Memorandum of Understanding
Between
Travis Unified School District
and
Travis Unified Teachers Association
May 1, 2025

Extended Pilot of SCIL and SDC Preschool
For 2025-2026 School Year

This Memorandum of Understanding (MOU) between the Travis Unified School District and the Travis Unified Teachers Association, together the Parties, sets forth the agreement between the Parties regarding Structured Class for Intensive Learning (SCIL) and Special Day Class (SDC) preschool teachers for the 2025-2026 school year.

SCIL Preschool

For **2025-2026**, SCIL Preschool Teachers shall have the following:

- A 8.0 - hour duty day

Student sessions shall be configured as follows:

- Two (2) sessions of no more than six (6) students in each session with each session being no more than three (3) hours in length. Total caseload maximum is 12 students. With SCIL teacher consent, total caseload may reach a maximum of 14 students. Caseload overages shall be paid as set forth in Article 9.7.4 (elementary class size overage rate).
- Hours will include at least a 30-minute lunch and 15-minute prep period to prepare the classroom for the next group between classes
- The preschool SCIL teacher will not be assigned special education duties that are not pertinent to the teacher's caseload.

Each SCIL Preschool teacher shall receive:

- Seventy-five (75) minutes of daily preparation time
- Thirty (30) minutes of daily case management time
- Four (4) full day days without students for the purpose of parent-teacher conferences (fall and spring)
    - Conferences will take place on the Thursday and Friday of conference week during the first and second trimester
- One (1) full day without students for the purpose of collaboration, case management duties or training on June 4, 2026.

SDC Preschool

For **2025-2026**, SDC Preschool Teachers shall have the following:

- A 8.0 - hour duty day

Student sessions shall be configured one way:

- Preschool SDC includes two (2) sessions per day, five (5) days per week. Each session is three (3) hours long. The preschool SDC caseload shall be sixteen (16) students. A single class shall not exceed ten (10) students. Total caseload for the two classes shall not exceed eighteen (18) students. Caseload overages shall be paid as set forth in Article 9.7.4 (elementary class size overage rate).
- The preschool SDC teacher will not be assigned special education duties that are not pertinent to the teacher's caseload.

Each SDC Preschool teacher shall receive:

- Seventy-five (75) minutes of daily preparation time
- Thirty (30) minutes of daily case management time
- Four (4) full day days without students for the purpose of parent-teacher conferences (fall and spring)
    - Conferences will take place on the Thursday and Friday of conference week during the first and second trimester
- One (1) full day without students for the purpose of collaboration, case management duties or training on June 4, 2026.

If the duty day for unit members (with a less than 8.0 hour duty day) is increased in the future, any resulting salary increase will not be applicable to the 8.0 hour duty day unit members addressed in this MOU.

All other provisions in the collective agreement are still in effect. The Parties agree to meet on or before May 1, 2026 to extend and/or revise this MOU.

Vincent Ruiz
TUSD Assistant Supt., Human Resources

May 1, 2025
Date

Mark Nowag
TUTA President

May 1, 2025
Date