

GREENWICH PUBLIC SCHOOLS
Purchasing Department
290 Greenwich Avenue
Greenwich, Connecticut 06830
(203) 625-7411
eugene_watts@greenwich.k12.ct.us

EUGENE H. WATTS
Manager of School Procurement

July 11, 2025

Dear Sir/Madam:

You are invited to submit a proposal for furnishing Prepared Chicken Nuggets and Potato Cones for Greenwich Public Schools. The attached Bid specifications detail the requirements we are looking for.

Bidders are urged to read all documents carefully and fill out all information requested. Bids which are incomplete, obscure, or conditional, and which contain irregularities of any kind, will be subject to rejection for failure to comply strictly with these conditions.

Bids must be submitted on the schedule form attached hereto. All unit prices must be filled in. Each Bid must be submitted with one (1) original and three (3) copies of the Bid. Bidders must submit Bids in a clear, concise and legible manner so as to permit proper evaluation of responsive Bids. Faxed Bids will not be accepted. The original Bid and copies must be in a sealed envelope plainly marked:

Prepared Chicken Nuggets & Potato Cones Bid

Opening Date: August 1, 2025

Opening Time: 10:30 a.m.

Bid Number: 2536-25

Sealed Bids for supplying the above will be received by the Purchasing Department at the above address until 10:30 a.m., at which time they will be opened and read publicly. All Bidders and other interested people are invited to be present at the opening of these Bids.

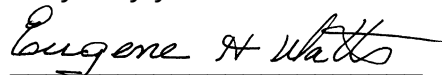
The meeting for the bid opening will be held remotely by telephone in real time. The details to join the meeting remotely are as follows:

Dial-In by phone 1 321-428-7978

PIN NUMBER: 502203043#

All Bidders and other interested people are invited to call in to hear Bid 2536-25 being read at 10:30 a.m.

Very truly yours,



Eugene H. Watts

**PREPARED CHICKEN NUGGETS & POTATO CONES BID
BID #2536**

**GREENWICH PUBLIC SCHOOLS
GREENWICH, CONNECTICUT**

BIDDER:_____

**Board of Education
Purchasing Department
Havemeyer Building
290 Greenwich Avenue
Greenwich, Connecticut 06830**

2025/2026

INSTRUCTIONS

Sealed bids for Prepared Chicken Nuggets & Potato Cones for Greenwich Public Schools Food Service Department as specified on the attached specification sheets will be received at the time and date specified.

Deliveries will be made to the Greenwich High School Kitchen/Cafeteria on the second floor, at 10 Hillside Rd, Greenwich, Connecticut. Delivery is to be inspected and verified by Food Services personnel at the time of delivery. No help for unloading will be provided by the Board of Education, and suppliers should notify their drivers accordingly.

The attached specifications are intended to serve as a uniform basis for the information of bidders when quoting prices and to be a standard for inspection when these products are received by Greenwich Public Schools Food Service. At the time of delivery, substitution of products other than those specified on the quote sheets shall be made only upon written approval of the Greenwich School Food Services Department. Where brand names are specified, they must be supplied. Upon delivery, products not meeting these specifications will be removed and replaced with conforming goods at the bidder's expense.

Orders will be considered complete upon delivery. In the event shortages occur, we request PRIOR NOTIFICATION of those items which will not be available on your scheduled delivery day. Shortages should be noted as "BACK ORDERED" on invoice and sent as soon as possible. These items will then be re-evaluated as to their availability from other sources and new orders will be placed in an effort to obtain these products as soon as possible.

All Chicken-Cones received damaged must be replaced without additional charge to the Board of Education, and without regard to the actions of any shipper or carrier.

Bids may be submitted for all or any of the specified items, but must be submitted on a per item basis on the attached Bid sheets. The Greenwich Board of Education reserves the right to make awards by item. The quantities shown are estimated and are used for pricing purposes only. Samples will be required at a pre-arranged date after the opening of the bid.

Awards will be made based on the lowest quotes, as considered to be in the best interest of the Board of Education, taking into consideration all relevant factors, including but not limited to the reliability of the bidder; the quality and acceptability by students and staff of the materials, equipment or supplies to be furnished and their conformity with the instructions and specifications; the purposes for which required; the production, packaging, storage and delivery facilities of the bidder; and the terms of delivery.

Bidders are urged to read all documents carefully and fill out all information requested. Bids which are incomplete, obscure, or conditional, and which contain irregularities of any kind, will be subject to rejection.

All questions must be directed to: bid_department@greenwich.k12.ct.us. In the subject line of your email, please put "bid #2536-25 Chicken". All questions must be received no later than 1:00 pm on July 18, 2025. All Answers will be posted as an addendum to our

website, www.greenwichschools.org no later than 2:00 pm on July 25, 2025. Failure to comply with these conditions will result in the proposer waiving his/her right to dispute the bid specifications and conditions. It is the bidder's responsibility to check our website for all addenda up to the day before the opening date.

The Board of Education reserves the right to waive any informality in the bid or reject any or all bids or to accept any bid, which appears to be in the best interest of the Board. Any bid may be withdrawn prior to the opening time and date. Any bid received after the time and date as specified will not be considered.

GENERAL TERMS, AND INSTRUCTIONS

The successful bidder shall guarantee that the Chicken-Cones delivered conform in every respect with accepted standards of the school that is placing the order and to be available once a month or when needed if there are any problems.

The Board of Education shall have the right to take such steps as it deems necessary to determine the ability of the bidder to perform the work. The bidder shall furnish the Board of Education with information and data for this purpose as the Board of Education may request. The right is reserved to reject any bid where on investigation the evidence or information submitted by such bidder does not satisfy the Board of Education. The bidder is qualified to carry out properly the terms of the contract.

No amount shall be added for the Connecticut Sales Tax or Federal Tax. The Greenwich Public Schools is exempt from the payment of taxes imposed by the Federal Government and/or State of Connecticut. Taxes must not be included in the bid price.

Should the bidder find, during examination of specifications, any discrepancies, omissions, ambiguities, or conflicts in the specifications or be in doubt as to the meaning of any portion of them, he/she shall bring the question to the attention of the Purchasing Department at the Board of Education at once and no later than ten (10) days before the bid due date. The Purchasing Department will review questions and, where information sought is not clearly indicated or specified, the Purchasing Department will then instruct all bidders in writing regarding the points in question, by issuing a clarifying addendum that will become a part of the specifications. No alleged "verbal interpretation" shall be held valid. All addenda issued during this period supersede previous information and automatically becomes part of the specifications.

The Board of Education reserves the right, in its sole discretion, to waive any irregularity or informality in any bid. The Board of Education reserves the right, in its sole discretion, to reject any or all bids or any one or more items or part of any bid for any reason, or to accept those bids which appear to be in the best interest of the Board of Education. The right is reserved to cancel this contract if instructions are not followed. Any bid received after the time and date specified shall not be considered.

If the Board of Education and the bidder agree to extend the contract for additional years, the bidder agrees to adhere to a percentage rate which will not exceed what was originally specified. Furthermore, the Board of Education reserves the right to negotiate a lower percentage rate when extending this contract.

2026-2027 _____ %

2027-2028 _____ %

If the Board of Education deems it necessary, it may postpone the opening date of bids by notifying each bidder by telephone, mail or the issuing of an addendum.

All addenda issued during the proposed period supersede previous information and automatically becomes part of the specifications.

The Greenwich Board of Education reserves the right to accept the bid or bids of the lowest qualified bidder, kind, quality and material being equal, to select a single item from the bidder, or to accept the bid as a whole; to reject any and all bids, and to waive any omission or informalities in any bid.

Any and all reference to commercial type, sales, trade names and catalogue are intended to be descriptive only and not restrictive. The intention is to indicate only to the bidders the kind and quality of the articles that will be satisfactory. Bids on other equivalent makes, or with reference to other catalogue items will be considered. The bidder is to clearly state in the bid exactly what he intends to furnish. Where possible and feasible, submit an illustration and, or descriptive matter.

The Town/Greenwich Public Schools may at any time and for any reason may terminate this Award by written notice specifying the termination date, which shall be not less than seven (7) days from the date such notice is given. Termination under this Award shall not give rise to any claim against the Town of Greenwich or Greenwich Public Schools for damages for compensation in addition to that provided hereunder.

HAZARDOUS SUBSTANCES: All hazardous substances delivered to the Greenwich Public Schools must conform to all Federal and State regulations pertaining to labeling of hazardous substances, etc. A fully completed Material Safety Data Sheet (MSDS) OSHA form 20 must be submitted with bid for all products in the latest edition of the Hazardous Materials Handbook of the National Fire Protection Association before an order is considered complete. Department will then instruct all bidders in writing regarding the points in question, by issuing a clarifying addendum, which will become a part of the specifications. No alleged "verbal interpretation" shall be held valid. All Addenda issued during this period supersedes previous information and automatically becomes part of the specifications.

The Town may at any time and for any reason terminate this Award by written notice specifying the termination date, which shall be not less than seven (7) days from the date such notice is given. Termination under this Award shall not give rise to any claim against the Town of Greenwich or Greenwich Public Schools for damages for compensation in addition to that provided hereunder.

COLLUSION AMONG BIDDERS

More than one offer from an individual, firm, partnership, corporation or association under the same or different name will be rejected. Reasonable grounds for believing that a bidder is interested in more than one bid for the work contemplated will cause rejection of all bids in which the bidder is interested. Any or all bidders will be rejected if there is any reason for believing that collusion exists among the bidders.

Participants in such collusion may not be considered in the future offers for the same work. Each bidder, by submitting a bid, certifies that it is not a part to any collusive action.

EMPLOYMENT DISCRIMINATION BY CONTRACTOR PROHIBITED

The successful bidder will not discriminate against any employee, or applicant for employment, because of race, religion, color, sex, or national origin, except where religion, sex, or national origin is a bona fide occupational qualification reasonably necessary to the normal operation of the contractor. The successful bidder agrees to post in a conspicuous place, available to employees and applicants for employment, notices setting forth the provision of this nondiscrimination clause. The successful bidder in all solicitation or advertisements for employees, placed by or on behalf of the contractor, will state that such successful bidder is an Equal Opportunity Employer.

Employment discrimination by contractor prohibited. Notices, advertisements, and solicitations placed in accordance with Federal Law, rules, sample or regulation shall, be deemed sufficient for the purpose of meeting the requirements of this section.

GREENWICH PUBLIC SCHOOLS
REQUEST FOR Bid # 2536-25 DEADLINE 8/1/25 AT 10:30 a.m
Prepared Chicken Nuggets and Potato Cones
REPLY SHEET (Page 1 of 2)

STATEMENT OF NON-COLLUSION

In submitting this bid/proposal, the undersigned declares that this is made without any connection with any persons making another bid/proposal on the same contract; that the bid/proposal is in all respects fair and without collusion, fraud, or mental reservation; and that no elected or appointed official of the Town, or any person or entity in the employ of the Town, is directly or indirectly interested in said bid/proposal or in the supplies or work to which it relates, or in any portion of the profits thereof, except as permitted under the Town of Greenwich Code of Ethics.

CODE OF ETHICS

In submitting this bid/proposal, the undersigned further declares and certifies that a) it has not, and will not induce or attempt to induce any Town of Greenwich employee or officer to violate the Town of Greenwich Code of Ethics in connection with its offer to provide goods or services under, or otherwise in the performance of, such contract, and b) if an elected or appointed official or any person in the employ of the Town has a direct or indirect interest in Vendor or any supplier or Subcontractor expected to be involved with the contract, such person or entity is in compliance with the safe harbor procedures established by the Town of Greenwich Board of Ethics or has received an advisory from the Town's Board of Ethics with respect to such involvement.

The undersigned further understands that the above declarations are material representations to the Town of Greenwich made as a condition to the acceptance of the bid/proposal. If found to be false, the Town of Greenwich retains the right to reject said bid/proposal and rescind any resulting contract and/or purchase order and notify the undersigned accordingly, thereby declaring as void said bid/proposal and contract or purchase order.

The Town of Greenwich Code of Ethics can be found at www.greenwichct.gov. Relevant provisions of the Town's Code of Ethics state:

Section 2. DEFINITIONS. (1) Indirect interest, without limiting its generality, shall mean and include the interest of any subcontractor in any prime contract with the Town and the interest of any person or his immediate family in any corporation, firm, or partnership which has a direct or indirect interest in any transaction with the Town. (2) Substantial financial interest shall mean any financial interest, direct or indirect, which is more than nominal, and which is not common to the interest of other citizens of the Town. (3) Town officer shall mean and include any official, employee, agent, consultant, or member, elected or appointed, of any board, department, commission, committee, legislative body, or other agency of the Town. (4) Transaction shall mean and include the offer, sale, or furnishing of any real or personal property, material, supplies, or services by any person, directly or indirectly, as Vendor, prime contractor, subcontractor, or otherwise, for the use and benefit of the Town for a valuable consideration, excepting the services of any person as a Town officer.

Section 3. GIFTS AND FAVORS. No Town officer or his immediate family shall accept any valuable gift, thing, favor, loan, or promise that might influence the performance or nonperformance of his official duties.

Section 4. IMPROPER INFLUENCE. No Town officer having a substantial financial interest in any transaction with the Town or in any action to be taken by the Town shall use his office to exert his influence or to vote on such transaction or action.

By signing below, the undersigned acknowledges reviewing and understanding the Non-Collusion and Code of Ethics statements contained herein and confirms compliance with the contents:

AUTHORIZED SIGNATURE: _____

PRINT NAME: _____

BIDDER'S COMPANY NAME: _____

GREENWICH PUBLIC SCHOOLS
REQUEST FOR Bid # 2536-25 DEADLINE 8/1/25 AT 10:30 a.m
Prepared Chicken Nuggets and Potato Cones
REPLY SHEET (Page 2 of 2)

BIDDERS INFORMATION:

BIDDER'S COMPANY NAME _____

ADDRESS _____

TELEPHONE # _____ **FAX #** _____

E-MAIL ADDRESS _____

WEBSITE _____

AUTHORIZED SIGNATURE _____

PRINT NAME _____

TITLE _____

STATE OF CT TAXPAYER ID # _____

FEDERAL TAXPAYER ID # _____

INCORPORATED IN THE STATE OF _____ **Corporate Seal** ☐ Yes ☐ No

AWARD/CONTRACT SIGNATURE

The Bidder shall indicate below, the full name, title, and the complete mailing address of the authorized person (i.e., **officer of the company**) who will sign the contract (if applicable) for this procurement:

PREPARE CHICKEN NUGGETS AND POTATO CONES BID
BID #2536-25
PURCHASING DEPARTMENT
GREENWICH PUBLIC SCHOOLS
290 GREENWICH AVENUE
GREENWICH, CONNECTICUT 06830

PREPARE CHICKEN NUGGETS AND POTATO CONES SPECIFICATIONS AND INSTRUCTIONS

The award period shall extend from August 28, 2025 to June 30, 2028.

Deliveries shall be: DAILY(between 3 to 5 days a week), 3 TIMES PER LUNCH in conjunction with the Greenwich High School lunch schedule.

Sample Delivery Schedule for Greenwich High School. Subject to change:

Delivery #1 - 11:30 for lunch wave 11:42 - 12:10
Delivery #2 - 12:00 for lunch wave 12:15 - 12:45
Delivery #3 - 12:40 for lunch wave 12:50 - 1:20

The contractor should possess all required licenses under the State of Connecticut and the Town of Greenwich to prepare and transport cooked foods for resale and/or distribution.

The contractor will deliver in bulk their hand-cut, 100% white meat chicken nuggets to the Greenwich High School (GHS) Kitchen/Cafeteria. In addition, they will deliver potato “cones”, which are lightly breaded mashed potato balls. The contractor will also provide foil bags for the product, along with BBQ sauce, honey mustard dipping sauce, and seasoning salt.

The menu and items will be specified as follows:

1. Chicken Nuggets
 - A. Will be delivered in hotel pans in insulated food carriers, held in hotel pans, and transported into GHS Kitchen convection ovens/food warmers to ensure proper food temperature.
 - B. Approximately 17 nuggets per pound.
2. Potato Cones
 - A. Will be delivered in hotel pans in insulated food carriers, held in hotel pans, and transported into GHS Kitchen convection ovens/food warmers convection ovens to ensure proper food temperature.
3. Foil Bags (2 sizes, delivered bi-weekly to GHS or when needed)
 - A. Ensures easy distribution of goods, while helping product maintain temperature & quality.
4. Honey Mustard Dressing, BBQ Sauce & Seasoning Salt
 - A. Honey Mustard & BBQ will be served in soufflé cups for easy distribution. (Dipping sauces to be delivered daily to GHS)

B. Seasoning Salt will be supplied by the pound. . Seasoning Salt to be delivered bi-weekly to GHS or when needed)

Greenwich High School's is considering the following selling strategy; 2 sizes: Small and Large. Pricing may be recommended by contractor, but Greenwich Food Service Department reserves the right to set the selling price.

Large will consist of the following:

- 8 Chicken Nuggets
- 10 Potato Cones
- 2 sauces. Any combination of flavors
- Seasoning
- Foil bag

Small will consist of the following:

- 5 Chicken Nuggets
- 8 Potato Cones
- 2 sauces. Any combination of flavors
- Seasoning
- Foil bag

Greenwich Food Service department recommends a "soft opening" to allow for operational flow. The contractor will be required, at no cost to the Greenwich BOE, to work with the GHS Cafeteria staff to ensure proper portioning of product, and to ensure product quality is met. After the completion of the soft opening, the contractor will deliver to the GHS Café three times daily, at sample times listed above.

A sample daily order may look like the following example: Assuming Sales of 100 Large & 75 Small

Product Required

1175 Nuggets

1600 Potato Cones

350 Cups Honey Mustard and/or BBQ Sauce

2.1lbs Seasoning

175 Foil bag

In order to achieve a successful transition of your product into the GHS Food Services, the contractor should be willing to assist with any onsite training necessary during the initial trial period. You should also be able to create build charts, and any other training material required.

Each afternoon before next day's scheduled delivery, a representative from the GHS will complete an order form (to be created) and submit to contractor. The contractor will keep a record of product used, and work with the GHS Food Service to ensure proper quantities are delivered daily. The order form will also serve as a financial model for GHS Food Services and the contractor, so they can predict & analyze the sales from the contractor.

RELATIONSHIP STRATEGY

- Although we believe your product can be served five days a week at Greenwich High School, the Greenwich Food Service Department will have the final determination on the amount of days we would serve.
- We recommend a site visit and evaluation after the award to best determine storage and service area.

ALLERGY INFORMATION & FOOD SAFETY

The contractor's goal should not only be to deliver great food, but also to keep our students safe. Please list all allergy information related to your products.

1. Chicken Nuggets

2. Potato Cones

3. Sauces and Seasoning Salt

All food should be delivered in a safe manner. As chicken is a potentially hazardous food, please provide a step by step process on how chicken nuggets will be prepared, delivered and your recommended holding on site based on our three (3) shift delivery system to ensure the freshest product.

The Greenwich Food Service Department recognizes that selling out of the product on a daily basis is ideal for both parties, however, there may be left over product. For your/our quality assurance, please provide recommendations on: the storage / re-heating / re-serving / re-use of leftover chicken nuggets and potato cones.

Date:_____

RE: Furnishing Prepared Chicken Nuggets and Potato Cones for the Greenwich Public Schools for the 25/26 school year.

Each bidder is required to state one price for each item.

I, (We)_____, the undersigned, hereby agree to furnish Prepared Chicken Nuggets and Potato Cones for the Greenwich Public Schools, in accordance with your instructions and specifications, for the following prices:

<u>ITEM</u>	<u>APPROX DAILY USAGE</u>	LB Price	Each Price
Chicken Nuggets (approx. 17per lb.)	<u>70 lbs / 1175 ea.</u>	_____	_____
Potato Cones	<u>1600 each</u>		_____
Honey Mustard Sauce	175 each		_____
BBQ Sauce	175 each		_____
Seasoning Salt	2.1 lbs	_____	_____
Foil Bags (Large and Small)	175		_____

**** Approximate usage is difficult to calculate and is currently based on sample daily order. Par levels will be established during 1st two weeks of service.**

**** The Greenwich Food Service Department recognizes that the Poultry Market fluctuates based on current market conditions. A 30-day notice of price increase on chicken should be submitted to the Greenwich Food Service Department in writing for consideration and must be mutually acceptable to both parties to continue contracted service. All other products will remain as quoted for the length of the contract.**

QUALIFIER:

COMPANY: _____ TELEPHONE: _____

ADDRESS: _____

Signature of Authorized Representative: _____

Printed Name of Authorized Representative: _____

Insurance Requirement Sheet

Insurance Requirements: Before starting and until final completion and acceptance of the work called for in the Contract and expiration of the guarantee period provided for in the Award, the Contractor and its subcontractors, if any, shall procure and maintain insurance of the types and amounts checked in paragraphs A through F below for all Contract operations.

- ☒ A. General Liability, with minimum coverages for combined bodily injury and property damage liability of \$2,000,000 general aggregate, \$1,000,000 per occurrence including:
- ☒ 1. Commercial General Liability.
 - ☒ 2. Town as additional insured.
 - ☐ 3. Owners and Contractors Protective Liability (separate policy in the name of the Town).
- ☒ B. Comprehensive Automobile Liability, with minimum coverages of \$1,000,000 combined single limit for bodily injury and property damage, including, where applicable, coverage for any vehicle, all owned vehicles, scheduled vehicles, hired vehicles, non-owned vehicles and garage liability.
- ☐ C. Excess Liability, with minimum coverage of \$5,000,000 in umbrella form, or such other form as approved by Town Department Head and Risk Management Director.
- ☒ D. Workers' Compensation and Employer's Liability, with minimum coverages as provided by Connecticut State Statutes.
- ☐ E. Professional Liability (for design and other professionals for Errors and Omissions), with minimum coverage of \$1,000,000. If the policy is on a claims-made basis, coverage shall be continually renewed or extended for three (3) years after work is completed under the Contract.
- ☐ F. Other (Builder's Risk, etc.):_____.
- ☒ G. CERTIFICATE HOLDER: TOWN OF GREENWICH, GREENWICH PUBLIC SCHOOLS AND GREENWICH BOARD OF EDUCATION. (Also fill in on ACORD Certificate of Insurance) 290 Greenwich Avenue, Greenwich, CT 06830.

The **Acord certificate of insurance form** must be executed by your insurance agent/broker and returned to this office. Company name and address must conform on all documents including insurance documentation. It is required that the agent/broker note the individual insurance companies providing coverage, rather than the insurance group, on the Acord form. The Contract number (provided to the awarded Contractor), project name and a brief description must be inserted in the "Description of Operations" field. It must be confirmed on the Acord Form that the **Town of Greenwich The Greenwich Board of Education and Greenwich Public Schools** is endorsed as an additional insured by having the appropriate box checked off and stating such in the "Description of Operations" field. A letter from the awarded vendor's agent/broker if required certifying that the Town of Greenwich The Greenwich Board of Education and Greenwich Public Schools have been endorsed onto the general liability policy as an additional insured is also mandatory. This letter must follow exactly the format provided by the Purchasing Department and must be signed by the same individual authorized representative who signed the Acord form. If the insurance coverage required is provided on more than one Acord certificate of insurance, then additional endorsement letters are also required. Contract development will begin upon receipt of complete, correct insurance documentation.

The Contractor shall be responsible for maintaining the above insurance coverages in force to secure all of the Contractor's obligations under the Contract with an insurance company or companies with an AM Best Rating of A:VII or better, licensed to write such insurance in Connecticut and acceptable to the Risk Manager, Town of Greenwich. For excess liability only, non-admitted insurers are acceptable, provided they are permitted to do business through Connecticut excess line brokers per listing on the current list of Licensed Insurance Companies, Approved Reinsurers, Surplus Lines Insurers and Risk Retention Groups issued by the State of Connecticut Insurance Department.

ACORD CERTIFICATE OF LIABILITY INSURANCE																					
PRODUCER			THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER, THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.																		
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DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/EXCLUSIONS ADDED BY ENDORSEMENT/SPECIAL PROVISIONS																					
The Town of Greenwich, Greenwich Public Schools and Greenwich Board of Education are named as additional insured for Awardt # _____. It is agreed by both parties to Award No ____ that the Contractors insurance will be primary and non-contributory																					
CERTIFICATE HOLDER		☒ ADDITIONAL INSURED; INSURER LETTER: ____		CANCELLATION																	
Certificate Holder: Town of Greenwich, Greenwich Public Schools & Greenwich Board of Education 101 Field Point Road Greenwich, CT 06830		SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING COMPANY WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OF REPRESENTATIONS																			