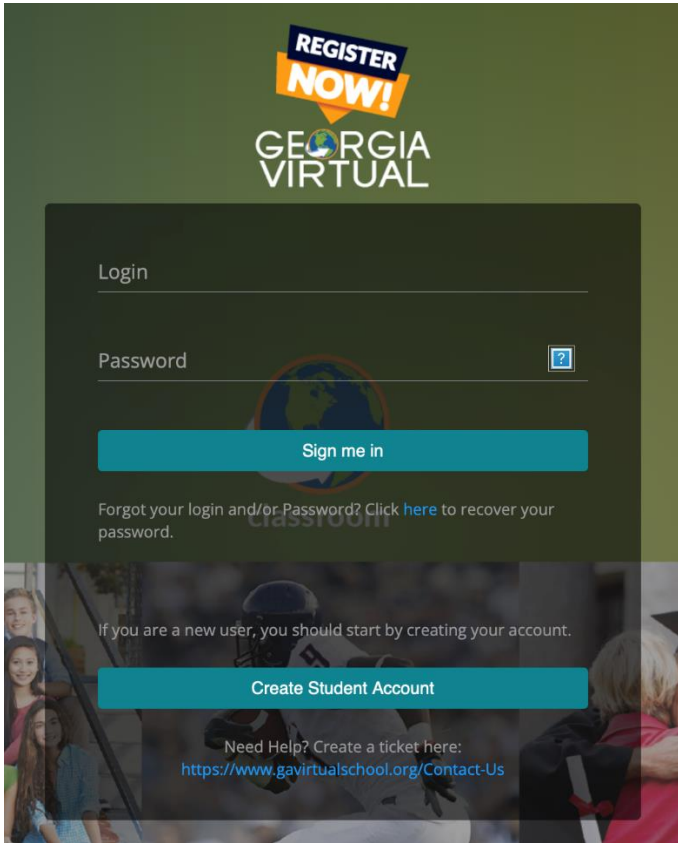


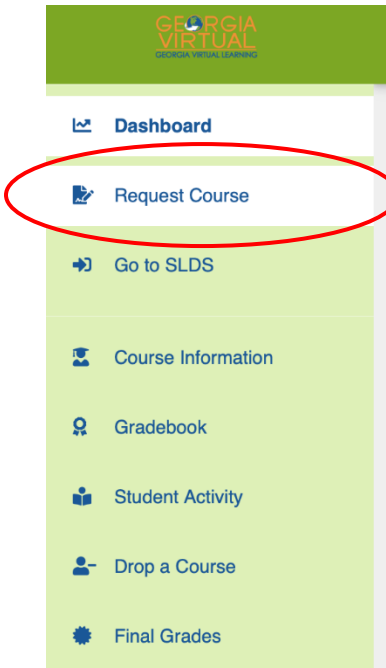
Milton High School

2025-2026 GAVS Registration Guide

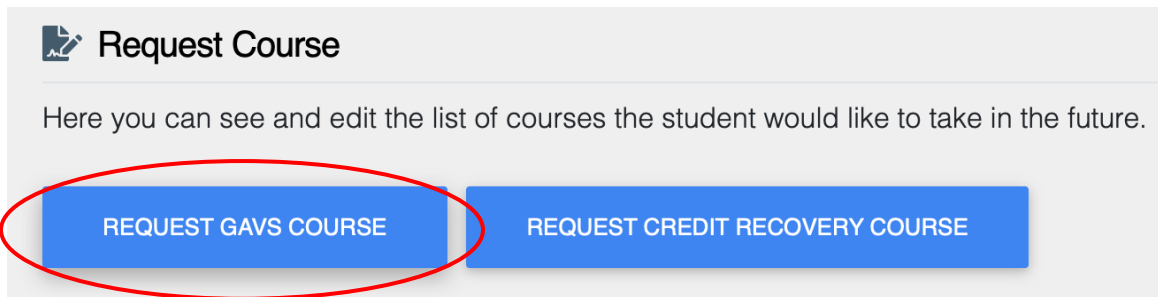
Step 1: Log in to GAVS at <https://gavs.geniussis.com/PublicWelcome.aspx>



Step 2: Go to **Request Course** on the left-hand side.



Step 3: Select **Request GAVS Course**



Request Course

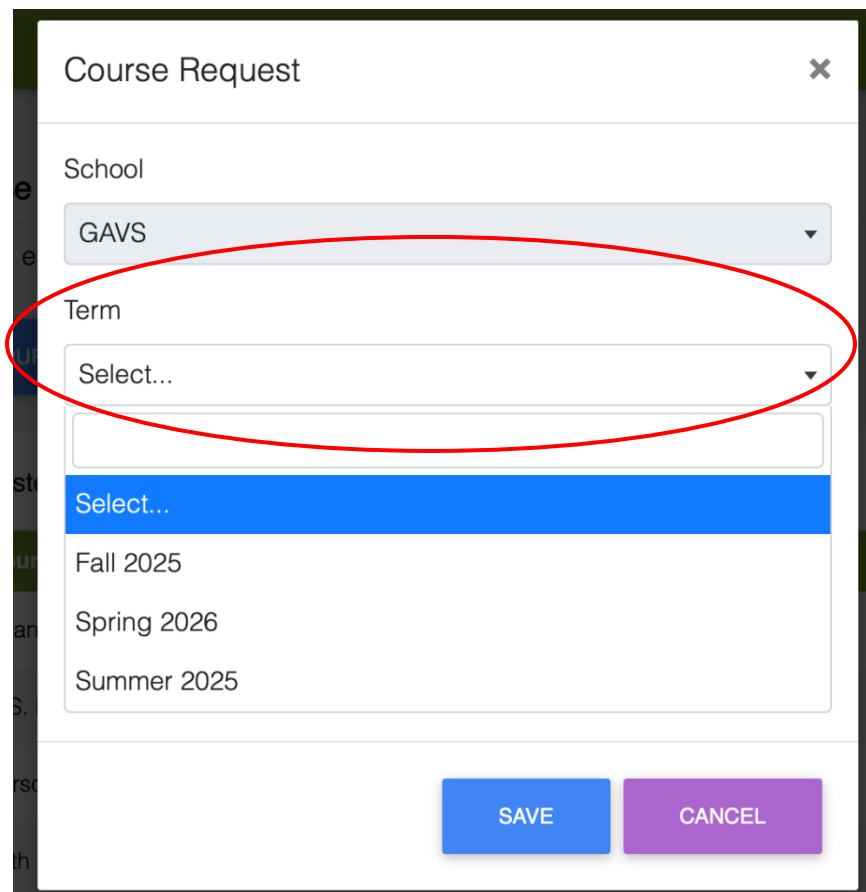
Here you can see and edit the list of courses the student would like to take in the future.

REQUEST GAVS COURSE **REQUEST CREDIT RECOVERY COURSE**

The image shows a user interface for requesting a course. At the top, there is a header "Request Course" with a small icon. Below the header, a text box explains that the user can see and edit a list of courses. At the bottom, there are two blue buttons: "REQUEST GAVS COURSE" and "REQUEST CREDIT RECOVERY COURSE". The "REQUEST GAVS COURSE" button is circled in red.

Step 4: Under **Term**, select the term you are registering for.

- Select Fall 2025 to sign up for the Fall portion of courses (A portion), and Spring 2026 to sign up for the Spring portion of courses (B portion).
- Signing up for an AB course means you want to take the entire yearlong course in ONE semester.
- Most students should sign up for the A portion of the course for Fall 2025 and the B portion of the course for Spring 2026.
- Semester-long courses can be signed up in the semester of your preference.



Course Request [X]

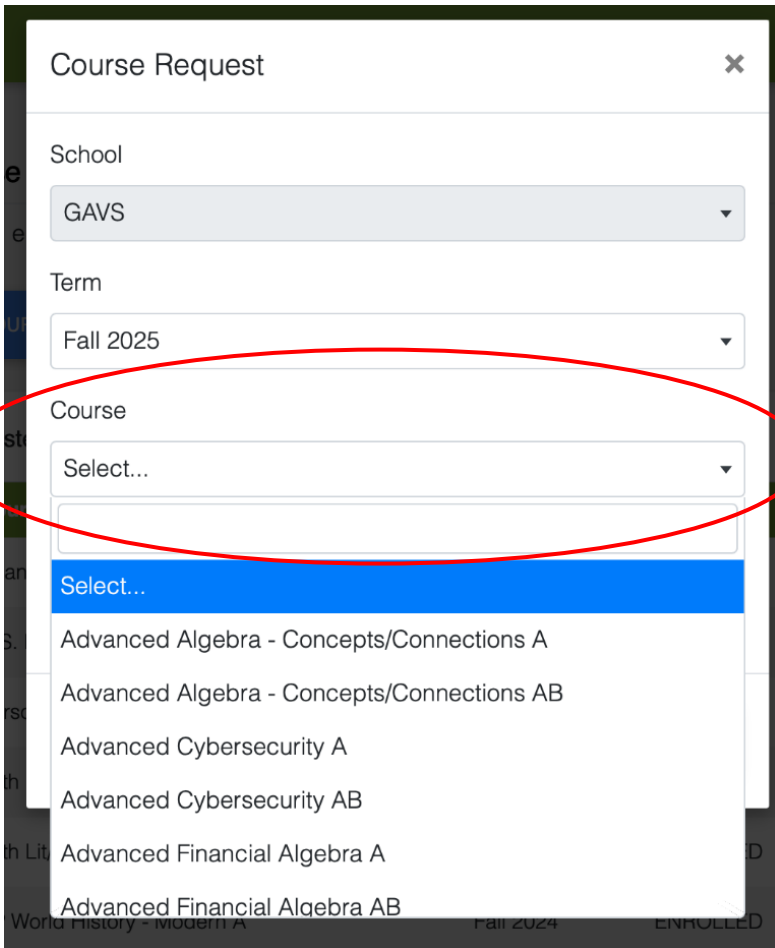
School
GAVS

Term
Select...
Select...
Fall 2025
Spring 2026
Summer 2025

SAVE **CANCEL**

The image shows a "Course Request" form. It has a title bar with "Course Request" and a close button. Below the title bar, there are two dropdown menus. The first is labeled "School" and has "GAVS" selected. The second is labeled "Term" and has "Select..." selected. Below the "Term" dropdown, there is a list of terms: "Select..." (highlighted in blue), "Fall 2025", "Spring 2026", and "Summer 2025". At the bottom of the form, there are two buttons: "SAVE" (blue) and "CANCEL" (purple). The "Term" dropdown and its list are circled in red.

Step 5: Under **Course**, select the appropriate course you are registering for.



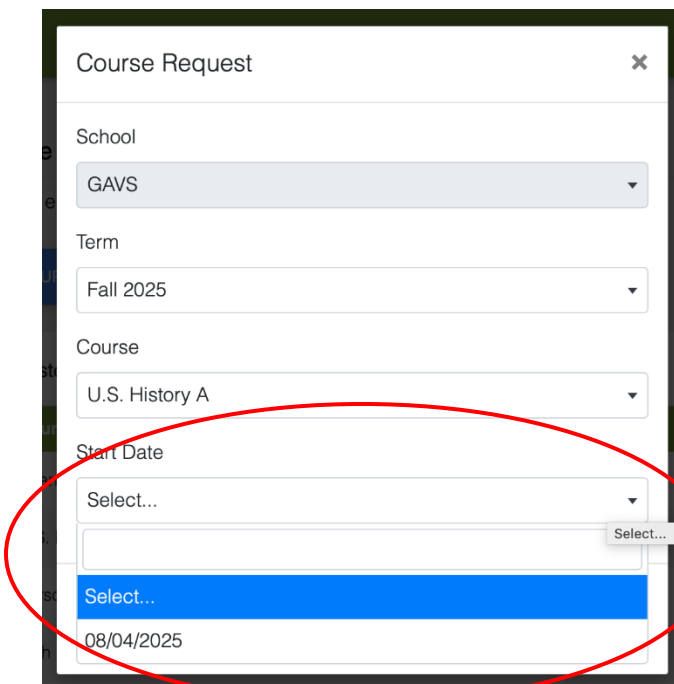
The screenshot shows a 'Course Request' form with the following fields:

- School: GAVS
- Term: Fall 2025
- Course: A dropdown menu is open, showing a list of courses. The first option, 'Select...', is highlighted in blue.

The list of courses includes:

- Select...
- Advanced Algebra - Concepts/Connections A
- Advanced Algebra - Concepts/Connections AB
- Advanced Cybersecurity A
- Advanced Cybersecurity AB
- Advanced Financial Algebra A
- Advanced Financial Algebra AB

Step 6: Under **Start Date**, choose the appropriate date. The August date is for Fall 2025, the January date is for Spring 2026.



The screenshot shows the 'Course Request' form with the following fields:

- School: GAVS
- Term: Fall 2025
- Course: U.S. History A
- Start Date: A dropdown menu is open, showing a list of dates. The first option, 'Select...', is highlighted in blue.

The list of dates includes:

- Select...
- 08/04/2025

Step 7: You should see all pending course requests, like below. You can email your assigned counselor letting her know that you have requested your course if it's not approved within 48 hours.

	Course	Term	Approved	Start Date	Requested By	Requested On
EDIT	Requested Course(s)	Fall 2025	WAITING_REVIEW	08/04/2025	Student Name	03/18/2025