Your School - Mar 2024 12%          Average of WESD schools ^ 14%          Average of YouthTruth schools 9%</p> <p><u>YCIS</u></p> <p><b>What do you like most about your school?</b>          Great Supplies and/or Facilities          Your School - Nov 2024 0%          Your School - Mar 2024 0%          Average of WESD schools ^ 2%          Average of YouthTruth schools 3%</p> <p><b>What is one area in which your school could improve?</b>          Better Supplies and/or Facilities          Your School - Nov 2024 16%          Your School - Mar 2024 12%          Average of WESD schools ^ 14%</p>		



Gap Actual	33.3%	35.5%	30.1%						
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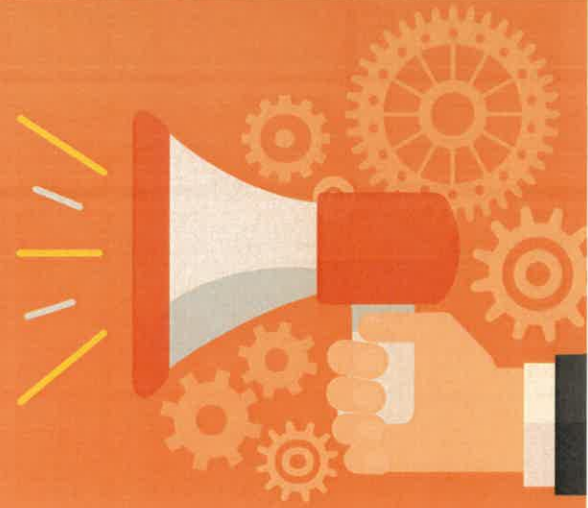
9th Grade On Track											
	2021-22	*2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	Total Gain	Top 10% Growth (90th percentile)
Stretch Gain			0.60%	1.0%	1.0%	0.5%	0.5%	0.0%	0.0%		
Stretch		93.4%	94.0%	95.0%	96.0%	96.5%	97.0%	97.0%	97.0%	3.6%	3.2%
Baseline Gain			1.6%	1.1%	0.5%	0.5%	0.5%	0.0%	0.0%		
Baseline		93.4%	95.0%	96.1%	96.6%	97.1%	97.6%	97.6%	97.6%	4.2%	
Gap Gain			2.5%	2.0%	2.0%	2.0%	0.5%	0.0%	0.0%		
Gap Closing		87.5%	90.0%	92.0%	94.0%	96.0%	96.5%	96.5%	96.5%	9.0%	
Baseline Actual	93.4%	93.0%	92.0%								
Gap Actual	87.5%	85.0%	90.0%								

4 Year Graduation											
	2021-22	*2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	Total Gain	Top 10% Growth (90th percentile)
Stretch Gain			4.0%	3.0%	3.0%	3.0%	3.0%	0.0%	0.0%		
Stretch		66.0%	70.0%	73.0%	76.0%	79.0%	82.0%	82.0%	82.0%	16.0%	2.4%
Baseline Gain			2.7%	3.0%	3.0%	3.0%	3.0%	0.0%	0.0%		
Baseline		66.0%	68.7%	71.7%	74.7%	77.7%	80.7%	80.7%	80.7%	14.7%	
Gap Gain			4.0%	4.0%	4.0%	4.0%	4.0%	0.0%	0.0%		





# COMMUNICATIONS REPORT



**2,434**

HOUSEHOLDS RECEIVING  
YCSD NEWSLETTER

**1,300**

SOCIAL MEDIA FOLLOWERS

**27**

QR CODE SCANS

## Yamhill Carlton School District: Strengthening Communication in 2024–25

Over the past academic year, Yamhill Carlton School District expanded its communication efforts to better engage with students, families, and the broader community. A new quarterly print newsletter now reaches more than 2,000 households, highlighting student achievements, district updates, and key initiatives.

On social media, the district has prioritized consistent and meaningful communication. Facebook remains the most active platform, with over 1,300 followers. Posts such as timely updates during power outages saw measurable engagement. One example yielded a 0.46% engagement rate, which is calculated by dividing the number of reactions, comments, and shares by the total follower count. This indicates an active and responsive online community.

District leadership continues to promote open dialogue and frequent updates. The newly redesigned website, launched in 2024, offers current information on events, student features, and will soon include the district's annual budget report. In addition, ParentSquare is used to provide real-time updates to families across the district.

To gather direct feedback, the district offered a survey to families attending the end-of-year BBQ, receiving valuable insights from parents and caregivers. These efforts reflect Yamhill Carlton's continued commitment to transparent, two-way communication and community engagement.



Facilities Priority List		
Elementary	Minor repairs to metal covered play roof	Future
Elementary	Repair and repaint stucco siding	?
Elementary	Minor repoint and reseal masonry siding	N/A
Elementary	Engineering for YCES Paving	Future
Elementary	Vestibule	25-26 FY
Elementary	Paving & Striping	25-26 FY
Intermediate	Refinish gym floors	Complete
Intermediate	Replace Flooring - Library and 7/8	Future
Intermediate	Replace Flooring 4 Sections	Future
Intermediate	Replace Flooring 4 Sections	Future
Intermediate	Replace Flooring 4 Sections	Future
Intermediate	Exterior Painting	1/4's yearly
Intermediate	Vestinule	25-26 FY
Intermediate	Windows	Bids in progress
Intermediate / 91 Building	Replace Flooring - Other 1/2 of 91	In progress
High School	Refinish gym floors	Complete
High School	Main Floor: Asbestos Abatement	Complete
High School	Main Floor: Flooring	In Progress
High School	Exterior Lighting	Complete
High School	Exterior Painting	25-26 FY
High School	Wood Siding Minor Repair	Summer 2025
High School	Brick Mortor - Repointing	Future

## 2024-2025 Board Goals

1. Prioritize facility needs according to stakeholder feedback, initiate implementation, and monitor the progress of completed achievements.

Measurement –

Meetings taking place

Checklist of accomplishments

Priorities list based on stakeholder input

February comments: The board agreed that they are meeting the first goal. They will continue to do so by monitoring the progress of the prioritized facilities projects.

2. Monitor the successful implementation of the communication plan between the schools, parents, and the broader community including city governments and civic organizations.

Measurement –

Metrics on engagement

February comments: discussed the importance of community engagement in this area and explore the possibility of hosting open house events to showcase facilities projects and gather community feedback. The board agreed that the second goal has been met by successfully implementing the communication plan. The next step is to monitor its successful implementation.

3. Establish and implement a monitoring plan for the Yamhill Carlton School District five-year strategic plan.

Measurement -

Dashboard for priorities 1-3

Reviewing qualitative data quarterly

February comments: To determine if the third goal is being met, the board reviewed the strategic plan monitoring tool presented by C.Raever. Based on the information provided, the board agreed this goal is also being met, but emphasized the need for regular monitoring and better data collection and analysis in some areas of the plan.