

WEST PARK HIGH SCHOOL

Pass Policy

Mission Statement: *We value people and we love to learn.*

General Pass Policy

All students must have a pass when they are not with their class during class time.

Types of Passes

The following outlines the types of passes students must use:

- **Minga Pass** - electronic pass system that can be generated by a staff member or a student (and approved by a staff member).
- **Lanyard** - CTE classes have neon lanyards (colors differentiate each program)
- **Elevator Pass** - provided to students who have classes held on the 2nd or 3rd floors of any building and have a medical need that prevents them from climbing up or down the stairs.

Restrooms

Students must travel alone to the restroom and must go to the restroom closest to their class location.

Health Office

If you are feeling ill, please bring your belongings with you in the event that you go home for the day.

Time is of the Essence

Students must reach their destination within a reasonable amount of time (usually 5-8 minutes based on their destination).

Students who do not follow the listed procedures are subject to disciplinary action.