

Snoqualmie Valley School District Head Coach Evaluation

Head Coach _____ Date _____

Sport _____ School _____

Assistant Coach(es) _____

By meeting the following expectations, coaches will be working to protect themselves and the District from common, activity related, safety and legal liability issues.

S = Satisfactory NI = Needs Improvement U = Unsatisfactory NA= Not Applicable

Educational Environment	S	NI	U	NA
1. The program develops and promotes a positive educational environment free from harassment, intimidation, and hazing.				
2. Participants are properly supervised at all times, including, but not limited to locker rooms, classrooms, transportation, and while waiting for a ride home.				
3. Staff demonstrates and encourages sportsmanship and respect for opponents, officials, and event management.				
4. Staff works to build a strong team environment, including maintaining appropriate relationships free from favoritism.				
5. Participants are matched by size, strength, and ability at practices and contests.				
6. Equipment and playing surfaces are investigated and safety concerns are brought to the attention of the building administrator.				
7. First aid equipment and student emergency information are present at all times.				

Teaching	S	NI	U	NA
1. Establishes the fundamental philosophy, skills, and techniques to be taught by staff.				
2. All participants are taught appropriate protective skills.				
3. All participants are taught fundamental skills in an educational progression.				
4. Drills are appropriate to the age, gender, and ability level of the participants.				
5. Staff are trained and qualified to carry out specific duties and responsibilities.				
6. Leadership skills, good sportsmanship, and team building are taught and encouraged.				
7. Staff uses appropriate coaching techniques, including All participants are praised and/or encouraged for effort and improvement.				

School, District, League and State Policies	S	NI	U	NA
1. Understands, supports, and enforces the district Athletic Code.				
2. Attends building, district, and league coaches' meetings, if applicable.				
3. Follows district, league, and WIAA rules and regulations.				
4. Ensures all participants have clearance before beginning to practice.				
5. Follows all district student eligibility policies and procedures.				
6. Ensures injuries are properly documented.				
7. Uses social media in alignment with school & District policy.				

Equipment	S	NI	U	NA
1. Equipment is regularly checked for safety and properly fitted to the participant.				
2. Participants are taught to check equipment for proper fit and safety, and they are instructed to notify the coach when there are concerns.				
3. Equipment meets all NFHS and WIAA approved safety standards.				

4. Maintains inventory of equipment and stores equipment appropriately.				
5. Stored equipment is properly cleaned, repaired, and kept secure.				

Communication	S	NI	U	NA
1. Informs parents and students of fair and reasonable practice and game schedules, attendance policy, training rules, safety conduct expectations, lettering policy and program philosophy through pre-approved information packets and/or parent meetings.				
2. Staff communicates effectively and respectfully with building administration and support staff including game management, bus drivers, custodians, etc.				
3. Staff submits game summary information to media and school office as requested.				

Organization/Financial Management	S	NI	U	NA
1. Meets with staff meets in pre-season and throughout the season to establish goals and discuss progress towards those goals.				
2. Submits ASB budget proposal for approval.				
3. Follows approved procedures for fundraising.				
4. Submits transportation requests in a timely manner.				
5. Holds participants accountable for equipment, including fines, fees, etc...				
6. Holds a meaningful awards function for participants and their families where appropriate.				
7. Donations from booster clubs, community groups, and individuals are properly documented per district policy.				
8. Follow district purchasing procedures.				

Professional Growth	S	NI	U	NA
1. Staff maintains First Aid/CPR certification.				
2. Staff maintains coaching certification including sport rules clinics when required.				
3. Staff attends clinics and workshops and stays abreast of current trends and developments.				

Activity/Athletic Coordinator Comments (Use additional sheets if necessary).

Goal for next season (any marked NI/U require additional comments in narrative).

Coaching/Advising Staff Comments (Use additional sheets if necessary).

Overall rating _____ Satisfactory _____ Unsatisfactory.

Recommendation for rehire _____ Yes _____ No.

Head Coach/Advisor Signature

Athletic/Activity Coordinator Signature

Date

Date