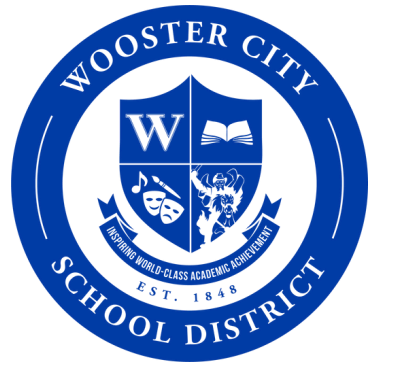


Wooster City Schools

Transportation Department Guidelines



Bus Assignments:

Students are assigned to bus routes through the Transportation Department. When changes need to be made, please enter those changes on Final Forms under the Transportation Form. It will take up to 3 (three) school days for the updated busing information to be sent back to families.

Split transportation (more than one address for pick up or drop off within a week's time) will not be permitted. You may select a different morning stop location than the afternoon. However, multiple morning or afternoon addresses for transportation are not allowed unless a court document requires this specification.

Bus Schedule:

The bus schedules are set up by the Director of Transportation & Safety and approved by the Board of Education.

Bus Conduct:

Students should conduct themselves on the school bus as they would in the classroom. Students that exhibit rude, disrespectful behavior towards their bus driver, bus' aide, or any other students, fighting with others, use of foul language, or do not follow safety directions from the driver or aide may be subject to progressive and/or permanent bus suspension.

Childcare Providers:

Transportation will be available to and from any childcare provider with the following stipulations: (a) Childcare Providers must reside in the student's school of attendance area, (b) the babysitter and daycare provider must be outside the 0.70 mile (Grades 1st-7th) & 0.50 mile (Kindergarten) school walk zone boundary. (c) Transportation to and/or from Childcare Provider must be based on a five (5) day schedule for bussing to be provided.

Delayed Buses:

If your student has been waiting for their bus for 15 minutes or longer, please instruct your student to return home. Delays will be communicated through the BusRight App Text/App Feature that would be sent out when buses are approximately five (5) minutes or more delayed.

Designated Place of Safety:

Each student will be given a place of safety that they are to wait at until the bus arrives in the morning and departs in the afternoon.

Emergency Transportation:

If your student needs transportation that is out of the ordinary, please contact the transportation department to discuss the arrangements that can be made.

Inclement Weather Closing:

In case of inclement weather, every effort is made to cancel school before 6:00 A.M. Please listen to WKVX/WQKT- 104.5 or check the district's social media pages for updated school closings or delays. Contact your student's school secretary to inquire about receiving a text message when updates are made regarding school closures.

Open Enrollment:

Inter-district (from another school district) transportation is not provided for open enrollment students. Intra-district open enrollment students (students who reside within Wooster City Schools) may utilize transportation if they are "District Placed" by Central Office.

Pick -Up Times:

Students are required to arrive at the assigned bus stop location five (5) minutes prior to the time the bus is scheduled to arrive. Students must be in the view of the driver upon approach to the bus stop. Please Note: Wooster City School Busses will not be directed to return to pick up students unless the Director of Transportation gives permission to do so.

Walk Zone Boundaries:

Kindergarten - 0.50 Mile Grades 1st - 7th - 0.70 Mile Grades 8th - 12th - 1.0 mile. Distance is School Campus to potential Place of Safety and is determined by our Superintendents and The Director of Transportation & Safety.

Young Riders:

Parents of Kindergarten or Preschool students must be at the designated stop location at the time the student arrives home.