



To: David Wong, City of San Bruno, CA  
From: Alta Planning + Design  
Date: July 2022  
Re: Rollingwood Elementary School Walk Audit and Recommendations DRAFT Memo

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The following memo contains infrastructure and behavior observations gathered through a walk audit at Rollingwood Elementary School. These in-person observations are supplemented with parent survey results and feedback from project presentations at PTO/PTA meetings. Existing issues identified through those channels are labeled as “Findings.” The proposed actions or projects to address the identified issues are labeled as “Recommendations,” with the relevant implementing agency (City or school) identified for each. Findings and recommendations are categorized into two groups based on the type of solution presented: infrastructure or non-infrastructure.

Rollingwood Elementary is scheduled to close at the end of the 2022-2023 school year. The school district has not finalized new attendance boundaries, but current Rollingwood students will likely attend John Muir Elementary, Portola Elementary and Allen Elementary starting in the 2023-2024 school year. With these changes in mind, the following recommendations focus on low-cost near-term fixes that will improve access immediately around Rollingwood, as well as longer-term improvements at important connections on the edge of the neighborhood.

## Infrastructure Findings and Recommendations

### NOTES:

*Where crosswalks and curb extensions are recommended to be added to an intersection, if the number of each improvement is not specified, the default quantity to be added is four, for each leg/corner of the intersection.*

*Recommendations that involve the installation of traffic calming elements must follow the City’s standard process for traffic calming if they are to be implemented with the City’s designated traffic calming funding. This includes meeting the standards of public engagement (be resident led) and speed thresholds.*

- 1. Finding:** *There is one entrance to the school on Cottonwood Drive, with a drop-off loop through the school parking lot. There is a high visibility crosswalk near the exit of the school loop, however the south side of the crosswalk lacks a curb ramp. The crosswalk was heavily used during drop-off.*  
**Recommendation:** Install a curb ramp with tactile warning pad to ensure ADA access. Implementing Agency: City.
- 2. Finding:** *Vehicles encroach on the crosswalk across Cottonwood Dr that leads into the school.*  
**Recommendation:** Install yield line (shark’s teeth) markings and signage in advance of the crosswalk.  
Implementing Agency: City.
- 3. Finding:** *The presence of parking on both sides of Cottonwood Dr between the school driveway entrance and Rollingwood Dr leads to congestion on the narrow roadway. The roadway becomes gridlocked as parents*

*queue to enter the school drop-off loop and others attempt to exit. The roadway is only wide enough for one vehicle to pass between parked cars.*

**Recommendation:** Prohibit parking along Cottonwood Dr on the East side of the street between the school entrance and Rollingwood Dr. Paint the curb red. Implementing Agency: City.

4. **Finding:** *Intersections along highly trafficked routes to school have faded crosswalk markings, or lack them all together.*

**Recommendation:** Install high visibility crosswalks at Cottonwood Dr/Rollingwood Dr (three crosswalks), Oakmont/Evergreen, and Oakmont Dr/Valleywood Dr intersections. Implementing Agency: City.

5. **Finding:** *Speeding vehicles are a concern on Rollingwood Dr.*

**Recommendation:** Install speed humps along Rollingwood Dr to the east and west of Cottonwood Dr. Implementing Agency: City.

6. **Finding:** *The three-way intersection of Fleetwood Dr and St. Cloud Dr presents a safety issue for pedestrians. The intersection lacks stop signs on all corners. The intersection is missing a crosswalk across Fleetwood Dr on the south side of the intersection. The no parking zone at the intersection approach is too near the crosswalks, reducing sight lines between pedestrians and vehicles. While this recommendation is not immediately in the area of Rollingwood, it affects nearby Monte Verde Elementary which students may be directed to when Rollingwood closes.*

**Recommendations:** Implementing Agency: City.

- a. Conduct a stop warrant study to analyze the feasibility of an all-way stop
- b. Paint high-visibility crosswalks across all legs of the intersection
- c. Extend the length of the no parking zone further from the intersection and paint the curb red in the no parking areas
- d. Install paint-and-post curb extensions to reduce crossing distances

7. **Recommendation:** All crosswalks (existing and new) should be painted in yellow within 600 ft of school grounds. Implementing Agency: City.

## Non-Infrastructure Findings and Recommendations

*These recommendations can be completed by a number of responsible parties: PTO members, school staff, local organizations, or in partnership with government staff (city staff, police).*

- 1. Finding:** *Vegetation blocks the walking path at key points along the route to school: on Sneath Ln, east of Claremont Dr, and the crossing of Sneath Ln at Sequoia Ave.*  
**Recommendation:** Ensure that the City prioritizes maintenance of important pedestrian connections around schools. Work with City maintenance staff to keep pedestrian pathways clear and visible.
- 2. Finding:** *According to the survey, many families think that walking and biking to school is fun (44%) and important for their student's health (44%). One third of survey respondents from Rollingwood would like to walk or bike to school more often.*  
**Recommendations:**

  - a. Provide hands-on pedestrian and bicycle education, such as a bike rodeo, to increase student confidence and comfort walking and biking.
  - b. Promote walking school buses as a way for families to get more comfortable with walking and biking to school.
- 2. Recommendation:** The school zone speed limit should to be dropped to 15 mph as allowed by the CVC and with the approval of the City Council. Street on which this applies: Cottonwood Dr.

**DRAFT**

**Safe Routes to Schools Improvement Plan  
Rollingwood Elementary**

**Improvement Detail**

- 1 Install a curb ramp with tactile warning pad to ensure ADA access. Install yield line (shark's teeth) markings and signage in advance of the crosswalk.
- 2 Prohibit parking along Cottonwood Dr on the East side of the street between the school entrance and Rollingwood Dr. Paint the curb red.
- 3 Install high visibility crosswalks.
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- 3 Install high visibility crosswalks.
- 4 Install speed humps along Rollingwood Dr to the east and west of Cottonwood Dr.
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The above items are recommendations only and based on Safe Routes to Schools site assessment best practices. Feasibility determination, final design, accessibility, funding, and implementation of any recommended improvements is the responsibility of the appropriate governing agency.  
 \*\*Red curb and/or parking restriction signage should be provided between advance stop/yield markings and the crosswalk. Exact red curb distance should be determined in accordance with the CA-MUTCD and City policies/standards. Red curb not symbolized on map.  
 This figure is intended only for reference, conceptual planning, and informational purposes. This figure should not be used to establish boundaries, property lines, location of objects, or to provide any other information typically needed for final design, construction or any other purpose when required plans are required.

