

MORRIS COUNTY VOCATIONAL SCHOOL DISTRICT  
BOARD OF EDUCATION

REGULAR MEETING AGENDA

DATE: TUESDAY, JULY 15, 2025

TIME: 7:30 A.M.

Time: \_\_\_\_\_

I. CALL TO ORDER

II. SALUTE TO THE FLAG

III. STATEMENT BY PRESIDING OFFICER

"I hereby announce that adequate notice of this meeting of the Board of Education of the Morris County Vocational School District was given as required by the "Open Public Meetings Act" as follows:

Pursuant to Section 5 of the Open Public Meetings Act, adequate written notice was given to the official newspapers, the Star Ledger and Daily Record, by email on November 4, 2024 and a copy of the notice was posted on the bulletin board in the Morris County School of Technology, Denville, New Jersey by the Secretary of this Board and a copy of the notice was likewise filed in the Secretary's Office and a copy sent to the Clerk of the Board of County Commissioners of Morris County and the Clerk of the Township of Denville at the same time. Copies of this notice were mailed, by certified mail to all persons who have requested it, and the Secretary of this Board shall incorporate into the minutes of this meeting a copy of the notice as above set forth."

IV. ROLL CALL

Board of Education: \_\_\_\_\_ Mrs. Barbara Dawson  
\_\_\_\_\_ Mr. John Hyland  
\_\_\_\_\_ Mrs. Hanna Roth Starr  
\_\_\_\_\_ Mr. John Velez  
\_\_\_\_\_ Dr. Nancy Gartenberg

Superintendent: \_\_\_\_\_ Dr. Anita Champagne  
Attorney for the Board of Education: \_\_\_\_\_ Mr. John Mills  
Business Administrator/Board Secretary: \_\_\_\_\_ Mr. Michael Davison  
Student Representative: \_\_\_\_\_ Miss Harshini Chavan

Press: \_\_\_\_\_

Visitors: \_\_\_\_\_

**V. CORRESPONDENCE**

**VI. SUPERINTENDENT'S REPORT**

**Reports:**

**Information Only:**

- Security and Fire Drill Logs and Student Incident Reports (Attachment #1)

**VII. COMMITTEE PROGRAMS**

**VIII. HEARING OF THE PUBLIC** (related to agenda items only)

**IX. MINUTES**

1. Motion to approve the minutes of the Regular Meeting of the Board of Education of June 10, 2025 as submitted. (Attachment #2)
2. Motion to approve the minutes of the Closed Session Meeting of the Board of Education of June 10, 2025 as submitted.

**Motion by:** \_\_\_\_\_ **Seconded by:** \_\_\_\_\_ **Roll Call:** \_\_\_\_\_

**X. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT AND TREASURER'S REPORT**

1. Motion to approve the Report of the Business Administrator/Board Secretary submitted pursuant to 18A:17-9 for the period ending and investments made during the month of May 2025. Further, pursuant to N.J.A.C. 6A:23A-16.10(c)4 the Board of Education certifies that as of May 31, 2025, after review of the Secretary's monthly financial report (appropriate section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Attachment #3)

Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that as of May 31, 2025 no budgetary line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10.

\_\_\_\_\_  
Business Administrator/Board Secretary

\_\_\_\_\_  
Date

2. Motion to approve the Report of the Treasurer submitted pursuant to N.J.S.A. 18A:17-36 for the period ending May 31, 2025. (Attachment #4)

**Motion by:** \_\_\_\_\_ **Seconded by:** \_\_\_\_\_ **Roll Call:** \_\_\_\_\_

**XI. FINANCE**

The following Resolutions have been recommended by the Superintendent of Schools to the Board of Education for approval:

1. Motion to approve the payment of bills as attached. (Attachment #5)
2. Motion to approve and authorize the Board Secretary to pay urgent and unforeseen bills and meet financial obligations for July 16, 2025 through the next Morris County Vocational School District Board of Education meeting.
3. Motion to approve the following amendments to the 2024/2025 Current Expense anticipated revenue budget statement and the corresponding appropriations budget for Funds 11, 12, 13, 20, 30, 62, 63 and 66 as per listing attached. (Attachment #6)
4. Motion to approve the attached list of travel and related costs which are educationally necessary, fiscally prudent, in compliance with state travel reimbursement guidelines, are related to and within the scope of the employee's current responsibilities and promote the delivery of instruction or further the efficient operation of the school district. (Attachment #7)
5. Motion to approve the following resolution:

WHEREAS, Michael Davison, School Business Administrator/Board Secretary, possesses a Qualified Purchasing Agent (QPA) certificate;

WHEREAS, the State Treasurer, in consultation with the Governor and pursuant to N.J.S.A. 52:34-7 and N.J.S.A. 18A:18A-3 (b), has increased the bid threshold amount for school districts with a Qualified Purchasing Agent, from \$44,000 to **\$53,000**, effective July 1, 2025;

NOW, THEREFORE BE IT RESOLVED that the (Name of Board of Education), pursuant to N.J.S.A. 18A:18A-3 (a), establishes and sets the bid threshold amount of **\$53,000** for the school district, and further authorizes the School Business Administrator/Board Secretary, the Qualified Purchasing Agent, to award contracts, in full accordance with N.J.S.A. 18A:18A-3 (a), for those purchases that do not exceed in the aggregate of the newly established bid threshold amount.

Furthermore, for contracts in the aggregate that are less than the bid threshold but fifteen (15%) or more of the amount, the School Business Administrator/Board Secretary shall award contracts after soliciting at least two competitive quotations.

The School Business Administrator/Board Secretary, pursuant to N.J.S.A. 18A:18A-37 (c), is authorized to award contracts that are in the aggregate less than fifteen (15%) percent of the bid threshold without soliciting competitive quotations.

6. Motion to approve the attached revised 2025-2026 Purchasing Manual. (Attachment #8)
7. Motion to confirm and approve the attached School Vehicle Maintenance and Repair Agreement with Washington Township Board of Education effective July 1, 2025 through June 30, 2026. (Attachment #9)
8. Motion to accept a donation from the Rochkind Wagner Foundation, Morristown, New Jersey, in the amount of \$2,800.00 for scholarship awards for the 2025-2026 fall semester for students in the share-time programs in accordance with the terms of the attached agreement, with a letter of appreciation to the donor. (Attachment #10)

9. Motion to accept a donation of assorted carpentry tools from Forest Lumber and Building Supply, Mountain Lakes, New Jersey, with an estimated value of \$10,000.00 for use in the Carpentry Program, with a letter of appreciation to the donor.
10. Motion to approve, in accordance with N.J.S.A. 18A:34-3, the disposal of the following out of used textbooks:

Title	Edition	ISBN	Count
A Practical Guide to Linux Commands, Editors, and Shell Programming	4	978-0-13-477460-2	16
Guide To Networking Essentials	8	978-0-357-11828-3	19
Survey of Operating Systems	6	978-1-260-49384-9	20
Systems Analysis and Design in a Changing World	7	978-1-305-11720-4	13
CompTIA A+ Guide to IT Technical Support	11	978-0-357-67416-1	20

11. Motion to affirm the attached Agreement between the Morris County Vocational School District and the Township of Denville for School Resource Officer services for the 2025-2026 school year. (Attachment #11)
12. Motion to approve the submission of the FY26 Perkins Secondary Grant application as a member of a Consortium with Morris Hills Regional School District in the amount of \$456,685.00 (\$423,445.00 allocated for MCVSD and \$33,240.00 allocated for MHRSD) for the period of July 1, 2025 to June 30, 2026.
13. Motion to approve the submission of the FY26 IDEA Grant application in the amount of \$284,355.00 for the period of July 1, 2025 to June 30, 2026.
14. Motion to approve the attached Joint Transportation Agreement between the Rockaway Township Board of Education and the Morris County Vocational School District for transportation of late bus services for the 2025-2026 school year. (Attachment #12)
15. Motion to approve the attached Joint Transportation Agreement between Randolph Township Public Schools and the Morris County Vocational School District for the 2025-2026 school year. (Attachment #13)
16. Motion to approve Repollet Group, LLC for executive coaching services at the rate of \$3,500.00 per month for the period August 1, 2025 through May 31, 2026.
17. Motion to approve the attached agreement with Colliers Engineering & Design, Inc. to provide construction administration closeout services and a porous pavement preventative maintenance plan for the Morris County Career Training Center in the amount of \$6,000.00. (Attachment #14)
18. Motion to confirm and approve the replacement purchases of the four copy machines under Ricoh state contract #25-COMG-99562 in the amount of \$54,008.00.
19. Motion to approve the purchase of one hundred ninety-six (196) ASUS Chromebooks for use at the Morris County School of Technology based upon pricing as obtained through NJSBA Cooperative Pricing System contract #E-8801-NJSBA ACES-CPS in the amount of \$62,512.24.

**20.** Motion to approve an increase for mileage reimbursement expenses for travel related to work-based learning site visits for the 2025-2026 school year up to \$3,600.00 each for the following individuals:

- Angela D’Orsi
- Mary Hammond
- Colleen Pascale

**Motion by:** \_\_\_\_\_ **Seconded by:** \_\_\_\_\_ **Roll Call:** \_\_\_\_\_

**XII. CURRICULUM, INSTRUCTION, PROGRAMS, STUDENTS**

The following Resolutions have been recommended by the Superintendent of Schools to the Board of Education for approval:

- 1.** Motion to approve the senior Work-Based Learning Experiences for the 2025-2026 school year as per the attached list. (Attachment #15)
- 2.** Motion to approve the application for the enrollment of the Morris County School of Technology as a member of the New Jersey State Interscholastic Athletic Association to participate in the approved interscholastic athletic program sponsored by the NJSIAA for the 2025-2026 school year. Pursuant to N.J.S.A. 18A:11-3, the Morris County Vocational School District Board of Education adopts as its own policy and agrees to be governed by the Constitution, Bylaws and Rules and Regulations of the NJSIAA.
- 3.** Motion to approve the attached Guidance for Virtual or Remote Instruction Plan for the 2025-2026 school year. (Attachment #16)
- 4.** Motion to approve a name change for the STEM Club to Technology Student Association (TSA) Club for the 2025-2026 school year.
- 5.** Motion to confirm and approve the attached Educational Agreement between Fairleigh Dickinson University and the Morris County Vocational School District for the period July 1, 2025 through June 30, 2030. (Attachment #17)
- 6.** Motion to approve the attached Collaboration Agreement between Randolph Township Public Schools and the Morris County Vocational School District Board of Education for the Academy for Sports Management for the period July 1, 2026 through June 30, 2031. (Attachment #18)

**Motion by:** \_\_\_\_\_ **Seconded by:** \_\_\_\_\_ **Roll Call:** \_\_\_\_\_

**XIII. POLICIES AND PROCEDURES**

The following Resolution has been recommended by the Superintendent of Schools to the Board of Education for approval:

1. Motion to approve the first reading of the following new policy: (Attachment #19)

#9163 Spectator Code of Conduct for Interscholastic Events

**Motion by:** \_\_\_\_\_ **Seconded by:** \_\_\_\_\_ **Roll Call:** \_\_\_\_\_

**XIV. PERSONNEL**

The following Resolutions have been recommended by the Superintendent of Schools to the Board of Education for approval:

1. Motion to approve the appointment of Cort Enoksen as a Social Studies Teacher at BA Step 2 effective August 26, 2025 through June 30, 2026, pending successful completion of a criminal history background check and pre-employment physical examination.
2. Motion to approve the appointment of Kathryn Felch as a High School Secretary at Step 2 effective July 28, 2025 through June 30, 2026, pending successful completion of a criminal history background check and pre-employment physical examination.
3. Motion to approve the appointment of Patrick Zemaitis as an Evening Custodian at Step 1 effective August 11, 2025 through June 30, 2026, pending successful completion of a criminal history background check and pre-employment physical examination.
4. Motion to approve the appointment of Michael Jack as a part-time (0.66) Security Guard at Step 8 effective August 28, 2025 through June 30, 2026, pending successful completion of a criminal history background check and pre-employment physical examination.
5. Motion to approve the appointment of the following part-time School Bus Drivers at the rate of \$35.00 per hour effective August 1, 2025, through June 30, 2026, pending successful completion of a criminal history background check and pre-employment physical examination.

Sameer Mamkegh  
Nelson Villalta

6. Motion to approve an intermittent unpaid leave of absence under the New Jersey Family Medical Leave Act for newborn child bonding purposes for Ralph Scimeca, Computer and Information Sciences Academy Teacher, with an anticipated start date of September 17, 2025 through October 3, 2025 (2-week period) followed by March 2, 2026 through May 8, 2026 (10-week period).
7. Motion to approve the appointment of David Frisk to revise curriculum for Crime in Society for a maximum of 37.5 hours at the rate of \$34.00 per hour for the 2025-2026 school year, with funding provided by FY26 Perkins Secondary Grant and the final approval product due by August 30, 2025.
8. Motion to approve the appointment of Joseph Ansaldi as JV Boys Basketball Coach for the 2025-2026 school year, pending successful completion of a criminal history background check and pre-employment physical examination.

9. Motion to approve the appointment of the following faculty members as CPR/First Aid Recertification Instructors for a maximum of 10 hours at the rate of \$34.00 per hour (hours to be shared between instructors):

Albert Prentice  
Jessica Prentice

10. Motion to approve the appointment of Timothy Gordon as a Summer Enrichment Program Math Instructor for four hours per day for six days plus three hours planning time for a total of 27 hours at the individual hourly rate, during the period August 5-14, 2025.
11. Motion to approve the participation of the following faculty members in the MCST Summer Institute on August 11-12, 2025 for a maximum of 7 hours each at the rate of \$34.00 per hour to be funded from each faculty member's professional development allowance:

Olenka Acosta	Kathleen Harrington	Marianne Renna
Sheila Arakelian	Laura Ingrassia	Cat Rogers
Raquel Ayala	Jennifer Katz	Deirdre Romero
Dale Bendsak	Marissa Levis	Ralph Scimeca
Catherine Bienkowski	Adrienne MacKenzie	Jessica Short
Kayla Coradin	Kathleen Marshall	Laurie Sisto
Binah Ezra	Lauren Martin	Eric Weiss
Ziella Farnese	Catherin Mohrle	Kathleen Whitehead
Stephen Gelb	Stephen Petonak	
Mary Gonnella	Megan Petrucelli	

12. Motion to amend the resolution of August 13, 2024 to approve the following faculty members to teach additional blocks of instruction for the 2024-2025 school year, with funding provided by FY25 IDEA Grant (correction to funding source):

Name	# of Blocks	Compensation
Melissa Eckoff	1	10% of annual salary
Michael Quaglio	1	10% of annual salary
Marianne Renna	1	10% of annual salary
Debra Romano	1	10% of annual salary
Danah Younce	1	10% of annual salary

13. Motion to amend the resolution of March 11, 2025 to confirm and approve the appointment of Kathleen Harrington to teach one additional block of instruction (10% of annual salary) prorated for the period March 5, 2025 through June 30, 2025, with funding provided by FY25 IDEA Grant (correction to funding source).
14. Motion to amend the resolution of November 1, 2024, to appoint Michael Romano as Adult Continuing Education Mentor effective November 11, 2024, through April 30, 2025, for a maximum of 45 hours at \$34.00 per hour, with funding provided by the FY25 Perkins Postsecondary Grant Program (correction to funding source).

**Motion by:** \_\_\_\_\_ **Seconded by:** \_\_\_\_\_ **Roll Call:** \_\_\_\_\_

**XV. FACILITIES**

The following Resolution has been recommended by the Superintendent of Schools to the Board of Education for approval:

1. Motion to approve the use of the facilities by Monster Basketball for practices in the Building #1 Gymnasium from 9:00 a.m. to 12:00 p.m. from August 4, 2025 through August 8, 2025.

**Motion by:** \_\_\_\_\_ **Seconded by:** \_\_\_\_\_ **Roll Call:** \_\_\_\_\_

**XVI. HEARING OF THE PUBLIC**

**XVII. OLD BUSINESS**

- NJ School Boards Annual Fall Workshop: October 20-23, 2025, Atlantic City

**XVIII. NEW BUSINESS**

- Next Board Meeting: August 12, 2025 at **7:30 a.m.**

**XIX. SUNSHINE RESOLUTION**

Motion to adopt the following sunshine resolution:

WHEREAS, this meeting is duly and properly called for a regular session meeting of this Body and adequate notice has been given as provided for by the "Open Public Meetings Act" and,

WHEREAS, it is now necessary that the Board of Education of the Morris County Vocational School District consider the following:

Legal Matter  
Personnel Matter  
Facilities Matter

which fall within the exceptions as set forth in the "Open Public Meetings Act" and therefore are matters which this Body determines should be discussed at a closed meeting. It is anticipated that this closed session will last approximately **15 minutes**.

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE Board of Education of the Morris County Vocational School District as follows:

That this Body shall at this time recess this meeting and conduct a closed meeting concerning the above referenced matters, which involve exceptions this Body hereby determines are of such a nature that they cannot be discussed at an open meeting and this Body is at this time unable to determine when the matters under discussion can be disclosed to the public. However, this Body will make such a disclosure when circumstances permit.

**Motion by:** \_\_\_\_\_ **Seconded by:** \_\_\_\_\_ **Roll Call:** \_\_\_\_\_

Time Recessed: \_\_\_\_\_

Time Reconvened: \_\_\_\_\_

