

Board of Education  
Lancaster Central School District  
Lancaster, New York

Minutes

Meeting Date

June 23, 2025

Kind

Regular Session

Place

Lancaster High School, One Forton Drive, Lancaster

Members Present

Michael Sage, President  
John Talarico, Vice President  
Kevin Davenport, Trustee  
David Lyman, Trustee  
Anita Schiavone, Trustee

Members Excused

Timothy Talbot, Trustee

District Administrators Present

Andrew P. Kufel, PhD, Superintendent of Schools  
Daniel D'Amico, Asst. Superintendent for Human Resources  
Andrew Krazmien, Asst. Superintendent for Curriculum, Instruction & Pupil Services  
Jamie Phillips, Asst. Superintendent for Business & Support Services  
John Armstrong, Director of Special Education  
Cheryl Randall, Director of Instructional Technology & Accountability  
Sarah Wittmeyer, Director of Secondary Education

Others Present

District administrators and faculty members

- 1.0 Call to Order
- 2.0 Pledge to Flag
- 3.0 Moment of Silence

The regular meeting of the board of education was called to order at 7:00pm by President Sage. The Pledge of Allegiance was recited and Mr. Sage asked for a moment of silent reflection.

- 4.0 Presentation
- 4.1 Culture, Climate and Inclusivity (CCI)

Miss Bonnie Blatner, culture, climate and inclusivity director, along with Students, Kaylie Jackson, Syeda Iqbal, Luci Green and Brielle Codjovi presented information about the goals and mission of the CCI committee members and the many activities that took place throughout the 2024-2025 school year.

- 4.2 Presentation
- Student Art Show

Mrs. Melanie Baehre, art department chairperson, and Mr. Sage congratulated the following students for donating artwork to display in the board room at the Central Avenue School and the Art Gallery at the high school: Easton Garlow, Alexander Trane, Wesley Ertel, Cassidy

Wheeler, Grea Lanphere, Ryan Crowe, Elliott Zybala, Zoe Rinow, Cecelia Kaznowski, Ava DeMaioribus, Abby Howard, Mariia Trofymuk, Alexis Paolini, William Blum and Olivia Czarnecki.

4.3 Tenure Presentation

In recognition of Mr. Candella, Principal at Lancaster High School, receiving tenure, Mr. Krazmien and Mrs. Wittmeyer spoke about his exemplary leadership and commitment to academic excellence.

5.0 Correspondence

No correspondence was received.

6.0 Approval of Minutes  
6.1 Regular Session  
June 9, 2025

Moved by Talarico seconded by Lyman to accept the minutes from the regular session held on June 9, 2025, as submitted.

Vote on the motion: 5 Ayes 0 Nays

Motion approved.

7.0 Staff Organizations

Lancaster Administrative and Supervisory Association:

No one present to report.

Lancaster Central Teachers Association:

Mrs. Beth Farrar congratulated Mr. Tresmond, Mrs. Meshulam for their recent appointments. Mrs. Farrar also congratulated Mr. Talarico for being re-elected to the board of education and welcomed Mrs. Smith and Mr. VanNortwick. Mrs. Farrar congratulated the graduating seniors and wished everyone a safe summer.

Lancaster Association of Service Personnel:

No one present to report.

Lancaster Association of Substitute Teachers:

No one present to report.

8.0 Board Reports  
8.1 Review of 2024-2025  
District Goals

Mr. Sage noted the 2024-2025 reflections of the district goals will be posted to the district's website.

8.2 Recognition  
Mr. Kevin Davenport

Mr. Sage thanked Mr. Davenport for his years of service on the board of education and presented him with a small token of appreciation.

9.0 Superintendent's  
Administrative Report

Dr. Kufel presented his administrative report.

10.0 Old Business

No old business was discussed.

11.0 New Business  
11.1 Personnel Items  
11.1.1 Amend Director of Special  
Education Probationary  
Position

Moved by Talarico seconded by Lyman to amend the probationary period for Erin Gannon as Director of Special Education to begin on July 1, 2025 through June 30, 2028, as submitted.

Vote on the motion: 5 Ayes 0 Nays  
Motion approved.

11.1.2 Superintendent's Employment  
Contract

Moved by Talarico seconded by Schiavone to approve the amendment to the Contract of Employment between the Board of Education and Andrew P. Kufel, Ph.D., as presented to the Board of Education.

Vote on the motion: 5 Ayes 0 Nays  
Motion approved.

11.1.3 Personnel Changes

Moved by Schiavone seconded by Talarico to approve the personnel changes for the period ending June 23, 2025, as submitted.

Vote on the motion: 5 Ayes 0 Nays  
Motion approved.

11.2 Education Items

11.2.1 Committee on Special Education

Moved by Davenport seconded by Schiavone to approve the recommendations of the committee on special education, as submitted.

Vote on the motion: 5 Ayes 0 Nays  
Motion approved.

11.2.2 Committee on Preschool  
Special Education

Moved by Schiavone seconded by Lyman to approve the recommendations of the committee on preschool special education, as submitted.

Vote on the motion: 5 Ayes 0 Nays  
Motion approved.

12.0 Business & Financial Items

12.1 Financial Reports

Moved by Talarico seconded by Schiavone to approve the financial reports from June 23, 2025, as submitted.

Vote on the motion: 5 Ayes 0 Nays  
Motion approved.

12.2 Policy Adoption #7556

Equal Educational Opportunities

Moved by Davenport seconded by Talarico to adopt policy #7556 Equal Educational Opportunities for inclusion in the district's policy manual, as submitted.

Vote on the motion: 5 Ayes 0 Nays  
Motion approved.

12.3 Policy Adoption #7471

Student Government

Moved by Talarico seconded by Schiavone to adopt policy #7471 Student Government for inclusion in the district's policy manual, as submitted.

Vote on the motion: 5 Ayes 0 Nays  
Motion approved.

12.4 Policy Adoption #8340

Instructional Materials and  
Nonpublic School Students

Moved by Talarico seconded by Schiavone to adopt policy #8340 Instructional Materials and Nonpublic School Students for inclusion in the district's policy manual, as submitted.

Vote on the motion: 5 Ayes 0 Nays

Motion approved.

- 12.5 Policy 2<sup>nd</sup> Reading #6470  
Acceptable Use Policy

Policy #6470 Acceptable Use Policy was presented to the board or a second reading. This policy will be placed on the board's next agenda for adoption.

- 12.6 Policy 2<sup>nd</sup> Reading #7316  
Use of Internet-Enabled  
Devices During the School Day

Policy #7316 Internet-Enabled Devices During the School Day was presented to the board for a second reading. This policy will be placed on the board's next agenda for adoption.

- 12.7 Policy 2<sup>nd</sup> Reading #5685  
Maximum Temperature for  
School Buildings and Indoor  
Facilities

Policy #5685 Maximum Temperature for School Buildings and Indoor Facilities was presented to the board for a second reading. This policy will be placed on the board's next agenda for adoption.

- 12.8 Policy 2<sup>nd</sup> Reading #5672  
Information Security Breach  
and Notification

Policy #5672 Information Security Breach and Notification was presented to the board for a second reading. This policy will be placed on the board's next agenda for adoption.

- 12.9 Policy 2<sup>nd</sup> Reading #5673  
Employee Personal Identifying  
Information

Policy #5673 Employee Personal Identifying Information was presented to the board for a second reading. This policy will be placed on the board's next agenda for adoption.

- 12.10 Payment from Employee Benefit  
Accrued Liability Reserve Fund

Moved by Talarico seconded by Davenport to authorize payment up to \$1,250,000 from the District's Employee Benefit Accrued Liability Reserve Fund account to cover authorized expenditures for liabilities consistent with the collective bargaining agreement obligations for 2024-2025, as submitted.

Vote on the motion: 5 Ayes 0 Nays

Motion approved.

- 12.11 Bid Award: Tires

Moved by Talarico seconded by Schiavone to approve the bid award for tires, as submitted.

Vote on the motion: 5 Ayes 0 Nays

Motion approved.

- 12.12 Bid Award: Transportation of  
Students with Disabilities –  
2025-2026 School Year

Moved by Davenport seconded by Lyman to approve the recommended bid award for transportation of students with disabilities for the 2025-26 school year to Erie Bus Inc., DBA WNY Bus Company in the amount of \$209.00 per student per day, as submitted.

Vote on the motion: 5 Ayes 0 Nays

Motion approved.

12.13 Bid Award: Printed Forms and Stationery

Moved by Talarico seconded by Lyman to approve the recommended bid award for printed forms and stationery to multiple vendors, as submitted.

Vote on the motion: 5 Ayes 0 Nays

Motion approved.

12.14 Facility Use Agreement  
Lancaster Youth Football  
and Cheerleading

Moved by Lyman seconded by Talarico to approve the facility use agreement between the Lancaster Central School District and Lancaster Youth Football and Cheerleading, as submitted.

Vote on the motion: 5 Ayes 0 Nays

Motion approved.

12.15 Storage Agreement  
Lancaster Youth Football  
and Cheerleading

Moved by Talarico seconded by Lyman to approve the agreement between the Lancaster Central School District and Lancaster Youth Football and Cheerleading organization for a temporary storage unit to be placed at William Street School, as submitted.

Vote on the motion: 5 Ayes 0 Nays

Motion approved.

12.16 Contract – Sound Transformations  
Music Therapy Services

Moved by Davenport seconded by Schiavone to approve the contract between the Lancaster Central School District and Sound Transformations Music Therapy Services, to provide music therapy services to students for the 2025-2026 summer and school year, as submitted.

Vote on the motion: 5 Ayes 0 Nays

Motion approved.

12.17 Contract – OG Instruction

Moved by Talarico seconded by Schiavone to approve the agreement between the Lancaster Central School District and OG Instruction to provide reading services from July 7, 2025 through August 15, 2025, as submitted.

Vote on the motion: 5 Ayes 0 Nays

Motion approved.

12.18 Contract – OG Instruction

Moved by Davenport seconded by Lyman to approve the agreement between the Lancaster Central School District and OG Instruction to provide reading instruction services for the 2025-2026 school year, as submitted.

Vote on the motion: 5 Ayes 0 Nays  
Motion approved.

12.19 Contract – Pediatric Home  
Nursing Services, Inc.  
D/B/A Aveanna Healthcare

Moved by Talarico seconded by Davenport to approve the agreement between the Lancaster Central School District and Pediatric Home Nursing Services, Inc. D/B/A Aveanna Healthcare, as submitted.

Vote on the motion: 5 Ayes 0 Nays  
Motion approved.

12.20 Contract – The Summit Center

Moved by Davenport seconded by Schiavone to approve the contract between the Lancaster Central School District and The Summit Center, as submitted.

Vote on the motion: 5 Ayes 0 Nays  
Motion approved.

12.21 Contract – The Summit Center

Moved by Talarico seconded by Schiavone to approve the contract between the Lancaster Central School District and The Summit Center for parent counseling/training services for the 2025-2026 school year, as submitted.

Vote on the motion: 5 Ayes 0 Nays  
Motion approved.

12.22 Contract – The Summit Center

Moved by Talarico seconded by Lyman to approve the contract between the Lancaster Central School District and The Summit Center for parent counseling/training services for the 2025-2026 school year, as submitted.

Vote on the motion: 5 Ayes 0 Nays  
Motion approved.

12.23 Contract – Buffalo Construction  
Consultants

Moved by Davenport seconded by Talarico to approve the agreement between the Lancaster Central School District and Buffalo Construction Consultants for construction management services for the 2025-2026 capital outlay project, as submitted.

Vote on the motion: 5 Ayes 0 Nays  
Motion approved.

12.24 Contract – Dr. Erik Wiedemann

Moved by Schiavone seconded by Talarico to approve the agreement between the Lancaster Central School District and Dr. Erik Wiedemann, as submitted.

Vote on the motion: 5 Ayes 0 Nays  
Motion approved.

12.25 Contract Extension  
Summer 2025  
Erie Bus Inc. (DBA WNY  
Bus Co.)

Moved by Davenport seconded by Talarico to approve the contract extension with Erie Bus Inc. DBA WNY Bus Company for summer transportation of students with special needs for the summer of 2025 in

the amount of \$204.93 per student per day, for an estimated total not to exceed \$245,916, as submitted.

Vote on the motion: 5 Ayes 0 Nays

Motion approved.

12.26 Contract – Kenmore-Town  
of Tonawanda Union Free  
School District

Moved by Talarico seconded by Davenport to approve the agreement between the Lancaster Central School District and Kenmore-Town of Tonawanda Union Free School District, as submitted.

Vote on the motion: 5 Ayes 0 Nays

Motion approved.

12.27 Declare Surplus Equipment

Moved by Schiavone seconded by Talarico to declare the attached listing of equipment as surplus and prepare for disposal in accordance with board policy #5250, as submitted.

Vote on the motion: 5 Ayes 0 Nays

Motion approved.

12.28 Declare Surplus Books

Moved by Talarico seconded Davenport to declare the attached listing of books as surplus and authorize their disposal in accordance with board policy #5250, as submitted.

Vote on the motion: 5 Ayes 0 Nays

Motion approved.

12.29 Separation Agreement

Moved by Schiavone seconded by Lyman to approve the separation agreement dated June 18, 2025 with an employee pursuant to its terms and effective on June 26, 2025, as submitted.

Vote on the motion: 5 Ayes 0 Nays

Motion approved.

12.30 Lancaster Central Teachers  
Association – Memorandum  
of Agreement

Moved by Talarico seconded by Davenport to approve the negotiated Lancaster Central Teachers Association Memorandum of Agreement, as submitted.

Vote on the motion: 5 Ayes 0 Nays

Motion approved.

13.0 Public Hearing

No one addressed the board at this time.

14.0 Executive Session

At 8:02pm moved by Talarico seconded by Schiavone to move to executive session to discuss the employment of a particular person.

Vote on the motion: 5 Ayes 0 Nays

Motion approved.

15.0 Adjournment

At 9:29pm moved by Davenport seconded by Lyman to reconvene regular session.

Vote on the motion: 5 Ayes 0 Nays

Motion approved.

At 9:30pm moved by Davenport seconded by Schiavone to adjourn the regular session.

Vote on the motion: 5 Ayes 0 Nays

Motion approved.

Sandra A. Janik, District Clerk