

SPRINGFIELD TOWNSHIP BOARD OF EDUCATION

Wednesday, May 21, 2025

2024-2025 - 141

REGULAR MEETING AGENDA

TIME: 7:00 PM

LOCATION: CAFETERIA

1. CALL TO ORDER

Jennifer Mancini, Board President

- The meeting was called to order at 7:08 PM

2. OPEN PUBLIC MEETINGS ACT STATEMENT

Jennifer Mancini, Board President

"The New Jersey Open Public Meetings Law was enacted to ensure the right to the public to have advance notice of and attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon." Pursuant to the provisions of this act, the Springfield Township Board of Education has caused notice of this meeting to be publicized by having the date, time and place thereof sent to: The Burlington County Times, Springfield Township Clerk, Board of Education members, and posted in the Springfield Township Board of Education Office and Springfield Township Municipal Building.

3. PLEDGE OF ALLEGIANCE

Jennifer Mancini, Board President

4. ROLL CALL

Brielle Neroda, Board Secretary

	Board of Education Member	Present	Late	Absent
1	Mrs. Mancini	X		
2	Mrs. Drum	X		
3	Mr. Dieker	X		
4	Mrs. Donahue	X		
5	Mr. Hale	X		
6	Ms. Jeronowitz	X		
7	Mr. Pedana	X		
8	Mrs. Rincon			X
9	Mr. Roberson			X

	Staff in Attendance	Present	Late	Absent
1	Mr. Vaughn	X		
2	Miss Neroda	X		

5. SCHOOL & COMMUNITY PRESENTATIONS

Craig Vaughn, Superintendent

6. COMMITTEE UPDATES

Jennifer Mancini, Board President

No updates at this time

Committee	Chair	Committee	Chair
Finance	Mr. Hale	Personnel	Mrs. Drum
Buildings, Grounds, & Transportation	Mrs. Donahue	Negotiations	Mr. Hale

May 21, 2025

Curriculum & Technology	Mr. Roberson	Policy	Ms. Jeronowitz
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7. PUBLIC COMMENT #1 (SHALL NOT EXCEED THIRTY (30) MINUTES)

Jennifer Mancini, Board President

Before a matter is placed on the agenda, Administration has thoroughly reviewed it. Board Members preview the agenda items five days prior to the meeting and discuss questionable items with the Superintendent. The Springfield Township BOE welcomes public comment during our public meetings. Public comments will only be permitted during the public comment periods at the beginning and end of each Board meeting. Each public comment period shall be limited to thirty minutes unless extended by a majority vote of the Board members present. Statements are limited to two, three minute time periods for a total of six minutes on any one topic. Public comment is not a question and answer session. Notwithstanding, members of the Administration and/or Board members may, with approval, choose to answer questions raised during public comment periods. If a response is requested, please provide your contact information on the sign-in sheet or contact the Administration separately.

8. CORRESPONDENCE

Craig Vaughn, Superintendent

9. SUPERINTENDENT REPORT

Craig Vaughn, Superintendent

UPDATE

- American Red Cross Fundraiser Recap; 4v4 basketball tournament including 24 students and 9 staff members raising \$159
- Visual & Performing Arts Night; Mr. Vaughn provided an update on the event.
- The Class of 2032; Kindergarten screenings are completed and we will be holding an open house for students and parents in late August.

IMPORTANT DATES

- May 22 - Grade Six NYC Trip
- May 22 - Grade Two Fernbrook Farms Trip
- May 23 - School Closed / Staff Professional Development
- May 26 - School Closed / Memorial Day
- May 28 - Grade Six Regional Field Day at Northern Burlington
- May 29 - Grade One Play
- May 30 - Field Day
- May 30 - Grade Six Regional Sending Dance
- June 5, 6, & 7 - Drama Club "Suessical" Performances
- June 10 - H&S Meeting
- June 11 - Board of Education Meeting
- June 12 - Kindergarten End-of-the-Year Celebration
- June 14 - Flag Day
- June 16 - Grade Six Promotion Ceremony
- June 17 - Last Day of School

10. APPROVAL OF MINUTES

Brielle Neroda, Board Secretary

May 21, 2025

REGULAR MEETING - Wednesday, April 30, 2025

	Board of Education Member	Mtn	Snd	Y	N	Abn	Abs	Nvt
1	Mr. Dieker			X				
2	Mrs. Donahue					X		
3	Mr. Hale		X	X				
4	Ms. Jeronowitz	X		X				
5	Mr. Pedana			X				
6	Mrs. Rincon						X	
7	Mr. Roberson						X	
8	Mrs. Drum			X				
9	Mrs. Mancini					X		

Legend: Mtn- Motion; Snd- Second; Y- Yes; N- No; Abn- Abstain; Abs- Absent; Nvt- Not voting

11. SUPERINTENDENT'S REPORT (ENROLLMENT & HIB)

Craig Vaughn, Superintendent

- a) **RESOLUTION #24/25-RM-141-101**
MONTHLY ENROLLMENT REPORT
- b) **RESOLUTION #24/25-RM-141-102**
APPROVE THE MONTHLY HIB REPORT

	Board of Education Member	Mtn	Snd	Y	N	Abn	Abs	Nvt
1	Mr. Dieker			X				
2	Mrs. Donahue			X				
3	Mr. Hale			X				
4	Ms. Jeronowitz		X	X				
5	Mr. Pedana			X				
6	Mrs. Rincon						X	
7	Mr. Roberson						X	
8	Mrs. Drum	X		X				
9	Mrs. Mancini			X				

Legend: Mtn- Motion; Snd- Second; Y- Yes; N- No; Abn- Abstain; Abs- Absent; Nvt- Not voting

12. CONTRACT ADMINISTRATION

Craig Vaughn, Superintendent

- a) **RESOLUTION #24/25-RM-141-103**
AUTHORIZE THE SCHOOL BUSINESS ADMINISTRATOR TO EXECUTE A SERVICE AGREEMENT WITH BURLINGTON COUNTY EDUCATIONAL SERVICES UNIT
- b) **RESOLUTION #24/25-RM-141-104**
AUTHORIZE THE SCHOOL BUSINESS ADMINISTRATOR TO EXECUTE A SERVICE AGREEMENT WITH PHOENIX ADVISORS
- c) **RESOLUTION #24/25-RM-141-105**
AUTHORIZE THE SCHOOL BUSINESS ADMINISTRATOR TO EXECUTE A SERVICE AGREEMENT FOR A SCHOOL PSYCHOLOGIST CONTRACT WITH DR. ALAN KOTZEN
- d) **RESOLUTION #24/25-RM-141-106**
AUTHORIZE THE SCHOOL BUSINESS ADMINISTRATOR TO EXECUTE A SERVICE AGREEMENT FOR INFORMATION TECHNOLOGY WITH GENESIS EDUCATIONAL SERVICES, INC. FOR STUDENT & STAFF SOFTWARE
- e) **RESOLUTION #24/25-RM-141-107**
AUTHORIZE THE SCHOOL BUSINESS ADMINISTRATOR TO EXECUTE A SERVICES CONTRACT FOR OCCUPATIONAL THERAPY WITH JAG-ONE
- f) **RESOLUTION #24/25-RM-141-108**

AUTHORIZE THE SCHOOL BUSINESS ADMINISTRATOR TO EXECUTE A PUBLIC EMPLOYER TRUST AGREEMENT FOR DENTAL INSURANCE

g) RESOLUTION #24/25-RM-141-109

AUTHORIZE THE SCHOOL BUSINESS ADMINISTRATOR TO EXECUTE A CONTRACT FOR WEBSITE HOSTING SERVICES WITH FINALSITE INC

h) RESOLUTION #24/25-RM-141-110

AUTHORIZE THE SCHOOL BUSINESS ADMINISTRATOR TO EXECUTE A SHARED SERVICES AGREEMENT WITH THE BEVERLY SCHOOL DISTRICT

i) RESOLUTION #24/25-RM-141-111

AUTHORIZE THE SCHOOL BUSINESS ADMINISTRATOR TO EXECUTE A SHARED SERVICES AGREEMENT WITH THE CHESTERFIELD SCHOOL DISTRICT

j) RESOLUTION #24/25-RM-141-112

AUTHORIZE THE SCHOOL BUSINESS ADMINISTRATOR TO EXECUTE A RENEWAL AGREEMENT FOR HEALTH AND PRESCRIPTION BENEFITS COVERAGE

k) RESOLUTION #24/25-RM-141-113

AUTHORIZE THE SCHOOL BUSINESS ADMINISTRATOR TO EXECUTE A CONTRACT FOR STAFFING SERVICES WITH ESS SUPPORT SERVICES, LLC

l) RESOLUTION #24/25-RM-141-114

AUTHORIZE THE SCHOOL BUSINESS ADMINISTRATOR TO EXECUTE AN EDUCATIONAL SERVICES AGREEMENT WITH AMAZING TRANSFORMATIONS FOR BEHAVIORAL / EDUCATIONAL CONSULTATION SERVICES

m) RESOLUTION #24/25-RM-141-115

AUTHORIZE THE SCHOOL BUSINESS ADMINISTRATOR TO EXECUTE A SERVICES CONTRACT WITH PAUL'S COMMODITY HAULING

n) RESOLUTION #24/25-RM-141-116

AUTHORIZE THE SCHOOL BUSINESS ADMINISTRATOR / QUALIFIED PURCHASING AGENT TO SOLICIT BIDS FOR FOOD MANAGEMENT PRODUCTS AND SUPPLIES

o) RESOLUTION #24/25-RM-141-117

AUTHORIZE THE SCHOOL BUSINESS ADMINISTRATOR TO RENEW A MEMBERSHIP WITH THE BURLINGTON COUNTY JOINT INSURANCE FUND

p) RESOLUTION #24/25-RM-141-118

AUTHORIZE THE SCHOOL BUSINESS ADMINISTRATOR TO EXECUTE AN AGREEMENT FOR FIXED RATE INSURED PRESCRIPTION DRUG MANAGEMENT SERVICES

	Board of Education Member	Mtn	Snd	Y	N	Abn	Abs	Nvt
1	Mr. Dieker			X				
2	Mrs. Donahue	X		X				
3	Mr. Hale			X				
4	Ms. Jeronowitz			X				
5	Mr. Pedana			X				
6	Mrs. Rincon						X	
7	Mr. Roberson						X	
8	Mrs. Drum		X	X				
9	Mrs. Mancini			X				

Legend: Mtn- Motion; Snd- Second; Y- Yes; N- No; Abn- Abstain; Abs- Absent; Nvt- Not voting

13. FINANCE & BUDGET

Craig Vaughn, Superintendent

a) RESOLUTION #24/25-RM-141-119

APPROVE ANTICIPATED REVENUE REPORT

b) RESOLUTION #24/25-RM-141-120

CERTIFY REMITTANCE TO PURCHASE ORDERS

c) RESOLUTION #24/25-RM-141-121

CERTIFY NO ADVERTISED APPROPRIATION ADJUSTMENT EXCEEDS 10%

d) RESOLUTION #24/25-RM-141-122

May 21, 2025

- CERTIFY EWEG REIMBURSEMENT REQUESTS
- e) **RESOLUTION #24/25-RM-141-123**
APPROVE MONTHLY CERTIFICATION OF GRANT EXPENDITURES
- f) **RESOLUTION #24/25-RM-141-124**
MONTHLY CERTIFICATION LINE ITEM STATUS REPORT
- g) **RESOLUTION #24/25-RM-141-125**
RATIFY TRANSFER OF FUNDS
- h) **RESOLUTION #24/25-RM-141-126**
APPROVE MONTHLY BILL LIST
- i) **RESOLUTION #24/25-RM-141-127**
APPROVE BOARD SECRETARY'S REPORT
- j) **RESOLUTION #24/25-RM-141-128**
APPROVE TREASURER'S REPORT
- k) **RESOLUTION #24/25-RM-141-129**
APPROVE TRAVEL THRESHOLDS FOR 2025-26
- l) **RESOLUTION #24/25-RM-141-130**
ADOPTION OF TAX LEVY RATE SCHEDULE FOR 2025-26 SCHOOL YEAR
- m) **RESOLUTION #24/25-RM-141-131**
AUTHORIZE 2025-26 TAX SHELTER ANNUITY AGREEMENTS
- n) **RESOLUTION #24/25-RM-141-132**
APPROVE ANNUAL NON-RESIDENT TUITION RATES
- o) **RESOLUTION #24/25-RM-141-133**
APPROVE ANNUAL PRE-K TUITION RATES
- p) **RESOLUTION #24/25-RM-141-134**
APPROVE PAYMENT OF MEDICAL COVERAGE WAIVERS
- q) **RESOLUTION #24/25-RM-141-135**
APPROVE SUBMISSION OF A GRANT APPLICATION

	Board of Education Member	Mtn	Snd	Y	N	Abn	Abs	Nvt
1	Mr. Dieker			X				
2	Mrs. Donahue		X	X				
3	Mr. Hale			X				
4	Ms. Jeronowitz	X		X				
5	Mr. Pedana			X				
6	Mrs. Rincon						X	
7	Mr. Roberson						X	
8	Mrs. Drum			X				
9	Mrs. Mancini			X				

Legend: Mtn- Motion; Snd- Second; Y- Yes; N- No; Abn- Abstain; Abs- Absent; Nvt- Not voting

14. PERSONNEL & NEGOTIATIONS

Craig Vaughn, Superintendent

- a) **RESOLUTION #24/25-RM-141-136**
AMENDING A LEAVE OF ABSENCE
- b) **RESOLUTION #24/25-RM-141-137**
AMENDING AN EMPLOYEE'S TERMS AND SALARY

	Board of Education Member	Mtn	Snd	Y	N	Abn	Abs	Nvt
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May 21, 2025

1	Mr. Dieker	X		X				
2	Mrs. Donahue			X				
3	Mr. Hale			X				
4	Ms. Jeronowitz		X	X				
5	Mr. Pedana			X				
6	Mrs. Rincon						X	
7	Mr. Roberson						X	
8	Mrs. Drum			X				
9	Mrs. Mancini			X				

Legend: Mtn- Motion; Snd- Second; Y- Yes; N- No; Abn- Abstain; Abs- Absent; Nvt- Not voting

15. CURRICULUM & TECHNOLOGY

Craig Vaughn, Superintendent

16. POLICIES & PROCEDURES

Craig Vaughn, Superintendent

a) RESOLUTION #24/25-RM-141-138

APPROVE AMENDMENTS UPON SECOND READING & ADOPTION

	Board of Education Member	Mtn	Snd	Y	N	Abn	Abs	Nvt
1	Mr. Dieker	X		X				
2	Mrs. Donahue			X				
3	Mr. Hale		X	X				
4	Ms. Jeronowitz			X				
5	Mr. Pedana			X				
6	Mrs. Rincon						X	
7	Mr. Roberson						X	
8	Mrs. Drum			X				
9	Mrs. Mancini			X				

Legend: Mtn- Motion; Snd- Second; Y- Yes; N- No; Abn- Abstain; Abs- Absent; Nvt- Not voting

17. FACILITIES, SECURITY, & TRANSPORTATION

Craig Vaughn, Superintendent

a) RESOLUTION #24/25-RM-141-139

APPROVE MONTHLY FIRE & SECURITY DRILLS

b) RESOLUTION #24/25-RM-041-140

APPROVE USE OF FACILITIES REQUESTS

	Board of Education Member	Mtn	Snd	Y	N	Abn	Abs	Nvt
1	Mr. Dieker			X				
2	Mrs. Donahue			X				
3	Mr. Hale			X				
4	Ms. Jeronowitz		X	X				
5	Mr. Pedana			X				
6	Mrs. Rincon						X	
7	Mr. Roberson						X	
8	Mrs. Drum	X		X				
9	Mrs. Mancini			X				

Legend: Mtn- Motion; Snd- Second; Y- Yes; N- No; Abn- Abstain; Abs- Absent; Nvt- Not voting

18. BOARD FORUM

Jennifer Mancini, Board President

- **UNFINISHED BUSINESS-**
 - confirmed 6/11 meeting date change
 - Working on Superintendent evaluation
- **NEW BUSINESS**

19. PUBLIC COMMENT #2 (SHALL NOT EXCEED THIRTY (30) MINUTES)

Jennifer Mancini, Board President

20. ADJOURNMENT

Jennifer Mancini, Board President

Motion: Mr.Hale

Second: Mrs.Drum

Meeting was adjourned at: 7:42 PM

SUPERINTENDENT'S REPORT

May 21, 2025

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #24/25-RM-141-101

**RESOLUTION ACCEPTING ENROLLMENT STATISTICS
AS PART OF THE REPORT OF THE SUPERINTENDENT OF SCHOOLS AS OF APRIL 2025**

WHEREAS, the Board of Education recognizes the importance of maintaining accurate registers for all students enrolled in the Springfield Township School District; and

WHEREAS, the Board of Education also relies on accurate enrollment counts for such reports as the Application for State School Aid Report, the annual Budget Statements, the annual December 1st Special Education Report, Fall Enrollment Report and the Average Daily Attendance Report; and

WHEREAS, the Superintendent of Schools has received and compiled school registers from each of the schools in the School District which have been cross-checked with active home room rosters and Child Study Team class listings with the resulting summary table being generated:

Expense Account #	Grade Level/Program	Count June 30, 2024	Count <u>April 30, 2025</u>	Difference
11-105-100-101-101-105	Pre-School Regular	17	21	+4
11-110-100-101-101-110	Kindergarten	31	44	+13
11-120-100-101-101-401	First Grade	35	30	-5
11-120-100-101-101-402	Second Grade	45	36	-9
11-120-100-101-101-403	Third Grade	32	47	+15
11-120-100-101-101-404	Fourth Grade	39	33	-6
11-120-100-101-101-405	Fifth Grade	38	38	N/C
11-130-100-101-101-406	Sixth Grade	37	36	-1
11-212-100-101-101-100	Multiple Disabled	13	9	-4
11-215-100-101-101-100	Preschool Disabled PT	5	5	N/C
11-000-100-56X-60X-XXX	Out-of-District Placement	1	1	N/C
	TOTAL	293	299	+6

May 21, 2025

Month	Enrollment	Monthly Change
June 2024	293	
July 2024	295	+2
August 2024	300	+5
September 2024	297	-3
October 2024	297	0
November 2024	297	0
December 2024	302	+5
January 2025	302	0
February 2025	302	0
March 2025	299	-3
April 2025	299	0
May 2025		
June 2025		

;and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above enrollment report is hereby accepted upon the certification of the Superintendent of Schools.

May 21, 2025

RESOLUTION #24/25-RM-141-102

**RESOLUTION APPROVING THE MONTHLY HARASSMENT, INTIMIDATION & BULLYING REPORT
FOR THE TIME PERIOD OF MAY 1, 2025 TO MAY 21, 2025
PURSUANT TO BOARD OF EDUCATION POLICY 5512**

WHEREAS, the Springfield Township Board of Education believes that a safe and civil environment in school is necessary for students to learn and achieve high academic standards. Since students learn by example, school administrators, faculty, staff, and volunteers are required to demonstrate appropriate behavior, treating others with civility and respect, and refusing to tolerate harassment, intimidation or bullying. Harassment, intimidation or bullying, like other disruptive or violent behaviors, is conduct that disrupts both a student's ability to learn and a school's ability to educate its students in a safe environment. Therefore, the school district will not tolerate acts of harassment, intimidation or bullying;

WHEREAS, harassment, intimidation or bullying is defined as any gesture, any written, verbal or physical act, or any electronic communication, whether it be a single incident or a series of incidents, that is reasonably perceived as being motivated either by any actual or perceived characteristic, such as race, color, religion, ancestry, national origin, gender, sexual orientation, gender identity and expression, or a mental, physical or sensory disability, or by any other distinguishing characteristic, that takes place on school grounds, at any school-sponsored function or on a school bus, or off school grounds, in accordance with law, that substantially disrupts or interferes with the orderly operation of the school or the rights of other students, and that:

A reasonable person should know, under the circumstances, will have the effect of physically or emotionally harming a student or damaging the students property, or placing a student in reasonable fear of physical or emotional harm to his/her person or damage to his/her property; or has the effect of insulting or demeaning any student or group of students; or creates a hostile educational environment for the student by interfering with the students education or by severely or pervasively causing physical or emotional harm to the student; and

WHEREAS, the results of each investigation shall be reported to the board of education no later than the date of the next board meeting following the completion of the investigation, and include:

1. Any services provided;
2. Training established;
3. Discipline imposed; or
4. Other action taken or recommended by the chief school administrator; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the Superintendent of Schools reports the results of the following harassment, intimidation or bullying incidents for the month of **MAY 1, 2025 TO MAY 21, 2025**:

School Location	# Cases Reported	# Cases Confirmed
Springfield Elementary School	0	0

May 21, 2025

CONTRACT ADMINISTRATION

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #24/25-RM-141-103

**RESOLUTION AUTHORIZING THE PRESIDENT AND
THE BUSINESS ADMINISTRATOR/SECRETARY TO THE BOARD
TO EXECUTE A CONTRACT FOR EDUCATIONAL SERVICES
WITH THE BURLINGTON COUNTY EDUCATIONAL SERVICES UNIT
FOR THE 2025-2026 SCHOOL YEAR**

WHEREAS, certain students of the Township of Springfield School District have Individualized Education Programs (hereinafter "I.E.P.") which requires the Township of Springfield Board of Education to purchase educational services from certain qualified professionals; and

WHEREAS, the EDUCATIONAL SERVICES UNIT, Burlington County Special Services School District, 20 Pioneer Boulevard, Westampton, New Jersey 08060, is duly qualified and experienced to provide the required services at the rates below indicated

1. The ESU will provide the following Professional Services, as requested by the School District, to include:

- a. Child Study Team Staffing and Evaluations, participation in eligibility and IEP meetings, counseling and other related CST services
- b. Physical, Occupational and Speech Therapy evaluations, consultation and therapy services
- c. Home Instruction, Supplemental Instruction, basic skills, and classroom instruction/consultation
- d. Transition Services, Structured Learning Experience (SLE) Coordinator, and Job Coaching
- e. Assistive Technology Education and Communication (AAC) evaluations, consultation, training and support services
- f. Functional Behavior Assessments, Behavioral Services, and Consultations
- g. Deaf and Hard of Hearing Itinerant Services
- h. Comprehensive Deaf and Hard of Hearing Child Study Team evaluations
- i. Reading Specialist services
- j. Virtual and online services (separate agreement)
- k. Instructional Coaching
- l. Nonpublic Services and entitlements (separate agreement)
- m. Professional development (separate agreement needed if specialized); and,

WHEREAS, the following Fee Schedule rates are for Professional Services:

Service	Rate
Behavioral Consultation	\$105 per hour
Functional Behavioral Assessment	\$1390 per assessment
Learning Evaluation	\$505 per evaluation
Social Evaluation	\$404 per evaluation
Learning Disabilities Teacher Consultant	\$98 per hour
Psychologist	\$590 per day
Social Worker	\$300 ½ day
Instructional Coach	\$105 per hour

May 21, 2025

Teacher	\$85 per hour
Teacher of Deaf	\$130 per hour
Occupational Therapy	\$105 per hour
Physical Therapy	\$640 per day
Speech Therapy	\$335 ½ day
Reading Specialist	\$95 per hour
Professional Development	\$320 per hour
Board Certified Behavior Analyst	\$105 per hour \$640 per day

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the President and Business Administrator/Board Secretary are hereby authorized to execute a contract for services.

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May 21, 2025

RESOLUTION #24/25-RM-141-104

**RESOLUTION AUTHORIZING THE PRESIDENT AND THE SECRETARY TO THE BOARD
TO EXECUTE A PROFESSIONAL SERVICES CONTRACT
FOR INDEPENDENT MUNICIPAL BOND SERVICES WITH PHOENIX ADVISORS
FOR THE 2025-2026 SCHOOL YEAR**

WHEREAS, N.J.S.A. 18A:18A-5 a.(1) provides for exceptions to the requirements for advertising of certain school contracts and professional services; and

WHEREAS, N.J.S.A. 18A:18A-2 (h.) defines "professional services" to mean services rendered or performed by a person authorized by law to practice as regulated by law and the performance of which services requires knowledge of an advanced type in a field of learning acquired by a prolonged formal course of specialized instruction and study as distinguished from general academic instruction or apprenticeship and training. Professional services also means services rendered in the performance of work that is original and creative in character in a recognized field of artistic endeavor; and

WHEREAS, the Township of Springfield Board of Education recognizes the need for the professional services of a continuing disclosure agent; and

WHEREAS, the company, **Phoenix Advisors, LLC, 4 West Park Street, Bordentown, NJ 08505**, is duly qualified by experience and qualifications to perform the professional services stipulated in this Resolution.

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington State of New Jersey, that the President and Secretary to the Board are hereby authorized to execute a contract for professional services with **Phoenix Advisors, LLC, Bordentown, NJ** per the fee schedule below for continuing disclosure services:

- \$1,350 base fee (for up to 0 outstanding issues), plus \$0 for each additional outstanding obligation, if filings are required.
- \$450 per issue set-up charge, discounted to \$200 if Phoenix Advisors serves as Municipal Advisor on the transaction.
- \$250 for each Event filing made under the SEC's Event Disclosure Rule. Phoenix Advisors will waive this fee if engaged as Municipal Advisor on a transaction that involves such Event filing.
- \$250 for each Notice of Redemption made in connection with an outstanding term bond maturity.

BE IT FINALLY RESOLVED, that pursuant to N.J.S.A. 18A:18A.5a(1) the Business Administrator/Secretary to the Board shall publish a legal notice of the award of this professional services contract and ensure that the awarding Resolution is available for public inspection at the Office of the Business Administrator/Secretary to the Board during normal business hours.

RESOLUTION #24/25-RM-141-105

RESOLUTION AUTHORIZING THE PRESIDENT AND THE SECRETARY TO THE BOARD TO EXECUTE A PROFESSIONAL SERVICES CONTRACT FOR THE SERVICES OF A SCHOOL PSYCHOLOGIST FOR 2025-2026

WHEREAS, N.J.S.A. 18A:18A-5 a.(1) provides for exceptions to the requirements for advertising of certain school contracts and professional services; and

WHEREAS, N.J.S.A. 18A:18A-2 (h.) defines "professional services" to mean services rendered or performed by a person authorized by law to practice as regulated by law and the performance of which services requires knowledge of an advanced type in a field of learning acquired by a prolonged formal course of specialized instruction and study as distinguished from general academic instruction or apprenticeship and training. Professional services also means services rendered in the performance of work that is original and creative in character in a recognized field of artistic endeavor; and

WHEREAS, the Township of Springfield Board of Education recognizes the need for the professional services of a school psychologist; and

WHEREAS, Alan Kotzen, Ph.D., 41 Glenfield Drive, Richboro PA 18954, is duly qualified by experience and qualifications to perform the professional services stipulated in this Resolution; and

WHEREAS, compensation for services provided by Dr. Kotzen will be at a rate of \$75 per hour for consultation services and \$300 per full psychological evaluation; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington State of New Jersey, that the President and Secretary to the Board are hereby authorized to execute a contract for professional audit and filing services with the, in an amount not-to-exceed two thousand five hundred dollars (\$3,000) for the period of **July 1, 2025 to June 30, 2026**; and

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 18A:18A.5a(1) the Business Administrator/Secretary to the Board shall publish a legal notice of the award of this professional services contract and ensure that the awarding Resolution is available for public inspection at the Office of the Business Administrator/Secretary to the Board during normal business hours.

RESOLUTION #24/25-RM-141-106

**RESOLUTION AUTHORIZING THE PRESIDENT AND THE SECRETARY TO
THE BOARD TO EXECUTE A TECHNICAL SERVICE AGREEMENT
FOR STUDENT INFORMATION SYSTEM & STAFF MANAGEMENT SERVICES
WITH THE GENESIS EDUCATIONAL SERVICES, INC.
FROM JULY 1, 2025 ENDING JUNE 30, 2026**

WHEREAS, N.J.S.A. 18A:18A-14.2 provides that any board of education may contact or lease provide electronic data processing services for the board of education of another school district, and may undertake with such other board of education the joint operation of electronic data processing of their several official records and other information relative to their official activities, services and responsibilities; and

WHEREAS, the Township of Springfield Board of Education, Burlington County, has developed a contractual relationship with Genesis Educational Services, Inc., 300 Buckelew Avenue, Suite #201, Jamesburg, New Jersey, pursuant to N.J.S.A. 18A:18A-14.2 and wishes to adopt said contract as a cost effective way to provide basic electronic data processing for the district; and,

WHEREAS, the following represents the cost of services for the provision of a Student Information System and a Staff Management System for the **2025-2026** school year:

Product	Rate
Genesis Student Information System	\$8851.50
IEP Direct Interface - Import & Export	\$700
IMS One Roster Export	\$350
Genesis Staff Management	\$6142.50
Genesis Payroll Services	\$7350
Genesis Budgetary Accounting Services	\$8400
Total	\$31,794

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the President and Secretary to the Board are hereby authorized to execute a contract agreement, for the period of July 1, 2025 to June 30, 2026, with the Genesis Educational Services, Inc.

RESOLUTION #24/25-RM-141-107

RESOLUTION AUTHORIZING THE PRESIDENT AND THE SECRETARY TO THE BOARD TO EXECUTE A PROFESSIONAL SERVICES CONTRACT FOR THE SERVICES OF AN OCCUPATIONAL THERAPIST

WHEREAS, N.J.S.A. 18A:18A-5 a.(1) provides for exceptions to the requirements for advertising of certain school contracts and professional services; and

WHEREAS, N.J.S.A. 18A:18A-2 (h.) defines "professional services" to mean services rendered or performed by a person authorized by law to practice as regulated by law and the performance of which services requires knowledge of an advanced type in a field of learning acquired by a prolonged formal course of specialized instruction and study as distinguished from general academic instruction or apprenticeship and training. Professional services also means services rendered in the performance of work that is original and creative in character in a recognized field of artistic endeavor; and

WHEREAS, the Township of Springfield Board of Education recognizes the need for the professional services of an occupational therapist; and

WHEREAS, the company, JAG-ONE LLC., 900 Route 9 North, Suite 410, Woodbridge, NJ 07095, is duly qualified by experience and qualifications to perform the professional services stipulated in this Resolution; and

WHEREAS, compensation for occupational therapy services through JAG-ONE LLC will be at a rate of \$91.50 per hour for services rendered by an Occupational Therapist and \$78.00 per hour for services rendered by a Certified Occupational Therapy Assistant (COTA); and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington State of New Jersey, that the President and Secretary to the Board are hereby authorized to execute a contract for professional services with JAG-ONE LLC in an amount not-to-exceed twenty five thousand dollars (\$25,000), without additional authorization for the period from **July 1, 2025 to June 30, 2026**; and

BE IT FINALLY RESOLVED, that pursuant to N.J.S.A. 18A:18A.5a(1) the Business Administrator/Secretary to the Board shall publish a legal notice of the award of this professional services contract and ensure that the awarding Resolution is available for public inspection at the Office of the Business Administrator/Secretary to the Board during normal business hours.

RESOLUTION #24/25-RM-141-108**RESOLUTION AUTHORIZING THE PRESIDENT AND THE SECRETARY TO THE BOARD
TO EXECUTE A PUBLIC EMPLOYER TRUST AGREEMENT FOR DENTAL INSURANCE**

WHEREAS, The Springfield Township Board of Education (hereinafter known as the “District”), as a current participant in the Public Employer Trust (hereinafter known as “Trust”), for the policy period beginning July 1, 2025 - June 30, 2026 has been provided with renewal rates for dental insurance as indicated below:

Category	Inforce FY24-25	FY24-25 Rates	Renewal Rates
Single	12	\$51.37	\$54.61
Employee/Spouse	3	\$92.58	\$98.41
Parent/Child(ren)	0	\$92.58	\$98.41
Family	17	\$137.22	\$145.86
Monthly Premium	32	\$3226.92	\$3430.17
Annual Premium		\$38,723.04	\$41,162.04
% Increase			6.3%

WHEREAS, the District understands and agrees to the following:

- The monthly premium statements mailed to the participant, by the insurance company, should be submitted with the billed premiums within the thirty-day grace period. Any changes to be made to the billed amount will be adjusted by the carriers on future bills.
- The insurance company is responsible to provide the participant with an ample supply of descriptive material for distribution to its eligible employees.
- The insurance company will provide a direct claim system, which will process claims between the employee's home address and the insurance company claim office.
- Any future rate adjustments will be based upon the claim experience of the Trust. As such, no separate experience records will be available or obtainable on any one participant.
- The participant may discontinue its involvement in the Trust at the end of the policy period, providing 60 days' advance written notice to the Administrator (B&B Benefit Advisors). All premiums must be paid in full prior to the cancellation date. Your group will automatically renew for the new policy period unless written termination is received as specified herein; and,

WHEREAS, as Administrator, Brown & Brown Benefit Advisors reserves the right to make changes in insurance carriers for the Trust policies so long as the insurance carriers guarantee benefits are equal to or greater than current benefits.

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington State of New Jersey, that the President and Secretary to the Board are hereby authorized to execute a public trust agreement for dental insurance for the period from July 1, 2025 to June 30, 2026.

May 21, 2025

RESOLUTION #24/25-RM-141-109

RESOLUTION AUTHORIZING THE PRESIDENT AND THE SECRETARY TO THE BOARD TO EXECUTE A PROFESSIONAL SERVICES CONTRACT FOR WEBSITE HOSTING SERVICES

WHEREAS, in accordance with District Policy 0157 - Board of Education Website - for the purposes of keeping the community informed, the Board authorizes the Superintendent to coordinate and oversee a school district website to be maintained on the Internet; and,

WHEREAS, all items to be posted on the website shall be approved by the Superintendent's designee, prior to posting. In the event the Superintendent's designee finds certain material that is submitted to be posted, should not be posted, the Superintendent's designee shall seek approval of the Superintendent prior to posting such material. In the event the Superintendent, upon review of the material from the Superintendent's designee, believes the material should not be posted on the website, the material shall not be posted.; and

WHEREAS, the types of information that may be posted on the website include, but are not limited to:

- Board Meeting public agendas
- Selected Board of Education policies
- Board of Education meeting dates
- School District Newsletter Information
- School Administration Information
- Job postings
- School EMail information
- and any other information the Superintendent determines appropriate for posting on the website; and,

WHEREAS, materials containing political or editorial points of view shall be prohibited from the website; and,

WHEREAS, the Board and Superintendent shall periodically evaluate the effectiveness of the school district website and this Policy.

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington State of New Jersey, that in order to meet the requirements set forth in District Policy 0157 - Board of Education Website - the President and Secretary to the Board are hereby authorized to execute a contract for professional services with Finalsity, Inc. 655 Winding Brook Drive, Glastonbury CT in an amount not-to-exceed three thousand one hundred seventy dollars (\$3170.00), without additional authorization for the period from July 1, 2025 to June 30, 2026.

RESOLUTION #24/25-RM-141-110

RESOLUTION AUTHORIZING THE PRESIDENT AND THE SECRETARY TO THE BOARD TO EXECUTE A PROFESSIONAL SERVICES CONTRACT FOR AN INTER-LOCAL SERVICES AGREEMENT BETWEEN THE BOARD OF EDUCATION OF THE BEVERLY CITY SCHOOL DISTRICT AND THE BOARD OF EDUCATION OF SPRINGFIELD TOWNSHIP

WHEREAS, this agreement is effective the 1st day of September, 2025, between the Board of Education of the Beverly City School District, a body corporate of the State of New Jersey, having its principal offices located at 601 Bentley Avenue, Beverly, Burlington County, State of New Jersey, (hereinafter referred to as "Beverly") and the Board of Education of Springfield Township, Jacksonville-Jobstown Road, Jobstown, Burlington County, State of New Jersey (hereinafter referred to as "Springfield"); and

WHEREAS, the Parties desire to enter into this Agreement pursuant to the provisions of the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1, et seq. and N.J.A.C. 6A:23-1.1, et seq.; and

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq. and N.J.A.C. 6A:23-1.1 et seq. authorizes local school districts to enter into a contract with each other to subcontract any service which the parties to an agreement are empowered to render within its own jurisdiction; and

WHEREAS, Springfield is in a position to provide a Teacher of Music to Beverly; and

WHEREAS, the Teacher of Music will be provided by Springfield to Beverly and it is the parties intention to memorialize this arrangement by entering into this Shared Services Agreement and to establish the services being provided and the payments to be made by the parties hereto for said services; and

WHEREAS, by Springfield providing these services to Beverly, cost savings will be effectuated; and

WHEREAS, the parties hereto deem it appropriate to and desire to enter into formal Shared Services Agreement for the providing of such services and the payment therefore by the respective parties; and

WHEREAS, in consideration of the mutual terms, conditions and covenants herein, it is agreed by and between the parties as follows:

A. Springfield's Responsibilities and Obligations

1. Springfield will provide a Teacher of Music to Beverly for a period of two days per week, September 1, 2025 through June 30, 2026.
2. The Teacher of Music services shall be based upon the length of day currently specified by the agreement between the Springfield Township Education Association and the Springfield Township Board of Education (7 hours per day, inclusive of a 45-minute duty free lunch period, for the current negotiated contract) on days worked at Springfield and the length of day currently specified by the agreement between the Beverly City Education Association and the Beverly City Board of Education (7 hours and 20 minutes per day, inclusive of a 45-minute duty free lunch period, for the current negotiated contract) on days worked at Beverly.
3. In collaboration Beverly and Springfield will develop a schedule outlining when the Teacher of Music services will be provided; this schedule shall provide two fixed days per week. The Teacher of Music shall attend professional development days aligned with Springfield's calendar unless such days conflict with in-session days in which the Teacher of Music is scheduled to be at Beverly.

4. Springfield shall provide a monthly invoice to Beverly based upon the submission of completed, verified (via signature by Beverly administration) timesheets.

B. Beverly Responsibilities and Obligations

1. Beverly shall pay Springfield the costs for the services provided, as reflected in the chart attached hereto and identified as Schedule "A," on a monthly basis. Payment shall be based upon the submission of completed, verified (via signature by Beverly administration) timesheets.

2. The parties recognize and agree that the compensation calculations and estimated cost projections outlined in Schedule "A" are reasonable and necessary for the services being provided by Springfield and may be subject to change depending upon an increase or decrease in the total number of days serviced and salary advancements.

C. Miscellaneous

1. If any clause, sentence, paragraph, section or part of this Agreement is determined to be invalid by a Court of competent jurisdiction then such judgment shall not affect, impair or invalidate the remainder thereof but shall be limited to clause, sentence, paragraph, section or part thereof.

2. Failure of any party to either provide services or make payments as called for in this Agreement shall give the other party the right to cancel this Agreement upon sixty (60) days written notice of such default and the failure of the party to procure the same within ten (10) days of receipt of said notice.

SCHEDULE "A"

TEACHER OF MUSIC COMPENSATION

DESCRIPTION	COMPENSATION – 2025-2026
BASE SALARY	\$57,980.00*
MEDICAL BENEFITS	\$0
PRESCRIPTION COVERAGE	\$0
DENTAL BENEFITS	\$0
TOTAL	\$57,980.00
EMPLOYEE BENEFITS WAIVER PAYMENT	\$4,975.90
TOTAL VALUE OF COMPENSATION	\$62,955.90

ESTIMATED COST PROJECTION

SCHOOL DISTRICT	2025-2026 COST
Beverly	Per diem = \$314.78 (\$62,955.90 / 200)
	Estimated total cost - \$62,955.90 X 40% = \$25,182.36
	Estimated monthly invoice = \$2,518.24

**pending a settlement agreement between the Springfield Township Board of Education and the Springfield Township Education Association*

D. Notice

1. Any notice required under this Agreement shall be in writing, sent by certified mail return receipt requested, to the respective parties at the addresses indicated below:

In the case of Springfield:

Springfield Township School District
2146 Jacksonville-Jobstown Road Jobstown, NJ 08041
Attn: Craig Vaughn

In the case of Beverly:

Beverly City School District
601 Bentley Avenue
Beverly City, NJ 08010
Attn: Brian Savage

2. This Agreement constitutes the entire understanding of the parties with respect to the matters contemplated and dealt with hereby. Any modifications or changes hereto shall be in writing and signed by both parties.

3. If any provision or part of this Agreement shall be deemed to be unlawful or invalid for any reason, only such provisions or part(s) shall be eliminated and the remaining provisions or parts hereof shall remain valid and binding upon the parties.

4. This Agreement shall be governed by and construed in accordance with the applicable laws of the State of New Jersey.

5. Any disputes under the terms of this Agreement shall be submitted to the Executive County Superintendent and/or Business Administrator for mediation.

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington State of New Jersey, that the President and Secretary to the Board are hereby authorized to execute an inter-local services agreement with the Board of Education of the Beverly City School District.

BE IT FURTHER RESOLVED that all salary amounts as listed are tentative pending negotiation of a successor agreement between the Springfield Township Board of Education and the Springfield Township Education Association.

May 21, 2025

RESOLUTION #24/25-RM-141-111

RESOLUTION AUTHORIZING THE PRESIDENT AND THE SECRETARY TO THE BOARD TO EXECUTE A PROFESSIONAL SERVICES CONTRACT FOR AN INTER-LOCAL SERVICES AGREEMENT BETWEEN THE BOARD OF EDUCATION OF THE CHESTERFIELD SCHOOL DISTRICT AND THE BOARD OF EDUCATION OF SPRINGFIELD TOWNSHIP

WHEREAS, this agreement is effective the 1st day of July 1, 2025, between the Board of Education of the Chesterfield School District, a body corporate of the State of New Jersey, having its principal offices located at 30 Saddle Way, Burlington County, State of New Jersey, (hereinafter referred to as "Chesterfield") and the Board of Education of Springfield Township, Jacksonville-Jobstown Road, Jobstown, Burlington County, State of New Jersey (hereinafter referred to as "Springfield"); and

WHEREAS, the Parties desire to enter into this Agreement pursuant to the provisions of the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1, et seq. and N.J.A.C. 6A:23-1.1, et seq.; and

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq. and N.J.A.C. 6A:23-1.1 et seq. authorizes local school districts to enter into a contract with each other to subcontract any service which the parties to an agreement are empowered to render within its own jurisdiction; and

WHEREAS, Springfield is in a position to provide Educational Facilities Manager services to Chesterfield; and

WHEREAS, these Educational Facilities Manager services will be provided by Springfield to Chesterfield and it is the parties intention to memorialize this arrangement by entering into this Shared Services Agreement and to establish the services being provided and the payments to be made by the parties hereto for said services; and

WHEREAS, by Springfield providing these services to Chesterfield, cost savings will be effectuated; and

WHEREAS, the parties hereto deem it appropriate to and desire to enter into formal Shared Services Agreement for the providing of such services and the payment therefore by the respective parties; and

WHEREAS, in consideration of the mutual terms, conditions and covenants herein, it is agreed by and between the parties as follows:

A. Springfield's Responsibilities and Obligations

1. Springfield will provide on-site Educational Facilities Manager Services to Chesterfield by providing one certified Educational Facilities Manager for a period of up to two days per week, July 1, 2025 through June 30, 2026.
2. Educational Facilities Manager services shall be based upon the length of day currently specified by the agreement between the Educational Facilities Manager for the Springfield Township School District and the Springfield Township Board of Education (8 hours per day for the current negotiated contract).
3. In collaboration Chesterfield and Springfield will develop a schedule outlining when Educational Facilities Manager services will be provided; this schedule shall provide two fixed days or the equivalent thereof (sixteen (16) hours) per week with additional days available in response to the needs of the Chesterfield district. Any additional days shall be mutually agreed upon by both districts in advance when possible, and shall be billed at the calculated per diem cost.

May 21, 2025

4. Springfield shall provide a monthly invoice to Chesterfield based upon the submission of completed, verified (via signature by Chesterfield administration) timesheets.

B. Chesterfield Responsibilities and Obligations

1. Chesterfield shall pay Springfield the costs for the services provided, as estimated in the chart attached hereto and identified as Schedule "A," on a monthly basis. Payment shall be based upon the submission of completed, verified (via signature by Chesterfield administration) timesheets.

2. The parties recognize and agree that the compensation calculations and estimated cost projections outlined in Schedule "A" are reasonable and necessary for the services being provided by Springfield and may be subject to change depending upon an increase or decrease in the total number of days serviced and salary advancements.

C. Miscellaneous

1. If any clause, sentence, paragraph, section or part of this Agreement is determined to be invalid by a Court of competent jurisdiction then such judgment shall not affect, impair or invalidate the remainder thereof but shall be limited to clause, sentence, paragraph, section or part thereof.

2. Failure of any party to either provide services or make payments as called for in this Agreement shall give the other party the right to cancel this Agreement upon sixty (60) days written notice of such default and the failure of the *party* to procure the same within ten (10) days of receipt of said notice.

SCHEDULE "A"
EDUCATIONAL FACILITIES MANAGER COMPENSATION

DESCRIPTION	COMPENSATION – 2025-2026
BASE SALARY	\$68,495
MEDICAL BENEFITS	\$11,340
PRESCRIPTION COVERAGE	\$2,535.12
DENTAL BENEFITS	\$616.44
SHARED SERVICES STIPEND	\$10,000
TOTAL	\$92,986.56
LESS EMPLOYEE BENEFITS CONTRIBUTION	- \$1,609.44
TOTAL VALUE OF COMPENSATION	\$91,377.12

ESTIMATED COST PROJECTION

SCHOOL DISTRICT	2025-2026 COST
Chesterfield	Per diem = \$380.74 (\$91,377.12 / 240)
	Estimated total cost - \$91,377.12 X 40% = \$36,550.85
	Estimated monthly invoice = \$3,045.90

D. Notice

1. Any notice required under this Agreement shall be in writing, sent by certified mail return receipt requested, to the respective parties at the addresses indicated below:

May 21, 2025

In the case of Springfield:
Springfield Township School District
2146 Jacksonville-Jobstown Road Jobstown, NJ 08041
Attn: Craig Vaughn

In the case of Chesterfield:
Chesterfield Township School District
30 Saddle Way
Chesterfield, NJ 08515
Attn: Scott Hogan

2. This Agreement constitutes the entire understanding of the parties with respect to the matters contemplated and dealt with hereby. Any modifications or changes hereto shall be in writing and signed by both parties.

3. If any provision or part of this Agreement shall be deemed to be unlawful or invalid for any reason, only such provisions or part(s) shall be eliminated and the remaining provisions or parts hereof shall remain valid and binding upon the parties.

4. This Agreement shall be governed by and construed in accordance with the applicable laws of the State of New Jersey.

5. Any disputes under the terms of this Agreement shall be submitted to the Executive County Superintendent and/or Business Administrator for mediation.

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington State of New Jersey, that the President and Secretary to the Board are hereby authorized to execute an inter-local services agreement with the Board of Education of the Chesterfield School District.

May 21, 2025

RESOLUTION #24/25-RM-141-112

RESOLUTION AUTHORIZING THE PRESIDENT AND THE SECRETARY TO THE BOARD TO EXECUTE A RENEWAL AGREEMENT FOR HEALTH & PRESCRIPTION DRUG BENEFITS

WHEREAS, The Springfield Township Board of Education (hereinafter known as the "District"), along with a number of school boards in the State of New Jersey, has joined together to form the SCHOOLS HEALTH INSURANCE FUND hereafter referred to as "SHIF", as permitted N.J.S.A. 18A:18B-1 et seq.; and,

WHEREAS, the SHIF has received approval by the Commissioner of the Department of Banking and Insurance on August 10, 2015; and,

WHEREAS, the statutes and regulations governing the creation and operation of a joint insurance fund, contain certain elaborate restrictions and safeguards concerning the safe and efficient administration of the public interest entrusted to such a school board joint insurance fund; and,

WHEREAS, the governing body of the Springfield Township School District, hereinafter referred to as "SCHOOL BOARD" has determined that membership in the SHIF is in the best interest of said SCHOOL BOARD.

NOW, THEREFORE, BE IT RESOLVED that the governing body of the SCHOOL BOARD hereby agrees as follows:

1. SCHOOL BOARD shall continue membership in the SHIF for the period outlined in the SCHOOL BOARD's Indemnity and Trust Agreement.
2. SCHOOL BOARD will participate in the following type (s) of coverage (s):
 - a. Health Insurance as defined pursuant to N.J.S.A. 17B:17-4, the SHIF's Bylaws, and the SHIF's Plan of Risk Management.
3. SCHOOL BOARD accepts and approves the SHIF's Bylaws and agrees to be bound by the terms thereof.
4. SCHOOL BOARD shall execute an application for membership and any accompanying certifications.
5. SCHOOL BOARD agrees to commit to the four principles of the SHIF which are:
 - a. A long term philosophy on rates.
 - b. A willingness to work with bargaining units to achieve plan design changes.
 - c. Professional management with stability and commitment.
 - d. Rating structure based on actuarial numbers.

BE IT FURTHER RESOLVED that the governing body of the SCHOOL BOARD is authorized and directed to execute the Indemnity and Trust Agreement and such other documents signifying membership in the SHIF as required by the SHIF's Bylaws, and to deliver these documents to the SHIF's Executive Director with the express reservation that these documents shall become effective only upon:

1. Approval of the SCHOOL BOARD by the SHIF.
2. Receipt by the SHIF of a Resolution from the SCHOOL BOARD accepting SCHOOL BOARD's SHIF assessment.
3. Approval by the Commissioner of the New Jersey Department of Banking and Insurance of SCHOOL BOARD as a member of the SHIF.

May 21, 2025

RESOLUTION #24/25-RM-141-113

RESOLUTION AUTHORIZING THE PRESIDENT AND THE SECRETARY TO THE BOARD TO EXECUTE A CONTRACT FOR STAFFING SERVICES WITH ESS SUPPORT SERVICES, LLC

WHEREAS, The Springfield Township Board of Education (hereinafter known as the “LEA” for Local Education Agency), endeavors to enter into an agreement with ESS Support Services, LLC (the “Company”) located at 800 North Kings Highway, Suite 410, Cherry Hill, New Jersey 08034; and,

WHEREAS, the Company is in the business of providing paraprofessionals, teacher assistants, and aides for school LEAs, as well as other related staff. The LEA desires to engage the services of the Company on the terms and conditions set forth in this Agreement; and,

WHEREAS, intending to be legally bound and acknowledging the receipt of adequate consideration, the parties hereby agree to the terms of this Agreement as stated herein as follows:

1. Provision of Staff. The Company shall be the exclusive, single third party provider of paraprofessional and other staff as listed in Exhibit “A” (hereinafter “Staff”).
2. The Company shall furnish to the LEA a complete list of Staff and their qualifications and assignments. The Company shall consult with the LEA concerning the hiring, assignment or dismissal of Staff employed at the LEA. Subject to the interview, training, background checks and certification requirements included elsewhere in the Agreement and as required by the LEA, and normal employee responsibilities attendant to employment, the Company will give the Staff currently employed in that specific position in the LEA the right to interview for the positions offered by the Company under this Agreement. LEA further agrees to forward to Company any report of criminal activity regarding these Staff during the term of this Agreement. If the LEA was serviced by another vendor prior to this Agreement, the LEA will also make a good faith effort to produce a list of staff who provided services through this vendor.

EXHIBIT A

To the Agreement Between

The Springfield Township School District Board of Education & ESS Support Services, LLC

Position	Pay Rate	Bill Rate
One to One Aide; Full Day	\$106.00	\$148.40
One to One Aide; Half Day	\$53.00	\$74.20
One to One II - Full Day	\$111.00	\$155.40
One to One II - Half Day	\$55.50	\$77.70

Company will comply with state law requiring paid leave. District will reimburse the Company for paid leave days taken by Company staff for a district assignment per the service rate set forth in the pricing exhibit.

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the President and Secretary to the Board are hereby authorized to execute a contract agreement, for the period of July 1, 2025 to June 30, 2026, with the ESS Support Services, LLC.

May 21, 2025

RESOLUTION #24/25-RM-141-114

RESOLUTION AUTHORIZING THE PRESIDENT AND THE SECRETARY TO THE BOARD TO EXECUTE A PROFESSIONAL SERVICES CONTRACT FOR BEHAVIORAL SERVICES FOR THE 2025-2026 SCHOOL YEAR

WHEREAS, N.J.S.A. 18A:18A-5 a.(1) provides for exceptions to the requirements for advertising of certain school contracts and professional services; and

WHEREAS, N.J.S.A. 18A:18A-2 (h.) defines "professional services" to mean services rendered or performed by a person authorized by law to practice as regulated by law and the performance of which services requires knowledge of an advanced type in a field of learning acquired by a prolonged formal course of specialized instruction and study as distinguished from general academic instruction or apprenticeship and training. Professional services also means services rendered in the performance of work that is original and creative in character in a recognized field of artistic endeavor; and

WHEREAS, the Township of Springfield Board of Education recognizes the need for the professional services of behavioral and educational consultation; and

WHEREAS, **AMAZING TRANSFORMATIONS, 500 S. Burnt Mill Road, Vorhees, NJ 08043**, is duly qualified by experience and qualifications to perform the professional services stipulated in this Resolution; and

WHEREAS, the following fee schedule for services has been provided:

- Behavioral Consultative Services available on an as needed basis for the 2025-26 School Year:
 - Functional Behavior Assessments / Behavioral Evaluations
 - Behavior Intervention Plan development
 - Autism / MD Program Support and Development
 - Conduct VB-MAPP Assessments
 - Discrete Trial and / or Verbal Behavior Program Development
 - Data analysis and program monitoring
 - Experienced behavioral support also available for students with ADHD, ODD, and other behavioral disabilities.
 - Ongoing consultation and support / training for teachers and paraprofessionals
 - Professional development workshops for teachers and staff
 - Participation in IEP meetings
 - Classroom structure and routine development
 - Social skills instruction / Social skills program development
 - Parent workshops / Trainings
 - Follow-up consultation / support provided at the request of the district.
 - Transition students from one program to another or from one school to another.

- Fee for Service (Paid on a monthly basis):
 - \$115.00 per hour - Behavior Analyst (BCBA, BCBA) services indicated above such as: Consultation / Functional Behavior Assessments / Program development and/or oversight
 - \$195.00 per hour – Professional Development Workshops
 - \$54.00 per hour – 1:1 Clinical Associate (Full-time or 6.5+ hrs. / day). Clinical Associate daily rate (6.5+hrs) to be billable for up to 15 student absences if they should occur during the school year. This applies only to student absences, not Clinical Associate absences. If the district desires, the Clinical Associate can be used in another capacity if their student is absent. Clinical Associates shall have a 25-minute duty-free daily lunch that is included in their billable time.
 - \$60.00 per hour – 1:1 Clinical Associate for in-home services after school hours (typically 2-hour sessions) OR 2:1 / 3:1 assignments in the school setting; and,

WHEREAS, the below table reflects the anticipated services, estimated costs associated therein, and funding resources for the 2025-2026 school year:

2025-2026 Services	2025-2026 Costs	2025-2026 Funding Source
Three (3) hours per week consultative services provided by a BCBA or BCaBA	\$13,800	IDEA Basic

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington State of New Jersey, that the President and Secretary to the Board are hereby authorized to execute a contract for professional services with Amazing Transformations, 500 S. Burnt Mill Road, Voorhees, NJ 08043; and

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 18A:18A.5a(1) the Business Administrator/Secretary to the Board shall publish a legal notice of the award of this professional services contract and ensure that the awarding Resolution is available for public inspection at the Office of the Business Administrator/Secretary to the Board during normal business hours.

RESOLUTION #24/25-RM-141-115

RESOLUTION AUTHORIZING THE PRESIDENT AND THE SECRETARY TO THE BOARD TO EXECUTE A TECHNICAL SERVICE AGREEMENT FOR COMMODITY HAULING SERVICES WITH PAUL'S COMMODITY HAULING INC FROM JULY 1, 2025 ENDING JUNE 30, 2026

WHEREAS, the School District requires the services of a freight forwarding company for the pick-up and delivery to the Springfield Elementary School of certain food commodities; and

WHEREAS, Paul's Commodity Hauling, Inc., 938 Union Road, Mullica Hill NJ 08062 is duly qualified to perform said services; and

WHEREAS, the following are the detailed specifications of the commodity hauling services:

1. Cost is \$3.85 per case
2. Minimum per charge school trip of \$170.00 when there are less than forty-five (45) cases.
3. Fuel surcharges will not apply unless diesel prices fluctuate to \$4.25 per gallon.

Diesel prices \$4.25 - \$4.99	Delivery Surcharge 4-5%
Diesel prices \$5.00 - \$5.99	Delivery Surcharge 6-8%
Diesel prices above \$6.00	Delivery Surcharge 9-10%

4. In instance of more than one delivery after the primary school, there is a split charge of \$40.00 per school.
5. No charge for Paul's Commodity Hauling stacking commodities on available cleared locations.
6. All deliveries shall be made between the hours of 8:30 AM and 4:00 PM, Monday through Friday.
7. All deliveries shall be made in a refrigerated truck.
8. Modifications to permanent delivery dates are mandatory by the state to be on the institution's letterhead in writing, and have a signature of approval by the school's Business Administrator and mailed to the state prior to delivery date change.
8. Please forward cafeteria school manager's updates via email-*necessary for bad weather conditions.

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the President and Secretary to the Board are hereby authorized to execute a contract agreement, for the period of **July 1, 2025 to June 30, 2026**, with the Paul's Commodity Hauling, Inc., Mullica Hill NJ.

May 21, 2025

RESOLUTION #24/25-RM-141-116

RESOLUTION AUTHORIZING THE SCHOOL BUSINESS ADMINISTRATOR / QUALIFIED PURCHASING AGENT TO SOLICIT BIDS FOR FOOD MANAGEMENT PRODUCTS AND SUPPLIES

WHEREAS, the Board of Education directs the establishment and conduct of bidding procedures that serve the public interest and provide each qualified vendor an equal opportunity to furnish goods and services to the district; and,

WHEREAS, bid specifications will be prepared and/or are coordinated by the School Business Administrator/Board Secretary. Each bid specification will offer a common standard of competition and will assert the Board's right to accept reasonable equivalents and to reject all bids and readvertise; and,

WHEREAS, bids shall be opened publicly by the School Business Administrator/Board Secretary and/or designee before one or more witnesses at a previously designated time and place. Contracts will be awarded, on a resolution duly adopted by the Board, to the lowest responsible bidder who submits the lowest responsible bid, except that the Board may choose to reject all bids, to re-advertise, or to purchase under a State contract; and,

WHEREAS, the Board may disqualify a bidder who would otherwise be determined to be the lowest responsible bidder in accordance with N.J.S.A. 18A:18A-4. Whenever two or more bids are the lowest bids submitted by responsible bidders, the Board shall determine to which bidder the contract will be awarded; and,

WHEREAS, bids are required for the following products, supplies, and/or services for the 2025-2026 school year: ice cream; bread and rolls; fresh produce; milk; beverages.

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the Secretary to the Board is hereby authorized to solicit bids for the products enumerated by this resolution in accordance with all applicable statutes and regulations.

RESOLUTION #24/25-RM-141-117

RESOLUTION AUTHORIZING THE SCHOOL BUSINESS ADMINISTRATOR TO RENEW A MEMBERSHIP WITH THE BURLINGTON COUNTY JOINT INSURANCE FUND

WHEREAS, the Springfield Township Board of Education hereinafter referred to as “Board”, is a member of the Burlington County Insurance Pool Joint Insurance Fund, hereinafter referred to as “JIF”, and has reviewed the Bylaws and Plan of Risk Management of the JIF; and

WHEREAS, the Board believes in the safety of its employees and the public who participate in the life of the Board; and

WHEREAS, the Board agrees with the risk management disciplines inherent to membership in said JIF which are explicit in the JIF’s Bylaws and Risk Management Program; and

WHEREAS, the Board agrees that the statement below is consistent with its own philosophy:

“It is the goal of the Burlington County Insurance Pool Joint Insurance Fund (JIF) and its member Boards of Education to achieve the best and most practical degree of freedom from accidents and/or injuries. The JIF and its members also endeavor to insure that all employees are provided with a safe and healthy environment, free from any recognized hazard as defined by applicable local, state, and federal regulations. Loss prevention, which is the responsibility of the Board, should succeed in providing a safe, healthful and pleasant working environment.” and,

WHEREAS, the JIF is a legally authorized and constituted joint insurance fund as permitted by Chapter 108, Laws of 1983 (N.J.S.A. 18A:18B-1 et.seq.), and has operated successfully on behalf of area school districts since its formation on July 1, 1984; and

WHEREAS, the statutes regulating the conduct of the JIF contain elaborate safeguards concerning the safe and efficient administration of the public interest entrusted to said JIF; and

WHEREAS, the Board has determined that continued participation as a member of the JIF is in the Board’s best interest;

NOW THEREFORE, BE IT RESOLVED that the Board hereby agrees to renew its membership in the JIF for a three year membership term which shall commence on **July 1, 2025**, at 12:01 a.m.; and

BE IT FURTHER RESOLVED, that the Board will participate in all lines of coverage the JIF provides as defined by the JIF’s Risk Management Program, which are generally described herein as follows:

1. Workers’ Compensation and Employers’ Liability
2. General Liability and Automobile Liability
3. Educators’ Legal Liability, including Employment Practices Liability
4. Property Damage, including Automobile Physical Damage
5. Employee Dishonesty (Crime) Insurance
6. Boiler & Machinery/Equipment Breakdown
7. Cyber Liability

8. Pollution and Mold Legal Liability
9. Crisis Protection Program
10. Unmanned Aerial Systems Liability
11. Student Accident on an Annual Elective Basis

BE IT FURTHER RESOLVED, that the Board appoints Lisa Vrettos as its Delegate to the JIF and empowers said Delegate to; exercise the voting rights provided in the JIF's Bylaws to Delegates in a manner which best protects the Board and JIF, to implement and strengthen the Board's safety and risk management efforts, to participate fully and with efficiency in the JIF to comply with all conditions of membership as defined in the JIF Bylaws and Risk Management Program, and to execute all agreements, including but not limited to an Indemnity & Trust Agreement in order to implement membership by the Board in the JIF.

RESOLUTION #24/25-RM-141-118

RESOLUTION AUTHORIZING THE SCHOOL BUSINESS ADMINISTRATOR TO EXECUTE AN AGREEMENT TO PROVIDE FIXED RATE INSURED PRESCRIPTION DRUG MANAGEMENT SERVICES

WHEREAS, this agreement to provide fixed rate insured prescription drug management services ("Agreement") is effective as of the 1st day of July 2025, by and between benecard services, llc ("Benecard"), whose principal place of business is 3131 Princeton Pike, Building 5, Suite 105, Lawrenceville, NJ 08648 and Springfield Township Board of Education ("Group"), whose principal place of business is Springfield Township Board of Education; and,

WHEREAS, Group has undertaken to provide certain of its active employees and their dependents and COBRA eligible members with prescription drug benefits, through its participation in the Public Employer Benefit Trust ("Trust" or "PEBT"); and,

WHEREAS, Group, having determined the scope and extent of its prescription drug benefits and the participant-contribution level, desires that its benefits be administered on a uniform basis for all its cardholders and dependents according to the Group's plan specifications included as Exhibit A; and,

WHEREAS, Benecard is engaged in the business of providing administrative services in connection with prescription drug benefits for various groups, according to each group's plan specifications; and,

WHEREAS, Group desires that Benecard provide such administrative services for Group's prescription drug benefits as part of an arrangement whereby Group becomes a member of the Benecard Association (the "Association") and will receive coverage under an excess loss insurance policy issued by Insurance Carrier and made available to members of the Association.

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, in consideration of the mutual promises and agreements contained in the Agreement, Group and Benecard hereby agree to enter into fixed rate insured prescription drug management services for FY25-26.

FINANCE & BUDGET

May 21, 2025

RESOLUTION #24/25-RM-141-119

**RESOLUTION APPROVING THE ANTICIPATED REVENUE REPORT
OF THE BUSINESS ADMINISTRATOR/SECRETARY TO THE BOARD
FOR THE MONTH OF APRIL 2025 PURSUANT TO N.J.A.C. 6:23-2.11(c)2**

WHEREAS, the New Jersey Administrative Code, Title 6, Chapter 20, requires that the board secretary report monthly to the board of education changes in anticipated revenue amounts and sources; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the attached revenue statement reports change in anticipated revenue is hereby acknowledged and accepted as compliance with N.J.A.C. 6:20-2.11(c)2.

**MONTHLY CERTIFICATION OF THE SECRETARY TO THE BOARD
REPORT ON CHANGES IN ANTICIPATED REVENUE**

Pursuant to N.J.S.A. 6:20-2.11(c)2, I report the following APRIL 2025 changes in anticipated revenue amounts and sources as noted on the submitted revenue report.

Brielle Neroda
Board Secretary

May 21, 2025

RESOLUTION #24/25-RM-141-120

**RESOLUTION CERTIFYING THAT ANY REMITTANCE TO PURCHASE ORDERS
GREATER THAN THE APPROVED PURCHASE ORDER AMOUNT SHALL BE DETAILED
THROUGH THE APPROVAL OF THE MONTHLY CREDIT/DISBURSEMENT REPORT
PURSUANT TO N.J.A.C. 6A:23A-6.10
AND THAT THE BELOW REPORT IS FOR THE MONTH OF APRIL 2025**

WHEREAS, N.J.A.C.6A:23A-6.10 provides that “a school district and county vocational school board shall adopt a policy establishing the approval process for any remittance of payment for invoice amounts greater than the approved purchase order; and

WHEREAS, the policy shall require the Business Administrator/Secretary to the Board to identify and investigate, if necessary, the reason for any increase to a purchase order. If it is found that such an increase is warranted, the Business Administrator/Secretary to the Board shall either approve a revision to the original purchase order with the reason noted, approve the issuance of a supplemental purchase order for the difference, or cancel the original purchase order and issue a new purchase order. If it is found that such an increase is not warranted, the purchase order shall be canceled and the goods returned. In no instance shall an adjustment be made to a purchase order that changes the purpose or vendor of the original purchase order or a bid award price; and

WHEREAS, the Business Administrator/Secretary to the Board shall review, on a monthly basis, edits/change reports, in particular the Credit/Disbursement Report, listing all payments made in excess of the originally approved purchase order amount to ensure that all payments are properly made are properly authorized prior to the commitment of any bill list disbursements; and

WHEREAS, a Credit-Disbursement Report has been developed by the School District's accounting software vendor, Genesis, and said report is attached herein which details any changes in purchase order amounts; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that attached APRIL 2025 Credit-Disbursement Report detailing the changes is hereby approved and that any and all adjustments against Board of Education obligations therein enumerated for equipment, material and supplies, furnished and delivered and for work done and performed and certified as correct by the Secretary of the Board of Education, and when funds are available; and

BE IT FINALLY RESOLVED that a copy of the above Report shall be placed in the permanent minutes of the Board of Education.

RESOLUTION #24/25-RM-141-121

**RESOLUTION CERTIFYING THAT NO ADVERTISED APPROPRIATION
EXCEEDS THE TEN PERCENT (10%) TRANSFER LIMIT
FOR THE MONTH OF APRIL 2025
ESTABLISHED PURSUANT TO PUBLIC LAW 2004, C. 73
AND RECOGNIZING THE SUBMISSION TO THE EXECUTIVE COUNTY BUSINESS OFFICIAL
A REQUEST FOR APPROVAL OF THE TRANSFER THAT EXCEED TEN PERCENT**

WHEREAS, Public Law 2004, C. 73 requires New Jersey Department of Education Commissioner approval of transfers in any general fund account greater than ten percent (10%) on a cumulative basis; and

WHEREAS, a report has been developed by the School District's accounting software vendor, Genesis and said report is attached herein; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that attached APRIL 2025 monthly transfer report detailing the percentage change in transfers is hereby approved; and

BE IT FINALLY RESOLVED that a copy of the report shall be placed in the permanent minutes of the Board of Education.

RESOLUTION #24/25-RM-141-122

RESOLUTION CERTIFYING THE EWEG REIMBURSEMENT REQUESTS FOR THE MONTH ENDING APRIL 2025

WHEREAS, when the district is a sub-grantee of grants awarded by the Federal government to the State of New Jersey the district shall submit reimbursement requests using the Electronic Web-Enabled Grant (EWEG) System. Expenditures must be supported by documentation at the sub-grantee level. Documentation for salary expenditures will be according to the applicable federal circular. Expenditures must be for allowable costs. Expenditures must be related to the sub-grantee's cost objectives. Expenditures will be reviewed to determine that:

- A. Adequate description of expenditures is provided;
- B. No new budget category is created; and
- C. Reimbursement does not exceed the allowable threshold for an amendment as a result of cumulative transfers among expenditure categories; and

WHEREAS, Reimbursement requests will be certified by the board as being in accordance with approved grant applications as evidenced by the review of a monthly disbursement report. EWEG reimbursement requests will meet New Jersey Department of Education timelines and deadlines; and

WHEREAS, the Business Administrator/Secretary to the Board has submitted to the Board a summary for the period ending APRIL 2025 for review and certification; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that Board certifies the EWEG submissions as listed on the "**SUMMARY PAGE, Monthly Disbursement Report - Fund 20 Only**".

RESOLUTION #24/25-RM-141-123

**RESOLUTION APPROVING THE MONTHLY CERTIFICATION OF GRANT EXPENDITURES
AS OF APRIL 2025 FOR THE 2024-2025 PROGRAM YEAR
PURSUANT TO BOARD OF EDUCATION STANDARD OPERATING PROCEDURE 3-003
TO MONITOR THE % OF EXPENDITURE TO CONTROL CARRY-OVER WAIVER REQUESTS
UNDER GUIDANCE OF THE NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM
FISCAL MANAGEMENT - RESTRICTED REVENUES**

WHEREAS, Standard Operating Procedure 3-003 provides for the mechanism for Board of Education monitoring of restricted revenue expenditure levels as the Board of Education must ensure that restricted revenue accounts must be appropriated and fully expended in a timely manner and in accordance with grant allocations/budgets; and

WHEREAS; the New Jersey Quality Single Accountability Continuum (NJQSAC) - District Performance Review - D. Restricted Revenues - Sections 1.b. and 1.d provide the following guidance:

- 1.b. Grant funds are spent as budgeted. Amendments and budget modifications are completed for changes that exceed the applicable threshold (entitlement grants - lesser of 10% or \$50,000; discretionary grants - lesser of 10% or \$10,000;
- 1.d. At least 85 percent of the ESSA and IDEA grant funds are expended in one year. For Title I, a waiver to carry over more than 15% has not been requested within the last three years; and

WHEREAS, the Business Administrator/Secretary to the Board has submitted to the Board a summary for the period ending **APRIL 2025** for review and certification; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that Board certifies the grant expenditures as listed on the "**SUMMARY PAGE, Monthly Disbursement Report - Fund 20 Only**".

BE IT FURTHER RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above summary represents the monthly certification of grant expenditures for the program years **2024-2025** Every Student Succeeds Act, IDEA Part B, IDEA Preschool, and REAP funds.

RESOLUTION #24/25-RM-141-124

RESOLUTION PROVIDING FOR A SECRETARY TO THE BOARD'S MONTHLY CERTIFICATION OF BUDGETARY LINE ITEM STATUS

FOR THE MONTH OF APRIL 2025

PURSUANT TO N.J.A.C. 6:20-2.13(d) AND N.J.S.A. 18A:22.8.1

WHEREAS, the New Jersey Administrative Code, Title 6, Chapter 20, requires that certain monthly certifications be demonstrated as to the budgetary line item accounts; and

WHEREAS, the certification of the Secretary to the Board must demonstrate that no budgetary line item account, which are understood by the rule to be the advertised section of the New Jersey Department of Education prescribed budget, has obligations and contractual orders which exceed annual appropriations for said line item accounts in accordance with the Monthly Line Item Budget Report; and

WHEREAS, the following Board of Education comments and/or discussion was had, if any, on the matter of this Resolution:

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey that the below certification are hereby acknowledged and accepted as compliance with N.J.A.C. 6:20-2.13(d) and N.J.S.A. 18A:22.8.1.

MONTHLY CERTIFICATION OF THE SECRETARY TO THE BOARD BUDGETARY LINE ITEM STATUS

Pursuant to N.J.S.A. 6:20-2.13(d), I certify that as of APRIL 2025 no budgetary line item account has obligations and payments, understood as contractual orders, which in total exceed the amount appropriated by the Township of Springfield Board of Education pursuant to N.J.S.A. 18A:22-8 and N.J.S.A. 18A:22-8.1.

RESOLUTION #24/25-RM-141-125

**RESOLUTION RATIFYING THE TRANSFER OF FUNDS FOR APRIL 2025,
PURSUANT TO N.J.S.A. 18A:22-8**

WHEREAS, N.J.S.A. 18A:22-8, designates the Superintendent of Schools to approve transfers among line items between meetings of the Board of Education; and

WHEREAS, it became necessary to transfer funds among certain line items between the monthly meetings of in the month of **APRIL 2025**, recorded as adjustments according to the attached report, so as to provide for the thorough and efficient education of Springfield Township School District pupils; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the attached transfers are hereby ratified.

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION
RESOLUTION #24/25-RM-141-126

**RESOLUTION AUTHORIZING THE PAYMENT OF BILLS
OF THE GENERAL ACCOUNTS AS CONTAINED ON
THE CHECK REGISTER & ALL BANK/WIRE TRANSFERS**

WHEREAS, the Business Administrator/Secretary to the Board has submitted a computer printout of the checks registered for payment for the period of MAY 1, 2025 TO MAY 21, 2025 (hereinafter "period"); and,

WHEREAS, the Board of Education wishes to authorize payment of said bills and to ratify the prior payment of obligations through the issuance of current fund hand checks as detailed in the report of bills; and,

WHEREAS, the New Jersey Quality Single Accountability Continuum (hereinafter "NJQSAC"), District Performance Review, B. Financial and Budgetary Control, Section j. requires that "Manual checks represent less than one percent of the checks issued on an annual basis (inter-fund payments are excluded from this requirement.); and,

WHEREAS, bank transfer(s) are transfers between accounts during the period as listed in the report of bills.

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that payment of bills for the period listed on the check register are hereby authorized; and,

BE IT FURTHER RESOLVED that the Board certifies the check register and bank/wire transfers as listed on the "**BILL LIST**" report.

May 21, 2025

RESOLUTION #24/25-RM-141-127

**RESOLUTION PROVIDING FOR THE BOARD OF EDUCATION'S
MONTHLY CERTIFICATION ON BUDGETARY MAJOR ACCOUNT/FUND STATUS
[BOARD SECRETARY'S REPORT]
FOR THE MONTH OF APRIL 2025 PURSUANT TO N.J.A.C. 6A:23-2:11.c)**

WHEREAS, the New Jersey Administrative Code, Title 6, Chapter 23, requires that certain monthly certifications be demonstrated as to the budgetary line item accounts; and

WHEREAS, the Board of Education must certify that, to the best of its knowledge, no major account or fund has been over expended and that sufficient funds are available to meet the Springfield Township School District's financial obligations for the remainder to the **2024-2025** Fiscal Year; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey that a certification are hereby given, after review of the Line Item Status Report, and upon consultation with the appropriate District officials, to the best of its knowledge no major account or fund has been over expended in violation of New Jersey statutes and code.

RESOLUTION #24/25-RM-141-128

**RESOLUTION APPROVAL OF THE REPORT OF THE
TREASURER OF SCHOOL MONIES FOR APRIL 2025
PURSUANT TO N.J.S.A. 18A:17-36**

WHEREAS, N.J.S.A. 18:4-14 mandates that all public school districts utilize an accounting system that is consistent with generally accepted accounting principles; and

WHEREAS, the Report of the Treasurer of School Monies serves as a mechanism that allows the treasurer to meet the requirements mandated by N.J.S.A. 18A:17-36 as it provides for an independent accounting of all cash transactions for a given period of time; and

WHEREAS, Amy Lerner, Springfield Township Treasurer of School Monies, has submitted the attached report which has been distributed, reviewed and accepted by the Board of Education; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the **APRIL 2025** Report of the Treasurer of School Monies is hereby accepted and approved.

RESOLUTION #24/25-RM-141-129

**RESOLUTION APPROVING FY 2025-2026
TRAVEL & RELATED EXPENDITURE AMOUNTS
PURSUANT TO P.L. 2005 C. 132 AS DEFINED IN N.J.C.A. 6A:23B-1.1**

WHEREAS, N.J.C.A. 6A:23B-1.2 provides that each district board of education or charter school board of trustees shall establish in the annual school budget a maximum expenditure amount that may be allotted to travel and expense reimbursement; and

WHEREAS, N.J.C.A. 6A:23B-1.2 further provides that each district board of education or charter school board of trustees shall ensure through its policy and procedures that all travel by its employees and board members is educationally necessary and fiscally prudent, and shall include the requirement that all travel and expense reimbursement:

1. Are directly related to and within the scope of the employee or board member current responsibilities;
2. Are for travel that promotes the delivery of instruction or furthers the efficient operation of the school district;
3. Are in compliance with State travel reimbursement guidelines as established by the Department of Treasury ; and

WHEREAS, N.J.C.A. 6A:23B-1.2 further provides that any district board of education or charter school board of trustees that violates its established maximum travel expenditure as set forth in N.J.C.A. 6A:23B-1.2 (b), or that otherwise is not in compliance with travel limitations may be subject to sanctions by the Commissioner as authorized including reduction in State aid in an amount equal to any excess expenditure; and,

WHEREAS, the Board of Education determines that the below 2025-2026 budgeted line item amounts shall serve as travel and expense maximums for the upcoming budget year pursuant to N.J.C.A. 6A:23B-1-1:

Account Series	Account Description	Maximum Amount
11-000-219	CST WRKSHP REG	\$250.00
11-000-223	STF DEVL P WRKSHP REG	\$3,000.00
11-000-230	BOE WRKSHP REG	\$3,300.00
	TOTAL MAXIMUM AMOUNT	\$6,550.00

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above maximum travel and related expense reimbursement amounts are approved for the 2025-2026 school year; and

BE IT FURTHER RESOLVED that the Business Administrator/Secretary to the Board shall report monthly expenditures against the established 2025-2026 maximum amounts to provide assurance that the maximum amounts have not been exceeded.

RESOLUTION #24/25-RM-141-130

RESOLUTION APPROVING THE 2025-2026 SCHEDULE REQUESTING CURRENT FUND AND DEBT SERVICE LOCAL TAX LEVY AMOUNTS FROM THE TOWNSHIP OF SPRINGFIELD AND APPROVING MONTHLY REQUISITION FOR TAXES FOR THE 2025-2026 SCHOOL YEAR

WHEREAS, the tax levy certified by the Commissioner of the Department of Education for the 2025-2026 school year, exclusive of debt service requirements, needed to meet the obligations of the Township of Springfield Board of Education is three million six hundred seventy two thousand two hundred fifty four dollars (\$3,672,254) as certified by the Secretary to the Board and the Municipal Clerk; and

WHEREAS, the Township of Springfield is hereby requested to place in the hands of the Treasurer of School Monies the following monthly amounts by the 15th of each month in accordance with the following schedule:

PAYMENT MONTH	PAYMENT AMOUNT
July 2025	\$306,022
August 2025	\$306,022
September 2025	\$306,021
October 2025	\$306,021
November 2025	\$306,021
December 2025	\$306,021
January 2026	\$306,021
February 2026	\$306,021
March 2026	\$306,021
April 2026	\$306,021
May 2026	\$306,021
June 2026	\$306,021
TOTAL	\$3,672,254

WHEREAS, the debt service tax levy, certified by the Commissioner of the Department of Education for the 2025-2026 school year debt service requirements, needed to meet the obligations of the Township of Springfield Board of Education is two hundred eighty six thousand one hundred seven dollars (\$286,107) as certified by the Secretary to the Board and the Municipal Clerk; and

WHEREAS, the Township of Springfield is further requested to place in the hands of the Treasurer of School Monies by the 15th day of July 2025 and by the 15th day of January 2026 the annual amount necessary to satisfy the debt service local tax levy as certified by the Secretary to the Board and the Municipal Clerk in accordance with the following schedule:

PAYMENT MONTH	PAYMENT AMOUNT
July 2025	\$143,053
January 2026	\$143,054
TOTAL	\$286,107

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the following consolidated payment schedule for local tax levy for **2025-26** is hereby requested for payment from the Township of Springfield in the combined total of **three million nine hundred fifty eight thousand three hundred sixty one dollars (\$3,958,361)**.

PAYMENT MONTH	CURRENT FUND PAYMENT SUB-TOTAL	DEBT SERVICE PAYMENT SUBTOTAL	MONTHLY TOTAL
July 2025	\$306,022	\$143,053	\$449,075
August 2025	\$306,022		\$306,022
September 2025	\$306,021		\$306,021
October 2025	\$306,021		\$306,021
November 2025	\$306,021		\$306,021
December 2025	\$306,021		\$306,021
January 2026	\$306,021	\$143,054	\$449,075
February 2026	\$306,021		\$306,021
March 2026	\$306,021		\$306,021
April 2026	\$306,021		\$306,021
May 2026	\$306,021		\$306,021
June 2026	\$306,021		\$306,021
TOTAL	\$3,672,254	\$286,107	\$3,958,361

May 21, 2025

RESOLUTION #24/25-RM-141-131

**RESOLUTION AUTHORIZING TAX-SHELTER ANNUITY ARRANGEMENTS
FOR THE 2025-2026 SCHOOL YEAR
AND DESIGNATING THE COMPANIES TO PROVIDE THE SERVICES
SUBJECT TO THE INTERNAL REVENUE CODE - SECTION 403(B)
AND THE SUPPLEMENTAL ANNUITY COLLECTIVE TRUST OF NEW JERSEY**

WHEREAS, a tax-sheltered annuity arrangement as provided under section 403(b) of the Internal Revenue Code is a retirement income vehicle enabling School District employees as described in section 501(c)(3) of the Internal Revenue Code to defer taxation on retirement saving to future years; and

WHEREAS, under the tax-sheltered annuity plan an employee enters into a salary reduction agreement with the School District so that the salary reported to the Internal Revenue Service is reduced by the amount of the contributions. When the funds are withdrawn at retirement or separation, the contributions and earning are subject to federal taxation as ordinary income; and

WHEREAS, any full-time employee desiring participation in a tax sheltered annuity shall request same, in writing to the private plans of the following companies:

COMPANY	ADDRESS
AXA Equitable - Equi-Vest	Unit Annuity Collections PO Box 13463 Newark, NJ 07188-0463
Lincoln Investment Planning, LLC	218 Glenside Ave Wyncote, PA 19095
Prudential Insurance Co of America	PO Box 945999 Atlanta, GA 30394-5999
Colonial Life	PO Box 1365 Columbia, SC 29202-1365

; and

WHEREAS, the private plans for the School District in the 2025-2026 school year shall be limited to the above companies recognized in the Resolution. Applications for private plans received after this approval shall be returned to the sender; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above cited private plans shall be the companies able to make arrangements for tax sheltered annuity plans for the 2025-2026 school year.

RESOLUTION #24/25-RM-141-132

RESOLUTION ESTABLISHING THE 2025-2026 NON-RESIDENT TUITION RATES PURSUANT TO N.J.A.C. 6A:23-3 AND POLICY 5111.01

WHEREAS, N.J.A.C. 6A:23-3 regulates the determination of tuition rates for regular public schools; and

WHEREAS, the term “actual cost per student” for determining the tuition rate or rates for a given year referred to in N.J.S.A. 18A:38-19 and 18A:46-21 means the local cost per student in average daily enrollment, based upon audited expenditures for that year for the purpose for which the tuition rate is being determined and consistent with the grade/program categories in N.J.S.A. 18A:7F-13 and 18A:7F-19, that is, regular education classes: preschool and kindergarten, grades one through five, grades six through eight, and grades nine through twelve; and special class programs as defined in N.J.A.C. 6A:14-4.7; and

WHEREAS, the following tuition rates for 2025-2026 based upon the School Budget Statement are as follows:

CATEGORY	ACTUAL COST PER STUDENT
Kindergarten	\$13,903
Grades 1 - 5	\$12,274
Grade 6	\$12,771

WHEREAS, Policy 5111.01 states that “Tuition for all enrolled nonresident students in grades kindergarten through six shall be according to a schedule set forth by resolution of the Board that may be modified by resolution on an annual basis”. The following tuition rates for 2025-2026 based upon Policy 5111.01 are as follows:

CATEGORY	TUITION RATE
Kindergarten	\$13,903
Grades 1 - 5	\$12,274
Grade 6	\$12,771

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above tuition rates are established for the 2025-2026 school year.

May 21, 2025

RESOLUTION #24/25-RM-141-133

RESOLUTION ESTABLISHING THE **2025-2026** PRE-SCHOOL TUITION RATES

WHEREAS, N.J.A.C. 6A:23-3 regulates the determination of tuition rates for regular public schools; and

WHEREAS, the term “actual cost per student” for determining the tuition rate or rates for a given year referred to in N.J.S.A. 18A:38-19 and 18A:46-21 means the local cost per student in average daily enrollment, based upon audited expenditures for that year for the purpose for which the tuition rate is being determined and consistent with the grade/program categories in N.J.S.A. 18A:7F-13 and 18A:7F-19, that is, regular education classes: preschool and kindergarten, grades one through five, grades six through eight, and grades nine through twelve; and special class programs as defined in N.J.A.C. 6A:14-4.7; and

WHEREAS, the following tuition rates for **2025-2026** based upon the School Budget Statement are as follows:

CATEGORY	ACTUAL COST PER STUDENT
Preschool	\$13,903

WHEREAS, The following tuition rates for **2025-2026** are as follows:

CATEGORY	TUITION RATE
Preschool (25% of per student cost)	\$3,475

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above tuition rates are established for the **2025-2026** school year.

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION RESOLUTION

RESOLUTION #24/25-RM-141-134

RESOLUTION APPROVING THE PAYMENT OF MEDICAL COVERAGE WAIVERS FOR THE 2024-25 SCHOOL YEAR PURSUANT TO ARTICLE VII – INSURANCE, SECTION E. OF THE AGREEMENT BETWEEN THE SPRINGFIELD TOWNSHIP BOARD OF EDUCATION AND THE SPRINGFIELD TOWNSHIP EDUCATION ASSOCIATION [IN PART] AND NEW JERSEY STATE EMPLOYEES HEALTH BENEFITS PROGRAM [IN PART] AND RATIFYING A TRANSFER OF FUNDS

WHEREAS Article VII – Insurance, Section D of the agreement between the Springfield Township Board of Education and the Springfield Township Education Association, provides that effective July 1, 2019, any unit member may elect to accept a payment equal to thirty five percent 35% of the preferred provider organization (hereinafter the “PPO”) premium for which they are eligible in lieu of medical coverage and/or payment of thirty-five percent (35%) of the premium for which they are eligible in lieu of prescription coverage. Payment under this provision shall have a maximum, combined limit of five thousand dollars (\$5,000). The unit member must have alternate coverage.

Last Name	First Name	Coverage	Medical + RX	HIF Waiver at 35% of Premium	Total
Agos	Matthew	Single	\$14,521.68	\$5082.59	\$5000
Carney	Matthew	Couple	\$29,031.00	\$10,160.85	\$5000
Donoghue	Haley	Couple	\$29,031.00	\$10,160.85	\$4166
Foreman	Deanna	Single	\$14,521.68	\$5082.59	\$5000
Janney	Colette	Single	\$14,521.68	\$5082.59	\$2916.62
McCarthy	Makayla	Single	\$14,521.68	\$5082.59	\$5000
Owens	Amanda	Single	\$14,521.68	\$5082.59	\$5000
Rinaldi	Christina	Single	\$14,521.68	\$5082.59	\$3749.94
Roats	Theresa	Family	\$41,533.20	\$14,536.62	\$5000
Schreiber	Sara	Single	\$14,521.68	\$5082.59	\$5000
Smith	Riley	Single	\$14,521.68	\$5082.59	\$5000
Young	Emily	Single	\$14,521.68	\$5082.59	\$5000
			\$230,290.32	\$80,601.61	\$55,932.56

Last Name	First Name	Coverage	Medical + RX	HIF Waiver at 25% of Premium	Total
Neroda	Brielle	Parent/Child	\$27,023.52	\$9458.23	\$1666.66
			\$27,023.52	\$9458.23	\$1666.66

THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the Business Administrator is hereby authorized to issue payment as above detailed in the June 30, 2025 pay period.

May 21, 2025

RESOLUTION #24/25-RM-141-135

RESOLUTION OF SUPPORT FROM THE SPRINGFIELD TOWNSHIP BOARD OF EDUCATION AUTHORIZING THE TREES FOR SCHOOLS GRANT APPLICATION

WHEREAS, the *Trees for Schools Program* aims to provide funding and technical assistance to support tree planting projects on public school, college, and university campuses; and

WHEREAS, the program aims to improve air quality, reduce heat island effects, enhance student and community wellness, and increase environmental awareness through the strategic planting of trees on school properties; and

WHEREAS, the Springfield Township Board of Education recognizes the educational, environmental, and aesthetic value that trees bring to school campuses, and is committed to sustainable and environmentally responsible practices; and

WHEREAS, the Springfield Township School District seeks to apply for funding through the *Trees for Schools* grant program in order to implement a tree planting project at Springfield Elementary School, thereby improving the landscape, increasing shade and cooling, and offering hands-on environmental learning opportunities for students.

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the Superintendent is hereby authorized to prepare and submit a grant application to the *Trees for Schools: Tree-Planting Grants for New Jersey Public Schools, Colleges, and Universities Program*, and to take all necessary steps to execute the grant agreement and fulfill all program requirements, should the application be approved.

PERSONNEL & NEGOTIATIONS

May 21, 2025

RESOLUTION #24/25-RM-141-136

RESOLUTION AMENDING A LEAVE OF ABSENCE PURSUANT TO POLICY #3435 FOR THE 2024-2025 SCHOOL YEAR

WHEREAS, the Township of Springfield Board of Education Policy #3435 sets forth that the Board of Education shall provide for leaves of absence, in accordance with law and the policies of this Board, for any employee of this district whose absence from duties will be required for a foreseeable event of disability such as childbirth or surgery; and,

WHEREAS an employee who anticipates disability shall so notify the Superintendent as soon as the employee is under medical supervision for the condition and a date is projected for the anticipated disability; and,

WHEREAS because of the potentially disabling nature of pregnancy and the certainty of temporary disability at birth, the Board will presume that a pregnant employee is disabled for work thirty days before the anticipated date of childbirth and continues to be disabled for thirty days after birth, except that any such employee who presents medical certification of her fitness may continue to work until she is actually disabled and may return to work as soon as she is able; and,

WHEREAS the Board reserves the right to require an employee who requests an extended leave of absence that includes anticipated disability to commence and/or terminate the leave at times that ensure continuity in the educational program in accordance with Policy No. 3431. No person who is required to take leave at a time other than that requested will be denied the use of sick leave for the anticipated disability that occurs or is presumed to occur during the leave; and

WHEREAS an employee who anticipates a disability may request a leave of absence to commence before disability and to extend beyond the period of disability. Any such request shall be subject to Board discretion and the Board's policy on leave of absence. An employee on voluntary leave of absence is not eligible for sick leave pay for disability occurring during the period of that absence; and,

WHEREAS, the following employee has notified the Superintendent in accordance with Policy #3435 of a request for a leave of absence:

Name	Position	Effective Dates (paid leave)	Effective Dates (unpaid leave)
Emily Young	Speech Language Specialist	4/29/2025 – 5/7/2025 4/28/2025 - 5/6/2025	5/8/2025 – 11/21/2025 5/7/2025 - 11/21/2025

NOW, THEREFORE BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the Superintendent is hereby authorized to approve the above captioned leave of absence during the dates as listed.

May 21, 2025

RESOLUTION #24/25-RM-141-137

RESOLUTION APPROVING PERSONNEL FOR A SHARED SERVICES POSITION AND AUTHORIZING AN AMENDMENT TO POSITION STATUS AND SALARY

WHEREAS, the Board of Education has approved a shared services agreement for a Teacher of Music between the Beverly Township School District and the Springfield Township School District; and

WHEREAS, the requisite responsibilities of the shared services Teacher of Music position are such that an amendment to the incumbent's position status and salary are required; and

WHEREAS, the Superintendent recommends the following individual, position status, and salary amount for the shared services Teacher of Music position, effective September 1, 2025 through June 30, 2026:

NAME:	Monica Alvarado
POSITION:	Teacher of Music
POSITION CONTROL NUMBER:	V-MUS001
2025-2026 POSITION STATUS FROM / TO	Part-Time (.6) / Full-Time
2025-2026 SALARY FROM / TO	BA Step 2 \$34,788 / BA Step 2 \$57,980

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the appointment of a shared services Teacher of Music and authorization for an amendment to position status and salary amount, submitted upon the recommendation of the Superintendent of Schools, are hereby approved.

BE IT FURTHER RESOLVED that all salary amounts as listed are tentative pending negotiation of a successor agreement between the Springfield Township Board of Education and the Springfield Township Education Association.

CURRICULUM & TECHNOLOGY

May 21, 2025

POLICIES & PROCEDURES

RESOLUTION #24/25-RM-141-138

**RESOLUTION APPROVING BOARD OF EDUCATION 2024/2025
POLICY, BYLAWS AND REGULATION REVISIONS
UPON SECOND READING AND ADOPTION**

WHEREAS, the procedures shall conform, in all respects, to the bylaws of the Board of Education concerning agenda and meetings. The procedures shall provide a means whereby all interested parties in the school community may submit proposals for additions and amendments to the school district governance manual, and may contribute opinions and information for the Board's consideration; and,

WHEREAS, the policy coordinator shall ascertain any conflicts between proposed and existing policies and bring them to the attention of the Board of Education at the first reading of the draft. Policies may be adopted on second reading by a majority vote of the members of the Board of Education present and voting or may be further revised until consensus is reached; and

WHEREAS, when certain policies indicate that "*the Board of Education shall*" provide or make otherwise available a condition of the policy, it is recognized that in these situations the Board of Education hereby authorizes the Superintendent or his/her designee to execute the function(s) therein; and,

WHEREAS, the following is the **second** reading for approval of the policies & regulations, which include:

File Code	Name	Alert #
TBD	Preschool Program Lottery	NA

NOW, THEREFORE, BE IT RESOLVED that the policies and/or amendments included in the said policies and regulation listed above, are hereby approved upon **second reading and adoption**.

FACILITIES, SECURITY, & TRANSPORTATION

May 21, 2025

RESOLUTION #24/25-RM-141-139

RESOLUTION CERTIFYING THAT MONTHLY FIRE AND SCHOOL SECURITY DRILLS HAVE BEEN CONDUCTED IN ACCORDANCE WITH N.J.S.A. 18A:41-1

WHEREAS, N.J.S.A. 18A:41-1 requires that school administrators shall organize and conduct at least one fire drill and one school security drill each month within the schools hours, including any summer months during which the school is open for instructional programs; and

WHEREAS, all teachers of all schools, whether occupying buildings of one or more stories, shall keep all doors and exits of their respective rooms and buildings unlocked during the school hours, except during an emergency lockdown or an emergency lockdown drill; and

WHEREAS, during the academic year, schools are required to hold a minimum of two of each of the following security drills: Active Shooter; Evacuation (non-fire); Bomb Threat; and Lockdown; and

WHEREAS, districts are required to annually submit the "Security Drill Statement of Assurance: provided by the Department of Education to their county office of education by June 30 of each year; and

WHEREAS, the "Security Drill Record Form" provided by the Department of Education shall be completed by all schools and retained at the district level. The following information is required:

1. Date and time;
2. Type (specify what was drilled);
3. Duration;
4. Weather conditions;
5. Participants (i.e. students, staff, faculty, law enforcement, fire);
6. Brief description of what occurred and procedures followed; and,

WHEREAS, the following is a summary table of the fire and school security drills recently conducted in the School District during the months of **APRIL 2025**:

Date / Time	April 15, 2025 1:18 PM	April 11, 2025 1:12 PM
Type of Drill	Fire Drill	Bomb Threat
Duration of Drill	3:13	7:08
Weather Conditions	61* Cloudy	46* Rain
Participants	Staff/Students	Staff/Students
Drill Supervisor	Craig Vaughn	Craig Vaughn

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that it hereby certifies that the above monthly fire and school security drills have been conducted in accordance with N.J.S.A. 18A:41-1.

May 21, 2025

RESOLUTION #24/25-RM-141-140

RESOLUTION APPROVING CERTAIN APPLICATIONS FOR USE OF FACILITIES OF THE SPRINGFIELD TOWNSHIP SCHOOL DISTRICT

WHEREAS, the Board of Education makes available to the general public the use of certain school facilities under administrative controls and rules and regulations; and

WHEREAS, the below listed entities have filed a "Facilities Use Application" and the necessary documentation has been submitted and reviewed by the Business Administrator/ Secretary to the Board and she recommends approval:

ORGANIZATION/GROUP	DATE	TIME	ACTIVITY	AREA
Girl Scout Troop #21580	9/5/25 10/3/25 11/14/25 12/5/25 1/9/26 2/6/26 3/6/26 4/15/26 5/1/26 6/5/26	3:30 PM - 5:00 PM	Troop Meetings	Media Center
Home & School Association	6/9/25	5:00 PM - 7:30 PM	3rd & 4th Grade Kickball Event	Baseball Field
Home & School Association	6/11/25	5:00 PM - 7:30 PM	PreK - 2nd Grade Scavenger Hunt	Playground & Courtyard

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey that the attached list of "Facilities Use Applications" is hereby approved.
