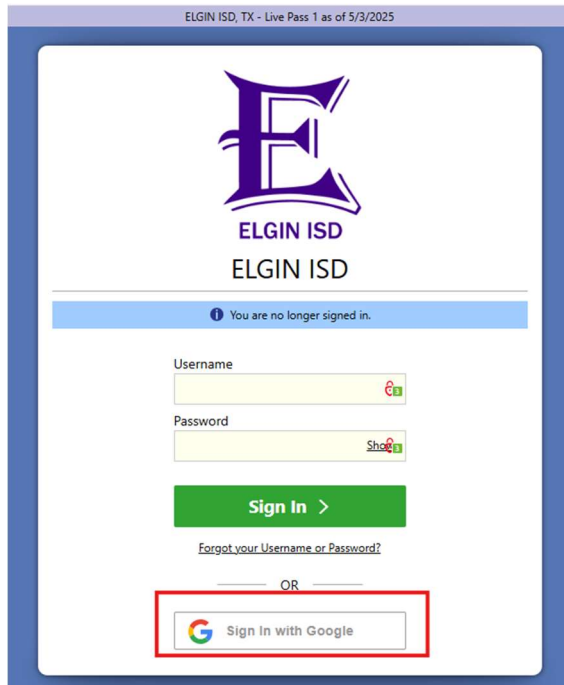
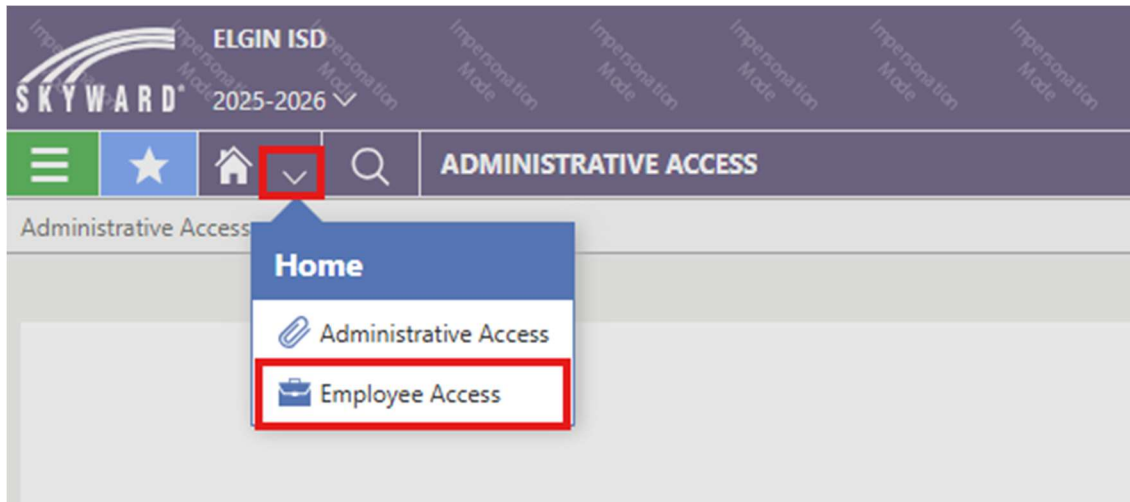


## How to View/Print Paycheck

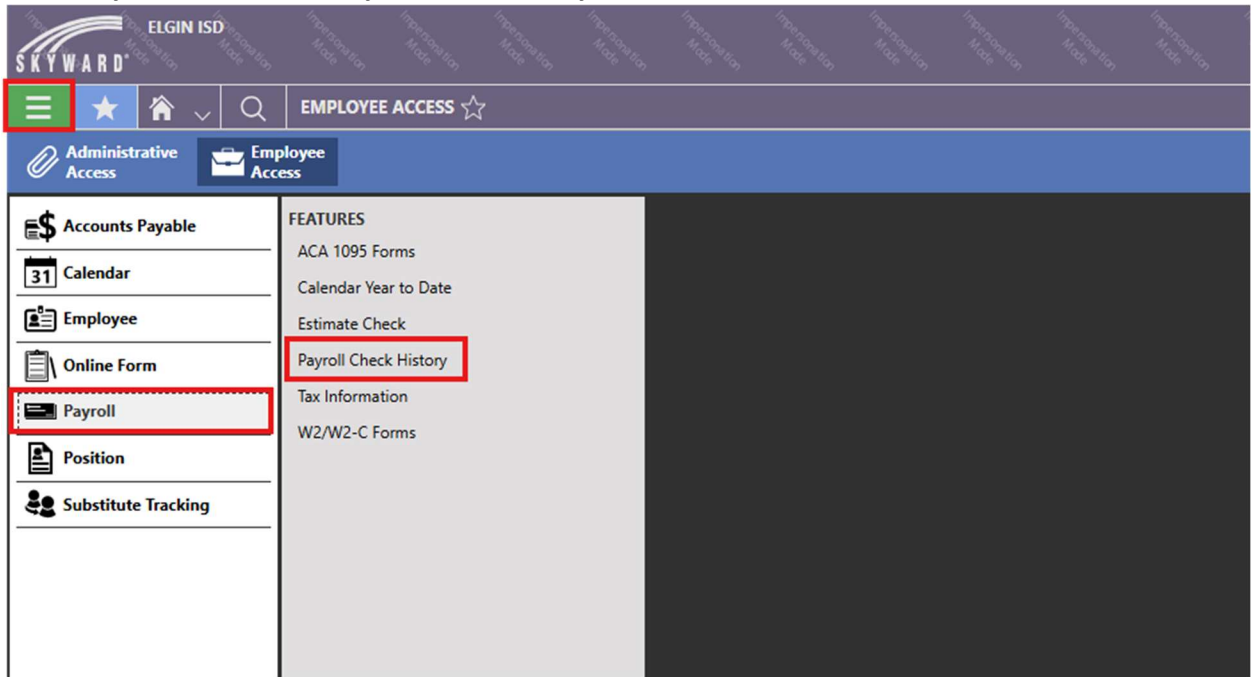
1. Visit the Elgin ISD website: <https://www.elginisd.net/>  
Under the **Staff** tab, click **Skyward Business Applications** or go directly to: <https://skyward.iscorp.com/ElginISDTXBusSTS/>
2. Log in using your Google email credentials



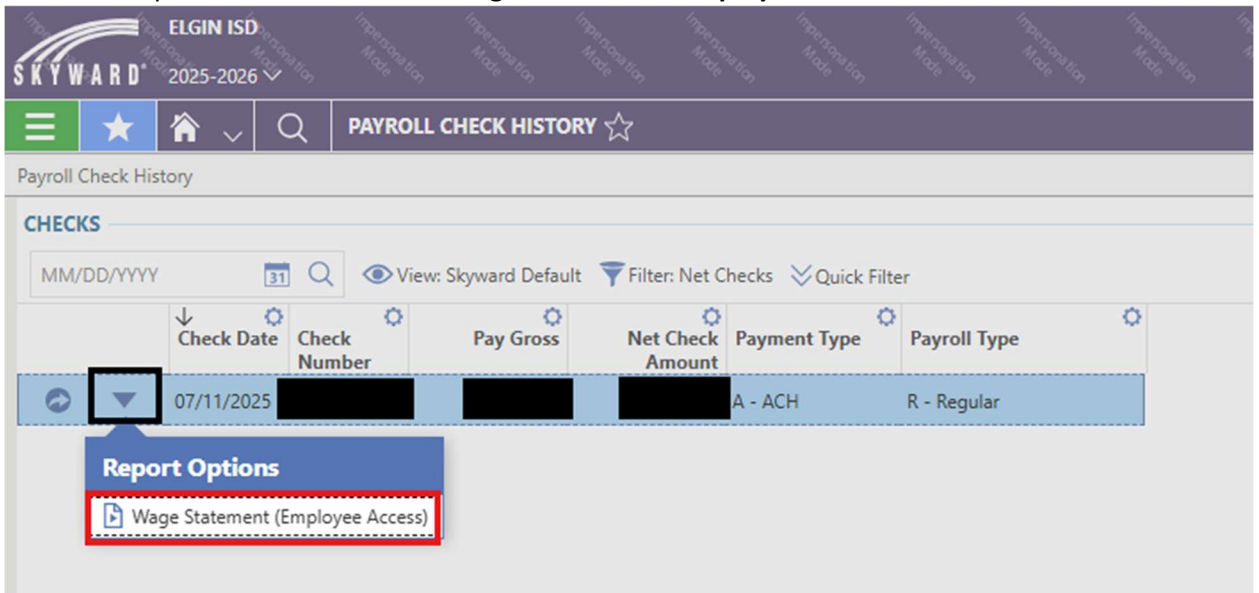
3. Once logged in to **Employee Access**, click the three horizontal lines (menu icon) in the top left corner.



4. Select **Payroll**, then choose **Payroll Check History**.



5. Click the dropdown arrow and select **Wage Statement – Employee Access**.



6. Click **Run Report**.

**Run Report**  
Enter Report Details

Reset Prompts **Run Report** Cancel

Report: Wage Statement (Employee Access) | Primary Module: Payroll | Owner: SKYWARD | Report Type: View/Print | Fiscal Year: 2025-2026

**PROMPT TEMPLATE**

Prompt Template: [ ] Save As New

**PROMPTS**

\*SSN Print Format: Hide SSN

7. Your pay stub should automatically generate and display. You then have the option to save it, download it, or export it to excel.

**Wage Statement**  
ELGIN ISD

Employer: ELGIN ISD, PO Box 351, Elgin, TX 78621, Phone: 512-281-3434 | Employee #: [REDACTED]

| SSN         | Tax Exemptions | Period End | Check Date | Location   | Check Nbr | Gross Pay  | Net Pay    |
|-------------|----------------|------------|------------|------------|-----------|------------|------------|
| ***-**-**** | FED S-0        | TX-EX      | 07/15/2025 | 07/11/2025 | 001       | [REDACTED] | [REDACTED] |

| Pay            | Rate       | Factor | Amount     | Hours Worked | Calendar YTD | Additional Information        |
|----------------|------------|--------|------------|--------------|--------------|-------------------------------|
| CONTRACT PAY   | [REDACTED] | 1.0000 | [REDACTED] | 80.0000      | [REDACTED]   | Contract Balance/Paid to Date |
| <b>Totals:</b> |            |        | [REDACTED] | 80.0000      | [REDACTED]   |                               |

| Deduction       | Amount     | Calendar YTD | Pre Tax | Benefit        | Amount     | Calendar YTD | Taxable |
|-----------------|------------|--------------|---------|----------------|------------|--------------|---------|
| FED TAX         | [REDACTED] | [REDACTED]   |         | MEDICARE       | [REDACTED] | [REDACTED]   |         |
| TRS EMPLOYEE    | [REDACTED] | [REDACTED]   | Y       | TRS CARE       | [REDACTED] | [REDACTED]   |         |
| MEDICARE        | [REDACTED] | [REDACTED]   |         | WORK COMP C    | [REDACTED] | [REDACTED]   |         |
| MEDICAL FSA     | [REDACTED] | [REDACTED]   | Y       | UNEMPLOY       | [REDACTED] | [REDACTED]   |         |
| TRS CARE        | [REDACTED] | [REDACTED]   |         | BCBS-EmpLife   | [REDACTED] | [REDACTED]   |         |
| EE VOL LIFE     | [REDACTED] | [REDACTED]   |         |                |            |              |         |
| MASA            | [REDACTED] | [REDACTED]   |         |                |            |              |         |
| SPOUSE VOL LIFE | [REDACTED] | [REDACTED]   |         |                |            |              |         |
| CHD VOL LIFE    | [REDACTED] | [REDACTED]   |         |                |            |              |         |
| <b>Totals:</b>  | [REDACTED] | [REDACTED]   |         | <b>Totals:</b> | [REDACTED] | [REDACTED]   |         |

8. If you notice errors in your Contract Pay or Hours Worked please reach out to [HR@elginisd.net](mailto:HR@elginisd.net)  
 If you notice errors to your Deductions or Benefits please reach out to [Benefits@elginisd.net](mailto:Benefits@elginisd.net)  
 If you notice errors to your Address or Phone number please reach out to [HR@elginisd.net](mailto:HR@elginisd.net)  
 If you notice errors with your check deposit please reach out to [payroll@elginisd.net](mailto:payroll@elginisd.net)  
 If you notice errors with supplemental pay please reach out to [payrol@elginisd.net](mailto:payrol@elginisd.net)  
 If you have trouble with Sign in with Google please reach out to [helpdesk@elginisd.net](mailto:helpdesk@elginisd.net)