



MINERAL COUNTY SCHOOL DISTRICT
751 A. STREET
Hawthorne, Nevada 89415
BOARD OF TRUSTEES WORKSHOP MINUTES
Saturday, February 8, 2025

The Mineral County School District held a public workshop on Saturday, February 8, 2025 beginning at 10:19AM at the Mineral County School District.

Tyler Viani read: I would like to acknowledge that this meeting is being held on or broadcasted on traditional lands of the Paiute People, and pay our respect to elders both past and present.

MEMBERS PRESENT: Juanita Diede, Kristin Reeves, Tyler Viani

MEMBERS ABSENT: Candice Birchum

ADMINISTRATORS: Stephanie Keuhey, Superintendent, Claire Hayhurst, Principal HES

CALL TO ORDER: 10:19 AM

1. Certification of Public Notice, Roll Call, and Pledge of Allegiance

DISCUSSION ITEMS:

1. Review of New Board Member Orientation - Bylaws and Code of Conduct

The discussion focused on improving the orientation process for new board members. Participants shared their experiences and suggested creating a structured orientation program, including a frequently asked questions section and a cheat sheet for understanding the budget. The need for a clear understanding of roles and responsibilities was emphasized.

The group discussed the challenges of updating policies and the inefficiencies of the current policy committee structure. Suggestions included creating a virtual committee for policy updates and involving the superintendent in compiling and presenting policy changes.

Participants reviewed the board governance handbook and bylaws, discussing the importance of having these documents readily available for board members. The idea of adding these documents to the board's website was proposed to ensure accessibility and transparency.

Discussion on advertising an open position in the newspaper, with suggestions to use flyers or Facebook posts to clarify eligibility criteria for candidates.

2. Review of Board Member Policies

The need for clear communication policies and ensuring that parents and staff understand the chain of command was emphasized.

The board will update the organizational chart and review policies to ensure they meet current needs.

The board plans to implement a structured agenda with follow-up items to improve accountability.

The board will plan workshops to engage with the community and gather input on school policies.

3. Identify strengths of the board and district, assets from the community, challenges, and their priorities to support the students of Mineral County.

Building strong relationships is crucial for student success.

Staff recognition and ownership are essential for maintaining morale and effectiveness.

A positive school culture is necessary for improved outcomes.

Teacher engagement is vital for student success.

Strong family support is essential for student success.

Consistent discipline and parental involvement are necessary for effective behavior management.

Community and board engagement in school activities is beneficial.



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4. Review of Budget information to include Capital Projects.

The budget is in strong shape for the current year. A budget committee meeting is scheduled in a couple of weeks.

To Discuss Future Items

Dedicate a future board workshop to work solely on board member bylaws and one for community engagement.

Consider adding board governance documents to the website.

Make a shared folder for Board Information for the Board Members.

Review Policies CC, CCA and CCB.

Add an Old Business section to the board agendas.

Parent Survey - Discuss at the next board meeting.

Pool Pact Training for New Board Members.

Update the organizational chart and review policies by the next Board Workshop on May 3rd.

Plan a board workshop for community engagement.

GENERAL PUBLIC COMMENT: NONE

ADJOURNMENT: 3:04PM

Respectfully submitted:



Kristin Reeves, Clerk