

Licking Valley Board of Education
 Licking Valley High School Commons Area, 100 Hainsview Dr., Newark, Ohio
 July 14, 2025, at 6:00 PM

Vision Statement: Every adult helping every child learn and grow every day

"This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in agenda items titled Public Comment - Agenda Items Only and Public Comment - Non-Agenda Items Only." Licking Valley Board Policy 0165.1 - REGULAR MEETINGS

I. REGULAR BUSINESS

A. ROLL CALL

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. McArtor	Mr. Nethers	Mrs. Stedman	Mrs. Torbert	Mr. Williams	Mr. Clements	

B. MOMENT OF SILENCE FOR PRAYER, REFLECTION, OR MEDITATION

C. PLEDGE OF ALLEGIANCE

D. PRESENTATION and ADOPTION OF AGENDA

1. Additions or deletions to the agenda

2. Adoption of the agenda

Recommended Action: Motion to adopt the agenda as amended.

Motion by: _____ Seconded by: _____

Discussion:

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. McArtor	Mr. Nethers	Mrs. Stedman	Mrs. Torbert	Mr. Williams	Mr. Clements	

E. PUBLIC COMMENT (AGENDA ITEMS - 30 MINUTES ALLOTTED)

F. SPECIAL REPORT

- **Student Spotlight - Division III Baseball State Champions**

- **Community Member Spotlight**
- **State Budget/Strategic Plan Update**

II. TREASURER'S REPORT

A. Meeting Minutes

Recommended Action: Approval of minutes from the June 9, 2025, Regular Board Meeting.

B. Amending and Filing Certificates

Recommended Action: Approve final fiscal year-end appropriations and authorize the Treasurer to file any necessary amended certificates, including 412 certificates, and make appropriation adjustments to reflect actual revenues, transfers, advances, and expenditures through June 30, 2025.

- Appropriations and estimated resources

C. Insurance

Recommended Action: Approve insurance coverage with Hosket Ulen Insurance Solutions effective 7/1/25 - 6/30/26. This coverage includes: General liability, educator's legal liability, employment practices liability, commercial auto, property, equipment breakdown, inland marine, crime, excess liability, cyber liability, and workplace violence.

D. Fund Transfer

Recommended Action: Approve a transfer in the amount of \$9,577.68 from the General Fund (Fund 001) to the Food Service Fund (Fund 006), effective June 30, 2025, to cover negative lunch account balances incurred during the 2024–2025 fiscal year.

E. Federal and State Projects FY26

Recommended Action: Approve the the annual grant plans for federal, state, and local grants administered by the district for the 2025-2026 school year, including but not limited to Title I, Title II-A, Title III, Title IV-A, IDEA Part B, Early Childhood Special Education, and any other applicable grants. This approval includes authorization for the Treasurer and Superintendent or their designees to make necessary revisions to the grant plans and budgets as actual allocations are received or adjusted, and as programmatic needs evolve throughout the year, provided such revisions remain within the scope and intent of the respective grant programs and comply with all applicable laws and regulations.

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Title I Improving Basic Programs: \$280,937.50

Funds will be used for a school-wide program as it has been in prior years. Title I funds will be used to:

- Pay salaries and benefits for Title I teachers for 2025-2026
- Purchase supplies to sponsor a Literacy Night at the elementary for families, students, and other stakeholders
- Reading materials and learning subscriptions

Title II-A Supporting Effective Instruction: \$23,574.64

Funds will be used for staffing to improve teacher quality and support class size reduction.

Title III Language Instruction for English Learners: \$66.50

Funds will be used to participate in the consortium with the ESC.

Title IV-A Student Support and Academic Enrichment: \$22,678.93

Funds will be used for the District's SRO expenses.

IDEA-B Special Education: \$450,608.80

Funds will be used to:

- Purchase online tools or software for special education
- Purchase CPI workbooks and Sunday plan books
- Pay salaries for special education teachers

IDEA Early Childhood Special Education: \$11,288.44

Funds will be used to participate in the ESC Consortium.

Stronger Connections: \$250

Funds will be used to pay ISS salaries and for supplies and materials or software needed for ISS or vaping education.

Agriculture Education 5th Quarter: Up to \$12,000

Funds will be used to pay for extended days for Vo Ag teachers.

Student Wellness and Success: \$383,369

Funds will be used in alignment with our plan for mental health and physical health which includes counselors, physical education, health education, and the Ruling Our Experience (ROX) program.

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Disadvantaged Pupil Impact Aide: \$113,196.59

Funds will be used in alignment with our plan for mental health, physical health, safety and security, and credit recovery. This includes things such as nursing services, school resource officers, and the Rise Up

F. Account Sponsors

Recommended Action: To establish the following accounts, sponsors, and purpose states for the 2025-2026 school year.

200 Funds	
Class of 2026- Senior Class	Tricia Phelps
Class of 2027-Junior Class	Danielle Weaver
Class of 2028-Sophomore Class	Brie-Ann Wilson
Class of 2029-Freshman Class	Brie-Ann Wilson
Cultural Connections	Elizabeth Adkins
FFA	Colton Kreager
Middle School Student Council	Amanda Keim-Walters
High School Student Council	Shona Garver
High School Newspaper - The Prowler	Brie-Ann Wilson
FCCLA	Cynthia Hughes
Middle School National Junior Art Honor Society	Kimberly Waters-Burghy
Middle School Yearbook	Nicole Thompson
High School National Honor Society	Courtney Lichtenauer
SADD	Deana Bennett
Vali Hi - High School Yearbook	Samantha Cox & Tiana Barnes
300 Funds	
Athletic Department	Mark McCullough
High School Drama Club	Savannah Patterson
Elementary Drama Club	Aubrey Fisher

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Elementary Library	Melissa Long & Anne Watson
Elementary Renaissance Program	Noelle Vayansky
High School Band	John Barrett
High School Cheerleaders	Tara Gordon
Middle School Cheerleaders	Sara Scott
High School Leo Club	Courtney Lichtenauer
High School Librarian/Assistants	Elizabeth Adkins & Caraline Johnston
High School Renaissance Program	Tricia Phelps
High School/Middle School Choir	Jessica Noser
International Travel Group	Elizabeth Adkins
8th Grade Trip Advisor	Michael Hageman
Elementary Fifth Grade	Andrea Sopher
Elementary Art Club	Kellie Cannon
High School Panther Pantry	Courtney Lichtenauer
Middle School Panther Pantry	Nicole Thompson
Middle School Band	John Barrett
Middle School Leo Club	Mary Stafford
Middle School Librarian/Assistants	Emily James
Middle School Renaissance Program	Erin Fee
High School Quiz Team	Michael Shane Hancock & Melissa Flanigan
Middle School Scribbled Voices	Kellie Green
Tri-M Honor Choir	Jessica Noser
Venture Youth to Youth	Erin Fee
Claw Cafe	Cynthia Hughes

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007 Funds	
High School Employees Benefit Fund	Whitney Malone
Middle School Employees Benefit Fund	Nathan Whisner
Intermediate Employees Benefit Fund	Sherry Crum
Primary Employees Benefit Fund	John Grimm
LV Educational Trust Fund	Courtney Lichtenauer
018 Funds	
High School Principals Fund	Whitney Malone
Middle School Principals Fund	Nathan Whisner
Intermediate Principals Fund	Sherry Crum
Primary Principals Fund	John Grimm

Motion by: _____ **Seconded by:** _____

Discussion:

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. McArtor	Mr. Nethers	Mrs. Stedman	Mrs. Torbert	Mr. Williams	Mr. Clements	

III. SUPERINTENDENT’S RECOMMENDATIONS

A. PERSONNEL

Recommended Action: Approve the personnel changes listed.

Official employment for all of our new hires is contingent upon the satisfactory completion of a criminal records background check as required by ORC 3319.291, and receipt of an appropriate certificate or license from the Ohio Department of Education.

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1. Resignations/Retirements

Resignations

First Name	Last Name	Assignment	Effective Date
Jason	Braddock	High School Math	June 30, 2025
Ryan	Walker	High School Intervention Specialist	June 30, 2025

Motion by: _____ **Seconded by:** _____

Discussion:

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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2. Salary Adjustments 2025-2026

First Name	Last Name	Assignment	Effective Date	Reason
Emma	Swartz	Kindergarten Teacher	July 1, 2025	Bachelors Step 2 to Bachelors 150 Step 2
Christopher	Clark	High School Social Studies Teacher	July 1, 2025	Masters Step 17 to Masters +30 Step 17

3. Appointments and Assignments 2025-2026

a. Certified

First Name	Last Name	Assignment	Contract	Contract Days	Salary	Reason
Tracy	Kinneer	Middle School Intervention Specialist	1-Year Limited	184	Masters - Step 15	Replacing Bridget Wells - resigned
Brittany	Hammonds	High School Mathematics	1-Year Limited	184	Masters - Step 8	Replacing Jason Braddock - resigned
Michael	Flowers	High School Intervention Specialist	1-Year Limited	184	Masters - Step 11	Replacing Ryan Walker - resigned

Motion by: _____ **Seconded by:** _____

Discussion:

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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4. Substitutes 2025-2026

a. Substitute Daily Aide (Unit or 1:1)

Julie Spellman, Rebeca Flores, Amanda Walpole, Emily Wear, Helen Roback, Cortney Rognon-Zimmerman, Jessica White, Kelly Dillon, Haylee Naranjo, Bethany Harvey, DeAnn Dorogi, Sally Carroll, Kerrie Davis

b. Discretionary Rate Substitute Daily Aide

Janet Harble - Step 33 (Unit or 1:1)
 Ameer Martin - Step 3 (Unit or 1:1)
 Denise Mullett - Step 6 (Instructional)

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c. Substitute Daily Aide (Instructional)

Megan Snyder , Tracey Bishop, Rita Burgess, Kelsey Boyer, Jeffrey Camp, Joyce Every, Patricia Hill, Anne Houston, Tasha Lohr, Vickie Mealick, Margaret Richards, Karen Rubrecht, Kelly Sensabaugh, Michelle Shepler, Sara Walsh, Briana Ware, Taylor Williams

d. Substitute Daily Aide (Library)

Melissa Long, Anne Watson, Emily James

e. Substitute Aide (Call-in)

Crystal Batross, Rhonda Beck, Tessa Blizzard, Anna Busic, Jennifer Dovenbarger, Sara Kramer, Peggy O'Reilly, Melissa Perigo, Jay Satterfield, Dea Shaw, Violet Tucker, Amberlyn Walker, Sarah Workman

f. Substitute Teacher

Elizabeth Anglin, Brooke Banks, Stephanie Black, Tessa Blizzard, Mary (Mirella) Burghy, Leann Bush, Anna Busic, Susannah Christy, William Coe, Taylor Conaway, Jennifer Dovenbarger, Patricia Ellick, Jeffrey Ellis, Paulla Emery, Macy Flowers, Gayle Gambs, Karoline Gibson, Alicia Graham, Tiffany Gutridge, Melina Hara, Robin Henderson, Hollie Kaufman, Joesy Kramer, Sara Kramer, Chelsea Lively, Jessica McPeak, Susan Nethers, Tessa Nethers, Sienna Orr, Jessa Packham, Samantha Perigo, Savannah Patterson, Melanie Stump, Morgan Wamsley, Lucinda Ardrey, Kristin Beebe, Natosha Burnham, Phillip Gantt, Walter Gessner, Sue Graham, Amy Gray, Thalia Haddox, Paul Harsh, Tom Holman, Sophia Musgrave, Lisa Myers, James Newman, Cynthia Pieper, John Scranage, Juanita Sheppard, Lea Ann Yoakum

5. Personal Service Contracts

a. Lead Mentor/OTES 2.0 Instructor (Renewal)

Recommended Action: To approve a personal service contract to Erin Fee for one (1) day of training for new staff on August 6 or 7, 2025. She will be paid her daily rate.

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b. Building Mentors (Same as last year)

Recommended Action: To approve the following building mentors to be paid their daily rate for ½ day to work with new staff on August 6 or 7, 2025 (if needed):

Elizabeth Adkins, Kristie Conley, Calvin Hatfield, Caroline Johnston, Adam Britton, Brian Gant, Allison Walton, Kristen Rose, Chris Fisher, Stacey Unklesbay, Nacole Klick, April Cooperrider, Catherine McKee, Tiffany Mulford, Kirsten Wiersma, Deborah Fehrman, Ara Fee, Dannette Morehouse, Melissa Davidson

c. Teacher Orientation & Induction Program (Same as last year)

Recommended Action: To approve the new teachers to be paid their daily rate for the required three (3) days of training which includes the Orientation Induction Program on August 6 & 7, 2025, held at Licking Valley and Civilian Response to Active Shooter Events Training on August 8, 2025, at Watkins Memorial High School.

d. Game Manager (Same as last year)

Recommended Action: To approve a personal service contract to Jonathan Brian Ledford, Tyler Kuhnes, and Adam Arcuri or other staff members (if necessary) to serve as Game Managers for the 2025-2026 school year at a rate of \$20.00 per hour (not to exceed a total of \$1500.00) as approved by the Superintendent.

6. On Board Instructor

Recommended Action: To approve Shannon Nelson as an On Board Instructor for the Transportation Department.

Motion by: _____ **Seconded by:** _____

Discussion:

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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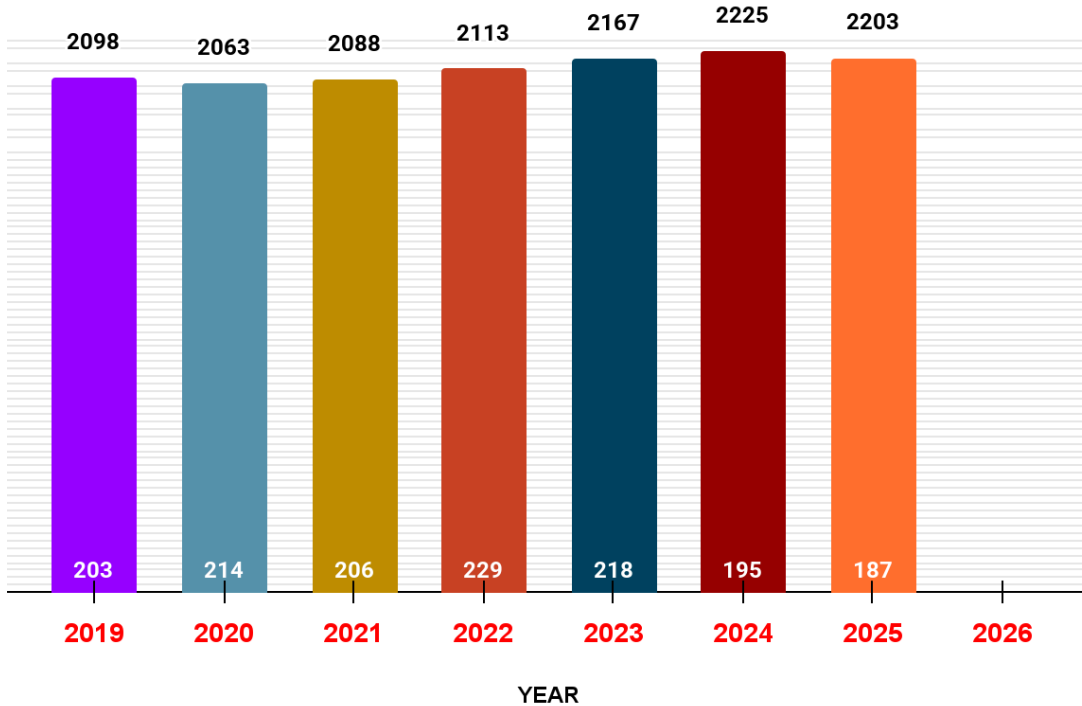
B. STUDENTS/CURRICULUM

It is recommended that the Student/Curriculum items be accepted.

1. Enrollment

District Head Counts FY19-FY26 (Includes C-TEC)

NOTE: Incoming open enrollment counts for each year are shown within each bar in the chart.



**2. Licking Valley Local School District Incidents of Bullying Report
 2025-2026**

Board Policy: 5517.01 - Bullying and Other Forms of Aggressive Behavior

Harassment, intimidation, or bullying means:

- A. Any intentional written, verbal, electronic, or physical act that a student or group of students exhibits toward another particular student(s) more than once and the behavior both causes mental or physical harm to the other student(s) and is sufficiently severe, persistent, or pervasive that it creates an intimidating, threatening, or abusive educational environment for the other student(s); or violence within a dating relationship.
- B. "Electronic act" means an act committed through the use of a cellular telephone, computer, pager, personal communication device, or other electronic communication device.
Aggressive behavior is defined as inappropriate conduct that is repeated enough, or serious enough, to negatively impact a student's educational, physical, or emotional well being.

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a. Licking Valley High School

Grade	Males	Females	Grade Count
09	0	0	0
10	0	0	0
11	0	0	0
12	0	0	0
TOTAL	0	0	0

b. Licking Valley Middle School

Grade	Males	Females	Grade Count
06	0	0	0
07	0	0	0
08	0	0	0
TOTAL	0	0	0

c. Licking Valley Elementary

Grades K-5	Males	Females
TOTAL	0	0

3. **2025-2026 Student Handbooks**

Recommended Action: To approve the 2025-2026 Primary, Intermediate, Middle and High School Student Handbooks.

4. **2025-2026 Athletic Handbook (no changes from last year)**

Recommended Action: To approve the 2025-2026 Athletic Handbook.

Motion by: _____ Seconded by: _____

Discussion:

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<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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C. GIFTS/DONATIONS

It is recommended to accept the gifts/donations listed below:

Donations Received Between June 9 - July 11, 2025

Donation Recipient	Amount	Received From
LV Trust Fund	\$7,081.00	Keri Cunningham - Emma Cunningham Scholarship Fund
Total	\$7,081.00	

Motion by: _____ **Seconded by:** _____

Discussion:

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. McArtor	Mr. Nethers	Mrs. Stedman	Mrs. Torbert	Mr. Williams	Mr. Clements	

D. BUSINESS

It is recommended that we accept the Business items listed.

1. Special Education and Related Services (Renewal)

Recommended Action: To approve the Purchase of Service Agreement with The Learning Spectrum for one (1) Licking Valley Student for the 2025-2026 school year.

2. Lunch Prices 2025-2026

Recommended Action: To approve the 2025-2026 cafeteria prices and the Food Service Compliance Report for 2024-2025.

Student Prices:

Breakfast will be free to all Licking Valley students (K-12)
 Lunch will be \$3.00 for all students (K-12). This is an increase of \$0.25 from last year.

Adult Prices:

Adult breakfast will be \$1.75 and lunch will be \$5.00 (same as last year)

3. Licking Valley School District Meal Charging Policy/Procedure (no change from previous years)

Recommended Action: To approve the Licking Valley School District Meal Charging Policy/Procedure.

4. Drug Testing for Student Athletes (Renewal)

Recommended Action: To approve the contract between Licking Valley and Worksite MedTest, LLC for student athlete drug testing for the 2025-2026 school year.

5. Drug Testing for Transportation Department (Renewal)

Recommended Action: To approve the contract between Licking Valley and Worksite MedTest, LLC for the transportation department drug testing for the 2025-2026 school year.

6. Noah's Ark East, Latchkey Program Provider for 2025-2026 (Renewal)

Recommended Action: To approve the contract with Noah's Ark East to provide before and after school childcare, at no cost to the board, at Licking Valley Elementary for the 2025-2026 school year.

7. K-12 Business Consulting, Inc. Ohio Five-Year Forecasting Program (Renewal)

Recommended Action: To approve the Five-Year Forecasting Program Agreement with K-12 Business Consulting, Inc. effective July 1, 2025 through June 30, 2026.

8. Title III Memorandum of Understanding

Recommended Action: To approve the Memorandum of Understanding for Title III funds.

9. CleverTouch

Recommended Action: To approve Phase 2 of the Interactive Classroom Boards project, consistent with the business case presented and approved for Phase 1 at the April 14, 2025, Regular School Board Meeting.

Motion by: _____ **Seconded by:** _____

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<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. McArtor	Mr. Nethers	Mrs. Stedman	Mrs. Torbert	Mr. Williams	Mr. Clements	

10. Panther Park Concrete Patio

Recommended Action: To approve the proposed business case to construct a concrete patio at the elementary school. As presented in the business case.

Motion by: _____ **Seconded by:** _____

Discussion:

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. McArtor	Mr. Nethers	Mrs. Stedman	Mrs. Torbert	Mr. Williams	Mr. Clements	

11. Transportation Truck and Equipment Purchase

Recommended Action: Approve the purchase of a new transportation department truck for an amount not to exceed \$65,000 and associated accessories and outfitting (including snow plow) for an amount not to exceed \$10,000, as supported by the business case and included in the Five-Year Forecast and Forecast Presentation from May 2024.

Motion by: _____ **Seconded by:** _____

Discussion:

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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1. Surplus

Tag Number	Item	Qty	Reason
NA	Smartboard - D. Smith	1	Broken
NA	HP Envy Printer - ES	1	Broken
NA	Brother Printer - ES	1	Broken
NA	VHS/DVD Player - HS	1	Broken
NA	Old Math Textbooks/DVDs	1	Broken
NA	VHS/DVD Player - HS	1	Broken
NA	Chromebooks - HS	11	Obsolete
NA	Art KILN - HS	1	Broken

Motion by: _____ **Seconded by:** _____

Discussion:

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. McArtor	Mr. Nethers	Mrs. Stedman	Mrs. Torbert	Mr. Williams	Mr. Clements	

IV. STUDENT BOARD MEMBER UPDATE

V. STUDENT ACHIEVEMENT UPDATE

I. LEGISLATIVE UPDATE

II. PUBLIC COMMENT (NON-AGENDA ITEMS - 30 MINUTES ALLOTTED)

III. BOARD DISCUSSION

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IV. EXECUTIVE SESSION

The Board will adjourn to executive session for consideration of the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee, or official.

Motion by: _____ **Seconded by:** _____

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. McArtor	Mr. Nethers	Mrs. Stedman	Mrs. Torbert	Mr. Williams	Mr. Clements	

Time out: _____ Time back: _____

V. ADJOURNMENT

Motion by: _____ **Seconded by:** _____

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. McArtor	Mr. Nethers	Mrs. Stedman	Mrs. Torbert	Mr. Williams	Mr. Clements	

Time _____