

OAKLAND K-8 PUBLIC SCHOOLS

Office of the Superintendent  
and  
Secretary of the Board

BOARD OF EDUCATION  
Regular Monthly Meeting  
Administrative Offices  
3:30 PM

MEMBERS OF THE BOARD

Ms. Cooper  
Ms. Kilday  
Mr. Mazzilli  
Mr. Scerbo  
Ms. Shelkin

Dr. Gina M. Coffaro, Superintendent of Schools  
Ms. Annette M. Wells, School Business Administrator/Board Secretary

Schedule of Board of Education Meetings can be found on the District Website:  
[www.oaklandschoolsnj.org](http://www.oaklandschoolsnj.org)

Next Regular Monthly Meeting:  
August 19, 2025 at 3:30 PM  
Administrative Offices

PRESIDING OFFICER: \_\_\_\_\_

DATE: \_\_\_\_\_

TIME: \_\_\_\_\_

FLAG SALUTE

STATEMENT ON OPEN PUBLIC MEETINGS AND POLICY CONCERNING PERSONNEL

PRESIDING OFFICER:

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Oakland Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted on January 12, 2025 and July 9, 2025 in the Municipal Building, the Board Offices, all school offices and copies sent to The Record Newspaper. The Board reserves the right to limit public discussion of personnel items, so as to preserve individual privacy.

The Board appreciates the concerns and comments expressed by the public and will take them into consideration. However, please remain advised that, neither the Board nor the administration may comment on or respond to public inquiries or statements regarding any internal personnel matters involving a District employee.

Please be further advised that there is no privilege or qualified privilege with regard to any statements that you make before the Board of Education. Furthermore, in addition to their respective rights to privacy, employees of this school district retain all rights regarding defamation and slander according to the laws of New Jersey.

Persons wishing to speak must, upon being recognized, rise, sign in, and state their names and addresses. Each speaker shall be limited to two minutes. A speaker who has not finished in the allotted time will be directed by the presiding officer to summarize quickly and relinquish the floor within 30 seconds.

ROLL CALL

	<u>Present</u>	<u>Absent</u>	<u>Time of Arrival After Meeting Called to Order</u>
Ms. Cooper	_____	_____	_____
Ms. Kilday	_____	_____	_____
Mr. Mazzilli	_____	_____	_____
Ms. Shelkin	_____	_____	_____
Mr. Scerbo	_____	_____	_____

Also Present: Dr. Gina M. Coffaro, Superintendent of Schools  
Ms. Annette M. Wells, School Business Administrator/Board Secretary  
and approximately \_\_\_\_\_ members of the public.

**I. MINUTES**

- A. Approve the Regular Monthly Meeting minutes from June 24, 2025.
- B. Approve the Work Session minutes from June 24, 2025.
- C. Approve the Executive Session minutes from June 24, 2025.

**MINUTES ITEMS A through C**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ (Discussion):

**Roll Call Vote:**

Ms. Cooper \_\_\_\_\_ Ms. Kilday \_\_\_\_\_ Mr. Mazzilli \_\_\_\_\_ Ms. Shelkin \_\_\_\_\_ Mr. Scerbo \_\_\_\_\_

**II. BUILDINGS AND GROUNDS**

**Board Liaison: Ms. Shelkin**

None

**III. PERSONNEL**

**Board Liaison: Ms. Cooper**

- A. Approve the request of Todd Certosimo, Night Custodian at Valley Middle School, for intermittent FMLA beginning July 1, 2025 until FMLA is exhausted, unpaid with benefits.
- B. Approve the following employee transfers, effective September 1, 2025:

Name	New Location	Previous Location
William Kobb TCHR.DG.BSK.MG.01	Dogwood	Heights
Matthew McQuillen TCHR.HT.ELA.CR.01	Heights	Dogwood

- C. Approve the following appointments of certificated staff for the 2025-2026 school year, upon satisfactory completion of all employment obligations:

Name	Position	Location	Replacing	Step	Degree	Salary	Effective
Alexis Andriani	.6 Speech/Language TCHR.MT.SPH.MG.01	Manito	New budgeted Position	4	BA	\$44,820	9/1/2025
Valeri Powers	School Nurse TCHR.HT.NRS.MG.01	Heights	Annie Casamento	5	BA	\$71,829	9/1/2025

**PERSONNEL (cont.)**

- D. Approve the following teachers for 2025-2026 summer curriculum work at \$52 per hour, upon submission of an approved voucher:

<b>Name</b>	<b>Curriculum</b>	<b>Number of Hours</b>
Mallory Fuentes	Literacy (K-2) Revisions	20
Kelly Bosgra	Library Media (K 5)	10
Stacy Contreras	Library Media (K 5)	10
Noelle Nebbia	Library Media (K 5)	10
Natalie DeLuca	Health (Grade 8)	5

- E. Approve 4 days of summer work for Valeri Powers at her per diem rate of pay, upon submission of an approved voucher.
- F. Approve the following Child Study Team member for Summer 2025 duties and referral compliance as needed at their per diem rates of pay, upon submission of an approved voucher:

Stephanie Sellitti, Speech/Language Therapist
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- G. Approve the appointment of Barbara Verga as 2025 Safety Town Nurse at her contracted hourly rate of Pay, upon submission of an approved voucher. This salary will be funded with tuitions paid by program participants.

- H. Approve the Affirmative Action Team for the 2025-2026 school year as follows:

Jacqueline Christiano	Affirmative Action Officer
Rosanne Manganelli	Special Services
Pamela Baykal	Supervisor of Curriculum and Instruction
Sean Bowe	Principal
Lucy Talamini	Teacher/Parent Representative

- I. Approve the appointment of the following certificated staff members to the 2025 Summer Learning Academy as listed below at the hourly rate of \$57.50 as per the negotiated agreement, upon submission of an approved voucher:

<b>Name</b>	<b>Position</b>
Nicole Fallon	Substitute Teacher
Taryn Harry	Substitute Teacher
Gael Strohmeyer	Substitute Teacher
Lucy Talamini	Substitute Teacher

**PERSONNEL (cont.)**

- J. Approve the appointment of the following staff member to the 2025 Summer Learning Academy paraprofessional positions as listed below at the hourly rate as per the approved rate sheet, upon submission of an approved voucher:

<b>Name</b>	<b>Position</b>
Dawn O'Dell	Substitute ABA Therapist Paraprofessional/Paraprofessional

- K. Approve the appointment of the following as Bus Aide for the 2025 Extended School Year at an hourly rate of \$20, upon submission of an approved voucher:

Dawn O'Dell
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- L. Approve the appointment of the following staff members for the 2025-2026 school year as listed below at the hourly rate as per the approved rate sheet, upon submission of an approved voucher:

<b>Name</b>	<b>Assignment</b>
Veronica Artinger	Bus Aide
Meg Hartwell	Bus Aide
Denise Murrell	Bus Aide
Beth Spitzer	Bus Aide
Christina Barbour	Bus Aide
Kiley Kesenheimer	Bus Aide
Gemma Murrell	Bus Aide

- M. Approve the following Bus Aides to complete mandatory NJDOE training at the rate of \$60 per person, upon submission of an approved voucher:

<b>Name</b>
Veronica Artinger
Meg Hartwell
Denise Murrell
Beth Spitzer
Christina Barbour
Kiley Kesenheimer
Gemma Murrell

**PERSONNEL (cont.)**

- N. Approve the appointment of the following staff members as Substitute Bus Aides for the 2025-2026 school year as listed below at the hourly rate as per the approved rate sheet, upon submission of an approved voucher:

Name
Susan Dishuk
Ann Marie Gillmore
Nicole Folkerts
Valerie Mulieri
Lucia Mucci
Dawn O’Dell

**PERSONNEL ITEMS A through N**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ (Discussion):

**Roll Call Vote:**

Ms. Cooper      \_\_\_\_\_ Ms. Kilday      \_\_\_\_\_ Mr. Mazzilli      \_\_\_\_\_ Ms. Shelkin      \_\_\_\_\_ Mr. Scerbo      \_\_\_\_\_

**IV. REGULAR EDUCATION**

**Board Liaison: Ms. Shelkin**

- A. Approve the following number of affirmed HIB Incidents as presented to the Board at the April 29, 2025 meeting:

Number of Affirmed HIB Incidents	6
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- B. Approve the Emergency Virtual or Remote Instruction Plan for the 2025-2026 school year as mandated by New Jersey Department of Education to satisfy the 180-day requirement pursuant to N.J.S.A. 6A:32-13.1 & 13.2 and its submission to the County Office of Education.
- C. Approve Valley Middle School and Elementary School Gifted and Talented students to participate in the Mathematical Olympiads monthly problem-solving for the 2025-26 school year. Registration cost in the amount of \$525

**REGULAR EDUCATION ITEMS A through C**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ (Discussion):

**Roll Call Vote:**

Ms. Cooper      \_\_\_\_\_ Ms. Kilday      \_\_\_\_\_ Mr. Mazzilli      \_\_\_\_\_ Ms. Shelkin      \_\_\_\_\_ Mr. Scerbo      \_\_\_\_\_

**V. SPECIAL EDUCATION**

**Board Liaison: Ms. Kilday**

- A. Approve the Letter of Agreement and the Addendum to the Agreement for Good Talking People LLC to provide 12 hours of Social Executive Summer Prep program and Speech/Language Therapy in an amount not to exceed \$2,000.
- B. Approve the Contract for School Nursing Services with BAYADA Home Health Care, Inc. to provide 1-1 nursing services for one student, whose name is on file in the Superintendent's office, for the 2025-2026 school year at the rate of \$75 per hour for a Registered Nurse.

**SPECIAL EDUCATION ITEMS A through B**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ (Discussion):

**Roll Call Vote:**

Ms. Cooper \_\_\_\_\_ Ms. Kilday \_\_\_\_\_ Mr. Mazzilli \_\_\_\_\_ Ms. Shelkin \_\_\_\_\_ Mr. Scerbo \_\_\_\_\_

**VI. FINANCE**

**Board Liaison: Mr. Mazzilli**

- A. Approve the June 2025 certified gross (net & agency) payroll in the amount of \$2,318,261.05.
- B. Approve the payment of the attached list of bills for June 30, 2025 in the amount of \$476,138.59 which in proper legal form and subject to audit, provided funds are available in their respective accounts.
- C. Approve the payment of the attached list of bills for July 2025 in the amount of \$930,972.00 which in proper legal form and subject to audit, provided funds are available in their respective accounts.
- D. Approve the Board Secretary's certification to the Oakland Board of Education that, as of June 30, 2025 no line-item account has encumbrances and expenditures, which, in total, exceed the line-item appropriation in violation of NJAC 6A:23A-16.10(c)3; and further,  
  
Approve the Oakland Board of Education's certification that, after a review of the Board Secretary's and Board Treasurer's monthly financial reports and the advice of District officials, there is no reason to doubt that any major account or fund has been over-expended in violation of NJAC 6A:23A-16.10(c)4.
- E. Approve the school year 2024-2025 Budget appropriation transfers for the month ending June 30, 2025.
- F. Approve the Preliminary Board Secretary's Financial Report for the month ending June 30, 2025.
- G. Approve the Preliminary Treasurer of School Monies Report for the month ending June 30, 2025.
- H. Approve staff participation in professional conferences/workshops outside the District, as per the attached.

I. WHEREAS, Annette M. Wells, School Business Administrator/Board Secretary, possesses a Qualified Purchasing Agent (QPA) certificate;

WHEREAS, the State Treasurer, in consultation with the Governor and pursuant to N.J.S.A. 52:34-7 and N.J.S.A. 18A:18A-3 (b), has increased the bid threshold amount for school districts with a Qualified Purchasing Agent, from \$44,000 to \$53,000, effective July 1, 2025;

NOW, THEREFORE BE IT RESOLVED that the Oakland Board of Education, pursuant to N.J.S.A. 18A:18A-3 (a), establishes and sets the bid threshold amount of \$53,000 for the school district, and further authorizes the School Business Administrator/Board Secretary, the Qualified Purchasing Agent, to award contracts, in full accordance with N.J.S.A. 18A:18A-3 (a), for those purchases that do not exceed in the aggregate of the newly established bid threshold amount.

Furthermore, for contracts in the aggregate that are less than the bid threshold but fifteen (15%) or more of the amount, the School Business Administrator/Board Secretary shall award contracts after soliciting at least two competitive quotations.

The School Business Administrator/Board Secretary, pursuant to N.J.S.A. 18A:18A-37 (c), is authorized to award contracts that are in the aggregate less than fifteen (15%) percent of the bid threshold without soliciting competitive quotations.

J. Accept the Funding for Optimal Comprehensive Universal Screeners (FOCUS) Grant in the amount of \$5,310, with a project period from June 1, 2025 through May 31, 2026.

K. Accept and approve the funding allocation and submission of the FY26 IDEA Grant in the following amounts:

Basic	\$342,395
Preschool	\$ 20,589

**FINANCE ITEMS A through K**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ (Discussion):

**Roll Call Vote:**

Ms. Cooper      \_\_\_\_\_      Ms. Kilday      \_\_\_\_\_      Mr. Mazzilli      \_\_\_\_\_      Ms. Shelkin      \_\_\_\_\_      Mr. Scerbo      \_\_\_\_\_

**VII    ADMINISTRATION**

**Board Liaison: Ms. Kilday**

None



VIII. TRANSPORTATION

Board Liaison: Ms. Kilday

A. Approve the following Extended School Year 2025-26 bus route to be transported by First Student in an amount not to exceed \$3,780:

- Orchard School Ridgewood NJ

TRANSPORTATION ITEM A

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ (Discussion):

Roll Call Vote:

Ms. Cooper      \_\_\_\_      Ms. Kilday      \_\_\_\_      Mr. Mazzilli      \_\_\_\_      Ms. Shelkin      \_\_\_\_      Mr. Scerbo      \_\_\_\_

IX. POLICY

Board Liaison: Ms. Cooper

None

X. AUDIENCE PARTICIPATION

**XI. EXECUTIVE SESSION (If requested)**

WHEREAS, The Board of Education must discuss subjects concerning personnel matters, legal issues, Harassment, Intimidation and Bullying, and/or contract negotiations concerning the District, and

WHEREAS, the aforesaid subjects are not appropriate subjects to be discussed in a public meeting; and

WHEREAS, the aforesaid subjects to be discussed are within the exemptions which are permitted to be discussed and acted upon in closed executive session pursuant to P.L. 1975, Chapter 231, it is therefore

RESOLVED, that the aforesaid subjects shall be discussed in a closed executive session by this Board and administrative and information pertaining thereto will be made available to the public as soon thereafter as possible and once the reasons for nondisclosure no longer exist.

Time Entered Executive Session: \_\_\_\_\_

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ (Discussion):

**Roll Call Vote:**

Ms. Cooper    \_\_\_\_    Ms. Kilday    \_\_\_\_    Mr. Mazzilli    \_\_\_\_    Ms. Shelkin    \_\_\_\_    Mr. Scerbo    \_\_\_\_

Topics: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Time Executive Session closed: \_\_\_\_\_

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ to Close Executive Session and return to Open Session

**ADJOURNMENT:**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Time of Adjournment: \_\_\_\_\_

**Attachments**

<b>Minutes:</b>	Regular Monthly Meeting- June 24, 2025 Work Session Regular- June 24, 2025
<b>Buildings &amp; Grounds:</b>	None
<b>Personnel:</b>	None
<b>Regular Education:</b>	None
<b>Special Education:</b>	None
<b>Finance:</b>	June 2025 Treasurer Report June 2025 Transfers June 2025 Board Secretary Report Bills List- June 30, 2025 Bills List- July 2025 Conferences/Workshops
<b>Administration:</b>	None
<b>Transportation:</b>	None
<b>Policy:</b>	None