



# Elizabeth Forward High School

## Student Driver Application

Please permit \_\_\_\_\_, who is a licensed driver, to drive to school and park in the *designated* area school parking on a regular basis.

Student's Address \_\_\_\_\_  
\_\_\_\_\_

Driver License# \_\_\_\_\_

Grade \_\_\_\_\_

Parent/Guardian Home Phone \_\_\_\_\_

Work Phone \_\_\_\_\_

Preferred contact number and best time to call \_\_\_\_\_

### **Information of Family automobile(s) you may be driving to school:**

Car #1

Car #2

Model \_\_\_\_\_

Model \_\_\_\_\_

Make \_\_\_\_\_

Make \_\_\_\_\_

Color \_\_\_\_\_

Color \_\_\_\_\_

Plate# \_\_\_\_\_

Plate# \_\_\_\_\_

Year \_\_\_\_\_

Year \_\_\_\_\_

Insurance Carrier \_\_\_\_\_

Insurance Carrier \_\_\_\_\_

Policy# \_\_\_\_\_

Policy# \_\_\_\_\_

***List additional vehicles you may drive to school on the back of this form.***

After reading over the Driver Application and Student Driving Regulations (attached), I give permission for my child to drive and park on school property. I will not hold the school or district liable for any damage that may occur while the car is on school property.

Student Signature \_\_\_\_\_

Date \_\_\_\_\_

Parent Signature \_\_\_\_\_

Date \_\_\_\_\_

Approved by \_\_\_\_\_

Date \_\_\_\_\_

***\*\*\*Please return this form to the Main Office with copies of the insurance card, owner's card, student driver's license, with the parking fee (\$15). If you put more than one car on this form, you must turn in proof of insurance and owners card for each car.***

**Date Issued \_\_\_\_\_**

**Pass# \_\_\_\_\_**

**Information of additional automobile(s) you may be driving to school:**

Car #3

Model \_\_\_\_\_

Make \_\_\_\_\_

Color \_\_\_\_\_

Plate# \_\_\_\_\_

Year \_\_\_\_\_

Insurance Carrier \_\_\_\_\_

Policy# \_\_\_\_\_

Car #4

Model \_\_\_\_\_

Make \_\_\_\_\_

Color \_\_\_\_\_

Plate# \_\_\_\_\_

Year \_\_\_\_\_

Insurance Carrier \_\_\_\_\_

Policy# \_\_\_\_\_

Below: List EFSD-Sponsored Activities the student driver plans on participating during the current school year.

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# Elizabeth Forward High School

## Passenger Permit Request

Name of Passenger \_\_\_\_\_ Date \_\_\_\_\_

Address \_\_\_\_\_ Phone \_\_\_\_\_

\_\_\_\_\_

Name of Student Driver \_\_\_\_\_ Date \_\_\_\_\_

Address \_\_\_\_\_ Phone \_\_\_\_\_

\_\_\_\_\_

The above-named applicant is permitted to ride with the above-named student, a designated driver, to and from Elizabeth Forward High School. The owner of the vehicle hereby assumes all the liability and responsibility involved with the use of the vehicle. Drivers ***are not permitted*** to transport other students unless passengers complete a Passenger Permit Request form.

Parent/Guardian of Passenger \_\_\_\_\_

Parent Signature \_\_\_\_\_

Parent/Guardian of Driver \_\_\_\_\_

Parent Signature \_\_\_\_\_

Approved by \_\_\_\_\_

High School Principal / Assistant Principal

Date \_\_\_\_\_

# STUDENT DRIVING REGULATIONS

## **Construction Updates**

**Please note that due to ongoing construction, parking passes will be limited and subject to change. Parking will be likely be half-time throughout the school year, and may not be available at the beginning of the year. A student's parking space and pass may be eliminated at any time during the school year.**

1. Student driving is a privilege reserved for Seniors at Elizabeth Forward High School. Remaining parking passes will be made available to Juniors who apply based on need.
2. ***NO STUDENT*** is permitted to drive without a current office-issued driving pass for any reason (including tardy to school or early dismissal from school). **Your pass MUST BE hung from the vehicle's rear view mirror and visible to high school staff and park in the assigned space for the driving pass.**
3. There is a \$15.00 parking fee. Payment must accompany the application. The fee is non-refundable once you are issued a pass. Checks or money orders only. If your application is not approved, your check or money order will be returned.
4. Student driving passes are ***NON-TRANSFERABLE***. Any student caught sharing a student-driving pass will forfeit his/her pass permanently.
5. Students must notify the main office immediately if their pass is lost or missing. If a student driver's pass is lost, you must pay \$12.00 for a replacement pass to be issued.
6. Students must park in the spot in which their pass indicates. *No student is permitted to park in the Faculty parking area or in any grass area for any reason.*
7. Students are not permitted to move their car from the parking space until all buses have departed the school property at the end of the day. Students are strongly urged to remember all items upon entry to school.
8. Any student who plans to ride in the vehicle of another student must fill out a passenger permission form and turn form into the office before riding in another student's car. The driver is responsible to ensure that all passengers have submitted this paperwork.
9. Senior drivers are permitted up to **three student passengers (total)**. Juniors may have **one passenger** other than family members who live in the same house.
10. Any student who leaves school grounds in a vehicle, resulting in an illegal absence for any part of the school day, will automatically forfeit all driving privileges for the remainder of the school year.
11. If the administration has reasonable suspicion that the student's vehicle, parked on school grounds, may possess an item(s) in violation of school policy or criminal code, a search may be conducted. Any type of contraband discovered may be used for school disciplinary action and/or as part of a criminal complaint. Routine visual inspections by administration will occur frequently for the safety of the campus.
12. Any student cited for careless driving or receiving a speeding ticket on the way to or from school will forfeit their driving pass for the remainder of the school year.
13. Be advised that violations of the disciplinary code of conduct may result in your parking privileges being revoked. Failure to follow any of these parking regulations will result in suspension of driving privileges:

<b>First Offense</b>	10 school days suspension of driving pass
<b>Second Offense</b>	30 school days suspension of driving pass
<b>Third Offense</b>	Permanent suspension of driving privileges

14. Ten non-medical tardies to school will result in a two-week suspension of driving privileges. Fifteen non-medical tardies to school will result in forfeit of driving pass permanently.
15. When a driving pass is revoked, the student-driver is not allowed to park off-campus, walk, or be a passenger in another student driver's car.
16. No student may park off campus and walk across either Weigles Hill Road or Scenery Dr.
17. Junior passes will only go on sale after senior passes are complete. Preference for available Junior spots will be determined as follows:
  - a. Student must be in good academic standing to apply.
  - b. The following criteria will be used to select the few junior drivers:
    - i. You must be a licensed driver to receive a parking pass. We are unable to hold spots.
    - ii. Afterschool activities sponsored by EFHS
    - iii. First-come, First-serve on when the completed application with copies of all documents were submitted.