SOUTH WASHINGTON COUNTY SCHOOLS
SCHOOL BOARD
7362 East Point Douglas Rd S.
Cottage Grove, MN 55016

ADMINISTRATIVE REPORT

DATE:	July 17, 2025
TOPIC:	5.13 - Resolution Proposing Discipline of Employee
PRESENTER:	Abby Baker, Executive Director of Human Resources & Operations
REFERENCE TO POLICY/STATUTE:	MN Statute 122A.40

A. PURPOSE OF REPORT

Attached is a resolution proposing discipline for a teacher, pursuant to MN Statue 122A.40, district policy, and collective bargaining agreement with the United Teachers of South Washington County.

B. RECOMMENDATION

a. Administration recommends approval of this resolution.

C. CONNECTION TO STRATEGIC PRIORITY

a. The Student Experience
b. Student Pathways and Supports
c. Operations, Staffing, and Finance

Member _____introduced the following Resolution and moved its adoption:

RESOLUTION PROPOSING DISCIPLINE OF EMPLOYEE

WHEREAS, allegations have been made against an employee of the School District;

WHEREAS, the School District has investigated those allegations; and

WHEREAS, the School Board has reviewed a proposed letter to the employee informing him of the discipline proposed by the School District.

NOW, THEREFORE, BE IT RESOLVED by the School Board of Independent School District No. 833, South Washington County Schools, as follows:

1. The School Board hereby approves the letter setting forth the proposed discipline of the employee and adopts the grounds for the proposed discipline as stated in the letter.

2. The School Board Chair is authorized to sign the letter on behalf of the School Board, and the Superintendent or her designee is directed to deliver the approved letter and this Resolution to the employee and to place a copy of the letter and this Resolution in the employee's personnel file.

3. Pursuant to Minnesota Statutes section 13.43, subdivision 2, the specific reasons for the discipline, the nature of the discipline, and the letter are private data on the employee until final disposition of the disciplinary action.

The motion for the adoption of this resolution was duly seconded by

_____and upon a roll call vote being taken, the following voted in favor of the Resolution:

And the following voted against the Resolution:

Whereupon this resolution was declared duly passed and adopted.