Alexander W. Dreyfoos
School of the Arts
501 South Sapodilla Avenue
West Palm Beach, Florida 33401
(561) 802-6000

Principal
Ms. Blake Bennett

Assistant Principals
Mrs. Alyssa Arterburn
Mr. William Clark
Mr. Drew Dawson
Mrs. Teneisha Finney
Mr. Ronald Lewis

Parent/Guardian and student MUST acknowledge understanding of the Palm Beach County School District Dual Enrollment Program and Regulations. Signatures are required below.

I understand that:

- Dual Enrollment (DE) students receive both high school and college credit and grades. This grade becomes part of the **permanent** high school and college transcript. Grades, including ***W***, may affect subsequent postsecondary admission.
- Students may take a maximum of 8 credit hours per semester (2 courses) regardless of institutions attended.
- Students must earn a minimum of a ***C*** in each college course in order to remain eligible for DE. Students who earn a ***W***, ***D***, or ***F*** in a college course are **dismissed** from the DE program. Students who withdraw and earn a ***W*** due to exceptional circumstances may appeal to their respective high school principal after one semester.
- Palm Beach State College (PBSC) has a very strict attendance policy. Students can be withdrawn by the instructor for non-attendance. DE students should never stop attending class without first meeting with their high school counselor, professor and completing the PBSC withdrawal request form.
- Students are responsible for their own transportation.
- **Students must adhere to the school's bell schedule when signing up for DE**.
- Before approval of a course, the proximity to the college/university campus must be considered and ample travel time must be allotted
- Students who register for a course with a lab component must: 1) enroll and complete the lab portion of the course 2) pass both the course AND the lab with a ***C*** or better. Earning a ***D***, ***F***, or ***W*** on a lab course will result in dismissal from the Dual Enrollment program.
- Students will receive a voucher for any textbooks required by the college. Materials other than a textbook are at the student's expense. Students who do not return textbooks are dismissed from the DE program and placed on the obligation list.
- DE students are subject to the rules, regulations, codes of conduct and academic expectations of the college. Course content and discussions will be presented on an adult level.
- It is the **student's responsibility** to communicate with the PBSC instructor for a clear understanding of his/her grade. If the student is in jeopardy of earning a ***D*** or ***F***, it is recommended that the student drop the course before the **Last Day to Withdraw** deadline to avoid a ***D*** or ***F*** on the transcript. See registration calendar for dates. www.palmbeachstate.edu/AcademicCalendar/
- It is the student's responsibility to report any accommodations with all documentation needed to the Center for Student Accessibility prior to registration. The School District is not responsible for providing this documentation to the Post-Secondary Institution.
- The parent/guardian DOES NOT have access to progress reports, grades, assignments/coursework, or college instructors for parent conferences or attendance verification, nor does the School District of Palm Beach County. **DE students are college students and FERPA regulations apply.**

_____
Parent/Guardian Signature

_____/_____
Print Name Date

_____
Student Signature

_____/_____
Print Name Date