

401 N Canyon City Blvd. • Canyon City, OR 97820-6111 Phone: (541) 575-1280 • Fax: (541) 575-3614

BOARD MEETING

ZOOM IN BY USING THE FOLLOWING INSTRUCTIONS:

https://us02web.zoom.us/j/2595245851?pwd=ZjFIZ2w2eDNPMmhoT1VtS0wvbk1MZz09 Meeting ID: 259 524 5851

Passcode: 4j94nf

WEDNESDAY 29 JUNE 2023 - 06:00PM

SPECIAL SESSION BOARD MEETING AGENDA

[* = supplement enclosed]

- 1.0 PRELIMINARY BUSINESS:
 - 1.1 Call to order
 - 1.2 Pledge of Allegiance
 - 1.3 Agenda Review / Approval
 - 1.4 Approval of prior Meeting Minutes *
 - 1.4.1 06/21/2023 Board *
 - 1.4.2 06/21/2023 Budget/ (to be reviewed/approved by Budget Committee) *
 - 1.5 Public Comment / 3-minute limit:
 - 1.5.1 1)
 - 1.5.2 2)
 - 1.5.3 3)
- 2.0 REPORTS: (August 16, 2023)
- 3.0 NEW BUSINESS
 - 3.1 2023/2024 Budget Adoption
 - 3.1.1 Resolution #2023-1 (attached)
- 4.0 CONSENT AGENDA
 - 4.1 Accept Resignations: (August 16, 2023)
 - 4.2 Accept New Hires: (August 16, 2023)

* <u>Please Note:</u> CONGRATULATIONS NEW HIRES – WELCOME ABOARD! If Anyone is missed in this section, please let me know, and I will add them to our next Meeting Agenda; <u>myersj@grantesd.k12.or.us</u> – thank you! *

OVER -->>

1 | 06/28/2023 | Web Posting by: 06/28/2023 | LD/jm 2023-0629 - Board Meeting Agenda

Board of Directors through 06/30/2023:

Jessi Brunson ● Brandon Culley ● Chair: Alicia Griffin ● Chris Labhart ● Dr. Colleen Robertson ● Kelly Stokes ● Jake Taylor

<u>Board of Directors | Effective 07/01/2023:</u>





5.0	FUTURE	CALENDAL	R DATES -	- 2023
-7-11			1 /A 1 /A	- 4114.

- 5.1 July 2023 / Swearing in New Board Members [By Appointment Only]
- 5.2 July 19, 2023 6:00PM Supplemental Budget Committee Meeting
- 5.3 08/16 7:00PM Board Meeting
- 5.4 09/20 7:00PM Board Meeting
- 5.5 10/18 7:00PM Board Meeting
- 5.6 11/15 7:00PM Board Meeting
- 5.7 12/20 7:00PM Board Meeting

6.0 GOOD OF THE ORDER:

- 6.1 **JB**:
- 6.2 **BC**:
- 6.3 CL:
- 6.4 **AG**:
- 6.5 CR
- 6.6 KS:
- 6.7 **JT**:

7.0	ADJOURNED:	PM

Board Packet posted on district web site at: https://grantsd3.schoolinsites.com/

Grant Union School District No.3 does not discriminate in employment, educational programs and activities, on the basis of race, national origin, color, creed, religion, sex, age, disability, veteran status, sexual orientation, gender identity or associational preference. The District also affirms its commitment to providing equal opportunities and equal access to its facilities. For additional information or assistance contact the District office at: (541)575-1280, 401 N Canyon City Blvd, Canyon City, OR 97820 For telecommunications relay services for the deaf, hearing or speech impaired call 1(800)735-2900

2 | 06/28/2023 | Web Posting by: 06/28/2023 | LD/jm 2023-0629 - Board Meeting Agenda





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BOARD MEETING

ZOOM IN BY USING THE FOLLOWING INSTRUCTIONS:

https://us02web.zoom.us/j/2595245851?pwd=ZjFIZ2w2eDNPMmhoT1VtS0wvbk1MZz09

Meeting ID: 259 524 5851 Passcode: 4j94nf

WEDNESDAY 21 JUNE 2023 - 07:00PM

BOARD MEETING MINUTES

[* = supplement enclosed]

1.0 PRELIMINARY BUSINESS:

- 1.1 Call to order/8:00PM, following BC Meeting
- 1.2 Pledge of Allegiance
- 1.3 Agenda Review / Approval/ as amended (2.6 reports)/ CL/JT/unanimous
- 1.4 Approval of prior Meeting Minutes *
 - 1.4.1 05/17/2023 Board Minutes *
 - 1.4.2 05/24/2023 Board Minutes *
 - 1.4.3 06/08/2023 Board Minutes */ All approved: CL/JT/unanimous
- 1.5 Public Comment / 3-minute limit:
 - 1.5.1 1) [There are] struggles; great kids; fantastic things at GU, Humbolt; more positive needed; no competition w/others; focus needs to be on our schools/Meeting pending for discussing Seneca Elementary/ CL/CR/JT/MTA nominated.
 - 1.5.2 2)
 - 1.5.3 3)

2.0 REPORTS:

- Financial/Business Manager Stacy Durych Budget Meeting 2/2 5:30PM/ Expenses/schools: Humbolt: 77.39%; Seneca: 72%; GU: 79.25%; DO: 54.47% = TOTAL: 66.62%/ EDS: receiving \$3,000.00/month for payroll processing.
- 2.2 Current Enrollment/LD *
- 2.3 2023/24 Personnel Directory/JM
- Superintendent/ 0 ▶ Oral presentation: 1) Accreditation lost by unknown reason; working on making [district] accredited again; 2) Wood chips -vs- rubber for Humbolt's playground; 3) Contracts: close/HR; also working on getting job descriptions in place.
- 2.5 Administration X5/0 ► Board Meeting 08/16 7:00PM
- 2.6 Agenda Amendment Addition: Report w/PC co-op inter-district transfers/ Productive meeting w/ AG/LD/AL/co-op/ PC doesn't want to pay for co-op; \$34,000.00 (30% athletic budget for GSD3/PC approved 2023/2024 Budget, not enough money/ AL researched / we have facilities/equipment to maintain, ID transfers/ how SD funding works; will be revisited w/ new board.

3.0 NEW BUSINESS

3.1 CBA – Teacher's Union/LD/Cindy Dougharity (CD)/ Approved; AG/JT involved in production/ CL/CR/unanimous

1 | 06/28/2023 | Web Posting by: 06/28/2023 | LD/jm 2023-0621 - Board Meeting Minutes



- 3.2 Inter-district Transfers, %/LD/ Moved to new board
- 3.3 July 2023 Swearing in of Newly Elected Board Members WHAT DAY?/ LD/ By appointment

4.0 CONSENT AGENDA

- 4.1 Accept Resignations: Jenny Juve Last Day 06/30/2023/ CL/JT/unanimous
- 4.2 Accept New Hires: Marcus Teague (returning) Wood shop, CTE Construction & Spanish Teacher/ Starts – 08/15/2023/ CL/JT/unanimous
 - * <u>Please Note:</u> CONGRATULATIONS NEW HIRES WELCOME ABOARD! If Anyone is missed in this section, please let me know, and I will add them to our next Meeting Agenda; <u>myersj@grantesd.k12.or.us</u> thank you! *

5.0 FUTURE CALENDAR DATES - 2023

- 5.1 June 27 6:00PM (Optional 2023/24 Budget Meeting if budget approval remains pending)
- 5.2 June 28, 2023 6:00PM OSBA Training Session New Board Members
- 5.3 June 29, 2023 6:00PM Board Meeting/Adopt 2023/24 Budget
- July 2023 / Swearing in New Board Members/ [BY APPOINTMENT ONLY]
- 5.5 August 16 7:00PM Board Meeting

6.0 GOOD OF THE ORDER:

- 6.1 <u>JB:</u> See board moving forward; board/superintendent remain focused on amicable meetings where people attending can decide to attend w/out talking all night.
- 6.2 **BC:** (Not present)
- 6.3 **CL:** Read all kids letters from Humbolt; great visit at Humbolt!
- 6.4 AG: 2nd JB's words: 'relationships amicable/positive.'
- 6.5 CR: Nice work Landon [intro our student techie (IT) helper]!
- 6.6 **KS:** Thank you for all the hard work! Looking forward to 2023/2024!
- 6.7 JT: What CD said: "Keep our own house in order."
- 7.0 ADJOURNED: 9:22PM CL/JT/unanimous

Board Packet posted on district web site at: https://grantsd3.schoolinsites.com/

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Grant Union School District No. 3

PLEASE SIGN IN

BOARD MEETING

District Office Board Room

DATE: <u>06/21/2023</u> TIME: <u>7:00 PM</u>

the Boa	address ard during	TOWN REPRESENTING
	Nide Green	Catalyst
	Levana James	
	wen broof	
	Justin Davis	BME
	M.T. ANDERSON	
	Kitman Kienzle	
U	and Doughard-Spancer	Canyon City
		Page of

Sign in Board Meeting Revised 02/07/2023



401 N Canyon City Blvd. • Canyon City, OR 97820-6111 Phone: (541) 575-1280 • Fax: (541) 575-3614

BUDGET COMMITTEE MEETING NO. 2/2

ZOOM IN BY USING THE FOLLOWING INSTRUCTIONS:

https://us02web.zoom.us/j/2595245851?pwd=ZjFIZ2w2eDNPMmhoT1VtS0wvbk1MZz09

Meeting ID: 259 524 5851 Passcode: 4J94nf

WEDNESDAY 21 JUNE 2023 – 5:30PM

BUDGET COMMITTEE MEETING 2.1 MINUTES

[* = supplement enclosed]

4 0	DDET	TRATEL	DX	DEICHAITTOC.
1.0	PREL	JULINA	KY	BUSINESS:

- 1.1 Call to order/ By CM (No time stated)
 - 1.1.1 Attendance:
 - 1.1.1.1 Budget Committee
 - 1.1.1.1.1 Mat Carter/ (MC)
 - 1.1.1.1.2 Amy Charette, Interim/ (AC)
 - 1.1.1.1.3 Janelle Jackson/ (JJ)
 - 1.1.1.1.4 Charlene Morris, Chair/ (CM)
 - 1.1.1.1.5 King Williams/ (KW)
 - 1.1.1.2 Board of Directors
 - 1.1.1.2.1 **Jessi Brunson/ (JB)**
 - 1.1.1.2.2 Brandon Culley/not present/ (BC)
 - 1.1.1.2.3 Alicia Griffin, Chair/ (AG)
 - 1.1.1.2.4 Chris Labhart/ (CL)
 - 1.1.1.2.5 Dr. Colleen Robertson/ (CR)
 - 1.1.1.2.6 Kelly Stokes/via Zoom/ (KS)
 - 1.1.1.2.7 Jake Taylor/ (JT)
 - 1.1.2 Minutes for 06/08/2023 not ready for the commencement of session
 - 1.1.2.1 Completed/provided: 6:44PM
 - 1.1.2.1.1 Approved: KW/??; unanimous
 - 1.1.3 CM looking for previously requested list
 - 1.1.3.1 SD stated will be included within the completed budget
 - 1.1.4 Any changes?
 - 1.1.4.1 FTE adjustments; all staff: 112 FTE/SD
 - 1.1.4.2 Two additional adjustments; please note questions throughout presentation and we can address those at the end/SD
- 1.2 Pledge of Allegiance
- 1.3 Agenda Review / Approval/ Approved/ (no motions stated)

2.0 NEW BUSINESS

- 2.1 2023/24 Budget Presentation 2.1/ Stacy Durych/ (SD)
 - 2.1.1 Overview/ page by page../ "Please make notes and save your questions until the end."/SD 2.1.1.1 O/CM: Medicaid Fund: what is it? A/SD: Unknown; A/LD: Document drawn, sent to State of Oregon.

1 | 06/22/2023 | Web Posting by: 06/30/2023 | jm 2023-0621 – Budget Committee Meeting No. 2.1 Minutes – BCM#2.1

2.1.2



	Page 71: Preschool Fund explained/SD		
2.1.1.3	Page 75/Q/??: Payments w/ interest?		
	2.1.1.3.1 A/SD: Bus loans		
	2.1.1.3.2 PERS bond (PERS debt service fund; not allowed to pay it off to save		
	interest)		
	2.1.1.3.3 Page 15 (Page 77 projects) Facilities Project Fund money is Grant		
	money – part of House Bill (yes)		
	2.1.1.3.4 Q/CM : How did that balance go from \$250,000.00 to \$4,700,000.00?		
	2.1.1.3.4.1 A/SD: Adopted from 2022/23, received funds, spent, new		
	balance; balance was not carried over from 2021/22;		
	2.1.1.3.4.2 A/NG: Cash balance that should have been carried forward,		
	dropped out; budgeting error; should've been \$3,100,000.00		
	from last year; you are seeing more accurate reflection of your		
	current cash balance; ~\$250,000.00 spent of the \$3.1M.		
	2.1.1.3.5 Total salaries show decrease; not padding salaries, more accurate		
	what happened last year?		
	2.1.1.3.5.1.1.1 A/SD: Producing report/State of Oregon		
	2.1.1.3.6 Need to add Paid Family Medical Leave expense/\$20,000.00; need to		
	find a place to add in; newly established law; 06% by employee; .04%		
	by employer/SD		
	2.1.1.3.7 General Fund 1140 – Pre-kindergarten/no changes		
	2.1.1.3.8 1250 Resource Room: reduced due to actual -vs- padding; to align with		
	salaries and other expenses		
	2.1.1.3.9 1271 Extended programs continued/no changes		
	2.1.1.3.10 2115 Student Safety: Safety Officer; may not occur; ESD would		
	implement, will not fund		
	2.1.1.3.11 Legal Expenses increased		
	2.1.1.3.11 Auditing increased		
	error/SD; CL reminded floor: "Questions at the end – has a few."		
	2.1.1.3.13 COVID fund		
	SSION:		
2.1.2.1	O/?? Fiscal Year?		
	2.1.2.1.1 A/SD: July 01 – June 30/ ODE requires budget adoption by: 06/30		
2.1.2.2	O/CL: Music teacher is not showing at the HS, only Humbolt, why?		
	2.1.2.2.1 A: SD/LD: Look at 1131 – HS; under middle school, page 20, music/Art		
	\$43,000.00;		
2.1.2.3	O/CL: Extended Programs – 1271, expenditures, nothing showing; did we drop		
	those programs?		
	2.1.2.3.1 A: SD/LD: We had a "Friday School, Summer School, Remedial", State		
	funds stopped, we hired a teacher. Summer school being paid for by		
	SIA and HSS Grant money this year, allocated there. LD: Humbolt is		
	starting to invite summer school students starting end of July and		
	running 4 weeks at the Canyon City City Hall, has WI-FI, AC, as our		
	facilities will be under construction. Chris visited Humbolt and wants		
	to see the maintenance be completed; students voiced concerns during		
	Chris's visit and in writing presented to prior board meeting (13		
	letters). CHAT COMMENT 1: Looking forward to the new water		

 $2\mid 06/22/2023\mid Web\ Posting\ by:\ 06/30/2023\mid jm\ 2023-0621-Budget\ Committee\ Meeting\ No.\ 2.1\ Minutes-BCM\#2.1$



- 2.1.2.3.2 bottle filler machines; CC2: Devices also come with a water fountain feature. CL: During tour of Humbolt playground, bad shape; look at blue turf down at 7th Street Complex, ideal.
 - 2.1.2.3.2.1 WATERCOOLER / BOTTLE FILLER MACHINES: 8 were ordered/ contractor was unable to store 8, but could store 4 and receive the other 4 later; a check was paid for all 8 to contractor/ contractor returned check to GSD3 office and wanted a replacement check for 4 units instead of 8/SD; FEMA Grant funds were utilized and now that we are ready to purchase the additional 4 units, the use of the FEMA Grant funds has expired. Will have to finding funding for the additional 4 units;/ LD
- 2.1.2.4 O/AC: Could funds from the 400 Fund be used to cover the additional 4 units needed for Humbolt Facilities Project Fund?
 - 2.1.2.4.1 A/LD: Yes it could be used; money is set aside for additional needs.
- 2.1.2.5 O/CL: 2310 Expenditures/ Dues and Fees: \$15,000.00 from \$9,200.00, what's going on?
 - 2.1.2.5.1 A/SD:
- 2.1.2.6 **Q/CL**: **2520** Finger printing?
 - 2.1.2.6.1 A/SD: Billed through ESD.
- 2.1.2.7 O/CL: Plant Operation and Maintenance/2540: Seneca \$40,000.00 \$90,000.00? 2.1.2.7.1 A/SD: Legal (Dues/Fees)
 - 2.1.2.7.2 A/LD: 1 staff person -vs- 2 accounted for the 2023/24 budget year
- 2.1.2.8 O/CL: 2660 Technological Services/\$9,000.00 last year for Seneca; \$0.00 2023/24 budget any computers needed?
 - 2.1.2.8.1 A/SD: Once every 5 years
- 2.1.2.9 Q/CL: 6110 Operating Contingencies, no data prior?
 - 2.1.2.9.1 A/SD: 10% in reserves
- 2.1.2.10 Q/CL: Page 57 <text books...inaudible>
 - 2.1.2.10.1 A/SD: No reserves; same for prior; math books adopted; science books planned/ 23/24 budget/ money
- 2.1.2.11 O/CL: Planned reserves, not money reserved last 2 years?
 - 2.1.2.11.1 A/SD: No; no data, maybe planned for differently.
- 2.1.2.12 O/CL: Pre School Fund/page 71: How many teachers are you estimating for our preschool? How many students are you estimating for that?
 - 2.1.2.12.1 A/SD: 1 Director; 1 teacher; 2 aids; student count:
- 2.1.2.13 O/CR: What more can we do to support TAG in our district?
 - 2.1.2.13.1 A/LD: TAG program required by State; each student identified in TAG will have an Individual Learning Plan (ILP); teacher/building driven; volunteers may be interested/CR;
- 2.1.2.14 O/CR: We had a conversation with Sharon Flory/bus budget/ need to do more and make sure transportation has what they need; vans may not be the best solution 2.1.2.14.1 A/AG: We would like to fill all bus driver positions; 2 openings
- 2.1.2.15 O/KW: Comments; need to adopt (approve) budget tonight; proposed a supplemental budget meeting in July to continue clarifying entire budget and making adjustment to mis-entered line items; needed budget out sooner, but moving forward we need to work on getting things done;



- 2.1.2.16 **Q/JJ**: How to we review budget, from budget -vs- actuals, or do we always go from a proposed budget to another budget?
 - 2.1.2.16.1 A/CM: Generally a place on the district board agenda every year, month, meeting for a financial report; once the budget is approved [by Budget Committee] our job is done, unless there is as supplemental budget meeting; you [JJ] can ask for budget documents from the district office; info will be available/LD;
 - 2.1.2.16.2 $\underline{A/MC}$: In agreement with KW + AC; JB; JT;
- 2.1.2.17 MOTION TO ADD FUTURE SUPPLEMENTAL BUDGET COMMITTEE

MEETING IN JULY 2023 (TBA)/CM

2.1.2.17.1 M: ??; S: ??; unanimous

- 2.1.2.18 MOTION TO APPROVE 2023/2024 BUDGET FOR GSD3
 - 2.1.2.18.1 KW/??; unanimous
- 2.1.2.19 RESOLUTION ORS: 294.456(1)
- 2.2 Expenditures Power Point Presentation/ Nick Green
 - 2.2.1 Summarized timing remaining on ESSR Funds and grants expiration understanding; SD and I [Nick Greene] will be working through the lines items with SD
- 2.3 2023/24 Budget Approval/ Tax Rate Approval: (\$687,563.00): CL-??/KW; unanimous
- 3.0 FUTURE CALENDAR DATES 2023
 - 3.1 June 21 7:00PM Board Meeting + 2023 / 2024 Budget Meeting 2/ Approval Session
 - 3.2 June 27 6:00PM (Optional Budget Meeting if approval of 2023/24 Budget remains pending)
 - 3.3 June 28 6:00PM Board Members Training Session/OSBA
 - 3.4 June 29 6:00PM Special Session Board Meeting/Budget Adoption
 - 3.5 July 2023 (TBA) / Swearing in New Board Members
 - 3.6 August 16 7:00PM Board Meeting
- 4.0 GOOD OF THE ORDER:
- 5.0 Move to Adjourn: Motion: CM second: ?? Unanimous: YES
- 6.0 ADJOURNED: <no time stated> PM

CLOSING STATEMENT: These Minutes were drawn by reviewing a 02:17:00 Zoom recording of this 06/21/2023 Budget Committee Meeting 2.1 in its entirety, on June 22, 2023, by: Janet Myers, Board Secretary

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Grant School District No. 3

PLEASE SIGN IN

BUDGET COMMITTEE MEETING

District Office Board Room

DATE: <u>06/31/2023</u> TIME: 40-5: 30 PM

wish to a the Board Public Fo	d during rum.	
(3- Minu	te Limit) NAME <mark>(please print)</mark>	TOWN REPRESENTING
	Nick Green	Catalyst
	Lovana James	
	W. Ju Bread	
	Justin Davis	BME
	M.T. ANDERSON	
	Kitman Kienzle	
	,	



401 N Canyon Blvd • Canyon City, OR 97820-6111

Phone: (541) 575-1280 • Fax: (541) 575-3614

RESOLUTION #2023-1

- 1. BE IT RESOLVED, that the Board of Directors of Grant School District #3 hereby adopts the budget for the 2023-24 fiscal year in the total sum of \$24,389,458 a copy of which is now on file in the District Office.
- 2. BE IT RESOLVED, that the Board of Directors of Grant School District #3 hereby imposes the taxes provided for in the adopted budget at the rate of \$1.6468 per \$1,000 of assessed value for operations; and these taxes are hereby imposed and categorized for tax year 2023-24 upon the assessed value of all taxable property within the District as of 12:01 a.m.; July 1, 2023, and that the District Clerk is hereby directed to certify the levy to the County Assessor.

Subject to the Education Limitation:

Permanent Rate:

\$1.6468/\$1,000

Local Option Tax:

\$0.00

Excluded from the Limitation:

General Obligation Debit Service:

\$0.00

3. BE IT RESOLVED, that for the fiscal year beginning July 1, 2023, the amounts shown below are hereby appropriated for the purposes as indicated in the funds listed:

General Fund:

 Instruction:
 \$ 4,945,557

 Supporting Services:
 \$ 4,032,117

 Facilities:
 \$ 50,000

 Transfers:
 \$ 517,000

 Contingency:
 \$ 105,000

 Reserves For Next Year
 \$ 900,000

 TOTAL:
 \$10,549,675

Special Projects:

Instruction: \$2,030,509 Supporting Services: \$ 928,072

1 | 06/20/2023 - Resolution 2023/2024



Enterprise Services:	\$ 480,011
Facilities:	\$ 970,858
Contingency:	\$ 150,000
TOTAL:	\$4,559,450
Debt Services:	
Debt Services:	\$ 461,434
Contingency:	\$ 701,663
Unappropriated End Fund Balance:	\$ 1,957,092
TOTAL:	\$ 3,120,189
Facilities:	Č C 100 111
Facilities:	\$ 6,160,144
TOTAL:	\$,6,160,144

TOTAL SPECIAL FUNDS: \$13,839,783

TOTAL APPROPRIATIONS ALL FUNDS: \$21,532,366

TOTAL UNAPPROPRIATED & RESERVE AMOUNTS ALL FUNDS: \$2,857,092

TOTAL ADOPTED BUDGET: \$24,389,458

Dated this: 29th day of June 2023

Alicia Griffin, Chairman of the Board

Louis Dix, Superintendent | Clerk