SOUTH WASHINGTON COUNTY SCHOOLS
SCHOOL BOARD
7362 East Point Douglas Rd S.
Cottage Grove, MN 55016

ADMINISTRATIVE REPORT

DATE:	July 17, 2025
TOPIC:	5.6-June 26, 2025 School Board Meeting Minutes
PRESENTER:	Dayna Pottratz, Executive Assistant to the Superintendent & School Board
REFERENCE TO POLICY/STATUTE:	Policy 204

A. **PURPOSE OF REPORT**
   a. Review School Board Meeting Minutes.

B. **RECOMMENDATION**
   a. Approval

C. **CONNECTION TO STRATEGIC PRIORITY**
   a. Operations, Staffing, and Finance

June 26, 2025

1.0 **Call to Order: Roll Call:** Pursuant to due call and notice thereof, a meeting of the School Board of Independent School District 833, South Washington County, was held on Thursday, June 26, 2025. The meeting was called to order by Chair Katie Schwartz, at 6:00pm at the District Service Center, 7362 East Point Douglas Road South, Cottage Grove, MN 55016. School Board Members present: Ryan Clarke, Melinda Dols, Louise Hinz, Simi Patnaik, Katie Schwartz, Eric Tessmer and Sharon Van Leer. Superintendent Julie Nielsen was present.

2.0 **Pledge of Allegiance**

3.0 **Approval of Agenda:** It was moved by Sharon Van Leer, seconded by Simi Patnaik to approve the agenda. All in favor, none opposed, motion carried.

4.0 **Comments to the Board:** None

5.0 **Consent Items**: It was moved by Sharon Van Leer, seconded by Melinda Dols to approve the consent agenda. All in favor, none opposed, motion carried.
5.1 Retirements, Resignations and Terminations
5.2 Leaves of Absence
5.3 New Employees/Change of Status
5.4 Electronic Fund Transfers
5.5 Resolution to Accept Gifts
5.6 May 22, 2024 School Board Business Meeting Minutes
5.7 June 12, 2025 School Board Workshop Meeting Minutes
5.8 Cash Disbursements
5.9 Student Teaching Agreement with the University of Wisconsin - Stout
5.10 Miscellaneous Wage Sheet
5.11 MSDLAF+ Resolution
5.12 Extended Field Trips
5.13 Independent Employees Terms & Conditions
5.14 MN Coaches, Inc Contract Extension
5.15 Teachers on Call Contract Extension

6.0 **Information Items:** None.

7.0 **Action Items:**
7.1 Proposed Policy Changes, presented by Julie Nielsen, Superintendent. It was moved by Sharon Van Leer, seconded by Simi Patnaik to approve the changes. All in favor, none opposed, motion carried.

7.2 Minnesota State High School League Membership, presented by Kristine Schaefer, Assistant Superintendent. It was moved by Eric Tessmer, seconded by Louise Hinz to approve the resolution. A roll call vote was taken. All in favor, none opposed, motion carried.

7.3 2025-26 Budget presented by Kris Blackburn, Director of Business Services. It was moved by Sharon Van Leer, seconded by Simi Patnaik to approve the budget. All in favor, none opposed, motion carried.

7.4 Certify Updated Census presented by Jake Winchell, Director of Community Education. It was moved by Melinda Dols, seconded by Simi Patnaik to approve the resolution. A roll call vote was taken. All in favor, none opposed, motion carried.

8.0 **Superintendent Report:** Ms. Nielsen reported on construction, training and cottage grove scholarship event.

9.0 **Future Meeting Dates**:
July 17, 2025 - School Board Business Meeting (DSC/6:00p.m.)
August 7, 2025 - School Board Workshop Meeting (DSC/6:00p.m.)

10.0 **Adjournment:** The meeting adjourned at 6:14pm.