

2025-2026
SOUTHERN KERN UNIFIED SCHOOL DISTRICT
2601 Rosamond Blvd., Rosamond, CA 93560 (661) 256-5000

The YouTube access link to the live meeting broadcast will be available under "Announcements" at www.skusd.k12.ca.us prior to 7:00 p.m.

Wednesday,
July 16, 2025

Meeting Location:
2601 Rosamond Blvd., Rosamond, CA 93560
Closed Session 6:00 p.m., Open Session 7:00 p.m.

Board of Trustees

Mario Gutierrez, President
Robert Vincelette, Vice President
Sunni Hepburn, Clerk
Adrienne Rendon, Member
Justin Wright, Member
Aliyah Finch, Student Board Member

Superintendent

Barbara Gaines

SOUTHERN KERN UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES

Wednesday, July 16, 2025

Closed Session: 6:00 p.m., Open Session 7:00 p.m.

Location: 2601 Rosamond Blvd.,
Conference Room, Rosamond, CA

I. Call to order – (time)

1. Comments from the public pertaining to closed session items:

II. Closed session

ACTION

MOTION: Gutierrez, Vincelette, Hepburn, Rendon, Wright

SECOND: Gutierrez, Vincelette, Hepburn, Rendon, Wright

VOTE: YEAS ___ NAYS ___ ABSENT ___ ABSTAIN ___ TIME: _____

A. Board of Trustees 2024-2025 Self-Evaluation

B. Conference with Labor Negotiator; District Negotiator: Barbara Gaines, Robert Irving
Employee Organization: California School Employee Association / Rosamond Teacher Association

C. Discussion of Student Matters: Education Code sections 35146 and 48918(c)

D. Public Employment: Certain Personnel Matters: Government Code § 54957.1(a)(5)
DISCIPLINE/Dismissal/Employment/Release/Assignment/Reassignment/Complaint

Any action taken in closed session will be reported publicly at the end of the closed session as required by Government Code Section 54954.5.

III. Reconvene into open session at: _____
TIME

ACTION

MOTION: Gutierrez, Vincelette, Hepburn, Rendon, Wright

SECOND: Gutierrez, Vincelette, Hepburn, Rendon, Wright

VOTE: YEAS ___ NAYS ___ ABSENT ___ ABSTAIN ___ TIME: _____

IV. Action determined in closed session:

V. Procedural Issues: A recording of this meeting is being made and shall be kept for 30 days as a public record (as applicable).

A. Pledge of Allegiance led by: _____

B. Roll Call - Members Present:

___ Mario Gutierrez, President ___ Robert Vincelette, Vice President ___ Sunni Hepburn, Clerk

___ Adrienne Rendon, Member ___ Justin Wright, Member

C. Approve the agenda

ACTION

MOTION: Gutierrez, Vincelette, Hepburn, Rendon, Wright

SECOND: Gutierrez, Vincelette, Hepburn, Rendon, Wright

VOTE: YEAS ___ NAYS ___ ABSENT ___ ABSTAIN ___

VI. General

A. Administer the Oath of Office to the New Student Board Member: Aliyah Finch – Gaines

AFFIRM

VII. Reports and Communications

INFORMATIONAL

A. RTA report: CSEA report:

B. Student Board Member: *Aliyah Finch*

C. CBO Report: *Robert Irving*

D. Assistant Superintendent, Instruction and Curriculum: *Dr. Larry Mendez*

E. Assistant Superintendent, Special Education, Pupil Personnel: *Sheryl Taylor*

F. Associate Superintendent, Human Resources: *Leanne Hargus*

G. Superintendent Report: *Barbara Gaines*

H. Board Member Communications:

I. Sub-Committee Communications/Updates:

Comments from the Public: Members of the public may address the Board on any item within the jurisdiction of the Board by submitting presentation requests to the secretary or an email. Members of the public are strongly urged not to mention personnel by name and are reminded that they do not have immunity from legal action if personnel is named. The Board may limit each speaker to 3 minutes with a total of 20 minutes per topic.

VIII. Consent items A-R

ACTION

MOTION: Gutierrez, Vincelette, Hepburn, Rendon, Wright, Finch	SECOND: Gutierrez, Vincelette, Hepburn,
VOTE: YEAS ___ NAYS ___ ABSENT ___ ABSTAIN ___ PREFERENTIAL STUDENT VOTE ___	Rendon, Wright, Finch

- A. Ratify June EOM \$2,885,598.63; July MIDA \$1,410,829.42; July MIDB \$331,162.22
- B. Approve Purchase Orders 260001-260109
- C. Approve RHECC Cadet Corp Field Training Phelan, CA August 1-3, 2025
- D. Approve RES PIQE Services Acceptance MOU Family Literacy P-3rd – \$16,000
- E. Approve WES PIQE Services Acceptance MOU Family Literacy P-3rd – \$16,000
- F. Approve TMS PIQE Services Acceptance MOU Family Engagement – \$14,000
- G. Approve RHECC & REHS PIQE Services Acceptance MOU Bridge to College Program – \$8,000
- H. Approve RHECC & REHS PIQE Services Acceptance MOU Family Financial Literacy – \$8,000
- I. Approve Bridges to Educational Excellence Proposal for Service Becky Wetzel – \$60,000
- J. Approve Impact Canine Solutions Agreement 10 Visits – \$4,500
- K. Approve PLNU Fieldwork Placement Agreement with Cooperating School District
- L. Approve Spectrum Business Services Order Modifications – \$774.95
- M. Approve Medallion Contracting, Inc. TMS Planter Area Next to Classroom #51 – \$34,120
- N. Approve Centegix (34ED, LLC) Change Order Acknowledgement Add Alternative Education – \$1,500
- O. Approve Lamar Contract #5113214 Employment Recruitment Billboard on Hwy 14 and Ave I – \$18,000
- P. Approve RHECC Application for Funding Agricultural Career Technical Education Incentive Grant Program Year 2025-2026
- Q. Approve Salary Schedules for the 2025-2026 School Year
- R. Approve Citadel EHS Proposal #1867.1003.P TMS Asbestos Consulting Services – \$9,500

IX. General

- A. Schools Legal Service Board of Directors CBEDS Category 2: 2,500 – 10,000 – *Gaines* **ACTION**

To be counted, the ballot must be returned and received by noon on July 21, 2025.

Call for Discussion (**Vote for Two**)

<input type="checkbox"/>	Brian Bell Tehachapi Unified School District
<input type="checkbox"/>	Lora Brown (Incumbent) Fruitvale School District
<input type="checkbox"/>	Leslie Garrison (Incumbent) Fruitvale School District
<input type="checkbox"/>	J. Bradley Maberry Wasco Union Elementary School District

MOTION: Gutierrez, Vincelette, Hepburn, Rendon, Wright, Finch	SECOND: Gutierrez, Vincelette, Hepburn,
VOTE: YEAS ___ NAYS ___ ABSENT ___ ABSTAIN ___ PREFERENTIAL STUDENT VOTE ___	Rendon, Wright, Finch

IX. General (Continued)

B. Schools Legal Service Board of Directors CBEDS/Representation Category: Eastern Kern County – *Gaines* ACTION

To be counted, the ballot must be returned and received by noon on July 21, 2025.

Call for Discussion (**Vote for One**)

<input type="checkbox"/>	Katherine Aguirre (Incumbent) Mojave Unified School District
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MOTION: Gutierrez, Vincelette, Hepburn, Rendon, Wright, Finch	SECOND: Gutierrez, Vincelette, Hepburn,
VOTE: YEAS ___ NAYS ___ ABSENT ___ ABSTAIN ___ PREFERENTIAL STUDENT VOTE ___	Rendon, Wright, Finch

X. Curriculum and Instruction

A. Accept Quarterly Report (April, May, June 2025) on the Williams Uniform Complaints under Education Code § 35186 – *Gaines* ACTION

This information is to be reported publicly to the Board of Trustees. Claims may be filed for reasons such as: insufficient instructional materials, teacher vacancies, and including facility conditions. Filing information is posted in the classrooms.

MOTION: Gutierrez, Vincelette, Hepburn, Rendon, Wright, Finch	SECOND: Gutierrez, Vincelette, Hepburn,
VOTE: YEAS ___ NAYS ___ ABSENT ___ ABSTAIN ___ PREFERENTIAL STUDENT VOTE ___	Rendon, Wright, Finch

XI. Business and Operations

A. Approve Change in Contract with Coast Construction Group Order 005 for the After-School Program at Rosamond Elementary School (F&M Job No. 3000.150) Total Change of \$50,131.83 – *Irving* ACTION

MOTION: Gutierrez, Vincelette, Hepburn, Rendon, Wright, Finch	SECOND: Gutierrez, Vincelette, Hepburn,
VOTE: YEAS ___ NAYS ___ ABSENT ___ ABSTAIN ___ PREFERENTIAL STUDENT VOTE ___	Rendon, Wright, Finch

B. Approve Change in Contract with Medallion Contracting, Inc. Order 09 for the New Cafeteria at Rosamond High Early College Campus #(SKUSD-RHECC-NCB) Total Change of \$10,774.14 – *Irving* ACTION

MOTION: Gutierrez, Vincelette, Hepburn, Rendon, Wright, Finch	SECOND: Gutierrez, Vincelette, Hepburn,
VOTE: YEAS ___ NAYS ___ ABSENT ___ ABSTAIN ___ PREFERENTIAL STUDENT VOTE ___	Rendon, Wright, Finch

C. Approve Change in Contract with Medallion Contracting, Inc. Order 01 for the Tropico Middle School Landscape, Drainage, & Parking Lot Upgrade Project (SKUSD-TMS-LDPU) Total Change of \$6,210.01 – *Irving* ACTION

MOTION: Gutierrez, Vincelette, Hepburn, Rendon, Wright, Finch	SECOND: Gutierrez, Vincelette, Hepburn,
VOTE: YEAS ___ NAYS ___ ABSENT ___ ABSTAIN ___ PREFERENTIAL STUDENT VOTE ___	Rendon, Wright, Finch

XII. Personnel Items

A. Approve the following listed personnel items – *Hargus* ACTION

MOTION: Gutierrez, Vincelette, Hepburn, Rendon, Wright SECOND: Gutierrez, Vincelette, Hepburn, Rendon, Wright
 VOTE: YEAS ___ NAYS ___ ABSENT ___ ABSTAIN ___

The following personnel items, which may include hiring, resignations, contract adjustments, and retirements for certificated and classified employees are presented for Board approval. All personnel meet the necessary credentialing and/or certification requirements as required by the State or notification timelines, as appropriate.

<u>CLASSIFIED/CONFIDENTIAL EMPLOYMENT/RESIGNATIONS</u>					
<u>EMPLOYEE</u>	<u>DATE</u>	<u>SALARY</u>	<u>POSITION</u>	<u>SITE</u>	<u>STATUS</u>
Roope, Shania	7/17/2025	\$1 \$22.93	Bus Driver	Trans	Hire
Hernandez, Gabriel	7/17/2025	\$8 \$26.99	Groundskeeper/School Site Student Transport Driver	Trans	Promotion
Anthony-Watts, Kathleen	8/1/2025	---	Special Education Paraeducator 1:1	WES/RHECC	Transfer
Bishop, Rebecca	8/1/2025	---	Special Education Paraeducator	RES/WES	Transfer
Bradley, Carlton	8/1/2025	---	Special Education Paraeducator	RES/Alt Ed	Transfer
Brown, Roseanna	8/1/2025	---	Special Education Paraeducator	RES/WES	Transfer
Cook, Karen	8/1/2025	---	Special Education Paraeducator 1:1	WES/TMS	Transfer
Fortson, Christopher	8/1/2025	---	Special Education Paraeducator 1:1	WES/TMS	Transfer
Gomez, Maria	8/1/2025	---	Special Education Paraeducator 1:1	RES/TMS	Transfer
Martinez Mendez	8/1/2025	---	Special Education Paraeducator	RES/RHECC	Transfer
McKinney, Jacob	8/1/2025	---	Special Education Paraeducator 1:1	RHECC/TMS	Transfer
Newman, Merissa	8/1/2025	---	Office Clerk	Alt Ed/WES	Transfer
Serrano, Brianna	8/1/2025	---	Special Education Paraeducator 1:1	RES/WES	Transfer
Villanueva, Krystle	8/1/2025	---	Special Education Paraeducator 1:1	RHECC/WES	Transfer

<u>CLASSIFIED STIPEND/EXTRA DUTY EMPLOYMENT/RESIGNATIONS</u>					
<u>EMPLOYEE</u>	<u>DATE</u>	<u>SALARY</u>	<u>POSITION</u>	<u>SITE</u>	<u>STATUS</u>
New, Thomas	7/21/2025	8% \$4,622.16	Varsity Coach – Wrestling	RHECC	Hire
Vasquez, Nissa	7/21/2025	6% \$3,466.62	Varsity Assistant Coach – Girls Soccer	RHECC	Hire
Valencia, Oscar	7/21/2025	4% \$2,311.08	JV Assistant Coach – Girls Soccer	RHECC	Hire

<u>CLASSIFIED SUBSTITUTES EMPLOYMENT/RESIGNATIONS</u>		
<u>EMPLOYEE</u>	<u>DATE</u>	<u>STATUS</u>
Webb, Amanda	07/17/2025	Hire
Klein, Tiffany	07/17/2025	Hire

XII. Personnel Items (Continued)

CERTIFICATED/ADMINISTRATIVE EMPLOYMENT/RESIGNATIONS					
<u>EMPLOYEE</u>	<u>DATE</u>	<u>SALARY</u>	<u>POSITION</u>	<u>SITE</u>	<u>STATUS</u>
Long, Tania	08/04/2025	C1/S1 \$54,770	5 th Grade Teacher	RES	Hire
Lopez, Jasmine	08/04/2025	C4/S2 \$65,335	2 nd Grade Teacher	RES	Hire
Towell, Sharon	08/04/2025	C3/S1 \$60,970	6 th Grade Teacher	TMS	Hire
Landolt, Kimberly	05/01/2025	C4/S4 \$9,902.14 (prorated)	2 nd Grade Teacher	WES	Column Change
Rubin, Reylan Jay	07/01/2025	C5/S27 \$101,049	Math Teacher	TMS	Column Change
Saavedra, Laura	07/01/2025	C4/S6 \$78,201	Spanish Teacher	TMS	Column Change
Soriano, Bryall Kenneth	07/01/2025	C4/S13 \$92,244	Adaptive PE Teacher	DO	Column Change
Watts, Toni	07/01/2025	C5/S8 \$87,008	TK Teacher	RES	Column Change
Van Pelt, Mercedes	08/04/2025	C6/S1 \$70,545	4 th Grade Teacher	RES	Salary Correction
Polanco-Gordi, Vanessa	06/30/2025	---	1 st Grade Teacher	WES	Resign
Valenzuela, Guadalupe	06/30/2025	---	Health Teacher	RHECC	Resign

The following certificated employees are presented for Board approval to be hired for the 2025-2026 school year utilizing a Provisional Intern Permit (PIP) or Waiver:

<u>EMPLOYEE</u>	<u>DATE</u>	<u>POSITION</u>	<u>CREDENTIAL TYPE</u>
Avante, Meri June	08/01/2025	SDC Mod/Severe Teacher	PIP
Miller, Rebecca	07/07/2025	Assistant Principal	Waiver
Stevenson, Rachel	08/11/2025	Speech Pathologist	Waiver
Towell, Sharon	08/01/2025	6 th Grade Teacher	PIP

<u>VOLUNTEERS FOR 2025-2026 SCHOOL YEAR</u>			
Donna Cisneros	Alma Ventura	Betty Price	April Amaya
Fabiola Martinez Morales	Vanessa Avilez	Caralena Zack	Michael L. Brown Jr.

B. Annual Revision of Complaint Procedure Notices: Uniform Complaint Forms, Williams Complaint Forms, Policies, and Procedures – Hargus **ACTION**

MOTION: Gutierrez, Vincelette, Hepburn, Rendon, Wright	SECOND: Gutierrez, Vincelette, Hepburn, Rendon, Wright
VOTE: YEAS ___ NAYS ___ ABSENT ___ ABSTAIN ___	

XIII. Adjournment **ACTION**

MOTION: Gutierrez, Vincelette, Hepburn, Rendon, Wright, Finch	SECOND: Gutierrez, Vincelette, Hepburn, Rendon, Wright, Finch
VOTE: YEAS ___ NAYS ___ ABSENT ___ ABSTAIN ___ PREFERENTIAL STUDENT VOTE ___ TIME: _____	

093 SOUTHERN KERN UNIFIED L.00.02 07/10/25 PAGE 1 PURCHASE ORDER ENCUMBERING TRANSACTIONS J10103 P00100

Date: 00/00/0000 - 99/99/9999

PO#: 260001 - 260109

PO # Req # Ven #/Addr Vendor Name Tax ID # PO Date PO Description
 Date Ent Date Paid AP
 LN FD-RESC-Y-OBJT.S0-GOAL-FUNC-STE-T2-TY3-TYP4 AMOUNT STATUS

 260001 000162/00 HOUGHTON MIFFLIN CO 041456030 07/01/2025 English 3D RES & WES
 07/01/2025 Y

- 1. 01-6300-0-4100.00-1110-1000-050-00-000-0000 11,681.20
- 2. 01-6300-0-4100.00-1110-1000-030-00-000-0000 11,681.21

TOTAL AMOUNT 23,362.41*

260002 000162/00 HOUGHTON MIFFLIN CO 041456030 07/01/2025 English 3D TMS
 07/01/2025 Y

- 1. 01-6300-0-4100.00-1110-1000-040-00-000-0000 7,622.70

TOTAL AMOUNT 7,622.70*

260003 000162/00 HOUGHTON MIFFLIN CO 041456030 07/01/2025 English 3D RHECC
07/01/2025 Y

- 1. 01-6300-0-4100.00-1110-1000-020-00-000-0000 2,260.26
- TOTAL AMOUNT 2,260.26*

260004 000162/00 HOUGHTON MIFFLIN CO 041456030 07/01/2025 English 3D ALIS
07/01/2025 Y

- 1. 01-6300-0-4100.00-3300-1000-090-00-000-0000 1,958.88
- TOTAL AMOUNT 1,958.88*

260005 002152/00 AVID CENTER 07/01/2025 AVID 25-26
07/01/2025 Y

- 1. 01-0000-0-5800.00-3300-1000-090-72-110-0000 5,309.00
- 2. 01-0000-0-5800.00-3200-1000-095-72-110-0000 5,309.00
- 3. 01-0000-0-5800.00-1110-1000-050-72-110-0000 3,625.00
- 4. 01-0000-0-5800.00-1110-1000-020-72-110-0000 5,309.00

5. 01-0000-0-5800.00-1110-1000-040-72-110-0000 5,309.00
 6. 01-0000-0-5800.00-1110-1000-030-72-110-0000 3,625.00
 TOTAL AMOUNT 28,486.00*

260006 002609/00 SOLUTION TREE 07/01/2025 25-26 PLC PD
 07/01/2025 Y

1. 01-0000-0-5800.00-1110-1000-003-72-101-0000 248,500.00
 TOTAL AMOUNT 248,500.00*

260007 003241/00 INFORMED K12 460546569 07/01/2025 25-26 District License
 07/01/2025 07/10/2025 Y

1. 01-0000-0-5800.00-0000-7200-001-00-000-0000 31,288.00 F
 TOTAL AMOUNT 31,288.00*

PO#: 260001 - 260109

PO # Req # Ven #/Addr Vendor Name Tax ID # PO Date PO Description
Date Ent Date Paid AP
LN FD-RESC-Y-OBJT.50-GOAL-FUNC-STE-T2-TY3-TYP4 AMOUNT STATUS

260008 001711/00 FRONTLINE TECHNOLOGIES GROUP 232977046 07/01/2025 25-26 Services
07/01/2025 07/10/2025 Y
1. 01-0000-0-5800.00-0000-7200-001-00-000-0000 33,493.94 F
260008 001711/00 FRONTLINE TECHNOLOGIES GROUP 232977046 07/01/2025 25-26 Services
07/01/2025 07/10/2025 Y

2. 01-0000-0-5800.00-0000-7200-002-00-000-0000 18,039.44 F
TOTAL AMOUNT 51,533.38*

260009 003249/00 SCHOOLS EXCESS LIABILITY FUND 07/01/2025 AB 218 Assessment #4
07/01/2025 Y

1. 01-0000-0-5400.00-0000-7200-000-00-000-0000 12,350.71
TOTAL AMOUNT 12,350.71*

260010 000038/00 CSBA 000000000 07/01/2025 25-26 Membership & Gamut
07/01/2025 07/10/2025 Y

- 1. 01-0000-0-5300.00-0000-7100-000-00-000-0000 F 17,229.00
- 2. 01-0000-0-5800.00-0000-7100-000-00-000-0000 F 6,875.00
- TOTAL AMOUNT 24,104.00*

260011 000451/00 LAKESHORE CURRICULUM 000000000 07/01/2025 Supplies WES TK Rooms
07/01/2025 Y

- 1. 25-9010-0-4300.00-0000-7200-030-00-000-0000 20,941.57
- TOTAL AMOUNT 20,941.57*

260012 000631/00 AAA QUALITY SERVICES INC. 07/01/2025 OPEN PO 25-56
07/01/2025 Y

- 1. 01-0000-0-5500.00-1110-8100-010-00-000-0000 30,000.00
- TOTAL AMOUNT 30,000.00*

260013 000222/00 ABATE-A-WEED 07/01/2025 OPEN PO 25-26
07/01/2025 Y

1. 01-8150-0-4300.00-1110-8100-010-00-000-0000 15,000.00
TOTAL AMOUNT 15,000.00*

260014 003462/00 ANTELOPE VALLEY PEST CONTROL 000000000 07/01/2025 OPEN PO 25-26
07/01/2025 Y

1. 13-5310-0-5500.07-0000-8100-000-00-000-0000 3,500.00
2. 01-8150-0-5500.07-1110-8100-010-00-000-0000 5,000.00
TOTAL AMOUNT 8,500.00*

093 SOUTHERN KERN UNIFIED PURCHASE ORDER ENCUMBERING TRANSACTIONS J10103 P00100
L.00.02 07/10/25 PAGE 3
Date: 00/00/0000 - 99/99/9999
PO#: 260001 - 260109

PO # Req # Ven #/Addr Vendor Name Tax ID # PO Date PO Description
Date Ent Date Paid AP
LN FD-RESC-Y-OBJT.S0-GOAL-FUNC-STE-T2-TY3-TYP4 AMOUNT STATUS

260015 002458/00 BATTERY SYSTEMS 000000000 07/01/2025 OPEN PO 25-26
07/01/2025 Y

1. 01-8150-0-4300.00-1110-8100-010-00-000-0000 4,000.00
TOTAL AMOUNT 4,000.00*

260016 000190/00 CONSOLIDATED ELEC DIST INC 000000000 07/01/2025 OPEN PO 25-26
07/01/2025 Y

1. 01-8150-0-4300.00-1110-8100-010-00-000-0000 15,000.00
TOTAL AMOUNT 15,000.00*

260017 001019/00 CHAMPION HARDWARE INC. 07/01/2025 OPEN PO 25-26
07/01/2025 Y

1. 01-8150-0-4300.00-1110-8100-010-00-000-0000 3,000.00
TOTAL AMOUNT 3,000.00*

260018 002762/00 CIRCULATING AIR INC 07/01/2025 OPEN PO 25-26
07/01/2025 Y

1. 01-8150-0-5800.00-1110-8100-010-00-000-0000 2,000.00

TOTAL AMOUNT

2,000.00*

260019 000045/00 DESERT INDUSTRIAL SUPPLY 000000000 07/01/2025 OPEN PO 25-26
07/01/2025 Y

1. 01-8150-0-4300.00-1110-8100-010-00-000-0000

15,000.00

TOTAL AMOUNT

15,000.00*

260020 000046/00 DESERT LOCK COMPANY 000000000 07/01/2025 OPEN PO 25-26
07/01/2025 Y

1. 01-8150-0-4300.00-1110-8100-010-00-000-0000

4,000.00

TOTAL AMOUNT

4,000.00*

260021 001102/00 JOHNSTONE SUPPLY 000000000 07/01/2025 OPEN PO 25-26
07/01/2025 Y

1. 01-8150-0-4300.00-1110-8100-010-00-000-0000

10,000.00

TOTAL AMOUNT

10,000.00*

260022 000080/00 KARLS HARDWARE 000000000 07/01/2025 OPEN PO 25-26
07/01/2025 Y

1. 01-8150-0-4300.00-1110-8100-010-00-000-0000 75,000.00
TOTAL AMOUNT 75,000.00*

093 SOUTHERN KERN UNIFIED PURCHASE ORDER ENCUMBERING TRANSACTIONS J10103 P00100
L.00.02 07/10/25 PAGE 4
Date: 00/00/0000 - 99/99/9999
PO#: 260001 - 260109

PO # Req # Ven #/Addr Vendor Name Tax ID # PO Date PO Description
Date Ent Date Paid AP
LN FD-RESC-Y-OBJT.S0-GOAL-FUNC-STE-T2-TY3-TYP4 AMOUNT STATUS

260023 000456/00 KERN MACHINERY 07/01/2025 OPEN PO 25-26
07/01/2025 Y

1. 01-8150-0-4300.00-1110-8100-010-00-000-0000 2,500.00
TOTAL AMOUNT 2,500.00*

260024	001174/00	LOWE'S HOME IMPROVEMENT	000000000	07/01/2025	OPEN PO 25-26
	Y				
	1.	01-8150-0-4300.00-1110-8100-010-00-000-0000			8,000.00
		TOTAL AMOUNT			8,000.00*
260025	000088/00	MELDON GLASS	000000000	07/01/2025	OPEN PO 25-26
	Y				
	1.	01-8150-0-5600.00-1110-8100-010-00-000-0000			3,000.00
		TOTAL AMOUNT			3,000.00*
260026	001994/00	OBESO COMMERCIAL VENT CLEANI	330406777	07/01/2025	OPEN PO 25-26
	Y				
	1.	13-5310-0-5800.00-0000-3700-000-00-000-0000			3,000.00
		TOTAL AMOUNT			3,000.00*
260027	001236/00	PATRIOT PLUMBING	810690993	07/01/2025	OPEN PO 25-26
	Y				

1. 01-8150-0-5600.00-1110-8100-010-00-000-0000 8,000.00

TOTAL AMOUNT 8,000.00*

260028 001541/00 SK00'KUM H20 MONITORING INC. 205939653 07/01/2025 OPEN PO 25-26
07/01/2025 Y

1. 01-8150-0-5800.00-1110-8100-010-00-000-0000 10,000.00

TOTAL AMOUNT 10,000.00*

260029 000963/00 SMITH PIPE & SUPPLY 07/01/2025 OPEN PO 25-26
07/01/2025 Y

1. 01-8150-0-4300.00-1110-8100-010-00-000-0000 1,000.00

TOTAL AMOUNT 1,000.00*

260030 002151/00 UNITED REFRIGERATION INC 000000000 07/01/2025 OPEN PO 25-26
07/01/2025 Y

1. 01-8150-0-4300.00-1110-8100-010-00-000-0000 20,000.00

TOTAL AMOUNT 20,000.00*

Date: 00/00/0000 - 99/99/9999

PO#: 260001 - 260109

PO # Req # Ven #/Addr Vendor Name Tax ID # PO Date PO Description
 Date Ent Date Paid AP
 LN FD-RESC-Y-OBJT.SO-GOAL-FUNC-STE-T2-TY3-TYP4 AMOUNT STATUS

 260031 002670/00 US AIR CONDITIONING 07/01/2025 OPEN PO 25-26
 07/01/2025 Y

1. 01-8150-0-4300.00-1110-8100-010-00-000-0000 4,000.00

TOTAL AMOUNT 4,000.00*

260032 003306/00 VALLEY ELEVATOR INC 832824057 07/01/2025 OPEN PO 25-26
 07/01/2025 Y

1. 01-8150-0-4300.00-1110-8100-010-00-000-0000 5,000.00

TOTAL AMOUNT 5,000.00*

260033 001130/00 WAXIE ENTERPRISES INC. 942647607 07/01/2025 OPEN PO 25-26
07/01/2025 Y

1. 01-8150-0-4300.00-1110-8100-010-00-000-0000 225,000.00
TOTAL AMOUNT 225,000.00*

260034 002727/00 ALL-TECH FIRE & SECURITY INC 07/01/2025 OPEN PO 25-26
07/01/2025 Y

1. 01-0000-0-5900.03-1110-8100-010-00-000-0000 6,000.00
TOTAL AMOUNT 6,000.00*

260035 001308/00 AT&T 07/01/2025 OPEN PO 25-26
07/01/2025 Y

1. 01-0000-0-5900.03-1110-8100-010-00-000-0000 25,000.00
TOTAL AMOUNT 25,000.00*

260036 003209/00 CERTIFIX LIVE SCAN 261485026 07/01/2025 OPEN PO 25-26

07/01/2025 Y

1. 01-0000-0-5800.00-0000-7200-002-00-000-0000 1,000.00
TOTAL AMOUNT 1,000.00*

260037 001196/00 CLASS LEASING LLC 800962028 07/01/2025 OPEN PO 25-26
07/01/2025 Y

1. 25-9010-0-5600.00-0000-8500-000-000-0000 202,645.78
TOTAL AMOUNT 202,645.78*

260038 002063/00 CSM CONSULTING INC. 07/01/2025 OPEN PO 25-26
07/01/2025 Y

1. 01-0000-0-5800.00-0000-7200-001-00-000-0000 18,300.00
TOTAL AMOUNT 18,300.00*

Date: 00/00/0000 - 99/99/9999

PO#: 260001 - 260109

PO # Req # Ven #/Addr Vendor Name Tax ID # PO Date PO Description
Date Ent Date Paid AP
LN FD-RESC-Y-OBJT.50-GOAL-FUNC-STE-T2-TY3-TYP4 AMOUNT STATUS

260039 000187/00 CALIFORNIA DEPT OF JUSTICE 0000000000 07/01/2025 OPEN PO 25-26
07/01/2025 Y

1. 01-0000-0-5800.00-0000-7200-002-00-000-0000 15,000.00

TOTAL AMOUNT 15,000.00*

260040 002634/00 ELITE MODULAR INC 0000000000 07/01/2025 OPEN PO 25-26
07/01/2025 Y

1. 25-9010-0-5600.00-0000-8500-000-000-0000 132,585.00

TOTAL AMOUNT 132,585.00*

260041 001263/00 FEDERAL EXPRESS CORPORATION 07/01/2025 OPEN PO 25-26
07/01/2025 Y

1. 01-1100-0-5900.07-0000-7200-001-00-000-0000 3,000.00

TOTAL AMOUNT 3,000.00*

260042 000129/00 THE GAS COMPANY 000000000 07/01/2025 OPEN PO 25-26
07/01/2025 Y

1. 01-0000-0-5500.02-1110-8100-010-00-000-0000 150,000.00
TOTAL AMOUNT 150,000.00*

260043 002847/00 GREATAMERICA FINANCIAL SVCS. 421425592 07/01/2025 OPEN PO 25-26
07/01/2025 Y

1. 01-0000-0-5600.00-1110-1000-004-00-000-0000 75,000.00
TOTAL AMOUNT 75,000.00*

260044 000968/00 GORDON SPECIAL SERVICES 07/01/2025 OPEN PO 25-26
07/01/2025 Y

1. 01-0000-0-5800.00-1110-3900-002-78-000-6405 210,000.00
TOTAL AMOUNT 210,000.00*

260045 002068/00 LENOVO USA INC 07/01/2025 OPEN PO 25-26

1. 01-0000-0-4300.00-1110-1000-004-72-114-0000 1,000.00
TOTAL AMOUNT 1,000.00*

260046 001907/00 MEDPRO WASTE DISPOSAL LLC 07/01/2025 OPEN PO 25-26

1. 01-6500-0-5800.00-5770-1120-005-00-000-0000 30,000.00 P
TOTAL AMOUNT 30,000.00*

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Date: 00/00/0000 - 99/99/9999
PO#: 260001 - 260109

PO # Req # Ven #/Addr Vendor Name Tax ID # PO Date PO Description
Date Ent Date Paid AP
LN FD-RESC-Y-OBJT.S0-GOAL-FUNC-STE-T2-TY3-TYP4 AMOUNT STATUS

260047 000096/00 MEDICAL BILLING TECHNOLOGIES 000000000 07/01/2025 OPEN PO 25-26
07/01/2025 Y

1. 01-1100-0-5800.00-1110-2700-003-56-000-0000 25,000.00
TOTAL AMOUNT 25,000.00*

260048 000311/00 McGRATH RENTCORP 07/01/2025 OPEN PO 25-26
07/01/2025 Y

1. 25-9010-0-5600.00-0000-8700-000-00-000-0000 19,500.00
TOTAL AMOUNT 19,500.00*

260049 001143/00 NATIONAL RENT-A-FENCE 000000000 07/01/2025 OPEN PO 25-26
07/01/2025 Y

1. 01-8150-0-5600.00-1110-8100-010-00-000-0000 1,700.00
TOTAL AMOUNT 1,700.00*

260050 001333/00 PITNEY BOWES INC 000000000 07/01/2025 OPEN PO 25-26
07/01/2025 Y

1. 01-0000-0-5600.00-0000-7200-001-00-000-0000 3,500.00
 2. 01-0000-0-4300.00-0000-7200-001-00-000-0000 500.00
 TOTAL AMOUNT 4,000.00*

260051 000181/00 PURCHASE POWER 841386389 07/01/2025 OPEN PO 25-26
 07/01/2025 Y
 1. 01-1100-0-5900.07-0000-7200-001-00-000-0000 25,000.00
 TOTAL AMOUNT 25,000.00*

260052 000110/00 ROSAMOND COMMUNITY SERVICES 000000000 07/01/2025 OPEN PO 25-26
 07/01/2025 Y
 1. 01-0000-0-5500.05-1110-8100-010-00-000-0000 275,000.00
 TOTAL AMOUNT 275,000.00*

260053 002433/00 SHREDS UNLIMITED INC 810919179 07/01/2025 OPEN PO 25-26
 07/01/2025 Y
 1. 01-0000-0-5800.00-0000-7200-001-00-000-0000 5,000.00

TOTAL AMOUNT

5,000.00*

260054 000128/00 SOUTHERN CALIF EDISON 0000000000 07/01/2025 PEN PO 25-26
07/01/2025 Y

1. 01-0000-0-5500.01-1110-8100-010-00-000-0000 1,000,000.00

TOTAL AMOUNT

1,000,000.00*

093 SOUTHERN KERN UNIFIED PURCHASE ORDER ENCUMBERING TRANSACTIONS J10103 P00100
L.00.02 07/10/25 PAGE 8

Date: 00/00/0000 - 99/99/9999

PO#: 260001 - 260109

PO # Req # Ven #/Addr Vendor Name Tax ID # PO Date PO Description
Date Ent Date Paid AP
LN FD-RESC-Y-OBJT.S0-GOAL-FUNC-STE-T2-TY3-TYP4 AMOUNT STATUS

260055 000232/00 SPARKLETTS WATER CORP 07/01/2025 OPEN PO 25-26
07/01/2025 Y

1. 01-8150-0-4300.00-1110-8100-010-00-000-0000 4,500.00

2.	01-0000-0-4300.00-1110-2700-040-00-000-0000	3,000.00
3.	01-0000-0-4300.00-0000-7100-000-00-000-0000	1,500.00
4.	01-6500-0-4300.00-5770-1120-005-00-000-0000	1,000.00
5.	01-0000-0-4300.00-0000-7200-001-00-000-0000	1,500.00
	TOTAL AMOUNT	11,500.00*

260056 002155/00 TEL-TEC SECURITY SYSTEMS INC
07/01/2025 Y 07/01/2025 OPEN PO 25-26

1.	01-0000-0-5800.00-1110-8300-010-78-000-0000	50,000.00
	TOTAL AMOUNT	50,000.00*

260057 002130/00 UNITED SITE SERVICES OF CA
07/01/2025 Y 07/01/2025 OPEN PO 25-26

1.	01-0000-0-5600.00-1110-8100-010-00-000-0000	18,000.00
	TOTAL AMOUNT	18,000.00*

260058 000154/00 ARAMARK UNIFORM SYSTEMS
07/01/2025 Y 07/01/2025 OPEN PO 25-26

1. 01-8150-0-5500.06-1110-8100-010-00-000-0000 45,000.00
TOTAL AMOUNT 45,000.00*

260059 002671/00 WASTE MANAGEMENT OF AV 680306154 07/01/2025 OPEN PO 25-26
07/01/2025 Y

1. 01-0000-0-5500.05-1110-8100-010-00-000-0000 200,000.00
TOTAL AMOUNT 200,000.00*

260060 000149/00 WILLIAMS SCOTSMAN INC 000000000 07/01/2025 OPEN PO 25-26
07/01/2025 Y

1. 25-9010-0-5600.00-0000-8700-000-00-000-0000 16,000.00
TOTAL AMOUNT 16,000.00*

260061 002094/00 CORWIN 000000000 07/01/2025 Books for PD
07/01/2025 Y

1. 01-0000-0-4300.00-1110-1000-003-72-125-0000 7,770.63
TOTAL AMOUNT 7,770.63*

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 L.00.02 07/10/25 PAGE 9

Date: 00/00/0000 - 99/99/9999

PO#: 260001 - 260109

PO # Req # Ven #/Addr Vendor Name Tax ID # PO Date PO Description
 Date Ent Date Paid AP
 LN FD-RESC-Y-OBJT.S0-GOAL-FUNC-STE-T2-TY3-TYP4 AMOUNT STATUS

 260062 001323/00 STAPLES ADVANTAGE 000000000 07/01/2025 Office Supplies - Supt.
 07/01/2025 Y

1. 01-0000-0-4300.00-0000-7100-000-00-000-0000 666.88

TOTAL AMOUNT 666.88*

260063 000039/00 CURRICULUM ASSOCIATES 263954988 07/01/2025 iReady Assessment & Learning
 07/01/2025 Y

1. 01-0000-0-5800.00-1110-1000-004-72-103-0000 129,839.50

TOTAL AMOUNT

129,839.50*

260064 002659/00 NEWSELA 000000000 07/01/2025 Social Studies Software RHECC
07/01/2025 Y

1. 01-0000-0-4300.00-1110-1000-020-72-116-0000

2,462.90

TOTAL AMOUNT

2,462.90*

260065 001422/00 AMAZON.COM 000000000 07/01/2025 OPEN PO 25-26 - IT DEPT.
07/01/2025 Y

1. 01-0000-0-4300.00-1110-1000-004-00-000-0000

20,000.00

TOTAL AMOUNT

20,000.00*

260066 002859/00 SAVVAS LEARNING COMPANY LLC 843531648 07/01/2025 Health Curriculum RHECC
07/01/2025 Y

1. 01-0000-0-4100.00-1110-1000-020-72-102-0000

6,750.00

TOTAL AMOUNT

6,750.00*

260067 003470/00 CI SOLUTIONS 330722701 07/01/2025 RFID Cards - Transportation
07/01/2025 Y

1. 01-0000-0-4300.00-1110-3600-070-72-209-0000 10,342.75
TOTAL AMOUNT 10,342.75*

260068 002594/00 GAGGLE.NET INC 043602422 07/01/2025 Renewal - Safety Mgmt.
07/01/2025 Y

1. 01-0000-0-5800.00-1110-1000-004-72-116-0000 12,843.75
TOTAL AMOUNT 12,843.75*

260069 000090/00 MCGRAW HILL BK CO 800899290 07/01/2025 Core Curriculum K-8
07/01/2025 Y

1. 01-6300-0-4100.00-1110-1000-003-00-000-0000 132,556.96
TOTAL AMOUNT 132,556.96*

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Date: 00/00/0000 - 99/99/9999

PO#: 260001 - 260109

PO # Req # Ven #/Addr Vendor Name Tax ID # PO Date PO Description
 Date Ent Date Paid AP
 LN FD-RESC-Y-OBJT.50-GOAL-FUNC-STE-T2-TY3-TYP4 AMOUNT STATUS

260070 001861/00 AMBCO Electronics 07/01/2025 Calibration of Audiometer

1. 01-6500-0-5800.00-5770-1120-005-00-000-0000 120.00

TOTAL AMOUNT 120.00*

260071 002863/00 SCHOOL DATEBOOKS 07/01/2025 25-26 Student Planners 3-5 WES

1. 01-3010-0-4300.00-1110-1000-030-00-000-0000 1,919.60

TOTAL AMOUNT 1,919.60*

TOTAL FOR 07/01/2025 3,813,911.66***

260072 07/02/2025 000090/00 Y MCGRAW HILL BK CO 800899290 07/02/2025 Wonders 4th Grade WES

1. 01-6300-0-4100.00-1110-1000-030-00-000-0000 3,610.23
TOTAL AMOUNT 3,610.23*

260073 07/02/2025 003074/00 Y APPLIED TECHNOLOGY GROUP 770229621 07/02/2025 OPEN PO 25-26

1. 01-8150-0-5800.00-1110-8100-010-00-000-0000 7,500.00
2. 01-0000-0-5800.00-1110-3600-070-72-209-0000 7,500.00
TOTAL AMOUNT 15,000.00*

260074 07/02/2025 001052/00 Y AUTO ZONE 07/02/2025 OPEN PO 25-26

1. 01-0000-0-4300.00-1110-3600-070-72-209-0000 25,000.00
TOTAL AMOUNT 25,000.00*

260075 07/02/2025 000554/00 Y A-Z BUS SALES 000000000 07/02/2025 OPEN PO 25-26

1. 01-0000-0-4300.00-1110-3600-070-72-209-0000 30,000.00
TOTAL AMOUNT 30,000.00*

260076 003163/00 BUSWEST 270746875 07/02/2025 OPEN PO 25-26
07/02/2025 Y

1. 01-0000-0-4300.00-1110-3600-070-72-209-0000 2,000.00
TOTAL AMOUNT 2,000.00*

093 SOUTHERN KERN UNIFIED PURCHASE ORDER ENCUMBERING TRANSACTIONS J10103 P00100
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Date: 00/00/0000 - 99/99/9999

PO#: 260001 - 260109

PO # Req # Ven #/Addr Vendor Name Tax ID # PO Date PO Description
Date Ent Date Paid AP
LN FD-RESC-Y-OBJT.S0-GOAL-FUNC-STE-T2-TY3-TYP4 AMOUNT STATUS

260077 001013/00 C D T INC. 07/02/2025 OPEN PO 25-26

07/02/2025 Y

1. 01-0000-0-5800.00-1110-3600-070-72-209-0000 2,000.00
TOTAL AMOUNT 2,000.00*

260078 000034/00 CHEVRON and Texaco Univ. Car 000000000 07/02/2025 OPEN PO 25-26
07/02/2025 Y

1. 01-0000-0-4300.09-1110-3600-070-72-209-0000 3,000.00
TOTAL AMOUNT 3,000.00*

260079 000337/00 CLARK & HOWARD NORTH 07/02/2025 OPEN PO 25-26
07/02/2025 Y

1. 01-0000-0-5600.00-1110-3600-070-72-209-0000 2,000.00
TOTAL AMOUNT 2,000.00*

260080 000638/00 CRANE'S WASTE OIL INC. 07/02/2025 OPEN PO 25-26
07/02/2025 Y

1. 01-0000-0-5800.00-1110-3600-070-72-209-0000 1,000.00

TOTAL AMOUNT 1,000.00*

260081 003093/00 DANIELS TIRE SERVICE 000000000 07/02/2025 OPEN PO 25-26
07/02/2025 Y

1. 01-0000-0-4300.00-1110-3600-070-72-209-0000 25,000.00

TOTAL AMOUNT 25,000.00*

260082 002056/00 ANTELOPE VALLEY FORD 000000000 07/02/2025 OPEN PO 25-26
07/02/2025 Y

1. 01-0000-0-4300.00-1110-3600-070-72-209-0000 2,000.00

TOTAL AMOUNT 2,000.00*

260083 001203/00 H & H AUTO PARTS WHOLESALE 07/02/2025 OPEN PO 25-26
07/02/2025 Y

1. 01-0000-0-4300.00-1110-3600-070-72-209-0000 10,000.00

TOTAL AMOUNT 10,000.00*

260084 002587/00 JONES AUTOMOTIVE REPAIR 07/02/2025 OPEN PO 25-26
07/02/2025 Y

1. 01-0000-0-5800.00-1110-3600-070-72-209-0000 500.00
TOTAL AMOUNT 500.00*

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Date: 00/00/0000 - 99/99/9999
PO#: 260001 - 260109

PO # Req # Ven #/Addr Vendor Name Tax ID # PO Date PO Description
Date Ent Date Paid AP LN FD-RESC-Y-OBJT.S0-GOAL-FUNC-STE-T2-TY3-TYP4 AMOUNT STATUS

260085 000570/00 KIMBALL MIDWEST 07/02/2025 OPEN PO 25-26
07/02/2025 Y

1. 01-0000-0-4300.00-1110-3600-070-72-209-0000 10,000.00
TOTAL AMOUNT 10,000.00*

260086 000086/00 LIBERTY RADIATOR 000000000 07/02/2025 OPEN PO 25-26
07/02/2025 Y

1. 01-0000-0-5600.00-1110-3600-070-72-209-0000 1,000.00
TOTAL AMOUNT 1,000.00*

260087 000230/00 NAPA AUTO PARTS 000000000 07/02/2025 OPEN PO 25-26
07/02/2025 Y

1. 01-0000-0-4300.00-1110-3600-070-72-209-0000 10,000.00
TOTAL AMOUNT 10,000.00*

260088 002968/00 O'REILLY AUTO PARTS 000000000 07/02/2025 OPEN PO 25-26
07/02/2025 Y

1. 01-0000-0-4300.00-1110-3600-070-72-209-0000 1,500.00
TOTAL AMOUNT 1,500.00*

260089 000067/00 RAMOS / STRONG INC 000000000 07/02/2025 OPEN PO 25-26
07/02/2025 Y

1. 01-0000-0-4300.09-1110-3600-070-72-209-0000 230,000.00
 2. 01-0000-0-4300.08-1110-8100-010-00-000-0000 5,000.00
 TOTAL AMOUNT 235,000.00*

260090 003472/00 RUSH TRUCK CENTER, WITTIER 000000000 07/02/2025 OPEN PO 25-26
 07/02/2025 Y

1. 01-0000-0-4300.00-1110-3600-070-72-209-0000 25,000.00
 TOTAL AMOUNT 25,000.00*

260091 002498/00 SANDY'S COIN WASH 07/02/2025 OPEN PO 25-26
 07/02/2025 Y

1. 01-8150-0-5500.06-1110-8100-000-00-000-0000 10,000.00
 2. 13-5310-0-5500.06-0000-8100-000-00-000-0000 10,000.00
 TOTAL AMOUNT 20,000.00*

Date: 00/00/0000 - 99/99/9999

PO#: 260001 - 260109

PO # Req # Ven #/Addr Vendor Name Tax ID # PO Date PO Description
 Date Ent Date Paid AP
 LN FD-RESC-Y-OBJT.S0-GOAL-FUNC-STE-T2-TY3-TYP4 AMOUNT STATUS

260092 000133/00 STATE BOARD OF EQUALIZATION 000000000 07/02/2025 OPEN PO 25-26
 07/02/2025 Y

1. 01-0000-0-4300.09-1110-3600-070-72-209-0000 1,500.00

TOTAL AMOUNT 1,500.00*

260093 000571/00 T C W SYSTEMS INC. 000000000 07/02/2025 OPEN PO 25-26
 07/02/2025 Y

1. 01-0000-0-5800.00-1110-3600-070-72-209-0000 5,500.00

TOTAL AMOUNT 5,500.00*

260094 000502/00 TYACK'S TIRES INC. 07/02/2025 OPEN PO 25-26
 07/02/2025 Y

1. 01-0000-0-4300.00-1110-3600-070-72-209-0000 8,000.00
TOTAL AMOUNT 8,000.00*

260095 000982/00 CUMMINS PACIFIC 943147123 07/02/2025 OPEN PO 25-26
07/02/2025 Y

1. 01-0000-0-5300.00-1110-3600-070-72-209-0000 1,000.00
TOTAL AMOUNT 1,000.00*

260096 003422/00 PREMIUM INCENTIVE SALES INC 840753716 07/02/2025 Backpacks for Students
07/02/2025 07/10/2025 Y

1. 01-0000-0-4300.00-1110-1000-003-72-305-0000 63,813.76 F
TOTAL AMOUNT 63,813.76*

TOTAL FOR 07/02/2025 503,423.99***

260097 001422/00 AMAZON.COM 000000000 07/09/2025 Supplies for Backpack Giveaway
07/09/2025 Y

1. 01-0000-0-4300.00-1110-1000-003-72-305-0000 16,515.97

TOTAL AMOUNT 16,515.97*

260098 001422/00 AMAZON.COM 000000000 07/09/2025 Supplies - Parent/Comm Ctr.
07/09/2025 Y

1. 01-6332-0-4300.00-8100-5900-003-00-000-0000 1,474.65

TOTAL AMOUNT 1,474.65*

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Date: 00/00/0000 - 99/99/9999

PO#: 260001 - 260109

PO # Req # Ven #/Addr Vendor Name Tax ID # PO Date PO Description
Date Ent Date Paid AP
LN FD-RESC-Y-OBJT.50-GOAL-FUNC-STE-T2-TY3-TYP4 AMOUNT STATUS

260099 002859/00 SAVVAS LEARNING COMPANY LLC 843531648 07/09/2025 Math Curriculum REHS
07/09/2025 Y

1.	01-0000-0-4100.00-1110-1000-020-72-102-0000		3,222.99
	TOTAL AMOUNT		3,222.99*
260100	000443/00 EDGEMOOD PRESS INC.	07/09/2025 Student Handbook Folders WES	
07/09/2025	Y		
1.	01-1100-0-4300.00-1110-1000-030-00-000-0000		1,802.63
	TOTAL AMOUNT		1,802.63*
260101	001422/00 AMAZON.COM	000000000 07/09/2025 Lanyards & Sleeves Bus Passes	
07/09/2025	Y		
1.	01-0000-0-4300.00-1110-3600-070-72-209-0000		1,948.17
	TOTAL AMOUNT		1,948.17*
260102	002910/00 PACWEST AIR FILTER LLC	07/09/2025 HVAC Filters TMS & DO	
07/09/2025	Y		
1.	01-8150-0-4300.00-1110-8100-010-00-000-0000		2,023.97
	TOTAL AMOUNT		2,023.97*

260103 07/09/2025	001166/00 Y	DICK BLICK ART MATERIALS	07/09/2025 Art Supplies RHECC
	1. 01-0000-0-4300.00-1110-1000-020-72-215-0000		10,082.86
	TOTAL AMOUNT		10,082.86*
	TOTAL FOR 07/09/2025		37,071.24***
260104 07/10/2025	003586/00 Y	SCHOOLSTATUS	07/10/2025 Attention to Attendance
	1. 01-0000-0-5800.00-1110-1000-003-72-206-0000		83,720.00
	TOTAL AMOUNT		83,720.00*
260105 07/10/2025	002094/00 Y	CORWIN	000000000 07/10/2025 Prof. Development 2025-26
	1. 01-0000-0-5800.00-1110-1000-003-72-125-0000		150,750.00
	2. 01-6266-0-5800.00-1110-1000-003-00-000-0000		150,750.00

TOTAL AMOUNT

301,500.00*

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PURCHASE ORDER ENCUMBERING TRANSACTIONS J10103 P00100

Date: 00/00/0000 - 99/99/9999

PO#: 260001 - 260109

PO #	Req #	Ven #/Addr	Vendor Name	Tax ID #	PO Date	PO Description
Date Ent	Date Paid	AP				STATUS
LN	FD-RESC-Y	OBJT	SO-GOAL-FUNC-STE-T2-TY3-TYP4	AMOUNT		

 260106 002980/00 MINUTEMAN PRESS 07/10/2025 Calendars, Referrals, & Tardy
 07/10/2025 Y

1. 01-1100-0-4300.00-0000-7200-003-00-000-0000

3,573.86

TOTAL AMOUNT

3,573.86*

260107 000994/00 I X L LEARNING
 07/10/2025 Y

07/10/2025 IXL License Renewals

1. 01-0000-0-5800.00-1110-1000-004-72-116-0000

55,740.00

TOTAL AMOUNT

55,740.00*

260108 000090/00 MCGRAW HILL BK CO 800899290 07/10/2025 ALEKS Math Software 3-5
07/10/2025 Y

1. 01-0000-0-5800.00-1110-1000-004-72-116-0000

3,720.00

TOTAL AMOUNT

3,720.00*

260109 001323/00 STAPLES ADVANTAGE 000000000 07/10/2025 OfficeSupplies HR
07/10/2025 Y

1. 01-0000-0-4300.00-0000-7200-002-00-000-0000

383.52

TOTAL AMOUNT

383.52*

TOTAL FOR 07/10/2025

448,637.38***

GRAND TOTAL

4,803,044.27*****



Southern Kern Unified School District

2601 Rosamond Blvd.
Rosamond, CA 93560

Field Trip

Site	Date Received	Board Date
Rosamond High School	6/23/2025	7/16/2025

Field Trip	Effective Dates	Final Contract to Superintendent's Secretary By:
Cadet Corp -Cadet Field Training	From 8/1/2025	7/9/2025
	Until 8/3/2025	

Description

Cadets will join Serrano High School cadets in Phelan, CA for field training and leadership activities.

Renewal Clause	Automatic Renewal

Payment Terms:	Termination Clause	Budgeted Item
	N/A	N/A

Fixed/Startup Costs N/A	Total Cost (not to exceed)	N/A
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Budget String/Comments	
Business Services	

Overview

- Agreement is for more than one School Fiscal Year
- Clearly States Fees and Hourly Rates
- Allows Early Termination
- Mutual Indemnity Clause
- Governed in Accordance with Laws of California and Department of Education
- Arbitration Clause
- Two copies already signed by vendor

Initial Review Complete

Signature	Date
Robert Irving	7/9/2025

Purchase Order Prepared

Signature	Date

Ready for Board Agenda

Signature	Date
Camie Davies	7/9/2025

SOUTHERN KERN UNIFIED SCHOOL DISTRICT

FIELD TRIP TRANSPORTATION REQUEST

Trip Date: 08/01/2025 School Site: Rosamond High Early College Campus Today's Date: 06/02/2025

Contact Person: Charles Wallis Contact Number:

Contact Email: cwallis@skusd.k12.ca.us

Destination: Serrano High School / Martinez Ranch 4014 US HWY 138 Phelan, CA 92371.

Purpose: Cadet Field Training

Overnight*: Yes Out of State*: No Lodging Required: No Student Cost: \$20

*If trip is overnight or out of state, please attach all additional documentation with form.

If available attach event and pricing
(Cost of tickets, parking, etc...)

Are Special Education Students Included?: Yes

Departure Date: 08/01/2025

Return Date: 08/03/2025

Departure Time: 5:00 AM

Return Time: 10:00 AM

Cadets will join Serrano High School Cadets for field training and leadership activities, Physical Fitness Test, land navigation, first aid, archery, and team building. To educate, develop, & refine future leaders from (Friday-Sunday) 01-03 August 2025 in order to prepare Cadets for the expectations of the Battalion, building discipline, skill enhancement, teamwork, and psychological endurance.

Notes:

Vehicle Type Requested

Van

No. Vans Requested: 2

No. Passengers: 18

(9 Passengers MAX Per Van)

Persons Driving: C. Wallis / C. Galdamez

Additional Stops: Restroom

Approximate Miles: 150

Fuel per Mile: \$3.91

Total Fuel Cost: 586.50

Bus

No. Buses Requested: NA

No. Passengers: 0

(Elementary 78 Passengers MAX Per Bus)

(Secondary 54 Passengers MAX Per Bus)

Additional Stops: NA

Approximate Miles: 0

Fuel per Mile: \$4.19

Total Fuel Cost: 0.00

Field Trip Meal Request

The Food Nutrition Service Department requires a one (1) week notice to be for a field trip.

Are meals and/or snacks being requested for this trip? No food is requested

If meal requested, specify: Breakfast Lunch Dinner

- All students will be provided a meal during their trip per the quantity requested by the teacher/advisor.
- The teacher/advisor MUST turn in a roster of students that choose to grab a meal after the trip has ended. *Note that an attendance roster will suffice as long as student are marked for record purposes.*
- All request or dietary restrictions must be disclosed to the team to ensure the safety of the students.**

Teacher/Advisor: C. Wallis

Classroom Number: 432

Total Number of Student Eating: NA

Number of Adults Eating: 0
Cost of Adult Meal \$5.00 per person

Date Needed By: 08/01/2025

Time Needed By: 6:00 AM

Meal and/or snack options will be discussed upon receipt of this request.

Be sure to submit a full roster of attendees to Food Services after the Field Trip has taken place.

Roster Example:

NA

Student Name:	Comments/Restrictions
John Doe	No allergies
Jane Doe	Peanut allergy

Field Trip Approvals

Site Administrator Approval: Suresh Bajnath Date: 06/12/2025

Superintendent Approval: Barbara Gaines Date: 06/23/2025

Board Approval: _____ Date: _____
(Required if overnight or out of state)

Transportation Approval: Dezera Castro Date: 06/12/2025

Child Nutrition Approval: Rosalina Robles Date: 06/20/2025

For Transportation Use Only

Odometer Readings:

Van Number:	Ending Mileage:	Starting Mileage:	Total Mileage:	Per Mile:
Van Number:	Ending Mileage:	Starting Mileage:	Total Mileage:	Per Mile:
Van Number:	Ending Mileage:	Starting Mileage:	Total Mileage:	Per Mile:
Van Number:	Ending Mileage:	Starting Mileage:	Total Mileage:	Per Mile:
				Total Van Cost
Bus Number:	Ending Mileage:	Starting Mileage:	Total Mileage:	Per Mile:
Bus Number:	Ending Mileage:	Starting Mileage:	Total Mileage:	Per Mile:
Bus Number:	Ending Mileage:	Starting Mileage:	Total Mileage:	Per Mile:
Bus Number:	Ending Mileage:	Starting Mileage:	Total Mileage:	Per Mile:
				Total Bus Cost

Bus Driver Information:

Name:	Trip Start Time:	Trip End Time:	Total Time:
Name:	Trip Start Time:	Trip End Time:	Total Time:
Name:	Trip Start Time:	Trip End Time:	Total Time:
Name:	Trip Start Time:	Trip End Time:	Total Time:



Southern Kern Unified School District

2601 Rosamond Blvd.
Rosamond, CA 93560

Agreement/Contract Coversheet

Vendor/Contractor Name	Date Contract Received	Board Date
Parent Institute for Quality Education (PIQE)	6/20/2025	7/16/2025

Contract Title/Name	Contract Effective Dates					
Services Acceptance Memorandum of Understanding - RES	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 10%;">From</td> <td>8/21/2025</td> </tr> <tr> <td>Until</td> <td>10/9/2025</td> </tr> </table>	From	8/21/2025	Until	10/9/2025	Final Contract to Superintendent's Secretary By: 7/9/2025
From	8/21/2025					
Until	10/9/2025					

Description of Agreement
PIQE will provide its Family Literacy P-3rd Program (P3) for the parents and guardians of Rosamond Elementary. Costs will be covered by the the CCSPP Grant.

Renewal Clause	Automatic Renewal
	No
Payment Terms:	Termination Clause
Net 30	N/A
	Budgeted Item
	Yes

Fixed/Startup Costs	N/A	Total Cost (NTE) Per Year	\$16,000.00
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Budget String/Comments
Business Services
01-6332-0-5800.00-0000-5900-003

Overview

- Agreement is for more than one School Fiscal Year
- Clearly States Fees and Hourly Rates
- Allows Early Termination
- Mutual Indemnity Clause
- Governed in Accordance with Laws of California and Department of Education
- Arbitration Clause
- Two copies already signed by vendor

<input checked="" type="checkbox"/> Initial Review Complete	Signature Robert Irving	Date 7/9/2025
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<input type="checkbox"/> Purchase Order Prepared	Signature	Date
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<input checked="" type="checkbox"/> Ready for Board Agenda	Signature Camie Davies	Date 7/9/2025
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SERVICES ACCEPTANCE MEMORANDUM OF UNDERSTANDING

To: Barbara Gaines, Superintendent
From: Sonia De Leon, Executive Director
Date: June 20, 2025

NOW, THEREFORE, in consideration of the recitals and mutual obligations of the parties herein expressed, The Parent Institute for Quality Education (PIQE) and Rosamond Elementary School agree as follows:

RECITALS

- A. **Scope of Services:** PIQE will provide its **Family Literacy P-3rd Program (P3)** for the parents/guardians of the students enrolled in the school mentioned above. PIQE will recruit parents by phone, provide an Orientation session, a series of weekly training sessions, organize and conduct a Q&A forum with the school's leadership team, culminating in a graduation ceremony with certificates provided to parents who attend four or more sessions. The program is designed to introduce the five elements of literacy equipping families with strategies to support literacy at home.
- B. **Time of Class:** Evening 6:00 PM
- C. **Type of Class:** In-Person (P)
- In Person: Evening** - PIQE will offer classes in the evening starting with Orientation through the Graduation ceremony.
- D. **Session Dates:** August 21, 2025, through October 09, 2025.
- E. **Compensation:** a flat fee of \$14,000 with an unlimited number of parent graduates. Diviertase Leyendo en Familia (Family Time Reading Fun), will be charged for graduating parents only. Each Spanish book will be at the price of \$28.94 and each English book will be at the price of \$50.10.

Parent Institute for Quality Education
2405 E Plaza Blvd, National City, CA 91950
Telephone: 619.420.4499
www.piqe.org

F. Terms of Payments: The **payment is expected** to be received in check within **30 days after our last week of the program**. Please send all checks to the following address: **PIQE, Attention: PIQE, 2405 E. Plaza Blvd., National City CA 91950.**

G. Cancellation: A class that does not have the minimum number of parents needed to remain open might be cancelled by mutual agreement on or before class #3; no classes can be cancelled on or after class #4, in case this happens, the school would have to pay the cost of the agreed class referred in the compensation described above.

Location: Rosamond Elementary School of the Southern Kern Unified School District.

School funding: _____

In addition, where the PIQE program is provided in person, the school will make childcare arrangements to have it available to families as well as provide refreshments to the parents.

Copyright Protections: PIQE owns all products and all content in the program(s), including without limitation the information, materials, text, graphics, protocols and the selection and organization thereof (“content”). The content is protected by copyright laws of the United States and other countries and may not be used, copied, distributed, displayed, modified, reproduced, published, posted or reverse engineered in whole or in part without the prior written permission of PIQE. *Initials:* _____

I accept these services at _____ under the terms and conditions noted.

Barbara Gaines, Superintendent

Date

Parent Institute Representative: _____

Sonia De Leon

Sonia De Leon, Executive Director, PIQE

Parent Institute for Quality Education
2405 E Plaza Blvd, National City, CA 91950
Telephone: 619.420.4499
www.piqe.org



Southern Kern Unified School District

2601 Rosamond Blvd.
Rosamond, CA 93560

Agreement/Contract Coversheet

Vendor/Contractor Name	Date Contract Received	Board Date
Parent Institute for Quality Education (PIQE)	6/20/2025	7/16/2025

Contract Title/Name	Contract Effective Dates					
Services Acceptance Memorandum of Understanding - WES	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 10%;">From</td> <td>10/15/2025</td> </tr> <tr> <td>Until</td> <td>12/10/2025</td> </tr> </table>	From	10/15/2025	Until	12/10/2025	Final Contract to Superintendent's Secretary By: 7/9/2025
From	10/15/2025					
Until	12/10/2025					

Description of Agreement

PIQE will provide its Family Literacy P-3rd Program (P3) for the parents and guardians of Westpark Elementary. Costs will be covered by the the CCSPP Grant.

Renewal Clause	Automatic Renewal
	No
Payment Terms:	Termination Clause
Net 30	N/A
	Budgeted Item
	Yes

Fixed/Startup Costs	N/A	Total Cost (NTE) Per Year	\$16,000.00
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Budget String/Comments

Business Services

01-6332-0-5800.00-0000-5900-003

- Overview*
- Agreement is for more than one School Fiscal Year
- Clearly States Fees and Hourly Rates
- Allows Early Termination
- Mutual Indemnity Clause
- Governed in Accordance with Laws of California and Department of Education
- Arbitration Clause
- Two copies already signed by vendor

<input checked="" type="checkbox"/> Initial Review Complete	Signature Robert Irving	Date 7/9/2025
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<input type="checkbox"/> Purchase Order Prepared	Signature	Date
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<input checked="" type="checkbox"/> Ready for Board Agenda	Signature Camie Davies	Date 7/9/2025
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SERVICES ACCEPTANCE MEMORANDUM OF UNDERSTANDING

To: Barbara Gaines, Superintendent
From: Sonia De Leon, Executive Director
Date: June 20, 2025

NOW, THEREFORE, in consideration of the recitals and mutual obligations of the parties herein expressed, The Parent Institute for Quality Education (PIQE) and Westpark Elementary School agree as follows:

RECITALS

- A. **Scope of Services:** PIQE will provide its **Family Literacy P-3rd Program (P3)** for the parents/guardians of the students enrolled in the school mentioned above. PIQE will recruit parents by phone, provide an Orientation session, a series of weekly training sessions, organize and conduct a Q&A forum with the school's leadership team, culminating in a graduation ceremony with certificates provided to parents who attend four or more sessions. The program is designed to introduce the five elements of literacy equipping families with strategies to support literacy at home.
- B. **Time of Class:** Evening: 6:00 PM
- C. **Type of Class:** In-Person (P)
- In Person: Evening** - PIQE will offer classes in the evening starting with Orientation through the Graduation ceremony.
- D. **Session Dates:** October 15, 2025, through December 10, 2025.
- E. **Compensation:** a flat fee of \$14,000 with an unlimited amount of parent graduates. As part of the Family Literacy P-3rd Program, an additional book, *Diviertase Leyendo en Familia* (Family Time Reading Fun), will be charged for graduating parents only. Each Spanish book will be at the price of \$28.94 and each English book will be at the price of \$50.10.

Parent Institute for Quality Education
2405 E Plaza Blvd, National City, CA 91950
Telephone: 619.420.4499
www.piqe.org

F. Terms of Payments: The **payment is expected** to be received in check within **30 days after our last week of the program**. Please send all checks to the following address: **PIQE, Attention: PIQE, 2405 E. Plaza Blvd., National City CA 91950.**

G. Cancellation: A class that does not have the minimum number of parents needed to remain open might be cancelled by mutual agreement on or before class #3; no classes can be cancelled on or after class #4, in case this happens, the school would have to pay the cost of the agreed class referred to in the compensation described above.

Location: Westpark Elementary School of the Southern Kern Unified School District

School funding: _____

In addition, where the PIQE program is provided in person, the school will make childcare arrangements to have it available to families as well as provide refreshments to the parents.

Copyright Protections: PIQE owns all products and all content in the program(s), including without limitation the information, materials, text, graphics, protocols and the selection and organization thereof (“content”). The content is protected by copyright laws of the United States and other countries and may not be used, copied, distributed, displayed, modified, reproduced, published, posted or reverse engineered in whole or in part without the prior written permission of PIQE. *Initials:* _____

I accept these services at _____ under the terms and conditions noted.

Barbara Gaines, Superintendent

Date

Parent Institute Representative: _____

Sonia De Leon

Sonia De Leon, Executive Director, PIQE

Parent Institute for Quality Education
2405 E Plaza Blvd, National City, CA 91950
Telephone: 619.420.4499
www.piqe.org



Southern Kern Unified School District

2601 Rosamond Blvd.
Rosamond, CA 93560

Agreement/Contract Coversheet

Vendor/Contractor Name	Date Contract Received	Board Date
Parent Institute for Quality Education (PIQE)	6/20/2025	7/16/2025

Contract Title/Name	Contract Effective Dates	Final Contract to Superintendent's Secretary By:				
Services Acceptance Memorandum of Understanding - TMS	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 10%;">From</td> <td style="text-align: center;">8/19/2025</td> </tr> <tr> <td>Until</td> <td style="text-align: center;">10/7/2025</td> </tr> </table>	From	8/19/2025	Until	10/7/2025	7/9/2025
From	8/19/2025					
Until	10/7/2025					

Description of Agreement

PIQE will provide its Signature Family Engagement in Education K-12 Program (FE) for the parents and guardians of Tropic Middle School. Costs will be covered by the the CCSPP Grant.

Renewal Clause	Automatic Renewal
	No
Payment Terms:	Termination Clause
Net 30	N/A
	Budgeted Item
	Yes

Fixed/Startup Costs	N/A	Total Cost (NTE) Per Year	\$14,000.00
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Budget String/Comments

Business Services

01-6332-0-5800.00-0000-5900-003

Overview

- Agreement is for more than one School Fiscal Year
- Clearly States Fees and Hourly Rates
- Allows Early Termination
- Mutual Indemnity Clause
- Governed in Accordance with Laws of California and Department of Education
- Arbitration Clause
- Two copies already signed by vendor

Initial Review Complete

Signature	Date
Robert Irving	7/9/2025

Purchase Order Prepared

Signature	Date

Ready for Board Agenda

Signature	Date
Camie Davies	7/9/2025



SERVICES ACCEPTANCE MEMORANDUM OF UNDERSTANDING

To: Barbara Gaines, Superintendent
From: Sonia De Leon, Executive Director
Date: June 20, 2025

NOW, THEREFORE, in consideration of the recitals and mutual obligations of the parties herein expressed, The Parent Institute for Quality Education (PIQE) and Tropic Middle School agree as follows:

RECITALS

- A. **Scope of Services:** PIQE will provide its **Signature Family Engagement in Education K-12 Program (FE)** for the parents/guardians of the students enrolled in the school mentioned above. PIQE will recruit parents/guardians by phone, provide an Orientation session, a series of weekly training sessions, organize and conduct a Question-and-Answer forum with the school's leadership team, culminating in a graduation ceremony with certificates provided to parents who attend four or more sessions. The program is designed to develop skills and techniques to empower parents to address the educational needs of their school-aged children.
- B. Time of Class: Evening 6:00 PM
- C. Type of Class: In-Person (P)
- In Person:** Evening - PIQE will offer classes in the evening starting with Orientation through the Graduation ceremony.
- D. Session Dates: August 19, 2025, through October 07, 2025.
- E. Compensation: a flat fee of \$14,000 with an unlimited number of parent graduates.
- F. Terms of Payments: The **payment is expected** to be received in check within **30 days after our last week of the program**. Please send all checks to the following address:
PIQE, Attention: PIQE, 2405 E Plaza Blvd., National City CA 91950.

Parent Institute for Quality Education
2405 E Plaza Blvd, National City, CA 91950
Telephone: 619.420.4499
www.piqe.org

G. Cancellation: A class that does not have the minimum number of parents needed to remain open might be cancelled by mutual agreement on or before class #3; no classes can be cancelled on or after class #4, in case this happens, the school would have to pay the cost of the agreed class referred in the compensation described above.

Location: Tropico Middle School of the Southern Kern Unified School District.

School funding: _____

In addition, where the PIQE program is provided in person, the school will make childcare arrangements to have it available to families as well as provide refreshments to the parents.

Copyright Protections: PIQE owns all products and all content in the program(s), including without limitation the information, materials, text, graphics, protocols and the selection and organization thereof (“content”). The content is protected by copyright laws of the United States and other countries and may not be used, copied, distributed, displayed, modified, reproduced, published, posted or reverse engineered in whole or in part without the prior written permission of PIQE. *Initials*: _____

I accept these services at _____ under the terms and conditions noted.

Barbara Gaines, Superintendent

Date

Parent Institute Representative:

Sonia De Leon

Sonia De Leon, Executive Director, PIQE

Parent Institute for Quality Education
2405 E Plaza Blvd, National City, CA 91950
Telephone: 619.420.4499
www.piqe.org



Southern Kern Unified School District

2601 Rosamond Blvd.
Rosamond, CA 93560

Agreement/Contract Coversheet

Vendor/Contractor Name	Date Contract Received	Board Date
Parent Institute for Quality Education (PIQE)	6/20/2025	7/16/2025

Contract Title/Name	Contract Effective Dates					
Services Acceptance Memorandum of Understanding - RHECC & REHS	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 15%;"><small>From</small></td> <td style="text-align: center;">9/2/2025</td> </tr> <tr> <td><small>Until</small></td> <td style="text-align: center;">10/21/2025</td> </tr> </table>	<small>From</small>	9/2/2025	<small>Until</small>	10/21/2025	Final Contract to Superintendent's Secretary By: 7/9/2025
<small>From</small>	9/2/2025					
<small>Until</small>	10/21/2025					

Description of Agreement
PIQE will provide its Bridge to College Program for the parents and guardians of RHECC and REHS. Costs will be covered by the the CCSPP Grant.

Renewal Clause	Automatic Renewal
	No
Payment Terms:	Termination Clause
Net 30	N/A
	Budgeted Item
	Yes

Fixed/Startup Costs	N/A	Total Cost (NTE) Per Year	\$8,000.00
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Budget String/Comments
Business Services
01-6332-0-5800.00-0000-5900-003

Overview

- Agreement is for more than one School Fiscal Year
- Clearly States Fees and Hourly Rates
- Allows Early Termination
- Mutual Indemnity Clause
- Governed in Accordance with Laws of California and Department of Education
- Arbitration Clause
- Two copies already signed by vendor

<input checked="" type="checkbox"/> Initial Review Complete	<small>Signature</small>	<small>Date</small>
	Robert Irving	7/9/2025

<input type="checkbox"/> Purchase Order Prepared	<small>Signature</small>	<small>Date</small>

<input checked="" type="checkbox"/> Ready for Board Agenda	<small>Signature</small>	<small>Date</small>
	Camie Davies	7/9/2025



SERVICES ACCEPTANCE MEMORANDUM OF UNDERSTANDING

To: Barbara Gaines, Superintendent
From: Sonia De Leon, Executive Director
Date: June 20, 2025

NOW, THEREFORE, in consideration of the recitals and mutual obligations of the parties herein expressed, The Parent Institute for Quality Education (PIQE) and Rosamond High Early College Campus and Rare Earth High School agree as follows:

RECITALS

- A. **Scope of Services:** PIQE will provide its **Bridge to College Program** for the parents/guardians of the students enrolled in the school mentioned above. PIQE will recruit parents by phone, provide weekly training sessions, certificates will be provided to parents who attend 2 or more of the 4 sessions. This program is focused on supporting students and families in the transition from high school to a college/university setting.
- B. **Time of Class:** Evening: 6:00 PM
- C. **Type of Class:** In-Person (P)
- In Person:** Evening - PIQE will offer classes in the evening starting with class one through class four.
- D. **Session Dates:** September 02, 2025, through October 21, 2025.
- E. **Compensation:** a flat fee of \$8,000 with an unlimited amount of parent graduates.
- F. **Terms of Payments:** The **payment is expected** to be received in check within **30 days after our last week of the program**. Please send all checks to the following address:
PIQE, Attention: PIQE, 2405 E Plaza Blvd., National City CA 91950.
- G. **Cancellation:** A class that does not have the minimum number of parents needed to remain open might be cancelled by mutual agreement on or before class #2; no classes

Parent Institute for Quality Education
2405 E Plaza Blvd, National City, CA 91950
Telephone: 619.420.4499
www.piqe.org

can be cancelled on or after class #3, in case this happens, the school would have to pay the cost of the agreed class referred to in the compensation described above.

Location: Rosamond High Early College Campus of the Southern Kern Unified School District

School funding: _____

In addition, where the PIQE program is provided in person, the school will make childcare arrangements to have it available to families as well as provide refreshments to the parents.

Copyright Protections: PIQE owns all products and all content in the program(s), including without limitation the information, materials, text, graphics, protocols and the selection and organization thereof (“content”). The content is protected by copyright laws of the United States and other countries and may not be used, copied, distributed, displayed, modified, reproduced, published, posted or reverse engineered in whole or in part without the prior written permission of PIQE. **Initials:** _____

I accept these services at _____ under the terms and conditions noted.

Barbara Gaines, Superintendent

Date

Parent Institute Representative: _____

Sonia De Leon

Sonia De Leon, Executive Director, PIQE

Parent Institute for Quality Education
2405 E Plaza Blvd, National City, CA 91950
Telephone: 619.420.4499
www.piqe.org



Southern Kern Unified School District

2601 Rosamond Blvd.
Rosamond, CA 93560

Agreement / Contract Coversheet

Vendor/Contractor Name	Date Contract Received	Board Date
Parent Institute for Quality Education (PIQE)	6/20/2025	7/16/2025

Contract Title/Name	Contract Effective Dates					
Services Acceptance Memorandum of Understanding - RHECC & REHS	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 10%;">From</td> <td style="text-align: center;">9/2/2025</td> </tr> <tr> <td>Until</td> <td style="text-align: center;">10/21/2025</td> </tr> </table>	From	9/2/2025	Until	10/21/2025	<div style="background-color: black; color: white; padding: 5px; text-align: center;"> Final Contract to Superintendent's Secretary By: 7/9/2025 </div>
From	9/2/2025					
Until	10/21/2025					

Description of Agreement

PIQE will provide its Family Financial Literacy Program for the parents and guardians of RHECC and REHS. Costs will be covered by the the CCSP Grant.

Renewal Clause	Automatic Renewal
	No
Payment Terms: Net 30	Budgeted Item
Termination Clause N/A	Yes

Fixed/Startup Costs	N/A	Total Cost (NTE) Per Year	\$8,000.00
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Budget String/Comments

Business Services

01-6332-0-5800.00-0000-5900-003

Overview

- Agreement is for more than one School Fiscal Year
- Clearly States Fees and Hourly Rates
- Allows Early Termination
- Mutual Indemnity Clause
- Governed in Accordance with Laws of California and Department of Education
- Arbitration Clause
- Two copies already signed by vendor

<input checked="" type="checkbox"/> Initial Review Complete	Signature Robert Irving	Date 7/9/2025
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<input type="checkbox"/> Purchase Order Prepared	Signature	Date
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<input checked="" type="checkbox"/> Ready for Board Agenda	Signature Camie Davies	Date 7/9/2025
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SERVICES ACCEPTANCE MEMORANDUM OF UNDERSTANDING

To: Barbara Gaines, Superintendent
From: Sonia De Leon, Executive Director
Date: June 20, 2025

NOW, THEREFORE, in consideration of the recitals and mutual obligations of the parties herein expressed, The Parent Institute for Quality Education (PIQE) and Rosamond High Early College Campus and Rare Earth High School agree as follows:

RECITALS

- A. **Scope of Services:** PIQE will provide its **Family Financial Literacy Program** for the parents/guardians of the students enrolled in the school mentioned above. PIQE will recruit parents by phone, provide a series of 4 weekly training sessions, culminating in a celebration ceremony with certificates provided to parents who attend two or more sessions. The program is designed to provide families with knowledge to build a strong financial foundation and promote lifelong money management skills.
- B. **Time of Class:** Evening: 6:00 PM
- C. **Type of Class:** In-Person (P)
- In Person:** Evening - PIQE will offer classes in the evening starting with class one through class four.
- D. **Session Dates:** September 02, 2025, through October 21, 2025.
- E. **Compensation:** a flat fee of \$8,000 with an unlimited amount of parent graduates.
- F. **Terms of Payments:** The **payment is expected** to be received in check within **30 days after our last week of the program**. Please send all checks to the following address: **PIQE, Attention: PIQE, 2405 E. Plaza Blvd., National City CA 91950.**

Parent Institute for Quality Education
2405 E Plaza Blvd, National City, CA 91950
Telephone: 619.420.4499
www.piqe.org

G. Cancellation: A class that does not have the minimum number of parents needed to remain open might be cancelled by mutual agreement on or before class #2; no classes can be cancelled on or after class #3, in case this happens, the school would have to pay the cost of the agreed class referred to in the compensation described above.

Location: Rosamond High Early College Campus of the Southern Kern Unified School District.

School funding: _____

In addition, where the PIQE program is provided in person, the school will make childcare arrangements to have it available to families as well as provide refreshments to the parents.

Copyright Protections: PIQE owns all products and all content in the program(s), including without limitation the information, materials, text, graphics, protocols and the selection and organization thereof (“content”). The content is protected by copyright laws of the United States and other countries and may not be used, copied, distributed, displayed, modified, reproduced, published, posted or reverse engineered in whole or in part without the prior written permission of PIQE. *Initials*: _____

I accept these services at _____ under the terms and conditions noted.

Barbara Gaines, Superintendent of
Southern Kern Unified School District

Date

Parent Institute Representative: *Sonia De Leon*
Sonia De Leon, Executive Director, PIQE

Parent Institute for Quality Education
2405 E Plaza Blvd, National City, CA 91950
Telephone: 619.420.4499
www.piqe.org



Southern Kern Unified School District

2601 Rosamond Blvd.
Rosamond, CA 93560

Agreement/Contract Coversheet

Vendor/Contractor Name	Date Contract Received	Board Date
Bridges to Educational Excellence	7/1/2025	7/16/2025

Contract Title/Name	Contract Effective Dates	
Proposal for Services	From 8/1/2025	Final Contract to Superintendent's Secretary By: 7/9/2025
	Until 6/30/2026	

Description of Agreement

This proposal is for Professional Development services provided by Becky Wetzel as outlined in the attached proposal.

Renewal Clause	Automatic Renewal
	No
Payment Terms: Net 30	Termination Clause N/A
	Budgeted Item Yes

Fixed/Startup Costs	N/A	Total Cost (NTE) Per Year	\$60,000.00
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Budget String/Comments

Business Services

- Overview*
- Agreement is for more than one School Fiscal Year
 - Clearly States Fees and Hourly Rates
 - Allows Early Termination
 - Mutual Indemnity Clause
 - Governed in Accordance with Laws of California and Department of Education
 - Arbitration Clause
 - Two copies already signed by vendor

Initial Review Complete

Signature	Date
Robert Irving	7/9/2025

Purchase Order Prepared

Signature	Date

Ready for Board Agenda

Signature	Date
Camie Davies	7/9/2025

**Bridges to Educational Excellence
234 Hunters Point Dr.
Thousand Oaks, Ca.91361**

**bridges.wetzel@gmail.com
(805)807-3145**

**Proposal for Services
Southern Kern Unified School District**

Dates of Service: August 2025 – June 2026 (specific dates to be determined with District staff and principals)

Services provided by: Becky Wetzel

Services to be provided:

- **Elementary School Support**
 - Finalize the identification of math common assessments for report card purposes
 - Develop learning progressions and pacing for identified ELA priority standards
 - Identify a process for identifying common assessments for ELA priority standards for report card purposes
- **Middle School Support**
 - Support the staff's transition to standards-based grading
 - Facilitate vertical alignment of priority standards across grade levels
 - Facilitate a process for developing and using common formative assessments (focus on math and ELA departments)
 - Support teachers' understanding of how to maintain rigor for all students with priority standards
- **High School Support**
 - Provide support to the math and English departments in developing an understanding of how to implement standards-based grading
 - Facilitate the development of common assessments for previously identified priority standards
 - Explore possibilities of providing Tier 2 level support at the high school level

Fee for Services: \$60,000



Southern Kern Unified School District

2601 Rosamond Blvd.
Rosamond, CA 93560

Agreement/Contract Coversheet

Vendor/Contractor Name	Date Contract Received	Board Date
Impact Canine Solutions	7/1/2025	7/16/2025

Contract Title/Name	Contract Effective Dates					
Agreement	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;"><small>From</small></td> <td style="width: 50%; text-align: center;">7/1/2025</td> </tr> <tr> <td><small>Until</small></td> <td style="text-align: center;">6/30/2026</td> </tr> </table>	<small>From</small>	7/1/2025	<small>Until</small>	6/30/2026	Final Contract to Superintendent's Secretary By: 7/9/2025
<small>From</small>	7/1/2025					
<small>Until</small>	6/30/2026					

Description of Agreement

This Agreement allows for Impact Canine Solutions to provide contraband inspection services utilizing non-aggressive contraband detection canines. There will be ten (10) visits for the duration of the contract at \$450 per visit.

Renewal Clause	Automatic Renewal
	No
Payment Terms:	Termination Clause
Net 30	N/A
Budgeted Item	
Yes	

Fixed/Startup Costs	N/A	Total Cost (NTE) Per Year	\$4,500.00
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Budget String/Comments

Business Services

Overview

- Agreement is for more than one School Fiscal Year
- Clearly States Fees and Hourly Rates
- Allows Early Termination
- Mutual Indemnity Clause
- Governed in Accordance with Laws of California and Department of Education
- Arbitration Clause
- Two copies already signed by vendor

Initial Review Complete

	<small>Signature</small>	<small>Date</small>
	Robert Irving	7/9/2025

Purchase Order Prepared

	<small>Signature</small>	<small>Date</small>

Ready for Board Agenda

	<small>Signature</small>	<small>Date</small>
	Camie Davies	7/9/2025



Southern Kern Unified School District
(the District)

This shall serve as an agreement by and between AKA Enterprise, LLC DBA: Impact Canine Solutions (hereinafter "Impact Canine Solutions") and Southern Kern Unified School District (hereinafter "the District") for substance awareness and detection services for the period of July 1, 2025 through June 30, 2026.

It is understood that the District has established and communicated a policy clearly defining contraband as all drugs of abuse (in the broadest terms), alcoholic beverages, firearms, ammunition, and prescription medications and that this policy has been disseminated to all campus locations. Violations are considered inimical to the welfare of students and contrary to the District's desire to foster an atmosphere conducive to safety and education.

Impact Canine Solutions shall provide contraband inspection services utilizing non-aggressive contraband detection canines. Such inspections may be conducted on unannounced basis under the auspices and direction of the District administration with Impact Canine Solutions acting as contractors of the District while conducting such inspections. Communal areas, lockers, gym areas, parking lots (automobiles), grounds, and other select areas as directed by District officials, shall be subject to inspection. Contraband detected on District property is the responsibility of the District.

Impact Canine Solutions policy precludes the use of detection canines to "sniff" individuals under any circumstance.

Impact Canine Solutions agrees to provide **10 Visits** for the duration of the contract. The District may increase the total number of visits by notifying Impact Canine Solutions in writing. Each visit will be \$480.00. Multiple canine teams will be charged on a per team basis. Impact Canine Solutions will invoice for service on a monthly basis at the conclusion of the service month. The District agrees to pay for services within thirty (30) days of receipt of such invoice.

CANCELLATION POLICY

Please note that upon the District reserving a contraband inspection visit by Impact Canine Solutions, Impact Canine Solutions reserves that time in its schedule exclusively for the District to the exclusion of other clients. If the District cancels its contraband inspection visit less than 1 week before it is scheduled to occur, the District will remain obligated for the full charge of said scheduled visit at the rate stated in the contract agreement. To avoid this, please provide written notice of cancellation of inspection via email to Team@ImpactCanine.com at least 1 week before



AKA Enterprise LLC

your scheduled visit. Further, if Impact Canine Solutions is turned away or otherwise denied access to the District's facilities on the day of the scheduled contraband inspection, this same charge will apply.

INDEPENDENT CONTRACTOR STATUS

While performing its obligations under this agreement, Impact Canine Solutions will be acting in the capacity of an independent contractor and not an officer, employee or agent of the District. Impact Canine Solutions shall not at any time or in any manner represent that it or any of its officers, employees, or agents are employees of the District.

EMPLOYEE SCREENING

It is Impact Canine Solutions' policy to screen its employees for the type of criminal background that would preclude said employees from working on a school campus under the California Education Code.

CONFIDENTIALITY

Impact Canine Solutions hereby warrants that it has instructed its present employees to refrain from discussing with anyone outside of the District administration contraband-related information learned during contraband inspections, except where legally obligated to do so.

INDEMNITY

Impact Canine Solutions agrees to indemnify, defend, and hold harmless the District, its officers, agents, and employees from and against any and all liability, loss, damage, or expenses for claims for damages including but not limited to, bodily injury, death, or property damage, to the extent that such liability, loss damage or expense is directly and proximately caused by the negligence or wrongful acts of the Impact Canine Solutions operations, or its services hereunder, including any workers' compensation suits, liability or expense, arising from or connected with services performed by or on behalf of Impact Canine Solutions by any person pursuant to this agreement. Impact Canine Solutions further agrees to pay on behalf of the District any and all claims, damages, judgments, defense costs, adjuster fees and attorney fees arising directly there from.

INSURANCE

Without limiting Impact Canine Solutions' indemnification of the District, Impact Canine Solutions shall provide and maintain at its own expense during the term of this agreement the following program(s) of insurance covering its operations hereunder. Such insurance shall be provided by insurer(s) satisfactory to the District, and evidence of such programs satisfactory to the District shall be delivered to the District on or before the effective date of this agreement. Such evidence shall specifically identify this agreement and shall contain express conditions that the



AKA Enterprise LLC

District is to be given written notice at least thirty (30) days in advance of any modifications or termination of any program of insurance.

- **GENERAL LIABILITY-** A program including but not limited to, comprehensive general endorsed for contractual liability coverages, with a combined single limit of not less than \$1,000,000 per occurrence. Such insurance shall be primary to and not contributing with any other insurance maintained by the District and shall name the District, its officers, agents and employees as an Additional Insured.
- **AUTOMOBILE LIABILITY-** A program including, but not limited to, comprehensive automobile liability with a combined single limit of not less than \$1,000,000 per occurrence. Such insurance shall be primary to and not contributing with any other insurance maintained by the DISTRICT and shall name the DISTRICT, its officers, agents, and employees as Additional Insured.
- **WORKERS' COMPENSATION-** A program of workers' compensation insurance shall be in force and form to meet all applicable requirements of the Labor Code of the State of California and which specifically covers all persons providing services by or on behalf of Impact Canine Solutions and all risks to such persons under this agreement.

Satisfactory evidence of the above required insurance program shall be in the form of a Certificate of Insurance along with the appropriate policy endorsements affording Additional Insured Coverage.

Impact Canine Solutions

Southern Kern Unified School District

Sign: Al Hradecky

Sign: _____

Print: Al Hradecky

Print: _____

Title: President

Title: _____

Date: June 24, 2025

Date: _____

Please return one (1) copy of this Agreement and retain other copy for school files.



Southern Kern Unified School District

2601 Rosamond Blvd.
Rosamond, CA 93560

Agreement/Contract Coversheet

Vendor/Contractor Name	Date Contract Received	Board Date
Point Loma Nazarene University (PLNU) - School of Education	7/1/2025	7/16/2025

Contract Title/Name	Contract Effective Dates					
Fieldwork Placement Agreement with Cooperating School District	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 10%;">From</td> <td style="text-align: center;">9/1/2025</td> </tr> <tr> <td>Until</td> <td style="text-align: center;">8/31/2025</td> </tr> </table>	From	9/1/2025	Until	8/31/2025	<div style="background-color: black; color: white; padding: 5px; text-align: center;"> Final Contract to Superintendent's Secretary By: 7/9/2025 </div>
From	9/1/2025					
Until	8/31/2025					

Description of Agreement

The Agreement allows for Point Loma Nazarene University to place Advanced Program Candidates at SKUSD for fieldwork experience.

Renewal Clause	Automatic Renewal
	No
Payment Terms:	Budgeted Item
Net 30	Yes

Fixed/Startup Costs	N/A	Total Cost (NTE) Per Year	N/A
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Budget String/Comments

Business Services

Overview

- Agreement is for more than one School Fiscal Year
- Clearly States Fees and Hourly Rates
- Allows Early Termination
- Mutual Indemnity Clause
- Governed in Accordance with Laws of California and Department of Education
- Arbitration Clause
- Two copies already signed by vendor

<input checked="" type="checkbox"/> Initial Review Complete	Signature Robert Irving	Date 7/9/2025
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<input type="checkbox"/> Purchase Order Prepared	Signature	Date
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<input checked="" type="checkbox"/> Ready for Board Agenda	Signature Camie Davies	Date 7/9/2025
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**POINT LOMA NAZARENE UNIVERSITY
SCHOOL OF EDUCATION**

Fieldwork Placement Agreement with Cooperating School District

This Fieldwork Placement Agreement ("Agreement") is entered into between Point Loma Nazarene University ("PLNU" or "University") and the **Southern Kern Unified School District** "District").

Whereas, the University's curriculum requires its Advanced Program Candidates to complete a fieldwork experience working under the supervision of a University site supervisor and its Teaching Candidates to complete a fieldwork experience working under the supervision of a credentialed district teacher ("collectively, "Fieldwork Candidates");

Whereas, the District wishes to aid in the educational development of the University's Fieldwork Candidates and is willing to make its premises, faculty and students available for fieldwork practice; and

Whereas, the parties wish to document the guidelines, policies, and procedures for the placement of the University Fieldwork Candidates completing fieldwork experiences within the District;

Now, therefore, the parties agree as follows:

I. General Terms

- A. The District will accept Fieldwork Candidates for fieldwork practice for the times and durations set forth by the University and agreed to by the District. The District reserves the right to accept only the number of Fieldwork Candidates it deems to be feasible in light of available District faculty at any given time.
- B. The Fieldwork Candidate's other duties may include, but are not limited to, classroom observation, classroom teaching, diagnosis of student learning problems, tutoring of students, grading and recording of student assignments, and assistance with record keeping. Additional assignments outside of the confines of the classroom may include, but are not limited to, lunchroom supervision, playground supervision, hallway duty, bus duty, faculty meetings, Individualized Education Program (IEP) meetings, professional development meetings, and parent-teacher conferences and working with individual and small groups of students.
- C. Fieldwork Candidates are required to follow the academic calendar of the District.
- D. The District shall appoint a certified teacher to supervise each Fieldwork Candidate ("District Site Supervisor"). District Site Supervisors shall meet the following criteria:
 - 1. The District Site Supervisor shall be a full-time member of the District's faculty.
 - 2. The District Site Supervisor must have a minimum of 3 years teaching experience in the area of their credential and have been employed by the District for at least one year.
 - 3. The District Site Supervisor must hold credentials in the field in which he/she is teaching.

4. The District Site Supervisor must approve of having a Fieldwork Candidate assigned to them.
 5. The District Site Supervisor must meet all requirements of applicable credentialing agencies, including the California Commission on Teacher Credentialing (“CTC”).
- E. The University’s Dean of the School of Education shall also designate an appropriate person to supervise the Fieldwork Candidate (the “PLNU Site Supervisor”) in accordance with all CTC requirements. The PLNU Site Supervisor will guide, counsel, instruct, and supervise Fieldwork Candidates. The PLNU Site Supervisor’s major responsibilities include, but are not limited to:
1. Conferencing with District Site Supervisors to whom the Fieldwork Candidates are assigned about the expectations of the University and District.
 2. Providing the District Site Supervisor with University resources for supervising a Fieldwork Candidate.
 3. Serving as the first point of contact for the University.
 4. Monitoring the Fieldwork Candidate’s progress.
 5. Observing, critiquing, and conferencing with the Fieldwork Candidate at least three times during the Fieldwork placement.
 6. Providing frequent feedback to the Fieldwork Candidate and District Site Supervisor regarding progress, problems, and recommendations.
 7. Being available to address the needs of both the Fieldwork Candidate and the District Site Supervisor.
 8. Following consultation with the District Site Supervisor, issuing a final grade to the Fieldwork Candidate.
- F. To the extent permitted by Federal, State, and local laws and regulations, and in a manner consistent with the District’s confidentiality requirements and policies, the District shall allow the Fieldwork Candidate access to information, including relevant documentation and reports.
- G. Fieldwork Candidates shall not be considered employees of the District and are not covered by any District compensation program or other insurance.

II. Removal of Fieldwork Candidates

The District will notify the University in writing, prior to taking any action against a Fieldwork Candidate regarding any concerns or complaints about a Fieldwork Candidate’s performance or unsatisfactory conduct in the field placement. In such cases, the District will cooperate with the University to address the issues, including without limitation steps to further train the Fieldwork Candidate and remediate the concerns. Except in circumstances where a Fieldwork Candidate presents an immediate threat to the health and safety of the District’s students or personnel, the

District shall not remove a Fieldwork Candidate from its facilities or fieldwork without engaging in the process described above.

III. FERPA

Prior to the start of their placement, the University shall provide training to Fieldwork Candidates concerning the Family Educational Rights and Privacy Act of 1974, as amended (“FERPA”) and its implementing regulations. As part of this training, the University shall instruct Fieldwork Candidates about their legal obligation to comply with FERPA and its implementing regulations with respect to confidential information the Fieldwork Candidate encounters during his/her fieldwork placement.

IV. Background Checks

For each Fieldwork Candidate, the University shall cause to be performed a criminal background check that complies with the minimum requirements set by the State of California. Prior to a Fieldwork Candidate beginning their field experience, the University shall review the results and exclude from participation any candidate whose background check would preclude the candidate from serving in the planned field experience. Additionally, all Fieldwork Candidates will be required to obtain and maintain a valid and current Certificate of Clearance from the CTC before beginning their field experience and for the duration of their field experience.

V. Non-Discrimination

The parties agree that neither will unlawfully discriminate in the selection of, or acceptance or participation by, any Fieldwork Candidate pursuant to this Agreement on the basis of race, creed, color, national origin, religion, sex, disability, age, veterans' status, marital status, citizenship, or any other characteristic protected by law.

VI. Compliance with Other Laws

The University and District shall comply with all Federal, State, and local laws and regulations that are applicable to the subject matter of this Agreement.

VII. General Liability Insurance

Both parties shall maintain in force during the term of this Agreement, bodily injury, property damage, and professional liability insurance, with coverage of at least \$1,000,000 per occurrence and an annual aggregate of \$3,000,000 per occurrence, insuring itself and its agents and employees for their acts, failures to act, or negligence rising out of, or caused by, the activity which is the subject of this Agreement. Each party will provide the other proof of such insurance upon request.

VIII. Mutual Indemnification

Each party shall indemnify, defend and hold harmless the other party, the other party's affiliates, and their respective trustees, directors, officers, employees, students, faculty, agents, representatives, successors and assigns (collectively “Indemnified Parties”) against all damages, claims, actions, liabilities, losses and other expenses, including without limitation reasonable attorney's fees, expert witness fees, consultant fees and other costs, incurred by or asserted against Indemnified Parties, whether or not a lawsuit or other proceeding is filed (“Claims”), that in any way arise out of or relate to (a) the indemnifying party's acts, omissions, negligence or willful

misconduct with respect to its performance under this Agreement; and/or (b) the indemnifying party's non-compliance with any applicable Federal, State or local laws, rules or regulations with respect to its performance under this Agreement; provided, however, that an indemnifying party's indemnity hereunder shall not apply or extend to any acts or omissions of the other party or its representatives.

IX. Applicable Law

This Agreement shall be governed by and construed in accordance with the law of the State of California.

X. Severability

In the event any provision of this Agreement is held by a court to be illegal, void, or otherwise unenforceable, all other provisions of this Agreement shall continue in full force and effect to the maximum extent permitted by law.

XI. Term/Termination

The initial term of this Agreement will be for three (3) academic years and shall extend from **September 1, 2025 through August 31, 2028**. This Agreement may be extended for successive one (year) academic year periods by mutual written consent of the parties.

Either party may terminate this Agreement, with or without cause, by providing 60 days' written notice to the other party. However, in the event either party terminates the Agreement, Fieldwork Candidates that have already been placed shall be permitted to complete their placement unless the Fieldwork Candidate is otherwise removed pursuant to Section II of this Agreement.

XII. Additional Terms

- A. This Agreement is not intended to create any rights or interests for any other person or entity other than the University or District.
- B. Neither party may assign this Agreement, nor the duties and responsibilities contained herein, without the prior written consent of the other party.
- C. The University and District are independent entities and neither shall have, nor exercise, any control over the means, manner, or method by which the other performs its obligations under this Agreement. Nothing in this Agreement is intended or shall be construed to create an agency relationship, employment relationship, or joint venture between the parties. Neither party may use the other's name in a manner that is reasonably likely to suggest that the two are related without first obtaining the written consent of the other party. Furthermore, neither party intends for this Agreement to alter in any way their respective rights or their legal obligations.
- D. This Agreement constitutes the entire agreement between the parties with respect to the subject matter hereof, and supersedes all prior or contemporaneous communications, negotiations, and agreements, written or oral, regarding the subject matter hereto. No modification of or amendment or waiver to this Agreement will be effective unless in writing and signed by each of the parties.

E. Failure by either party at any time to require strict performance of any provision of this Agreement shall not constitute a waiver of that provision nor in any way limit enforcement of the provision. [signatures on following page]

IN WITNESS WHEREOF, the parties have executed this Agreement as of the dates set forth below.

For Point Loma Nazarene University:

Name: G. James Daichendt, Ed.D.
Title: Provost and Chief Academic Officer
Address: Point Loma Nazarene University
3900 Lomaland Dr.
San Diego, CA 92106

Authorized Signature Date: _____

PLNU Contact:

Name: Deborah E. Erickson, Ed.D.
Title: Dean, School of Education
Address: Point Loma Nazarene University
4007 Camino Del Rio South, Suite 400
San Diego, CA 92108

For the District:

Name (Print): Barbara Gaines

Address (Print): 2601 Rosamond Blvd. Rosamond, CA 93560

Title: Superintendent

Authorized Signature Date July 16, 2025



Southern Kern Unified School District

2601 Rosamond Blvd.
Rosamond, CA 93560

Agreement/Contract Coversheet

Vendor/Contractor Name	Date Contract Received	Board Date
Spectrum Business Services	7/1/2025	7/16/2025

Contract Title/Name	Contract Effective Dates	
Service Order Modification	From 9/1/2025 Until 8/31/2025	Final Contract to Superintendent's Secretary By: 7/9/2025

Description of Agreement

This Order Modification adds twenty (20) additional lines to the original Service Order that was approved by the Board at its May 21, 2025 meeting. The cost for the additional lines increases for original by \$36.00 annually bring the total annual cost to \$774.95.

Renewal Clause	Automatic Renewal
	No
Payment Terms:	Termination Clause
Net 30	N/A
	Budgeted Item
	Yes

Fixed/Startup Costs	N/A	Total Cost (NTE) Per Year	\$774.95
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Budget String/Comments

Business Services

Overview

- Agreement is for more than one School Fiscal Year
- Clearly States Fees and Hourly Rates
- Allows Early Termination
- Mutual Indemnity Clause
- Governed in Accordance with Laws of California and Department of Education
- Arbitration Clause
- Two copies already signed by vendor

Initial Review Complete

	Signature	Date
	Robert Irving	7/9/2025

Purchase Order Prepared

	Signature	Date

Ready for Board Agenda

	Signature	Date
	Camie Davies	7/9/2025



Service Order Modification

Per your recent communication with Spectrum Business ("Spectrum"), SOUTHERN KERN UNIFIED SCHOOL DISTRICT is electing to Add its current service(s) with Spectrum ("Services"). This Service Order Modification confirms Customer's request regarding its Services and account. You agree that once you accept the modifications set forth herein by DocuSign signature, this document shall be considered an amendment to Customer's account, as well as an amendment to Customer's Service Order or a new Spectrum Service Order, as applicable, with the same force and effect as if Customer signed an actual Service Order.

The modification(s) that you have requested to Customer's account are as follows:

Service Order Number:	Service Location Address:	Product Family:	Prior MRC:	New MRC:	Prior OTC:	New OTC:	Type of Mod:	Description of Modification:
14781169	3082 GLENDOWER ST ROSAMOND CA 93560	SIP - Trunk (Fiber)	\$387.95	\$390.95	\$250.00	\$250.00	ADD	Adding a block of 20 DIDs

Unless specifically stated above, any moves, additions, and/or changes to Services as reflected above will be coterminous with the term of the applicable original service order.

If you agree to this Service Order Modification, you acknowledge and agree to the following:

1. You represent that you are authorized to act on behalf of and bind Customer when you accept the terms of this Service Order Modification.
2. This Service Order Modification will be governed by the Spectrum Business - Enterprise Commercial Terms of Service posted at <https://enterprise.spectrum.com/legal/terms-and-conditions.html> (or successor URL) or, if applicable, an existing service agreement entered into by Spectrum and Customer.

3. Spectrum will contact Customer's authorized representative to schedule a site visit and/or activate the ordered Services, as needed.
4. If a Spectrum technician is required to be dispatched to the service location to install or activate the requested Services, one-time charges may apply.
5. You were provided an order number for the Service Order that is being modified by this Service Order Modification. Should your order number change, you will be provided a new number.
6. You may check the status of this Service Order Modification by contacting your Client Services representative with your order number.

If you agree to the terms and conditions set forth in this Service Order Modification, please accept by signing below via DocuSign within five (5) calendar days. If you attempt to qualify or modify this Service Order Modification in your reply, this Service Order Modification shall be deemed null and void, and Spectrum will need to issue a new Service Order Modification for your approval.

Thank you.

By signing below, the signatory represents they are duly authorized to execute this Service Order Modification.

CUSTOMER SIGNATURE

Signed by:
Signature: 
09A0782A6538412...

Printed Name: Robert Irving

Title: chief Business Officer

Date: 6/27/2025

Certificate Of Completion

Envelope Id: 427EB47E-7A31-43FD-8AB7-5608543066E6	Status: Completed
Subject: Spectrum Business has requested your signature on a document(s) for Order # 14781169	
Source Envelope:	
Document Pages: 2	Signatures: 1
Certificate Pages: 5	Initials: 0
AutoNav: Enabled	Envelope Originator:
EnvelopeId Stamping: Enabled	Joshua Dodge
Time Zone: (UTC-08:00) Pacific Time (US & Canada)	Joshua.Dodge@charter.com
	IP Address: 209.112.107.133

Record Tracking

Status: Original	Holder: Joshua Dodge	Location: DocuSign
6/27/2025 2:17:01 PM	Joshua.Dodge@charter.com	

Signer Events

Robert Irving
 rirving@skusd.k12.ca.us
 Chief Business Officer
 Security Level: Email, Account Authentication (None)

Signature

Signed by:

09A0782A6538412...
 Signature Adoption: Pre-selected Style
 Using IP Address: 66.215.16.18

Timestamp

Sent: 6/27/2025 2:44:33 PM
 Viewed: 6/27/2025 2:44:53 PM
 Signed: 6/27/2025 2:45:42 PM

Electronic Record and Signature Disclosure:
 Accepted: 5/25/2025 9:53:46 AM
 ID: bd972a3e-bd3e-4d2e-88aa-2e624e5cdfc7
 Company Name: Spectrum

In Person Signer Events	Signature	Timestamp
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Editor Delivery Events	Status	Timestamp
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Agent Delivery Events	Status	Timestamp
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Intermediary Delivery Events	Status	Timestamp
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Certified Delivery Events	Status	Timestamp
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Carbon Copy Events	Status	Timestamp
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Sean Riley sriley@skusd.k12.ca.us Security Level: Email, Account Authentication (None)	<div style="border: 2px solid blue; padding: 5px; display: inline-block;">COPIED</div>	Sent: 6/27/2025 2:44:34 PM
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Electronic Record and Signature Disclosure:
 Accepted: 6/27/2025 2:43:33 PM
 ID: 2353ef9a-47ef-4fd7-98ff-e28b4ef41892
 Company Name: Spectrum

Witness Events	Signature	Timestamp
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Notary Events	Signature	Timestamp
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Envelope Summary Events	Status	Timestamps
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Envelope Sent	Hashed/Encrypted	6/27/2025 2:17:51 PM
Certified Delivered	Security Checked	6/27/2025 2:44:53 PM
Signing Complete	Security Checked	6/27/2025 2:45:42 PM
Completed	Security Checked	6/27/2025 2:45:42 PM

Payment Events

Status

Timestamps

Electronic Record and Signature Disclosure

ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, Charter Communications Operating, LLC (“Spectrum”) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to ‘I agree to use electronic records and signatures’ before clicking ‘CONTINUE’ within the DocuSign system.

Getting paper copies

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. If you wish to receive paper copies in lieu of electronic documents, you may close this browser and request paper copies from the “sending party” by following the procedures outlined below.

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If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

Requesting paper copies, withdrawing consent, and updating contact information

Requesting Paper Copies.

Please provide your name, title, email, telephone, postal address and document title.

Withdraw Consent.

Please provide your name, title, email, date, telephone number and postal address.

Update Contact Information.

Please provide your name, title, email, telephone and postal address.

Any fees associated with sending paper copies or withdrawing consent will be determined by the sending party.

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Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

To withdraw your consent with DocuSign

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. notify the “sending party” by email and in the body of such request you must state your email, full name, title, mailing address, and telephone number. We do not need any other information from you to withdraw consent. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process.

Required hardware and software

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: <https://support.docusign.com/guides/signer-guide-signing-system-requirements>.

Acknowledging your access and consent to receive and sign documents electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

By selecting the check-box next to 'I agree to use electronic records and signatures', you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify Charter Communications Operating, LLC ("Spectrum") as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by DocuSign during the course of your relationship with Charter Communications Operating, LLC ("Spectrum").



Southern Kern Unified School District

2601 Rosamond Blvd.
Rosamond, CA 93560

Proposal/Estimate Cover Sheet

Vendor/Contractor Name or Event Name	Date Received	Board Date
Medallion Contracting, Inc.	7/10/2025	7/16/2025

Proposal Title/Name	Effective Dates	Final Contract to Superintendent's Secretary By:
Estimate Project: Planter Area Next to Classroom #51 at Tropico Middle School	From 7/10/2025	7/10/2025
	Until	

Description
This estimate is for Medaillion Contracting, Inc. is for the Planter Area Next to Classroom #51 at Tropico Middle School as out lines in the Scope of Work in the attached estimate.

Renewal Clause	Automatic Renewal
No	NO

Payment Terms:	Termination Clause	Budgeted Item
	60 day written notice	N/A

Fixed/Startup Costs	N/A	Total Cost (not to exceed)	\$34,120.00
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Budget String/Comments
Business Services

Overview

- Agreement is for more than one School Fiscal Year
- Clearly States Fees and Hourly Rates
- Allows Early Termination
- Mutual Indemnity Clause
- Governed in Accordance with Laws of California and Department of Education
- Arbitration Clause
- Two copies already signed by vendor

<input checked="" type="checkbox"/> Initial Review Complete	Signature Robert Irving	Date 6/11/2025
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<input type="checkbox"/> Purchase Order Prepared	Signature	Date
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<input checked="" type="checkbox"/> Ready for Board Agenda	Signature Camie Davies	Date 6/11/2025
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Ph#661-949-3205

Fax#661-949-3235

Lic#567084

mark@medallioncontractinginc.com

ESTIMATE

Southern Kern Unified School
District

Date: 07/09/2025

2601 Rosamond Blvd.

Rosamond, CA 93560

Attn: Rawley Davis

**Project: Planter Area Next to Classroom #51 At
Tropico Middle School**

SCOPE OF WORK

Labor and Materials to demo (E) planter wall to include footing and remove dirt. Salvage as much block cap as possible and save for District. Grade area and pour back 4" grey broom finish concrete with #3 bars 15" O.C. . Pour new curb at east end approx. 56" long x 20" high, 6" below adjacent asphalt. Intercept (E) handrail and turn corner to mount new hand rail in new curb. Paint handrail to match (E). This proposal provides for a bond.

TOTAL COST: \$34,120.00

Conditions: Payment to be paid in full once work has been completed. Permits, Inspection, and testing of any kind is excluded including associated fees. Any/all work not mentioned in the above scope of work is excluded. Proposal is based on Current prevailing wage rates. Proposal is based on using districts source for water and power for our construction activities. Proposal shall be considered void within 14 days from the date of this proposal or unless negotiated by Medallion Contracting and Client.

Acceptance of Proposal – Date of Acceptance. _ _ _ _ _ Signature _ _ _ _ _



Southern Kern Unified School District

2601 Rosamond Blvd.
Rosamond, CA 93560

Agreement / Contract Coversheet

Vendor/Contractor Name	Date Contract Received	Board Date
Centegix (34ED, LLC)	7/10/2025	7/16/2025

Contract Title/Name	Contract Effective Dates	
Change Order Acknowledgement	From 4/3/2025	Final Contract to Superintendent's Secretary By: 7/10/2025
	Until 6/30/2030	

Description of Agreement

This Change Order Acknowledgement is for the original Safety Platform contract that was approved by the Board at its April 2, 2025 meeting. This change adds Alternative Education to the Safety Platform. The additional cost for the five (5) year term is \$1,500.00. The new total for the term is \$288,900.

Renewal Clause	Automatic Renewal
	No
Payment Terms:	Budgeted Item
Net 30	Yes
Termination Clause	
N/A	

Fixed/Startup Costs	N/A	Total Cost (NTE) Per Year	\$1,500.00
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Budget String/Comments

Business Services

Overview

- Agreement is for more than one School Fiscal Year
- Clearly States Fees and Hourly Rates
- Allows Early Termination
- Mutual Indemnity Clause
- Governed in Accordance with Laws of California and Department of Education
- Arbitration Clause
- Two copies already signed by vendor

Initial Review Complete

	Signature	Date
	Robert Irving	7/10/2025

Purchase Order Prepared

	Signature	Date

Ready for Board Agenda

	Signature	Date
	Camie Davies	7/10/2025



Change Order Acknowledgment

Additional Site(s) and Locations:	<i>Southern Kern Unified School District 2601 Rosamond Blvd., Rosamond, CA 93560</i>
Project:	<i>Visitor Management Add-on for: OneRoster & Visitor/Student Starter Kit</i>
Customer Purchase Order Number:	<i>00002755</i>

Customer acknowledges and agrees that its use of the CrisisAlert Equipment and Software is subject to the terms of that certain Order Acknowledgement dated as of April 15th, 2025 between 34ED, LLC and the Southern Kern Unified School District.

Customer shall pay the additional fees set forth on Attachment 1 to this Acknowledgement.

Acceptance of Acknowledgement

IN WITNESS WHEREOF, the Parties hereto agree to be so bound as to these terms and have executed this Agreement by affixing their signatures below as of the date first written above.

34ED, LLC	Southern Kern Unified School District
_____ Signature Brent Cobb Chief Executive Officer	_____ Robert Irving Chief Business Officer
Date	Date

BILLING AND PAYMENT TERMS

Upon execution of this Order Acknowledgement, CENTEGIX will invoice the Customer as follows:

1. Year One* to be invoiced with the following billing milestones:
 - 50% of Year 1 cost invoiced upon the earlier of the PO date or signed OA date
 - 50% of Year 1 cost invoiced 120 days after the earlier of the PO date or the signed OA date (Anniversary Date)
2. The remaining fees will be invoiced annually upon the Anniversary Date.

Schedule Item	Billing Milestone	Due Upon	Amount
Year One	50%	Execution of Purchase Order or signed OA	\$250.00
Year One	50%	120 days after the Purchase Order or signed OA	\$250.00
Year Two	100%	Anniversary Date	\$250.00
Year Three	100%	Anniversary Date	\$250.00
Year Four	100%	Anniversary Date	\$250.00
Year Five	100%	Anniversary Date	\$250.00

* Year One includes annual platform total and one-time Professional Services fees (3).

All invoices are payable on Net 30 terms.

Contract Terms (Attachment 1)

Annual Services		Sites*	Annual Rate (Per Site)	Annual Rate (All Sites)
OneRoster Integration		1	\$250.00	\$250.00
				Annual Fees Sub-total: \$250.00
One Time Services		Sites*	One Time Rate (Per Site)	One Time Rate (All Sites)
API/SIS Integration Setup		1	\$0.00	\$0.00
Visitor & Student Starter Kit		1	\$250.00	\$250.00
Visitor Management Remote Installation (standalone)		1	\$0.00	\$0.00
Visitor Management Remote Training (standalone)		1	\$0.00	\$0.00
				One Time Fees Sub-total: \$250.00
				Year 1 (Includes One Time Fees) \$500.00
				Each Additional Year \$250.00
				Grand Total \$1,500.00

Bill To: Southern Kern Unified School District 2601 W Rosamond Blvd Rosamond, CA, 93560 US		Sales Rep: Alicia Ryan
		Submitted on: 05/06/2025 (Valid 90 days)
		Quote #: 00002755
		Terms (Years): 5

NOTES:
 Quote includes site mapping, hardware installation, onboarding, and training along with software licensing and hardware warranty based on the term selected.
 *Preliminary site count listed pending a final site list from customer.
 Annual contract will renew after the selected term expires at CENTEGIX then current pricing.
 Amounts do not include local, state or federal taxes. If you are tax exempt, please provide a tax-exempt form otherwise sales tax will be charged.

Amounts do not include local, state or federal taxes. If you are tax exempt, please provide a tax exempt form otherwise sales tax will be charged.

Site(s) Purchased:

#	Site Name (what the customer calls the site)	Address	City	ST	Zip	Phone (required if integrating with PSAP)
1	Abraham Lincoln Alternative	2800 Rosamond Blvd.	Rosamond	CA	93560	(661) 256-5090



Southern Kern Unified School District

2601 Rosamond Blvd.
Rosamond, CA 93560

Agreement/Contract Coversheet

Vendor/Contractor Name Lamar	Date Contract Received 7/10/2025	Board Date 7/16/2025
Contract Title/Name Contract # 5113214	Contract Effective Dates From 9/29/2025 Until 3/15/2026	Final Contract to Superintendent's Secretary By: 7/10/2025

Description of Agreement This contract is for a billboard at Hwy 14 and Ave I. The billboard is for employment recruitment.

Renewal Clause	Automatic Renewal			
Payment Terms: Net 30	Termination Clause N/A			
	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td style="text-align: center;">No</td></tr> <tr><td style="text-align: center;">Budgeted Item</td></tr> <tr><td style="text-align: center;">Yes</td></tr> </table>	No	Budgeted Item	Yes
No				
Budgeted Item				
Yes				

Fixed/Startup Costs	N/A	Total Cost (NTE) Per Year	\$18,000.00
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Budget String/Comments Business Services
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- Overview*
- Agreement is for more than one School Fiscal Year
 - Clearly States Fees and Hourly Rates
 - Allows Early Termination
 - Mutual Indemnity Clause
 - Governed in Accordance with Laws of California and Department of Education
 - Arbitration Clause
 - Two copies already signed by vendor

<input checked="" type="checkbox"/> Initial Review Complete	Signature Robert Irving	Date 7/10/2025
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<input type="checkbox"/> Purchase Order Prepared	Signature	Date
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<input checked="" type="checkbox"/> Ready for Board Agenda	Signature Camie Davies	Date 7/10/2025
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Lancaster
P.O. Box 829
Lancaster, CA 93584
Phone: 661-948-0721
Fax: 661-948-1631



CONTRACT # 5113214

Date: 7/2/2025
New/Renewal: RENEWAL
Account Executive: Bruce Haney, Jr
Phone: 661-948-0721

CONTRACTED DIRECTLY BY ADVERTISER	
Customer #	800011-0
Name	SOUTHERN KERN UNIFIED SCHOOL DISTRICT
Address	2601 ROSAMOND BOULEVARD
City/State/Zip	ROSAMOND, CA 93560
Contact	Leanne Hargus
Email Address	lhargus@skusd.k12.ca.us
Phone #	(661) 256-5000
Fax #	
P.O./ Reference #	
Advertiser/Product	SOUTHERN KERN UNIFIED SCHOOL DISTRICT
Campaign	Kern Unified School District Renewal 3852

Space										
# of Panels: 1								Billing Cycle: Every 4 weeks		
Panel # TAB ID	Market	Location	Illum	Media Type	Size	Misc	Service Dates	# Service Periods	Invest Per Period	Cost
3852 350483	256-LANCASTER, CA	AV FWY 14 WL 2100' N/O AVENUE I	Yes	Perm Bulletin	14' 0" x 48' 0"		09/29/25-03/15/26	6	\$3,000.00	\$18,000.00
Total Space Costs:									\$18,000.00	

Special Considerations: Client is being offered a 60 day right of first refusal. The ROFR must be exercised at least 60 days before the end date of the contract.

Advertiser authorizes and instructs The Lamar Companies (Lamar) to display in good and workmanlike manner, and to maintain for the terms set forth above, outdoor advertising displays described above or on the attached list. In consideration thereof, Advertiser agrees to pay Lamar all contracted amounts within thirty (30) days after the date of billing. Advertiser acknowledges and agrees to be bound by the terms and conditions on all pages of this contract.

The Agency representing this Advertiser in the contract executes this contract as an agent for a disclosed principal, but hereby expressly agrees to be liable jointly and severally and in solido with Advertiser for the full and faithful performance of Advertiser's obligations hereunder. Agency waives notice of default and consents to all extensions of payment.

The undersigned representative or agent of Advertiser hereby warrants to Lamar that he/she is the Associate Superintendent
(Officer/Title)
of the Advertiser and is authorized to execute this contract on behalf of the Advertiser.

Customer:	SOUTHERN KERN UNIFIED SCHOOL DISTRICT
Signature:	(signature above)
Name:	(print name above)
Date:	(date above)

THE LAMAR COMPANIES	This contract is NOT BINDING UNTIL ACCEPTED by a Lamar General Manager.	
ACCOUNT EXECUTIVE: Bruce Haney, Jr	GENERAL MANAGER	DATE

STANDARD CONDITIONS

1. Late Artwork: The Advertiser must provide or approve art work, materials and installation instructions ten (10) days prior to the initial Service Date. In the case of default in furnishing or approval of art work by Advertiser, billing will occur on the initial Service Date.

INITIALS



2. Copyright/Trademark: Advertiser warrants that all approved designs do not infringe upon any trademark or copyright, state or federal. Advertiser agrees to defend, indemnify and hold Lamar free and harmless from any and all loss, liability, claims and demands, including attorney's fees arising out of the character contents or subject matter of any copy displayed or produced pursuant to this contract.

3. Payment Terms: Lamar will, from time to time at intervals following commencement of service, bill Advertiser at the address on the face hereof. Advertiser will pay Lamar within thirty (30) days after the date of invoice. If Advertiser fails to pay any invoice when it is due, in addition to amounts payable thereunder, Advertiser will promptly reimburse collection costs, including reasonable attorney's fees plus a monthly service charge at the rate of 1.5% of the outstanding balance of the invoice to the extent permitted by applicable law. Delinquent payment will be considered a breach of this contract. Payments will be applied as designated by the Advertiser; non designated payments will be applied to the oldest invoices outstanding.

4. Service Interruptions: If Lamar is prevented from posting or maintaining any of the spaces by causes beyond its control of whatever nature, including but not limited to acts of God, strikes, work stoppages or picketing, or in the event of damage or destruction of any of the spaces, or in the event Lamar is unable to deliver any portion of the service required in this contract, including buses in repair, or maintenance, this contract shall not terminate. Credit shall be allowed to Advertiser at the standard rates of Lamar for such space or service for the period that such space or service shall not be furnished or shall be discontinued or suspended. In the case of illumination, should there be more than a 50% loss of illumination, a 20% pro-rata credit based on four week billing will be given. If this contract requires illumination, it will be provided from dusk until 11:00p.m. Lamar may discharge this credit, at its option, by furnishing advertising service on substitute space, to be reasonably approved by Advertiser, or by extending the term of the advertising service on the same space for a period beyond the expiration date. The substituted or extended service shall be of a value equal to the amount of such credit.

5. Entire Agreement: This contract, all pages, constitutes the entire agreement between Lamar and Advertiser. Lamar shall not be bound by any stipulations, conditions, or agreements not set forth in this contract. Waiver by Lamar of any breach of any provision shall not constitute a waiver of any other breach of that provision or any other provision.

6. Copy Acceptance: Lamar reserves the right to determine if copy and design are in good taste and within the moral standards of the individual communities in which it is to be displayed. Lamar reserves the right to reject or remove any copy either before or after installation, including immediate termination of this contract.

7. Termination: All contracts are non-cancellable by Advertiser without the written consent of Lamar. Breach of any provisions contained in this contract may result in cancellation of this contract by Lamar.

8. Materials/Storage: Production materials will be held at customer's written request. Storage fees may apply.

9. Installation Lead Time: A leeway of five (5) working days from the initial Service Date is required to complete the installation of all non-digital displays.

10. Customer Provided Production: The Advertiser is responsible for producing and shipping copy production. Advertiser is responsible for all space costs involved in the event production does not reach Lamar by the established Service Dates. These materials must be produced in compliance with Lamar production specifications and must come with a 60 day warranty against fading and tearing.

11. Bulletin Enhancements: Cutouts/extensions, where allowed, are limited in size to 5 feet above, and 2 feet to the sides and 1 foot below normal display area. The basic fabrication charge is for a maximum 12 months.

12. Assignment: Advertiser shall not sublet, resell, transfer, donate or assign any advertising space without the prior written consent of Lamar.



**Application for Funding
Agricultural Career Technical Education
Incentive Grant Program Year 2025–2026**

Project Duration: July 1, 2025, to June 30, 2026

School Site: Rosamond High School

District: Southern Kern Unified School District

Certification:

I hereby certify that all applicable state and federal rules and regulations will be observed; that to the best of my knowledge, the information contained in this application is correct and complete; and that the attached assurances are accepted as the basic conditions of the operations in this project/program for local participation and assistance.

Signature of Authorized Agent

Mari Roth

Signature of Agriculture Teacher
Responsible for Program

Authorized Agent Title

Jared Barnett

Signature of Principal

Agriculture Teacher Summer Contact Cell Number: 858-204-2179

Local Educational Agency (LEA) Board Approval Date: _____

Printed Name of Agriculture Teachers for 2024–25:

Mari Roth

PART A – Base Level Funding

In order to qualify for the Agriculture Education Incentive Grant an LEA must meet all the following criteria or provide a Variance approved by the Regional Supervisor for each criterion not met. All evidence must be included with the original application submitted to the Regional Supervisor.

Note: Stand-alone middle school programs will only be required to complete Part A.

1. Properly Credentialed Teachers:
Log onto the California Commission on Teacher Credentialing (CTC) and provide printout of credentials or provide a copy of current credentials. (2025 - Required for teachers that were hired for 2024-25.)
2. Professional Development:
Provide printout from teacher journal in Agriculture Experience Tracker (AET) verifying professional development activities. Each teacher (50% of their teaching load in agriculture) must have participated in six approved professional development activities. (2025 - Required for all teachers employed during 2024-25 school year.)
3. Course Sequence:
Provide documents/evidence of at least one three-year course sequence. (2025 - Nothing required unless the sequence has changed since last year.)
4. Grading of Future Farmers of America (FFA) and Supervised Agricultural Experience Participation (SAE):
Provide a copy of course syllabus identifying grading of FFA and SAE. (2025 - Only required for **New** courses that were taught in 2024-25 or if changes have been made to your department policies.)
5. Alternative Credits:
Submit description of at least one course meeting A-G, Dual Enrollment, Articulation, etc. (2025 - Nothing required unless there has been changes in 2024-25.)
6. Future Farmers of America Constitution and By-Laws:
Provide a copy of the current Chapter Constitution and Bylaws with the election of officers highlighted. (2025 - Nothing required unless there has been changes in 2024-25.)
7. Future Farmers of America Meetings:
Use meeting manager in AET or provide minutes for a minimum of six chapter meetings. (2025 - Required.)
8. Agriculture Advisory Committee:
Provide meeting minutes for two Agriculture Advisory Committee meetings. (2025 - Required)

Checking all the required criteria as being met qualifies the LEA for Part A funding. Verification of meeting each criterion must be provided to the Regional Supervisor.

PART A – Base Level Funding (Continued)

Qualified Program (\$4,500) to each site		<u>\$ 4,500</u>
Number of Agriculture Teachers teaching at least one approved agriculture course in 2024-25?	<u>1</u>	
Teacher based funding (Number of teachers x \$500)		<u>\$ 500.00</u>
Number of Students as identified on the 2024-25 FFA Membership roster?	<u>139</u>	
Student based funding (Number of students x \$10)		<u>\$ 1,390.00</u>
Class size funding A (number of teachers meeting level A in all classes – 31 in classroom/25 in shop classes)	<u>0</u>	
Class size A funding (Number of teachers meeting level A class size x \$1,000)		<u>\$ 0</u>
Class size funding B (number of teachers meeting level B in all classes – 28 in classroom/22 in shop classes)	<u>0</u>	
Class size B funding (Number of teachers meeting level B class size x \$2,000)		<u>\$ 0</u>
Total Part A Funding:		<u>\$6,390.00</u>

PART B – Additional Funding

LEA's may qualify for additional funding based on their ability to meet specific classroom, leadership, and experiential learning (SAE) criteria. It is not necessary for a program to meet all criteria in each category to be eligible to receive additional funding. Verification of meeting criteria will be taken from entries in the AET. The AET report will be developed based on data as of June 30th. Funding in each section will be based on the number of points accumulated in that section. This report will be used to complete Part B and will be included as part of the application.

Based on the 2024-25 Agricultural Education Incentive Grant Report, and points accumulated, the LEA may qualify for base level funding through the classroom section, leadership section, and experiential learning (SAE) section.

An LEA shall qualify for Part B funding in each section if they meet the predetermined base level. Bonus funding is earned if a program exceeds the predetermined base level by twenty percent (20%). LEA's meeting the base level shall receive \$2,250 plus \$250 per qualified teacher. LEA's meeting the bonus level shall receive an additional \$2,250 plus an additional \$250 per qualified teacher.

Note: An LEA may qualify for Level A, Level B, or no funding in each section but shall not qualify for both funding levels in a section. Example: The LEA qualifies for Level A funding in the Classroom Section, Level B in the Leadership Section and no funding in the SAE section.

PART B – Additional Funding (Continued)

Classroom Section

Points Earned as Identified in the AET Report 178.1

Level A Funding: (number of teachers x \$250) + \$2,250 _____

Level B Funding: (number of teachers x \$500) + \$4,500 _____

Total Classroom Section Funding \$ 0.00

Leadership Section

Points Earned as Identified in the AET Report 154.7

Level A Funding: (number of teachers x \$250) + \$2,250 _____

Level B Funding: (number of teachers x \$500) + \$4,500 _____

Total Leadership Section Funding \$ 0.00

Experiential Learning SAE Section

Points Earned as Identified in the AET Report 209.9

Level A Funding: (number of teachers x \$250) + \$2,250 _____

Level B Funding: (number of teachers x \$500) + \$4,500 _____

Total Experiential Learning SAE Section \$ 0.00

Total Part B Funding: \$ 0.00

Part C – Program Funding

LEAs may qualify for additional funding based on their ability to meet specific program criteria. To qualify for Program Funding, a program must show evidence of meeting all criteria identified. Evidence must be submitted at the time the original application is submitted to the Region Supervisor.

Part C – Program Funding (Continued)

To qualify for Part C Program Funding, a site must show evidence of meeting the following. If any item is not met, the program is not eligible to apply for Part C funding.

- Each teacher (50 percent of their teaching load in agriculture) must have participated in eight approved professional development activities.
- Agenda and Minutes for three Agriculture Education Advisory Committee meetings.
- Each teacher (50 percent of their teaching load in agriculture) must have an extended contract and/or a project supervision period. The project supervision period must be in addition to the provided prep period.

If a program has met the three required criteria, they are eligible for funding and must complete the following Sections.

Section A – Earn one point for each criterion met.

- Held an FFA Officer team retreat or other planning activity prior to the start of school and continued to hold meetings during the year to plan FFA activities.
- In addition to the Agricultural Education Advisory Committee, the program has an Agriculture Boosters Club and/or an FFA Alumni Chapter.
- Program hosted a Student Teacher.

Total Points Section A: _____
(3 Points Possible)

Section B – Earn points based on AET California Ag CTE Incentive Grant Application Report. Points Earned as Identified in the AET Report for D–Program:

Total Points Section B: 37.2
(Section A + Section B Points)

Section A Funding: (\$5,000) \$0.00

Section B Funding: (\$7,500) \$0.00

Total Part C Funding: \$ 0.00

Part A Base Level Funding: \$ 6,390.00

Part B Additional Funding: \$ 0.00

Part C Program Funding: \$ 0.00

Grand Total Funding: \$ 6,390.00

Variance Request Form

Agricultural Career Technical Education Incentive Grant

Due Date: To be received in Regional Supervisor's Office by **July 15**.

Please note:

1. A variance may only be submitted for Part A: Base Level Funding.
2. Each criterion for which a variance is being requested must be completed on a separate form.
3. The variance is subject to the approval of the Regional Supervisor.

Funding Year: 2025-2026

School Site: Rosamond High School

District: Southern Kern Unified School District

Criterion for which variance is requested:

Criterion 8

1. Describe why the criterion currently is not being met?
(Use additional pages if needed)

This past year the single advisor for Rosamond FFA program had her wedding in the fall (October 2024) and then followed that event with the local Ridgecrest County Fair where a senior student was showing a market lamb and then a trip to National FFA Convention with 2 Senior FFA Officers and an American Degree Recipient. Shortly after, the programs main livestock season started in November and continued until our local Antelope Valley Livestock Shows and Auction in April. In the winter, the programs single agriculture advisor found out she was pregnant and experienced severe morning sickness that included several emergency room visits lasted until early Spring. In the Spring, our program also attended State Conference and struggled with multiple sick animals in the livestock program. The focus of the single agriculture advisor was to maintain annual FFA field trips, program management and successfully run a livestock program of 18 students while planning a personal wedding and dealing with severe morning sickness that lasted for months. A primary goal for 2025-2026 is to ensure meetings are scheduled and held to meet this criterion which will be further explained in question 2.

2. What steps will be taken to meet the criterion in the future?
(Use additional pages if needed)

To meet the primary goal of advisory meetings, the agriculture advisor has already begun to update the advisory contact list by adding more community members, updating current administration and adding CTE department members. The plan is to have three meetings scheduled for the school year and members on the contact list will be notified and invited before the 2025-2026 school year starts. The agriculture advisor will work with the CTE department head and members for coordination, scheduling and food as needed. The goal of the advisory committee for 2025-2026 will be to align the CTE department, district/campus administration and community members with the present state and future goals of the Rosamond FFA agriculture program to foster a shared understanding of the program and five year plan.



Electronic Signature of Agriculture Teacher



Electronic Signature of Principal Responsible
for the Program

Electronic Signature of Regional Supervisor

**Budget Report
Agricultural Career Technical Education
Incentive Grant**

Due Date: Budget Report is due in Regional Supervisor's Office by October 15.

Program Year: 2025-2026

School Site: Rosamond High School

District: Southern Kern Unified School District



Electronic Signature of Person Preparing Report



Electronic Signature of Agriculture Teacher
Responsible for Program

Budget Category 4000: Books and Supplies

Item	Budget (Column A)	Budget Match (Column B)
School Farm and Chapter/Program Supplies	\$6,390.00	\$6,390.00
Total 4000	\$ 0.00	\$ 0.00

Budget Category 5000: Services and Operating Expenses, Travel, Conferences, Rentals, etc.*

*Each Line Item in Object Code 5000 must be matched.

Item	Budget (Column A)	Budget Match (Column B)
Total 5000	\$ 0.00	\$ 0.00

2025 Ag Incentive Grant Rosamond

CA0287
5: 3

Start Date
7/1/2024

End Date
6/30/2025

Program/Chapter Information (current):

FFA Chapter

CA0287
Rosamond

School

Rosamond High School
2925 ROSAMOND BLVD

California Southern Region

Rosamond CA 93560

Ag Phone

661/256-5026

NCES Codes

NCES ID	School Name	City
063762006374	Rosamond High Early College Campus	Rosamond

Teacher Information (current):

Name	FFAID	Profile %	Responsibility	Certification	Ext. Contract
Mari Roth	604135425	100%	Lead CTSO	Traditionally Certified	0 days / \$0

Cover Page Check:

Item	Value
All Teachers have 100% base profile (excludes student teacher/admin)	MET
All Teachers have a current certification listed	MET
School Designation is completed (NCES School #)	MET

A1. Classroom

Criteria	Name	Achieved	Cohort	Measurement	Evaluation
1. Freshmen Retention: Percentage of Freshmen cohort that completed three years of agriculture education enrollment.	Freshmen 2021-22	6	80	7.5%	(x3) 22.5
2. Graduation: Percentage of graduates who were enrolled in agriculture education courses all four years of high school.	Seniors 2024-25	3	9	33.3%	(x3) 100.0
3. Pathway Completers: Percentage of students who are Pathway Completers.	Seniors 2024-25	0	9	0.0%	(x0) 0.0
4. Student Certification: Percentage of students who complete approved Industry Validated Certifications.	Total	0	139	0.0%	(x3) 0.0
5. Articulated or Dual Enrolled: Percentage of students who complete a course that is Articulated or Dual Enrolled with a community college.	All Students	0	139	0.0%	(x1) 0.0
D6. Number of Seniors completing graduate exit survey	Seniors 2024-25	5	9	55.6%	(x1) 55.6
				Total	178.1
7. Percent of teachers with largest class at ...	Size B	0	1	0.0%	(x1)
	Size A	0	1	0.0%	(x0.5)
	Size C	1	1	100.0%	(x0)

A2. Classes by Teacher

Class Name (Section)	Pathway	Class Type	Date	Enrollment
Mari Roth				
Agricultural Biology (1)	Agriscience	Intro Level Agriscience	Aug 14 - Jun 6	32
Agricultural Biology (2)	Agriscience	Intro Level Agriscience	Aug 14 - Jun 6	28
Agricultural Biology (3)	Agriscience	Intro Level Agriscience	Aug 14 - Jun 6	28
Agricultural Chemistry (5)	Agriscience	Concentrator Level Agriscience	Aug 14 - Jun 6	30
Graduate/American Degree Candidate (7)	Agriscience	Capstone Level Agriscience	Aug 14 - Jun 6	1
Animal Science (6)	Animal Science	Intro Level Animal Science	Aug 14 - Jun 6	20

B. Leadership

Criteria	Name	Achieved	Cohort	Measurement	Evaluation
1. FFA Activities: Percentage of different members that participated in at least two local FFA activities.	Enrolled 2024-25	63	139	45.3%	(x3) 136.0
2. Percentage of members that participated in at least one FFA activity above the chapter level (All Grades).	Enrolled 2024-25	5	139	3.6%	(x2) 7.2
4. Community Service: Percentage of different members that participated in at least one Community Service activity (All Grades)	Enrolled 2024-25	3	139	2.2%	(x3) 6.5
6. Leadership and Career Development Events participation above chapter level (All Grades).	Enrolled 2024-25	1	139	0.7%	(x3) 2.2
7. Leadership and Career Development Events participation at State/National (All Grades).	Enrolled 2024-25	0	139	0.0%	(x1) 0.0
8. Leadership Conferences: Percentage of members who participated in a Section or Region FFA sponsored Leadership Conference.	Enrolled 2024-25	2	139	1.4%	(x1) 1.4
9. Percentage of members who participated in a State or National FFA sponsored Leadership Conference.	Enrolled 2024-25	2	139	1.4%	(x1) 1.4
				Total	154.7

C. SAE

Criteria	Name	Achieved	Cohort	Measurement	Evaluation
1. Number of Students with SAE Supervision/Assessments	Enrolled 2024-25	0	139	0.0%	(x5) 0.0
3. Percent of 7th/8th/9th & first-year students with active (>10hrs) SAE	Enrolled 2024-25	1	97	1.0%	(x5) 5.2
5. Percent of 10th/11th/12th continuing students with an active (>50hrs) Immersion SAE	Enrolled 2024-25	9	42	21.4%	(x5) 107.1
6. Percent Skill development: Students with SAE skills documented	Enrolled 2024-25	16	139	11.5%	(x5) 57.6
7. Skill development: Ave. number of SAE skills documented per student	Enrolled 2024-25			0.4	(x1) 0.4
8. SAE Awards: Percent of students with engagement in FFA Awards (State, American, Prof. Apps, AgSci. Fair) -All Students	Enrolled 2024-25	11	139	7.9%	(x5) 39.6
				Total	209.8

D. Program

Criteria	Name	Achieved	Cohort	Measurement	Evaluation
1. Number of teachers participating in activities (teacher journal)	State PD	1	1	100.0%	(x0.1) 10.0
	Comm Srv	0	1	0.0%	(x0.1) 0.0
	CDE/LDE Coach	0	1	0.0%	(x0.1) 0.0
	Comp/Conv	1	1	100.0%	(x0.1) 10.0
	SAE Visits	0	1	0.0%	(x0.1) 0.0
	Chap Mgmt	0	1	0.0%	(x0.1) 0.0
	Adv/Alum	0	1	0.0%	(x0.1) 0.0
	Fac Maint.	1	1	100.0%	(x0.1) 10.0
B10. FFA Activity Engagement Parity by Gender: percent discrepancy of engaged students versus Ag Program enrollment.	Total Disc.			9.470	0
C9. SAE Engagement Parity by Gender: percent discrepancy of engaged students versus Ag Program enrollment.	Total Disc.			6.767	0
B11. FFA Activity Engagement Parity by Ethnicity: percent discrepancy of engaged students versus Ag Program enrollment.	Total Disc.			9.470	0
C10. SAE Engagement Parity by Ethnicity: percent discrepancy of engaged students versus Ag Program enrollment.	Total Disc.			40.131	0
7. Three-Circle Model	All three circles	10	139	7.2%	7.2
				Total	37.2

2025-2026 CLASSIFIED SALARY SCHEDULE

	CLASSIFICATION	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10	STEP 11	STEP 12
Y	Receptionist - 12 month	17.63	18.34	19.07	19.83	20.63	21.45	22.10	22.76	23.44	24.14	24.87	25.61
Z	Clerk, Office - 190 days	17.93	18.64	19.39	20.16	20.97	21.80	22.68	23.59	24.53	25.51	26.53	27.33
AA	Clerk, ASB - 190 days	18.04	18.77	19.51	20.30	21.11	21.95	22.83	23.74	24.69	25.68	26.71	27.51
BB	Clerk, Human Resources - 12 month	18.16	18.89	19.64	20.43	21.24	22.10	22.98	23.90	24.85	25.85	26.88	27.69
CC	Clerk, Attendance - 190 days	20.20	20.94	21.78	22.61	23.42	24.25	24.97	25.72	26.49	27.29	28.11	28.95
DD	Secretary, Alternative Education - 12 month	20.90	21.73	22.55	23.40	24.25	25.02	25.78	26.55	27.35	28.18	29.02	29.89
DD	Secretary, Maintenance - 12 month	20.90	21.73	22.55	23.40	24.25	25.02	25.78	26.55	27.35	28.18	29.02	29.89
DD	Human Resources Technician	20.90	21.73	22.55	23.40	24.25	25.02	25.78	26.55	27.35	28.18	29.02	29.89
EE	Coord of Adult & College Education - 11 month	21.73	22.57	23.45	24.31	25.18	26.04	26.82	27.63	28.46	29.31	30.19	31.10
FF	District Attendance Coordinator - 11 month	23.68	24.74	25.84	26.95	28.05	29.14	30.23	31.32	32.41	33.38	34.38	35.41
FF	Secretary, Principal - 11 month	23.68	24.74	25.84	26.95	28.05	29.14	30.23	31.32	32.41	33.38	34.38	35.41
OO	Secretary, High School Principal - 12 month	32.20	33.20	34.23	35.29	36.39	37.52	38.65	39.81	41.00	42.22	43.50	44.81
QQ	College & Career Coordinator - 12 month	34.69	35.91	37.16	38.45	39.80	41.19	42.42	43.70	45.01	46.36	47.75	49.18
GG	Secretary, Alt Ed Principal - 12 month	24.04	25.10	26.20	27.31	28.41	29.50	30.69	31.91	32.87	33.86	34.87	35.92
GG	Administrative Assist, Ed Services - 12 month	24.04	25.10	26.20	27.31	28.41	29.50	30.69	31.91	32.87	33.86	34.87	35.92
GG	Community Engagement Specialist, CCSPP - 12 mth	24.04	25.10	26.20	27.31	28.41	29.50	30.69	31.91	32.87	33.86	34.87	35.92
HH	Administrative Assist, Sp Ed - 11 month	23.68	24.74	25.84	26.95	28.05	29.14	30.23	31.32	32.41	33.38	34.38	35.41
II	Disaster & Emergency Services Coord - 12 month	26.95	27.55	28.14	28.71	29.31	30.44	31.35	32.29	33.26	34.26	35.29	36.35
CC	District Enrollment Coordinator - 12 month	20.20	20.94	21.78	22.61	23.42	24.25	24.97	25.72	26.50	27.29	28.11	28.95
JJ	Coordinator Categorical Programs - 195 days	29.14	29.77	30.42	31.06	31.71	32.52	33.50	34.49	35.54	36.60	37.69	38.83
KK	Food Service Supervisor - 11 month	29.69	30.92	32.10	33.29	34.47	35.67	36.74	37.85	38.98	40.15	41.36	42.60
LL	Media/Library Technician - 190 days	20.20	20.94	21.78	22.61	23.42	24.25	24.97	25.72	26.50	27.29	28.11	28.95
MM	Computer Technician - 11 month	20.63	21.55	22.46	23.39	24.30	25.22	25.98	26.76	27.56	28.38	29.24	30.11
NN	Information Systems Technician - 11 month	23.93	24.90	25.79	26.79	27.72	28.67	29.54	30.42	31.33	32.27	33.24	34.24
OO	Systems Administrator - 12 month	32.20	33.20	34.23	35.29	36.39	37.52	38.65	39.81	41.00	42.22	43.50	44.81
SS	Technology Coordinator - 12 month	35.42	36.84	38.31	39.85	41.44	43.10	44.82	46.62	48.48	50.42	52.44	54.53

Longevity - Beginning of Service Year

Per Hour	6th year	11th year	16th year	21st year	26th year	31st year
1.00	2088.00	3,654.00	4,698.00	6,264.00	7,308.00	9,396.00
12 mos/8 hrs	2088.00	3,654.00	4,698.00	6,264.00	7,308.00	9,396.00

Educational Increment Pay

Voc	Trng/Cert	Units	31 - 59	60-90	91-124	125-154	155+
per hour	0.50	per hour	0.40	0.60	0.80	1.00	1.20
12 mos/8 hrs	1,044.00	12 mos/8 hrs	835.20	1,252.80	1,670.40	2,088.00	2,505.60

As Of: 7/1/2025

Board Approved:

2025-2026 CLASSIFIED SALARY SCHEDULE

	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10	STEP 11	STEP 12
B	23.94	24.90	25.83	26.73	27.64	28.54	29.40	30.28	31.19	32.13	33.09	34.08
C	17.81	18.52	19.26	20.03	20.83	21.67	22.32	22.97	23.68	24.39	25.12	25.87
D	22.93	23.81	24.74	25.69	26.61	27.52	28.35	29.18	30.07	30.97	31.90	32.86
L	20.68	21.55	22.56	23.43	24.44	25.44	26.20	26.99	27.80	28.63	29.49	30.37
D	22.93	23.81	24.75	25.69	26.61	27.52	28.35	29.18	30.07	30.96	31.90	32.86
NN	23.93	24.90	25.79	26.79	27.72	28.67	29.54	30.42	31.33	32.27	33.24	34.24
E	27.76	28.32	28.98	29.59	30.19	31.36	32.30	33.27	34.27	35.32	36.35	37.44
F	31.88	33.61	35.38	37.14	38.85	40.57	41.78	43.04	44.33	45.66	47.03	48.44
G	18.02	18.90	19.86	20.81	21.71	22.62	23.19	24.07	25.00	25.94	26.86	27.77
H	18.04	18.93	19.89	20.83	21.73	22.65	23.22	24.10	25.02	25.97	26.89	27.80
I	26.32	27.73	29.06	30.79	32.46	34.21	35.23	36.29	37.38	38.50	39.66	40.84
J	26.34	27.96	29.63	31.38	33.05	34.78	35.83	36.91	38.01	39.15	40.33	41.54
J	26.34	27.96	29.63	31.38	33.05	34.78	35.83	36.91	38.01	39.15	40.33	41.54
S	35.77	37.25	38.73	40.27	41.88	43.56	44.87	46.21	47.60	49.03	50.50	52.01
K	17.63	18.34	19.07	19.83	20.63	21.45	22.10	22.76	23.44	24.14	24.87	25.61
PP	17.77	18.52	19.26	20.00	20.82	21.61	22.26	22.93	23.62	24.32	25.05	25.81
RR	20.27	21.08	21.92	22.80	23.71	24.66	25.40	26.16	26.94	27.76	28.58	29.44
M	22.91	23.81	24.74	25.65	26.58	27.51	28.34	29.18	30.06	30.96	31.90	32.85
C	17.81	18.52	19.26	20.03	20.83	21.67	22.32	22.97	23.68	24.39	25.12	25.87
N	18.06	18.82	19.53	20.25	20.98	21.73	22.39	23.06	23.75	24.46	25.20	25.95
O	18.57	19.32	20.04	20.82	21.55	22.30	22.97	23.66	24.37	25.09	25.85	26.63
O	18.57	19.32	20.04	20.82	21.55	22.30	22.97	23.66	24.37	25.09	25.85	26.63
P	18.93	19.69	20.49	21.31	22.04	22.82	23.51	24.21	24.94	25.68	26.46	27.25
Q	26.31	27.60	29.34	31.00	32.75	34.29	35.32	36.38	37.47	38.60	39.76	40.95
R	27.09	28.18	29.31	30.48	31.70	32.97	33.95	34.98	36.02	37.11	38.22	39.37
R	27.09	28.18	29.31	30.48	31.70	32.97	33.95	34.98	36.02	37.11	38.22	39.37
T	18.80	19.75	20.53	21.45	22.42	23.43	24.14	24.86	25.61	26.37	27.17	27.98
U	23.80	24.78	25.83	26.87	27.92	29.04	29.91	30.81	31.73	32.68	33.66	34.67
X	18.16	18.89	19.64	20.43	21.25	22.10	22.98	23.90	24.85	25.85	26.88	27.96

Longevity - Beginning of Service Year

6th year	1.00	1.75	2.25	2.50	3.00	3.50	4.50	5.50	6.50	7.50	8.50	9.50
12 mos/8 hrs	2088.00	3,654.00	4,698.00	5,742.00	6,286.00	7,330.00	8,374.00	9,418.00	10,462.00	11,506.00	12,550.00	13,594.00

Educational Increment Pay

Voc	31 - 59	60-90	91-124	125-154	155+
Trng/Cert	0.40	0.50	0.80	1.00	1.20
Units per hour	835.20	1,044.00	1,670.40	2,088.00	2,505.60
12 mos/8 hrs	835.20	1,044.00	1,670.40	2,088.00	2,505.60

**SOUTHERN KERN UNIFIED SCHOOL DISTRICT
CONFIDENTIAL & SUPERVISORY SALARY SCHEDULE**

2025-2026

POSITION	STEP	STEP	STEP	STEP	STEP	STEP	STEP	STEP
	I	II	III	IV	V	VI	261 Day Work Calendar	
SUPERINTENDENT'S EXECUTIVE SECRETARY	88,566.90	91,380.71	94,217.21	97,076.40	99,890.21	102,749.40		
	42.42	43.76	45.12	46.49	47.84	49.21		
SUPERVISOR, HUMAN RESOURCES	79,149.72	82,303.90	85,503.48	89,020.74	92,560.69	96,282.18		
	37.91	39.42	40.95	42.63	44.33	46.11		
SUPERVISOR, TECHNOLOGY	67,849.10	70,572.14	73,340.56	76,086.29	78,763.95	81,555.07		
	32.49	33.80	35.12	36.44	37.72	39.06		
SUPERVISOR, TRANSPORTATION	69,891.38	72,705.19	75,541.69	78,355.50	81,123.92	84,005.80		
	33.47	34.82	36.18	37.53	38.85	40.23		
SUPERVISOR, FOOD SERVICE	69,891.38	72,705.19	75,541.69	78,355.50	81,123.92	84,005.80		
	33.47	34.82	36.18	37.53	38.85	40.23		
ACCOUNTING CLERK I	63,015.70	65,625.28	68,257.55	70,867.13	73,499.41	76,449.37		
	30.18	31.43	32.69	33.94	35.20	36.61		
HUMAN RESOURCES SPECIALIST	64,762.98	67,122.95	69,641.77	72,228.65	74,883.62	77,606.66		
	31.02	32.15	33.35	34.59	35.86	37.17		
ACCOUNTING / PAYROLL TECHNICIAN	59,411.95	61,958.79	64,484.23	67,073.87	69,535.10	72,253.15		
	28.45	29.67	30.88	32.12	33.30	34.60		
PAYROLL TECHNICIAN	55,795.01	58,299.05	60,717.47	63,221.51	65,575.73	68,058.36		
	26.72	27.92	29.08	30.28	31.41	32.60		

EDUCATIONAL UNITS

LONGEVITY

31-59
0.40
60-90
0.60
91-124
0.80
125-154
1.00
155+
1.20
an hour

6th yr
1.00
11th yr
1.75
16th yr
2.25
21st yr
3.00
26th yr
3.50
31st yr
4.50
an hour

VACATION	
beginning	0-9 years
completed	10 years
	24.00 days annually
	29.00 days annually

SOUTHERN KERN UNIFIED SCHOOL DISTRICT
CERTIFICATED ADMINISTRATION & CLASSIFIED MANAGEMENT
SALARY SCHEDULE
2025-2026

CERTIFICATED	STEP	STEP	STEP	STEP	STEP	WORK DAYS
	I	II	III	IV	V	
ASSOCIATE SUPERINTENDENT, HUMAN RESOURCES	143,430	150,601	156,626	162,107	167,780	225
CHIEF BUSINESS OFFICER	137,914	143,430	150,601	156,626	162,107	261*
ASSISTANT SUPERINTENDENT EDUCATIONAL SERVICES SPECIAL EDUCATION & PUPIL PERSONNEL	137,914	143,430	150,601	156,626	162,107	220
DIRECTOR, CERTIFICATED EDUCATIONAL SUPPORT PROGRAMS TECHNOLOGY & INSTRUCTIONAL SUPPORT	136,183	141,630	147,296	153,187	159,315	220
PRINCIPAL HIGH SCHOOL MIDDLE SCHOOL ELEMENTARY & ALTERNATIVE EDUCATION	135,102 126,152 119,460	140,506 131,198 124,238	146,127 136,446 129,208	151,972 141,903 134,376	158,050 147,580 139,751	220
ASSISTANT PRINCIPAL HIGH SCHOOL ELEMENTARY & MIDDLE SCHOOL	110,260 106,019	114,671 110,260	119,258 114,670	124,028 119,258	128,989 124,027	215 210
COORDINATOR SPECIAL EDUCATION BEHAVIORAL HEALTH	106,019 106,019	110,260 110,260	114,670 114,670	119,258 119,258	124,027 124,027	200
OCCUPATIONAL THERAPIST	99,616	103,601	107,745	112,055	116,537	200
SCHOOL PSYCHOLOGIST	90,670	95,204	99,965	104,962	110,210	
BOARD CERTIFIED BEHAVIOR ANALYST	90,670	95,204	99,965	104,962	110,210	
CREDENTIALLED SCHOOL NURSE	85,367	88,782	92,333	96,027	99,868	205
SOCIAL EMOTIONAL LEARNING SPECIALIST	90,670	95,204	99,965	104,962	110,210	200
MENTAL HEALTH THERAPIST	90,670	95,204	99,965	104,962	110,210	
MFT and SCHOOL PSYCHOLOGIST INTERN	59,755	62,992				

MASTER'S STIPEND	\$2,000.00		
LONGEVITY STIPEND	15 years	20 years	25 years
	\$2,000.00	\$4,000.00	\$6,000.00

* Per (EC §) 45108.5 Senior Management employees are in the classified service. As such, Senior Management entitlements such as holiday and such as holiday and vacation are applicable. The CBO position is entitled to 15 paid holidays and 26 vacation days.

CLASSIFIED	STEP	STEP	STEP	STEP	STEP	WORK DAYS
	I	II	III	IV	V	
DIRECTOR, MAINTENANCE & OPERATIONS	90,677.25 43.43	94,285.28 45.16	97,893.31 46.88	101,410.57 48.57	104,995.91 50.29	261
DIRECTOR, HUMAN RESOURCES	90,677.25 43.43	94,285.28 45.16	97,893.31 46.88	101,410.57 48.57	104,995.91 50.29	
DIRECTOR, TRANSPORTATION	90,677.25 43.43	94,285.28 45.16	97,893.31 46.88	101,410.57 48.57	104,995.91 50.29	
ACCOUNTANT	88,975.35 42.61	92,515.31 44.31	96,055.26 46.00	99,595.21 47.70	103,135.17 49.39	
ASSISTANT DIRECTOR OF MAINT & OPERATIONS	79,444.71 38.05	82,621.59 39.57	85,911.93 41.15	89,361.12 42.80	92,969.15 44.53	
GRANT COORDINATOR, CALIFORNIA COMMUNITY SCHOOLS PARTNERSHIP PROGRAM	79,444.71 38.05	82,621.59 39.57	85,911.93 41.15	89,361.12 42.80	92,969.15 44.53	

EDUCATIONAL UNITS	30-59 0.40	60-90 0.60	91-124 0.80	125-154 1.00	155+ 1.20	an hour
LONGEVITY	6th year 1.00	11th year 1.75	16th year 2.25	21st year 3.00	26th year 3.50	31st year 4.50 an hour
VACATION	0-10 years	11+ years	24 days 29 days			

SOUTHERN KERN UNIFIED SCHOOL DISTRICT
CERTIFICATED SALARY SCHEDULE
2025-2026 School Year

183 Days & 187 New Teachers	1	2	3	4	5	6
	BA	BA+15	BA+30	BA+45 MA	BA+60 MA+15	BA+75 MA+30
STEP						
1	<u>54,770</u> 4,979.12	<u>57,777</u> 5,252.47	<u>60,970</u> 5,542.71	<u>64,160</u> 5,832.69	<u>67,352</u> 6,122.93	<u>70,545</u> 6,413.17
2	<u>57,579</u> 5,234.42	<u>60,586</u> 5,507.84	<u>63,776</u> 5,797.82	<u>66,969</u> 6,088.06	<u>70,161</u> 6,378.31	<u>73,354</u> 6,668.55
3	<u>60,200</u> 5,472.71	<u>63,392</u> 5,762.95	<u>66,587</u> 6,053.33	<u>69,776</u> 6,343.31	<u>72,968</u> 6,633.42	<u>76,162</u> 6,923.80
4	<u>63,010</u> 5,728.22	<u>66,203</u> 6,018.46	<u>69,394</u> 6,308.58	<u>72,584</u> 6,598.55	<u>75,777</u> 6,888.80	<u>78,969</u> 7,179.04
5	<u>65,818</u> 5,983.46	<u>69,679</u> 6,334.48	<u>72,902</u> 6,627.41	<u>76,125</u> 6,920.47	<u>79,349</u> 7,213.53	<u>82,571</u> 7,506.46
6	<u>68,626</u> 6,238.71	<u>71,817</u> 6,528.82	<u>75,010</u> 6,819.06	<u>78,201</u> 7,109.17	<u>81,392</u> 7,399.28	<u>84,586</u> 7,689.66
7		<u>74,628</u> 6,784.33	<u>77,816</u> 7,074.17	<u>81,009</u> 7,364.42	<u>84,203</u> 7,654.79	<u>87,394</u> 7,944.91
8			<u>80,625</u> 7,329.55	<u>83,818</u> 7,619.80	<u>87,008</u> 7,909.77	<u>90,202</u> 8,200.15
9			<u>83,434</u> 7,584.93	<u>86,625</u> 7,875.04	<u>89,815</u> 8,165.02	<u>93,011</u> 8,455.53
10				<u>89,433</u> 8,130.28	<u>92,626</u> 8,420.53	<u>95,818</u> 8,710.77
11				<u>92,244</u> 8,385.79	<u>95,432</u> 8,675.64	<u>98,626</u> 8,966.01
12					<u>98,241</u> 8,931.02	<u>101,434</u> 9,221.26
13					<u>101,049</u> 9,186.26	<u>104,243</u> 9,476.64
14						<u>107,051</u> 9,731.88
18						<u>109,860</u> 9,987.26
22						<u>112,668</u> 10,242.50
26						<u>115,474</u> 10,497.61

Longevity for completion of District Service:

15 Years	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00
20 Years	4,000.00	4,000.00	4,000.00	4,000.00	4,000.00	4,000.00
25 Years	6,000.00	6,000.00	6,000.00	6,000.00	6,000.00	6,000.00
Master's Stipend				2,000.00	2,000.00	2,000.00
National Board Certification						2,500.00
Certification of Clinical Competence from the American Association of Speech and Hearing						2,500.00

SOUTHERN KERN UNIFIED SCHOOL DISTRICT

GUIDANCE COUNSELOR SALARY SCHEDULE

2025-2026 School Year

191 Days	1	2	3	4	5	6
STEP	BA	BA+15	BA+30	BA+45 MA	BA+60 MA+15	BA+75 MA+30
1	<u>57,178</u> 5,197.98	<u>60,317</u> 5,483.34	<u>63,650</u> 5,786.35	<u>66,980</u> 6,089.07	<u>70,313</u> 6,392.07	<u>73,646</u> 6,695.07
2	<u>60,110</u> 5,464.50	<u>63,249</u> 5,749.95	<u>66,579</u> 6,052.67	<u>69,912</u> 6,355.67	<u>73,245</u> 6,658.67	<u>76,578</u> 6,961.67
3	<u>62,846</u> 5,713.27	<u>66,179</u> 6,016.27	<u>69,514</u> 6,319.41	<u>72,843</u> 6,622.14	<u>76,175</u> 6,925.00	<u>79,510</u> 7,228.14
4	<u>65,780</u> 5,980.01	<u>69,113</u> 6,283.01	<u>72,445</u> 6,585.88	<u>75,775</u> 6,888.60	<u>79,108</u> 7,191.60	<u>82,441</u> 7,494.60
5	<u>68,711</u> 6,246.47	<u>72,043</u> 6,549.34	<u>75,374</u> 6,852.20	<u>78,707</u> 7,155.20	<u>82,040</u> 7,458.20	<u>85,372</u> 7,761.07
6	<u>71,642</u> 6,512.94	<u>74,974</u> 6,815.80	<u>78,307</u> 7,118.80	<u>81,638</u> 7,421.67	<u>84,970</u> 7,724.53	<u>88,304</u> 8,027.67
7		<u>77,908</u> 7,082.54	<u>81,236</u> 7,385.13	<u>84,569</u> 7,688.13	<u>87,904</u> 7,991.27	<u>91,235</u> 8,294.13
8			<u>84,169</u> 7,651.73	<u>87,502</u> 7,954.73	<u>90,832</u> 8,257.46	<u>94,167</u> 8,560.60
9			<u>87,102</u> 7,918.33	<u>90,433</u> 8,221.19	<u>93,763</u> 8,523.92	<u>97,099</u> 8,827.20
10				<u>93,364</u> 8,487.66	<u>96,697</u> 8,790.66	<u>100,030</u> 9,093.66
11				<u>96,298</u> 8,754.40	<u>99,627</u> 9,056.98	<u>102,961</u> 9,360.13
12					<u>102,559</u> 9,323.59	<u>105,892</u> 9,626.59
13					<u>105,491</u> 9,590.05	<u>108,825</u> 9,893.19
14						<u>111,756</u> 10,159.66
18						<u>114,689</u> 10,426.26
22						<u>117,620</u> 10,692.72
26						<u>120,550</u> 10,959.05

Longevity for completion of District Service:

15 Years	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00
20 Years	4,000.00	4,000.00	4,000.00	4,000.00	4,000.00	4,000.00
25 Years	6,000.00	6,000.00	6,000.00	6,000.00	6,000.00	6,000.00

Master's Stipend	2,000.00	2,000.00	2,000.00
National Board Certification	2,500.00		
Certification of Clinical Competence from the American Association of Speech and Hearing	2,500.00		



SOUTHERN KERN UNIFIED SCHOOL DISTRICT
CERTIFICATED SUBSTITUTE SALARY SCHEDULE
EFFECTIVE 07/01/2025

	Rate
Substitute Teacher	\$230.00 per day
Retired SKUSD Teacher	\$240.00 per day
Special Education Assignment	\$10.00 additional
Long-Term Substitute (10+ Consecutive Days)	\$10.00 additional

Board Approved:



Southern Kern Unified School District

2601 Rosamond Blvd.
Rosamond, CA 93560

Proposal/Estimate Cover Sheet

Vendor/Contractor Name or Event Name	Date Received	Board Date
Citadel EHS	7/10/2025	7/16/2025

Proposal Title/Name	Effective Dates	Final Contract to Superintendent's Secretary By:
CITADEL Proposal No. 1867.1003.P	From 6/17/2025	7/10/2025
	Until Completed	

Description
This Proposal is for Asbestos Consulting Services at Tropic Middle School for the boiler pipe. The Scope of work is outlines in the attached document.

Renewal Clause	Automatic Renewal
No	NO

Payment Terms:	Termination Clause	Budgeted Item
	60 day written notice	N/A

Fixed/Startup Costs	Total Cost (not to exceed)	
N/A	\$9,500.00	

Budget String/Comments
Business Services

Overview

- Agreement is for more than one School Fiscal Year
- Clearly States Fees and Hourly Rates
- Allows Early Termination
- Mutual Indemnity Clause
- Governed in Accordance with Laws of California and Department of Education
- Arbitration Clause
- Two copies already signed by vendor

<input checked="" type="checkbox"/> Initial Review Complete	Signature	Date
	Robert Irving	7/10/2025

<input type="checkbox"/> Purchase Order Prepared	Signature	Date

<input checked="" type="checkbox"/> Ready for Board Agenda	Signature	Date
	Camie Davies	7/10/2025



CITADEL EHS

assess • resolve • strengthen

June 15, 2025

Mr. Rodrigo Mejia
Senior Project Manager
SOUTHERN KERN UNIFIED SCHOOL DISTRICT
2601 Rosamond Blvd.
Rosamond, California 93560

Re: CITADEL Proposal No. 1867.1003.P
Environmentally Regulated Materials Consulting Services
Tropico Middle School - Boiler Pipe
3180 Mojave-Tropico Rd,
Rosamond, CA 93560

Dear Mr. Mejia:

In response to your request, Citadel EHS (Citadel) is pleased to submit this proposal for providing Environmentally Regulated Materials (ERM) consulting services at the above-referenced location. The scope of our services and proposed compensation are outlined on the following pages.

To accept this proposal, please execute and return one (1) copy of the attached signatory page and "Attachment A." Alternately, if you would prefer, please provide your contract for our review and execution. If you have any questions or require additional information, please telephone me at (818) 246-2707.

Sincerely,
CITADEL EHS

Jeffrey Klein

Digitally signed by Jeffrey Klein
DN: O=Citadel EHS, CN=Jeffrey Klein,
E=jklein@citadelehs.com
Date: 2025-06-15 10:23:47

Jeffrey Klein, CAC
Associate Practice Lead, Building Sciences

Enclosure:



CITADEL EHS

assess • resolve • strengthen

SOUTHERN KERN UNIFIED SCHOOL DISTRICT
2601 ROSAMOND BLVD.
ROSAMOND, CALIFORNIA 93560

ERM Consulting Services Proposal

June 15, 2025

Citadel Proposal Number 1867.1003.P

Asbestos Consulting Services
Tropico Middle School - Boiler Pipe
3180 Mojave-Tropico Rd,
Rosamond, CA 93560

www.CitadelEHS.com

PROJECT DESCRIPTION

Southern Kern Unified School District (Client) has solicited Citadel EHS (Citadel) to prepare a proposal to conduct a Limited Asbestos Survey (Survey) of suspect boiler piping at Tropic Middle School located at 3180 Mojave-Tropico Road in Rosamond, California.

The survey will be limited to interior and exterior of the Service Building (former Boiler Room) and covered sidewalks adjacent to Buildings C and D as indicated on the provided plans, Sheet L1-03, generated by Mark Beal Associates, dated 6/2/2024 (Survey Area). Survey and sampling of the interior of the remaining buildings, the exterior of the buildings, and the roofs are excluded from the Scope of Work.

SCOPE OF WORK/SCOPE OF SERVICES

TASK 1.0 LIMITED ASBESTOS SAMPLING

Asbestos-containing materials/asbestos-containing construction materials (ACMs/ACCMs):

Citadel will assign properly licensed inspection and management personnel to the project. All survey protocol shall meet or exceed USEPA, OSHA, and Eastern Kern Air Pollution Control District (EKAPCD) requirements. Citadel will review existing survey area documentation and conduct a walkthrough of the affected area to visually identify suspect ACMs/ACCMs.

Citadel will categorize suspect materials into homogeneous areas (HA's) (materials with the same appearance, texture, and installation date). Based upon the categorization of HA's, develop bulk sampling schemes.

Bulk samples will be collected of suspect ACM/ACCM materials as requested. Bulk sample locations will be noted on drawings furnished by the Client or drawings prepared by Citadel. Bulk samples will be submitted to an accredited laboratory for analysis for asbestos content by polarized light microscopy (PLM).

Prepare a letter report that summarizes personnel qualifications, survey methodologies, analytical methodologies, analytical results (in tabular format), locations and quantities of ACMs/ACCMs, and conclusions/recommendations.

TASK 2.0 PROJECT SURVEILLANCE AND AIR MONITORING (ADD ALTERNATE SHIFT RATE)

As ERMs Consultant, Citadel will:

- Δ Provide properly trained, experienced, EPA- and State-certified personnel during removal phases of asbestos- related activities;
- Δ Review pre-construction submittals provided by the Contractor;
- Δ Provide on-site monitoring during all asbestos- related shifts of the project;
- Δ Monitor compliance with Federal, State, and local regulations governing asbestos-related work, as well as project specifications (if any);

- Δ Conduct visual inspections before, during, and after asbestos abatement removal to document adequacy of engineering controls, proper work methodologies, and containment cleanliness;
- Δ Collect process asbestos air samples during abatement activities;
- Δ Collect final clearance air samples (aggressive sampling technique) after application of encapsulant and upon completion of abatement activities in each work area; and
- Δ Submit the final asbestos air samples to an NVLAP accredited laboratory for Transmission Electron Microscopy (TEM) analysis (AHERA 40 CFR Part 763 Appx. A subpart E).

TASK 3.0 CLOSEOUT REPORT DOCUMENTATION (ADD ALTERNATE)

- Δ Citadel will provide Client with one copy of the project "Closeout" documentation in an electronic format (Acrobat™ Professional) that includes the following information:
 - Δ Citadel Daily Reports
 - Δ Citadel Inspection Reports
 - Δ Air Monitoring and Chains of Custody
 - Δ Regulatory Notifications
 - Δ Notices of Completion
 - Δ Contractor's Training Certificates
 - Δ Hazardous and Non-Hazardous Waste Manifests
 - Δ Contractor Submittals and Daily Logs

EXCEPTIONS AND CLARIFICATIONS

Prevailing wage rates are excluded.

Union wages/requirements are not included.

This proposal is valid for 90 days.

DISCLAIMER

The services to be performed by Citadel Environmental Services, Inc. ("Citadel"), d.b.a. Citadel EHS, in connection with this Proposal will be performed in accordance with generally and currently accepted engineering practices and principles; provided, however, Citadel will complete such services as directed by the Client and therefore such services will be limited in purpose and scope. The procedures and methodologies to be used by Citadel in its performance of services, and any recommendations as a result thereof, are not intended to meet the requirements under any specific laws or regulatory guidelines unless expressly set forth in this Proposal.

During its performance of the services, Citadel will rely on the information and data provided by or on behalf of the Client and will assume all such information and data is correct and complete.

Citadel disclaims any inaccuracy in any deliverables provided pursuant to this Proposal as a result of any part or parcel of property to which Citadel was not provided access, or which was

concealed, including, but not limited to, wall cavities/chases, ceiling plenums, below floor finishes, crawlspaces, below grade, beneath existing structures, or behind electrical panels.

EXCEPT FOR ANY WARRANTIES EXPRESSLY SET FORTH IN THIS PROPOSAL, CITADEL MAKES NO WARRANTIES HEREUNDER WITH RESPECT THE SERVICES, EXPRESS OR IMPLIED, AND CITADEL HEREBY DISCLAIMS ALL OTHER WARRANTIES.

All testing and remediation methods have reliability limitations and no method nor number of sampling locations can guarantee that a hazard will be discovered if contamination or other evidence of the hazard is not encountered within the performance of the services as authorized. The reliability of testing or remediation varies according to the sampling frequency and other service variables that are selected by the Client. Citadel shall not be at fault or liable for any such limitations.

COMPENSATION

TASK 1.0 LIMITED ASBESTOS SAMPLING AND REPORT

Limited Asbestos Survey Includes management, labor, expenses, reporting, etc.	\$4,114.00
(15) PLM Asbestos Bulk Samples at \$17.00/Sample (3-Day Turnaround)	<u>\$255.00</u>
ESTIMATED TASK 1.0 SUBTOTAL	\$4,369.00
ESTIMATED PROJECT TOTAL (Survey and Report)	<u>\$4,639.00</u>

TASK 2.0 PROJECT SURVEILLANCE AND AIR MONITORING (ADD ALTERNATE PER SHIFT RATE)

Asbestos Abatement Oversight (Per Shift) Includes management, labor, expenses, reporting, etc.	\$2,141.00
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TASK 3.0 CLOSEOUT REPORT DOCUMENTATION (ADD ALTERNATE)

Asbestos Abatement Oversight Closeout Report Includes management, labor, expenses, reporting, etc.	\$2,560.00
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AUTHORIZATION

If this proposal is satisfactory, please complete the authorization statement below to indicate your approval of the scope of services and acceptance of our terms and conditions. A signed, completed copy of this proposal returned to us will serve as Citadel EHS's formal authorization to proceed. Alternately, if you would prefer, please provide your contract for our review and execution. This proposal and any attachments will constitute the contractual agreement between **Citadel EHS** and **Southern Kern Unified School District**

Sincerely,
CITADEL EHS

Jeffrey Klein
Digitally signed by Jeffrey Klein
DN: O=Citadel EHS, CN=Jeffrey Klein, E=jklein@citadelehs.com
Date: 2025-06-15 10:24:10

Jeffrey Klein
Associate Practice Lead, Building Sciences

SOUTHERN KERN UNIFIED SCHOOL DISTRICT

Citadel EHS is authorized to proceed with the Scope of Services described herein.

Barbara Gaines
Authorizing Signature

6/17/2025
Date

Barbara Gaines
Name

Superintendent
Title

Authorization Number

ATTACHMENT "A" - TERMS AND CONDITIONS

Payment

Client agrees to compensate Citadel Environmental Services, Inc. ("Citadel") for services performed and expenses incurred in accordance with the attached Terms and Conditions and this Proposal (together, the "Agreement"). Citadel will issue progress invoices monthly for services rendered and expenses incurred. Payment is due upon receipt and invoices are past due after 30 calendar days. Past due amounts are subject to a charge on the outstanding balance of eighteen percent (18%) per annum or the maximum amount permissible by law. Client shall pay Citadel's reasonable attorney's fees and all other reasonable costs and expenses associated with the collection of outstanding invoices. Client's obligation to pay for the services contracted for is in no way dependent upon Client's ability to obtain financing, payment from third parties, approval of governmental or regulatory agencies, Client's acceptance of Citadel's services, or upon Client's successful completion of any project. Client shall remain obligated to pay Citadel for the contracted services even though testing results and/or the report may contain conclusions unfavorable to Client's interests.

Standard of Care, Warranty Disclaimer, Pre-Existing Conditions

Citadel warrants that it will perform services for Client using that degree of care and skill ordinarily exercised by, and consistent with the standards applicable to, persons performing similar services in such industry under similar conditions and timeframe, and in the same locality as the site(s) where the services are performed by Citadel (the "Site"). OTHER THAN THE WARRANTY SET FORTH IN THE PREVIOUS SENTENCE AND ANY WARRANTIES EXPRESSLY SET FORTH IN THE PROPOSAL, ALL OF WHICH SHALL EXPIRE 12 MONTHS FOLLOWING PERFORMANCE OF THE SERVICES, CITADEL MAKES NO WARRANTIES HEREUNDER OR THEREUNDER WITH RESPECT TO THE SERVICES OR ANY DELIVERABLES PROVIDED IN CONNECTION THEREWITH, EXPRESS OR IMPLIED, AND CITADEL HEREBY DISCLAIMS ALL OTHER WARRANTIES, INCLUDING THE WARRANTIES OF FITNESS FOR A PARTICULAR PURPOSE AND MERCHANTABILITY.

Prior to Citadel commencing performance of the services, Client shall provide Citadel with copies of any environmental studies, reports, and impact statements in Client's possession, and shall continue to provide any such materials promptly as they become available thereafter, in each case relating to any pre-existing hazardous, radioactive, toxic, irritant, pollutant, or otherwise dangerous substances or conditions (the "Hazardous Conditions") at the Site. Client acknowledges that Citadel has neither created nor contributed to, and has no liability in connection with, the creation or existence of any Hazardous Conditions, whether known or unknown, and Citadel's compensation hereunder is not commensurate with the potential risk of injury or loss that may be caused by exposure to, contamination by, or the presence of such Hazardous Conditions. Accordingly, Client waives any Claim (defined below) against Citadel, its affiliates, and their respective officers, directors, employees, agents, and subcontractors (collectively, the "Citadel Parties") with respect to such Hazardous Conditions. If Citadel encounters a Hazardous Condition or other dangerous Site condition not addressed in the Proposal, including Client's failure to comply with Applicable Laws (defined below) related to the Site, Citadel may, upon recognizing the condition, stop work in the affected area and notify Client. In such event, any delay in Citadel's performance of work will be deemed a Force Majeure (defined below). When Citadel determines, in its discretion, that the material, substance or condition has been rendered harmless, Citadel shall resume work in the affected area.

Prior to Citadel commencing performance of the services, Client will assist Citadel in conducting a walk-through of all Sites where Client intends to do subsurface investigation and/or excavation in the field. During its performance of services hereunder, Citadel will take reasonable precautions to avoid damaging buried structures and utilities of which Citadel is notified in advance in writing.

In connection with Client's performance under this Agreement, Client shall comply with all laws, statutes, treaties, ordinances, judgments, decrees, injunctions, writs, orders, rules, regulations, and interpretations of any governmental authority applicable to Client or the Site ("Applicable Laws"), including permits, and environmental, health and safety laws. Insofar as jobsite safety is concerned, Citadel is responsible solely for Citadel Parties' activities on the Site, but this shall not be construed to relieve Client or any independent construction contractors from their responsibilities for maintaining a safe Site or otherwise complying with Applicable Laws. Unless set forth in the Proposal, neither professional activities of Citadel, nor the presence of Citadel Parties, shall be construed to imply Citadel has any responsibility for methods of work performance, supervision, sequencing of construction, or safety in, on or about the Site for any persons other than the Citadel Parties.

Client shall provide Citadel Parties the right to enter from time to time property owned by Client in order for Citadel to fulfill the scope of services indicated hereunder. Client waives the right to make any Claim against any Citadel Party related to any part or parcel of property to which Citadel is not provided access, or which is concealed, including, but not limited to, wall cavities/chases, ceiling plenums, below floor finishes, crawlspaces, below grade, beneath existing structures, or behind electrical panels. Client further understands and agrees that Citadel shall not be responsible to pay any costs incurred by Client to correct any damage to Client's property caused by Citadel's equipment, except to the extent such damage was caused by the gross negligence or willful misconduct of Citadel Parties.

Citadel is solely responsible for the performance of this Agreement and none of its directors, officers, employees or agents shall have any legal responsibility hereunder, whether in contract or tort, including negligence, except for acts of gross negligence, intentional torts, or willful misconduct.

Limitations of Method Reliability

Client recognizes and agrees that all testing and remediation methods have reliability limitations and that no method nor number of sampling locations can guarantee that a hazard will be discovered if contamination or other evidence of the hazard is not encountered within the performance of the services as authorized. Client further acknowledges and agrees that reliability of testing or remediation varies according to the sampling frequency and other service variables selected by Client and that factors other than reliability, including cost, have been considered in Client's selection of services. Client agrees that it has knowledgeably accepted these limitations and that Citadel shall not be at fault or liable for any such limitations.

Client recognizes that Citadel uses the industry standard technology at the time the services are performed and commonly accepted industry standards, practices and procedures in the performance of its responsibilities to Client.

Limitations

Client agrees that Citadel will not be held liable for future changes in industry standards, practices and procedures, nor for revelations or changes in technology. In no event shall Citadel be liable for latent or hidden conditions not directly observed by Citadel. NOTWITHSTANDING ANY OTHER PROVISION UNDER THIS AGREEMENT, THE AGGREGATE LIABILITY OF CITADEL UNDER OR IN RELATION TO THIS AGREEMENT AND THE SERVICES PERFORMED IN CONNECTION WITH THIS AGREEMENT SHALL NOT EXCEED THE LESSER OF (A) \$50,000.00 AND (B) THE AMOUNT ACTUALLY PAID BY CLIENT FOR THE SERVICES PERFORMED UNDER THE PROPOSAL. IN NO EVENT SHALL CITADEL BE LIABLE TO CLIENT FOR ANY EXEMPLARY, PUNITIVE, INDIRECT, INCIDENTAL, SPECIAL OR CONSEQUENTIAL DAMAGES (INCLUDING, IN EACH CASE, LOST REVENUES OR PROFITS), WHETHER OR NOT FORESEEABLE AND WHETHER OR NOT CITADEL WAS ADVISED OF SUCH LOSSES/DAMAGES IN ADVANCE, ARISING FROM OR IN ANY WAY CONNECTED WITH THIS AGREEMENT, ITS PERFORMANCE OR FAILURE TO PERFORM UNDER THIS AGREEMENT, OR THE SERVICES OR DELIVERABLES IN CONNECTION THEREWITH, AND WHETHER SUCH LIABILITY IS IN CONTRACT OR TORT (INCLUDING NEGLIGENCE OR BREACH OF STATUTORY DUTY OR OTHERWISE).

Claims

Client shall pay, in addition to any indemnification obligations of Client hereunder, Citadel's costs (including attorney's fees and court costs) of defending itself against any Claims Client or any third party makes against any Citadel Party related to the services performed pursuant to this Agreement that are not adjudicated to be valid.

Indemnity

ATTACHMENT "A" - TERMS AND CONDITIONS

In performing its services under this Agreement, Citadel shall be deemed to be acting as an independent contractor, and only to the extent and specific purposes set forth in this Agreement. Nothing herein shall, at any time, be construed as to create a relationship of employer and employee, partnership, principal and agent, or joint venture partner, between Client and Citadel. Each party (the "Indemnifying Party") shall indemnify, defend, and hold harmless the other party, its affiliates, and their respective officers, directors, employees, agents, and subcontractors (the "Indemnified Parties") from and against any and all losses, damages, liabilities, settlements, penalties, fines, costs, and expenses (including reasonable attorneys' fees and expenses and court costs) (collectively, "Losses") arising out of or resulting from any claim, demand, suit, or other action (including by any governmental authority) ("Claims"), in each case incurred in connection with or arising out of (a) the negligence or willful misconduct of the Indemnifying Party, its affiliates, or their officers, directors, employees, agents, or subcontractors, (b) the breach of any representation, warranty or covenant under this Agreement by the Indemnifying Party, and/or (c) if Client is the Indemnifying Party, (i) the presence or release of, exposure to, or exacerbation of, any Hazardous Condition at the Site, including related to Citadel's performance of services hereunder, and/or (ii) buried structures and utilities of which Client did not promptly notify Citadel, which were not properly located on plans furnished to Citadel or which were not properly located by locating companies called to the Site by or on behalf of Client to identify such structures and utilities, except, for each of items (a)-(c), to the extent arising from the negligence or willful misconduct of the Indemnified Party.

Termination; Suspension of Services

If Client breaches any representation, warranty or covenant in this Agreement, and fails to cure such breach within 15 days after Citadel notifies Client of such breach, Citadel may, at its option (a) terminate this Agreement, or (b) if such breach is a failure to pay any outstanding invoice, in whole or in part, suspend its performance of services until such amounts have been paid in full, and in each case pursue all rights and remedies available at law or in equity. Upon termination of this Agreement, Client shall immediately pay Citadel all amounts outstanding for services performed through the date of termination.

Confidentiality

Each party shall treat all Confidential Information of the other party (the "Disclosing Party") as strictly confidential and wholly owned by the Disclosing Party, and shall not use, distribute, disclose, reproduce or otherwise communicate any Confidential Information to any person for any purpose other than in accordance with the terms of this Agreement, unless (a) required to disclose such information by judicial or administrative process or by other requirements of applicable law, in which event the non-Disclosing Party shall use its reasonable efforts to provide the Disclosing Party with prompt prior notice thereof, (b) required by a governmental authority to be included in a publicly filed document, including in connection with a permit application, or (c) disclosed to those of its employees, officers, directors, agents, representatives, independent contractors, applicable governmental authorities and affiliates who need to know such Confidential Information for a purpose reasonably related to the performance of this Agreement; provided, that any recipient of Confidential Information shall agree to keep Confidential Information confidential on terms similar to those contained in this paragraph and the non-Disclosing Party shall be liable for any breach of these provisions by such recipient. "Confidential Information" means all information supplied by any party to the other hereunder or in connection herewith (w) which is marked as "proprietary" or "confidential," (x) which is supplied orally with a contemporaneous confidential designation, or (y) which is known or should be known by the receiving party to be confidential or proprietary information or documentation of the Disclosing Party. Notwithstanding the foregoing, Confidential Information shall not include information which: (1) at the time of disclosure to the receiving party is in the public domain or thereafter enters the public domain through no breach of this Agreement by the receiving party; (2) is already known by the receiving party at the time of disclosure by the Disclosing Party and such information is not otherwise subject to any confidentiality obligations of the receiving party; (3) is received from a third party who, to the receiving party's knowledge, may disclose such information without violation of any confidentiality obligation; or (4) is independently developed by the receiving party without reference to the Disclosing Party's Confidential Information. All concepts, improvements, designs, works of authorship, processes, software code, databases, or other results, deliverables and materials made, created, authored or developed by or on behalf of Citadel in connection with its performance of services under this Agreement are the sole and exclusive property of Citadel.

Restrictive Covenant

Citadel is not an employment agency. Its services are provided at great expense to Citadel. In consideration thereof, during the term of this Agreement and for the twelve (12) month period immediately following the period for which a Citadel employee last performed services for the Client under this Agreement, Client shall not, directly or indirectly, for itself, or on behalf of any other person, firm, corporation or other entity, whether as principal, agent, employee, stockholder, partner, member, officer, director, sole proprietor, or otherwise, solicit, participate in or promote the solicitation of such employee to leave the employ of Citadel, or hire or engage such employee. If any employee provided by Citadel to Client is engaged by Client to perform services, either directly or indirectly, within twelve (12) months of that employee's last day of work at Client through Citadel, the Client will pay Citadel, as an employment finder's fee, an amount equal to 50% of the employee's first year salary, including bonuses, with Client. The parties agree that the finder's fee as described in this Agreement are a genuine estimate of Citadel's foreseeable costs to replace and train a replacement employee.

Miscellaneous

All consents, notices, or other communications hereunder shall be (a) sufficient if given in writing and delivered in person or by email, overnight courier, or certified mail, postage prepaid, return receipt requested, to the receiving party at the address or email address listed on the Proposal, with a copy to the chief executive officer of the receiving party, or to such other address or email address as such party may have given to the other by notice pursuant to this paragraph; and (b) deemed delivered, given, and received (i) on the date of delivery, in the case of delivery via personal delivery or email, (ii) on the delivery or refusal date, as specified on the return receipt in the case of certified mail, or (iii) on the tracking report, in the case of overnight courier.

To the extent a party is rendered wholly or partly unable to perform, or is delayed in the performance of, its obligations under this Agreement due to an event that (a) is beyond its reasonable control, and (b) is not the result of negligence, willful misconduct, breach of contract, or intentional act or omission of the affected party (a "Force Majeure"), such failure to perform or delay in performance will not constitute a default under this Agreement and if a Force Majeure delays Citadel's ability to meet any deadline for the performance of services, Citadel shall be entitled to a day-for-day extension of such deadline until such Force Majeure is removed.

The validity, interpretation, and enforcement of this Agreement will be governed by the laws of the State of California without giving effect to the choice of law doctrine. Any suit, action or other legal proceeding by or against any party with respect to or arising out of this Agreement shall be brought in any state or federal court in Los Angeles County, California. IN ALL CASES, EACH PARTY IRREVOCABLY WAIVES ITS RIGHT TO A JURY TRIAL WITH RESPECT TO ANY AND ALL ACTIONS, CLAIMS AND DISPUTES IN CONNECTION WITH THIS AGREEMENT OR THE TRANSACTIONS CONTEMPLATED HEREBY. IF CLIENT VIOLATES, OR THREATENS TO VIOLATE, THE CONFIDENTIALITY OBLIGATIONS SET FORTH HEREIN, CITADEL MAY SEEK, AT VENDOR'S SOLE COST, IMMEDIATE AND PERMANENT INJUNCTIVE RELIEF IN ADDITION TO ALL OTHER RIGHTS AND REMEDIES CITADEL HAS AT LAW OR IN EQUITY, AND POSTING OF A BOND OR CASH SHALL NOT BE REQUIRED AS A PRE-CONDITION TO SUCH RELIEF.

Except as otherwise stated herein, the terms and provisions of this Agreement are intended solely for the benefit of each party and their respective successors or permitted assigns, and it is not the intention of the parties to confer third-party beneficiary rights upon any other person. Client may not assign or otherwise transfer this Agreement or any obligation hereunder without providing advance written notice to Citadel.

The remedies of the parties hereunder are cumulative and in addition to all rights and remedies at law and in equity. No delay in exercising or failure to exercise a right or remedy shall impair that or any other right or remedy or be construed as a waiver of any such right or remedy. This Agreement contains the entire agreement of the parties relating to the subject matter hereof and supersedes all prior and contemporaneous agreements, understandings, usages of trade, and courses of

ATTACHMENT "A" - TERMS AND CONDITIONS

dealing. This Agreement may be altered, amended or waived only by the written agreement of an authorized representative of each party. If any provision of this Agreement is held void or unenforceable, the remaining provisions shall remain in full force and effect.

In the event of a conflict between these Terms and Conditions and the Proposal, these Terms and Conditions shall apply unless the specific provision of the Proposal states otherwise. The provisions of this Agreement shall survive the expiration or termination of this Agreement to the full extent necessary for their enforcement and for the protection of the party in whose favor they operate.

14569085_v8



BALLOT
SCHOOLS LEGAL SERVICE

BOARD OF DIRECTORS

CBEDS Category 2: 2,500 – 10,000

VOTE FOR TWO

Brian Bell Tehachapi Unified School District	
Lora Brown (Incumbent) Fruitvale School District	
Leslie Garrison (Incumbent) Fruitvale School District	
J. Bradley Maberry Wasco Union Elementary School District	

_____ School District

By: _____
Printed Name

To be counted, this ballot must be returned and received by **noon on July 21, 2025.**

Mail to: Schools Legal Service Attention: Cindy Jackson 1300 17 th Street, Seventh Floor Bakersfield, CA 93301	– OR – Email to: sls@kern.org Attention: Cindy Jackson
---	---

Date of Ballot: July 7, 2025



BALLOT
SCHOOLS LEGAL SERVICE
BOARD OF DIRECTORS

CBEDS/Representation Category: Eastern Kern County

VOTE FOR ONE

Katherine Aguirre (Incumbent) Mojave Unified School District	
---	--

_____ School District

By: _____
Printed Name

To be counted, this ballot must be returned and received by **noon on July 21, 2025.**

Mail to: Schools Legal Service Attention: Cindy Jackson 1300 17 th Street, Seventh Floor Bakersfield, CA 93301	– OR – Email to: sls@kern.org Attention: Cindy Jackson
---	---

Date of Ballot: July 7, 2025

Quarterly Report on Williams Uniform Complaints
[Education Code § 35186]

District: Southern Kern Unified School District

Person completing this form: Barbara Gaines

Title: Superintendent

Quarterly Report Submission Date:
 (Check one)

- April 2025 (for period Jan 1-Mar 31)
- July 2025 (for period Apr 1-Jun 30)
- Oct. 2025 (for period Jul 1 – Sep 30)
- Jan. 2026 (for period Oct 1 – Dec 31)

Date for information to be reported publicly at **governing board** meeting:

- April 2, 2025 (for period Jan 1-Mar 31, 2025)
- July 16, 2025 (for period Apr 1-Jun 30, 2025)
- Oct 1, 2025 (for period Jul 1 – Sep 30, 2025)
- Jan 21, 2026 (for period Oct 1 – Dec 31, 2025)

Please check the box that applies:

- No complaints filed with any school in the district during the quarter indicated above
- Complaint filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

General Subject Area	Total # of Complaints	# Resolved	# Unresolved
Textbooks and Instructional Materials	0	0	0
Teacher Vacancy or Mis-assignment	0	0	0
Facilities Conditions	0	0	0
TOTALS	0	0	0

Barbara Gaines


 Signature of District Superintendent



AIA®

Document G701® – 2017

Change Order

PROJECT: *(Name and address)*
After School Program at
Rosamond Elementary School

3082 Glendower Street
Rosamond, CA 93560

F&M Job No. 3000.150

CONTRACT INFORMATION:
Contract For: General Construction

Date: October 3, 2024

CHANGE ORDER INFORMATION:
Change Order Number: 005

Date: July 1, 2025

OWNER: *(Name and address)*
Southern Kern Unified School District
2601 Rosamond Blvd.
Rosamond, CA 93560

ARCHITECT: *(Name and address)*
Flewelling & Moody, Inc.
1035 West Lancaster Blvd.
Lancaster, CA 93534

CONTRACTOR: *(Name and address)*
Coast Construction Group
530 West Avenue L
Lancaster, CA 93534

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

See attached sheets for explanation.

The original Contract Sum was	\$ 3,183,129.47
The net change by previously authorized Change Orders	\$ 240,826.37
The Contract Sum prior to this Change Order was	\$ 3,423,955.84
The Contract Sum will be increased by this Change Order in the amount of	\$ 50,131.83
The new Contract Sum including this Change Order will be	\$ 3,474,087.67

The Contract Time will be unchanged by zero (0) days.
The new date of Substantial Completion will be unchanged.

NOTE:

This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

ARCHITECT *(Signature)*

BY: Matt Buchanan, VP
(Printed name, title, and license number if required)

7/3/2025

Date

CONTRACTOR *(Signature)*

BY: Kathy Demoors, CFO
(Printed name and title)

7-3-25

Date

OWNER *(Signature)*

BY: Barbara Gaines, Superintendent
(Printed name and title)

Date



**After School Program at Rosamond Elementary School
SOUTHERN KERN UNIFIED SCHOOL DISTRICT
Flewelling & Moody Job No. 3000.150
Change Order No. 5 (page 1 of 3)**

CHANGE ORDER NO. 5

July 3, 2025

ITEM NO. 1 (COR No. 20)

Description: Provide addition credits for discovered miscalculations of overhead and profit in previously approved Change Order# 1, 2, 4, 5, 6, 7, 8, 9, 10, 12, 16 and 18.

Requested by: District

Reason: On previously approved Change Orders, Coast made errors on allowed overhead and profit percentages per the contract documents. Coast also overcharged on a roof repair that was included in the bid documents. This was a clerical oversight.

Cost: -\$10,026.61

Time Extension: 0 days

ITEM NO. 2 (COR No. 30)

Description: Provide all labor and material necessary to replace the design of the window sill break metal in Building A and J, per Instruction Bulletin No. 7.

Requested by: District

Reason: Break metal window sills installed by the contractor was not acceptable to the District due to perceived safety reasons. Sills were removed and replaced.

Cost: \$8,945.38

Time Extension: 0 days



**After School Program at Rosamond Elementary School
SOUTHERN KERN UNIFIED SCHOOL DISTRICT
Flewelling & Moody Job No. 3000.150
Change Order No. 5 (page 2 of 3)**

ITEM NO. 3 (COR No. 31)

Description: Provide all labor and material necessary to add neoprene wrap for the window jambs in Building A.

Requested by: District

Reason: Additional neoprene wrap was required at the end frames of the window storefront due to an air gap. This was an unforeseen site condition.

Cost: \$1,112.11

Time Extension: 0 days

ITEM NO. 4 (COR No. 32)

Description: Provide all labor and material necessary to install ADA grates at the v-gutters adjacent to Building A and B.

Requested by: District

Reason: District requested ADA grates to cover new v-gutters due to safety concerns. This was an added scope of work.

Cost: \$41,772.06

Time Extension: 0 days

ITEM NO. 5 (COR No. 33)

Description: Provide all labor and material necessary for replacing a 6-foot galvanized pipe due to asbestos abatement in Building C.

Requested by: District

Reason: New pipe replacement was required to reconnect boys and girls restrooms. This was an unforeseen site condition.

Cost: \$1,017.67

Time Extension: 0 days

**After School Program at Rosamond Elementary School
SOUTHERN KERN UNIFIED SCHOOL DISTRICT
Flewelling & Moody Job No. 3000.150
Change Order No. 5 (page 3 of 3)**

ITEM NO. 6 (COR No. 34)

Description: Provide all labor and material necessary to install additional detection and notification devices required in Building G.

Requested by: District

Reason: Due to a concealed attic space above the existing drop ceiling, additional fire alarm are required. This portion of the existing building was modified from original plans and was an unforeseen site condition.

Cost: \$2,431.83

Time Extension: 0 days

ITEM NO. 7 (COR No. 36)

Description: Provide all labor and material necessary for demolition of conduit and cable at Building B; patch, repair and paint stucco holes around exterior and above covered walkways of Buildings A, B, C, F and G.

Requested by: District

Reason: Removal of old existing conduits along exterior of Building B., in order to install new exterior light. Repair of existing holes to protect against birds/insects infiltration. This was an added scope of work.

Cost: \$4,879.39

Time Extension: 0 days

June 27, 2025

Steven Navarro
Project Manager/Estimator
COAST CONSTRUCTION GROUP
530 West Avenue L
Lancaster, CA 93534

RE: After School Program at Rosamond Elementary School
SOUTHERN KERN UNIFIED SCHOOL DISTRICT
Flewelling & Moody Job No. 3000.0150

Dear Mr. Navarro,

On behalf of the Southern Kern Unified School District, your Change Order Request No. 20 dated June 18, 2025, to provide miscalculated credit, in the amount of -\$10,026.61, has been accepted by the District. A formal change order is forthcoming.

Should you have any questions, please call our office.

Thank you,



Megan Fries

cc: Troy Spurlock, Coast
David Pugh, Coast
Rick Sawyer, Coast
Jennifer Miller, Coast
Robert Irving, SKUSD
Rawley Davis, SKUSD
Bob Nelson, IOR
Matt Buchanan, F&M
Joselito Lacson, F&M

To: Southern Kern Unified School District
 2601 Rosamond Blvd
 Rosamond, CA 93560

Project Name: Rosamond Elementary School Modernization
Building SF: -
Current Date: 6/18/2025
Change Order: 20
Project Number: 24149
Contract Date: 9/20/2024

Change Order Summary

Worker Rates By Classification Kern County PW DIR Rates

- * Electrician Rate \$109.56 Per Hour
- * \$79.39 (Labor/Fringe) \$30.17 Burden (38%)
- * Carpenters Rate \$107.85 Per Hour
- * \$78.15 (Labor/Fringe) \$29.70 Burden (38%)
- * Superintendent Rate \$109.05 Per Hour
- * \$79.02 (Labor/Fringe/Union) \$30.03 Burden (38%)
- * Project Manager \$130.00 Per Hour (Non-DIR)
- * Electrical Project Manager \$90.00 Per Hour (Non DIR)

ITEM	PROJECT TASK	QTY	UNIT	UNIT COST	SUBTOTAL	COST PER SF	DESCRIPTION
1090.000	MODIFICATIONS	(1)	LS	\$ 353.41 (\$	353.41)	\$ -	* COR #1 - Sewer Inspection & Cleaning
1090.000	MODIFICATIONS	(1)	LS	\$ 157.17 (\$	157.17)	\$ -	* Supplemental Charge Correction Bonds & Subcontractor Credit Amount \$353.41
1090.000	MODIFICATIONS	(1)	LS	\$ 1,105.94 (\$	1,105.94)	\$ -	* COR #2 - DF Vent
1090.000	MODIFICATIONS	(1)	LS	\$ 2,466.10 (\$	2,466.10)	\$ -	* Supplemental Charge Correction Bonds & Subcontractor Credit Amount \$157.17
1090.000	MODIFICATIONS	(1)	LS	\$ 141.13 (\$	141.13)	\$ -	* COR #4 - Abatement 3rd Party
1090.000	MODIFICATIONS	(1)	LS	\$ 287.25 (\$	287.25)	\$ -	* Supplemental Charge Correction Bonds & Subcontractor Credit Amount \$1,105.94
1090.000	MODIFICATIONS	(1)	LS	\$ 654.55 (\$	654.55)	\$ -	* COR #5 - Concrete Path
1090.000	MODIFICATIONS	(1)	LS	\$ 141.13 (\$	141.13)	\$ -	* Supplemental Charge Correction Bonds & Subcontractor Credit Amount \$2,466.10
1090.000	MODIFICATIONS	(1)	LS	\$ 287.25 (\$	287.25)	\$ -	* COR #6 - Irrigation Relocation
1090.000	MODIFICATIONS	(1)	LS	\$ 654.55 (\$	654.55)	\$ -	* Supplemental Charge Correction Bonds & Subcontractor Credit Amount \$141.13
1090.000	MODIFICATIONS	(1)	LS	\$ 287.25 (\$	287.25)	\$ -	* COR #7 - Structural Modification
1090.000	MODIFICATIONS	(1)	LS	\$ 654.55 (\$	654.55)	\$ -	* Supplemental Charge Correction Bonds & Subcontractor Credit Amount \$287.25
1090.000	MODIFICATIONS	(1)	LS	\$ 654.55 (\$	654.55)	\$ -	* COR #8 - Adult DF Mod
1090.000	MODIFICATIONS	(1)	LS	\$ 654.55 (\$	654.55)	\$ -	* Supplemental Charge Correction Bonds & Subcontractor Credit Amount \$654.55

ITEM	PROJECT TASK	QTY	UNIT	UNIT COST	SUBTOTAL	COST PER SF	DESCRIPTION
1090.000	MODIFICATIONS	(1)	LS	\$ 11.22 (\$ 11.22)	11.22	\$ -	* COR #9 - Women's RR Conduit * Supplemental Charge Correction Bonds & Subcontractor * Credit Amount \$11.22
1090.000	MODIFICATIONS	(1)	LS	\$ 271.14 (\$ 271.14)	271.14	\$ -	* COR #10 - DF Infill * Supplemental Charge Correction Bonds & Subcontractor * Credit Amount \$271.14
1090.000	MODIFICATIONS	(1)	LS	\$ 83.93 (\$ 83.93)	83.93	\$ -	* COR #12 - Additional T Bar Wires * Supplemental Charge Correction Bonds & Subcontractor * Credit Amount \$83.93
1090.000	MODIFICATIONS	(1)	LS	\$ 3,327.62 (\$ 3,327.62)	3,327.62	\$ -	* COR #15 - Exhaust Fans * Supplemental Charge Correction Bonds & Subcontractor * Credit Amount \$639.62
1090.000	MODIFICATIONS	(1)	LS	\$ 813.01 (\$ 813.01)	813.01	\$ -	* Garland Roofing Credit @ 50% * \$2,640.00 Base / \$48 Bond Credit * Total Credit Amount \$3,327.62
1090.000	MODIFICATIONS	(1)	LS	\$ 140.28 (\$ 140.28)	140.28	\$ -	* COR #16 - Abatement of TSI * Supplemental Charge Correction Bonds & Subcontractor * Credit Amount \$813.01
1090.000	MODIFICATIONS	(1)	LS	\$ 213.86 (\$ 213.86)	213.86	\$ -	* COR #18 - Condensate Line Relocation * Supplemental Charge Correction Bonds & Subcontractor * Credit Amount \$140.28
							* RFI #8 * Change Pipe from Copper to Galvanized to have consistent piping materials. * Credit -\$213.86
TOTAL DIVISION 1				\$ (10,026.61)	\$ (10,026.61)	\$ 0.00	

SUB TOTAL DIV 1-16 \$ (10,026.61) \$ 0.00

June 11, 2025

Steven Navarro
Project Manager/Estimator
COAST CONSTRUCTION GROUP
530 West Avenue L
Lancaster, CA 93534

RE: After School Program at Rosamond Elementary School
SOUTHERN KERN UNIFIED SCHOOL DISTRICT
Flewelling & Moody Job No. 3000.0150

Dear Mr. Navarro,

On behalf of the Southern Kern Unified School District, your Change Order Request No. 30R1 dated June 4, 2025, to remove and install revised storefront break metal in Bldg. A & J, in the amount of \$8,945.38, has been accepted by the District. A formal change order is forthcoming.

Should you have any questions, please call our office.

Thank you,

Megan Fries

cc: Troy Spurlock, Coast
David Pugh, Coast
Rick Sawyer, Coast
Jennifer Miller, Coast
Robert Irving, SKUSD
Rawley Davis, SKUSD
Bob Nelson, IOR
Matt Buchanan, F&M
Joselito Lacson, F&M

May 20, 2025

Steven Navarro
Project Manager/Estimator
COAST CONSTRUCTION GROUP
530 West Avenue L
Lancaster, CA 93534

RE: After School Program at Rosamond Elementary School
SOUTHERN KERN UNIFIED SCHOOL DISTRICT
Flewelling & Moody Job No. 3000.0150

Dear Mr. Navarro,

On behalf of the Southern Kern Unified School District, your Change Order Request No. 31 dated May 9, 2025, to add neoprene wrap for the window jambs in Bldg. A in the amount of \$1,112.11, has been approved by the District. A formal change order is forthcoming.

Should you have any questions, please call our office.

Thank you,



Megan Fries

cc: Troy Spurlock, Coast
David Pugh, Coast
Rick Sawyer, Coast
Jennifer Miller, Coast
Robert Irving, SKUSD
Rawley Davis, SKUSD
Bob Nelson, IOR
Matt Buchanan, F&M
Joselito Lacson, F&M

To: Southern Kern Unified School District
 2601 Rosamond Blvd
 Rosamond, CA 93560

Project Name: Rosamond Elementary School Modernization
 Building SF: -
 Current Date: 5/9/2025
 Change Order: 31
 Project Number: 24149
 Contract Date: 9/20/2024

Change Order Summary

Worker Rates By Classification Kern County PW DIR Rates

- * Electrician Rate \$109.56 Per Hour
- * \$79.39 (Labor/Fringe) \$30.17 Burden (38%)
- * Carpenters Rate \$107.85 Per Hour
- * \$78.15 (Labor/Fringe) \$29.70 Burden (38%)
- * Superintendent Rate \$109.05 Per Hour
- * \$79.02 (Labor/Fringe/Union) \$30.03 Burden (38%)
- * Project Manager \$130.00 Per Hour (Non-DIR)
- * Electrical Project Manager \$90.00 Per Hour (Non DIR)

ITEM	PROJECT TASK	QTY	UNIT	UNIT COST	SUBTOTAL	COST PER SF	DESCRIPTION
DIV. 1 - General Requirements							
1050.000	BONDS	1	LS	\$ 17.60	\$ 17.60	\$ -	* Bonds
1380.000	PROJECT MANAGER	1	HR	\$ 130.00	\$ 130.00	\$ -	* 1 Hour Project Management
1400.000	SUPERINTENDENT	1	HR	\$ 109.05	\$ 109.05	\$ -	* \$130.00 Labor & Burden * Superintendent
TOTAL DIVISION 1						\$ 256.65	\$ 0.00

ITEM	PROJECT TASK	QTY	UNIT	UNIT COST	SUBTOTAL	COST PER SF	DESCRIPTION
8110.000	DIV. 8 - Doors & Windows STOREFRONT WINDOWS	1	LS	\$ 754.36	\$ 754.36	\$ -	* Add Flashing/Caulking @ end vertical woud framing/studs * Labor * 4 Hours (1 Worker) * \$98.59 Labor & Burden Per Hour Per Kern County DIR Wage Classification * \$394.36 * Materials * Fortiflash (4 Rolls) * Sausage Sealant (4 Tubes) * \$360.00 Total Cost . \$754.36
				TOTAL DIVISION 8	\$ 754.36	\$ 0.00	
				SUB TOTAL DIV 1-16	\$ 1,011.01	\$ 0.00	
20100.000	DIV. 20 - Overhead OVERHEAD, INS & FEE	10.00	%	\$ -	\$ 101.10	\$ -	* 10% Overhead and Profit per Contract
				TOTAL DIVISION 20	\$ 101.10	\$ 0.00	

SUBTOTAL	\$ 1,112.11	\$ 0.00
PLUS WSST	\$ 0.00	\$ 0.00
TOTAL PROPOSAL	\$ 1,112.11	\$ 0.00

Commercial Glass Systems

MAILING ADDRESS:

3053 Rancho Vista Blvd SUITE H-145 Palmdale, Ca. 93551

Licensed & Bonded #1037748

Phone: (661) 266-4800 Fax: (661) 538-1950

ADD: Flashing/caulking @ end vertical wood framing/studs

05/09/2025

To: Coast

Attn: Steve/Troy

(4) Rolls Fortiflash \$60 per = (\$240.00)

(4) Hours @ 1 man – (\$394.36)

(4) Sausage sealant \$30 per = (\$120.00)

Rate used: \$98.59/hour

Total: \$754.36

June 20, 2025

Steven Navarro
Project Manager/Estimator
COAST CONSTRUCTION GROUP
530 West Avenue L
Lancaster, CA 93534

RE: After School Program at Rosamond Elementary School
SOUTHERN KERN UNIFIED SCHOOL DISTRICT
Flewelling & Moody Job No. 3000.0150

Dear Mr. Navarro,

On behalf of the Southern Kern Unified School District, your Change Order Request No. 32 dated May 13, 2025, to install ADA grates at the v-gutters adjacent to Building A and B, in the amount of \$41,772.06, has been accepted by the District. A formal change order is forthcoming.

Should you have any questions, please call our office.

Thank you,



Megan Fries

cc: Troy Spurlock, Coast
David Pugh, Coast
Rick Sawyer, Coast
Jennifer Miller, Coast
Robert Irving, SKUSD
Rawley Davis, SKUSD
Bob Nelson, IOR
Matt Buchanan, F&M
Joselito Lacson, F&M

To: Southern Kern Unified School District
 2601 Rosamond Blvd
 Rosamond, CA 93560

Project Name: Rosamond Elementary School Modernization
Building SF: -
Current Date: 5/13/2025
Change Order: 32
Project Number: 24149
Contract Date: 9/20/2024

Change Order Summary

Worker Rates By Classification Kern County PW DIR Rates

- * Electrician Rate \$109.56 Per Hour
- * \$79.39 (Labor/Fringe) \$30.17 Burden (38%)
- * Carpenters Rate \$107.85 Per Hour
- * \$78.15 (Labor/Fringe) \$29.70 Burden (38%)
- * Superintendent Rate \$109.05 Per Hour
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- * Project Manager \$130.00 Per Hour (Non-DIR)
- * Electrical Project Manager \$90.00 Per Hour (Non DIR)

ITEM	PROJECT TASK	QTY	UNIT	UNIT COST	SUBTOTAL	COST PER SF	DESCRIPTION
DIV. 1 - General Requirements							
1050.000	BONDS	1	LS	\$ 1,016.00	\$ 1,016.00	\$ -	* Bonds
1375.000	PROJECT ESTIMATOR	4	HR	\$ 130.00	\$ 520.00	\$ -	* Estimator * Research and preparation for IB#06. * Eight (8) hours of work performed, only charging four (4) hours to district.
1380.000	PROJECT MANAGER	1	HR	\$ 130.00	\$ 130.00	\$ -	* 1 Hour Project Management
1400.000	SUPERINTENDENT	1	HR	\$ 109.05	\$ 109.05	\$ -	* \$130.00 Labor & Burden * Superintendent * 1 Hour @ \$109.05 Per Hour (Labor & Burden)
TOTAL DIVISION 1				\$	1,775.05	\$	0.00
DIV. 5 - Metals							
5100.000	METAL FABRICATIONS	1	LS	\$ 36,199.55	\$ 36,199.55	\$ -	* Furnish and install additional grading as requested on Bulletin #6. * Subcontractor - H L Hitchcock * Cost \$39,199.55
TOTAL DIVISION 5				\$	36,199.55	\$	0.00

ITEM	PROJECT TASK	QTY	UNIT	UNIT COST	SUBTOTAL	COST PER SF	DESCRIPTION
		SUB TOTAL DIV 1-16			\$ 37,974.60	\$ 0.00	
20100.000	DIV. 20 - Overhead OVERHEAD, INS & FEE	10.00	%	\$ -	\$ 3,797.46	-	* 10% Overhead and Profit per Contract
		TOTAL DIVISION 20			\$ 3,797.46	\$ 0.00	
		SUBTOTAL			\$ 41,772.06	\$ 0.00	
		PLUS WSST		0.00 %	\$ 0.00	\$ 0.00	
		TOTAL PROPOSAL			\$ 41,772.06	\$ 0.00	



Owner Information

Name Coast Construction Group
Address 530 W Ave L
City, State ZIP Lancaster, CA 93534
Phone (661) 474-0600
Email snaravarro@coast-group.com
Project Rosamond IB Number 06

Contractor Information

Company H L Hitchcock Construction INC.
Name Hunter Hitchcock
Address 10180 Victoria St
City, State ZIP Rancho Cucamonga, CA 91701
Phone (909) 518-5513
Email Hunter@HLHitchcock.com
Completion date 8/31/2025

Scope of Work Quote is only valid for 30 days from date below.

Cost to provide additional grating as shown on bulletin. Cost includes all labor, materials and equipment as required to complete scope of work required.

Exclusions

Scope of work is only limited to description above, no other work shall be included.
 Water meter and cost of water.
 A minimum of 15 working days scheduling notice is required.
 No material testing or abatement.
 Engineering, testing, inspections, permits and cost of same.
 Survey for any and all items, survey shall be provided within 72 hours of request.
 Temporary Sanitary Facilities - Facilities must be provided within 150 feet from working locations
 Irrigation relocation, irrigation repairs, landscaping relocation, landscaping repairs.
 Not responsible for any damages to underground utilities.
 Spoils removal of trade spoils.
 Final cleaning, pressure washing, flood testing of AC paving.
 Cost of bonds, performance & payment bonds.
 SWPPPS, Implementation of SWPPPS, maintenance of SWPPPS, relocation or disposal of SWPPPS.
 Installation, relocation or removal of temporary fencing.

Company Proposal

We, H L Hitchcock Construction, propose the above scope of work, to be complete by August 31, 2025 for the Total Amount of:

\$36,199.55

Thirty Six Thousand One Hundred Ninety Nine Dollars and Fifty Five Cents

Hunter Hitchcock

5/13/2025

Submitted by (Owner)

Date

Owner Acceptance

I, Coast Construction Group, do accept the above scope of work, proposed to be completed by Completion Date for the amount of Total Amount.

Submitted by (owner or authorized representative)

Date

H L Hitchcock Construction Detail Sheet

Project Number: 100

Invoice Number: 1253 COR 3

Dates

Invoice Sent to owner

Invoiced Approved/denied

Scheduled Completion

5/13/2025

8/31/2025

Mobilization Lump Sum

\$ -

Equipment	Qty	Unit	Unit Price	Subtotal	Notes
			#N/A	#N/A	

Equipment Total \$ -

Lumber	Qty	Unit	Unit Price	Subtotal	Notes
Misc Form Material	3	Each	\$ 250.00	\$ 750.00	

Lumber Total \$ 750.00

Materials	Qty	Unit	Unit Price	Subtotal	Notes
Additional Grating	1	Each	#####	\$ 29,386.37	

Material Total \$ 29,386.37

Labor	Count	Weekday	Hours	Man Hours	Hourly	1.50	Subtotal	Notes
Carpenter- 2024-1	3	1	8	24	\$ 103.16		\$ 2,475.84	Install Angle Iron

Labor Total \$ 2,475.84

Hour Summary

Carpenter- 2024-1

24

Cement Mason 2024-1

0

Operating Engineer Gr 8 2024-1

0

Total Labor Hours

24

Mobilization	\$ -
Equipment	\$ -
Lumber	\$ 750.00
Material	\$ 29,386.37
Labor	\$ 2,475.84
Subtotal	\$ 32,612.21
Overhead 5%	\$ 1,630.61
Profit 5%	\$ 1,630.61
Bond 1%	\$ 326.12
Total	\$ 36,199.55
TOTAL	\$ 36,199.55



17671 Bear Valley Rd
Hesperia, CA 92345
Phone: 760-948-1001
Fax: 760-948-1576

California License #587158
Arizona License #0040976
Nevada License #150286
smith-iron.com

Quotation

Customer: Hitchcock Construction
Contact: Tanner Hitchcock
Phone #: 909-261-9573
Email: tanner@hlhitchcock.com

Quote #: 47155
Date: 5/1/2025
Estimator: Tony Russo
Phone #: 760-948-1001
Email: trusso@robar.com

Project: Rosamond Trench Frames and Grates

Smith Ironworks proposes to furnish and fabricate all materials for the Structural Steel and Miscellaneous Metal portion as listed below, including tax.

Scope of Work:

Included:

Approval Drawing, Detailing, Material, Fabrication, Hot Dip Galv Finish

Bar Grating Details:

Material: Carbon Steel
Grating Type: 7-W-4
Bearing Bar Spacing: 7/16" On Center (Heel Proof, 1/4" Max Opening)
Cross Bar Spacing: 4" On Center
Bearing Bar Size: 1-1/4" x 3/16"
Surface: Plain
Ends: Trench Banded
Finish: Hot Dip Galvanized
Bolting Down
Heel Proof

Grating & Frames per Detail Q:

(1) 28' x 1'-6" Clear Opening
(2) 2' x 1'-6" Clear Opening
(1) 41' x 1'-6" Clear Opening

Grating & Frames per Detail F:

(3) 6' x 1'-0" Clear Opening

Will-Call

Grand Total: \$29,386.37

Due to ongoing tariffs, material prices are subject to change without notice.

Standard Exclusions:

1. Items specifically not included in bid.
2. Overtime & Weekends. Work based on Monday to Friday.
3. Prevailing wage.
4. Cost of inspections, material testing, permits special inspections, bonds, fees, and assessments.
5. Cost of structural engineering & calculations. U.N.O.
6. Equipment for offloading and installation of FOB items. U.N.O.
7. Finish paint or powder coating and hot dip galvanizing to fabrications. U.N.O.
8. Field painting and touchup after move-in.
9. Items on mechanical, electrical or plumbing drawings.
10. Demolition & haul away, shoring, utilities, sanitary facilities.
11. Lines, grades and elevations.

12. Additional stand-alone firewatchers.
13. Temporary handrail or OSHA safety cable.
14. Fencing barricades & traffic control.
15. Mechanical opening framing not shown on structural.
16. Roof access hatch and safety bar.
17. Light gauge steel under 10ga, wood framing hanger welding, cold-form metal studs and welding. U.N.O.
18. All bolts, wood-to-wood, steel-to-wood, steel-to-concrete, wood-to-concrete. U.N.O.
19. All drilling and reinforcing steel, dowels, or welding of the same. U.N.O.
20. Dry packing and grouting.
21. On-site security for equipment and material (contractor provided).
22. Any back charges, unless authorized in writing by Smith Ironwork.
23. Any Installation into concrete: posts, bollards, base plate templates, anchor bolts.
24. Anything not listed in Scope of Work.

Preliminary Schedule:

1. Upon approval from Smith Ironworks credit department, schedule as follows:
 - (a) To be negotiated upon receipt of approved shop drawings.
 - (b) General Contractor to provide a (3) three week outlook before field measurements & installation of fabrications.

Terms & Conditions:

1. Quotation:

- (a) This quotation is firm for (5) five calendar days after listed date here, due to volatile steel prices.
Seller may at its option accept order based on this quotation at a later date.
- (b) This quotation is based on a Preliminary Schedule.
Preliminary Schedule is a normal estimated duration after receipt of approved Construction Plans and Contract.
- (c) Work area must be free and clear of materials and other working trades.

2. Terms of Payment:

- (a) Net 30 days from Date of Invoice.
- (b) No retention allowed, unless stated upon agreed Purchase Order or Contract.
- (c) Amount past due shall bear interest at maximum lawful rates.

3. Acceptance of Contact:

- (a) This proposal when signed by the buyer becomes a contract subject to approval of the credit department.
Smith Ironwork's standard credit application must be executed and signed for the approval of the credit department before the project can commence.
- (b) This proposal in its entirety will be incorporated into any standard form of agreement between buyer and seller.
- (c) Submittal detailing issued for approval must be reviewed by Architectural/Structural approver. If Architectural/Structural approver not available, client is to review, approve, and incur liability of submittal detailing before work herein is to start.

4. Change Orders

- (a) Additional work will not commence until written approval of submitted change order request.
- (b) Additional labor will be charged at \$120 per Shop Hour and \$160 per Field Hour, not including overtime rates.

5. Bond & Insurance Requirements:

- (a) Excludes additional umbrella policies and performance & payment bonds. U.N.O.
- (b) Included insurance coverage: \$2,000,000 General Aggregate, \$2,000,000 Products/Completed Operations Aggregate
\$1,000,000 per Occurrence, \$1,000,000 Personal & Advertising Injury Aggregate, \$1,000,000 Auto Combined Single Limit,
\$1,000,000 Workers Comp Each Occurrence
- (c) If additional insured endorsement is required for project, the following clause is required in PO or Contract.

Acceptance of Proposal:

Quote #: 47155

Print Name	Title
Sign Name	Date



June 13, 2025

Steven Navarro
Project Manager/Estimator
COAST CONSTRUCTION GROUP
530 West Avenue L
Lancaster, CA 93534

RE: After School Program at Rosamond Elementary School
SOUTHERN KERN UNIFIED SCHOOL DISTRICT
Flewelling & Moody Job No. 3000.0150

Dear Mr. Navarro,

On behalf of the Southern Kern Unified School District, your Change Order Request No. 33 dated May 29, 2025, for replacing a 6-foot galvanized pipe due to asbestos abatement in Building C, in the amount of \$1,017.67, has been accepted by the District. A formal change order is forthcoming.

Should you have any questions, please call our office.

Thank you,



Megan Fries

cc: Troy Spurlock, Coast
David Pugh, Coast
Rick Sawyer, Coast
Jennifer Miller, Coast
Robert Irving, SKUSD
Rawley Davis, SKUSD
Bob Nelson, IOR
Matt Buchanan, F&M
Joselito Lacson, F&M

To: Southern Kern Unified School District
 2601 Rosamond Blvd
 Rosamond, CA 93560

Project Name: Rosamond Elementary School Modernization
Building SF: -
Current Date: 5/29/2025
Change Order: 33
Project Number: 24149
Contract Date: 9/20/2024

Change Order Summary

Worker Rates By Classification Kern County PW DIR Rates

- Electrician Rate \$109.56 Per Hour
- \$79.39 (Labor/Fringe) \$30.17 Burden (38%)
- Carpenters Rate \$107.85 Per Hour
- \$78.15 (Labor/Fringe) \$29.70 Burden (38%)
- Superintendent Rate \$109.05 Per Hour
- \$79.02 (Labor/Fringe/Union) \$30.03 Burden (38%)
- Project Manager \$130.00 Per Hour (Non-DIR)
- Electrical Project Manager \$90.00 Per Hour (Non DIR)

ITEM	PROJECT TASK	QTY	UNIT	UNIT COST	SUBTOTAL	COST PER SF	DESCRIPTION
DIV. 1 - General Requirements							
1050.000	BONDS	1	LS	\$ 17.00	\$ 17.00	\$ -	* Bonds
1380.000	PROJECT MANAGER	1	HR	\$ 130.00	\$ 130.00	\$ -	* 1 Hour Project Management * \$130.00 Labor & Burden
1400.000	SUPERINTENDENT	1	HR	\$ 109.05	\$ 109.05	\$ -	* Superintendent * 1 Hour @ \$109.05 Per Hour (Labor & Burden)
				TOTAL DIVISION 1	\$ 256.05	\$ 0.00	
DIV. 2 - Site Construction							
2060.000	DEMOLITION	0.5	HR	\$ 107.86	\$ 53.93	\$ -	Demolition - Labor * .50 Hours Demolition
				TOTAL DIVISION 2	\$ 53.93	\$ 0.00	
DIV. 9 - Finishes							
9010.000	METAL STUDS/DRYWALL	1.5	HR	\$ 107.85	\$ 161.78	\$ -	Drywall - Labor * Patch, prep and prime 2 x 2 in previously abated area (post plumbing repair). * 2 Hours
9010.000	METAL STUDS/DRYWALL	1	LS	\$ 25.00	\$ 25.00	\$ -	Drywall - Materials * Misc. Drywall Patch Materials (Gypsum, Tape, Compound).
				TOTAL DIVISION 9	\$ 186.78	\$ 0.00	

ITEM	PROJECT TASK	QTY	UNIT	UNIT COST	SUBTOTAL	COST PER SF	DESCRIPTION
15050.000	DIV. 15 - Mechanical PLUMBING	1	LS	\$ 428.39	\$ 428.39	-	* Threading of existing galvanized pipe and tying into it using R/L couplings and nipple.
		TOTAL DIVISION 15		\$ 428.39	\$ 428.39	0.00	
		SUB TOTAL DIV 1-16		\$ 925.15	\$ 925.15	0.00	
20100.000	DIV. 20 - Overhead OVERHEAD, INS & FEE	10.00	%	\$ -	\$ 92.52	-	* 10% Overhead and Profit per Contract
		TOTAL DIVISION 20		\$ 92.52	\$ 92.52	0.00	
		SUBTOTAL		\$ 1,017.67	\$ 1,017.67	0.00	
		PLUS WSST		0.00 %	\$ 0.00	0.00	
		TOTAL PROPOSAL		\$ 1,017.67	\$ 1,017.67	0.00	



TRANSMITTAL

Transmittal #: 47407
Transmittal Date: 05/22/2025
Prepared By: Jesus Garcia
Sent Via: E-Mail

TO:

**Coast Construction
530 W Avenue L
Lancaster CA 93534**

Phone:

PROJECT: 3068

**Rosamond ES After School Modz & HVAC Upg
3082 Glendower St
Rosamond CA 93560**

<i>Item</i>	<i>Quantity</i>	<i>Description</i>
01	1	HPS COR 009 - Galv Material



CHANGE ORDER REQUEST

3100 E. Belle Terrace
Bakersfield, CA 93307
661-397-2121
Fax 661-396-2589

CHANGE ORDER REQUEST NO: 9
REQUEST DATE: 05/22/2025
REQUESTED BY: Jesus Garcia
CUSTOMER REF #:

TO: Coast Construction
530 W Avenue L
Lancaster CA 93534

PROJECT: 3068 Rosamond ES After School Modz & HVAC
3082 Glendower St
Rosamond CA 93560

Attn: _____ Phone: _____

If you wish for us to proceed with the following work please issue a written change order for the amount shown or sign below indicating approval.

COST BREAKDOWN ATTACHED	<input checked="" type="checkbox"/>
PLANS ATTACHED	<input type="checkbox"/>
SPECIFICATIONS ATTACHED	<input type="checkbox"/>

Description of Work	Amount
HPS COR 009 - Galv Material	428.39

Remarks

This change order covers the cost for the threading of the existing galv pipe and tying into it using R/L couplings and nipple.

EXCLUDES: Saw cutting, concrete removal, concrete and wall patch-back, soils testing, hazardous materials, painting, surveying, electrical, demolition, removal of existing pipe, disposal off-site, overtime work, permits, inspection fees, welding, roof supports, roofing.

**HPS reserves the right to any future impact, disruption, loss of efficiency or any other extraordinary or consequential costs that may occur as a result of proceeding with this proposed change.*

Negative changes will lower the overall contract price requiring no additional payment by owner.

Requested Amount of Change \$428.39

The Contract Time will be changed by 0 Days

Approved by Customer	Date _____	HPS Mechanical, Inc.	Date <u>05/22/2025</u>
By (Print) _____		By (Print) _____	
Signature _____		Signature 	
Title _____		Title <u>Project Engineer</u>	

HPS Change Order

Rosamond ES Afterschool Mod
3068
COR 009 - Galv Material

Job Name
HPS Job #
Description

Description	Quantity	Units	Material	Total	Manhours	Rate	Total	Equip	Eq. Cost/Hr	Total	
Labor											
Plumber	1	ea.			2.00	98.30	\$ 196.60				
Crew Truck W/Tools	1	hr.						2.00	63.53	\$ 127.06	
Material											
1 1/2 R&L COUPLING GALV MALL 150#	2	ea.	\$ 18.44	\$ 36.88							
1 1/2 X 4 GALV R&L NIPPLE	1	ea.	\$ 20.33	\$ 20.33							
SUBCONTRACTORS											
Sub-totals			Materials \$	57.21			Labor \$	196.60		Equipment Total: \$	127.06
										Subs Total:	
Labor	\$ 196.60										
Safety	\$ -										
Equipment	\$ 127.06										
Subcontractors	\$ -										
Material	\$ 57.21										
Miscellaneous Materials @	0 %										
Sales Tax @	8.25 %										
Freight/Fees	\$ -										
Material Subtotal	\$ 61.93										
OH&P Mark Up Labor Line	10 %										
OH&P Mark Up Equipment Line	10 %										
OH&P Mark Up Subcontractors Line	5 %										
OH&P Mark Up Materials Line	10 %										
SUBTOTAL	\$ 424.15										
Bond @	1 %										
TOTAL	\$ 428.39										



PACE SUPPLY CORP
 3105 GATEWAY AVE.
 BAKERSFIELD CA 93307
 855-376-5050

Quote#	
Quote Date	05/22/25
Page#	1

QUOTATION

HPS MECHANICAL 40023-00 3100 E BELLE TERRACE BAKERSFIELD CA 93307 Ship To:	Expiration Date	05/25/25	Requested By	
	FOB	ORIGIN	Prepared By	Steve Webb swebb@pacesupply.com
	Online Quote		Salesperson	Kenny Pourroy
	Job Name	3068		

WE ARE PLEASED TO QUOTE YOU ON THE FOLLOWING MATERIAL

Ln#	Part Number	Description	Price	Qty	Unit	Extended Price
1		>>> SEGMENT: PI - PACE SUPPLY CAN OFFER ONLY 30 DAYS PRICE PROTECTION ON THIS QUOTE. ANY EXCEPTIONS TO THIS WILL BE STATED IN THE BODY OF THE QUOTE. PLEASE TAKE TIME TO REVIEW ALL PRICING AND NOTES TO ENSURE YOU'RE AWARE OF ALL DETAILS RELATING TO THIS BID.				----- 0.00
2	MGIRLC112	1 1/2 R&L COUPLING GALV MALL 150#	18.44	2	EA	36.88
3	NIPGRL1124	1 1/2 X 4 GALV R&L NIPPLE	20.33	1	EA	20.33
4	NOTE:	ALL IN STOCK.....				----- 57.21
5	NOTE:	>>> SEGMENT: TERMS - ALL QUOTES ARE BASED ON DELIVERY TO JOBSITE OR SHOP, AND ARE LIMITED TO CURBSIDE DELIVERY ONLY * MATERIAL LISTED ABOVE IS QUOTED AS A SERVICE TO OUR CUSTOMERS. PACE SUPPLY IS NOT RESPONSIBLE FOR ERRORS AND/OR OMISSIONS DUE TO OUR INTERPRETATION OF PLANS, BILL OF MATERIALS, DETAIL DRAWINGS AND/OR SPECIFICATIONS PROVIDED IN REQUEST FOR THIS MATERIAL QUOTATION. PURCHASER ASSUMES FULL RESPONSIBILITY FOR THE APPLICATION AND/OR SPECIFICATION FOR PURCHASER'S INTENDED USE. PLEASE VERIFY MATERIAL AND QUANTITIES PRIOR TO ORDERING.				----- 0.00

Subtotal	57.21
Estimated Sales Tax	4.72
Estimated Freight	
Total	61.93

June 13, 2025

Steven Navarro
Project Manager/Estimator
COAST CONSTRUCTION GROUP
530 West Avenue L
Lancaster, CA 93534

RE: After School Program at Rosamond Elementary School
SOUTHERN KERN UNIFIED SCHOOL DISTRICT
Flewelling & Moody Job No. 3000.0150

Dear Mr. Navarro,

On behalf of the Southern Kern Unified School District, your Change Order Request No. 34 dated May 29, 2025, to install additional detection and notification devices required in Building G, in the amount of \$2,431.83, has been accepted by the District. A formal change order is forthcoming.

Should you have any questions, please call our office.

Thank you,



Megan Fries

cc: Troy Spurlock, Coast
David Pugh, Coast
Rick Sawyer, Coast
Jennifer Miller, Coast
Robert Irving, SKUSD
Rawley Davis, SKUSD
Bob Nelson, IOR
Matt Buchanan, F&M
Joselito Lacson, F&M

To: Southern Kern Unified School District
 2601 Rosamond Blvd
 Rosamond, CA 93560

Project Name: Rosamond Elementary School Modernization
Building SF: -
Current Date: 5/29/2025
Change Order: 34
Project Number: 24149
Contract Date: 9/20/2024

Change Order Summary

Worker Rates By Classification Kern County PW DIR Rates

- Electrician Rate \$109.56 Per Hour
- \$79.39 (Labor/Fringe) \$30.17 Burden (38%)
- Carpenters Rate \$107.85 Per Hour
- \$78.15 (Labor/Fringe) \$29.70 Burden (38%)
- Superintendent Rate \$109.05 Per Hour
- \$79.02 (Labor/Fringe/Union) \$30.03 Burden (38%)
- Project Manager \$130.00 Per Hour (Non-DIR)
- Electrical Project Manager \$90.00 Per Hour (Non DIR)

ITEM	PROJECT TASK	QTY	UNIT	UNIT COST	SUBTOTAL	COST PER SF	DESCRIPTION
DIV. 1 - General Requirements							
1050.000	BONDS	1	LS	\$ 41.00	\$ 41.00	-	* Bonds
1380.000	PROJECT MANAGER	1	HR	\$ 130.00	\$ 130.00	-	* 1 Hour Project Management * \$130.00 Labor & Burden
1400.000	SUPERINTENDENT	1	HR	\$ 109.05	\$ 109.05	-	* Superintendent * 1 Hour @ \$109.05 Per Hour (Labor & Burden)
1490.000	TRUCK EXPENSES	1	LS	\$ 20.00	\$ 20.00	-	* Fuel
TOTAL DIVISION 1					\$ 300.05	\$ 0.00	

ITEM	PROJECT TASK	QTY	UNIT	UNIT COST	SUBTOTAL	COST PER SF	DESCRIPTION
16010.000	DIV. 16 - Electrical ELECTRICAL WORK	4.6	HR	\$ 109.56	\$ 503.98	-	Labor * Additional detection and notification devices required in Building G per RFI 45 & 46 Response Directive. * 4.6 Hours
16010.000	ELECTRICAL WORK	1	LS	\$ 88.75	\$ 88.75	-	Materials * 52181VTBAR SPEAKER STROBE BOX * 5SDW/SPL BOX * 5S BLANK * 4SDW/SPL BOX * 401C PLASTER RING * 3/4 EMT * 3/4 EMT CONN * 3/4 EMT COUP * 3/4 EMT 1H STRAP * 3/4 GAL FLEX * 3/4 FLEX CONN * FLEX TO EMT ADAPTER
16100.000	FIRE ALARM	2.25	HR	\$ 114.09	\$ 256.70	-	Labor * Installation & Programming Labor * 14.13 Hours @ \$114.09 * Total Labor \$1,612.49 ** Allowable Markup \$161.25 ** Total Labor \$1,773.74
16100.000	FIRE ALARM	1	LS	\$ 1,061.27	\$ 1,061.27	-	Materials * Detector Mounting Base, White 1 ea \$159.43 * Addressable High Heat Detector 1 ea \$58.28 * Ceiling Mounted Speaker Strobe, White 1 ea \$175.74 Wire and Installation * 12 Gauge Stranded Wire THHN X 2 100 ft \$164.09 * 16-2 Shielded FPLR 100 ft \$144.89 * 16-2 Non-Shielded FPLR 145 ft \$205.60
TOTAL DIVISION 16					\$ 1,910.70	\$ 0.00	
SUB TOTAL DIV 1-16					\$ 2,210.75	\$ 0.00	

ITEM	PROJECT TASK	QTY	UNIT	UNIT COST	SUBTOTAL	COST PER SF	DESCRIPTION
20100.000	DIV. 20 - Overhead OVERHEAD, INS & FEE	10.00	%	\$ -	\$ 221.08	-	* 10% Overhead and Profit per Contract
TOTAL DIVISION 20					\$ 221.08	\$ 0.00	
SUBTOTAL					\$ 2,431.83	\$ 0.00	
PLUS WSST 0.00 %					\$ 0.00	\$ 0.00	
TOTAL PROPOSAL					\$ 2,431.83	\$ 0.00	

Coast Construction Group

530 West Avenue L
Lancaster, CA 93534
(661) 948-1674

24149

ADDITIONAL DETECTION AND NOTIFICATION DEVICES
REQUIRED IN BUILDING "G" PER RFI 45 & 46 RESPONSE
DIRECTIVE.

CHANGE ORDER REQUEST #33

Item No.		Quantity	Material	Material Total	Labor Unit	Labor Rate	Labor Total	Equip. Unit	Equip. Total	Sub/Other Total	Total Cost
1	52181VTBAR SPEAKER STROBE BOX	1	36.43	36.43	0.450	\$ 79.39	35.73		0.00		72.16
2	5SDW/SPL BOX	1	3.93	3.93	0.300	\$ 79.39	23.82		0.00		27.75
3	5S BLANK	1	1.10	1.10	0.150	\$ 79.39	11.91		0.00		13.01
4	4SDW/SPL BOX	1	1.78	1.78	0.300	\$ 79.39	23.82		0.00		25.60
5	401C PLASTER RING	1	1.11	1.11	0.150	\$ 79.39	11.91		0.00		13.02
6	3/4 EMT	20	0.89	17.80	0.050	\$ 79.39	79.39		0.00		97.19
7	3/4 EMT CONN	3	0.96	2.88	0.300	\$ 79.39	71.45		0.00		74.33
8	3/4 EMT COUP	3	0.92	2.76	0.140	\$ 79.39	33.34		0.00		36.10
9	3/4 EMT 1H STRAP	5	0.15	0.75	0.040	\$ 79.39	15.88		0.00		16.63
10	3/4 GAL FLEX	4	0.96	3.84	0.050	\$ 79.39	15.88		0.00		19.72
11	3/4 FLEX CONN	1	0.93	0.93	0.110	\$ 79.39	8.73		0.00		9.66
12	FLEX TO EMT ADAPTER	1	3.35	3.35	0.410	\$ 79.39	32.55		0.00		35.90
13				0.00	0.000	\$ 79.39	0.00		0.00		0.00
14				0.00	0.000	\$ 79.39	0.00		0.00		0.00
15	UEA QUOTE 2641-2 / BREAKDOWN INCLUDED	1		0.00	0.000	\$ 79.39	0.00		0.00	1,317.97	1,317.97
16				0.00	0.000	\$ 79.39	0.00		0.00		0.00
17				0.00	0.000	\$ 79.39	0.00		0.00		0.00
18				0.00	0.000	\$ 79.39	0.00		0.00		0.00
19				0.00	0.000	\$ 79.39	0.00		0.00		0.00
20				0.00	0.000	\$ 79.39	0.00		0.00		0.00
21				0.00	0.000	\$ 79.39	0.00		0.00		0.00
22				0.00	0.000	\$ 79.39	0.00		0.00		0.00
23				0.00	0.000	\$ 79.39	0.00		0.00		0.00
24				0.00	0.000	\$ 79.39	0.00		0.00		0.00
25				0.00	0.000	\$ 79.39	0.00		0.00		0.00
26				0.00	0.000	\$ 79.39	0.00		0.00		0.00
27				0.00	0.000	\$ 79.39	0.00		0.00		0.00
28				0.00	0.000	\$ 79.39	0.00		0.00		0.00
29				0.00	0.000	\$ 79.39	0.00		0.00		0.00
30				0.00	0.000	\$ 79.39	0.00		0.00		0.00
31				0.00	0.000	\$ 79.39	0.00		0.00		0.00
32				0.00	0.000	\$ 79.39	0.00		0.00		0.00
33				0.00	0.000	\$ 79.39	0.00		0.00		0.00
34				0.00	0.000	\$ 79.39	0.00		0.00		0.00
35				0.00	0.000	\$ 79.39	0.00		0.00		0.00
36				0.00	0.000	\$ 79.39	0.00		0.00		0.00
37				0.00	0.000	\$ 79.39	0.00		0.00		0.00
38				0.00	0.000	\$ 79.39	0.00		0.00		0.00
39				0.00	0.000	\$ 79.39	0.00		0.00		0.00
40				0.00	0.000	\$ 79.39	0.00		0.00		0.00
41				0.00	0.000	\$ 79.39	0.00		0.00		0.00
42				0.00	0.000	\$ 79.39	0.00		0.00		0.00
43				0.00	0.000	\$ 79.39	0.00		0.00		0.00
44				0.00	0.000	\$ 79.39	0.00		0.00		0.00
45				0.00	0.000	\$ 79.39	0.00		0.00		0.00
46				0.00	0.000	\$ 79.39	0.00		0.00		0.00
47				0.00	0.000	\$ 79.39	0.00		0.00		0.00
48				0.00	0.000	\$ 79.39	0.00		0.00		0.00
49				0.00	0.000	\$ 79.39	0.00		0.00		0.00
50	TRANS FUEL RAM TRUCK (10) MPG (28) MILE R/T	1		0.00	0.000	\$ 79.39	0.00	20.00	20.00		20.00
				\$ 76.66			364.40	\$20.00	20.00	1,317.97	1,779.03
										Tax	\$ 7.86

Summary

Material including sheets 2 thru 7	\$	84.52
Material contingencies @ 5%	\$	4.23
Jobsite labor including sheets 2 thru 7	\$	364.40
Labor burden @ 38%	\$	138.47
Subtotal	\$	591.62
Equipment/Fuel total	\$	20.00
Subcontractor /other total	\$	1,317.97
Subcontractor /other O&P @ 10%	\$	131.80
Subtotal	\$	2,061.38
 (0)% TOTAL LABOR OT PREMIUM @ (\$39.70) P/H	\$	-
Subtotal	\$	2,061.38
 Job subtotal	\$	2,061.38
 Job total	\$	2,061.38

SHEET 2

SHEET 3

SHEET 4

JOBSITE MAN HOURS

DAYS/2 MEN

WEEKS

CALENDAR DAYS

\$ -	\$ -	\$ -	CONCRETE SUB
\$ -	\$ -	\$ -	ASPHALT SUB
4.6	0.3	0.1	
			FIRE ALARM SUB
\$ -	\$ -	\$ -	DATA COMM SUB



Universal Electronic Alarms Inc.
1150 W Ave J
Lancaster, CA
93534, US
(661) 948-1515

Customer
Coast Construction Group
530 W Avenue L
Lancaster, CA
93534, US

Prepared By:
Robert Miracle
(661) 948-1515
robert@universalalarms.com

Rick Sawyer
(661) 510-0097
rsawyer@coast-group.com

Project: 8542 CCG Rosamond Elementary Reno FA

Scope of Work

Universal Electronic Alarms is pleased to offer you a change order to provide and install the RFI added (1) heat detector and (1) ceiling mount speaker strobe.

RFI Added Devices

	Quantity	Unit Cost	Total Cost
Detector Mounting Base, White	1 ea	\$159.43	\$159.43
Addressable High Heat Detector	1 ea	\$58.28	\$58.28
Ceiling Mounted Speaker Strobe, White	1 ea	\$175.74	\$175.74

Wire and Installation

	Quantity	Unit Cost	Total Cost
12 Gauge Stranded Wire THHN X 2	100 ft	\$1.64	\$164.09
16-2 Shielded FPLR	100 ft	\$1.45	\$144.89
16-2 Non-Shielded FPLR	145 ft	\$1.42	\$205.60
Programming Labor	2.25 hrs	\$114.09	\$256.70

Included (+)

- Supply and Install Listed Materials:
Provide and install all materials listed in this proposal to create a functional system.

Excluded (-)

- Fire watch by others if required.
- Patch and paint, if required, to be provided by others.

Excluded (-)

- 3. This proposal includes one site visit for final testing. Any additional return trips due to circumstances beyond our control will be provided at an additional charge.
- 4. All charges that are associated with the submission of the fire alarm drawings, submittal documents, and testing required by the authority having jurisdiction (AHJ) by others. This will also apply to any additional charges that may be applied for return submittals or return testing trips.
- 5. All penetrations through fire rated walls that require a fire rated assembly (IE. fire caulking, fire rated penetration sleeve) to be by others or at an additional charge.
- 6. Acceptable conduit with PULL string & boxes by others. If pull string is not installed, additional charges may apply to cover additional labor required to pull wiring through conduit without pull strings.
- 7. Universal Electronic Alarms would like to make it clear that any equipment provided by us that fails, breaks, or otherwise becomes damaged due to improper installation or handling by someone other than Universal Electronic Alarms will void the warranties on the equipment. Any replacements required due to such damage will be considered an additional cost, and will not be covered under our standard warranty. It is important that all equipment provided by Universal Electronic Alarms is installed in accordance with the manufacturer's listed instructions and handled by trained professionals to ensure that the equipment functions correctly and that warranties remain valid. By accepting our proposal, you acknowledge and agree to these terms.
- 8. FORCE MAJEURE: Universal Electronic Alarms, Inc. will NOT be liable for any failure or delay in performing an obligation under this Agreement that is due to any of the following causes, to the extent beyond its reasonable control: acts of God, accident, riots, war, terrorist act, epidemic, pandemic, quarantine, civil commotion, breakdown of communication facilities, breakdown of web host, breakdown of internet service provider, natural catastrophes, governmental acts or omissions, changes in laws or regulations, national strikes, fire, explosion, generalized lack of availability of raw materials or energy.

For the avoidance of doubt, Force Majeure shall not include
(a) financial distress nor the inability of either party to make a profit or avoid a financial loss,
(b) changes in market prices or conditions.
(c) a party's financial inability to perform its obligations hereunder.

Summary

Cost Type

Labor and Adjustments	\$838.56
Materials	\$362.94
Profit	\$116.47
Subtotal	\$1,317.97

\$1,317.97

Accepted By

Date

.....

.....

June 27, 2025

Steven Navarro
Project Manager/Estimator
COAST CONSTRUCTION GROUP
530 West Avenue L
Lancaster, CA 93534

RE: After School Program at Rosamond Elementary School
SOUTHERN KERN UNIFIED SCHOOL DISTRICT
Flewelling & Moody Job No. 3000.0150

Dear Mr. Navarro,

On behalf of the Southern Kern Unified School District, your Change Order Request No. 36 dated June 12, 2025, for demolition of conduit and cable at Building B; and patch, repair and paint stucco holes around exterior and above covered walkways of Buildings A, B, C, F and G, in the amount of \$4,879.39, has been accepted by the District. A formal change order is forthcoming.

Should you have any questions, please call our office.

Thank you,



Megan Fries

cc: Troy Spurlock, Coast
David Pugh, Coast
Rick Sawyer, Coast
Jennifer Miller, Coast
Robert Irving, SKUSD
Rawley Davis, SKUSD
Bob Nelson, IOR
Matt Buchanan, F&M
Joselito Lacson, F&M

To: Southern Kern Unified School District
 2601 Rosamond Blvd
 Rosamond, CA 93560

Project Name: Rosamond Elementary School Modernization
Building SF: -
Current Date: 6/12/2025
Change Order: 36
Project Number: 24149
Contract Date: 9/20/2024

Change Order Summary

Worker Rates By Classification Kern County PW DIR Rates

- * Electrician Rate \$109.56 Per Hour
- * \$79.39 (Labor/Fringe) \$30.17 Burden (38%)
- * Carpenters Rate \$107.85 Per Hour
- * \$78.15 (Labor/Fringe) \$29.70 Burden (38%)
- * Superintendent Rate \$109.05 Per Hour
- * \$79.02 (Labor/Fringe/Union) \$30.03 Burden (38%)
- * Project Manager \$130.00 Per Hour (Non-DIR)
- * Electrical Project Manager \$90.00 Per Hour (Non DIR)

ITEM	PROJECT TASK	QTY	UNIT	UNIT COST	SUBTOTAL	COST PER SF	DESCRIPTION
DIV. 1 - General Requirements							
1050.000	BONDS	1	LS	\$ 78.75	\$ 78.75	\$ -	* Bonds
1380.000	PROJECT MANAGER	1	HR	\$ 130.00	\$ 130.00	\$ -	* 1 Hour Project Management * \$130.00 Labor & Burden
1400.000	SUPERINTENDENT	1	HR	\$ 109.05	\$ 109.05	\$ -	* Superintendent * 1 Hour @ \$109.05 Per Hour (Labor & Burden)
1490.000	TRUCK EXPENSES	1	LS	\$ 20.00	\$ 20.00	\$ -	* Fuel
				TOTAL DIVISION 1	\$ 337.80	\$ 0.00	
DIV. 6 - Wood & Plastics							
6010.000	FRAMING LABOR & MATERIAL	32	HR	\$ 92.67	\$ 2,965.44	\$ -	Labor * Breaking of perimeter of patch areas to expose existing lath * tie into existing lath with double 60 minute paper, structuralath and rain buster caulking, * Scratch and brown patch areas in preparation for finish coat * Finish coat in same texture in prepare for paint. * Patching at conduit demo area, walkway areas and roof areas to eliminate pest access to interior.
6010.000	FRAMING LABOR & MATERIAL	1	LS	\$ 350.00	\$ 350.00	\$ -	Materials
				TOTAL DIVISION 6	\$ 3,315.44	\$ 0.00	

ITEM	PROJECT TASK	QTY	UNIT	UNIT COST	SUBTOTAL	COST PER SF	DESCRIPTION
16010.000	DIV. 16 - Electrical ELECTRICAL WORK	7	HR	\$ 109.56	\$ 766.92	\$ -	Labor * Demolition of Conduit & Cable * 7 Hours Electrician
16010.000	ELECTRICAL WORK	1	LS	\$ 15.65	\$ 15.65	\$ -	Materials
TOTAL DIVISION 16					\$ 782.57	\$ 0.00	
SUB TOTAL DIV 1-16					\$ 4,435.81	\$ 0.00	
20100.000	DIV. 20 - Overhead OVERHEAD, INS & FEE	10.00	%	\$ -	\$ 443.58	\$ -	* 10% Overhead and Profit per Contract
TOTAL DIVISION 20					\$ 443.58	\$ 0.00	
		SUBTOTAL			\$ 4,879.39	\$ 0.00	
		PLUS WSST	0.00 %		\$ 0.00	\$ 0.00	
		TOTAL PROPOSAL			\$ 4,879.39	\$ 0.00	



Project: Rosamond Elementary School

Project Total:

Kern County Wage Classification
Plasterer Base \$71.45
Fringe \$21.22
Total Hourly (Wage & Fringe) \$92.67

Inclusions: patching at 4

Scope of work:

- Breaking of perimeter of patch areas to expose existing lath
- Tie into existing lath with double 60 minute paper, structalath, and rain buster caulking
- Scratch and brown patch areas in preparation for finish coat
- Finish coat in same texture in preparation for paint

Labor: 32 Hours @ \$92.67
Total Labor: \$2,965.44

Materials: \$350.00
Total Material: \$350.00

Total: \$3,315.44

Notes:

- Scaffolding is for the sole use of Omega Lathing & Plastering employees. Omega Lathing & Plastering will not be liable for any injury or damage caused due to the unauthorized use of scaffolding, machinery, or tools by other trades, residents, guests, etc.
- All trash and debris pertaining to our trade will be disposed of from the jobsite by Omega Lathing & Plastering into a container provided by the builder.
- Access to a wash out area, electricity, and water supply to be made available as needed for the duration of the project.
- Material and installation specs to be provided upon awarding of project

Coast Construction Group

530 West Avenue L
Lancaster, CA 93534
(661) 948-1674

24149

REMOVAL OF CONDUIT & CABLE

CHANGE ORDER REQUEST #36

Item No.	Quantity	Material	Material Total	Labor Unit	Labor Rate	Labor Total	Equip. Unit	Equip. Total	Sub/Other Total	Total Cost
1		AT PANEL "DB" BUILDING "B"	0.00	0.000	\$ 79.39	0.00		0.00		0.00
2		ACCESS PANEL DB INTERIOR & DISCONNECT FEEDER CABLES	0.00	0.000	\$ 79.39	0.00		0.00		0.00
3			0.00	0.000	\$ 79.39	0.00		0.00		0.00
4		REMOVE FEEDER CABLES AND TWO 1-1/2" CONDUITS	0.00	0.000	\$ 79.39	0.00		0.00		0.00
5		TO JUNCTION BOX AT WEST SIDE OF BLDG "C"	0.00	0.000	\$ 79.39	0.00		0.00		0.00
6			0.00	0.000	\$ 79.39	0.00		0.00		0.00
7		PROVIDE AND INSTALL 1-1/2" CONDUIT SEALS @ J-BOX & "DB"	0.00	0.000	\$ 79.39	0.00		0.00		0.00
8			0.00	0.000	\$ 79.39	0.00		0.00		0.00
9		REINSTALL PANEL AND J BOX COVERS	0.00	0.000	\$ 79.39	0.00		0.00		0.00
10			0.00	0.000	\$ 79.39	0.00		0.00		0.00
11		AT BLDG "B" CUSTODIAN ROOM	0.00	0.000	\$ 79.39	0.00		0.00		0.00
12		ACCESS IRRIGATION TIME CLOCK @ DISCONNECT CONTROL	0.00	0.000	\$ 79.39	0.00		0.00		0.00
13		WIRING	0.00	0.000	\$ 79.39	0.00		0.00		0.00
14			0.00	0.000	\$ 79.39	0.00		0.00		0.00
15		REMOVE ONE 1" CONDUIT AND CONTROL WIRE BACK TO THE	0.00	0.000	\$ 79.39	0.00		0.00		0.00
16		WEST SIDE OF BLDG "C"	0.00	0.000	\$ 79.39	0.00		0.00		0.00
17			0.00	0.000	\$ 79.39	0.00		0.00		0.00
18	4	THREE PIECE 1-1/2" KO SEAL @ "DB" & J-BOX	3.38	0.000	\$ 79.39	0.00		0.00		13.52
19			0.00	0.000	\$ 79.39	0.00		0.00		0.00
20	1	LABOR FOR ABOVE		7.000	\$ 79.39	555.73		0.00		555.73
21			0.00	0.000	\$ 79.39	0.00		0.00		0.00
22			0.00	0.000	\$ 79.39	0.00		0.00		0.00
23			0.00	0.000	\$ 79.39	0.00		0.00		0.00
24			0.00	0.000	\$ 79.39	0.00		0.00		0.00
25			0.00	0.000	\$ 79.39	0.00		0.00		0.00
26			0.00	0.000	\$ 79.39	0.00		0.00		0.00
27			0.00	0.000	\$ 79.39	0.00		0.00		0.00
28			0.00	0.000	\$ 79.39	0.00		0.00		0.00
29			0.00	0.000	\$ 79.39	0.00		0.00		0.00
30			0.00	0.000	\$ 79.39	0.00		0.00		0.00
31			0.00	0.000	\$ 79.39	0.00		0.00		0.00
32			0.00	0.000	\$ 79.39	0.00		0.00		0.00
33			0.00	0.000	\$ 79.39	0.00		0.00		0.00
34			0.00	0.000	\$ 79.39	0.00		0.00		0.00
35			0.00	0.000	\$ 79.39	0.00		0.00		0.00
36			0.00	0.000	\$ 79.39	0.00		0.00		0.00
37			0.00	0.000	\$ 79.39	0.00		0.00		0.00
38			0.00	0.000	\$ 79.39	0.00		0.00		0.00
39			0.00	0.000	\$ 79.39	0.00		0.00		0.00
40			0.00	0.000	\$ 79.39	0.00		0.00		0.00
41			0.00	0.000	\$ 79.39	0.00		0.00		0.00
42			0.00	0.000	\$ 79.39	0.00		0.00		0.00
43			0.00	0.000	\$ 79.39	0.00		0.00		0.00
44			0.00	0.000	\$ 79.39	0.00		0.00		0.00
45			0.00	0.000	\$ 79.39	0.00		0.00		0.00
46			0.00	0.000	\$ 79.39	0.00		0.00		0.00
47			0.00	0.000	\$ 79.39	0.00		0.00		0.00
48			0.00	0.000	\$ 79.39	0.00		0.00		0.00
49			0.00	0.000	\$ 79.39	0.00		0.00		0.00
50	1	TRANS FUEL RAM TRUCK (10) MPG (28) MILE R/T		0.000	\$ 79.39	0.00	20.00	20.00		20.00
			Tax	\$	1.39					
						555.73	\$20.00	20.00	0.00	589.25

Summary

Material including sheets 2 thru 7	\$	14.91
Material contingencies @ 5%	\$	0.75
Jobsite labor including sheets 2 thru 7	\$	555.73
Labor burden @ 38%	\$	211.18
Subtotal	\$	782.56
Equipment/Fuel total	\$	20.00
Subcontractor /other total	\$	-
Subcontractor /other O&P @ 10%	\$	-
Subtotal	\$	802.56
(0)% TOTAL LABOR OT PREMIUM @ (\$39.70) P/H	\$	-
Subtotal	\$	802.56
Job subtotal	\$	802.56
Job total	\$	802.56

SHEET 2

\$ -
\$ -

SHEET 3

\$ -
\$ -

SHEET 4

\$ -
\$ -

JOBSITE MAN HOURS

7.0

DAYS/2 MEN

0.4

WEEKS

0.1

CALENDAR DAYS

0.6

SHEET 5

\$ -
\$ -

SHEET 6

\$ -
\$ -

SHEET 7

\$ -
\$ -

FIRE ALARM SUB

DATA COMM SUB

CONCRETE SUB

ASPHALT SUB



SOUTHERN KERN UNIFIED SCHOOL DISTRICT
 2601 Rosamond Blvd.
 Rosamond, CA 93560
 (661) 256-5000
 CHANGE IN CONTRACT



CHANGE ORDER No. 09

PROJECT : SKUSD - NEW CAFETERIA AT ROSAMOND HIGH EARLY COLLEGE CAMPUS
 #(SKUSD-RHECC-NCB)

CONTRACTOR: Medallion Contracting Inc. DATE: 7/2/2025

Subject to the terms and conditions of the Agreement dated August 04, 2023 between the Southern Kern Unified School District and Contractor, Agreement and/or Plans and Specifications shall be changed as follows:

	AMOUNT
PCO 57R3 - Install Pressure Reducing Valve on T&M basis	\$ 7,985.34
PCO 60R - Health Department inspection corrections	\$ 2,788.80
TOTAL CHANGE	\$ 10,774.14

Signature of the Contractor indicates his agreement herewith, including any adjustment in the Contract Sum or Contract Time.

The original (Contract Sum) was	\$ 9,947,698.00
New change by previously authorized requests and changes	\$ 592,349.52
The (Contract Sum) prior to this Change Order was	\$ 10,540,047.52
The (Contract Sum) will be increased by this Change Order	\$ 10,774.14
The new (Contract Sum) including this Change Order # 09 will be	\$ 10,550,821.66
The Contract Time will be increased by <u>0</u> days	

Authorize:

OWNER: Southern Kern Unified School District
 ADDRESS: 2601 Rosamond Blvd.
Rosamond, CA 93560

CONTRACTOR: Medallion Contracting Inc.
 ADDRESS: 42424 4th St. East,
Lancaster, CA 93535

By: _____
 Barbara Gaines
 Superintendent, SKUSD

By: _____
 Mr. Craig Fries, President
 Medallion Contracting Inc.

Date: _____

Date: 7/2/2025

Note: All necessary supporting documents pertaining to this Change Order are attached below.



PCO APPROVAL COVERSHEET

#51 (PCO#57r3)
Date: 07/07/25

PROJECT: <i>(name and address)</i> SKUSD- New Cafeteria at Rosamond High Early College Campus 2925 Rosamond Blvd., Rosamond, CA 93560	CONTRACT INFORMATION: Contract For: SKUSD-RHECC-NCB Contract Date: 08/04/23	OWNER: <i>(name and address)</i> Southern Kern Unified School District 2601 Rosamond Blvd., Rosamond, CA 93560
CONTRACTOR: <i>(name and address)</i> Medallion Contracting 42424 4 th St. East Lancaster, CA 93535	ARCHITECT: <i>(name and address)</i> Flewelling & Moody 1035 West Lancaster Boulevard Lancaster, CA 93534,	CONSTRUCTION MANAGER: <i>(name and address)</i> HPLE, Inc. 117 E. Colorado Blvd., Suite 600 Pasadena, CA 91007

The Contractor is hereby directed to make the following change(s) in this Contract:
(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits.)

Per response to RFI #173 issued by the architect, the contractor provided and installed a water pressure reducing valve on a T&M basis.

PROPOSED ADJUSTMENTS

1. The proposed basis of adjustment to the Contract Sum is:

- Lump Sum increase of \$7,985.34
- Unit Price of \$ 0.00 per _____
- Time and Material (as verified at site)
- Cost, as defined below, plus the following fee: \$0.00

2. The Contract Time is proposed to --- be adjusted.

The proposed adjustment, if any, is + 0 Days

NOTE: The Owner, Construction Manager, Architect, and Contractor should execute a Change Order to supersede this Construction Change Directive to the extent they agree upon adjustments to the Contract Sum, Contract Time, or Guaranteed Maximum price for the change(s) described herein.

When signed by the Owner, Construction Manager and Architect and received by the Contractor, this document becomes effective IMMEDIATELY, and the Contractor shall proceed with the change(s) described above.

Southern Kern Unified School District
OWNER *(Firm name)*

SIGNATURE

Rawley Davis
PRINTED NAME AND TITLE

7/8/25
DATE

HPLE, Inc.

CONSTRUCTION MANAGER *(Firm name)*

SIGNATURE

Rodrigo Mejia
PRINTED NAME AND TITLE

7/8/25
DATE

Flewelling and Moody

ARCHITECT *(Firm name)*

SIGNATURE

Matt Buchanan
PRINTED NAME AND TITLE

7/8/25
DATE

END



Request for Information

Project: Rosamond High Cafeteria Date: _____ 3-20-25 _____ RFI NO. 173 _____

From: Medallion Contracting, Inc. Rick Walker, Rick@medallioncontractinginc.com: Cell #661-810-3282
PH#661-949-3205/FAX#661-949-3235

To: Flewelling & Moody, Attn: Joselito L.

Action Requested: Clarification: _____ Direction: XX _____ Approval: _____

Information Needed: See attached RFI #4 from HPS Mechanical regarding the domestic water pressure.

Also, see attached pictures to show the Max. water pressure we saw during the water heater startup.

We feel a pressure regulator shall be installed to reduce the pressure at the building. Please advise.

Response: I agree with the recommendation. A pressure regulator should be installed.

Response by: Patrick McCracken - Baskin Eng. 3/20/2025



HPS Mechanical, Inc
 3100 East Belle Terrace
 Bakersfield, California 93307
 P: 661 397-2121
 F: 661 396-2589

Project: 2935 Rosamond High Early College Campus
 2925 West Rosamond Blvd
 Rosamond, California 93560

RFI #4: Clarify Building Water Pressure

Status	Open		
To	Rolando Cardona (HPS Mechanical) Cayden Ramos (HPS Mechanical)	From	Rolando Cardona (HPS Mechanical) 3100 E. Belle Terrace Bakersfield, California 93307
Date Initiated	Mar 19, 2025	Due Date	Mar 22, 2025
Location		Project Stage	
Cost Impact		Schedule Impact	
Spec Section		Cost Code	
Drawing Number	N/A	Reference	
Linked Drawings			
Received From		Sub Job	
Copies To	Rolando Cardona (HPS Mechanical), Gabriel Hernandez (HPS Mechanical), Cayden Ramos (HPS Mechanical)		

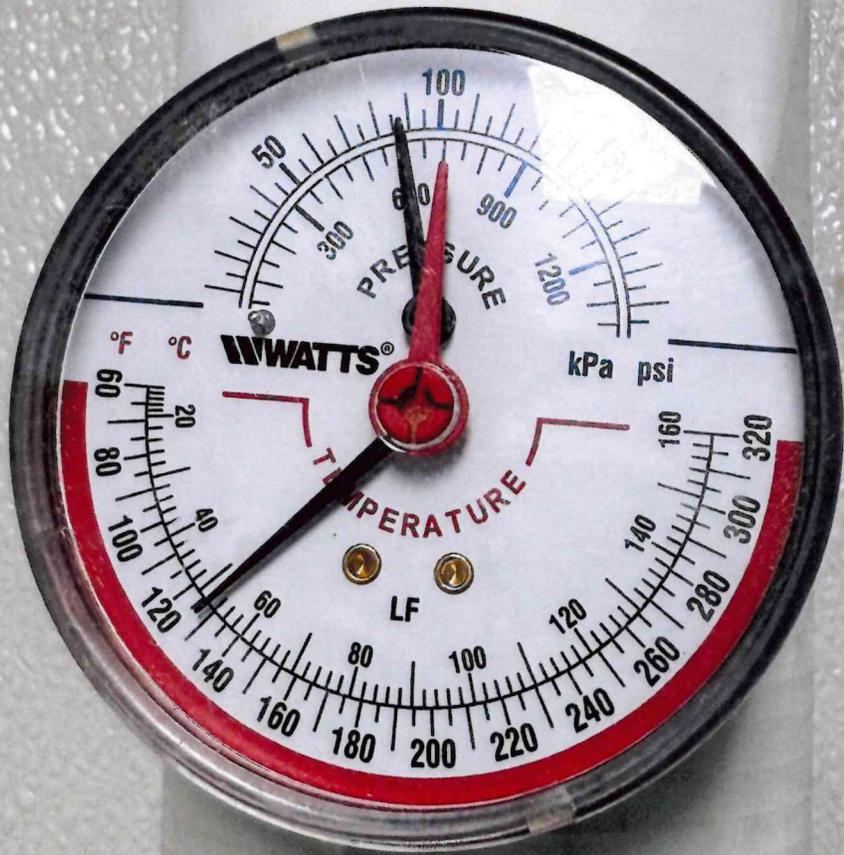
Activity

Question

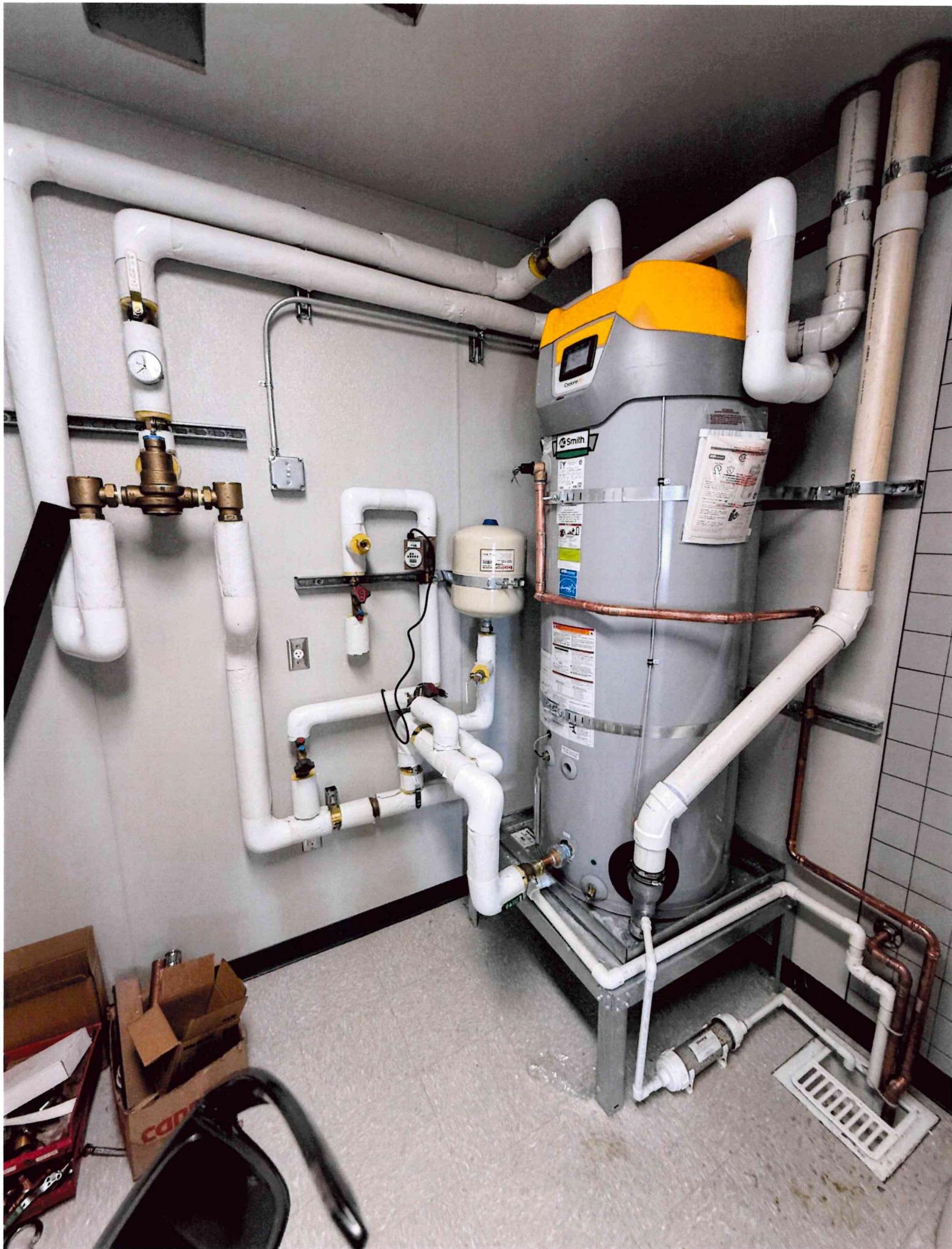
Question from Rolando Cardona HPS Mechanical on Wednesday, Mar 19, 2025 at 01:51 PM PDT

The incoming water pressure at building is 100psi, which is beyond the recommended pressure needed for the building water plumbing system per code. The pressure as is could cause the water plumbing system to fail, voiding all water systems warranties please clarify this concern.

Awaiting an Official Response



021 5/8" x 1/2" 042104 02103





PCO APPROVAL COVERSHEET

#50 (PCO#60r)
Date: 06/02/25

PROJECT: *(name and address)*
SKUSD- New Cafeteria at Rosamond
High Early College Campus
2925 Rosamond Blvd., Rosamond, CA
93560

CONTRACT INFORMATION:
Contract For:
SKUSD-RHECC-NCB
Contract Date: 08/04/23

OWNER: *(name and address)*
Southern Kern Unified School District
2601 Rosamond Blvd.,
Rosamond, CA 93560

CONTRACTOR: *(name and address)*
Medallion Contracting
42424 4th St. East Lancaster, CA 93535

ARCHITECT: *(name and address)*
Flewelling & Moody
1035 West Lancaster Boulevard
Lancaster, CA 93534.

CONSTRUCTION MANAGER: *(name and address)*
HPLE, Inc.
117 E. Colorado Blvd., Suite 600
Pasadena, CA 91007

The Contractor is hereby directed to make the following change(s) in this Contract:
(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits.)

Per attached T&M, the Contractor implemented the change per the correction outlined in IB #28, following the Health Department inspection. The contractor installed wall mounted drain pipe from 3-compartment sink to adjacent floor sink (FS-1) at the ASB snack bar.

PROPOSED ADJUSTMENTS

1. The proposed basis of adjustment to the Contract Sum is:

- Lump Sum increase of **\$2,788.80**
- Unit Price of \$ 0.00 per _____
- Time and Material (as verified at site)
- Cost, as defined below, plus the following fee: \$0.00

2. The Contract Time is proposed to --- be adjusted.

The proposed adjustment, if any, is + 0 Days

NOTE: The Owner, Construction Manager, Architect, and Contractor should execute a Change Order to supersede this Construction Change Directive to the extent they agree upon adjustments to the Contract Sum, Contract Time, or Guaranteed Maximum price for the change(s) described herein.

When signed by the Owner, Construction Manager and Architect and received by the Contractor, this document becomes effective IMMEDIATELY, and the Contractor shall proceed with the change(s) described above.

Southern Kern Unified School District
OWNER *(Firm name)*


SIGNATURE

Rawley Davis
PRINTED NAME AND TITLE

7/8/25
DATE

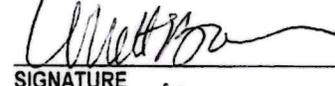
HPLE, Inc.
CONSTRUCTION MANAGER *(Firm name)*


SIGNATURE

Rodrigo Mejia
PRINTED NAME AND TITLE

7/1/2025
DATE

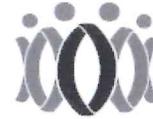
Flewelling and Moody
ARCHITECT *(Firm name)*


SIGNATURE

Matt Buchanan
PRINTED NAME AND TITLE

7/8/25
DATE

END



INSTRUCTIONAL BULLETIN

Pasadena Office
99 South Lake Ave., Suite 300
Pasadena, California 91101
323.543.8300

Lancaster Office
1035 West Lancaster Boulevard.
Lancaster, CA 93534
661.949.0771

IB No. 28

Project: RHECC Cafeteria Bldg.

Job Number: 2990

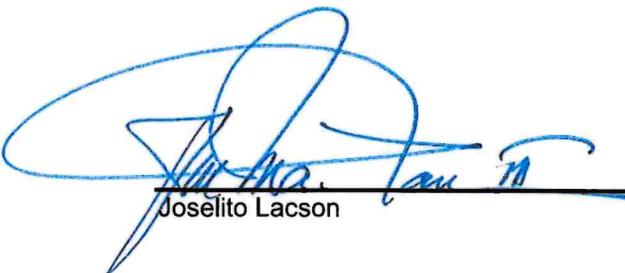
Date: May 2, 2025

Reference P2.2 – IB#2

As per the Health Department inspector's report and final kitchen approval, provide all labor and material for additional wall mounted drain pipe from 3-compartment sink to adjacent floor sink (FS-1) at the ASB snack bar.

ACTION TO BE TAKEN:

1. A price change request is made for the listed items. Do not proceed with the work until written approval is received.
2. A price change is confirmed for the described items. It is requested that the contractor proceed with the work. A change order will be prepared and issued.
3. Information for clarification only, is hereby submitted. A change in project cost or time is not anticipated.
4. All construction work associated with CCD – category type A requires DSA approval and shall not begin until all required documentation is submitted in accordance with PR13-01, IR A-6 and approved by DSA.


Josefrito Lacson



SOUTHERN KERN UNIFIED SCHOOL DISTRICT
 2601 Rosamond Blvd.
 Rosamond, CA 93560
 (661) 256-5000
 CHANGE IN CONTRACT



CHANGE ORDER No. 01

PROJECT : SKUSD - Tropico Middle School Landscape, Drainage & Parking Lot Upgrade Project (SKUSD-TMS-LDPU)

CONTRACTOR: Medallion Contracting Inc.

DATE: 7/10/2025

Subject to the terms and conditions of the Agreement dated March 10, 2025 between the Southern Kern Unified School District and Contractor, Agreement and/or Plans and Specifications shall be changed as follows:

	AMOUNT
PCO 01R1 - Furnish and install french drains	\$ 6,210.01
TOTAL CHANGE	\$ 6,210.01

Signature of the Contractor indicates his agreement herewith, including any adjustment in the Contract Sum or Contract Time.

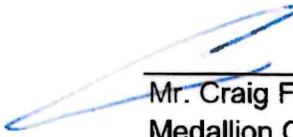
The original (Contract Sum) was	\$ 1,118,683.00
New change by previously authorized requests and changes	\$ -
The (Contract Sum) prior to this Change Order was	\$ 1,118,683.00
The (Contract Sum) will be increased by this Change Order	\$ 6,210.01
The new (Contract Sum) including this Change Order # 01 will be	\$ 1,124,893.01
The Contract Time will be increased by <u>0</u> days	

Authorize:

OWNER: Southern Kern Unified School District
 ADDRESS: 2601 Rosamond Blvd.
Rosamond, CA 93560

CONTRACTOR: Medallion Contracting Inc.
 ADDRESS: 42424 4th St. East,
Lancaster, CA 93535

By: _____
 Barbara Gaines
 Superintendent, SKUSD

By: 
 Mr. Craig Fries, President
 Medallion Contracting Inc.

Date: _____

Date: 7/10/2025

Note: All necessary supporting documents pertaining to this Change Order are attached below.



PCO APPROVAL COVERSHEET

#1 (PCO#01R1)
Date: 06/11/25

PROJECT: <i>(name and address)</i> SKUSD- Tropico Middle School Landscape, Drainage & Parking Lot Upgrade Project 2601 Rosamond Blvd., Rosamond, CA 93560	CONTRACT INFORMATION: Contract For: SKUSD-TMS-LDPU Contract Date: 03/10/25	OWNER: <i>(name and address)</i> Southern Kern Unified School District 2601 Rosamond Blvd., Rosamond, CA 93560
CONTRACTOR: Medallion Contracting 42424 4 th St. East Lancaster, CA 93535	ARCHITECT: Flewelling & Moody 1035 West Lancaster Boulevard Lancaster, CA 93534,	CONSTRUCTION MANAGER: HPLE, Inc. 117 E. Colorado Blvd., Suite 600 Pasadena, CA 91007

The Contractor is hereby directed to make the following change(s) in this Contract:
(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits.)

Per district request, Contractor is to furnish all materials, equipment, and labor to install French drains around (2) 48" x 48" & (1) 24" x 24" catch basins. This includes filter fabric, 3" perforated pipe, gravel, and tie into each catch basin.

PROPOSED ADJUSTMENTS

1. The proposed basis of adjustment to the Contract Sum is:

- Lump Sum increase of \$6,210.01
- Unit Price of \$ 0.00 per _____
- Time and Material (as verified at site)
- Cost, as defined below, plus the following fee: \$0.00

2. The Contract Time is proposed to --- be adjusted.

The proposed adjustment, if any, is + 0 Days

NOTE: The Owner, Construction Manager, Architect, and Contractor should execute a Change Order to supersede this Construction Change Directive to the extent they agree upon adjustments to the Contract Sum, Contract Time, or Guaranteed Maximum price for the change(s) described herein.

When signed by the Owner, Construction Manager and Architect and received by the Contractor, this document becomes effective IMMEDIATELY, and the Contractor shall proceed with the change(s) described above.

Southern Kern Unified School District
OWNER *(Firm name)*

Rawley Davis
SIGNATURE

Rawley Davis
PRINTED NAME AND TITLE

6/13/2020
DATE

HPLE, Inc.
CONSTRUCTION MANAGER *(Firm name)*

Rodrigo
SIGNATURE

Rodrigo Mejia - PM
PRINTED NAME AND TITLE

6/11/25
DATE

Flewelling and Moody
ARCHITECT *(Firm name)*

Matt
SIGNATURE

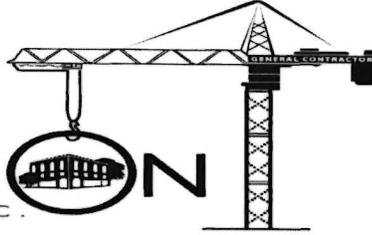
Matt Behanan
PRINTED NAME AND TITLE

6/23/25
DATE

END

MEDALLION

CONTRACTING, INC.



PH# 661-949-3205

FAX# 661-949-3235

CONTRACTORS LICENSE #567084

ARCHITECT: Flewelling and Moody
OWNER: Southern Kern Unified School District

PCO: 01R1
DATE: 05/27/2025
JOB #: SKUSD-TMS-LDPU
PROJECT: Landscape Upgrade

DESCRIPTION: Furnish all materials, equipment and labor to: Install french drains around (2) 48' x 48" & (1) 24" x 24" catch basin, which includes filter fabric, 3" perforated pipe, gravel & tie into each catch basin. Excess soil to be transported to on-site stock pile.

SUPERVISION	<hr/>	
LABOR BURDEN	<hr/>	
EQUIPMENT	<hr/>	
SHIPPING	<hr/>	
CLEAN UP	<hr/>	

SUBTOTAL G.C.		\$ -
MARK-UP	<u>10%</u>	\$ -
G.C. SUBTOTAL		\$ -

SUBCONTRACTOR:	<u>Genuine Concrete</u>	\$ 5,582.03
SUBCONTRACTOR:	<hr/>	
SUBCONTRACTOR:	<hr/>	

SUBTOTAL SUBCONTRACTORS		\$ 5,582.03
GENERAL LIABILITY	<u>1.25%</u>	\$ 69.78
SUBCONTRACTOR SUBTOTAL		\$ 5,651.81
MARK-UP ON SUB	<u>10%</u>	\$ 558.20
G.C. SUBTOTAL		\$ -
ADDITIONAL TIME REQUIRED	<u> </u> DAYS	
TOTAL (GC SUBTOTAL + SUBCONTRACTOR SUBTOTAL)		\$ 6,210.01

SUBMITTED BY: Mark Barrett

APPROVED BY: _____
DATE: _____

Genuine★ Concrete INC.

"Where Quality Counts"

Medallion Contracting
Estimate
Tropico
Rosamond, CA

05/23/2025

2= 48X48

1= 24X24

Remove grass 1' to 18" around catch basins

Excavate 1'WX18" depth around catch basin

1 3" core per catch basin

Install 3" perforated drain line with filter fabric around and stubbed into catch basin with 1'X1' gravel layer.

6" native material on top of gravel

Reuse existing grass

2 men 1 day

Labor	\$2,985.71
Material	\$1242.86
Equip	\$846.00
<u>10% M.U.</u>	<u>\$507.46</u>
Total	\$5,582.03



SOUTHERN KERN UNIFIED SCHOOL DISTRICT

2601 Rosamond Blvd.
Rosamond, CA 93560
(661)256-5000 Fax (661)256-1247

Embracing the Whole Child

Governing Board
Mario Gutierrez, President
Robert Vincelette, Jr., Vice President
Sunni Hepburn, Clerk
Adrienne Rendon, Member
Justin Wright, Member
Superintendent
Barbara Gaines
Associate Superintendent HR
Leanne Hargus
Assistant Superintendent SPED,
Pupil Personnel
Sheryl Taylor
Assistant Superintendent Ed.Serv.
Dr. Larry Mendez
Chief Business Officer
Robert Irving

Southern Kern Unified School District Uniform Complaint Procedures (UCP) Annual Notice 2025-2026

The Southern Kern Unified School District annually notifies our students, employees, parents or guardians of its students, the district advisory committee, school advisory committees, appropriate private school officials, and other interested parties of the Uniform Complaint Procedures (UCP) process.

The UCP Annual Notice is available on our website.

The Southern Kern Unified School District (SKUSD) is primarily responsible for compliance with applicable state and federal laws and regulations and has established procedures to address allegations of unlawful discrimination, harassment, intimidation, and bullying against any protected group, and all programs and activities that are subject to the UCP.

The Southern Kern Unified School District will investigate all allegations of unlawful discrimination, harassment, intimidation or bullying against any protected group as identified in Education Code 200 and 220 and Government Code section 11135, including any actual or perceived characteristics as set forth in Penal Code section 422.55 or on the basis of a person's association with a person or group with one or more of these actual or perceived characteristics in any program or activity conducted by SKUSD, which is funded directly by, or that receives or benefits from any state financial assistance.

Programs and Activities Subject to the UCP

- Accommodations for Pregnant and Parenting Pupils (CA Education Code [EC] Sections 46015)
- Adult Education (EC Sections 8500-8538, 52334.7, 52500-52617)
- After School Education and Safety (EC Sections 8482-8484.65)
- Agricultural Career Technical Education (EC Sections 52460-52462)
- Career Technical and Technical Education, Career Technical, Technical Training (EC Sections 52300-52462)
- Child Care and Development (EC Sections 52460-52462)
- Compensatory Education (EC Section 54400)
- Consolidated Categorical Aid Programs (34 CFR sections 299.10-12, EC Section 33315)
- Course Periods without Educational Content (EC Sections 51228.1-51228.3)
- Discrimination, harassment, intimidation, or bullying against any protected group as identified under sections 200 and 220 and Section 11135 of the Government Code, including any actual or perceived characteristic as set forth in Section 422.55 of the Penal Code, or on the basis of a person's association with a person or group with one or more of these actual or perceived characteristics, in any program or activity conducted by an educational institution, as defined in Section 210.3, that is funded directly by, or that receives or benefits from, any state financial assistance.

- Educational and graduation requirements for pupils in foster care, pupils who are homeless, pupils from military families and pupils formerly in Juvenile Court now enrolled in a school district. (EC Sections 48645.7, 48853, 48853.5, 49069.5, 51225.1, 51225.2)
- Every Student Succeeds Act (20 United States Code [20 U.S.C.] Section 6301 et seq.; EC Section 52059)
- Local Control and Accountability Plans (LCAP) (EC Section 52075)
- Migrant Education (EC sections 54440-54445)
- Physical Education Instructional Minutes (EC 51210, 51222, 51223)
- Pupil Fees (EC 49010-49013)
- Reasonable Accommodations to a Lactating Pupil (EC Section 222)
- Regional Occupational Centers and Programs (EC Sections 52300-52334.7)
- School Plans For Student Achievement (EC Section 64001)
- School Safety Plans (EC 32280-32289)
- School site Councils (EC Section 65000)
- State Preschool (EC Sections 8235-8239.1)
- State Preschool Health and Safety Issues in LEAs Exempt From Licensing (EC Section 8235.5)

And any other state or federal educational program the State Superintendent of Public Instruction (SSPI) of the California Department of Education (CDE) or designee deems appropriate.

Filing a UCP Complaint

A UCP complaint shall be filed no later than one year from the date the alleged violation occurred.

For complaints relating to Local Control and Accountability Plans (LCAP), the date of the alleged violation is the date when the reviewing authority approves the LCAP or annual update that was adopted by our agency.

A pupil enrolled in any of our public schools shall not be required to pay a pupil fee for participation in an educational activity.

A pupil fee complaint may be filed with the principal of a school or our superintendent or their designee.

A pupil fee or LCAP complaint may be filed anonymously, that is, without an identifying signature, if the complainant provides evidence or information leading to evidence to support an allegation of noncompliance.

Responsibilities of the Southern Kern Unified School District

We shall post a standardized notice, in addition to this notice, with educational and graduation requirements for pupils in foster care, pupils who are homeless, pupils from military families and pupils formerly in Juvenile Court now enrolled in a school district.

We advise complainants of the opportunity to appeal an Investigation Report of complaints regarding programs within the scope of the UCP to the Department of Education (CDE).

We advise complainants of civil law remedies, including injunctions, restraining orders, or other remedies or orders that may be available under state or federal discrimination, harassment, intimidation or bullying laws, if applicable.

Copies of our UCP procedures shall be available free of charge.

Contact Information

Complaints within the scope of the UCP are to be filed with the person responsible for processing complaints

Leanne Hargus

Associate Superintendent

Human Resources

2601 Rosamond Blvd.

Rosamond, CA 93560
661-256-5000x1138
lhargus@skusd.k12.ca.us

The above contact is knowledgeable about the laws and programs that they are assigned to investigate in *The Southern Kern Unified School District*.

We shall post a standardized notice, in addition to this notice, with educational and graduation requirements for pupils in foster care, pupils who are homeless, pupils from military families, pupils formerly in Juvenile Court now enrolled in a school district, pupils who are migratory, and pupils participating in a newcomer program.

We advise complainants of the opportunity to appeal an Investigation Report of complaints regarding programs within the scope of the UCP to the California Department of Education (CDE).

We advise complainants of civil law remedies, including injunctions, restraining orders, or other remedies or orders that may be available under state or federal discrimination, harassment, intimidation or bullying laws, if applicable.

Copies of our UCP procedures shall be available free of charge.

For UCP Complaints Regarding State Preschool Health and Safety Issues Pursuant to Section 1596.7925 of the California *Health and Safety Code* (HSC)

In order to identify appropriate subjects of state preschool health and safety issues pursuant to Section 1596.7925 of the California *Health and Safety Code* (HSC) a notice shall be posted in each California state preschool program classroom in each school in our agency.

The notice is in addition to this UCP annual notice and addresses parents, guardians, pupils, and teachers of (1) the health and safety requirements under Title 5 of the California *Code of Regulations* (5 CCR) that apply to California state preschool programs pursuant to HSC Section 1596.7925, and (2) the location at which to obtain a form to file a complaint.



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Justin Wright, Member
Superintendent
Barbara Gaines
Associate Superintendent HR
Leanne Hargus
Assistant Superintendent SPED,
Pupil Personnel
Sheryl Taylor
Assistant Superintendent Ed.Serv.
Dr. Larry Mendez
Chief Business Officer
Robert Irving

Southern Kern Unified School District Notificación Anual sobre el Procedimiento Uniforme de Quejas 2025-2026

The Southern Kern Unified School District notifica anualmente a nuestros estudiantes, empleados, padres o tutores de los estudiantes, al comité asesor del distrito, los comités asesores escolares, los funcionarios competentes de las escuelas privadas y a otras partes interesadas sobre el proceso de nuestro Procedimiento Uniforme de Quejas (Uniform Complaint Procedures [(UCP)], por sus siglas en inglés).

La Notificación Anual sobre el UCP se encuentra disponible en nuestra página web.

Somos los principales responsables del cumplimiento de las leyes y regulaciones federales y estatales, incluidas las relacionadas con la discriminación ilegal, el hostigamiento, la intimidación o el acoso escolar en contra de cualquier grupo protegido, y todos los programas y actividades que están sujetos al UCP.

The Southern Kern Unified School District will investigate all allegations of unlawful discrimination, harassment, intimidation or bullying against any protected group as identified in Education Code 200 and 220 and Government Code section 11135, including any actual or perceived characteristics as set forth in Penal Code section 422.55 or on the basis of a person's association with a person or group with one or more of these actual or perceived characteristics in any program or activity conducted by SKUSD, which is funded directly by, or that receives or benefits from any state financial assistance.

Programas y actividades a los que se aplica el UCP:

- Adaptaciones para las alumnas embarazadas y con hijos (Accommodations for Pregnant and Parenting Pupils)
- Educación para adultos (Adult Education)
- Educación y seguridad después del horario de clases (After School Education and Safety)
- Educación vocacional técnica agrícola (Agricultural Career Technical Education)

Educación vocacional técnica y programas de capacitación vocacional técnica (Career Technical and Technical Education and Career Technical and Technical Training Programs)

- Cuidado y desarrollo infantil (Child Care and Development)
- Educación compensatoria (Compensatory Education)
- Programas de ayuda categórica consolidados (Consolidated Categorical Aid Programs)
- Períodos lectivo sin contenido educativo (Course Periods without Educational Content)
- La discriminación, el hostigamiento, la intimidación o el acoso contra cualquier grupo protegido según se identifica en las secciones 200, 220 y la Sección 11135 del Código de Gobierno, que incluye cualquier característica real o percibida según se establece en la Sección 422.55 del Código Penal, o sobre la base de la asociación de una persona con otro individuo o grupo que tiene una o más de estas características reales o percibidas, en cualquier programa o actividad conducida por una institución educativa, como se define en la Sección 210.3; y que es financiada en forma directa por el Estado, o que recibe o se beneficia de cualquier asistencia financiera estatal.
- Requisitos educativos y para la graduación de alumnos en hogares de acogida temporal, alumnos sin vivienda, alumnos que provienen de familias militares, alumnos que anteriormente estuvieron en Correccional de menores y que actualmente están inscritos en el distrito escolar (Educational and graduation requirements for pupils in foster

care, pupils who are homeless, pupils from military families and pupils formerly in Juvenile Court now enrolled in a school district)

- Ley cada estudiante triunfa(Every Student Succeeds Act [ESSA], por sus siglas en inglés)
- Planes de rendición de cuentas con control local(Local Control and Accountability Plans [LCAP], por sus siglas en inglés)
- Educación para alumnos migratorios(Migrant Education)
- Minutos de instrucción dedicados a la educación física (Physical Education Instructional Minutes)
- Pagos que realizan los alumnos (Pupil Fees)
- Adaptaciones razonables para alumnas en período de lactancia (Reasonable Accommodations to a Lactating Pupil)
- Centros y programas regionales ocupacionales (Regional Occupational Centers and Programs)
- Planes escolares para el rendimiento estudiantil (School Plans for Student Achievement)
- Planes concernientes a la seguridad escolar (School Safety Plans)
- Consejos escolares de cada plantel (Schoolsite Councils)
- Establecimientos preescolares públicos estatales (State Preschool)
- Asuntos relacionados con la seguridad y la salud en los establecimientos preescolares públicos estatales de las LEA, exentos de licencias (State Preschool Health and Safety Issues in LEAs Exempt From Licensing)

Y cualquier otro programa educativo estatal o federal que el Superintendente de instrucción pública del estado (State Superintendent of Public Instruction [SSPI], por sus siglas en inglés) del Departamento de Educación de California (California Department of Education [CDE], por sus siglas en inglés) o su funcionario designado considere apropiado.

Presentación de una queja conforme al UCP

Una queja conforme al UCP deberá presentarse a más tardar un año después de la fecha en que ocurrió la presunta transgresión.

Para las quejas relacionadas con los Planes de rendición de cuentas con control local (Local Control and Accountability Plans [LCAP], por sus siglas en inglés), la fecha de la supuesta transgresión es la fecha en que la autoridad revisora aprueba el LCAP o la fecha de la actualización anual que fue adoptada por nuestra agencia.

Un alumno inscrito en cualquiera de nuestras escuelas públicas no deberá pagar costo alguno por participar en una actividad educativa.

Se puede presentar una queja ante el director de una escuela o ante nuestro superintendente o su funcionario designado en relación con los pagos que realizan los alumnos.

Se puede presentar de forma anónima una queja en relación con los pagos que realizan los alumnos o sobre el LCAP, es decir, sin una firma de identificación, si el reclamante proporciona prueba o información que conduce a la evidencia que respalda una alegación de incumplimiento.

Responsabilidades de Southern Kern Unified School District

Publicaremos una notificación estandarizada, además de esta notificación, con los requisitos educativos y de graduación para los alumnos en acogida temporal, alumnos sin vivienda, alumnos que provienen de familias militares, alumnos que estuvieron previamente en el tribunal de menores y actualmente están inscritos en el distrito escolar.

Informamos a los reclamantes sobre la posibilidad de apelar un Informe de Investigación de quejas sobre programas dentro del alcance del UCP ante el Departamento de Educación (Department of Education [CDE], por sus siglas en inglés).

Informamos a los reclamantes sobre los recursos conforme al Derecho Civil, que incluyen mandatos judiciales, órdenes de restricción u otras soluciones y órdenes que pueden estar disponibles bajo las leyes estatales o federales de discriminación, hostigamiento, intimidación o acoso escolar, si corresponden.

Las copias de nuestros procedimientos UCP estarán disponibles gratuitamente.

Información del contacto

Las quejas dentro del ámbito del UCP deben presentarse ante la persona responsable de procesar las quejas:

Leanne Hargus

Associate Superintendent

Human Resources

2601 Rosamond Blvd.

Rosamond, Ca 93560

661-256-5000x1138

lhargus@skusd.k12.ca.us

El contacto anterior conoce las leyes y los programas que se le asignan para investigar en The Southern Kern Unified School District.

Publicaremos un aviso estandarizado, además de este aviso, con los requisitos educativos y de graduación para los alumnos en cuidado de crianza, los alumnos sin hogar, los alumnos de familias militares, los alumnos que estuvieron anteriormente en el Tribunal de Menores y ahora están inscritos en un distrito escolar, los alumnos que son inmigrantes. y alumnos que participan en un programa para recién llegados.

Aconsejamos a los reclamantes la oportunidad de apelar un Informe de investigación de quejas sobre programas dentro del alcance de la UCP ante el Departamento de Educación de California (CDE).

Asesoramos a los denunciantes sobre recursos de derecho civil, incluidos mandatos judiciales, órdenes de restricción u otros recursos u órdenes que puedan estar disponibles según las leyes estatales o federales de discriminación, acoso, intimidación o acoso, si corresponde.

Copias de nuestros procedimientos UCP estarán disponibles de forma gratuita.

Para quejas de UCP sobre cuestiones de salud y seguridad preescolares estatales de conformidad con la Sección 1596.7925 del Código de Salud y Seguridad de California (HSC)

Para identificar los temas apropiados de las cuestiones de salud y seguridad preescolar estatal de conformidad con la Sección 1596.7925 del Código de Salud y Seguridad de California (HSC), se publicará un aviso en cada salón de clases del programa preescolar estatal de California en cada escuela de nuestra agencia.

El aviso es adicional a este aviso anual de UCP y se dirige a los padres, tutores, alumnos y maestros de (1) los requisitos de salud y seguridad bajo el Título 5 del Código de Regulaciones de California (5 CCR) que se aplican a los programas preescolares del estado de California de conformidad con a la Sección 1596.7925 del HSC, y (2) el lugar donde obtener un formulario para presentar una queja



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Dr. Larry Mendez
Chief Business Officer
Robert Irving

UNIFORM COMPLAINT PROCEDURES COMPLAINT FORM COMPLAINANT CONTACT INFORMATION

Name* _____

Student Name (if applicable) _____ Date of Birth _____

Address _____

City _____ Zip Code _____

Home Phone _____ Cell or Work Phone _____

I am filing this complaint on behalf of:

myself my child or a student another child or student a group

Basis of Complaint

Discrimination, harassment, intimidation, or bullying** in district programs or activities on the basis of the following actual or perceived protected class or characteristic (check all that apply):

- | | | |
|--|--|-----------------------------------|
| <input type="checkbox"/> Sex | <input type="checkbox"/> Sexual Orientation | <input type="checkbox"/> Gender |
| <input type="checkbox"/> Gender Identity | <input type="checkbox"/> Gender Expression | <input type="checkbox"/> Ancestry |
| <input type="checkbox"/> Ethnic Group Identification | <input type="checkbox"/> Race or Ethnicity | <input type="checkbox"/> Religion |
| <input type="checkbox"/> Nationality | <input type="checkbox"/> National Origin | <input type="checkbox"/> Age |
| <input type="checkbox"/> Marital or Parental Status | <input type="checkbox"/> Physical or Mental Disability | <input type="checkbox"/> Color |

Genetic Information _____ Association with a person or group with one or more of the actual or perceived categories listed above

*For complaints alleging noncompliance with the legal prohibition against requiring students to pay fees, deposits, or other charges for participating in educational activities, the complaint can be filed anonymously if the complaint provides enough evidence or information leading to evidence to support an allegation of noncompliance and to allow an appropriate investigation. However, if the complainant wishes to receive a copy of the District's decision in response to the complaint, the complainant's contact information requested above must be provided.

**For complaints of bullying that are not based on the above listed protected classes or characteristics, please contact your school site principal for further investigation and response.

Noncompliance with state or federal laws regarding the following (check all that apply):

Adult Education Programs

Consolidated Categorical Aid Programs

Migrant Education

Career/Technical Education Programs

Child Care and Development Programs

Child Nutrition Programs

Special Education Programs

Pupil Fees, Charges, or Deposits for Educational
Activities

Development and Adoption of School Safety Plan

Accommodations for pregnant and Parenting Pupils

After School Education and Safety

Agriculture Career Technical Education

Course Periods without Educational Content

Education of Pupils in Foster Care, Pupils who are
homeless, former Juvenile Court Pupils now enrolled
in a school district

Every Student Succeeds Act

Local Control and Accountability Plans (LCAP)

Physical Education Minutes

School Plans for Student Achievement

School Safety Plans

School Site Councils

State Preschool

State Preschool Health and Safety Issues in LEAs

Exempt From Licensing

Consolidated Application

Details of Complaint

Date of Alleged Violation _____ Location of Alleged Violation _____

Name of Person(s) Being Complained About _____

Please complete the following to the best of your ability. (Attach additional sheets of paper if you need more space and attach any supporting or relevant documentation.)

1. Please describe with as much detail as possible the facts underlying your complaint. Provide details such as the names of those involved, the dates an incident or incidents occurred, whether witnesses were present and the names of any witnesses, etc. Please provide any details which you feel might be helpful to the complaint investigator.

2. Please describe what steps, if any, you have taken to resolve this issue before filing this complaint. Have you attempted to discuss this issue with the person about whom you are complaining or with other District personnel If so, with whom and what was the result?

Please describe your desired outcome or remedy so as to assist the complaint investigator in attempting to satisfactorily resolve your complaint.

Signature _____

Date _____

This complaint form must be submitted to the District Compliance Officer at the address listed below unless the complaint alleges noncompliance with the legal prohibition against requiring students to pay fees, deposits, or other charges for participating in educational activities. In such cases, this complaint form may be submitted to your school site principal. Complaints alleging unlawful discrimination, harassment, intimidation, or bullying must be initiated no later than six months from the date of the alleged discrimination, harassment, intimidation, or bullying, or six months from the date the complainant first obtained knowledge of the facts of the discrimination, harassment, intimidation, or bullying. Complaints alleging noncompliance with the legal prohibition against requiring students to pay fees, deposits, or other charges for participating in educational activities must be filed not later than one year from the date the alleged violation occurred. Complaints will be investigated in a manner that protects the integrity of the process and the confidentiality of the parties to the extent that the investigation of the complaint is not obstructed. The District's governing board prohibits any form of retaliation against any person for the filing of a complaint or participation in the complaint process.

Once completed, please deliver your complaint and any attachments to:

Leanne Hargus
Associate Superintendent
2601 Rosamond Blvd
Rosamond, CA 93560
(661)256-5000x1138

The district will investigate and report its decision to the complainant within 60 calendar days of the District's receipt of the complaint per the District's Uniform Complaint Procedures found at Board Policy and Administrative Regulation 1312.3. The complainant has the right to appeal the district's final decision to the California Department of Education within 15 calendar days of receiving the decision.

*Para quejas alegando incumplimiento con la prohibición legal contra exigir que los estudiantes paguen tarifas, depósitos, u otros cargos para participar en actividades educativas, la queja puede ser presentada anónimamente si la queja proporciona suficiente evidencia o información para apoyar una alegación de incumplimiento y para permitir una investigación adecuada. Sin embargo, si el denunciante gusta recibir una copia de la decisión del distrito en respuesta de la queja, la información de contacto del denunciante solicitado anteriormente debe ser proporcionada.

**Para quejas de acoso que no son basadas a la lista anotada arriba de características o clases protegidas, por favor comuníquese con su director de escuela para mayor investigación y respuesta.

Incumplimiento con leyes estatales o federales debido a lo siguiente (marque todos los que apliquen):

Educación de Adultos

Programas de Ayuda Categórica Consolidada

Educación Migratoria

Programas de Educación de Carrera/Técnica

Cuidado de Niños y Programas de Desarrollo Programas de Nutrición Infantil

Programas de Educación Especial

Tarifas de Alumnos, Cargos, o Depósitos para
Actividades Educativas

Desarrollo y Adopción de Planes de Seguridad

Arreglos Para Alumnas Embarazadas y Padres

Educación Después de Escuela y Seguridad

Carrera de Educación Técnica en Agricultura

Periodos de Curso sin Contenido Educativo

Discriminación, hostigamiento, intimidación, o acoso contra cualquier grupo protegido como identificado bajo secciones 200 y 220 y *Código del Gobierno* Sección 11135, incluyendo cualquier característica actual o percibida, como establecido en sección del código penal 422.55, o basado en la asociación de una con otra persona o un grupo con una o más de estas características que sean actuales o percibidas, en cualquier programa o actividad conducida por una institución educacional, como definido en Sección 210.3, cual es financiada directamente por, o que recibe beneficios de, cualquier asistencia financiera del estado.

Educación y requerimientos para graduar para
alumnos en hogares de guarda, alumnos sin
hogar, alumnos de familias militares, y alumnos
anteriormente en la corte juvenil ahora inscritos
en un distrito escolar.

Ley de Éxito de Todos los Estudiantes

___ Planes Locales de Control y Rendición de

Cuentas (LCAP)

___ Minutos de Instrucción de Educación Física

___ Planes Escolares Para Éxito del Estudiante

___ Planes de Seguridad de Escuela

___ Consejos Escolares

___ Preescolar Estatal

___ Salud de preescolar Estatal y Asuntos de Seguridad en las LEA Exentas de Licencias

Detalles de la Queja

Fecha de Presunta Violación _____ Localización de Presunta Violación _____

Nombre de la(s) Persona(s) por Cual se Queja _____

Por favor complete lo siguiente lo mejor que pueda. (Adjunte papeles adicionales si necesita más espacio y adjunte cualquier documentación que sea de apoyo o relevante).

1. Por favor describa con tanto detalle que pueda los hechos subyacentes a su queja. Proporcione detalles tales como los nombres de los involucrados, las fechas del incidente o incidentes que ocurrieron, si hubo testigos presentes, y los nombres de cual quier testigos, etc. Por favor proporcione cualquier detalle que usted piense que sea de ayuda para el investigador de la queja.

2. Por favor describa los pasos, si hubo algunos, que usted haiga hecho para resolver este problema antes de presentar esta queja. ¿Ha tratado de discutir este problema con la persona de cual se queja o con otro personal del Distrito? ¿Si fue así, con quien, y cuál fue el resultado?

3. Por favor describa el resultado o remedio que usted desea para poder asistir al investigador de la queja y tratar de resolver su queja en manera satisfactoria.

Firma _____

Fecha _____

Este formulario de queja debe ser entregado al Oficial de Cumplimiento del Distrito a la dirección anotada debajo, a no ser que la queja alega incumplimiento con la prohibición legal contra exigir que los estudiantes paguen tarifas, depósitos, u otros cargos para participar en actividades educativas. En tales casos, este formulario de queja puede ser entregado al director de su sitio escolar. Quejas que alegan discriminación ilegal, hostigamiento, intimidación, o acoso deben iniciarse no más tardar de seis meses de la fecha en que ocurrió la alegación de discriminación, hostigamiento, intimidación, o acoso, o seis meses de la fecha en que el denunciante obtuvo conocimiento de los hechos de la discriminación ilegal, hostigamiento, intimidación, o acoso. Quejas que alegan incumplimiento con las prohibiciones legales contra exigir que los estudiantes paguen tarifas, depósitos, u otros cargos para participar en actividades educativas deben ser presentados no más tardar de un año de la fecha en que la violación alegada ocurrió. Las quejas serán investigadas en tal manera que protege la integridad del proceso y la confidencialidad de las partes involucradas a la medida que la investigación de la queja no sea obstruida. La Junta Gobernante del Distrito prohíbe cualquier forma de retaliación contra cualquier persona por presentar una queja o por participar en el cumplimiento del proceso de queja.

Ya que sea completado, por favor entregue su queja y cualquier documento adjunto a:

Associate Superintendent Educational Services 2601
Rosamond Blvd
Rosamond, CA 93560
(661)256-5000x1138

El distrito investigara y reportara la decisión al denunciante dentro de 60 días de calendario del recibo al Distrito de la queja de parte de Los Procedimientos Uniformes de Cumplimiento del Distrito que se encuentran en la Política de la Junta y la Regulación Administraba 1312.3. El denunciante tiene el derecho de apelar la decisión final del distrito al Departamento de Educación de California dentro de 15 días calendarios en que se reciba la decisión.

Board Approved July 16, 2025



SOUTHERN KERN UNIFIED SCHOOL DISTRICT

2601 Rosamond Blvd.
Rosamond, CA 93560
(661)256-5000 Fax (661)256-1247

Embracing the Whole Child

Governing Board
Mario Gutierrez, President
Robert Vincelette, Jr., Vice President
Sunni Hepburn, Clerk
Adrienne Rendon, Member
Justin Wright, Member
Superintendent
Barbara Gaines
Associate Superintendent HR
Leanne Hargus
Assistant Superintendent SPED,
Pupil Personnel
Sheryl Taylor
Assistant Superintendent Ed.Serv.
Dr. Larry Mendez
Chief Business Officer
Robert Irving

Departamento de Educación de California

Procedimientos Uniformes de Quejas (UCP) Policías y Procedimientos

Distrito Escolar Unificado del Sur de Kern
2601 Rosamond Blvd.
Rosamond, Ca 93560
661-256-5000
www.skusd.k12.ca.us

Procedimientos Uniformes de Quejas (UCP)

Este documento contiene reglas e instrucciones sobre la presentación, investigación y resolución de una queja de Procedimientos Uniformes de Quejas (UCP) con respecto a una supuesta violación por el Distrito Unificado del Sur de Kern de leyes federales o estatales o reglas que gobiernan programas de educación.

Este documento presenta información sobre cómo procesamos las quejas de UCP con respecto a programas o actividades particulares que están sujetos a UCP.

Una queja de UCP es una declaración escrita y firmada por un demandante alegando una violación de las leyes o regulaciones federales o estatales, que puede incluir una acusación de discriminación ilegal, hostigamiento, intimidación, o acoso.

Un demandante es cualquier individual, incluido el representante debidamente autorizado de una persona o un tercero interesado, agencia pública u organización que presenta una queja por escrito alegando violación de las leyes o regulaciones federales o estatales, incluso las denuncias de discriminación ilegal, hostigamiento, intimidación, o acoso en programas y actividades que son financiadas directamente por el estado o que reciben cualquier asistencia financiera del estado.

Si el demandante no es capaz de hacer la queja por escrito, debido a una discapacidad o ser iletrado, asistiremos al demandante en presentar una queja.

De acuerdo con los códigos y regulaciones estatales y federales, los programas y actividades sujetos a UCP son:

- Alojamiento para alumnas embarazadas y alumnos que son padres
- Educación de adultos
- Educación y seguridad después de la escuela
- Educación técnica de carrera agrícola
- Carrera técnica y educación técnica; carrera técnica; Programas de Entrenamiento Técnico
- Cuidado y desarrollo infantil
- Educación compensatoria
- Programas de Ayuda de Categóricos Consolidados
- Períodos de curso sin contenido educativo
- Discriminación, hostigamiento, intimidación, o acoso contra un grupo cual es protegido como identificado bajo el *Código de Educación (EC)* secciones 200 y 220 y *Código del Gobierno* Sección 11135. Incluyendo cualquiera característica cuales sean actuales o percibidas, como establecido en sección del código penal 422.55, o basado en la asociación de una persona con una persona o un grupo con una o más de estas características que sean actuales o percibidas en cualquier programa o actividad conducida por una institución educacional, como definido en EC Sección 210.3, cual es financiada directamente por, o que recibe beneficios de, cualquier asistencia financiera del estado.
- Educación y requerimientos para graduar para alumnos en hogares de guarda, alumnos sin hogar, alumnos de familias militares, y alumnos anteriormente en la corte juvenil ahora inscritos en un distrito escolar.
- Ley de éxito de todos los estudiantes/ningún niño se queda atrás (Títulos I – VII)
- Planes locales de control y rendición de cuentas (LCAP)
- Educación para migrantes
- Minutos de instrucción de educación física
- Honorarios de alumnos
- Adaptaciones razonables para un alumno lactante
- Centros y programas ocupacionales regionales
- Planes escolares para el logro estudiantil
- Planes de seguridad escolar
- Consejeros escolares

- Preescolar Estatal

Salud de Preescolar Estatal y Asuntos de Seguridad en las LEA Exentas de Licencias

Y cualquier otro programa de educación estatal o federal que el Superintendente del estado de Instrucción Pública (SSPI) del Departamento de Educación de California crea apropiado.

Las siguientes quejas se remitirán a otras agencias para la resolución adecuada y no son sujetas a nuestro proceso de UCP establecido en este documento a menos que estos procedimientos se apliquen mediante acuerdos entre agencias independientes:

- a) Las denuncias de abuso infantil se remitirán al Departamento de Servicios Sociales del Condado (DSS), la División de Servicios de Protección o la agencia de ley correspondiente.
- b) Las quejas de salud y seguridad relacionadas con un Programa de Desarrollo Infantil se remitirán al Departamento de Servicios Sociales para las instalaciones autorizadas y al administrador regional de Desarrollo Infantil apropiado para las instalaciones exentas de licencias.
- c) Las quejas de discriminación laboral se enviarán al Departamento Estatal de Empleo y Vivienda Justa (DFEH). La queja será declarada por escrito y de manera oportuna de cualquier transferencia de DFEH.

Las Responsabilidades del Distrito Unificado Escolar del Sur de Kern

Tendremos la responsabilidad primordial de asegurar el cumplimiento de las leyes y regulaciones federales del estado.

Investigaremos y buscaremos la forma de resolver, de acuerdo con nuestro proceso de UCP, cualquier queja que alegue el fracaso de cumplir con leyes y regulaciones del estado que sean aplicables incluyendo, pero no limitadas a, alegaciones de discriminación, hostigamiento, intimidación, o acoso, o incumplimiento de las leyes relacionados con todos los programas y las actividades implementadas por el Distrito Unificado Escolar del Sur de Kern que son sujetas a UCP.

El Aviso Anual de UCP

Aseguramos la difusión del Aviso Anual de UCP cual es un aviso por escrito de nuestros procedimientos de UCP.

Este aviso puede ser disponible en nuestro sitio web y incluirá lo siguiente:

- Dirige a todos nuestros estudiantes, empleados, padres o tutores de sus estudiantes, miembros del comité asesor de la escuela y el distrito, oficiales apropiados de las escuelas privadas y o representantes y otras partes interesadas:
- información sobre las denuncias sobre discriminación, hostigamiento, intimidación o acoso;
- La lista de programas federales y estatales dentro del enlace de UCP,
- El título de la posición cual el opupante es responsable de procesar las quejas, y la identidad(es) de la persona(s) que actualmento ocupa esa posición, si es que se conoce.

- Una declaración que el ocupante responsable de procesar las quejas está bien informado de las leyes y programas de los cuales están asignados de investigar.

Presentación de Quejas de UCP

Todas las quejas de UCP serán presentadas a más tardar un año después de la fecha en que ocurrió la presunta violación.

Las quejas dentro del enlace de UCP serán presentadas por la persona responsable de procesar las quejas:

Leanne Hargus
Superintendente Asociada

2601 Rosamond Blvd.
Rosamond, CA 93560
(661) 256-5000x1138
lhargus@skusd.k12.ca.us

Honorarios de alumnos pueden incluir una compra que el alumno es requerido de hacer para obtener materiales, suministros, equipo o ropa asociada con una actividad educativa.

Se puede presentar una queja sobre los honorarios de los alumnos ante el director de una escuela o nuestro superintendente o su designado. Una queja de honorarios de alumnos se puede presentar de forma anónima, es decir, sin una firma de identificación, si la queja proporciona evidencia o información que conduzca evidencia para respaldar una alegación de incumplimiento.

Para quejas relacionadas con Planes locales de control y rendición de cuentas (LCAP), la fecha de la presunta violación es la fecha en la cual la autoridad revisora aprueba el LCAP o actualización anual que adoptamos. Una queja del LCAP puede ser presentada de forma anónima, es decir, sin una firma de identificación, si la queja proporciona evidencia o información que conduzca evidencia para respaldar una alegación de incumplimiento.

Aconsejamos a los denunciantes de los derechos a perseguir el derecho civil que pueden ser disponibles bajo las leyes estatales o federales de discriminación, hostigamiento, intimidación o acoso, incluyendo, pero no limitadas a, sanciones, órdenes de restricción u otros recursos que también puedan ser disponibles para los denunciantes.

Investigación de quejas de UCP

La investigación de queja de UCP es nuestro proceso administrativo con el propósito de juntar datos sobre la denuncia. Proporcionamos la oportunidad para que el denunciante y/o representantes presenten evidencia o información.

Denegación del demandante de proporcionarle al investigador documentos o evidencia relacionada a la alegación de en la queja, o de otra manera fallar o denegar cooperación con la investigación o

participar en cualquier otra obstrucción de la investigación, puede resultar en el rechazo de la queja por falta de pruebas para apoyar las acusaciones.

Denegación por parte del *Distrito Escolar Unificado del Sur de Kern* de proveer al investigador con acceso a registros y/o otra información relacionada con la alegación en la queja, o de otra manera fallar o denegar con cooperar en la investigación o participar en otra obstrucción de la investigación, puede resultar en un encuentro basado en evidencia colectada que una violación ocurrió y puede resultar en la imposición de un remedio en favor del denunciante.

Aseguramos de que las quejas estén protegidas contra retaliación.

Investigamos todas las quejas de discriminación ilegal, hostigamiento, intimidación o acoso contra cualquier grupo protegido. Las quejas de discriminación ilegal, hostigamiento, intimidación o acoso serán presentadas no más tarde de seis meses de la fecha que la presunta alegación de discriminación, hostigamiento, intimidación o acoso ocurrió, o seis meses de la fecha en que el denunciante se dio cuenta de los hechos de la presunta alegación de discriminación, hostigamiento, intimidación o acoso.

Resolución de Queja de UCP

Investigaremos a fondo la queja de UCP y emitiremos un Reporte de Investigación por escrito al demandante dentro de 60 días calendario de la fecha del recibo del demandante, a menos de que el demandante está de acuerdo por escrito a una extensión de tiempo.

Este Reporte de Investigación contendrá los siguientes elementos:

Los resultados de los hechos basados en la evidencia presentada;

Una conclusión que proporciona una clara determinación por cada alegación en cuanto estamos en cumplimiento de la ley pertinente;

Acciones correctivas si se encuentra mérito para la queja:

-incluyendo quejas de honorarios de alumno; LCAP; Minutos Instructivos de Educación Física, o Periodos de Cursos Sin Contenido Educativo, el remedio será para todos los alumnos, padres, y guardianes afectados.

-todas otras quejas dentro del enlace de los Procedimientos Uniformes de Quejas, el remedio será para el alumno afectado,

-con respecto a una queja de honorarios del alumno, acciones correctivas incluirán un remedio donde en buena voluntad, por participar en esfuerzos razonables, un intento de identificar reembolsar totalmente a todos los alumnos, padres y guardianes que pagaron un honorario de alumno dentro de un año antes de presentar la queja;

- Un aviso al denunciante del derecho de apelación de nuestro Reporte de Investigación al Departamento de Educación (CDE); y
- Los procedimientos que se deben seguir para iniciar la apelación al CDE.

Si el Distrito Escolar Unificado del Sur de Kern encuentra mérito en una queja con respecto a honorarios de alumno; Planes Locales de Control y Rendición de Cuentas (LCAP); y/o Minutos de Instrucción de Educación Física (grados 1 al 8), el remedio será para todos los alumnos, padres/guardianes afectados.

Si encontramos mérito en una queja con respecto a acomodaciones razonables para un alumno lactante; períodos de curso sin contenido educativo (grados nueve a doce); y/o educación de alumnos en cuidado de crianza, alumnos sin hogar, ex alumnos de la corte juvenil ahora inscritos en un distrito escolar y alumnos en familias militares, la escuela pública o LEA proporcionarán un remedio al alumno afectado.

Nos aseguramos de que se haga un intento de buena fe para participar en esfuerzos razonables para identificar y reembolsar completamente a todos los alumnos, padres y tutores que pagaron una tarifa de alumno dentro de un año antes de la presentación de la queja.

Reportaremos datos resumidos sobre la naturaleza y la resolución de todas las quejas de problemas de salud y seguridad preescolares del estado trimestralmente al superintendente de escuelas del condado y nuestra junta.

Los resúmenes se informarán públicamente trimestralmente en una reunión programada regularmente de nuestra junta.

El informe incluirá el número de quejas por área temática general con el número de quejas resueltas y no resueltas.

Somos conscientes de que todas las quejas y respuestas son registros públicos.

Proceso de apelación de reclamos de UCP

Una apelación es una solicitud hecha por escrito por un demandante al CDE pidiendo el reviso de un Reporte de Investigación del LEA cual que se emitió en respuesta de una queja que fue correctamente presentada. Una firma puede ser escrita por mano, escrita a máquina (incluyendo correo electrónico) o generada electrónicamente.

El denunciante puede apelar nuestro Reporte de Investigación de una queja de UCP al CDE con presentar una apelación escrita dentro de 30 días calendarios de la fecha. Para solicitar una apelación, el denunciante debe especificar y explicar la base por la apelación, incluyendo por lo menor uno de los siguientes:

- El Distrito Escolar Unificado del Sur de Kern fallo a cumplir los procedimientos de queja, y/o
- El Reporte de Investigación no tiene suficientes resultados materiales de hecho necesarios para llegar a una conclusión de ley, y/o
- Los resultados materiales de hecho en el Reporte de Investigación no están respaldados por pruebas sustanciales, y/o
- La conclusión legal en el Reporte de Investigación es inconsistente con la ley y/o

- En casos cuales encontraros que estuvimos en incumplimiento, la acción correctiva no proporcionó un remedio adecuado

Esta apelación se enviará con: (1) Una copia de la queja original presentada localmente; y (2) una copia de el Reporte de Investigacion del LEA.

Leyes Federales y Estatales Citadas:

20 Código de Estados Unidos (U.S.C.), sección 6301 y siguientes.

34 Código de Regulaciones Federales (CFR) secciones 299.11

Código de Educación de California (CE) secciones 200, 220, 222, 234.1-234.5, 262.3, 8235.5, 8200–8493; 8500–8538, 32280–32289; 33315; 35186, 46015, 47606–47606.5, 47607.3, 48645.5, 48645.7, 48853, 48853.5, 48985, 49010-49013, 49069.5, 51210, 51223, 51225.1, 51225.2, 51228.1–51228.3, 52060-52075, 52300–52462, 52500 –52616.4, 54440–54445, 64001, 65000.

Código de Gobierno de California (CG) secciones 11135, 17581.6 (f).

Código Penal de California (CP) sección 422.55.

Código de Bienestar e Instituciones de California (WIC) secciones 300



SOUTHERN KERN UNIFIED SCHOOL DISTRICT

2601 Rosamond Blvd.
Rosamond, CA 93560
(661)256-5000 Fax (661)256-1247

Embracing the Whole Child

California Department of Education

Uniform Complaint Procedures (UCP) Policies and Procedures

Southern Kern Unified School District
2601 Rosamond Blvd.
Rosamond, Ca 93560
661-256-5000
www.skusd.k12.ca.us

Uniform Complaint Procedures (UCP)

This document contains rules and instructions about the filing, investigation and resolution of a Uniform Complaint Procedures (UCP) complaint regarding an alleged violation by **Southern Kern Unified School District** of federal or state laws or regulations governing educational programs.

This document presents information about how we process UCP complaints concerning particular programs or activities that are subject to the UCP.

A UCP complaint is a written and signed statement alleging a violation of federal or state laws or regulations, which may include an allegation of unlawful discrimination, harassment, intimidation or bullying. A signature may be handwritten, typed (including in an email) or electronically generated. Complaints may be filed anonymously. A UCP complaint filed on behalf of an individual student may only be filed by that student or that student's duly authorized representative.

A complainant is any individual, including a person's duly authorized representative or an interested third party, public agency, or organization who files a written complaint alleging violation of federal or state laws or regulations, including allegations of unlawful discrimination, harassment, intimidation, bullying in programs and activities funded directly by the state or receiving any financial assistance from the state.

If the complainant is unable to put the complaint in writing, due to a disability or illiteracy, we shall assist the complainant in the filing of the complaint.

The Southern Kern Unified School District developed the Uniform Complaint Procedures (UCP) process with policies and procedures adopted by the governing board or the authorized designee.

Governing Board
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Robert Vincelette, Jr., Vice President
Sunni Hepburn, Clerk
Adrienne Rendon, Member
Justin Wright, Member
Superintendent
Barbara Gaines
Associate Superintendent HR
Leanne Hargus
Assistant Superintendent SPED,
Pupil Personnel
Sheryl Taylor
Assistant Superintendent Ed.Serv.
Dr. Larry Mendez
Chief Business Officer
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According to state and federal codes and regulations, the programs and activities subject to the UCP are:

- Accommodations for Pregnant and Parenting Pupils
- Adult Education
- After School Education and Safety
- Agricultural Career Technical Education
- Career Technical and Technical Education; Career Technical; Technical Training Programs
- Child Care and Development Programs
- Compensatory Education
- Consolidated Categorical Aid Programs
- Course Periods without Educational Content
- Discrimination, harassment, intimidation, or bullying against protected group as identified under *Education Code (EC)* sections 200 and 220 and *Government Code* Section 11135, including any actual or perceived characteristic as set forth in Penal Code Section 422.55, or on the basis of a person's association with a person or group with one or more of these actual or perceived characteristics, in any program or activity conducted by an educational institution, as defined in *EC* Section 210.3, that is funded directly by, or that receives benefits from, any state financial assistance.
- Educational and graduation requirements for pupils in foster care, pupils who are homeless, pupils from military families and pupils formerly in Juvenile Court now enrolled in a school district.
- Every Student Succeeds Act
- Local Control and Accountability Plans (LCAP)
- Migrant Education
- Physical Education Instructional Minutes
- Pupil Fees
- Reasonable Accommodations to a Lactating Pupil
- Regional Occupational Centers and Programs
- School Plans For Student Achievement
- School Safety Plans
- Schoolsite Councils
- State Preschool
- State Preschool Health And Safety Issues In LEAs Exempt From Licensing

And any other state or federal educational program that State Superintendent of Public Instruction (SSPI) of the California Department of Education (CDE) or designee deems appropriate.

The following complaints shall be referred to specified agencies for appropriate resolution and are not subject to our UCP process set forth in this document unless these procedures are made applicable by separate interagency agreements:

- (a) Allegations of child abuse shall be referred to County Department of Social Services (DSS), Protective Services Division or appropriate law enforcement agency.
- (b) Health and safety complaints regarding a Child Development Program shall be referred to Department of Social Services for licensed facilities, and to the appropriate Child Development regional administrator for licensing-exempt facilities.
- (c) Employment discrimination complaints shall be sent to the State Department of Fair Employment and Housing (DFEH). The complainant shall be notified in writing in a timely manner of any DFEH transferal.

The Responsibilities of Southern Kern Unified School District

We shall have the primary responsibility to ensure compliance with applicable state and federal laws and regulations.

We shall investigate and seek to resolve, in accordance with our UCP process, any complaints alleging failure to comply with applicable state and federal laws and regulations including, but not limited to, allegations of discrimination, harassment, intimidation, or bullying or noncompliance with laws relating to all programs and activities implemented by the Southern Kern Unified School District that are subject to the UCP.

The Southern Kern Unified School District developed the Uniform Complaint Procedures (UCP) process with policies and procedures adopted by our board.

The UCP Annual Notice

We disseminate on an annual basis the UCP Annual Notice, which is a written notice of the UCP complaint procedures to all of our students, employees, parents or guardians of its students, school and district advisory committee members, appropriate private school officials or representatives, and other interested parties.

This notice may be made available on our website and shall include the following:

- Information regarding allegations about discrimination, harassment, intimidation or bullying;
- The list of federal and state programs within the scope of the UCP,
- The title of the position whose occupant is responsible for processing complaints, and the identity(ies) of the person(s) currently occupying that position, if known.
- A statement that the occupant responsible for processing complaints is knowledgeable about the laws and programs that they are assigned to investigate.
- a statement that in order to identify appropriate subjects of state preschool health and safety issues pursuant to Section 1596.7925 of the *Health and Safety Code (HSC)* a notice, separate from the UCP Annual Notice, shall be posted in each California state preschool program classroom in each school in the local educational agency notifying parents, guardians, pupils, and teachers of (1) the health and safety requirements under Title 5 of the *California Code of*

Regulations (5 CCR) apply to California state preschool programs pursuant to *HSC* Section 1596.7925, and (2) the location at which to obtain a form to file a complaint.

Filing UCP Complaints

All UCP complaints shall be filed no later than one year from the date of the alleged violation occurred.

Complaints within the scope of the UCP are to be filed with the person responsible for processing complaints:

Leanne Hargus
Associate Superintendent
Human Resources

2601 Rosamond Blvd.
Rosamond, CA 93560
(661) 256-5000x1118
lhargus@skusd.k12.ca.us

A pupil fee includes a purchase that a pupil is required to make to obtain materials, supplies, equipment, or clothes associated with an educational activity.

A pupil fees complaint may be filed with the principal of a school or with our superintendent or their designee. A pupil fees complaint may be filed anonymously, that is, without an identifying signature, if the complaint provides evidence or information leading to evidence to support an allegation of noncompliance.

For complaints relating to Local Control and Accountability Plans (LCAP), the date of the alleged violation is the date when the reviewing authority approves the LCAP or annual update that we adopted. An LCAP complaint may be filed anonymously, that is, without an identifying signature, if the complaint provides evidence or information leading to evidence to support an allegation of noncompliance.

We advise complainants of the right to pursue civil law remedies that may be available under state or federal discrimination, harassment, intimidation or bullying laws, including, but not limited to, injunctions, restraining orders, or other remedies or orders that may also be available to complainants.

Investigating UCP Complaints

The UCP complaint investigation is our administrative process for the purpose of gathering data regarding the complaint. We provide an opportunity for complainants and/or representatives to present evidence or information.

Refusal by the complainant to provide the investigator with documents or other evidence related to the allegations in the complaint, or to otherwise fail or refuse to cooperate in the investigation or engage in any other obstruction of the investigation, may result in the dismissal of the complaint because of a lack of evidence to support the allegations.

Refusal by the Southern Kern Unified School District to provide the investigator with access to records and/or other information related to the allegation in the complaint, or to otherwise fail or refuse to cooperate in the investigation or engage in any other obstruction of the investigation, may result in a finding based on evidence collected that a violation has occurred and may result in the imposition of a remedy in favor of the complainant.

We ensure that complainants are protected from retaliation.

We investigate all allegations of unlawful discrimination, harassment, intimidation or bullying against any protected group. Unlawful discrimination, harassment, intimidation or bullying complaints shall be filed no later than six months from the date the alleged discrimination, harassment, intimidation or bullying occurred, or six months from the date the complainant first obtained knowledge of the facts of the alleged discrimination, harassment, intimidation or bullying.

UCP Complaint Resolution

We will thoroughly investigate the UCP complaint and issue a written Investigation Report to the complainant within 60 calendar days from the date of the receipt of the complaint, unless the complainant agrees in writing to an extension of time.

This Investigation Report will contain the following elements:

- The findings of fact based on the evidence gathered;
- A conclusion that provides a clear determination for each allegation as to whether we are in compliance with the relevant law;
- Corrective actions if we find merit in a complaint:
 - for complaints of Pupil Fees; LCAP; Physical Education Instructional Minutes, or Course Periods without Educational Content, the remedy shall go to all affected pupils, parents, and guardians,
 - for all other complaints within the scope of the Uniform Complaint Procedures the remedy shall go to the affected pupil,
 - With respect to a Pupil Fees complaint, corrective actions shall include a remedy where in good faith, by engaging in reasonable efforts, an attempt to identify and fully reimburse all pupils, parents and guardians who paid a pupil fee within one year prior to the filing of the complaint;
- A notice of the complainant's right to appeal our Investigation Report to the Department of Education (CDE); and
- The procedures to be followed for initiating an appeal to the CDE.

UCP Complaint Appeal Process

An appeal is a written and signed request by the complainant to the CDE seeking review of an LEA Investigation Report that was issued in response to a properly-filed complaint. A signature may be handwritten, typed (including in an email) or electronically-generated.

The complainant may appeal our Investigation Report of a UCP complaint to the CDE by filing a written appeal within 30 calendar days of the date. In order to request an appeal, the complainant must specify and explain the basis for the appeal, including at least one of the following:

- The Southern Kern Unified School District failed to follow its complaint procedures, and/or
- The Investigation Report lacks material findings of fact necessary to reach a conclusion of law, and/or
- The material findings of fact in the Investigation Report are not supported by substantial evidence, and/or
- The legal conclusion in the Investigation Report is inconsistent with the law, and/or
- In a case in which we were found in noncompliance, the corrective actions fail to provide a proper remedy.

The appeal shall be sent with: (1) a copy of the locally filed complaint; and (2) a copy of the LEA Investigation Report.

Filing an Appeal Regarding UCP State Preschool Health and Safety Issues

A complainant not satisfied with the resolution of the preschool program administrator or the designee of the district superintendent has the right to describe the complaint at a regularly scheduled hearing of our board. A complainant will not be precluded from filing an appeal to the State Superintendent of Public Instruction (SSPI) if the complainant does not file a local appeal.

A complainant who is not satisfied with the resolution proffered by the preschool program administrator or the designee of our superintendent has the right to file an appeal to the SSPI within 30 calendar days of the date of the Investigation Report.

The complainant shall comply with the same appeal requirements of 5 *CCR* section 4632 as in the section above 'UCP Complaint Appeal Process.'

The complainant shall include a copy of the Investigation Report and specify and explain the basis for the appeal, including at least one of the following:

- the preschool program administrator or the designee of our superintendent failed to follow its complaint procedures, and/or
- the Investigation Report lacks material findings of fact necessary to reach a conclusion of law, and/or
- material findings of fact in the Investigation Report are not supported by substantial evidence, and/or
- the legal conclusion in the Investigation Report is inconsistent with the law, and/or
- If the preschool program is found noncompliant, the corrective actions fail to provide a proper remedy.

The SSPI or his or her designee shall comply with the requirements of 5 CCR Section 4633 and shall provide a written Investigation Report for our agency to the State Board of Education describing the basis for the complaint, our response to the state preschool health and safety issues pursuant to HSC Section 1596.7925 complaint and its remedy or proposed remedy and, as appropriate, a proposed remedy for the issue described in the complaint, if different from our agency's remedy.

We shall report summarized data on the nature and resolution of all UCP state preschool health and safety issues complaints on a quarterly basis to the county superintendent of schools and our board. The summaries shall be publicly reported on a quarterly basis at a regularly scheduled meeting of our board. The report shall include the number of complaints by general subject area with the number of resolved and unresolved complaints.

All complaints and responses are public records.

Federal and State Laws Cited:

20 United States Code (U.S.C.) section 6301 et seq.

34 Code of Federal Regulations (CFR) sections 299.11

California Education Code (EC) sections 200, 220, 222, 234.1-234.5, 262.3, 8235.5, 8200–8493; 8500–8538, 32280–32289; 33315;, 35186, 46015, 47606–47606.5, 47607.3, 48645.5, 48645.7, 48853, 48853.5, 48985, 49010-49013, 49069.5, 51210, 51223, 51225.1, 51225.2, 51228.1–51228.3, 52060-52075, 52300–52462, 52500–52616.4, 54440–54445, 64001, 65000.

California Government Code (GC) sections 11135, 17581.6(f).

California Penal Code (PC) section 422.55.

California Welfare and Institutions Code (WIC) sections 300



SOUTHERN KERN UNIFIED SCHOOL DISTRICT

2601 Rosamond Blvd.
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(661)256-5000 Fax (661)256-1247

Embracing the Whole Child

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Superintendent
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Associate Superintendent HR
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Dr. Larry Mendez
Chief Business Officer
Robert Irving

Southern Kern Unified School District

Aviso de clase de quejas de Williams

May 2023

Padres de familia, tutores legales, alumnos y maestros

2025-2026

1. Debe haber suficientes libros y materiales de instrucción. Eso significa que cada alumno, incluyendo a los alumnos que aprenden inglés, debe tener un libro o materiales de instrucción, o ambos, para usar en clase y llevar a casa.
2. Los predios escolares deben estar limpios, seguros, y deben mantenerse en buen estado.
3. No debe haber falta de maestros ni asignaciones incorrectas de maestros. Debe haber un maestro asignado a cada clase y no una serie de suplentes u otros maestros temporales. El maestro debe tener la certificación apropiada para enseñar la clase, incluyendo la certificación requerida para enseñar a alumnos que aprenden inglés, si es que están presentes en la clase.

Falta de maestros significa que existe un puesto al cual no se ha asignado un empleado con certificación al principio del año escolar y por todo un año, o si el puesto es para un curso de un semestre, un puesto al cual no se ha asignado un empleado con certificación al principio de un semestre y por un semestre completo.

Una asignación incorrecta significa que un empleado con certificación es colocado en un puesto de maestro o proveedor de servicios sin tener una certificación o credencial legalmente reconocida, o colocado en un puesto de maestro o proveedor de servicios que el empleado no está legalmente autorizado a ocupar.

4. Se puede obtener un formulario para presentar una queja en la oficina de la escuela, la oficina del distrito, o por medio del sitio Web que se indica a continuación: www.skusd.k12.ca.us.

También se puede encontrar una copia del formulario de queja en el sitio web del Departamento de Educación de California.



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Williams Complaint Classroom Notice

May 2023

Notice to Parents, Guardians, Pupils, and Teachers

2025-2026

1. There should be sufficient textbooks and instructional materials. That means each pupil, including English learners, must have a textbook or instructional materials, or both, to use in class and to take home.
2. School facilities must be clean, safe, and maintained in good repair.
3. There should be no teacher vacancies or misassignments. There should be a teacher assigned to each class and not a series of substitutes or other temporary teachers. The teacher should have the proper credential to teach the class, including the certification required to teach English learners if present.

Teacher vacancy means a position to which a single designated certificated employee has not been assigned at the beginning of the year for an entire year or, if the position is for a one-semester course, a position to which a single designated certificated employee has not been assigned at the beginning of a semester for an entire semester.

Misassignment means the placement of a certificated employee in a teaching or services position for which the employee does not hold a legally recognized certificate or credential or the placement of a certificated employee in a teaching or services position that the employee is not otherwise authorized by statute to hold.

4. A complaint form may be obtained at the school office, district office, or downloaded from the school's Web site.

You may also download a copy of the Sample Williams Complaint Form in English and in other languages from the California Department of Education Web site.



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California Department of Education

May 2023

Southern Kern Unified School District
2601 Rosamond Blvd.
Rosamond, CA 93560
661-256-5000

Adopted by our Governing Board on July 16, 2025

Williams Complaint Policies and Procedures

This document contains rules and instructions about the filing, investigation and resolution of a Williams complaint regarding alleged deficiencies related to instructional materials, the condition of a facility that is not maintained in a clean or safe manner or in good repair, and teacher vacancy or misassignment.

The Southern Kern Unified School District adopted the Uniform Complaint Procedures (UCP) process in accordance with Chapter 5.1 (commencing with Section 4680) of the *California Code of Regulations*, Title 5, to resolve Williams complaints. This document presents information about how we process complaints concerning Williams Settlement issues. A UCP complaint is a written and signed statement by a complainant alleging a violation of state laws or regulations. A complainant is any individual, including a person's duly authorized representative or an interested third party, public agency, or organization who files a written complaint alleging violation of state laws or regulations, regarding alleged deficiencies related to instructional materials, the condition of a facility that is not maintained in a clean or safe manner or in good repair, and teacher vacancy or misassignment. If a complainant is unable to put the complaint in writing, due to a disability or illiteracy, we shall assist the complainant in the filing of the complaint.

The Responsibility of the Southern Kern Unified School District

The Southern Kern Unified School District is required to have local policies and procedures that enable Williams Complaints to be handled through our UCP process, to post a classroom notice informing parents, guardians, pupils, and teachers of their rights to file a Williams complaint in each classroom in each school, and to provide a complaint form for Williams complaints regarding alleged deficiencies related to instructional materials, conditions of facilities that are not maintained in a clean or safe manner or in good repair, and teacher vacancy or misassignment.

If a response is requested by the complainant, the response will go to the mailing address of the complainant indicated on the complaint.

If *Education Code* Section 48985 is applicable and 15 percent or more of the pupils in grades K – 12 enrolled in our district speak a language other than English, the Williams Complaint Classroom Notice and the Williams

Complaint Form shall be written in English and in the primary language of the complainant. The complaint response, if requested, and final report shall be written in English and the primary language in which the complaint was filed.

A Williams Complaint about problems beyond the authority of the school principal shall be forwarded in a timely manner, but will not exceed 10 working days, to the appropriate school district official for resolution.

The principal or the designee of the district superintendent, as applicable, shall make all reasonable efforts to investigate any problem within his or her authority.

The principal, or, where applicable, district superintendent or his or her designee shall remedy a valid complaint within a reasonable time period but not to exceed 30 working days from the date the complaint was received.

The principal, or where applicable, district superintendent or his or her designee, shall report to the complainant the resolution of the complaint within 45 working days of the initial filing, if complainant identifies himself or herself and requested a response.

The principal makes this report; the principal shall also report the same information in the same timeframe to the district superintendent or his or her designee.

The school district shall report summarized data on the nature and resolution of all complaints on a quarterly basis to the county superintendent of schools and the governing board of the school district.

The summaries shall be publicly reported on a quarterly basis at a regularly scheduled meeting of the governing board of the school district.

The report shall include the number of complaints by general subject area with the number of resolved and unresolved complaints.

The complaints and responses shall be available as public records.

The Williams Complaint Classroom Notice

We make sure that the Williams Complaint Classroom Notice is posted in each classroom in each school in the district and includes:

- The parents, guardians, pupils, and teachers,
- a statement proclaiming sufficient textbooks and instructional materials,
- (For there to be sufficient textbooks and instructional materials each pupil, including English Learners, must have a textbook or instructional materials, or both, to use in class and to take home)
- a statement that school facilities must be clean, safe, and maintained in good repair,
- a statement that there should be no teacher vacancies or misassignments, and

the location at which to obtain a form to file a complaint in case of a shortage.

(Posting a notice downloadable from the Web site of the CDE shall satisfy this requirement.)

The Williams Complaint Form

We make sure that the Williams Complaint form is available for parents, guardians, pupils, and teachers to use.

Every school in our district shall have a complaint form available for such Williams complaints.

The Williams Complaint form shall include:

- A section to indicate if a response is requested,
- a section for contact information including mailing address if a response be requested.

- a statement that a pupil, including an English Learner, does not have standards - aligned textbooks or instructional materials or state adopted or district adopted textbooks or other required instructional materials to use in class.
- a statement that a pupil does not have access to textbooks or instructional materials to use at home or after school. This does not require two sets of textbooks or instructional materials for each pupil.
- a statement that textbooks or instructional materials are in poor or unusable condition, having missing pages, or are unreadable due to damage.
- a statement that a pupil was provided photocopied sheets from only a portion of a textbook or instructional materials to address a shortage of textbooks or instructional materials.
- a statement that a condition poses an urgent or emergency threat to the health or safety of pupils or staff, including: gas leaks, nonfunctioning heating, ventilation, fire sprinklers or air - conditioning systems, electrical power failure, major sewer line stoppage, major pest or vermin infestation, broken windows or exterior doors or gates that will not lock and that pose a security risk, abatement of hazardous materials previously undiscovered that pose an immediate threat to pupils or staff, structural damage creating a hazardous or uninhabitable condition, and any other emergency conditions the school district determines appropriate.
- a statement that a school restroom has not been maintained or cleaned regularly, is not fully operational, or has not been stocked at all times with toilet paper, soap, and towels or functional hand dryers.
- a statement that the school has not kept all restrooms open during school hours when pupils are not in classes, and has not kept a sufficient number of restrooms open during school hours when pupils are in classes. This does not apply when temporary closing of the restroom is necessary for pupil safety or to make repairs.
- a statement that a semester begins and a teacher vacancy exists. (A position to which a single designated certificate employee has not been assigned at the beginning of the year for an entire year or, if the position is for a one - semester course, a position of which a single designated certificated employee has not been assigned at the beginning of a semester for an entire semester).
- a statement that a teacher who lacks credentials or training to teach English Learners is assigned to teach a class with more than 20 percent English Learners pupils in the class.
- a statement that a teacher is assigned to teach a class for which the teacher lacks subject matter competency.
- a section to identify the location of the school in which the alleged violation took place,
- a section to identify the course or grade level, if applicable,
- a section where the complainant describes the specific nature of the complaint in detail,
- a statement that the complainant may include as much text as the complainant feels is necessary, and
- a statement identifying the place to file the complaint that includes the office and address of the principal or his/her designee of the school in which the alleged violation took place.

Filing a Williams Complaint with the Southern Kern Unified School District

A Williams complaint shall be filed with the principal of the school or his or her designee, in which the complaint arises.

A Williams complaint may be filed anonymously.

The complainant need not use the Williams Complaint form to file a complaint.

How to Appeal a Williams Complaint

A complainant who is not satisfied with the resolution of the principal or the district superintendent or his or her designee, involving deficiencies related to instructional materials, the condition of a facility that is not maintained in a clean or safe manner or in good repair, and teacher vacancy or misassignment, has the right to describe the complaint to the governing board of the school district at a regularly scheduled meeting of the governing board.

A complainant who is then not satisfied with the resolution proffered by the principal, or the district superintendent or his or her designee, involving a condition of a facility that poses an emergency or urgent threat, as defined in paragraph (1) of subdivision (c) of *EC* Section 17592.72, has the right to file an appeal to the State Superintendent of Public Instruction at the California Department of Education (CDE) within 15 days of receiving the report.

Conditions that pose an emergency or urgent threat (not cosmetic or nonessential) to the health and safety of pupils or staff while at school include the following:

- Gas leaks.
- Nonfunctioning heating, ventilation, fire sprinklers, or air-conditioning systems.
- Electrical power failure.
- Major sewer line stoppage.
- Major pest or vermin infestation.
- Broken windows or exterior doors or gates that will not lock and that pose a security risk.
- Abatement of hazardous materials previously undiscovered that pose an immediate threat to pupil or staff.
- Structural damage creating a hazardous or uninhabitable condition.

In regards to the resolution proffered by the principal, or the district superintendent or his or her designee, involving a condition of a facility that poses an emergency or urgent threat, the complainant shall comply with the appeal requirements of 5 *CCR* Section 4632.

A complainant may appeal the Decision of an emergency or urgent threat to the CDE by filing a written appeal within 15 days of receiving the Decision.

The complainant shall specify the basis for the appeal of the Decision and whether the facts are incorrect and/or the law is misapplied.

The appeal shall be accompanied by:

1. A copy of the original locally filed complaint; and
2. A copy of our Decision of this original locally filed complaint.

State Laws cited:

California *Education Code* Sections 1240, 17592.72, 35186, 35292.5, 48985.

California *Code of Regulations*, Title 5 [5 *CCR*] Sections 4600–4694



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Procedimientos de Williams Distrito Escolar Unificado de Southern Kern Policias y Procedimientos 2023 de Mayo

Distrito Escolar Unificado de Southern Kern
2601 Rosamond Blvd.
Rosamond, CA 93560
661-256-5000

Adoptada por nuestra Junta de Gobierno el 16 de Julio de 2025

Políticas y procedimientos de quejas de Williams

Este documento contiene reglas e instrucciones sobre la presentación, investigación y resolución de una queja de Williams con respecto a presuntas deficiencias relacionadas con los materiales de instrucción, la condición de una instalación que no se mantiene de manera limpia o segura o en buen estado, y la vacante o mala asignación de maestros.

El Distrito Escolar Unificado de Southern Kern adoptó el proceso de Procedimientos Uniformes de Quejas (UCP) de acuerdo con el Capítulo 5.1 (que comienza con la Sección 4680) del Código de Regulaciones de California, Título 5, para resolver las quejas de Williams. Este documento presenta información sobre cómo procesamos las quejas relacionadas con los problemas del acuerdo Williams. Una queja de UCP es una declaración escrita y firmada por un demandante alegando una violación de las leyes o regulaciones estatales. Un demandante es cualquier individuo, incluido el representante debidamente autorizado de una persona o un tercero interesado, agencia pública u organización que presenta una queja por escrito alegando violación de las leyes o regulaciones estatales, con respecto a presuntas deficiencias relacionadas con materiales de instrucción, la condición de una instalación que no se mantiene de manera limpia o segura o en buen estado, y la vacante o asignación incorrecta de maestros. Si un demandante no puede presentar la queja por escrito, debido a una discapacidad o analfabetismo, ayudaremos al demandante en la presentación de la queja.

La Responsabilidad del Distrito Escolar Unificado del Sur de Kern

Se requiere que el Distrito Escolar Unificado de Southern Kern tenga políticas y procedimientos locales que permitan manejar las quejas Williams a través de nuestro proceso UCP, para publicar un aviso en el aula informando a los padres, tutores, alumnos y maestros sobre sus derechos para presentar una queja Williams en cada aula en cada escuela, y para proporcionar un formulario de queja para las quejas de Williams con respecto a las supuestas deficiencias relacionadas con los materiales de instrucción, las condiciones de las instalaciones que no se mantienen de manera limpia o segura o en buen estado, y lo vacante de maestros o la asignación incorrecta.

Si el demandante solicita una respuesta, la respuesta irá a la dirección postal del reclamante indicada en la queja.

Si se aplica la Sección 48985 del Código de Educación y el 15 por ciento o más de los alumnos en los grados K - 12 matriculados en nuestro distrito hablan un idioma que no sea inglés, el Aviso de Aula de Quejas de Williams y el Formulario de Queja de Williams se escribirán en inglés y en el idioma del demandante. La respuesta a la queja, si se solicita, y el informe final se redactarán en inglés y en el idioma principal en el que se presentó la queja.

Una queja de Williams sobre problemas más allá de la autoridad del director de la escuela se enviará de manera oportuna, pero no excederá de 10 días hábiles, al oficial del distrito escolar correspondiente para su resolución.

El director o la persona designada por el superintendente del distrito, según corresponda, harán todos los esfuerzos razonables para investigar cualquier problema dentro de su autoridad.

El director o, cuando corresponda, el superintendente del distrito o su designado deberán remediar una queja válida dentro de un período de tiempo razonable pero que no exceda los 30 días hábiles desde la fecha en que se recibió la queja.

El director, o cuando corresponda, el superintendente del distrito o su designado, deberá informar al demandante la resolución de la queja dentro de los 45 días hábiles de la presentación inicial, si el demandante se identifica y solicita una respuesta.

El director hace este informe; el director también informará la misma información en el mismo período de tiempo al superintendente del distrito o su designado.

El distrito escolar deberá reportar datos resumidos sobre la naturaleza y la resolución de todas las quejas trimestralmente al superintendente de escuelas del condado y a la junta directiva del distrito escolar.

Los resúmenes se informarán públicamente trimestralmente en una reunión programada regularmente de la junta directiva del distrito escolar.

El informe incluirá el número de quejas por área temática general con el número de quejas resueltas y no resueltas.

Las quejas y respuestas estarán disponibles como registros públicos.

El aviso de aula de queja de Williams

Nos aseguramos de que el Aviso de aula de queja de Williams se publique en cada aula en cada escuela del distrito e incluya:

- los padres, tutores, alumnos y maestros,
- una declaración proclamando suficientes libros de texto y materiales de instrucción,
- (Para que haya suficientes libros de texto y materiales de instrucción, cada alumno, incluidos los estudiantes de inglés, debe tener un libro de texto o materiales de instrucción o ambos, para usar en clase y llevar a casa)
- una declaración de que las instalaciones escolares deben estar limpias, seguras y en buen estado,
- una declaración de que no debe haber vacantes de maestros o asignaciones incorrectas y
- la ubicación en la que puede obtener un formulario para presentar una queja en caso de escasez.

(Publicar un aviso descargable desde el sitio web del CDE deberá cumplir con este requisito).

El Formulario de Quejas de Williams

Nos aseguramos de que el formulario de queja Williams esté disponible para que lo usen los padres, tutores, alumnos y maestros.

Cada escuela en nuestro distrito tendrá un formulario de queja disponible para tales quejas de Williams.

El formulario de queja Williams incluirá:

- Una sección para indicar si se solicita una respuesta
- una sección para información de contacto, incluida la dirección postal, si se solicita una respuesta.
- una declaración de que un alumno, incluido un aprendiz de inglés, no tiene libros de texto o materiales de instrucción alineados con los estándares o libros de texto adoptados por el estado o por el distrito u otros materiales de instrucción requeridos para usar en clase.
- una declaración de que un alumno no tiene acceso a libros de texto o materiales de instrucción para usar en casa o después de la escuela. Esto no requiere dos juegos de libros de texto o materiales de instrucción para cada alumno.
- una declaración de que los libros de texto o materiales de instrucción están en mal estado o inutilizables, les faltan páginas o son ilegibles debido a daños.
- una declaración de que a un alumno se le proporcionaron hojas fotocopiadas de solo una parte de un libro de texto o materiales de instrucción para abordar la escasez de libros de texto o materiales de instrucción.
- una declaración de que una condición representa una amenaza urgente o de emergencia para la salud o la seguridad de los alumnos o el personal, que incluye: fugas de gas, calefacción, ventilación, rociadores contra incendios o sistemas de aire acondicionado que no funcionan, falla de energía eléctrica, interrupción de la línea de alcantarillado, mayor infestación de plagas o alimañas, ventanas rotas o puertas o portones exteriores que no se cerrarán y que representan un riesgo para la seguridad, la reducción de materiales peligrosos previamente no descubiertos que representan una amenaza inmediata para los alumnos o el personal, daños estructurales que

crean una condición peligrosa o inhabitable, y cualquier otras condiciones de emergencia que el distrito escolar determine apropiadas.

- una declaración de que el baño de la escuela no se ha mantenido o limpiado regularmente, no está en pleno funcionamiento o no se ha abastecido en todo momento con papel higiénico, jabón y toallas o secadores de manos funcionales.
- una declaración de que la escuela no ha mantenido todos los baños abiertos durante el horario escolar cuando los alumnos no están en clases, y no ha mantenido un número suficiente de baños abiertos durante el horario escolar cuando los alumnos están en clases. Esto no se aplica cuando el cierre temporal del baño es necesario para la seguridad de los alumnos o para hacer reparaciones.
- una declaración de que comienza un semestre y exista una vacancia de maestro. (Un puesto al que no se ha asignado a un solo empleado certificado designado al comienzo del año durante un año completo o si el puesto es para un curso de un semestre, un puesto al que no se ha asignado un solo empleado certificado designado al comienzo de un semestre por un semestre completo).
- una declaración de que un maestro que carece de credenciales o capacitación para enseñar a los aprendices de inglés está asignado a enseñar una clase con más del 20 por ciento de alumnos aprendices de inglés en la clase.
- una declaración de que un maestro está asignado para enseñar una clase para la cual el maestro carece de competencia en la materia.
- una sección para identificar la ubicación de la escuela en la que ocurrió la presunta violación
- una sección para identificar el curso o nivel de grado, si corresponde
- una sección donde el demandante describe la naturaleza específica de la queja en detalle
- una declaración de que el demandante puede incluir todo el texto que el demandante considere necesario y
- una declaración que identifica el lugar para presentar la queja que incluye la oficina y la dirección del director o su designado de la escuela en la que ocurrió la presunta violación.

Presentación de una queja de Williams con el Distrito Escolar Unificado de Southern Kern

Se debe presentar una queja de Williams ante el director de la escuela o su designado, en el cual surge la queja.

Una queja de Williams puede ser presentada anónimamente.

El demandante no necesita usar el formulario de queja de Williams para presentar una queja.

Cómo apelar una queja de Williams

Un demandante que no está satisfecho con la resolución del director o el superintendente del distrito o su designado, que involucra deficiencias relacionadas con los materiales de instrucción, la condición de una instalación que no se mantiene de manera limpia o segura o en buen estado, y La vacante o mala asignación de maestros tiene el derecho de describir la queja a la mesa directiva del distrito escolar en una reunión programada regularmente de la junta directiva.

Un demandante que no está satisfecho con la resolución ofrecida por el director, o el superintendente del distrito o su designado, que involucra una condición de una instalación que presenta una emergencia o amenaza urgente, como se define en el párrafo (1) de la subdivisión (c) de la Sección 17592.72 de la CE, tiene derecho a presentar una apelación ante el Superintendente de Instrucción Pública del Estado en el Departamento de Educación de California (CDE) dentro de los 15 días posteriores a la recepción del informe.

Las condiciones que representan una amenaza de emergencia o urgente (no cosmética o no esencial) para la salud y la seguridad de los alumnos o el personal mientras están en la escuela incluyen lo siguiente:

- Fugas de gas.

- Sistemas de calefacción, ventilación, rociadores contra incendios o sistemas de aire acondicionado que no funcionan.
- Falla de energía eléctrica.
- Detención de la línea principal de alcantarillado.
- Plagas importantes o infestación de alimañas.
- Ventanas rotas o puertas o portones exteriores que no se cerrarán y que representan un riesgo de seguridad.
- Reducción de materiales peligrosos previamente no descubiertos que representan una amenaza inmediata para el alumno o el personal.
- Daño estructural que crea una condición peligrosa o inhabitable.

Con respecto a la resolución ofrecida por el director, o el superintendente de distrito o su designado, que involucra una condición de una instalación que presenta una emergencia o amenaza urgente, el demandante deberá cumplir con los requisitos de apelación de 5 CCR Sección 4632.

Un demandante puede apelar la decisión de una emergencia o amenaza urgente al CDE mediante la presentación de una apelación por escrito dentro de los 15 días posteriores a la recepción de la decisión.

El demandante especificará la base para la apelación de la decisión y si los hechos son incorrectos y/o si la ley se aplica incorrectamente.

La apelación irá acompañada de:

1. Una copia de la queja original presentada localmente; y
2. Una copia de nuestra decisión de esta queja original presentada localmente.

Leyes estatales citadas:

Código de Educación de California, Secciones 1240, 17592.72, 35186, 35292.5, 48985.

Código de Regulaciones de California, Título 5 [5 CCR] Secciones 4600–4687



SOUTHERN KERN UNIFIED SCHOOL DISTRICT

2601 Rosamond Blvd.
Rosamond, CA 93560
(661)256-5000 Fax (661)256-1247

Embracing the Whole Child

Governing Board
Mario Gutierrez, President
Robert Vincelette, Jr., Vice President
Sunni Hepburn, Clerk
Adrienne Rendon, Member
Justin Wright, Member
Superintendent
Barbara Gaines
Associate Superintendent HR
Leanne Hargus
Assistant Superintendent SPED,
Pupil Personnel
Sheryl Taylor
Assistant Superintendent Ed.Serv.
Dr. Larry Mendez
Chief Business Officer
Robert Irving

Southern Kern Unified School District Williams Complaint Form

California Education Code (EC) § 35186 created a procedure for the filing of complaints concerning deficiencies related to instructional materials, conditions of facilities that are not maintained in a clean or safe manner or in good repair, and teacher vacancy or misassignment. The complaint and response are public documents as provided by statute. Complaints may be filed anonymously. However, if you wish to receive a response, you must provide the following contact information.

Response requested: Yes No

Name (optional):

Mailing Address (Optional):

Phone Number Day (Optional):

Evening number (Optional):

Issue of complaint (please check all that apply):

1. Textbooks and Instructional Materials:

- A pupil, including an English learner, does not have standards-aligned textbooks or instructional materials or state-adopted or district-adopted textbooks or other required instructional materials to use in class.
- A pupil does not have access to textbooks or instructional materials to use at home or after school. This does not require two sets of textbooks or instructional materials for each pupil.
- Textbooks or instructional materials are in poor or unusable condition, have missing pages, or are unreadable due to damage.
- A pupil was provided photocopied sheets from only a portion of a textbook or instructional materials to address a shortage of textbooks or instructional materials.

2. Facility Conditions:

- A condition poses an urgent or emergency threat to the health or safety of students or staff, including: gas leaks, nonfunctioning heating, ventilation, fire sprinklers or air-conditioning systems, electrical power failure, major sewer line stoppage, major pest or vermin infestation, broken windows or exterior doors or gates that will not lock and that pose a security risk, abatement of hazardous materials previously undiscovered that pose an immediate threat to pupils or staff, structural damage creating a hazardous or uninhabitable condition, and any other emergency conditions the school district determines appropriate.
- A school restroom has not been maintained or cleaned regularly, is not fully operational and has not been stocked at all times with toilet paper, soap, and paper towels or functional hand dryers.

- The school has not kept all restrooms open during school hours when pupils are not in classes and has not kept a sufficient number of restrooms open during school hours when pupils are in classes.

3. Teacher Vacancy or Misassignment:

- Teacher vacancy - A semester begins and a teacher vacancy exists. (A teacher vacancy is a position to which a single designated certificated employee has not been assigned at the beginning of the year for an entire year or, if the position is for a one-semester course, a position to which a single designated certificated employee has not been assigned at the beginning of a semester for an entire semester.)
- Teacher misassignment - A teacher who lacks credentials or training to teach English learners is assigned to teach a class with more than 20 percent English learner pupils in the class.
- Teacher misassignment - A teacher is assigned to teach a class for which the teacher lacks subject matter competency.

Date of Problem:

Location of problem:

School Name:

Course or Grade Level and Teacher Name:

Describe specific nature of the complaint in detail. You may include as much text as necessary (please use other side):

File this complaint with the principal of the school or his/her designee in which the complaint occurred:

Location:

Title of office

Address:

A complaint about problems beyond the authority of the principal shall be forwarded within 10 working days to the appropriate school district official for resolution.



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Distrito Unificado Escolar de Southern Kern Williams Complaint Form

El Código de Educación de California (EC) § 35186 creó un procedimiento para la presentación de quejas sobre deficiencias relacionadas con los materiales de instrucción, condiciones de las instalaciones que no se mantienen limpias o seguras o en buen estado, y maestros vacantes o mal asignados. La demanda y la respuesta son documentos públicos según lo dispone la ley. Las denuncias pueden presentarse de forma anónima. Sin embargo, si desea recibir una respuesta, debe proporcionar la siguiente información de contacto.

Repuesta Solicitada: Sí No

Nombre (opcional): _____ Dirección de Envió (Opcional): _____

Número de teléfono de día (Opcional): _____ Número de teléfono de la tarde (Opcional): _____

Problema de Queja: (Por Favor, Marque todos los que apliquen):

1. Libros de Texto y Materiales de Instrucción:

- Un alumno, incluido un aprendiz de inglés, no tiene libros de texto alineados con los estándares o materiales de instrucción o libros de texto adoptados por el estado o el distrito u otros materiales de instrucción requeridos para usar en clase.
- Un alumno no tiene acceso a libros de texto o materiales de instrucción para usar en casa o después de la escuela. Esto no requiere dos juegos de libros de texto o materiales didácticos para cada alumno.
- Los libros de texto o los materiales didácticos están en malas condiciones o no se pueden usar, les faltan páginas o no se pueden leer debido a daños.
- A un alumno se le proporcionaron hojas fotocopiadas de solo una parte de un libro de texto o materiales de instrucción para abordar la escasez de libros de texto o materiales de instrucción.

2. Condiciones de las Instalaciones:

- Una condición representa una amenaza urgente o de emergencia para la salud o la seguridad de los estudiantes o el personal, que incluye: fugas de gas, calentón que no funciona, ventilación, rociadores contra incendios o sistemas de aire acondicionado que no funcionan, fallas en el suministro eléctrico, interrupción importante de la línea de alcantarillado, infestación grave de plagas o alimañas, ventanas rotas o puertas exteriores o portones que no cierran con llave y que presentan un riesgo de seguridad, reducción de materiales peligrosos previamente no descubiertos que representan una amenaza inmediata para los alumnos o el personal, daños estructurales que crean una condición peligrosa o inhabitable, y cualquier otra condición de emergencia que el distrito escolar determina apropiado.
- Un baño de la escuela no se ha mantenido o limpiado con regularidad, no está en pleno funcionamiento y no se ha abastecido en todo momento con papel higiénico, jabón y toallas de papel o secadores de manos funcionales.
- La escuela no ha mantenido todos los baños abiertos durante el horario escolar cuando los alumnos no están en clases y no ha mantenido una cantidad suficiente de baños abiertos durante el horario escolar cuando los alumnos están en clases.

3. Vacante de Maestros o Asignación Incorrecta:

- Vacante de Maestros - Comienza un semestre y existe una vacante de maestro. (Una vacante de maestro es un puesto al que no se ha asignado un solo empleado certificado designado al comienzo del año durante todo un año o, si el puesto es para un curso de un semestre, un puesto al que no se ha asignado un solo empleado certificado designado no ha sido asignado al comienzo de un semestre durante todo un semestre).
- Asignación incorrecta de maestros: un maestro que carece de credenciales o capacitación para enseñar a los estudiantes de aprendizaje de inglés es asignado para enseñar una clase con más del 20 por ciento de estudiantes de aprendizaje de inglés en la clase.
- Asignación incorrecta del maestro: se asigna a un maestro para que enseñe una clase para la cual el maestro carece de competencia en la materia.

Fecha del Problema:

Ubicación del Problema:

Nombre de la escuela:

Curso o nivel de grado y nombre del maestro:

Describe la naturaleza específica de la queja en detalle. Puede incluir tanto texto como sea necesario (utilice el otro lado):

Presente esta queja ante el director de la escuela o su designado en el que ocurrió la queja:

Ubicación:

Título de la oficina:

Dirección:

Una queja sobre problemas más allá de la autoridad del director se enviará dentro de los 10 días hábiles al funcionario del distrito escolar apropiado para su resolución.