

MEMORANDUM OF UNDERSTANDING
between the
FOLSOM CORDOVA UNIFIED SCHOOL DISTRICT
and
CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION AND ITS AMERICAN RIVER CHAPTER #528 ("CSEA")

Temporary Summer Work (ETIS Chromebooks – Possible Exception for Students)

This Memorandum of Understanding shall be in effect upon ratification.

The parties have met, negotiated, and agreed to the following:

The District has traditionally hired Elementary Library Media Clerks for temporary non-technical Chromebook related summer work and non-technical tasks related to moving and unboxing new computers and dismantling and moving obsolete computers for the ETIS department. This is classified bargaining unit work. For the 2020 – 2021 school year, the District is dramatically increasing the number of positions to meet the exceptionally high Chromebook related workload associated with the 2020-2021 school year. The scope of work is as follows:

- Sorting/Cleaning of Chromebooks
- Break down Chromebooks for parts
- Staging Chromebooks for Fall Distribution
- Updating Chromebooks to Current OS
- Wiring of Chromebook Carts
- Unboxing/Enrolling Chromebooks
- Moving and unboxing new computers and dismantling and moving obsolete computers
- Organization of supplies
- Record keeping, organize and update spreadsheets with details needed by ETIS Staff
- Other non-technical Chromebook related duties as assigned

The District will post the necessary Elementary Library Media Clerks positions required to meet this demand. The District will notify all eligible classified employees that the positions have been posted and the deadline to apply. The District will follow the standard hiring process for these positions. Should there not be enough applicants for summer Elementary Library Media Clerks to meet the workload needed to be completed, the District will be allowed to hire students to complete this work.

In the event the District is unable to meet its staffing needs for summer Elementary Library Clerk positions after hiring from the classified unit, the District will be allowed to hire part-time students to work as Summer Student Workers. The scope of work is as follows:

- Sorting/Cleaning of Chromebooks
- Break down Chromebooks for parts
- Staging Chromebooks for Fall Distribution
- Updating Chromebooks to Current OS
- Wiring of Chromebook Carts
- Unboxing/Enrolling Chromebooks
- Other non-technical Chromebook related duties as assigned

In the event Summer Student Workers must be hired to complete this work, this is a one-time exception to provide educational opportunities to FCUSD students and hire non-bargaining unit members to work in these 24 part time summer Elementary Library Media Clerk positions given the extraordinary circumstances created by the Covid-19 pandemic.

This agreement is non-precedent setting and will expire on August 6, 2021.

Rob Thomas

Rob Thomas, for CSEA, Chapter 528

5-28-2021

Date

Donald Ogden

Donald Ogden, for Folsom Cordova Unified School District

5-28-2021

Date

Dominic Gualco

Dominic Gualco, CSEA Labor Representative

5/29/21

Date

FCUSD Board Approved: 06/17/2021

CSEA Board Ratified: 06/16/2021