



**CALIFORNIA DEPARTMENT
OF EDUCATION**

TOM TORLAKSON
STATE SUPERINTENDENT OF
PUBLIC INSTRUCTION

1430 N STREET, SACRAMENTO, CA 95814-5901 • 916-319-0800 • WWW.CDE.CA.GOV

August 1, 2018

NOTICE

(California Education Code Section 35752)

**California State Board of Education
Public Hearing and Action Regarding**

Appeal from San Mateo County Committee on School District Organization
Action to Disapprove a Transfer of Territory from the
Ravenswood City Elementary School District to the
Menlo Park City Elementary School District
(O'Connor Street Petition) in San Mateo County

The California State Board of Education (SBE) will hold a public hearing and take action on an appeal (submitted pursuant to California *Education Code* Section 35710.5) from an action of the San Mateo County Committee on School District Organization to disapprove a transfer of territory from the Ravenswood City Elementary School District to the Menlo Park City Elementary School District (O'Connor Street Petition). The SBE will consider this appeal at its September 2018 meeting scheduled for:

September 6-7, 2018

The meeting will be held at the following location:

**California Department of Education
Room 1101
1430 N Street
Sacramento, CA 95814**

On or about August 24, 2018, the SBE will post the full agenda for the September 2018 meeting on the SBE's agenda web page at <https://www.cde.ca.gov/be/ag/ag/index.asp>. This posting will include the complete agenda item for the appeal, as well as the specific day and approximate time of the public hearing. The SBE will take action on the appeal following the public hearing.

Please contact the SBE office at 916-319-0827 for information regarding the SBE agenda or meeting process.



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June 6, 2018

Anne E. Campbell, Superintendent
San Mateo County Office of Education
101 Twin Dolphin Drive
Redwood City, CA 94065-1064

Dear Superintendent Campbell:

Subject: Appeal from the San Mateo County Committee on School District
Organization's Action to Disapprove a Petition to Transfer Territory from the
Ravenswood City Elementary School District to the Menlo Park City
Elementary School District (O'Connor Street Petition)

The California Department of Education (CDE) plans to present its analyses and recommendations regarding the above-referenced appeal to the California State Board of Education (SBE) at the SBE's July 11-12, 2018, meeting. You also will receive a 30-day notice of the SBE hearing of this appeal (pursuant to *EC* Section 35752).

It is my understanding that the SBE plans to post the agenda for the July 11-12, 2018, meeting on June 29, 2018, at:

<https://www.cde.ca.gov/be/ag/ag/index.asp>.

The agenda posted at this website will contain a link to the CDE analyses and recommendations and will identify the specific day of the meeting on which the hearing of the appeals will be held.

Thank you for your assistance with this review. If you have questions, please contact me by telephone at 916-322-1468 or by e-mail at LShirey@cde.ca.gov.

Sincerely,

A handwritten signature in black ink, appearing to read "Larry Shirey".

Larry Shirey, Field Representative
School Fiscal Services Division

LS:lls



CALIFORNIA
DEPARTMENT OF
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TOM TORLAKSON
STATE SUPERINTENDENT OF PUBLIC INSTRUCTION



July 19, 2017

Anne E. Campbell, Superintendent
San Mateo County Office of Education
101 Twin Dolphin Drive
Redwood City, CA 94065-1064

Dear Superintendent Campbell:

The California Department of Education (CDE) has completed its initial review of the appeal from the action of the San Mateo County Committee on School District Organization (County Committee) to disapprove a transfer of territory (O'Connor Street Area) from the Ravenswood City School District (CSD) to the Menlo Park CSD.

As background, you received a petition on December 9, 2014, from Chief Petitioners Susan Stacy Keller, John Barksdale, and Lansing Scribner to transfer 31 homes on O'Connor Street (in the city of Menlo Park) from the Ravenswood CSD to the Menlo Park CSD. CDE understands that both districts are component elementary districts of the Sequoia Union High School District.

On February 11, 2015, after determining the petition to be sufficient pursuant to California *Education Code (EC)* Section 35704, you transmitted the petition to the San Mateo County Committee on School District Organization (County Committee). The County Committee subsequently held public hearings for the petition, determined the proposed transfer of territory failed to meet three of the nine minimum threshold conditions listed in *EC* Section 35753, and disapproved the petition (June 2, 2015).

Chief Petitioners then notified your office that they were appealing the action of the County Committee to the California State Board of Education (SBE). CDE received the administrative record regarding this appeal on July 10, 2015.

It is CDE's objective to present the appeal to the SBE at its meeting on January 11-12, 2018. Please note that this is a tentative date and is subject to change depending on CDE resources, SBE meeting agenda issues, or potential local concerns. Pursuant to *EC* Section 35751, you, all other county officers in San Mateo County, and the superintendent of each affected school district are required to provide the necessary

Anne E. Campbell, Superintendent
July 19, 2017
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information for CDE to complete its analyses of the appeal. As such, I respectfully request that your office coordinate the collection of the information requested in the attachment to this letter.

Please transmit the requested information by e-mail to LShirey@cde.ca.gov, or through regular mail to:

Larry Shirey
School Fiscal Services Division
California Department of Education
1430 N Street, Suite 3800
Sacramento, CA 95814

In order to assist in meeting our objective to present the appeal to the SBE at its January 11-12, 2018, meeting, I would appreciate receiving the requested information by September 15, 2017.

Thank you for your assistance with this review. If you have questions, please contact me by telephone at 916-322-1468 or by e-mail at LShirey@cde.ca.gov.

Sincerely,



Larry Shirey, Field Representative
School Fiscal Services Division

attachment

cc: Marco Chavez, Administrator, San Mateo County Office of Education
Erik Burmeister, Superintendent, Menlo Park City School District
Gloria Hernandez-Goff, Superintendent, Ravenswood City School District
Mary E. Streshly, Superintendent, Sequoia Union High School District
Susan Stacy Keller, Chief Petitioner
John Barksdale, Chief Petitioner
Lansing Scriven, Chief Petitioner

**Request for Information from the
San Mateo County Superintendent of Schools,
and Superintendents of the Menlo Park City School District
and the Ravenswood City School District, Regarding
Appeal of a Decision to Disapprove a Transfer of Territory**

REQUESTED DATA

Enrollment / Interdistrict Attendance Agreements (EC Section 46600).

- In 2016–17, the number of students from the proposed transfer area in each of the following categories: (1) attending Ravenswood CSD; (2) attending Menlo Park CSD on interdistrict attendance agreements; (3) attending any school district other than Menlo Park CSD on interdistrict attendance agreements; (4) attending any charter school (pursuant to California *Education Code* [EC] Section 47600 et seq.); and (5) exempt from attendance at a public full-time day school pursuant to EC Section 48220 et seq.
- In each of the past five years, the number of requests for interdistrict transfer agreements submitted by students in the proposed transfer area to the Ravenswood CSD.
- In each of the past five years, the number of requests for interdistrict transfer agreements submitted to Ravenswood CSD that also were submitted to the Menlo Park CSD.
- In each of the past five years, the number of requests for interdistrict transfer agreements from students in the proposed transfer area that were approved by: (1) Ravenswood CSD and (2) Menlo Park CSD.

Tinsley Voluntary Transfer Program¹

- In 2016–17, the total number of Ravenswood CSD students attending Tinsley Voluntary Transfer Plan (VTP) respondent districts (through the VTP).
- In 2016–17, the number of Ravenswood CSD students attending Menlo Park CSD through the Tinsley VTP.
- For each of the past five years, the number of students in the proposed transfer area requesting participation in the Tinsley VTP (and the number actually enrolled through the VTP).

¹ *Tinsley v. Superior Court*, 150 Cal. App. 3d 90 (1983).

Anne E. Campbell, Superintendent
July 19, 2017
Attachment page 2 of 2

Facilities (Menlo Park CSD only)

- List of all owned school facilities by name (e.g., First Avenue Elementary School) with address or Assessor Parcel Number if no street address.
- The pupil capacity of each facility. Use district standard for number of pupils assigned to each classroom/lab or use School Facilities Program capacity of 25 per room for grades TK-6, 27 for grades 7-12 and 13 or 9 for special education classrooms (non-severe or severe).
- Five-year pupil enrollment projections for the district prepared by or for the Menlo Park CSD.

Assessed Valuation/Bonded Indebtedness/Parcel Taxes

- 2016–17 assessed valuation of the Menlo Park CSD, the Ravenswood CSD, and the territory proposed for transfer.
- Current amounts and repayment schedules for outstanding bonded debt of the Menlo Park CSD and the Ravenswood CSD.
- Current amounts per parcel and expiration dates of parcel taxes approved by voters in the Menlo Park CSD and the Ravenswood CSD.

Please transmit the requested information by e-mail to LShirey@cde.ca.gov, or through regular mail to:

Larry Shirey
School Fiscal Services Division
California Department of Education
1430 N Street, Suite 3800
Sacramento, CA 95814

Please provide the information by September 15, 2017, in order to assist in meeting our objective to present the appeal to the SBE at its January 11-12, 2018, meeting.